



26 July 2022

To Councillor,
"as addressed"

NOTICE is hereby given that an **ORDINARY MEETING** of the Hindmarsh Shire Council will be held at the Nhill Memorial Community Centre, 77-79 Nelson Street Nhill, on Wednesday 27 July 2022 commencing at **3:00pm**.

Greg Wood
Chief Executive Officer

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1 ACKNOWLEDGMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

Acknowledgement of the Indigenous Community

Hindmarsh Shire Council acknowledges that this meeting is being held on the lands of the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagalk Nations and we acknowledge them as Traditional Owners of Country.

We recognise the important ongoing role that Indigenous people have in our community and pay our respects to their Elders, past, present and emerging.

Opening Prayer

Dear Lord,

We humbly request your blessing upon this Council and welcome your guiding presence among us.

May our decisions be taken wisely and in good faith, to your glory and the true welfare of the citizens of the Hindmarsh Shire.

2 APOLOGIES

3 DECLARATION OF INTERESTS

A Councillor or Officer with a conflict of interest in an item on the Agenda must indicate that they have a conflict of interest by clearly stating:

- the item for which they have a conflict of interest;
- whether their conflict is **general** or **material**; and
- the circumstances that give rise to the conflict of interest.

Declaration of material or general conflict of interest must also be advised by Councillors and Officers at the commencement of discussion of the specific item.

4 CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Council Meeting held on Wednesday 29 June 2022

at the Nhill Memorial Community Centre Nhill, as circulated to Councillors be taken as read and confirmed.

Attachment Number: 1

5 PUBLIC QUESTION AND SUBMISSION TIME

Community members wishing to ask questions at council meetings may do so, in writing, at least 24 hours prior to the council meeting. Both the question and answer will be read out at the meeting. Questions may be submitted by mail, email info@hindmarsh.vic.gov.au or delivered in person to a council customer centre but are limited to two questions and 100 words including any pre-ambles. Offensive, trivial and repetitive questions or questions, which have been recently answered, may be excluded at the discretion of the Mayor.

The question must be accompanied by a name and the locality where the questioner resides or works, which will be read out at the meeting. By submitting a question, the questioner gives consent to this information being read out in public. Anonymous questions will not be answered.

6 ACTIVITY REPORTS

COUNCILLOR ACTIVITIES: 22 June – 19 July 2022

Cr ALBRECHT, MAYOR

Date	Meeting	Location	Comments
29/06/2022	Mayoral coaching session	Zoom	
29/06/2022	Council Briefing	Nhill	
29/06/2022	Council Meeting	Nhill	
29/06/2022	Farewell for Wayne Schultz	Nhill	Thank you to Butch for his long-standing dedication to the Hindmarsh Council.
30/06/2022	Australian Citizenship Ceremony	Nhill	It was an honour to officially preside at the citizenship ceremony for Hindmarsh's ten newest Australian citizens.
30/06/2022	Meeting with the Chief Executive Officer	Nhill	
13/07/2022	Meeting with Stuart Grimley MP	Nhill	We appreciate Stuart Grimley MP visited Nhill and we were able to push the importance of funding for an increased rail service, funds for the Nhill sporting club and the challenges with the Council base funding to meet the needs of our communities.
13/07/2022	Meeting with Independent Chair,	Online	

	CEO Employment & Remuneration Committee		
13/07/2022	Meeting with the CEO	Nhill	
15/07/2022	LGPro Education session "Your role in Council Meetings"	Online	The session reiterated the role of the Mayor is to ensure that the governance rules are adhered to in Council meetings.
18/07/2022	Nhill Town Committee	Nhill	Town Committee were proud to nominate Nhill businesses for the Wimmera
19/07/2022	Wimmera Mallee Tourism Strategy Launch	Dimboola	It was excited to see the vision for tourism in the Wimmera Mallee and the how it will positively impact our tourism economy.

Cr IRELAND, DEPUTY MAYOR

Date	Meeting	Location	Comments
24/06/2022	MAV State Conference	Melbourne	Another very rewarding experience to follow up the NGA in Canberra but at a state level. Attended by all the councils in Victoria.
26/06/2022	Tower Park inspection	Dimboola	
29/06/2022	Council Briefing		
29/06/2022	Council Meeting		
10/07/2022	WMPM Volunteers BBQ	Wimmera Mallee Pioneer Museum	Staged as a thank you primarily to volunteers on the Queen's birthday weekend rally.
11/07/2022	Jeparit Town Committee Meeting		
12/07/2022	Old lions club community meeting and dinner		A dinner designed to get some people in town to trade ideas and share themed food (chili on this occasion) and socialise and brainstorm for the future.

Cr GERSCH

Date	Meeting	Location	Comments
23/06/2022	RCV Board Meeting		
26/06/2022	Nhill Lions changeover		
29/06/2022	Council meeting		
29/06/2022	Farewell Wayne Schulze		
30/06/2022	Citizenship Ceremony		
30/06/2022	Chair Broughton Hall AGM		
12/07/2022	Wimmera Tourism		

	Forum		
13/07/2022	Meeting with Stuart Grimley		
15/07/2022	Meeting with Dimboola Football Club		
19/07/2022	Ian McCrae Dimboola 100 th Birthday		

Cr BYWATERS

Date	Meeting	Location	Comments
24/06/2022	Hindmarsh visitor information Centre, Volunteer	Nhill	
25/06/2022	The Rotary Club of Nhill Inc, Presidential Changeover	Amunuca restaurant, Zero Inn, Nhill	I attended the evening on behalf of Council and had a great time learning more about what the club has been doing over the last year. Congratulations to President Wayne Madden who will be leading the Rotary Club of Nhill for the coming 12 months.
01/07/2022	Hindmarsh Landcare (Project Hindmarsh 2022) registration and meet the city volunteers	Dimboola	The 25th annual Hindmarsh Landcare Network planting weekend was a great success. Over 100 volunteers made the trip to Dimboola to take part in Project Hindmarsh 2022. A cold and foggy morning greeted everyone on the Saturday morning. A hearty breakfast kicked off the day, then we all piled in buses and cars and headed out to the planting sites. Lunch around the campfire, then back into it. We managed to get all 11,500 plants in the ground. A fantastic effort from everyone! A well-deserved dinner rounded off a great day Saturday. The last of the trees were watered in by midday on Sunday, and many of the city volunteers hit the shops before departing Dimboola. A massive thanks to all the volunteers, Jonathan Starks, HLN Board members and to everyone who helped make the weekend such a success.
02/07/2022	Project Hindmarsh main tree planting Day and Dinner	Dimboola	
03/07/2022	Project Hindmarsh 2022 finish watering trees and pack up	Dimboola	
08/07/2022	WDA Census Presentation	Zoom	WDA Stakeholder Briefing - Census - Housing and Population in the Wimmera Southern Mallee
10/07/2022	WMPM Thank you, BBQ Luncheon for Pioneer Rally Volunteers	Jeparit	
18/07/2022	Road Boss Rally, breakfast volunteer	Boat Shed Dimboola	

19/07/2022	Homework Club Volunteer	The Patch, Nhill	
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Cr NELSON

Date	Meeting	Location	Comments
29/06/2022	Council briefing meeting	Nhill	
29/06/2022	Council meeting	Nhill	
29/06/2022	Staff member Farewell event	Nhill	
02/07/2022	Project Hindmarsh 2022 Event	Dimboola	
04/07/2022	Dimboola Town Committee Meeting		
08/07/2022	VAGO Audit Committee Forum	Online	
08/07/2022	NAIDOC Film screening	Nhill	
19/07/2022	WSMLLEN Finance meeting	Horsham	

Cr ISMAY

Date	Meeting	Location	Comments
22/06/2022	Rainbow Lions club change over dinner		
29/06/2022	Briefing meeting	Nhill	
29/06/2022	Council meeting	Nhill	
29/06/2022	Butch Schulze farewell	Nhill	
01/07/2022	WHAC meeting	Zoom	
19/07/2022	WMT Strategy launch	Dimboola	
19/07/2022	Rainbow rises events meeting		

7 CORRESPONDENCE

7.1 GENERAL CORRESPONDENCE

Responsible Officer: Chief Executive Officer

Attachment Numbers: 2 – 4

Introduction:

The following correspondence is attached for noting by Council.

