



8<sup>th</sup> April 2024

**MINUTES OF THE JEPARIT TOWNSHIP ADVISORY COMMITTEE MEETING OF THE HINDMARSH SHIRE COUNCIL HELD ON 8<sup>TH</sup> APRIL 2024 at the Memorial Hall, Roy Street, Jeparit at 7.30pm.**

**Present:** Ms. Monica Revell (CEO HSC), Mr. B. Ireland (Mayor HSC), Ms. H. Boyd (Manager Finance HSC), Jason Hutson (Chair-Person) Teresa Smith (Vice-Chair), Cheryl Quinn (Sec), Mel Wagener (CM), Annmarie Werner (CM), Craige Proctor (CM) Sharon Reilly (CM), and Tony Simpson, Colin Moore and Lyn Callanan-Thiel (Community Members).

**1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER**

*We acknowledge that this meeting is being held on the lands of the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagalk Nations and we acknowledge them as Traditional Owners of Country.*

*We recognise the important ongoing role that Indigenous people have in our community and pay our respects to their Elders, past and present.*

**2. APOLOGIES**

Bec Schultz (Committee Member)

**3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.**

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

**NIL.**

**4. CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

***That the Minutes of the JTAC Committee Meeting held on 11<sup>th</sup> March, 2024 at 7.30pm at the Memorial Hall, Roy Street, Jeparit. circulated to Committee Members be taken as read and confirmed***

*(Attachment: 1)*

**Moved:** Mel Wagener

**Seconded:** Annmarie Werner

**Carried**

## **5. BUSINESS ARISING FROM THE MINUTES**

**5.1** Discussion held regarding Jeparit Township signs containing two silo's (back drop) instead of three. All agreed with that statement. Access to continue work arranged.

**5.2** Chair person Jason Hutson attended meeting of the J&DBC on Tues 26<sup>th</sup> March 24 to listen to the J&DBC committee's progress, membership and direction of the facility to benefit the District and the Community. Letter circulated based on the direction and beliefs of the J&DBC for JTA committee to peruse. Lyn Callanan-Thiel (Community Member and Treasurer of the J&DBC) offered a brief outline of the plans.

## **6. CORRESPONDENCE**

### ***INWARD:***

**6.1** P. King (HSC) Official Opening Riverbank P. - 12/3/24

**6.2** P. King (HSC) Official Opening Riverbank P - 12/3/24

**6.3** P. King (HSC) Purchaser Order Supermarket – 13/3/24

**6.4** P. King (HSC) Purchaser Order Supermarket – 13/3/24

**6.5** H. Boyd (HSC) Re: Privacy Information recording- 14/3/24

**6.6** H. Boyd (HSC) Information recording 18/2/24

**6.7** B. Ireland (HSC) & H. Boyd (HSC) JTAC Draft Min- 19/3/24

**6.8** Committee Member – Minutes for March Meeting – 20/3/24

**6.9** C. Proctor – Incoming mail correction 20/3/24

**6.8** P. King (HSC) Riverbank P - 20/3/24

**6.9** Lyn Callanan-Thiel (Community Mem) Inv to attend J & DBC 21/3/24

**6.10** J. Hutson Inv to attend meeting at J & District Bowling Club 23/3/24

**6.11** H. Boyd (HSC) Information please J His Society 25/3/24

**6.12** H. Boyd (HSC) Jeparit Historical society 26/3/24

**6.13** JTAC Members – Gramp Tourism Ind News 28/3/24

### ***OUTWARD:***

**6.14** P. King (HSC) Official Opening Riverbank P. - 12/3/24

**6.15** P. King (HSC) Supermarket receipt - 12/3/24

**6.16** H. Boyd (HSC) Recording of personal information – 18/3/24

**6.17** J & DBC re invitation to attend meeting 18/3/24

**6.18** B. Ireland (HSC) & H. Boyd (HSC) JTAC Draft Min- 18/3/24

**6.19** P. King (HSC) Riverbank P - 20/3/24

**6.20** Committee Members – Minutes for March Meeting – 20/3/24

**6.21** C. Proctor – Incoming mail correction 20/3/24

**6.22** JTAC Members - Riverbank P - 20/3/24

**6.23** Lyn Callanan-Thiel (Community Mem) Inv to attend J & DBC 21/3/24

**6.214**J. Hutson Inv to attend meeting at J & District Bowling Club 23/3/24

**6.25** J. Hutson Meeting at J & District Bowling Club 23/3/24

**6.26** H. Boyd (HSC) Jeparit Historical society 26/3/24

**6.27**JTAC Members – Gramp Tourism Ind News 28/3/24

That the Outward Correspondence be approved and the Inward Correspondence noted.

