



**MINUTES OF THE HINDMARSH SHIRE AUDIT & RISK COMMITTEE MEETING
HELD VIA MICROSOFT TEAMS, WEDNESDAY 20 SEPTEMBER 2023,
COMMENCING AT 11AM.**

PRESENT:

Mr D Welsh (Interim Chairperson, Member), Mr A Roberts (Member), Mr S Coutts (Member), Cr D Nelson (Councillor Delegate), Mayor B Ireland (Councillor Delegate), Mr G Wood (CEO), Ms P Croot (Manager Governance & Human Resources), Ms H Boyd (Manager Finance & Customer Services), Ms Kathie Teasdale (Internal Auditor), Mr P Harrison (Internal Auditor), Mr M Thompson (External Auditor), item 10, Mr B Short (IT Administrator), item 14, Ms A Veitch (HR & Safety Officer).

1. Welcome and Acknowledgement of the Indigenous Community

Welcome and acknowledgement of the indigenous community by the Chairperson.

We acknowledge that this meeting is being held on the lands of the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagalk Nations and we acknowledge them as Traditional Owners of Country.

We recognise the important ongoing role that Indigenous people have in our community and pay our respects to their Elders, past and present.

2. Apologies

Monica Revell (Director Corporate & Community Services)
Mr A Cordy (Member)

3. Declaration of Interests

Committee Members to declare any known interests in relation to any item published on the agenda for this meeting, either:

- Material; or

- General.

Declaration of material or general interest must also be advised by Committee Members at the commencement of discussion of the specific item.

No conflicts of interest declared.

4. Internal & External Auditor Assurance

Assurance from the internal and external auditors that there have been no obstructions to work undertaken.

Nil obstructions noted.

5. Confirmation of Minutes of Previous Meeting

MOVED: D NELSON / A ROBERTS

That the Minutes of the Audit & Risk Committee meeting held on Wednesday 14 June 2023 via Teams, as circulated to members be taken as read and confirmed.

Refer attachment 5.1

6. Election of Chairperson

Chief Executive Officer will assume the role of temporary chair and call for nominations of Chairperson.

Nominee: A Roberts

Nominated by: D Welsh accepted: A Roberts

New Chairperson to assume the Chair.

MOVED: D WELSH / S COUTTS

That the Audit & Risk Committee recommend that Council appoints Ashley Roberts as the Chairperson of the Audit & Risk Committee until September 2024.

7. Internal Audit Update

Responsible Officer: Director Corporate & Community Services
Attachment Number: 7.1 Internal Audit Findings Action List
7.2 Internal Audit Status Report
7.3 Internal Audit Update Report
7.4 Capital Works Internal Audit
7.5 Records Management Audit
7.6 Project Scope Environmental Health Internal Audit

Verbal report to be given during the meeting by RSD Audit on the recent internal audit publications, internal audit plan, internal audit status, recently completed audits on capital works and records management.

Manager Finance & Customer Services to discuss progress on internal audit findings action list.

P Harrison spoke to reports 7.2-7.6. Simon asked about key findings from the VAGO food safety report and how learnings might be proactively applied prior the undertaking the audit.

Ashley suggested that perhaps the internal auditors can bring forward IT general controls particularly as they apply to cloud environments.

MOVED: S COUTTS / D NELSON

That the Audit & Risk Committee

- 1. Receives the internal audit recent publications and audit status report;***
- 2. Receives the update on the recently completed internal audits on capital works and records management; and***
- 3. Notes the progress on internal audit findings.***
- 4. Committee request ongoing items and low risk items removed from the action list.***

Refer attachment 7.1, 7.2, 7.3, 7.4, 7.5 & 7.6

8. Hindmarsh Shire Council Annual Accounts 2022/2023

Responsible Officer: Director Corporate & Community Services
Attachment Number: 8.1 Financial Report 30 June 2023
8.2 Performance Statement 30 June 2023
8.3 VAGO Closing Report 30 June 2023
8.4 VAGO Local Government Update

Introduction:

The purpose of this report is to provide the Audit & Risk Committee with the audited Annual Financial Statements and Performance Statement for the year ended 30 June 2023.

Discussion:

Local Government Act 2020 (Act) requires a resolution of Council to adopt the In-Principle Financial Statements and In-Principle Performance Statement. The Act also requires a resolution of Council to appoint two Councillors to sign these documents in their final form on behalf of Council, under Section 99 (2) and (3) of the Act.

