



13<sup>th</sup> February 2023

**MINUTES OF THE JEPARIT TOWNSHIP ADVISORY COMMITTEE MEETING OF THE HINDMARSH SHIRE COUNCIL HELD ON 13<sup>TH</sup> FEBRUARY 2023 at the Memorial Hall, Roy Street, Jeparit at 7.30pm.**

**Present:** Mayor: Mr. B. Ireland (Councillor - HSC), Ms. J. Fritsch (Officer - HSC), Jason Hutson (Chair-CM), Teresa Smith (VC-CM), Cheryl Quinn (Secretary-CM), Annmarie Werner (CM), Craige Proctor (CM), Mel Wagener (CM), Paul Bell (Community Member) and Tony Simpson (Community Member).

**1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER**

*We acknowledge the Shire's Indigenous community as the first owners of this country. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.*

**2. APOLOGIES**

Bec Schultz (CM), Louise Dillion (CM), Alan Hewitt (CM), Sharon Reilly (CM) and Jen Bell (Community Member)

**3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.**

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

**NIL.**

**4. CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

***That the Minutes of the JTAC Committee Meeting held on 14<sup>th</sup> November, 2022 at 7.30pm at the Memorial Hall, Roy Street, Jeparit. circulated to Committee Members be taken as read and confirmed***  
*(Attachment: 1)*

**Moved:** Mel Wagener

**Seconded:** Teresa Smith

**Carried**

## **5. BUSINESS ARISING FROM THE MINUTES**

**5.1** Mr. Paul Bell discussed the events of the planting day held at the Jeparit Bowling Club held on 23/11/2022 to ascertain interest in the community.

The days events were pleasing even with varying changes to the event. Primary School attendance was uneventful however some supplies are in readiness for a future event.

## **6. CORRESPONDENCE**

### **INWARD:**

- 6.1** P. Bell Street Scape Maintenance 17/11/22
- 6.2** P. Bell Street Scape Maintenance II 17/11/22
- 6.3** S.86 Committee – Council Workshop 15/11/22
- 6.4** J. Fritsch (HSC) Draft of Meeting Minutes 17/11/22
- 6.5** J. Fritsch (HSC) Concept Design 17/11/22
- 6.6** J. Fritsch (HSC) Final Minutes of Meeting 17/11/22
- 6.7** J. Fritsch (HSC) Purchase orders 17/11/22
- 6.8** J. Fritsch (HSC) Auto response 18/11/22
- 6.9.** P. Bell – M. Henderson (HSC) Street scape 18/11/22
- 6.10** Hindemarsch Executive Assistant – Notification of Appt. 21/11/22
- 6.11** Hindemarsch Executive Assistant – Aust. Day Celebration 22/11/22
- 6.12** HSC Policy Terms 14/12/22
- 6.13** HSC H. Boyd Re: Budget 22/12/22
- 6.14** P. Bell Seed Planting photos 24/11/22
- 6.15** P. Bell Seed Planting photos II 24/11/22
- 6.16** (HSC) S. Johnson Re: Letter via Chairperson 16/1/23
- 6.17** (HSC) S. Johnson Australia Day Event 17/1/23
- 6.18** (HSC) S. Johnson Anthem music 17/1/23
- 6.19** (HSC) S. Johnson Booklet and Signage 18/1/23
- 6.20** T. Smith (CM) Re Australia Day Event 19/1/23
- 6.21** T. Smith (CM) Re Australia Day Set Up 20/1/23
- 6.22** S. Reilly (CM) Attendance Aust. Day 23/1/23
- 6.23** (HSC) J. Fritsch Pre Budget Submission 23/1/23
- 6.24**(JTAC) J. Hutson Pre Budget Submission 28/1/23
- 6.25** (JTAC) J. Hutson Pre Budget Submission 29/1/23
- 6.26** (HSC) J. Fritsch & H. Boyd - Pre Budget Submission 30/1/23
- 6.27** (JTAC) Grampians News Letter 2/2/23
- 6.28** (HSC) P. King – Re free Music Concert 7/2/23

*It is taken on notice that two correspondence received from Community Members after agenda's had been forwarded to Committee Members*

**6.28(a)** Mr. P. Bell (Community Member) re attending next JTAC 9/2/23

**6.28(b)** Ms. W. Werner (Community Member) re Conflict of Interest 13/2/23

### **OUTWARD:**

- 6.29** S.86 Committee – Council Workshop 15/11/22
- 6.30** (HSC) J. Fritsch – Minutes Draft 15/11/22
- 6.31** S86 (HSC) Final Minutes of Meeting 18/11/22
- 6.32** JTAC Members Final Minutes of Meeting 18/11/22
- 6.33** P. Bell Street Scape Maintenance 18/11/22
- 6.34** P. Bell Street Scape Maintenance II 18/11/22
- 6.35** (CM) T. Smith – 3 Purchase Orders 18/11/22

