



15<sup>th</sup> August 2023

**MINUTES OF THE JEPARIT TOWNSHIP ADVISORY COMMITTEE MEETING OF THE HINDMARSH SHIRE COUNCIL HELD ON 14<sup>TH</sup> AUGUST 2023 at the Memorial Hall, Roy Street, Jeparit at 7.30pm.**

**Present:** Mayor: Mr. B. Ireland (HSC), Mr. R. Huxley (Regulatory Services Officer of HSC) Teresa Smith (Vice-Chair), Cheryl Quinn (Sec), Sharron Reilly (CM), Annmarie Werner (CM), , Mel Wagener (CM), Craige Proctor (CM), including Wendy Werner, John Knickholds, Tony Simpson and Colin Moore (Community Members).

**1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER**

*We acknowledge the Shire's Indigenous community as the first owners of this country. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.*

**2. APOLOGIES**

Jason Hutson (Chair-Person), B. Schultz (CM) and Tara Paech (CM).

**3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.**

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

**NIL.**

**4. CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

***That the Minutes of the JTAC Committee Meeting held on 10<sup>th</sup> July, 2023 at 7.30pm at the Memorial Hall, Roy Street, Jeparit. circulated to Committee Members be taken as read and confirmed***  
*(Attachment: 1)*

**Moved:** Annmarie Werner  
**Seconded:** Mel Wagener

**Carried**

## **5. BUSINESS ARISING FROM THE MINUTES**

## **6. CORRESPONDENCE**

### **INWARD:**

- 6.1 C. Proctor (Committee M) Business Network session 11/7/23
- 6.2 S. Reilly (Committee M) Polo shirt Quote 12/7/23
- 6.3 P. Bell (Community M) Thank you letter 12/7/23
- 6.4 B. Huxley (HSC) Regional Community Guidelines 13/7/23
- 6.5 B. Huxley (HSC) Regional Community Guidelines 13/7/23
- 6.6 B. Huxley (HSC) Regional Community Guidelines 13/7/23
- 6.7 B. Huxley (HSC) Draft of AGM & Minutes 17/7/23
- 6.8 P. Bell (Community M) Connection Weekend 18/7/23
- 6.9 P. Bell (Community M) Connection weekend letter 18/7/23
- 6.10 S. Johnson (HSC) Committee Agenda New Template 19/7/23
- 6.11 B. Huxley (HSC) Completed AGM Min & Fin 19/7/23
- 6.12 P. Bell (Community M) Three day event 22/7/23
- 6.13 S. Reilly (Committee M) Promotional Polo Shirt 25/7/23
- 6.14 (Committee M's) Grampians Tourism News 28/7/23
- 6.15 B Huxley (HSC) Auto Response 7/8/23

### **OUTWARD:**

- 6.16 C. Proctor (Committee M) Business Network session 11/7/23
- 6.17 (Committee M's) Business Network session 11/7/23
- 6.18 S. Reilly (Committee M) Polo shirt Quote 11/7/23
- 6.19 (Committee M's) Three day weekend event 11/7/23
- 6.20 H. Boyd (HSC) JTAC Financial Statement 11/7/23
- 6.21 S. Reilly (Committee M) Promotional Polo Shirt 12/7/23
- 6.22 (Committee M's) Three day weekend event 12/7/23
- 6.23 P. Bell (Community M) Connection Weekend 12/7/23
- 6.24 P. Bell (Community M) Thank You 12/7/23
- 6.25 J. Hutson & T. Smith (Committee M's) W. Werner Response letter 13/7/23
- 6.26 B. Huxley (HSC) Regional Community Grant 13/7/23
- 6.27 B. Huxley (HSC) JTAC Draft Minutes 15/7/23
- 6.28 W. Werner (Community M) funding proposal suggestion 15/7/23
- 6.29 P. Bell (Community M) Three day event 18/7/23
- 6.30 P. Bell (Community M) Three day event 19/7/23
- 6.31 B. Huxley (HSC) JTAC Final Minutes 19/7/23
- 6.32 (Committee M's) Final Minutes of JTAC Meeting & AGM 22/7/23
- 6.33 P. Bell (Community M) Support letter 22/7/23
- 6.34 S. Reilly (Committee M) Promotional Polo Shirt 25/7/23
- 6.35 (Committee M's) Grampians Tourism News 28/7/23
- 6.36 S. Reilly (Committee M) Promotional Polo Shirt 7/8/23
- 6.37 H. Boyd (HSC) Financial Statement ending 31<sup>st</sup> July 23 7/8/23
- 6.38 (Committee M's) Agenda and Min of Previous Meeting 7/8/23

That the Outward Correspondence be approved and the Inward Correspondence noted.