Inwards:

- 14/07/2022 – Letter from Minister Jaala Pulford RE Public Holiday Arrangements 2022

Outwards:

- 15/07/2022 – Letter to Nhill A and P Society RE Show Day Public Holiday Arrangements 2022
- 15/07/2022 – Letter to Rainbow A and P Society RE Show Day Public Holiday Arrangements 2022

RECOMMENDATION:

That Council notes the attached correspondence.

Attachment Numbers: 2 – 4

8 PLANNING PERMITS

8.1 PLANNING PERMITS – VICSMART REPORT AND PLANNING APPLICATIONS APPROVED UNDER CEO DELEGATION

Responsible Officer: Director Infrastructure Services

Introduction:

This report is to inform Council and provide an update on VicSmart permits processed for the period 01 April 2022 to 30 June 2022.

This report also lists the Planning Applications approved under delegation by the CEO for the same period.

Discussion:

The VicSmart planning permit process is a statutory process that was introduced to streamline 'simple' planning permit applications.

Key features of VicSmart include:

- A 10-business day permit process
- Applications are not advertised
- Information to be submitted with applications and what Council can consider is pre-set
- The CEO or their delegate decides the application.

The table below lists the VicSmart permits that have been approved within this period.

Permit No.	Address	Proposal	Date Lodged	Trigger	Date approved	Statutory Days
VS1773-	6-26 Horsham Rd	Buildings and works to construct a new	16/03/2022, Amended	Clause 32.08-9 – Buildings and works in the	26/04/2022	

2022	Dimboola, VIC 3414	building (covered shelter basketball / tennis courts area)	07/04/2022	General Residential Zone as a Primary School is a Section 2 use (requires a permit) in this Zone.		10
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In addition, the following Planning Permit Applications were approved under delegation by the Chief Executive Officer.

Permit No.	Address	Proposal	Date Lodged	Trigger	Date Approved	Statutory Days
PA1762-2021	51 Rainbow Rises Rd Rainbow	Use for a Place of Assembly (car racing events in April 2022 and 2023) – ARB Big Desert	04/01/2022	Clause 35.07-1 (Farming Zone) – A Place of Assembly is a Section 2 use (Permit required) in the FZ.	01/04/2022	17
PA1771-2022	3980 Western Highway, Dimboola	Development of an amenities building associated with the use of land for a rural store (AWB GrainFlow)	07/03/2022	Clause 35.07-4 (Farming Zone) – A permit is required to construct a building as the use as a Rural Store is a Section 2 use (Permit required).	26/04/2022	15
PA1766-2022	277 Albrecht Rd Gerang Gerung	Development of an outbuilding associated with the use of land for a cattle feedlot	28/04/2022	Clause 35.07-4 (Farming Zone) – A permit is required to construct a building as the use as a Cattle Feedlot is a Section 2 use (Permit required).	05/05/2022	7
PA1611-2018	2 Tullyvea St Jeparit	Amended plans and amended pre-amble for construction of two new buildings and associated works including the construction of a levee bank	30/12/2021	Clause 32.05-2 (Township Zone) – Buildings & works for an existing Trade Supplies use which is a Section 2 use (permit required) in the TZ. Clause 44.03-2 – Flood Overlay. Clause 44.04-2 – Land Subject to Inundation Overlay.	Notice of Decision (NOD) by Council 06/04/2022. Amended Permit issued 12/05/2022 following no Appeal at VCat.	57 (NOD)

Options

N/A

Link to Council Plan:

Facilitating and supporting economic development.

Financial Implications:

Fees associated with planning permit applications and amendments are set by the State in accordance with the Planning and Environment (Fees) Regulations 2016. These fees are currently being applied to all applications received by Council.

Risk Management Implications:

Risk is managed appropriately by adhering to the VicSmart process.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author – Janette Fritsch, Manager Development

In providing this advice as the Author, I have no disclosable interests in this report.

Officer Responsible – Jessie Holmes, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Communications Strategy:

Nil

Next Steps:

Next Report to be provided October 2022.

RECOMMENDATION:

That Council notes the

- 1. VicSmart planning permits issued for the period 1 April 2022 to 30 June 2022, and*
- 2. Planning Applications approved under delegation by the Chief Executive Officer as listed above, for the period 01 April 2022 to 30 June 2022.*

9 REPORTS REQUIRING A DECISION

**9.1 COUNCIL PLAN AND MUNICIPAL HEALTH & WELL-BEING PLAN 2021-2025
PROGRESS REPORT**

Responsible Officer: Director Corporate and Community Services

Introduction:

This report provides Council with a progress update on the actions for 2021/2022 taken against the Council Plan and Municipal Health & Well-being Plan 2021-2025.

Discussion:

Council's main strategic document the Council Plan (incorporating the Health and Well-being Plan) 2021-2025 was developed and adopted on 22 September 2021. The document contains strategic objectives under four themes Our Community; Built and Natural Environment; Competitive and Innovative Economy; and Good Governance & Financial Sustainability with annual actions on how Council will achieve the objective of the plan.

The Municipal Health and Wellbeing Plan contains objectives under five themes Healthy Eating; Active Living; Social Connectivity; Mental Health and Preventing all forms of violence and injury.

Progress on the year one actions against the Plan are included below:

Theme One – Our Community

Action Item	Update on Action
Monthly and fortnightly e-newsletters distributed through emails and available on Council's website	<p>Q1: Council continues to distribute monthly and fortnightly e-newsletters. Hard copies of the monthly newsletters are placed at various businesses throughout Hindmarsh and also Council's Customer Service Centres.</p> <p>Q3: Previous editions of Council's fortnightly e-newsletters and monthly newsletters are available on Council's website. To view previous newsletters please visit www.hindmarsh.vic.gov.au/newsletters</p> <p>Q4: ONGOING. Newsletters will continue to be distributed on an ongoing basis.</p>
Redevelopment of Council's website making it easier for our community to navigate	<p>Q1: Council staff are working through the development of pages on Council's new website.</p> <p>Q3: The new Hindmarsh Shire Council website incorporating Visit Hindmarsh went live in March 2022. The new user-friendly website has been well received. The new website allows event organisers to register their events which are then included on the events calendar.</p> <p>Q4: COMPLETED. Website will continue to be monitored to ensure easy navigation.</p>
Councillors and Council Officers attend advisory committees including Town Committees, Wimmera Mallee Pioneer Museum and Yurunga Homestead meetings	<p>Q1: On-line meetings have taken place in lieu of meeting in person due to COVID-19 restrictions on gathering numbers. Officers and Councillors have been attending these meetings.</p> <p>Q3: Advisory Committee meetings including Town Committees, Wimmera Mallee Pioneer Museum and Yurunga Homestead are now moving to in person meetings. Councillors and Officer have been attending these meetings.</p> <p>Q4: COMPLETED. Officers and Councillors will</p>