The Financial and Performance Statements were prepared in accordance with the requirements of the Act and the applicable accounting standards. Copies of the Statements were provided to Crowe (external auditor acting for the Victorian Auditor-General's Office). The audit of the Statements has now been substantially completed.

Once finalised and certified by Council, the Auditor General will prepare the formal report on the Financial and Performance Statements for inclusion in Council's Annual Report 2022/23.

The 2023/23 Financial Statements show a comprehensive surplus of \$4.079 million.

Total revenue for the financial year was \$23.59m, a decrease of \$2.78m from the previous financial year. The decrease is due to the reduction in Capital grants received in 2022/23 (\$3.459m) compared to 2021/22 (\$7.064m).

Total expenditure for the financial year was \$19.5m a increase of \$0.5m from the previous financial year. The increase is largely due to the finalisation of the Aged Care Service.

At 30 June 2023 Council held \$10.588m cash at bank. This is due to receipt of 100% of the 2023/2024 Financial Assistance Grant in June 2023.

Capital works expenditure was \$9.102m for 2022/23, a decrease of \$3.08 from 2021/22. The decrease is due to the Albacutya Bridge project being completed in 2021/22.

Link to Council Plan:

Strategic Objective 4.6: An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation

Financial Implications:

There are no financial implications in this process. The statements outline financial performance for the previous year but costs for their production are part of normal operating expenditure.

Risk Management Implications:

Management of risks will minimise Council's exposure to adverse financial impacts, improve effectiveness and generate efficiencies.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author & Officer Responsible – Monica Revell, Director Corporate & Community Services

In providing this advice as the Author & Officer Responsible, I have no disclosable interests in this report.

MOVED: D WELSH / S COUTTS

That the Audit & Risk Committee recommend, pending no material changes to the Statements, that Council:

- 1. approves in principle the Financial Statements and Performance Statement for the year ended 30 June 2023; and***
- 2. authorises any two Councillors to sign the Financial Statements and Performance Statement in their final form.***

Refer attachment 8.1, 8.2, 8.3 & 8.4

9. Governance Compliance Report

Responsible Officer: Manager Governance & Human Services
Attachment Number: 9.1 Asset Management Policy
9.2 Councillor Interaction with Developers Policy
9.3 Public Transparency Policy

Introduction:

The purpose of this report is to inform the Audit Committee of:

- Councils progress with the implementation of the *Local Government Act (Vic) 2020 (Local Government Act)*;
- Council's update of the Asset Management Policy and provisional endorsement of the Public Transparency Policy and Councillor Interaction with Developers Policy;
- Staff re-induction training undertaken;
- Compliance reviews for Delegations;
- Any disclosable gifts, hospitality or benefits to Councillors or Council employees.
- Council's progress with the implementation of the *Gender Equality Act (Vic) 2020 (Gender Equality Act)*;

Discussion***Local Government Act 2020***

Council has completed its substantive implementation of the *Local Government Act 2020*, with updates to policies and processes undertaken in line with amendments and reforms. Council

Compliance Reviews – Council Policies

At the Council meetings held on 26 July 2023, Council resolved to adopt the following updated policy –

- **Asset Management Policy**

Council's Asset Management Policy forms part of its Asset Management Framework, supporting compliance with section 92(1) of the *Local Government Act 2020*. The Asset Management Policy was last reviewed in 2015 and as such, Council officers have revised the policy in line with current practices, Council objectives and the Strategic Risk Profile. These changes reflect and support current roles, responsibilities and practices, and refine the principles that guide Council's asset management strategy.

Additionally, two policies were endorsed at the Council meeting held on 31 August 2023 for community consultation that are of relevance to the function of this Committee.

- **Public Transparency Policy**

Council is required to maintain a Public Transparency Policy under s57 of the *Local Government Act 2020*. The public transparency principles that underpin the policy remain unchanged since the initial adoption of the policy in 2020, however this review has provided an opportunity to consider amendments and provisions that strengthen Council's commitment to, and practice of, public transparency.

- **Councillor Interaction with Developers Policy**

In response to the recommendations from the Local Government Inspectorate around how Council's manage relationships between Councillors, Council staff and current and prospective developers, Council has provisionally endorsed (subject to the consultation period) this new policy.