- 6.36 J. Fritsch (HSC) Concept Design 18/11/22  
 6.37.P. Bell – M. Henderson (HSC) Street scape 18/11/22  
 6.38 Hindemarsh Executive Assistant – Notification of Appt. 21/11/22  
 6.39 P. Bell Seed Planting photos 24/11/22  
 6.40 P. Bell Seed Planting photos II 24/11/22  
 6.41(HSC) Policy Terms & Ref - 14/12/22  
 6.42 (JTAC) Grampians News Letter 17/12/23  
 6.43 Hindemarsh Executive Assistant – Aust. Day Celebration 22/12/22  
 6.44 (HSC) S. Johnson Re: Letter via Chairperson 17/1/23  
 6.45 (HSC) S. Johnson Australia Day Event 17/1/23  
 6.46 (HSC) S. Johnson Anthem music 17/1/23  
 6.47 (HSC) S. Johnson Booklet and Signage 19/1/23  
 6.48 T. Smith (CM) Re Australia Day Event 19/1/23  
 6.49 T. Smith (CM) Re Australia Day Set Up 23/1/23  
 6.50 S. Reilly (CM) Attendance Aust. Day 23/1/23  
 6.51 T. Smith (CM) Presentation Cert. 24/1/23  
 6.52 J. Hudson (CP) Budget submission 25/1/23  
 6.53 (HSC) J. Fritsch Pre Budget Submission 23/1/23  
 6.54(JATC) J. Hutson Pre Budget Submission 28/1/23  
 6.55 (JTAC) J. Hutson Pre Budget Submission 29/1/23  
 6.56 (HSC) J. Fritsch & H. Boyd - Pre Budget Submission 30/1/23  
 6.56 (JTAC) Members - Pre Budget Submission 30/1/23  
 6.57 (JTAC) Grampians News Letter 2/2/23  
 6.58 (HSC) J. Fritsch & H. Boyd Re (JTAC) Financial Statement 31/1/23 – 3/2/23  
 6.59 (HSC) B. Ireland, J. Fritsch & (JTAC) Members –  
 6.60 (JTAC) Members – Agenda for Meeting 13/2/23 & Previous Minutes  
 6.61 (HSC) P. King – Re free Music Concert 8/2/23  
*It is taken on notice that two correspondence received from Community Members after agenda's had been forwarded to Committee Members*  
 6.61(a) Mr. P. Bell (Community Member) re attending next JTAC 10/2/23  
 6.61(b) Ms. W. Werner (Community Member) re Conflict of Interest 13/2/23

# **RECOMMENDATION:**

That the Outward Correspondence be approved and the Inward Correspondence noted.

**Moved:** Teresa Smith

**Seconded:** Mel Wagener

**Carried**

## **7. EVENTS**

Event:		Location:		Date	
<i>Relevant documents</i>					
	Responsibility	Due date	Status		
<b>Risk assessment</b>					
<b>Food permit</b>					
<b>Local Law permit</b>					

## **8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR**

**8.1** Jeparit New Residents Welcome Packs to be continued and supplies left at Post Office (with permission) local Supermarket with a record of recipient to ensure exposure and not double handling. Cabins would also benefit from a welcome pack supply. Secretary to contact Committee Member to assist in distribution.

**8.2** River weir has not been repaired and Angling club have written to HSC and expressed their disappointment in readiness for their fishing competition in April 2023. Water currently flowing through Tarranyurk is needed for the Easter flow.

**8.3** Running water and waste disposal for the Club rooms of Jeparit Garden Club have not been completed. Janette (HSC) to further liaise with Aiden (HSC) to arrange an on-site meeting with Committee Member Mel Wagener.

**8.4** JTAC monogram tops to be ordered. Committee member Sharon Reilly to obtain Committee Members sizing. Secretary will obtain varying sizing. Each CM to pay for their tops. Black Polo shirts with red monogram.

**8.5** Community member Mr. P. Bell discussed the following items to benefit the Jeparit Township;

a.) Wickerbed planting boxes for main street of Jeparit may be of benefit.

b.) Jeparit location signage(near Museum) heading towards the riverbank heading into Jeparit from Dimboola way is in such disrepair. Along with Weir signage.

