



14<sup>th</sup> March 2023

**MINUTES OF THE JEPARIT TOWNSHIP ADVISORY COMMITTEE MEETING OF THE HINDMARSH SHIRE COUNCIL HELD ON 13<sup>TH</sup> MARCH 2023 at the Memorial Hall, Roy Street, Jeparit at 7.30pm.**

**Present:** Mayor: Mr. B. Ireland (Councillor - HSC), Ms. J. Fritsch (Officer - HSC), Jason Hutson (Chair-CM), Teresa Smith (VC-CM), Cheryl Quinn (Secretary-CM), Craige Proctor (CM), Mel Wagener, Bec Schultz (CM), Brett Schultz (Community Member), and Tony Simpson (Community Member).

**1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER**

*We acknowledge the Shire's Indigenous community as the first owners of this country. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.*

**2. APOLOGIES**

Annamarie Werner (CM), Louise Dillion (CM), Alan Hewitt (CM), and Jen & Paul Bell (Community Members)

**Moved:** Bec Schultz

**Seconded:** Mel Wagener

**Carried**

**3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.**

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

**NIL.**

**4. CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

***That the Minutes of the JTAC Committee Meeting held on 13<sup>th</sup> February, 2023 at 7.30pm at the Memorial Hall, Roy Street, Jeparit as circulated to Committee Members be taken as read and confirmed***  
*(Attachment: 1)*

**Moved:** Craige Proctor

**Seconded:** Bec Schultz

**Carried**

## **5. BUSINESS ARISING FROM THE MINUTES**

**5.1** Unisex sizing through JB's Ware similar to the order placed by the Jeparit Tennis Club – Nil Distribution.

**Secretary to check with C.M S. Reilly to see if all shirt sizing has been received from other members.**

**5.2** Mel. Wagener (CM) has been in contact with Aiden from (HSC) regarding Jeparit Garden Club water connection which does not seem to be a problem, however it is taking longer to investigate the grey water disbursement issues at hand.

**5.3** Supermarket Vouchers for purchase orders (X-Mas light prize's 2022) have been sent to HSC. One voucher is still outstanding and winner will be reminded of it's use.

## **6. CORRESPONDENCE**

### **INWARD:**

**6.1** (Community) P. Bell Signage Museum 14/2/23

**6.2** (Community) P. Bell Signage Menzies Square 14/2/23

**6.3** (Community) P. Bell Signage More signage information 14/2/23

**6.4** (HSC) J. Fritsch Tourism Sign 14/2/23

**6.5** (HSC) J. Fritsch Signage questions 14/2/23

**6.6** (HSC) J. Fritsch Community consultation 14/2/23

**6.7** (HSC) J. Fritsch Governance Update 14/2/23

**6.8** J. Fritsch (HSC) Draft of Meeting Minutes 17/2/23

**6.9** J. Fritsch (HSC) Final Minutes of Meeting 20/2/23

**6.10** (Community) P. Bell Streetscape Solar light report 22/2/23

**6.11** (Community) P. Bell Nature strip ground cover consent 22/2/23

**6.12** S.86 Committee – Thanks Minutes received 23/2/23

**6.13** Alana Storey Chairperson of Nhill Town Committee re Asset Register 25/2/23

**6.14** (JTAC) Grampians News Letter 28/2/23

**6.15** (HSC) J. Fritsch Financial Statement 2/3/23

**6.16** (Community) P. Bell Streetscape Solar light further report 4/3/23

**6.16 (i)** (HSC) Conflict of Interest – Information Sheet (after Agenda Creation)

### **OUTWARD:**

**6.17** (Committee Members) W. Werner - Governance Update resent 13/2/23

**6.18** (Committee members ) Re: Phil Kings letter resent 13/2/23

**6.19** (Community) P. Bell response to emails received 14/2/23

**6.20** (HSC) J. Fritsch Draft of Meeting Minutes 15/2/23

**6.21** (HSC) J. Fritsch – Minutes Draft confirmation received 17/11/22

**6.22** (CM) T. Smith – 1 Purchase Order (voucher)17/2/23

**6.23** (CM) S. Reilly – Re Polo shirt sizing 17/2/23

**6.24** (CM) S. Reilly – Re Community welcome Pack 17/2/23

**6.25** (Mayor) B. Ireland, S.86 (HSC) J Fritsch Minutes of Feb Meeting 23/2/23

**6.26** JTAC Members Final Minutes of Meeting 23/2/23

**6.27** (Community) P. Bell Fairy lights further report 23/2/23

**6.28**(CM) T. Smith Re: Voucher 23/2/23

**6.29** Alana Storey Chairperson of Nhill Town Committee re Asset Register 25/2/23

**6.30** (JTAC) Grampians News Letter 28/2/23

**6.31** (Community) P. Bell Fairy lights report 7/3/23

**6.32** (Mayor) B. Ireland, (HSC) J Fritsch Agenda, Fin & Previous Min 7/3/23

**6.33** (Committee Members) Agenda, Finance & Previous Minutes 7/3/23

**6.33 (i)** (HSC) Conflict of Interest – Information Sheet to CM (after Agenda Creation)

**RECOMMENDATION:**

That the Outward Correspondence be approved and the Inward Correspondence noted.