The Councillor Interaction with Developers Policy provides guidance for how Councillors should interact with developers to maintain integrity, transparency, and good governance in their decision-making whilst also promoting development for the social and economic benefit of Hindmarsh Shire. The policy also gives rise to the creation of a Councillor Interaction with Developers register that will be made available to the public. Maintaining the public register is in line with best practice recommendations, complements Council's commitment to public transparency and ensures that Council is taking a proactive approach to changing regulatory environments.

Staff Re-induction Training

On 2 August 2023, 14 Council staff undertook 'induction refresher training' to re-familiarise themselves with key Council policies, procedures and processes. This training forms a crucial part of Council's human resources-based risk-mitigation. Training included sections on conflict of interest, procurement, the code of conduct, fraud prevention and risk management. The next session is scheduled for 11 September 2023.

Councillor Re-induction Training & Governance Manual

Councillor re-induction training has been scheduled for 26 October 2023. At the Council Meeting held on the same date, Council Officers will be presenting a Hindmarsh Shire Council Governance Manual for Council adoption. The Manual has been drafted in consultation with the Wodonga Good Governance Framework, amended to reflect Hindmarsh Shire Council's context. The Manual complements the Governance Rules, Code of Conduct and other relevant governance documents. Also

Compliance Reviews – Delegations

At the Audit and Risk Committee held on 14 June 2023, Council notified the Committee of changes to the below delegations -

- S18 Sub-Delegation under the EPA Act 2017
- S6 Delegation from Council to Council Staff
- S11A Delegation under Planning & Environment Act 1987

All Council staff noted in the Instruments have now completed forms noting their understanding of the obligations within the Instrument and their willingness to undertake those responsibilities. This is an additional assurance measure that has been undertaken to strengthen compliance with Council's delegations. Delegations and authorisations are also in the process of being administered through the recently procured RelianSys software.

Council has a planned review of CEO Delegations prior to the commencement of a new Chief Executive Officer in October.

Gifts and Hospitality

Council is responsible for maintaining a Gifts and Hospitality Register in accordance with both its Councillor (C007) and Staff (HR010) Gifts and Hospitality policies and for reporting on compliance with the policy to the Audit and Risk Committee. In the period since the previous Audit and Risk Committee meeting, there were no disclosed gifts, hospitality or benefits to Councillors or Council staff.

Gender Equality Act 2020 Update

Council's Gender Equality Action Plan (**GEAP**) was approved by the Gender Equality Commission on 25 July 2022. The Gender Equality Action Plan, a component of Council's obligations under the Gender Equality Act, is an organisational commitment to improving gender equality in the workplace. Actions undertaken in relation to Council's GEAP since June 2023 include;

- A report to Council on the progress of the Gender Equality Action Plan;
- Participation in the People Matter Survey for Local Government (this provides the requisite data for reporting against the 7 workplace gender equality indicators) and receipt of results with actions being developed;
- Near complete compilation of workforce data to be submitted with Council's progress report to the Gender Equality Commission, due February 2024; and

- LGBTQIA+ reference group (Hindmarsh Pride Committee) continue to meet as required to provide Council advice on relevant matters, including IDAHOBIT; and

Council will be required to submit this progress report by 20 February 2024 relating to its Gender Equality Action Plan, gender impact assessments and progress against the workplace gender equality indicators.

Link to Council Plan:

Strong Governance Practices: Ensure compliance with the *Local Government Act 2020*.

Gender Equity respect and leadership: Demonstrate leadership on gender equity and promote respectful relationships through partnerships, programs, activities, spaces and education and Council's implementation of the *Gender Equality Act 2020*.

Financial Implications:

Nil.

Risk Management Implications:

The updated policies and plans will ensure that Council maintains its governance, transparency and community engagement obligations under the Act and other relevant regulations.

Keeping up to date with the implementation of the *Local Government Act 2020* and *Gender Equality Act 2020* ensures that Council is meeting its legislative requirements.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author & Officer Responsible: Monica Revell, Director Corporate & Community Services

In providing this advice as the Author & Officer Responsible, I have no interests to disclose.

MOVED: D WELSH / D NELSON

That the Audit & Risk Committee receives the Governance compliance update.

Refer attachment 9.1, 9.2 & 9.3

10. Risk Management Report

Responsible Officer: Manager Governance & Human Services

Attachment Number: 10.1 Strategic Risk Report

- 10.2 Strategic Risk Management Work Plan
- 10.3 Risk Management Presentation Handout
- 10.4 Draft Business Continuity Plan

Introduction:

The purpose of this report is to inform the Audit and Risk Committee of Council's current strategic risk portfolio through the presentation of the Strategic Risk Report, Council's Strategic Risk Management Work Plan, reviewed Business Continuity Plan. The report will also update the Audit & Risk Committee on how Council is reducing information technology risk.