	continue to represent Council on Town Committees, WMPM & Yurunga.
Partner with Wimmera Pride to ensure LGBTIQ+ barriers and views are considered	<p>Q1: On-line workshop conducted with Elite Counselling and attended by Senior Staff.</p> <p>Q3: Youth Program to deliver IDAHOBIT day activities, including workshop from Nevo Zisin around self-love and how to be a good trans ally.</p> <p>Q4: ONGOING. IDAHOBIT day celebrations conducted from Dimboola library were streamed live via Council's Facebook page. Officers are working through the Rainbow Ready Roadmap for Local Government with the project being shared across governance, libraries and community development.</p>
Develop the Hindmarsh Shire Youth Strategy	<p>Q1: Youth Strategy 2021-2025 draft complete and will be presented to Council in October. Karen translation commissioned by the Migration Translators.</p> <p>Q2: Youth Strategy 2021-2025 was adopted by Council on 15 December 2021. A version of the Youth Strategy was also prepared and adopted in Karen.</p> <p>Q3: After success in applications for Engage, FreeZA and Heywire funding rounds, the target areas of the Youth Strategy are continuing to be implemented. This includes continued work on the mental health podcast.</p> <p>Q4: COMPLETED. Strategy adopted, implementation will continue.</p>
Upgrades to the Nhill Library to encourage use by our multicultural community, children and youth	<p>Q1: In progress, at permit stage for minor structural changes.</p> <p>Electrical upgrades (excluding lighting) have been completed. Currently reviewing fixture upgrades.</p> <p>Q2: Works have commenced at the Nhill library with electrical works completed and new furniture and shelving ordered. The library will be closed for 1 week in early February to allow for the entry way to be increased allowing all abilities to easily access the large room.</p> <p>Q4: COMPLETED. New lighting ordered and will be installed when arrive.</p>
Continue to support early years services in Hindmarsh Shire	<p>Q1: Facility upgrades recently completed at Dimboola & Nhill Early Years Centres.</p> <p>Q4: ONGOING. Council continues to provide facilities for early years services, and subsidise</p>

	kindergarten in Hindmarsh Shire.
Partner with Nhill Learning Centre to ensure barriers and views of the Karen and other multicultural communities are considered	<p>Q1: Meeting occurred between Coordinator Libraries, Youth and Community Development Officer and NNHLC Director Annette Creek. Discussion included potential collaboration; and training sessions.</p> <p>Q4: ONGOING. Quarterly meetings scheduled and will continue.</p>
Ensure the Municipal Emergency Management Committee includes membership from key stakeholders	<p>Q1: The MEMC committee includes membership from external stakeholders including a community representative. Hindmarsh meetings are held 3 times per year, along with 1 combined meeting including Hindmarsh, Horsham, Yarriambiack and West Wimmera Shire.</p> <p>Q4: COMPLETED. Membership includes external stakeholders.</p>
Support our ageing community through hosting seniors concert, social connection activities including movie matinees and morning teas, and delivery of community care services	<p>Q1: Due to the COVID-19 pandemic the 2021 Seniors Concert was postponed and will be held in early 2022, senior's week activities moved online for 2021. Movie Matinees are held when possible which included morning tea prior to the movie. Council continues to deliver community care services to our community and also continue with the social outreach service for vulnerable and isolated community members.</p> <p>Q3: Creedence Clearwater Survival played to an audience on Thursday 10 March 2022. For those unable to attend the concert was livestreamed through Council's Facebook page. Movie Matinees are also continuing monthly, with morning tea prior to the movies enjoyed by all that attend.</p> <p>Q4: ONGOING. Weekly cuppa connections are held in each Hindmarsh Shire library; Officers are providing social support to senior citizens to restart / reconnect and for those not yet comfortable going out social support and welfare calls are being undertaken. We continue to hold movie matinees monthly and have been delivering emergency food parcels to vulnerable members of our community.</p>
Support local community events including the Rainbow Desert Enduro, Great Victorian Bike Ride, Dimboola inaugural Steampunk Festival, Nhill Friday Fiestas in	<p>Q1: Unfortunately due to the COVID-19 pandemic many events have been cancelled (Rainbow Desert Enduro, Great Victorian Bike Ride, Dimboola Steam Punk Festival etc) and or postponed. Support for these and other community</p>

<p>February, Peter Taylor Barefoot Tournament etc.</p>	<p>events will continue in the future.</p> <p>Q2: To compliment the range of events and functions already mentioned, there will be additional community events held in response to funding received through the Regional Recovery Fund.</p> <p>Reconnecting Communities through Small Events in Hindmarsh Shire will support some existing and new events across the shire.</p> <p>Dimboola will have a series of events including an evening concert at the Barefoot Skiing tournament and Friday night events at the Dimboola Visitor Node.</p> <p>Jeparit will utilise funds to support the MOPKE Christmas function and an evening concert following the Easter Fishing competition.</p> <p>Nhill will utilise finds to support their Christmas Carols and other concerts while Rainbow is planning for the return of the Big Sky Festival in March 2022.</p> <p>Q3: Support was provided to the Rainbow Enduro 240 event in March. Officers are working with the Dimboola Town Committee to ensure the Wimmera Steampunk festival runs smoothly.</p> <p>Q4: COMPLETED. Council supported the Wimmera Steampuk Festival and the Dimboola Ski and Boat Club BAREFOOT Skiing competition. Both were very successful events with good numbers of visitors to both events.</p> <p>As part of the Reconnecting Communities through Small Events program, Council also held a community concert on the Sunday following the Steampunk Festival which was also well attended. In addition The Oasis in Rainbow hosted the Big Sky Festival and the Jeparit Town Committee hosted a movie night and the Wimmera Mallee Pioneer Museum held their annual Vintage Rally for the first time in a number of years because of COVID. Both events in Jeparit were held over the Queen’s Birthday Long Weekend.</p>
<p>Celebrate volunteers week</p>	<p>Q3: Officers are currently organising morning / afternoon teas in each of our 4 towns to celebrate the work of our wonderful volunteers.</p> <p>Q4: COMPLETED. Volunteer morning and afternoon teas were held to celebrate Hindmarsh</p>

	volunteers and thank them for their service.
Construction of Rainbow Library	<p>Q1: In progress. Framing and roof beams erected. Landscape design prepared.</p> <p>Q2: Electrical wiring and plastering has been completed. Painting is well underway. Furniture and shelving have been ordered.</p> <p>Q3: Rainbow Library opened to the public on 1 April 2022. The library has been well received, with many new members signing up for library services on opening day.</p> <p>Q4: COMPLETED. Rainbow Library officially opened in June 2022.</p>
Provide community action grants to support Hindmarsh community groups and organisations	<p>Q1: Round 1 of the Community Action Grants is currently open. Youth Grants have also been established using FReeZA funding to support Youth outcomes.</p> <p>Q2: Round 1 of the Community Action Grants awarded grants to 13 local organisations. Round 2 of the Community Action Grants will be advertised early in 2022.</p> <p>Q4: COMPLETED. Community Action Grants supported 28 community groups and organisations during 2021/2022 with funding totaling \$25,559.66.</p>
Continue to support the Rural Outreach Program	<p>Q1: Council continues to support the Rural Outreach Program. Outreach officers have attended movie mornings.</p> <p>Q4: ONGOING. Council continues to support and promote the Rural Outreach Program providing information to those who contact Council.</p>
Provide school holiday activities throughout Hindmarsh	<p>Q1: Due to the Covid-19 pandemic September school holiday activities were unable to be held. Take home packs were prepared with over 140 packs distributed. Activities are being planned for the remainder of the year once restrictions have eased.</p> <p>Q3: Our Libraries and Youth teams have developed an extensive April school holiday program, including partnering with Uniting and Centre for Multicultural Youth to support Hindmarsh's young people attending their events.</p> <p>Q4: ONGOING. School holiday programs are provided each school holiday with another series of popular school holiday activities planned for June / July school holidays; planning has also commenced on the September school holiday</p>