**Moved:** Sharron Reilly

**Seconded:** Craig Proctor

**Carried**



## 7. EVENTS

Event:		Location:		Date	
<i>Relevant documents</i>					
	Responsibility	Due date	Status		
Risk assessment					
Food permit					
Local Law permit					

## 8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR

**8.1** Sharron. Reilly (Committee Member) Supplied Polo Shirt samples consisting of Bamboo cotton blend of varying sizes. \$530.75 (which includes art work) for 9 shirts from a Horsham supplier. Sharron recorded sizing for each person. Discussion regarding JTAC to partially contribute towards individual costing was held no decision made at this point. **Discussion next meeting.**

**8.2** W. Werner (Community Member) Bowling Club/Community Hub re presented their financial request for Community Garden assistance.

After a discussion and explanation into the short term vision and long term goals of JDBCCH, Wendy Werner and John Knickholds were asked to leave the room to enable the JTAC to have an open discussion involving contribution of funding to Jeparit & District Bowling Club (Community Hub). Receipts of expenditure will be furnished to the JTAC. Funds will not be paid until a User Agreement between HS Council and J & D Bowling Club is signed. Upon correct documentation completion Craige Proctor (CM) **Moved:** that the JTAC furnish the JDBCCH with a cheque to the amount of \$1,995.00 to assist financially with the proposed programme.

**Seconded:** Annemarie Werner (CM)

**Carried**

## 9. COUNCILLOR REPORT

**9.1** Swimming hole/caravan park area decking is showing signs of completion and then the landscaping will be commenced.

**9.2** Application in Feb 2024 for floating pontoon.

**9.3** Short list of interviews of CEO's being conducted.

**9.4** Any discussion regarding local football/basketball club mergers need to be discussed with HSC.

## 10. OFFICER REPORT

**10.1** Dimboola Advisory Town Committee has become incorporated. They still receive HSC annual funding however they have their own charter, raise and spend their funding.

**10.2** Riverside Road works scheduled for repair.

## 11. URGENT BUSINESS

**11.1** Water drainage requiring gravel stones on corner (bend) of Riverside Street.

**11.2** Roof Installation on WC facilities (sporting complex) **has not commenced.**

**11.3** Riverside still reflects an enormous amount of spread loose tin cans.

**11.4** GWS road works completed early 2022 in Broadway still reflects a unsafe road condition with simple cones and signage.

## **12. FINANCE REPORT**

### **12.1 Summary of Balances in Finance Report.**

**RECOMMENDATION:**

That the Finance Reports as provided with this Agenda be approved.

**Moved:**

**Seconded:** Not Furnished:

### **12.2 Purchase Orders to be raised - \$2,000 or less**

**Moved:** Craige Proctor

**Seconded:** Annemarie Werner

**Carried**

ITEM NO.	DESCRIPTION	DECISION
8.2	JDBCCH	Garden Project financial assistance \$1,995.00 (J & DBC)

### **12.3 Purchase Orders to be raised – Greater than \$2,000**

**NIL.**

## **13. DECISIONS TO BE MADE**

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	Nil
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	Nil
8	General Business as Notified to the Chair	8.1 & 8.2
9	Councillor's Report	9.1, 9.2, 9.3 & 9.4
10	Officer's Report	10.1, & 10.2
11	Urgent Business	11.1, 11.2, 11.3 & 11.4
12.1	Finance Report	Not Furnished.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed. (8.2)
12.3	Purchase Orders to be Raised (above \$2,000)	Nil

**14. MEETING CLOSED**

The meeting closed at 8.38pm

**15. COUNCIL OFFICER AUTHORISATION**

\*to be completed by Council Officer

I, ROBERT HUXLEY accept the following recommendations made by the  
JTA Committee at this meeting held on 14<sup>th</sup> August 2023

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	Nil
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	Nil
8	General Business as Notified to the Chair	8.1 & 8.2
9	Councillor's Report	9.1, 9.2, 9.3 & 9.4
10	Officer's Report	10.1, 10.2 & 10.3
11	Urgent Business	11.1, 11.2, 11.3 & 11.4
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed.

I \_\_\_\_\_ advise that the following items:

ITEM NO.	DESCRIPTION	DECISION

- Need to be referred to a Council Meeting / CEO for a decision
- Require more Information
- Do No align with the Hindmarsh Shire Council Plan

SIGNED: Council Officer

R. HUXLEY

Dated: 18/8/2023