Discussion

Council's Strategic Risk Register has been implemented to ensure that:

- Strategic risks are identified;
- Strategic risks are assessed;
- The effectiveness of existing controls is evaluated;
- Residual risk is assessed;
- Risk treatment options are considered;
- Actions are determined and prioritised; and
- Action plans are implemented.

Attachment 10.1 presents Council's Strategic Risk Report and identifies the controls and treatments relating to each risk.

1. Environmental Sustainability
2. Project Management and Strategic Execution
3. Technology Security
4. Government Political and Policy Changes
5. Financial Sustainability
6. Community Needs
7. Organisational Culture and Capability
8. Governance
9. Asset Management

The Risk Register will continue to be updated and reviewed regularly with department officers and management.

Council has acquired and is in the process of implementing Reliansys. Reliansys provides new risk management capabilities for the maintenance of Council's risk portfolio. Alongside the new software, Council officers are drafting a legislative compliance plan to provide a framework around how staff utilise the compliance processes within the new system.

The continuing focus of the Risk Management process will be –

- Implementing the reviewed Business Continuity Plan;
- Maintaining Council's Strategic Risk framework in consultation with the Audit and Risk Committee;
- Ensuring that Council's policies, procedures, plans and decision-making responds to the changing legislative and risk environment around climate change;

- Regular review of individual risks with consideration of current controls and possible improvements to further reduce the risk;
- The provision of appropriate risk management training given staffing changes across both organisational directorates;
- Ensuring the treatment plan listed includes achievable treatments to address risks faced by Council; and
- Regular discussion with Senior Management Team about high risks faced by Council.

Risk Management Presentation (Attachment 10.3)

On 30 August 2023, the Manager Governance and Human Services delivered a presentation to Councillors on Council's Risk Management Framework and the impacts of, and mitigation strategies around, Council's Strategic Risks. This included briefing the Councillors on the updated Council Report template that now requires Council officers to directly discuss the impact of the decision required by the report on relevant Strategic Risks.

Strategic Risk Management Work Plan (Attachment 10.1)

The Strategic Risk Management Work Plan has been developed to provide clear structure around the obligations risk owners have for reviewing and actioning the treatments within Council's Strategic risks. The review periods have been made more regular, proportionate with the assessment of the risk rating and Council's risk appetite. Risks that require Council to be increasingly proactive and responsive to changing legislative contexts have been given priority in their review regularity.

Business Continuity Plan (Attachment 10.4)

Council has undertaken a review of the Business Continuity Plan and presents it to the Audit and Risk Committee for review and endorsement. Business continuity management is an integral part of our risk management framework, is adopted as a core obligation of good governance and utilises the methodology specified in the AS/NZS 5050:2010 'Business Continuity – Managing Disruption Related Risk', AS ISO22301:2020 'Security and Resilience – Business Continuity Management Systems Requirements' and AS/NZS 31000:2018 'Risk Management – Guidelines'.

Technology Risk

Council's IT Administrator to provide a verbal report on projects underway to reduce Council's technology risk.

Link to Council Plan:

Ensure responsible risk management principles: Further develop and implement Council's Risk Management Framework and ensure all key risks have been measured and adequately controlled.

Financial Implications:

Nil.

Risk Management Implications:

Management of risks will minimise Council's exposure to adverse financial impacts, improve effectiveness and generate efficiencies.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author & Officer Responsible: Monica Revell, Director Corporate & Community Services

In providing this advice as the Author & Officer Responsible, I have no interests to disclose.

A request was made for staff to prepare a presentation for independent members on how risks are identified, assessed and managed within the organisation.

MOVED: D WELSH / S COUTTS

That the Audit & Risk Committee receives the Risk Management update.

Refer attachment 10.1, 10.2, 10.3 & 10.4

11. Rural Council Transformation Program

Responsible Officer: Manager Finance & Customer Services

Attachment Number:

Verbal report to be given during the meeting by Heather Boyd, Manager Finance & Customer Services on the current status of the Rural Council Transformation Program.

MOVED: B IRELAND/D WELSH

That the Audit & Risk Committee receives the verbal audit update on the Rural Councils Transformation Program.