	program.
Support and coordinate the volunteer taxi service in Nhill	<p>Q1: Council continues to support and coordinate the volunteer taxi service in Nhill.</p> <p>Q3: During our recent Community Consultation sessions a call out for volunteers was discussed.</p> <p>Q4: COMPLETED. Council continues to support and coordinate the volunteer taxi service in Nhill.</p>
Establish and maintain relationships with Barengi Gadjin Land Council (BGLC) and local indigenous groups	<p>Q1: Council staff are working closely with BGLC on projects such as the Wimmera River Discovery trail and will continue to maintain and build on the relationships already established through these and future projects.</p> <p>Q2: Council staff are liaising with BGLC regarding internal cultural awareness training for all staff.</p> <p>Q4: ONGOING. We continue to support BGLC and our relationship with them when and where we can.</p>
Provide public computers and free Wi-Fi at Hindmarsh Shire Libraries	<p>Q1: Public computers and free Wi-Fi are available at Dimboola, Jeparit & Nhill Libraries.</p> <p>Q3: Public computers are now available at Rainbow library. Wi-Fi will be available by the end of May 2022.</p> <p>Q4: PARTIALLY COMPLETED. Public computers are available at all Hindmarsh Shire Libraries; due to shortage of materials public Wi-Fi has been delayed at Rainbow library. It is expected to be installed by mid-August.</p>

Theme Two – Built & Natural Environment

Action Item	Update on Action
Review and update Council's asset management plan	<p>Q3: Officers are currently developing the Asset Management Plans required as part of the <i>Local Government Act 2020</i>. This will be adopted by 30 June 2022.</p> <p>Q4: COMPLETED. Council's Asset Plan was adopted at the Council meeting held on 1 June 2022.</p>
Implement recycling bins in Dimboola, Jeparit, Nhill and Rainbow main business districts	<p>Q2: A strategic plan is to be developed to assist with the identification and roll out of suitable bins for rubbish, recycling, and glass bottles across the municipality.</p> <p>Q4: NOT COMPLETED. Budget allocation in 2022/2023 budget to roll out recycling bins.</p>
Review Council's road management plan	<p>Q4: COMPLETED. Council's road management plan 2021-2023 was adopted at the Council</p>

	meeting held on Wednesday 4 August 2021.
Construction of Albacutya Bridge and associated road works	<p>Q2: Construction has commenced on the bridge works, due for completion in early 2022. The roadworks will also commence in early 2022.</p> <p>Q3: Construction of the bridge and road approaches is nearing completion. Works are on track to be completed before the end of the 21/22 financial year.</p> <p>Q4: COMPLETED. Construction of Albacutya bridge was completed in May 2022. A scope variation has been approved to extend the roadworks, utilizing the remaining funds as the bridge project was under budget, aiming to be completed in December 2022.</p>
Hold free green waste month in September and encourage residents to tidy their properties prior to the fire season	<p>Q1: Free Green waste month was held from 10 September to 10 October.</p> <p>Q4: COMPLETED. Free green waste month was held in September / October 2021.</p>
Consider for adoption of Nhill streetscape plan	<p>Q2: The Draft Nhill Streetscape Plan was presented to Council in December 2021 and endorsed.</p> <p>Q4: COMPLETED. Nhill Streetscape Plan was adopted in December 2021.</p>
Installation of solar heating on Rainbow swimming pool	<p>Q1: Quotations have been obtained for installation of solar heating on Rainbow Swimming Pool.</p> <p>Q3: Rainbow Swimming Pool solar heating has been installed.</p> <p>Q4: COMPLETED. Rainbow Swimming Pool solar heating installed.</p>
Advocate for improved water quality in the regional lakes and rivers	<p>Q4: COMPLETED. Council officers advocate for improved water quality at any opportunity available. Council is working with GWM Water to obtain a grant for a new bore at Nhill Lake.</p>
Construction of new clubrooms at Nhill Tennis Club	<p>Q1: Due to two unsuccessful tender advertising rounds works is currently underway for design and approval of permits prior to re-advertising.</p> <p>Q2: Council has completed design and is in the process of obtaining a building permit to then go to tender as a construction only project.</p> <p>Q4: PARTIALLY COMPLETED. Construction of Nhill Tennis Club rooms is progress after a slow start due to unsuccessful tender rounds and shortage of materials. Works are now well underway on the construction with the concrete slab poured in mid June.</p>

Review and update Waste Management Strategy	Q4: NOT COMPLETED. Review will be undertaken in 2022/2023. The review was delayed due to a number of factors.
Installation of pedestrian safety fencing at Nhill Early Years Centre	Q1: Pedestrian fencing has been installed at Nhill Early Years Centre. Q4: COMPLETED. Pedestrian fencing installed.
Installation of seating and electric barbeques at Rainbow Lake	Q1: Awaiting change of use application (planning permit will be included in October Council meeting). Following approval works will be able to commence. Q2: Design for Amenities Building in progress to obtain a building permit then quote for construction. Once costs finalised then work will commence on BBQ & picnic tables. Q4: PARTIALLY COMPLETED. Construction of Amenities building is underway, BBQ shelter has been ordered - though with supplier lead times isn't expected to arrive until early August. Erection booked with contractor. Installation / concreting of park furniture and seating will be completed by the Lake Committee in coming months at working bees.
Consider opportunities and seek funding for lighting in public areas	Q2: Plans are being prepared to support a funding application in early 2022 for improved street lighting across the shire. Q4: COMPLETED. Solar lighting installed at the Dimboola Visitor Node, in front of Rainbow library. New lighting was installed at WMPM to light Albacutya Homestead to improve security.
Ensure Council representation on Western Highway Action Committee, Wimmera Regional Transport Group and Grampians Central West Waste, Resource Recovery Group and Hindmarsh Landcare Network	Q2: Councillors and Council staff attend Western Highway Action Committee, Wimmera Regional Transport Group and Grampians Central West Waste, Resource and Recovery Group Meetings. A Councillor attends the Hindmarsh Landcare Network meetings. Q4: COMPLETED. Councillors and/or Officers represent Hindmarsh and attend WHAC; WRTG; GCWWRRG; HLN meetings.
Continue to advocate for funding for Davis Park improvements	Q1: Council continues to advocate both state and federal government for funding to improve Davis Park. Q2: A series of schematic plans and cost plans have been developed for various aspects associated with the redevelopment of Davis Park. Council will be holding further discussions with

	<p>NDSC in early 2022 to determine an appropriate direction.</p> <p>Q3: Council Officers have been receiving requests from both Federal and State parties and candidates for Council's top priorities. Davis Park is the number 1 priority for funding.</p> <p>Q4: ONGOING. Council continues to advocate for funding of Davis Park and was disappointed the election commitment did not come off.</p>
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Theme Three – Competitive and Innovative Economy

Action Item	Update on Action
Upgrades to ensuites at Dimboola Caravan Park	<p>Q2: Upgrades to two ensuites have been completed, the other two are scheduled for the new year.</p> <p>Q4: COMPLETED. Upgrades completed to two ensuites.</p>
Provide the business assistance grants program	<p>Q1: Round 1 applications for the Business Assistance Grants Program will be presented to Council in October.</p> <p>Q2: Round 1 applications for the Business Assistance Grants Program were awarded at the October 2021 Council meeting. Round 2 will be advertised in early 2022.</p> <p>Q4: COMPLETED. Council supported 15 businesses through the 2021/2022 business assistance grant program with funding totaling \$36,836.20.</p>
Promote Hindmarsh as a tourism destination to stop, stay and play	<p>Q1: New and updated Visit Hindmarsh webpage is under development as part of the Hindmarsh Shire website development. Regional marketing campaigns being development by WMT through external grant funding.</p> <p>New Visit Hindmarsh website completed and live, content is continually being added and updated.</p> <p>Nhill, Jeparit & Rainbow brochures being finalised and printed.</p> <p>Q2: Radio and print advertising was undertaken leading up to the Christmas/new year period.</p> <p>A regional television campaign is penciled in for March/April 2022.</p> <p>Work is continuing on the funded Silo Art Trail projects.</p> <p>Increased social media undertaken on Albacutya Silo (videos cross-shared by Visit Victoria).</p>

