



**Application to Cancel Food  
Business Registration**  
*Food Act 1984*

Hindmarsh Shire Council  
Tel: (03) 5391 4444  
[www.hindmarsh.vic.gov.au](http://www.hindmarsh.vic.gov.au)

**Council Use Only**

Application Number:

Application Date:

Ledger Number:

Fields marked with an asterisk (\*) are mandatory and must be completed.

**Important**

**Complete this form to advise Council in writing where a food business will no longer be operating or a change of ownership has, or will soon have, occurred.**

The new food business operator must apply to register the business by submitting an *Application to Register a Food Premises*. This form can be accessed on Council's website. Please allow Council 10 business days to process the new application prior to the new business beginning to trade with new ownership. It is an offence to operate an unregistered food business, and enforcement action may be taken by Council should this occur.

**Proprietor Details**

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Title\*

Surname\*

Given Names\*

*If the proprietor is a company or association, specify name of person completing the application and authority (e.g. Director of Company)*

**Please provide at least one number and include the area code\***

<input type="text"/>	<input type="text"/>
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Telephone Number\*

Email

Street Address

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Suburb/Town

State

Postcode

**Food Business Details**

Street Address of Business\*

Trading Name of Business\*

Registration Number (if known)

### Change of Business Details

Please tick applicable option

Business is no longer operating/trading

Business is changing ownership

Business has already changed ownership

Date change will occur/has occurred

### Details of New Business Owner (If applicable)

Title\*

Surname\*

Given Names\*

Telephone Number\*

Email

Postal Address

Suburb/Town

State

Postcode

## Partial Registration Fee Refund

Once Council staff have confirmed that the registered proprietor is no longer operating the food business, Council may be able to offer a partial refund depending on the time of year. Council staff will contact you directly to arrange payment of any approved refund amount. This can take up to 28 days to process.

Yes, I would like to apply for a partial registration refund amount.

## Declaration

By signing below, I declare that the information I have provided is true and correct. I authorise the nominated person/organisation to act on my behalf as indicated above and consent to Hindmarsh Shire Council disclosing information about my property and rates to them.

### Applicant Details

Signature\*

Print applicant name\*

Date\*

## Privacy Statement

The information gathered in the form is used by Council to process the application. To view Council's privacy policy, please either visit Council's offices or go to [www.hindmarsh.vic.gov.au](http://www.hindmarsh.vic.gov.au).

## Lodgement

If you intend to post or fax this form, please use the details provided below:

Hindmarsh Shire Council  
PO BOX 250  
NHILL VIC 3418

Telephone: (03) 5391 4444  
Fax: (03) 5391 1736  
Email: [info@hindmarsh.vic.gov.au](mailto:info@hindmarsh.vic.gov.au)  
Website: [www.hindmarsh.vic.gov.au](http://www.hindmarsh.vic.gov.au)