12. Audit & Risk Committee Self-Assessment

Responsible Officer: Director Corporate & Community Services

Attachment Number: 12.1 Audit & Risk Committee Self-Assessment

12.2 Audit & Risk Committee Self-Assessment

Introduction

The purpose of this report is for members of the Audit and Risk Committee to undertake a self-assessment.

Discussion:

Under section 54 of the *Local Government Act 2020* the Audit and Risk Committee must undertake an annual assessment of their performance with the assessment to be tabled at the next meeting of Council.

The self-assessment provides guidance to the Council on the effectiveness of the committee and ensures that the Committee members have the necessary experience to enable the committee to make informed recommendations to the Council. The document also informs management of any changes that need to be made to reports tabled to the Committee to ensure they are able to make informed recommendations.

The online self-assessment was distributed to Committee members on Monday 4 September 2023. At the time of writing this report, two self-assessments were received. The Committee will review the self-assessment during the meeting and discuss its performance.

Link to Council Plan

Strong governance practices

Risk Management Implications

A high performing Audit & Risk Committee will ensure strong oversight of Council's financial, risk and governance responsibilities.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author & Officer Responsible: Monica Revell, Director Corporate & Community Services

In providing this advice as the Author & Officer Responsible, I have no interests to disclose.

Areas for improvement include Internal Audit Reporting.

The audit committee would like a report on the skill mix makeup of the Committee in matrix format. Members queried whether unrepresented skills are prioritised in new member appointments.

MOVED: S COUTTS / D WELSH

That the Audit & Risk Committee received discuss and recommend items of improvement relating to the performance of the Committee and self-assessment questionnaire.

Refer attachment 12.1 & 12.2

13. Reimbursements & Interstate Travel Register
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Responsible Officer: Director Corporate & Community Services
Attachment Number: 13.1 Expenses Reimbursement Listing
13.2 Interstate & Overseas Travel Register

Introduction:

This report provides the Audit & Risk Committee with a list of reimbursements made to the CEO and Councillors, and the overseas and interstate travel by staff and Councillors for the period 01 June 2023 to 31 August 2023.

Discussion:

A listing is provided for review by the Audit & Risk Committee of payments made to the CEO and Councillors (excluding Councillor Allowances) and overseas and interstate travel undertaken.

Link to Council Plan:

Strong governance practices

Financial Implications:

This decision has no financial implications.

Risk Management Implications:

Reimbursement will not be made where the transaction cannot be supported with a tax invoice.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020* officers providing advice to Council must disclose any interests, including the type of interest.

Author & Officer Responsible: Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

MOVED: D NELSON / D WELSH

That the Audit & Risk Committee receives the reimbursement listing for the CEO and Councillors, and overseas and interstate travel register for the period 01 June 2023 to 31 August 2023.

Refer attachment 13.1 & 13.2

14. Incident and Hazing Report

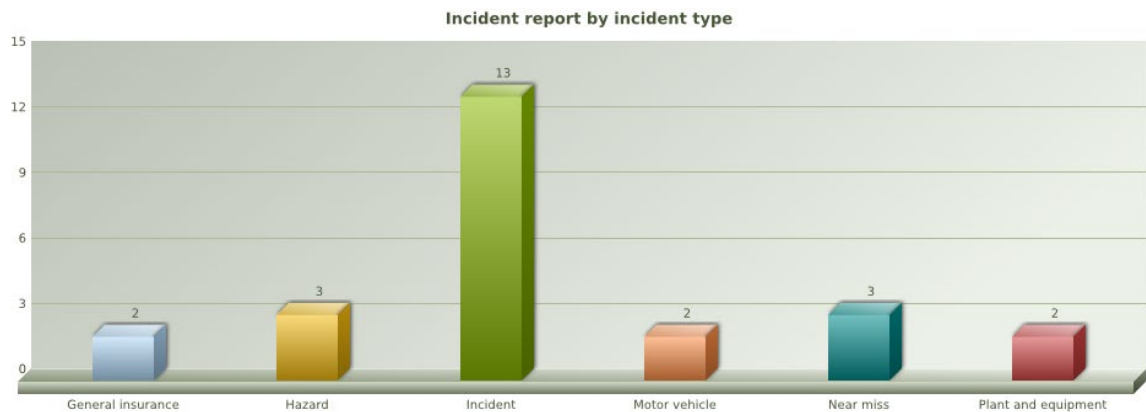
Responsible Officer: Manager Governance & Human Services
Attachment Number:

Introduction

The purpose of this report is to provide the Audit Committee with an update on the Hazard, Incident and Injury Reports from 1 June 2023 and 31 August 2023.