	<p>Q4: ONGOING. Arkona silo art and Dimboola mural completed with significant social media reach.</p> <p>12 more Hindmarsh sites listed on ATDW (Australian Tourism Data Warehouse). WMT are shortly implementing a region-wide project to work with local tourism related businesses to assist getting them listed on the ATDW, which will assist them to be picked up by overarching tourism organisations (such as Visit Victoria), travel agents and tour operators.</p> <p>Tourism business seed funding available through Tourism Business Innovation Grants, part of the Wimmera Mallee Silo Arts Trail funding.</p> <p>Tourism business training and mentoring available through Wimmera Mallee Silo Arts Trail funding.</p> <p>Region-wide marketing strategy completed, including a Social Media guide which will assist local organisations and groups align with regional marketing and get the best benefits from Social Media platforms.</p>
<p>Host business networking session to encourage Hindmarsh businesses to come together and network</p>	<p>Q1: This has been delayed due to the COVID-19 pandemic.</p> <p>Q2: Planning is underway to host a business networking session at the end of February 2022.</p> <p>Q4: ONGOING. Unfortunately due to COVID the May 2022 business networking session was cancelled. The next session will be held in August 2022.</p>
<p>Construction of a camp Kitchen at Jeparit riverbank precinct</p>	<p>Q1: Currently delayed due to slow landowner consent via Parks Victoria.</p> <p>Q2: Draft master plan has been prepared indicating where the camp kitchen is to be located. As indicated above, Parks Vic are currently processing landowner consent.</p> <p>Q4: PARTIALLY COMPLETE. The project is currently awaiting the issue of a building permit. The camp kitchen structure, bbq and seating has all been purchased ready for install.</p>
<p>Installation of cabin accommodation (including all abilities) at caravan parks within Hindmarsh Shire (subject to funding)</p>	<p>Q2: Council awarded the contract for design, construction, and installation of cabins at the November 2021 Council meeting. It is anticipated cabins will be on site at the end of May / early June 2022.</p> <p>A funding application for Regional Tourism</p>

	<p>Investment Fund is currently being developed (in replace of unsuccessful BBRF application).</p> <p>Q4: COMPLETED. Six new cabins (3 all abilities; 3 standard) have been installed at Dimboola (2 standard); Nhill (1 standard, 1 all abilities); Jeparit (1 all abilities) and Rainbow (1 all abilities).</p>
<p>Commence review on Council's economic development strategy</p>	<p>Q4: NOT COMPLETED. The review has been delayed due to a range of reasons including awaiting the 2021 census data being released. The review will be undertaken in 2022 / 2023.</p>
<p>Participate in Wimmera Development Association housing strategy meetings</p>	<p>Q1: Council continues to participate in the WDA housing strategy meetings.</p> <p>Q3: WDA presented to Council and discussed the housing strategy. Officers have continued to be involved in housing strategy meetings.</p> <p>Q4: COMPLETED. Council officers participated in WDA housing</p>
<p>Enhance Council's Procurement Policy to support Council purchasing locally</p>	<p>Q1: Council adopted the updated Procurement Policy on 4 August 2021. The policy includes local and regional weighting to support our local and neighbouring businesses.</p> <p>Q4: COMPLETED. Council's updated Procurement Policy was adopted on 4 August 2021 and includes local and regional weighting to support local and neighbouring council businesses.</p>
<p>Commence Silo Art at Llew Schilling Silo in Rainbow and Arkona Silo</p>	<p>Q1: A Silo Art Project Coordinator has been appointed.</p> <p>Arkona Silo Art art curator/artist management has been appointed.</p> <p>Q2: Comprehensive engineering assessment of the Llew Schilling Silo is completed, awaiting final report. Preliminary Budget in development, site being cleared of items belonging to Llew. Expecting to develop EOI for appointment of architect in Q1 2022.</p> <p>Arkona Silo Art awaiting 3 artist options/quotes, expected January 2022. Aiming for April installation.</p> <p>Q3: Artwork on the Arkona Silo will commence in early April 2022 with Smug</p> <p>Q4: PARTIALLY COMPLETED. Arkona Silo Art was completed in May 2022. Simon can you please update on Llew Schilling.</p> <p>Expression Of Interest for appointment of Project</p>

	<p>Architect process completed and shortlisted respondents invited to Tender for provision of Services. Architect appointed by 30 June 2022. Site visits will be scheduled as soon as possible after appointment for development of Concept Design.</p>
<p>Provide a calendar of events to assist community groups and event organisers to promote their events</p>	<p>Q1: As part of the development of the new Hindmarsh Shire website a calendar of events will be established making it easy for community groups to register their events.</p> <p>Q3: With the implementation of the new website, community members and groups can submit event information to be published on Council’s website and social media pages.</p> <p>Q4: COMPLETED. Members of the public are now able to list their events on Council’s website by completing an online form which is available on Council’s website at www.hindmarsh.vic.gov.au/advertising-an-event. When submitted, the event is listed on the Upcoming Events page within 3 working days. Council staff also share the event through the Hindmarsh Shire Council Facebook page and include it in the next fortnightly e-newsletter and/or monthly newsletter.</p>
<p>Provide business concierge services to assist business understand COVID-19 restrictions</p>	<p>Q1: Under the funding received Council has employed a business concierge and hospitality officer until 30 November to assist businesses and community groups understand the COVID-19 restrictions and roadmap.</p> <p>Q4: COMPLETED. Council employed a full-time business concierge and hospitality support officer to assist businesses and community groups to navigate and understand the COVID-19 restrictions.</p>

Theme Four – Good Governance & Financial Sustainability

Action Item	Update on Action
<p>Develop a workforce plan</p>	<p>Q1: Work has commenced on the development of a workforce plan.</p> <p>Q2: The workforce plan was adopted by the CEO in December 2021.</p> <p>Q4: COMPLETED. The workforce plan was adopted in December 2021.</p>
<p>Online streaming of Council</p>	<p>Q1: Council continues to stream Council meetings</p>

meetings through Council's Facebook page	through Council's Facebook page Q4: COMPLETED. Council continues to livestream Council meetings through Council's Facebook page.
Consideration for employing a trainee, or apprentice when vacancies arise throughout the year	Q4: ONGOING. Council considers employing young people when vacancies arise through traineeships and apprenticeships where possible.
Community conversation sessions held annually in our four main towns	Q1: Due to the COVID-19 pandemic restrictions have not allowed for community meetings to be held in person. Q2: A community meeting was held in Jeparit in November to discuss the Riverbank precinct. Q3: Community Conversation sessions were held in our main four towns during March 2022. The meetings included round table sessions where community members could provide their input into Council's 2022/2023 annual action plan and budget through identifying priority projects. Q4: COMPLETED. Community Conversation sessions were held in November 2021 (Jeparit Riverbank Precinct) and March 2022 (all four towns).
Drop in sessions held allowing for community input to Council on key documents or projects	Q1: Drop in sessions were scheduled to be held for the Council Plan but due to the COVID-19 pandemic restrictions have not allowed for community meetings and therefore sessions were required to be cancelled. Q3: A drop-in session was held for the Arkona Silo Art project in March 2022. Q4: ONGOING. A drop-in session was held for Arkona Silo Art project in March 2022. Due to the COVID-19 pandemic the drop-in sessions for the Council Plan were cancelled.
Develop a ten (10) year long term financial plan	Q1: The Long Term Financial Plan has been prepared and was adopted by Council on 20 October 2021. Q4: COMPLETED. Council's Long Term Financial Plan was adopted in October 2021. The plan was revised as part of the 2022/2023 budget process and adopted by Council on 29 June 2022.
Quarterly finance reporting to Council	Q1: Council's first quarter finance report will be presented to the October Council meeting. Q2: Council's second quarter finance report will be presented to the February 2022 Council meeting. Q3: Council's third quarter finance report will be

