



Business Assistance Grant 2023/2024 Hindmarsh Shire Council

Please complete the following application to be considered for the 2023/2024 Business Assistance Grants Program. Please note that, if submitting your application via hard-copy/paper, you will be required to ensure all supporting documents are attached. These include:

- Risk Management Form (separate attachment – you can find this on our website)
- Organisation's bank statement
- Any quotes/information that the funds may be used for
- Written consent from the property owner (for Streetscapes applications)

PRIVACY STATEMENT

We will handle any personal information you have provided in this form in accordance with the Privacy and Data Protection Act 2014. Our privacy policy contains information about how you may access your personal information and seek correction of such information; as well as how to complain about a breach of the Australian Privacy Principles and how we will deal with such a complaint. For more information, please see our Privacy Policy or contact our team on (03) 5391 4444. Your personal information will not be disclosed to any other party unless Council is required to do so by law, has gained your consent to do so or an information privacy principle exemption applies.

APPLICATIONS CLOSE: 5pm Friday 29 September 2023

Date: _____

1. Business Details	
Business Name	
Street Address	
Postal Address	
ABN	
Owner/Manager	
Project Manager	
Contact	
Email	
Brief Summary of Business Operations	

2. Grant Application	
Application Date	

If you have any questions or queries about the application or program, you can contact our Community Development Team on 03 5391 4444, or via email grants@hindmarsh.vic.gov.au

**Business Assistance Grant
2023/2024
Hindmarsh Shire Council**

Category Applying For	<input type="checkbox"/> Business Development, or <input type="checkbox"/> Streetscapes
Business Development Up to \$2,000 for business improvements (business must match \$1:\$2 to grant) E.g. transfer station vouchers, staff recruitment, business planning, and building, planning, and health permits.	Streetscapes Up to \$3,000 for streetscape improvements (business must match \$1:\$2 to grant)

If you have any questions or queries about the application or program, you can contact our
Community Development Team on 03 5391 4444, or via email
grants@hindmarsh.vic.gov.au

**Business Assistance Grant
2023/2024
Hindmarsh Shire Council**

3. Project Details	
Provide a brief description of your project and how the funding will be used	
How will Hindmarsh Shire Council's contribution be recognised? (Signage, Facebook Post, Editorial, thank-you letter, etc.)	
How will your projects success be measured? (including number of employment opportunities gained if applicable)	
How will the project result in (or work towards) job creation / retention?	

4. Budget	
Financial & In-Kind Contributions	
Are there any contributions you will be making towards this project?	<input type="checkbox"/> In-Kind/Voluntary labour (please fill in details below) <input type="checkbox"/> Financial (cash)
Will funding be sought from other sources? (If yes, please show in templates below)	<input type="checkbox"/> Yes <input type="checkbox"/> No

If you have any questions or queries about the application or program, you can contact our Community Development Team on 03 5391 4444, or via email grants@hindmarsh.vic.gov.au

**Business Assistance Grant
2023/2024
Hindmarsh Shire Council**

Income		Expense	
<i>Hindmarsh Shire Grant</i>	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
Streetscape Contribution (if applicable)	\$		\$
Cash Contribution (if applicable)	\$		\$
<i>In-Kind contribution</i>	\$	<i>In-Kind contribution</i>	\$
Total (GST EX):	\$	Total (GST EX):	\$

Previous Applications			
Has your organisation previously applied for a grant from Hindmarsh Shire Council? (If yes, please fill out the following table)		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Year:	Project Name:	Category:	
		Amount Received:	
Year:	Project Name:	Category:	
		Amount Received:	

5. Checklist	
	I have attached a copy of my businesses bank statement to demonstrate financial viability
	I have completed a Risk Assessment for the project (attachment template provided)
	I have provided quotes / information on specific items that the funds will be used to purchase
	I have obtained and attached written consent from the property owner for streetscape applications (where applicable)
	To the best of my knowledge my business does not have any outstanding rates, fees or invoices to Hindmarsh Shire Council.
	Please tick this box if your business requires further assistance with business opening/expansion/new employee assistance, or would like to work 1:1 with our Economic and Community Development team who can guide you through Council's regulatory processes.

If you have any questions or queries about the application or program, you can contact our
Community Development Team on 03 5391 4444, or via email
grants@hindmarsh.vic.gov.au

**Business Assistance Grant
2023/2024
Hindmarsh Shire Council**

6. Submission		
Applications can be submitted in the following ways:		
Email	In Person	Mail
Email your application, along with all required attachments to grants@hindmarsh.vic.gov.au	Hand in application and attachments to any of our Customer Service Centres in Dimboola, Jeparit, Nhill and Rainbow	Send your printed application and attachments to PO BOX 250 Nhill VIC 3418

Once you have completed your application, please sign the following table.

Project Manager		Business Owner/Manager	
Signature		Signature	
Name		Name	
Date		Date	

If you have any questions or queries about the application or program, you can contact our Community Development Team on 03 5391 4444, or via email
grants@hindmarsh.vic.gov.au