



15th September 2023

MINUTES OF THE JEPARIT TOWNSHIP ADVISORY COMMITTEE MEETING OF THE HINDMARSH SHIRE COUNCIL HELD ON 11TH SEPTEMBER 2023 at the Memorial Hall, Roy Street, Jeparit at 7.35pm.

Present: Mayor: Mr. B. Ireland (HSC), Mr. R. Huxley (Regulatory Services Officer of HSC) Jason Hutson (Chair-Person), Teresa Smith (Vice-Chair), Cheryl Quinn (Sec), Sharron Reilly (CM), Annmarie Werner (CM), , Mel Wagener (CM), Craige Proctor (CM), and Tara Paech (CM).including Wendy Werner, Paul Bell, Tony Simpson and Colin Moore (Community Members).

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

We acknowledge the Shire's Indigenous community as the first owners of this country. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.

2. APOLOGIES

B. Schultz (CM)

3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

NIL.

4. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the JTAC Committee Meeting held on 14th August, 2023 at 7.30pm at the Memorial Hall, Roy Street, Jeparit. circulated to Committee Members be taken as read and confirmed

(Attachment: 1)

Moved: Sharron Reilly

Seconded: Teresa Smith

Carried

5. BUSINESS ARISING FROM THE MINUTES

5.1 Teresa Smith **Moved** that (CM) Sharron Reilly be reimbursed her expenditure for JTAC Polo Shirts \$481.53 (inc GST) **Seconded:** Annemarie Werner **Carried**

5.1(a) Craige Proctor **Moved** that JTAC incur the total cost of Polo shirts issued to Committee Members on the basis that tops be returned (clean) to the Committee upon discontinuance of membership. **Seconded** Mel Wagener **Carried**

5.2 Re (8.2) J & D Bowling Club and Community Hub (User Agreement) progress discussion still continuing.

6. CORRESPONDENCE

INWARD:

6.1 B. Huxley (HSC) August Minutes Alt - 15/8/23

6.2 Deb Nitschke – Water Environment (VFA) - 17/8/23

6.3 (Committee M's) Grampians Tourism News - 18/8/23

6.4 B. Huxley (HSC) Completed August Minutes - 18/8/23

6.5 S. Reilly (Committee M) Polo Shirt Invoice – 23/8/23

6.6 S. Reilly (Committee M) Promotional Polo Shirt – 4/9/23

OUTWARD:

6.7 Deb Nitschke – Water Environment (VFA) - 17/8/23

6.8 (Committee M's) Grampians Tourism News - 18/8/23

6.9 Committee M. -- Completed August Minutes – 18/8/23

6.10 S. Reilly (Committee M) Promotional Polo Shirt – 4/9/23

6.11 Committee M - Agenda & Previous Min for next Meeting – 4/9/23

6.12 B. Ireland (Mayor HSC), B. Huxley (

That the Outward Correspondence be approved and the Inward Correspondence noted.

Moved: Mel Wagener

Seconded: Teresa Smith

Carried

7. EVENTS

7.1.

Event:		Location:		Date	
<i>Relevant documents</i>					
	Responsibility	Due date	Status		
Risk assessment	JTAC	21 st Oct 23	Breakfast at Menzies Square		
Food permit	T. Smith				
Local Law permit	Food Street Trader				

7.2

Event:		Location:		Date	
<i>Relevant documents</i>					
	Responsibility	Due date	Status		
Risk assessment	JTAC	13 th Oct 23	New Resident BBQ @ Jeparit & District Bowling Club		
Food permit	T. Smith				

Local Law permit	<i>Food Street Trader</i>		
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Teresea Smith to email to Secretary - Risk Assessment & Food Street Trader permit.
Moved: Teresa Smith **Seconded:** Annemarie Werner **Carried**