	<p>presented to the May 2022 Council meeting.</p> <p>Q4: ONGOING. Finance reports have been presented to Council quarterly.</p>
Review Council's Complaints Policy	<p>Q2: The complaints policy was updated and adopted in December 2021. A copy is available on Council's website.</p> <p>Q4: COMPLETED. Council's Complaints Policy was updated and adopted in December 2021.</p>
Ensure Council representation on Wimmera Development Association, Rural Council's Victoria, and Municipal Association of Victoria	<p>Q1: Council continues to have representation on WDA, RCV and MAV.</p> <p>Q4: COMPLETED. Council continues to have representation on WDA, RCV and MAV.</p>
Quarterly Council Plan reporting to Council	<p>Q1: The first quarterly report to Council will be presented to Council in November 2021.</p> <p>Q2: The second quarterly report to Council will be presented to Council in February 2022.</p> <p>Q3: The third quarter report to Council will be presented to Council in May 2022.</p> <p>Q4: ONGOING. Council plan updates were reported to Council quarterly.</p>
Develop a gender equality action plan	<p>Q1: Work has commenced on the development of a gender equality action plan.</p> <p>Q3: The gender equality action plan was adopted in March 2022 and has been provided to the Gender Equality Commissioner for feedback. Following the review and acceptance of the plan the plan will be available on Council's website.</p> <p>Q4: COMPLETED. The Gender Equality Action Plan was adopted in March 2022.</p>
Collaborate with Horsham Rural City Council, West Wimmera Shire Council and Loddon Shire Council to implement the Rural Council Transformation Project	<p>Q1: RCTP is progressing with evaluation of potential software completed and a recommendation prepared for the board.</p> <p>Q2: A recommendation of the preferred software will be presented to the February 2022 board meeting.</p> <p>Q3: The board has agreed to a preferred supplier and is currently preparing a formal contract. The Board will prepare a report for LGV to accept the recommendation.</p> <p>Q4: COMPLETED. Council continues to collaborate with HRCC, LSC on the Rural Council Transformation Project with a report presented to the 29 June 2022 Council meeting endorsing the preferred tenderer.</p>
Audit & Risk Committee meetings	<p>Q1: Risk management is a standing item on Audit</p>

review and consider Council risks at each meeting	& Risk Committee meetings Q4: ONGOING. Risk Management is a standing item on Audit & Risk Committee meetings.
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Municipal Health and Wellbeing Plan Update

Action Item	Update on Action
Healthy Eating	
Review “Healthy Food Choices Policy” every 12 months	COMPLETED Policy review was completed by Environmental Health Officer (EHO).
Building a healthier food culture by sharing healthy food recipes	IN PROGRESS EHO is working with the Health Promotion team of the local health services
Promoting and participating in national Nutrition Week	IN PROGRESS EHO and Community Development Team of the Council coordinating promotion and Council’s participation.
Providing healthy eating messages available in common areas, intranet, education messages, posters in our parks and across organisation.	IN PROGRESS EHO and Community Development Team of the Council liaising with the Health Promotion Team of the local health services
Including information on our healthy food choices policy in employee Induction	IN PROGRESS EHO providing information to the Council’s Human Resources team
Discussing healthy food with parents in supported playgroup environment and provide information on the ‘traffic light system’	ONGOING Supported Playgroup facilitator provides liaise with parents and families and talk through the healthy eating choices and provide them with the information sheet
Families who feel they require more information or support with healthy eating, the supported playgroup facilitator can assist with a referral to a dietician	ONGOING Playgroup facilitator helps the parents and families who need more guidance/information about healthy eating via referring them to the dietician
Active Living	
Actively promoting and participating in community initiatives that support physical activity including Active April, Walk to School, and Park Run.	ONGOING Council’s Corporate and Community Services team liaise with Health promotion team of the local health services to promote and participate in physical activity
Maintaining and promoting walking and cycling tracks the across the Shire.	ONGOING Council’s Infrastructure team maintains the walking and cycling tracks as needed. Council’s Corporate and Community Services

	team liaise with Health promotion team of the local health services to promote walking and cycling tracks
Providing maximum shade across the Shire (by planting more trees) in different areas: walking tracks, cycling tracks and outdoor sitting areas.	ONGOING Council's tree strategy sets a target to plant a number of trees each year.
Maintaining and promoting local parks, bike paths, recreation facilities and community activities to encourage physical activity.	ONGOING Council's Infrastructure team plays a role in maintaining parks, bike paths and recreation facilities.
Utilising Hindmarsh Shire Libraries and supporting organisations for a variety of physical activity sessions like yoga classes, pilates, as well as supporting education sessions from	ONGOING EHO liaises with Health Promotion team of the local health services to identify the areas that needs more attention and then communicate it with the Library coordinator to create an action plan. Additionally, Corporate and Community Services team helps in promoting any sessions at the library
Support and promote outdoor play and provide opportunities for this during playgroup and supported playgroup sessions.	ONGOING Playgroup facilitator supports the outdoor play during the playgroup sessions
Providing parents with tip sheets during playgroup on keeping active and encourage this as a form of self-care.	ONGOING Supported Playgroup Facilitator helps parents and families by giving them information about active living during playgroup sessions.
Social Connectivity	
Supporting our community to use Hindmarsh Shire Libraries and Neighbourhood Houses.	ONGOING Library coordinator and staff work together to get the programs up and running for the community to utilise Hindmarsh Shire Libraries
Increasing awareness and celebration of diversity of people in community.	ONGOING Community Development, Youth and Library staff continue to identify and celebrate both days of significance and the unique contributions of our CALD, First Nations, LGBTQIA+ communities, as well as those with disability.
Increasing the range of community activities that support social connections.	ONGOING Community Development, Youth and Library staff continue to work with community to plan and deliver a diverse and inclusive range of social events. This also includes collaborating with other community organisations and seeking funding

	opportunities to enhance the capacity of community activities.
Supporting and maintaining the use of the natural environment for different meet and greet activities.	ONGOING Council continues to support Town Committees and other community groups to facilitate community connections. This includes working with Uniting to provide community social meals and putting on free morning teas for vulnerable community members.
Increasing the opportunity to meet new and diverse people.	ONGOING Council continues to support Town Committees and community groups to facilitate community events and activities aimed a bringing a broad range of community members together.
Supporting families to meet up outside of playgroup and early years services to strengthen relationships.	ONGOING Playgroup facilitator encourage parents and families to meet outside of group times to strengthen relationships
Referring identified support needs of families to appropriate services to ensure these needs are being met.	ONGOING During the playgroup sessions, our playgroup facilitator gets an opportunity to talk to parents and families about any support they need.
Mental Health	
Supporting and promoting participation in library-based program.	ONGOING EHO and library coordinator liaise with the health promotion team of local health services to create a list of activities that will help in promoting the awareness related to mental health. Council's library coordinator has recently completed the accredited Mental Health First Aid course.
Promoting awareness of support available and raise awareness of the signs of poor mental health through social media.	ONGOING Our team works closely with organisations to promote mental health awareness through various means of social media
Advocating for the continuation of the Rural Outreach Program.	ONGOING Council advocates for the continuation of the Rural Outreach Program at any opportunity they have.
Improving residents' access to the natural environment through appropriate planning, provision and maintenance of open spaces for residents to use and enjoy.	ONGOING Different departments in work together to identify any issues and rectify them for the residents to enjoy natural environment and open spaces. Safety inspections are conducted regularly and on-request as well.
Participating in programs that support Mental Health including	IN PROGRESS Council officers are in the process of organising