Janette (HSC) suggested that lodging a Customer Action Request with the Infrastructure Team (Sam) would generate an inspection and work ticket if action was deemed necessary.

c.) Main Street thoroughfare trees solar lights need removal and replacement.

Mr. Bell is happy to check if operational. If found to be choking the tree then removal undertaken and report back to JTAC of replacement requirements.

d.) House block clean ups?

Fire Prevention notices have already been issued and state what type of work is required and is based on actual risk or conditions.

e.)Permission to grow grevillea seaspray at nature strip

Per b) above – Customer Action Request suggested.

f.) Hindmarsh Shire building in Roy Street (Workshop) plans see Councillors Report.

g.) Jeparit Community Garden possibilities.

Interest is very strong to commence a Community Garden.

A number of positions are being considered.

## **COUNCILLOR REPORT**

**9.1** Council Workshop (Roy Street) will be closing and moving to Works Depot over railway line once a workshop building has been erected and the existing building will be auctioned.

**9.2** Shelter for new picnic settings at the Memorial Hall – A full Heritage Impact Assessment was required as the land is Heritage listed. The shelter is therefore on hold for now.

**9.3** Swimming hole must be completed by 30<sup>th</sup> May 2023, decking will arrive in four sections, foundation for Wc & shower block installation and road closure. Then landscape garden completion.

**9.4.**Jeparit Weir – Council is looking at options for Disaster Resilience funding to conduct investigations into whether refurbishment or replacement is best and at what cost. Works anticipated to be in the range of \$5-6M.

**9.5.**Jeparit swimming pool – Council is looking to undertake an aquatic study to determine the long term future of all HSC swimming pools.

## **10. OFFICER REPORT**

**10.1** Mick Henderson (HSC) has issued the purchase order for the contractor to construct the roof over the ladies amenities at the Jeparit Recreation Reserve. Solar lighting will also be installed.

**10.2** Janette asked members which newspaper publication was best to reach out to Jeparit residents. CM's confirmed both the Weekly Advertiser and Rainbow Argus.

**10.3** Music Concert – Flyers available for free music concert featuring Aaron Murray to be held at Menzies Square on Friday 24 March 2023 from 6-9pm. It would be appreciated if the JTAC could help promote this event and if they or any other organisation wanted to run a BBQ etc that will be up to them to organise and operate. It would also be good if the supermarket / café and the Hopetoun House Hotel were notified of the event in case people want to buy take away or have a meal on the night. Members to contact the Hotel and Supermarket.

**10.4** Community Consultations are being held across the shire to review previous community plans and to assist with the development of new 2023 – 2028 plans. The Community Plans will also provide input for the development of a new 2023 – 2027 Economic Development Strategy.

**Jeparit – Monday 3 April 2023, Jeparit Library / Hall 6.00pm – 7.00pm**

## **11. URGENT BUSINESS**

**11.1** Documentation from Jeparit supermarket receipts to be scanned and forwarded to Ms. J. Fritsch. (Purchase Order 110826 as yet \$80.00 has not been recouped)

**11.2 All Committee Members to supply preferred sizing of black Polo Shirts with logo to be ordered by the end of February 2023.**

## **12. FINANCE REPORT**

**12.1 Summary of Balances in Finance Report.**

### **RECOMMENDATION:**

That the Finance Reports as provided with this Agenda be approved.

(Attachment 2 )

**Moved:** Annemarie Werner

**Seconded:** Mel Wagener

**Carried**

**12.2 Purchase Orders to be raised - \$2,000 or less**  
**Nil.**

**12.3 Purchase Orders to be raised – Greater than \$2,000**  
**Nil.**

### 13. DECISIONS TO BE MADE

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION
	Nil.	

### 14. MEETING CLOSED

The meeting closed at 8.55pm.

Next JTAC meeting to be held Monday 13 March 2023, at the Memorial Hall, Roy Street, Jeparit at 7.30pm.

### 15. COUNCIL OFFICER AUTHORISATION

\*to be completed by the Council Officer

I \_\_\_\_\_ accept the following recommendations made by the JTAC Committee at this meeting held on 13<sup>th</sup> February, 2023:

Nil.

ITEM NO.	DESCRIPTION	DECISION

I \_\_\_\_\_ advise that the following items:

ITEM NO.	DESCRIPTION	DECISION
	Nil.	

- Need to be referred to a Council Meeting / CEO for a decision
- Require more Information
- Do No align with the Hindmarsh Shire Council Plan

SIGNED: Council Officer



Dated: 20 February 2023