**Moved:** Teresa Smith

**Seconded:** Sharon Reilly

**Carried**

**7. EVENTS**

<b>Event:</b>		<b>Location:</b>		<b>Date</b>	
<i>Relevant documents</i>					
	<b>Responsibility</b>	<b>Due date</b>	<b>Status</b>		
<b>Risk assessment</b>					
<b>Food permit</b>					
<b>Local Law permit</b>					

**8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR**

- 8.1 J & DBC meeting report by J. Hutson (Chairperson) – **see 5.2 Report**
- 8.2 River Bank P – Play equipment – update – **see 10.2 CEO Report**
- 8.3 Street Scape Upgrade – Tiny Town grant – update **see 10.4 CEO Report**
- 8.4 Discussion held regarding the disappointing amount of temporary dwellings appearing within the township, Tullvea Street (Caravan) parked close to large Gas Bottles, Block next to Supermarket with caravan and several tents along with geese and goats looking like a dreadful shamble camp site. New portable site office (opposite Supermarket) building that has residence dwelling in the premises without proper connection facilities ie: sewerage/plumbing connections.
- 8.5 Received 8/4/24 confirmation letter from HSC confirming that the allocation of JTAC funds of \$3,181.00 to the Jeparit Historical Society has been approved. Craige Proctor (CM) added in his capacity as a Jeparit Historical Society volunteer grant received from the HSC and that members of Jeparit community assisted in moving all packing up stairs in readiness to correctly record, store, catalogue and index heritage papers, photos and items. JHS are still in need of metal filing (new or used) cabinets for additional storage. **JTAC Secretary to send written request to JHS to provide an invoice for payment. Completed**
- 8.6 JTAC trailer in need repair: Jason Hutson (Chairperson) **Moved** that the tyres on the trailer need to be replaced: Teresa Smith (CM) **Seconded** the motion **Carried**
- 8.7 JTAC request that the JTAC financial report reflect the removal of suspended funds to J&DBC of \$1,995.00. Craige Proctor (CM) **Moved** that the motion Mel Wagener (CM) **Seconded** the motion **Carried**

**9. COUNCILLOR REPORT**

- 9.1 Mayor congratulated Monica Revell new appointment as CEO of HSC.
- 9.2 Nhill Air show this weekend expectation of about 7,000 attendees.
- 9.3 Hindmarsh Shire Council draft budget with road repair a high priority.

**10. CEO REPORT**

- 10.1 GWM to install drinking water fountain in the River Bank precinct near to the cooking area (Rotunda) where there currently is no running water.
- 10.2 Picture circulated showing the plan of play equipment and colour scheme being used. Playground equipment funds allocated \$10,000.00 (Lions Club). Motion was **Moved** by Cheryl Quinn (CM-Sec) that the JTAC allocate a further \$5,000.00 towards to the Play equipment purchase and installation. **Seconded** by Teresa Smith **Carried**

**10.3** Gym equipment that had been removed from the River precedent will be inspected to enable reinstallation and seating that had been removed for ground works to be reinstalled.

**10.4** Tiny Town Grants application for streetscape (\$50,000.00) has been submitted.

**11. URGENT BUSINESS**

N/A

**12. FINANCE REPORT**

**12.1 Summary of Balances in Finance Report.**

**RECOMMENDATION:**

That the Finance Reports as provided with this Agenda be approved.

**Moved:** Mel Wagener

**Seconded:** Teresa Smith

**Carried**

**12.2 Purchase Orders to be raised - \$2,000 or less**

**Moved:** Jason Hutson

**Seconded:** Teresa Smith

**Carried**

ITEM NO.	DESCRIPTION	DECISION
8.6	Maintenance	JTAC trailer new tyres x 2

**12.3 Purchase Orders to be raised – Greater than \$2,000**

**Moved:** Cheryl Quinn

**Seconded:** Teresa Smith

ITEM NO.	DESCRIPTION	DECISION
10.2	\$5,000.00	Additional funding for Play equipment on order

**13. DECISIONS TO BE MADE**

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	5.1, & 5.2
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	Nil

8	General Business as Notified to the Chair	8.1, 8.2, 8.3, 8.4, 8.5, 8.6 & 8.7.
9	Councillor's Report	9.1, 9.2, & 9.3,
10	CEO's Report	10.1, 10.2, 10.3 & 10.4
11	Urgent Business	Nil
12.1	Finance Report	Furnished.
12.2	Purchase Orders to be Raised (\$2,000 or less)	8.6 Azza Tyres, tyres for trailer. Approx. \$300.00
12.3	Purchase Orders to be Raised (above \$2,000)	Nil

#### **14. MEETING CLOSED**

The meeting closed at 8.08pm

#### **15. COUNCIL OFFICER AUTHORISATION**

I, Heather Boyd accept the following recommendations made by the JTA Committee at this meeting held on 8<sup>th</sup> April 2024

<b>ITEM NO.</b>	<b>DESCRIPTION</b>	<b>DECISION</b>
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	5.1 & 5.2
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	Nil
8	General Business as Notified to the Chair	8.1, 8.2, 8.3, 8.4, 8.5, 8.6 & 8.7 Community Garden financial assist of \$1,995.00. Please remove payment on Financial Statement
9	Councillor's Report	9.1, 9.2, & 9.3
10	CEO's Report	10.1, 10.2, 10.3 & 10.4
11	Urgent Business	Nil
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	8.6 To Azza's Tyres for the replacement of tyres on the trailer. Approx \$300.00
12.3	Purchase Orders to be Raised (\$2,000 or more)	Nil

I Heather Boyd advise that the following items:

ITEM NO.	DESCRIPTION	DECISION
10.2	The JTAC considered the request from the CEO to commit additional TC funds to the purchase of playground equipment for the Jeparit Riverbank Precinct to bring their contribution from \$10,000 to \$15,000. This should ensure that the equipment is to the standard they would like.	The JTAC allocate a further \$5,000.00 towards to the Play equipment purchase and installation. <b>Moved</b> Cheryl Quinn <b>Seconded</b> Teresa Smith, <b>Carried</b>

- Need to be referred to a Council Meeting / CEO for a decision

SIGNED:

Council Officer



Dated:

10/4/2024