8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR

- 8.1 More New Residence **WELCOME PACKS** needed.
- 8.2 Colin Moore (Community Member) asked that when advice is given by reception calls should be channelled to appropriate department.
- 8.3 Secretary to send email (letter) to Finance department of HSC asking for items of payment on monthly financial statement be removed as they have been paid several months ago.
- 8.4 Jeparit Outdoor swimming pool is due to open at mid Nov, however pipe works are still be commenced/completed. HSC has arrangements with the YMCA to man with lifeguards at each pool within the shire. Available Lifeguards are in short supply.
Seconded: Annemarie Werner **Carried**
- 8.5 B. Huxley (HSC) to email to secretary Incorporation association documents for distribution to Committee Members.
- 8.6 Re (5.2) progress discussion still continuing.
- 8.7 Water environment (VFA) being attended by Community Members
- 8.8. Paul Bell (Community Member) is seeking financial assistance for advertisement of Jeparit celebration weekend in October due to refusal from HSC to financially assist. B. Ireland Mayor to investigate hall hire re-imburement and revisiting original application.
Sharron Reilly **Moved** that JTAC donate \$1,880.00 towards advertising of the township Reconnection event in October. **Seconded:** Craige Proctor **Carried**

9. COUNCILLOR REPORT

- 9.1 Welcome to new CEO Jessie Holmes, building relationships, WWH Services on profiles, Jeparit video presentation.
- 9.2 Welcome BBQ to meet new CEO date to be confirmed.
- 9.3 Jeparit policing (hours have been cut) two members of the Police Force are required at incidents. One police officer based in Jeparit does not meet requirement of the police force.
- 9.4 Menzies Foundation have approve grant expenditure on Menzies items for a significant assessment and determination of preservation.
- 9.5 Swimming hole nearing completion with landscaping next on the agenda.

10. OFFICER REPORT

- 10.1 Fire inspection notices due to be mailed later this month with letter of warning.
- 10.2 Green waste commencing this month for residents.
- 10.4 W.C. roof instillation at reserve to be completed within a matter of days.
- 10.5 School Holiday program St. Vinnes for removal of charity bin at building next to Jeparit Memorial Hall.

11. URGENT BUSINESS

12. FINANCE REPORT

12.1 Summary of Balances in Finance Report.

RECOMMENDATION:

That the Finance Reports as provided with this Agenda be approved.

Moved:

Seconded: Not Furnished:

12.2 Purchase Orders to be raised - \$2,000 or less

Moved: Craige Proctor

Seconded: Annemarie Werner

Carried

ITEM NO.	DESCRIPTION	DECISION
8.6	JDBCCH	Garden Project financial assistance \$1,995.00 (J & DBC)
8.8	WMNEWS	Newspaper advertisement \$1,880.00

12.3 Purchase Orders to be raised – Greater than \$2,000

NIL.

13. DECISIONS TO BE MADE

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	Nil
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	Nil
8	General Business as Notified to the Chair	8.1 & 8.2
9	Councillor's Report	9.1, 9.2, 9.3 & 9.4
10	Officer's Report	10.1, & 10.2
11	Urgent Business	11.1, 11.2, 11.3 & 11.4
12.1	Finance Report	Not Furnished.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed. (8.6) & (8.8)
12.3	Purchase Orders to be Raised (above \$2,000)	Nil

14. MEETING CLOSED

The meeting closed at 8.53pm

15. COUNCIL OFFICER AUTHORISATION

*to be completed by Council Officer

I, Robert Huxley accept the following recommendations made by the
JTA Committee at this meeting held on 11th September 2023

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	Nil
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	Nil
8	General Business as Notified to the Chair	8.1 & 8.2
9	Councillor's Report	9.1, 9.2, 9.3 & 9.4
10	Officer's Report	10.1, 10.2 & 10.3
11	Urgent Business	11.1, 11.2, 11.3 & 11.4
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed.

I _____ advise that the following items:

ITEM NO.	DESCRIPTION	DECISION

- Need to be referred to a Council Meeting / CEO for a decision
- Require more Information
- Do No align with the Hindmarsh Shire Council Plan

SIGNED: Council Officer



Dated:

22nd September 2023