Mental Health First Aid Training.	Youth Mental Health First Aid for the September school holidays. The training will be offered to interested community members and our Youth Councillors.
Preventing all forms of violence and injury	
Provide public information and participate in the Victoria Against Violence campaign including but not limited to 16 days of activism against gender-based violence, International Day for the Elimination of Violence against Women and Human Rights Day to raise Awareness of gender equity and family violence.	ONGOING Council participated in the 16 days of activism campaign during 2021. The campaign included an online session for interested community members as well as Facebook promotion and short clips from community members.
Develop a gender equity action plan.	COMPLETED Officers have developed a Gender Equality Action Plan.
Demonstrate leadership on gender equity and promote respectful relationships through partnerships, programs, activities, spaces and education and Council's implementation of the <i>Gender Equality Act 2020</i>	ONGOING Implementation of the Gender Equality Action Plan has commenced and will continue in future years.
Commit to and implement CORE strategy 2021-2025 in partnership with Women's Health Grampians	COMPLETED Council is a member of Women's Health Grampians and a partner for the CORE Strategy 2021-2025.
Promote awareness through social media on the signs of family violence and the support mechanisms in place available for victims.	ONGOING Council will continue to utilise social media on signs of family violence and continue to participate in the 16 Days of Activism campaign.

Link to Council Plan:

The Council Plan is the overarching plan that sets the strategic objectives for Council over the four-year term and provides annual actions to achieve the plan under the four key themes.

Financial Implications:

Council's annual budget allocates funding to complete initiatives.

Risk Management Implications:

The preparation of the Council Plan, incorporating the Health and Wellbeing Plan, and Community Vision is a statutory requirement

Relevant legislation:

The Council Plan was developed under the *Local Government Act 2020* and *Public Health and Wellbeing Act 2008*.

Community engagement:

Community engagement was undertaken as part of the development and adoption of the Council Plan 2021-2025.

Gender equality implications:

A gender impact assessment was not required.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author and Officer Responsible – Monica Revell, Director Corporate & Community Services
In providing this advice as the Author and Officer Responsible, I have no disclosable interests in this report.

RECOMMENDATION:

That Council notes the Council Plan 2021-2025 fourth quarter actions update and the Municipal Health and Well-being Plan 2021/2022 update.

9.2 PROCUREMENT POLICY

Responsible Officer: Director Corporate and Community Services

Attachment Number: 5

Introduction:

This report seeks Council adoption of the amended Hindmarsh Shire Council Procurement Policy.

Discussion:

At the Council meeting held on Wednesday 4 August 2021, Council adopted the Hindmarsh Shire Council Procurement Policy (Policy) in line with the requirements of the *Local Government Act 2020*.

A review has been conducted of the Policy and officers are recommending minor amendments to the Policy as follows.

2.2.3 Methods

The policy has been updated to include purchasing methods for panel contracts and utilising Procurement Australia, Municipal Association and other State and Federal Government agency or department purchasing panels.

2.2.4 Responsible Financial Management

The policy has been updated to include the following paragraphs:

Council staff must not authorise the expenditure of funds in excess of their financial delegation.

Purchases must not be split to fit within their financial delegation or to avoid requirements under this procurement policy for quotations and tenders. Council staff that breach their delegated authority may face action under Council's Discipline and Termination Policy. The decision to initiate disciplinary action or other action will be taken by the CEO based on a recommendation by the Director Corporate & Community Services following consultation with the relevant Director or Executive Manager.

2.3 Procurement Processes and Thresholds

The policy has been updated to allow for Panel Contracts and Collaborative Procurement, and additional exceptions to obtaining quotations.

Panel Contracts

Contractors may be engaged through the use of panel contracts which Council has put in place. Supplier panels may be appointed by Council after a publicly advertised tender process has taken place.

Purchases may be made directly from the supplier panel to source goods, services of works. A supplier, consultant and / or contractor listed on an approved supplier panel has been assessed against a value for money criteria for inclusion on a preferred supplier panel arrangement.

Collaborative Procurement

In accordance with s 108(c) of the Local Government Act 2020 Council will give consideration to collaboration with other Councils and public bodies or utilise collaborative procurement arrangements, when procuring goods, services or works. This may be done by assessing:

- The nature of the opportunities available (if any), and the councils or public bodies with whom they are available; and
- Whether the identified opportunities should be perused

Council may collaborate with other councils or use other agents (such as MAV Procurement or Procurement Australia) to procure goods, services and works or utilise existing collaborative procurement arrangements for the procurement of goods, services or works established through a public tender process where it provides an advantageous value for money outcome for Council.

2.3.3 Exceptions to obtaining quotations

The following additional exceptions have been included;

- Legal Services;
- Labour Hire;
- Information technology resellers and software developers;
- Sole supplier services such as Utility providers (power and water).
- Vehicle suppliers where the only option is for central online quotations.

2.3.4 Chief Executive Officers Discretion

The following additional discretion has been included:

- Where there is an inability to obtain sufficient quotations.

Options:

Under the *Local Government Act 2020* Council is required to adopt and maintain a Procurement Policy.

Link to Council Plan:

Strong governance practices

Long-term financial sustainability

Ensure responsible risk management principles.

Financial Implications:

The Procurement Policy provides the processes to be followed when receiving quotations and tendering for goods and services. Financial delegations are assigned to positions and authorise limits for signing purchase orders and authorising invoices.

Risk Management Implications:

Strong purchasing procedures and processes reduce the risk of fraud. The finance team regularly review purchase and payments to ensure compliance with the policy.

Relevant legislation:

Local Government Act 2020

Gender equality implications:

A gender impact assessment was not completed.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author & Officer Responsible – Monica Revell, Director Corporate & Community Services
In providing this advice as the Author & Officer Responsible, I have no disclosable interests in this report.

Communications Strategy:

The Procurement Policy is available on Council's website.

RECOMMENDATION:

That Council adopts the amended Hindmarsh Shire Council Procurement Policy.

Attachment Number: 5

9.3 GOVERNANCE RULES

Responsible Officer: Director Corporate and Community Services

Attachment Number: 6

Introduction:

This report seeks Council endorsement for the draft revised Governance Rules and Election Period Policy to be made available to the public for consultation for the period between 28 July 2022 and 18 August 2022.

Discussion:

Under Section 60 of the *Local Government Act 2020 (Act)*, Council is required to adopt and maintain Governance Rules. Under s60(4) Council is required to undertake a process of community consultation prior to adopting the Governance Rules.

Prior to 2 September 2022, Part 12 of the Act (*COVID-19 temporary measures*) allows Councillors and members of delegated committees to participate in meetings remotely by electronic means of communication. Additionally, it allows for the requirement of some meetings to be "open to the public" to be satisfied through live streaming the meeting on a Council website or uploading the recorded meeting to a Council website as soon as is practicable after the meeting. These temporary measures expire on 1 September 2022 and will be replaced on 2 September 2022 by changes prescribed in the *Regulatory Legislation Amendment (Reform) Act 2022*.

The amendments to the Act prescribed by the *Regulatory Legislation Amendment (Reform) Act 2022* require Council to develop, adopt and keep in force Governance Rules for or with respect to holding Council and delegated committee meetings by electronic means of communication and requesting approval for attendance at Council meetings and meetings of delegated committees by electronic means of communication.

The Governance Rules have been reviewed and updated to ensure compliance with the new provisions. They have also been reviewed to ensure that all rules are compliant and effective in regulating Council meetings, delegated committee meetings and the Election Period. The sections of the Governance Rules with major amendments include:

- *Section 11 – Election of Mayor*
Amendments to section 11 regarding the election of Mayor.