Discussion

24 reports were received in the period 1 June 2023 and 31 August 2023. This is in comparison to 22 reports during the same period in 2022.



1 June 2023 and 31 August 2023



1 June 2022 and 31 August 2022

General Insurance:

Two reports received, one involved accidental damage to water infrastructure and one was a break in resulting in theft of a small amount of cash, which was reported to police.

Hazards:

3 hazards were reported, two involved slip/trip/fall hazards, which have been either eliminated or a workaround put in place to temporarily avoid the area.

Incidents:

13 Incident reports were received during this time, which included 8 reports of verbal abuse or harassment by customers. This continues to be the most reported incident type. The Health and Safety Committee discussed this ongoing trend at the most recent meeting and have suggested the following to mitigate this risk:

- An article in the paper/campaign on the radio – put faces to “the Council”.
- More signage “It’s Never OK”.

- More education for staff relating to the Dealing with Difficult and Vexatious Customers policy.
- Continue to encourage employees to report incidents on Elumina.

Notifiable Incidents under the OHS Act:

One incident was reported to WorkSafe during the period, a serious laceration that required stitches. A worker's finger became jammed when they attempted to remove a stone from the tail gate, which was preventing the automatic closure. The worker did not require additional time off, other than to have the injury treated, and returned to work the following day. The coordinator investigated the incident to identify any controls that can be introduced. The incident was discussed during a Toolbox meeting. WorkSafe did not deem it necessary to attend the workplace and no further action was taken.

The remaining incidents were minor injuries and no lost time.

No new Workers Compensation claims submitted.

Motor Vehicle:

One report of damage caused by hitting an animal and one report of minor damage caused by low-speed collision, which was investigated.

Near Miss:

Three Near Misses reported, narrow avoidance of motor vehicle incidents.

Plant and Equipment:

One report of minor damage to council equipment and one report of minor damage to private property caused by council equipment.

Link to Council Plan:

Ensure responsible risk management principles.

A skilled Council and workforce capable of meeting community needs.

Financial Implications:

Nil.

Risk Management Implications:

Managing incident and hazard reports is a key aspect of Council's Risk Management Framework. The reporting of hazards and near misses allows hazards to be identified and controlled to mitigate further incidents.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author: Angela Veitch, HR and Safety Officer

In providing this advice as the Author, I have no interests to disclose.

Officer Responsible: Monica Revell, Director Corporate & Community Services
In providing this advice as the Officer Responsible, I have no interests to disclose.

MOVED: S COUTTS/D WELSH

That the Audit & Risk Committee receives the Incident Report update.

15. Audit & Risk Committee Meeting Dates 2024

Responsible Officer: Director Corporate & Community Services

Attachment Number:

Introduction:

The purpose of this report is to set the meeting dates for 2024 for the Audit & Risk Committee.

Discussion:

Council's Audit & Risk Committee Charter states that the Audit & Risk Committee shall meet at least three times in each financial year.

During 2022 meetings were held in March, June, and September. The proposal is to hold meetings in March, June and September 2024 and discuss the possibility of holding a meeting in November 2024.

The March meeting will enable discussion on internal audits conducted, June will enable discussion on the VAGO interim audit and Council's draft annual budget, and September will ensure the Audit & Risk Committee endorse the annual financial statements and performance statement for Council adoption by the 30 September deadline.

Link to Council Plan:

Strong governance practices

Financial Implications:

Council's annual budget allocates sitting fees for independent members of the Audit & Risk Committee.

Risk Management Implications:

An effective Audit & Risk Committee monitors compliance and risk, ensuring efficiency and effectiveness of Hindmarsh Shire Council's internal control system.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020* officers providing advice to Council must disclose any interests, including the type of interest.

Author & Officer Responsible: Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

MOVED: D WELSH / D NELSON

That the Audit & Risk Committee meetings be held on the following dates in 2024:

- ***Wednesday 6 March 2024***
- ***Wednesday 12 June 2024***
- ***Wednesday 18 September 2024***

16. Late Reports

17. General Business

Moved: D WELSH / D NELSON

that the Audit and Risk Management Committee congratulate Greg Woods on his time at Hindmarsh Shire Council and his work with the Committee.

The committee have asked for an in camera session prior to the meetings with both the internal and external auditors.

18. Next Meeting

The next meeting will be held on Wednesday 06 March 2024, commencing at 11am.
