

# Hindmarsh Youth FReeZA Grants Guidelines



## About

Hindmarsh Shire Council is offering grants to support young people in developing events, purchasing equipment and accessing resources that assist with music, performance and creativity. The total funding pool is \$10 000, with individual grants available up to the amount of \$500.

The Hindmarsh Shire Youth FreeZA Grants are funded by FReeZA, a Victorian State Government initiative that supports young Victorians to get involved in their community by planning and running drug, alcohol and smoke-free events for other young people.

All applications and projects must comply with FReeZA guidelines and must appropriately give recognition to FReeZA, the Victorian State Government and Hindmarsh Shire Council. If your grant application is approved, you will receive further information on delivery guidelines.

There are four categories of funding

- **Event** – putting on a music or creative event for young people in Hindmarsh Shire (costs could include venue hire, catering, security etc)
- **Training** – receiving training in music or performance-related skills (this could be music or singing lessons, creative writing classes, DJ lessons, how to use recording software, how to market your brand etc.)
- **Equipment** – purchasing music or creative equipment like instruments, microphones, soundboards or art supplies.
- **Support** – paying or sourcing support for marketing, artistry and design, paying to boost Facebook posts for your brand, paying for advertising etc.

What this funding does **not** cover

- Headphones or earphones to listen to music. If you need headphones to produce music, you will need to provide evidence of this.
- Music streaming subscriptions, CDs or music listening devices like iPods.
- Tickets to concerts or live music events.

*Before applying it is recommended that you discuss your project with the Hindmarsh Shire Council Community Development and Youth Officer.*

## Objectives

- Support youth innovation, leadership and initiative in their community.
- Enact Youth Participation Model by creating increased opportunity for youth-led activities.
- Support young people in accessing the equipment, resources and instruments needed to engage in music and performance.
- Celebrate and enable the valuable contributions of young people in the community.
- Increase engagement and connection between young people, their peers and the community.
- Enable knowledge and skill development, opening pathways for education, training and employment.

## Eligibility

To be eligible for a Hindmarsh Shire Youth FReeZA Grant you are required to

- Be a young person aged between 12 and 25.
- Live in the Hindmarsh Shire.

There are some situations that mean that you might be **ineligible** to apply for a Hindmarsh Shire Youth FReeZA Grant including:

- If you have a Hindmarsh Shire Youth Grant already that you have not completed or not reported back to Council;
- If your project is already underway or has been completed;
- If the actions and outcomes of your project are the responsibility of the State or Federal Government- (e.g. something a school or health service should already or may already be doing)

## How to Apply

Apply for a Hindmarsh Shire Youth Grant by completing an application form available online at [www.hindmarsh.vic.gov.au/apply-for-grants](http://www.hindmarsh.vic.gov.au/apply-for-grants), or by printing and emailing a hard copy to [grants@hindmarsh.vic.gov.au](mailto:grants@hindmarsh.vic.gov.au).

- You **must** include a budget and evidence of costs involved. This could mean quotes or links to (or screenshots of) the website you are going to purchase the equipment from.

If you're wanting to put on an event, you should submit your application at least one month prior to your proposed start date, keeping in mind that the assessment panel meets on the first Monday of every month so your application assessment may be delayed. If you want to discuss your idea or need help completing the application form, contact the Community Development and Youth Officer on 03 5391 4444 or via email at [youth@hindmarsh.vic.gov.au](mailto:youth@hindmarsh.vic.gov.au).

## **Acquittal**

If you are successful in your application you will need to provide evidence to Council that you have spent your funds in the way that was agreed to. You'll need to provide receipts and other evidence of this.

You'll also need to show the outcomes of the funding. This could mean sending us a recording of you playing some songs on your instrument, a letter from your music teacher saying you attend lessons, screenshots of your Facebook posts, photos from your event, certificates of completion (for training) or photos of any art produced. If your application is successful, we will discuss with you how you might be able to show us outcomes based on your plans.

## **What happens next?**

1. An Assessment Panel, comprised of the Hindmarsh Shire Youth Council and Hindmarsh Shire Council staff, will assess the application at the next possible Youth Council meeting. The assessment will be made in line with the Hindmarsh Shire Council Community Grants Program assessment criteria. The applicant will receive verbal and written notification within one week of the meeting.
2. The successful applicant will be required to sign a funding agreement with Hindmarsh Shire Council and complete a short acquittal and evaluation at the completion of their project.