- *Division 5 – Meetings and the use of electronic means of communication*
Introduction of Division 5, including provision for the attendance and undertaking of meetings by electronic means of communication.

Conclusion:

The draft revised Governance Rules (including the Election Period Policy) will enable Council to conduct its business in an effective, transparent and accountable way.

A report seeking to adopt the Governance Rules will be brought to the Council meeting on 31 August 2022.

Options:

1. Council can choose to approve the draft Governance Rules (including the Election Period Policy) for release to the public for the specified consultation period for comment.
2. Council can choose to amend the draft Governance Rules (including the Election Period Policy) before releasing the draft to the public for the specified consultation period.

Link to Council Plan:

Strong governance practices

Financial Implications:

No financial implications.

Risk Management Implications:

The draft Governance Rules will ensure that Council maintains its governance and community engagement obligations under the Act.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible— Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author—Petra Croot, Manager Governance and Human Services

In providing this advice as the Author, I have no disclosable interests in this report.

Communications Strategy:

Under section 60(4) Council is required to conduct a community engagement process when adopting or amending the Governance Rules. Council will publish the draft Governance Rules (including Election Period Policy) on the Council website from 28 July 2022 to 18

August 2022. The public will be able to make submissions on the Governance Rules until the close of the exhibition period.

Council will run regular social media posts throughout the exhibition period.

Advertisements will be placed into the local newspaper advising the community that documents will be available for viewing.

RECOMMENDATION:

That

- 1. Council endorses the draft Governance Rules and Governance Rules – Election Period Policy for public consultation; and**
- 2. the draft Governance Rules and Governance Rules – Election Period Policy be made available to the public for consultation between 28 July 2022 and 18 August 2022.**

Attachment Number: 6

9.4 HINDMARSH SHIRE COUNCIL INSTRUMENT OF APPOINTMENT AND AUTHORISATION (PLANNING AND ENVIRONMENT ACT 1987)

Responsible Officer: Director Corporate and Community Services

Introduction:

This report seeks to appoint Jessie Holmes as an authorised officer of Hindmarsh Shire Council under the *Planning and Environment Act 1987*.

Discussion:

S224 (1) of the *Local Government Act 1989* provides that a Council may appoint a person to be an authorised officer for the purpose of the administration and enforcement of any Act, regulations or local laws that relate to the functions and powers of Council.

Council is required to have an authorised officer under the *Planning and Environment Act 1987* to attend to enforcement of planning permits. Appointments are reviewed and updated regularly due to changes in staff, amendments to legislation and changes in positions/roles within Council.

Council Officers have prepared the attached Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*) which seeks to appoint the following officer as an authorised officer under the *Planning and Environment Act 1987*:

Jessie Holmes

Jessie Holmes has filled the position of Director Infrastructure Services, a role that includes overseeing the development (planning and building) functions of Council. This appointment will ensure that Council can continue to effectively fulfill its planning enforcement obligations under the *Planning and Environment Act 1987*.

Options:

1. Council can choose to adopt the S11A Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*)
2. Council can choose to not adopt the S11A Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*)

Link to Council Plan:

Strong governance practices

A skilled Council and workforce capable of meeting community needs

Financial Implications:

N/A

Risk Management Implications:

The appropriate delegations and authorisations conferred to Council Staff will ensure that Council is maintaining good governance and that Council Officers have the appropriate authority to make decisions and undertake relevant functions.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible— Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author—Petra Croot, Manager Governance and Human Services

In providing this advice as the Author, I have no disclosable interests in this report.

Communications Strategy:

Council's public list of Delegations and Authorisations will be updated to reflect this change.

RECOMMENDATION:

In the exercise of the powers conferred by s 224 of the Local Government Act 1989 (the Act) and the other legislation referred to in the attached instrument of appointment and authorisation (the Instrument), Hindmarsh Shire Council (Council) RESOLVES THAT -

- 1. the members of Council staff referred to in the Instrument be appointed and authorised as set out in the Instrument.***

2. *the Instrument comes into force immediately the common seal of Council is affixed to the instrument, and remains in force until Council determines to vary or revoke it, and*
3. *the Instrument be sealed.*

9.5 INTERIM FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2022

Responsible Officer: Director Corporate and Community Services
Attachment Number: 7

Introduction:

The Interim Financial Report for the fourth quarter of 2021/2022 financial year has been prepared, including explanations of variances where applicable, and is presented for the information of Council.

RECOMMENDATION:

That Council notes the Interim Financial Report for the period ending 30 June 2022 as presented.

Attachment Number: 7

10 COUNCIL COMMITTEES

10.1 YURUNGA HOMESTEAD COMMUNITY ASSET COMMITTEE

Responsible Officer: Director Corporate and Community Services
Attachment Numbers: 8 – 9

Introduction:

The Yurunga Homestead Community Asset Committee held meetings on 28 April 2022 and 26 May 2022. The purpose of this report is to note the minutes from these meetings. A copy of these minutes are included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Yurunga Homestead Community Asset Committee meetings held on 28 April 2022 and 26 May 2022.

Attachment Numbers: 8 – 9

10.2 JEPARIT TOWNSHIP ADVISORY COMMITTEE

Responsible Officer: Director Corporate and Community Services

Attachment Numbers: 10 – 11

Introduction:

The Jeparit Township Advisory Committee held meetings on 20 June 2022 and 11 July 2022. The purpose of this report is to note the minutes from these meetings. A copy of these minutes is included as attachments for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Jeparit Township Advisory Committee meetings held on 20 June 2022 and 11 July 2022.

Attachment Numbers: 10 – 11

11 LATE REPORTS

12 NOTICES OF MOTION

13 OTHER BUSINESS

14 CONFIDENTIAL REPORTS

In accordance with Section 66 (2) (a) of the *Local Government Act 2020*, Council may close the meeting to the public to consider confidential information. Confidential information is defined by Section 3 of the *Local Government Act 2020* as being:

- a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released;
- b) security information, being information that if released is likely to endanger the security of Council property or the safety of any person;
- c) land use planning information, being information that if prematurely released is likely to encourage speculation in land values;
- d) law enforcement information, being information which if released would be reasonably likely to prejudice the investigation into an alleged breach of the law or the fair trial or hearing of any person;
- e) legal privileged information, being information to which legal professional privilege or client legal privilege applies;
- f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs;
- g) private commercial information, being information provided by a business, commercial or financial undertaking that—
 - i. relates to trade secrets; or
 - ii. if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;
- h) confidential meeting information, being the records of meetings closed to the public under section 66(2)(a);

- i) internal arbitration information, being information specified in section 145;
- j) Councillor Conduct Panel confidential information, being information specified in section 169;
- k) information prescribed by the regulations to be confidential information for the purposes of this definition;
- l) information that was confidential information for the purposes of section 77 of the Local Government Act 1989

RECOMMENDATION:

That the meeting be closed in accordance with section 66 (2) (a) of the Local Government Act 2020, to consider reports that contain confidential information as defined by section (3) of the Local Government Act 2020:

14.1 HINDMARSH SHIRE COUNCIL TOURISM INNOVATION PILOTS GRANT ROUND 1 2022 – this report contains “personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs” insofar as it pertains to personal matters; and

15.1 CONTRACT AWARD 2021-2022-05 CONSTRUCTION OF TRANSFER STATION UPGRADES – CONCRETE HARD STAND AREAS & BUNKER WALLS – this report contains “Council business information, being information that would prejudice the Council’s position in commercial negotiations if prematurely released” insofar as it pertains to contractual matters.

15 LATE CONFIDENTIAL REPORTS

16 MEETING CLOSE
