



**Community Action Grant
2022/2023
Hindmarsh Shire Council**

Please complete the following application to be considered for the 2022/23 Community Action Grants Program. Please note that, if submitting your application via hard-copy/paper, you will be required to ensure all supporting documents are attached. These include:

- Risk Management Form (separate attachment – you can find this on our website)
- Organisation's bank statement
- Any quotes/information that the funds may be used for

APPLICATIONS CLOSE: 5pm Friday 30 September 2022

Date: _____

1. Grant and Organisation Details	
Organisation Name	
Address	
Contact Name	
Contact Email	
Contact Phone	
Category Applying For	a) Community Assistance b) Event Sponsorship c) Small Equipment
Amount Applying For (excluding GST)	

2. Project Details	
Project Description & Brief Summary of objectives/activities:	
Explain how the project will improve social connections, as well as achieve economic benefit for the community.	

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Explain the demonstrated community need for this project, and how it will build community wellbeing.	
Who is your target audience? And, how many participants are expected to engage with the project?	
Please detail, how the Hindmarsh Shire Council's contribution be recognised and acknowledged.	

3. Previous Applications		
Has your organisation previously applied for a grant from Hindmarsh Shire Council? (If yes, please fill out the following table)	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Year:	Project Name:	Category:
		Amount Received:
Year:	Project Name:	Category:
		Amount Received:

4. Budget	
Financial & In-Kind Contributions	
Are there any contributions you will be making towards this project?	<input type="checkbox"/> In-Kind/Voluntary labour (please fill in details below) <input type="checkbox"/> Financial (cash)
Will funding be sought from other sources? (If yes, please show in templates below)	<input type="checkbox"/> Yes <input type="checkbox"/> No

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Example Template:

Labour/Tasks or Goods/Equipment or Services Provided	Rate per hour \$25.00 – unskilled \$40.00 – skilled			Goods / Use of Equipment \$20.00 per hour		Services		TOTAL
	Hours	Rate/hr	Total	Qty/Rate – Unit/Hr	Total	Rate / Quantity	Total	
E.g. Preparing shop front for painting.	10	\$25	\$250.00					\$250
E.g. Use of sander for sanding				10 x hours @ \$20.00	\$200			\$200
E.g. Consultant advice						2 x hours @ \$100.00		\$200
TOTAL								\$650

Please fill in the following template.

Labour/Tasks or Goods/Equipment or Services Provided	Rate per hour \$25.00 – unskilled \$40.00 – skilled			Goods / Use of Equipment \$20.00 per hour		Services		TOTAL
	Hours	Rate/hr	Total	Qty/Rate – Unit/Hr	Total	Rate / Quantity	Total	
TOTAL								

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The following Budget Template needs to be completed for your project. The income and expense amounts should be the same. Add your In-Kind/Voluntary Labour as well as your Goods and Services expenses. If you are receiving an external funding or contributing financially please include this as income.

Income		Expense	
<i>Hindmarsh Shire Grant</i>	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
Cash Contribution (if applicable)	\$		\$
<i>In-Kind/Volunteer Labour</i>	\$	<i>In-Kind/Volunteer Labour</i>	\$
Total (GST EX):	\$	Total (GST EX):	\$

5. Submission		
Applications can be submitted in the following ways:		
Email	In Person	Mail
Email your application, along with all required attachments to business@hindmarsh.vic.gov.au	Hand in application and attachments to any of our Customer Service Centres in Dimboola, Jeparit, Nhill and Rainbow	Send your printed application and attachments to PO BOX 250 Nhill VIC 3418

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