**Moved:** Mel Wagener

**Seconded:** Teresa Smith

**Carried**

**7. EVENTS**

Event:		Location:		Date	
<i>Relevant documents</i>					
	Responsibility	Due date	Status		
Risk assessment					
Food permit					
Local Law permit					

**8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR**

**8.1** Community Welcome Packs

Jeparit New Residence Welcome Packs to be continued and supplies left at Post Office (with permission) local Supermarket with a record of recipient to ensure exposure and not double handling. Cabins would also benefit from a welcome pack supply. Secretary to contact Committee Member to assist in distribution.

**8.2** Previous BBQ for New Residents was held 20<sup>th</sup> March 2022, JTAC thoughts that perhaps October prior to harvest would be a better consideration this year.

**8.3** Polo Shirts **See 5.1**

**8.4** Streetscape Fairy Lights: Committee decided to accept Mr. Paul Bell’s kind offer to investigate appropriate clear fairy lights for the main street thorough fare. (Previously mentioned 24 lights, length required and pricing - consideration should be for copper wiring and solar power). The committee have allocated a budget of approximately \$500.00 and look forward to receiving more information from Mr. Bell.)

*Secretary to write to Paul Bell and suggest same.*

**8.5** Nhill Town Committee re: Asset Register. Discussion regarding shared asset register. As a small township advisory committee it was decided that our assets be of like to other townships but a register of items for use through the HSC would be of more benefit.

*Secretary to send write to Alana Storey Chairperson of Nhill Town Committee.*

**8.6** Motion was **Moved:** by Teresa Smith to have these accounts paid to Secretary for printer cartridges purchased by Secretary of JTAC.- 2 x Accounts handed to J. Fritsch (HSC) **Seconded:** Bec Schultz **See 12.2** **Carried**

**8.7** Museum Reception issue should finally be addressed.

**9. COUNCILLOR REPORT**

**9.1** Health & Wellbeing Brochure for Townships –Jeparit Township Profile 2022 copy received. Selection of varying people of different ages, length of residential timing in area, requirements, single, married with or without children are taking part in a study by a Student Body Committee to have a better understanding of Jeparit Town Profile.

9.2 (HSC) Home Care Services will change by the middle of the year after which another service provider is likely to continue the services.

9.3 Community Planning Meeting at Memorial Hall on **Monday 3 April 2023, Jeparit Library / Hall 6.00pm – 7.00pm**

9.4. Swimming Hole – WC facilities in place, New Seating Pod to be installed due to damage incurred.

9.5. Jeparit river still offering 1.3 to 1.6 meters depth however lake is showing some evaporation.

9.6 Ms. J. Fritsch (HSC) is retiring from HSC this Friday 17<sup>th</sup> March 2023 being her last day. Wishing her well in her chosen path with a celebration for her.

## 10. OFFICER REPORT

10.1 J. Fritsch (HSC) suggested a change of date for next meeting being as it would fall on a public holiday otherwise. Date changed to 17<sup>th</sup> April 2023 at 7.30pm.

## 11. URGENT BUSINESS

N/A

## 12. FINANCE REPORT

### 12.1 Summary of Balances in Finance Report.

#### **RECOMMENDATION:**

That the Finance Reports as provided with this Agenda be approved.

(Attachment 2 )

**Moved:** Bec Schultz

**Seconded:** Mel Wagener

**Carried**

### 12.2 Purchase Orders to be raised - \$2,000 or less

**Moved:** Teresa Smith

**Seconded:** Bec Schultz

**Carried**

ITEM NO.	DESCRIPTION	DECISION
8.6	Ink Cartridges x 2 Total \$186.87	Secretary of JTAC to be reimbursed for expenditure of Accounts

### 12.3 Purchase Orders to be raised – Greater than \$2,000

**NIL.**

## 13. DECISIONS TO BE MADE

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION


**14. MEETING CLOSED**

The meeting closed at 8.25pm.

Next JTAC meeting to be held Monday 17 April 2023, at the Memorial Hall, Roy Street, Jeparit at 7.30pm.

**15. COUNCIL OFFICER AUTHORISATION**

\*to be completed by the Council Officer

I Janette Fritsch accept the following recommendations made by the JTAC Committee at this meeting held on 13<sup>th</sup> March, 2023:

ITEM NO.	DESCRIPTION	DECISION
8.6	Reimbursement	Decision to reimburse JTAC Secretary for ink cartridges used to print Agendas, Minutes and Letters.

I \_\_\_\_\_ advise that the following items:

ITEM NO.	DESCRIPTION	DECISION

- Need to be referred to a Council Meeting / CEO for a decision
- Require more Information
- Do No align with the Hindmarsh Shire Council Plan

N/A.

SIGNED: Council Officer



Dated: 16 March 2023.