



FINANCE AND RATES FINANCIAL HARDSHIP APPLICATION

Collection Notice

We will handle any personal information you have provided in this form in accordance with the Privacy and Data Protection Act 2014. Our privacy policy contains information about how you may access your personal information and seek correction of such information; as well as how to complain about a breach of the Australian Privacy Principles and how we will deal with such a complaint. For more information, please see our [Privacy Policy](#) or contact our team on (03) 5391 4444. Your personal information will not be disclosed to any other party unless Council is required to do so by law, has gained your consent to do so or an information privacy principle exemption applies.

Fields marked with a red asterisk (*) must be filled out.

Applicant Details:

Full Name*:

Date of Birth:

Phone Number*:

Email:

Residential Address:

Do you own or rent this property?

YES

NO

If you rent, who is your landlord?

Relationship Status

Single

Married

Living in a de facto relationship

If in a relationship, what is the name of your partner?

Employment Details

Are you employed?

YES / NO

Employer's name:

Employer's Address:

How are you employed? (please circle)

Permanent

Casual

How many hours do you work per week?

How much do you earn per fortnight after tax?

When did you commence working for this employer?



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Is your employment expected to continue?

YES / NO

If you are unemployed, please detail your source of income (eg, sole parent benefit, disability pension, Work Cover?).

What amount do you receive per fortnight after tax?

Do you receive any other sources of income? Please list. (e.g., casual work, rent, board, child support payments)

Details relating to property for which this financial hardship application pertains

Property Value:

Mortgage (Financier & Balance) :

Caveat?

YES / NO

Date Purchased:

Price Paid:

If the property was purchased with a joint party, please list their names and addresses below:

Do you intend to sell the property:

YES / NO

Do you own or are you purchasing any other land or buildings? (If yes, fill out section below)

YES / NO

Property Address:

Property Value:

Mortgage (Financier & Balance)



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Caveat?	YES / NO
Date of purchase:	Price Paid:
If the property was purchased with a joint party, please list their names and addresses below:	
Do you intend to sell the property?	YES / NO

Other Information

Do you own a motor vehicle?	YES / NO	
Make:	Model:	Registration Number:
Is the vehicle under finance?	YES / NO	
Financier Name:		
How much is owing?		
When will the payments be finalized?		
Value of the vehicle:		

Are you owed money?	YES / NO
How much money is owed?	
What circumstances give rise to that indebtedness?	
When is the debt due and payable to you?	

Finances

Please list your bank account balances for ALL accounts. Please attach a page if more room is required:
FOR EXAMPLE: Savings Account, CBA, A&B Smith, \$2,000 Balance.



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How much cash do you have readily available?

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Please list any personal assets. i.e. investments, shares, boat, caravan, trailer, superannuation, life insurances

Please list any liabilities you have not previously mentioned. (Example: **Credit Cards**, Limit, Amount Owing; Personal Loans, Amount Owing and other)

Fortnightly Income Details

Income (NET)	Self \$	Spouse / De Facto \$	TOTAL \$
Wage / Salary			
Benefit			
Rental Income / Board			
Income on Investments			
Other Income			
TOTAL FORTNIGHTLY INCOME			

Fortnightly Expenditure Details



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Rent / Board	Self \$	Spouse / De Facto \$	TOTAL \$
Mortgage			
Child Support			
Food			
Electricity			
Home Phone			
Mobile Phone			
Internet			
Water			
Insurance			
Motor Vehicle Payment			
Motor Vehicle Expenses			
Entertainment			
Other (provide details)			
Other (provide details)			
Other (provide details)			
TOTAL FORTNIGHTLY EXPENDITURE			

Please detail your reason for requesting financial consideration:



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Please detail any other pertinent information relevant to your application:

Please attach any other relevant information to this application that you feel may support your application (e.g. financial statements, bank records, taxation returns etc.)

THIS SECTION TO BE WITNESSED BY A JUSTICE OF THE PEACE OR OTHER AUTHORISED PERSON

AND I MAKE THIS SOLEMN DECLARATION conscientiously believing the same to be true and by virtue of the provisions of an Act of Parliament of Victoria rendering persons making a false declaration punishable for willful and corrupt perjury.

Signature*:

Name printed*:

Date*:

Declared at _____ In the State of Victoria on the _____ day of _____ 20____

Before Me: _____ Justice of the Peace / Police Officer / Other Authorised Person

Assessment Number: _____ Property Address: _____