



## Opportunity This Way

We offer a rewarding career, with excellent working conditions in a modern office and a positive team-focused culture. Take the opportunity to join our dynamic, committed team striving to make a difference to our local community.

Council is an equal opportunity workplace that offers a diverse and supportive work environment.

### **Contracts and Procurement Officer**

This full time role, based in Nhill, is responsible and accountable for establishing and maintaining compliant administration systems and processes, ensuring probity and integrity, and developing and updating templates for all procurement and contract management processes.

This role is ideally suited to someone with experience in contracts or procurement, has well-developed communication skills, is highly motivated with excellent time management skills and can work independently as well as in a team environment.

Please contact Monica Revell, Director Corporate and Community Services, on 03 53914444 for enquiries.

### **Plant Operator / Labourer**

We are seeking a permanent full time Plant Operator/Labourer to assist in the construction and maintenance of roads, streets and other civil works projects. This multipurpose role will ideally suit someone experienced in the operation of heavy plant items and willing to undertake manual labouring duties such as concreting. A current Victorian drivers licence and heavy rigid endorsement is required.

Applications for these positions close **Wednesday 18 November 2020 at 12:00noon** and **must** address the key selection criteria as contained in the position description. The position description and details of how to apply are available at [www.hindmarsh.vic.gov.au](http://www.hindmarsh.vic.gov.au)

Greg Wood  
**Chief Executive Officer**