



14<sup>th</sup> November 2022

**MINUTES OF THE JEPARIT TOWNSHIP ADVISORY COMMITTEE MEETING OF THE HINDMARSH SHIRE COUNCIL HELD ON 14<sup>TH</sup> NOVEMBER 2022 at the Memorial Hall, Roy Street, Jeparit at 7.30pm.**

**Present:** Mayor: Mr. B. Ireland (HSC), Ms. J. Fritsch (HSC), Jason Hutson (Chair-CM), Teresa Smith (VC-CM), Cheryl Quinn (Secretary-CM)), Sharon Reilly (CM), Annmarie Werner (CM), Craige Proctor (CM), Alan Hewitt (CM) Mel Wagener (CM) and Wendy Werner (Community Member) and Paul and Jen Bell (Community Members)

**1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER**

*We acknowledge the Shire's Indigenous community as the first owners of this country. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.*

**2. APOLOGIES**

Bec Schultz (CM), Louise Dillion (CM), and Tony Simpson (Community Member)

**3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.**

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

**NIL.**

**4. CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

*That the Minutes of the Jeparit Committee Meeting held on 08 August 2022 at the Jeparit Football Pavilion Recreation Centre circulated to Committee Members be taken as read and confirmed. (Attachment 1)*

**Moved:** Alan Hewitt

**Seconded:** Annmarie Werner

**Carried**

## 5. BUSINESS ARISING FROM THE MINUTES

**5.1** Sharon Reilly (CM) to further investigate if the black polo shirts with red logo for the JTAC could in fact be available prior to Australia Day activities. Get together to organise sizing would be needed.

**5.2** Teresa Smith (CM) raised a question regarding the previous minutes (**10.4**) (Older female amenities near netball courts requires a permit to complete the roof. Materials are available to complete works.) As yet this has not been finalised.

HSC department has immediate issues to deal with in regards to the inclement weather damage.

## 6. CORRESPONDENCE

### INWARD:

**6.1** HSC J. Fritsch – Business Directory 11/10/22

**6.2** HSC S86 Re Council Committee Participation 12/10/22

**6.3** HSC J. Fritsch Auto Response 14/10/22

**6.4** HSC J. Fritsch – DRAFT Minutes 17/10/22

**6.5** HSC J. Fritsch – Final Minutes 18/10/22

**6.6** Grampian Tourism Industry Newsletter 28/10/22

**6.7** HSC J. Fritsch – Financial statement 3/11/22

**6.8** HSC J. Fritsch – Town Entry Signage 8/11/22

### OUTWARD:

**6.9** HSC J. Fritsch – DRAFT Minutes 10/10/22

**6.10** HSC J. Fritsch – Business Directory 11/10/22 & S. Reilly 11/10/22

**6.11** HSC S86 Re Council Committee Participation 18/10/22

**6.12** Draft Update Advisory Committee Terms of Reference 19/10/22

**6.13** HSC M: M. Albrecht, C: B. Ireland, HSC. S86 Previous Minutes of meeting 26/10/22

**6.14** JTAC C. Members – Minutes of Previous meeting 26/10/22

**6.15** Grampian Tourism Industry Newsletter 4/11/22

**6.16** HSC M. M. Albrecht, C: B. Ireland, HSC. J. Fritsch Agenda, for next meeting, Previous Minutes and Financial Statement 8/11/22

**6.17** JTCM Agenda, for next meeting, Previous Minutes and Financial Statement 8/11/22

**6.18** HSC J. Fritsch – Town Entry Signage 8/11/22

### RECOMMENDATION:

That the Outward Correspondence be approved and the Inward Correspondence noted.

**Moved:** Annmarie Werner

**Seconded:** Teresa Smith

**Carried**

## 7. EVENTS

Event:		Location:		Date	
Relevant documents					
	Responsibility	Due date	Status		
Risk assessment					



Food permit			
Local Law permit			

## 8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR

**8.1** (CM) Bec. Schultz regarding streetscape beautification, street appeal, township pride and tourism appeal. Suggestion that (CM) Bec Schultz offer ideas and thoughts for submission prior to the 2023 Community Plan Workshop to be conducted by the HSC.

**ACTION** – Janette (HSC) to locate the previously agreed Streetscape Conceptual Designs and provide to the JTAC for their consideration prior to the Community Plan workshop.

**8.2** (Community M) W. Werner seeking support of approx \$100.00 for a seed planting day organised for 23<sup>rd</sup> November at 11.30 followed by BBQ lunch. Participants are asked to bring seeds they are not using or half packets, small punnets for planting as seed raising soil will be provided. Jeparit Primary school children invited along with residents, gauging interest for future community planting.

Tree –planting requirements trees in readiness for planting in March/April 2023.

**(CM) A. Hewitt moved** that the JTAC support the request of donating \$100.00 for this community event. (Purchaser order to be drawn by HSC for Jeparit Supermarket for \$100.00)

**Seconded:** Annmarie. Werner.

**Carried**

**8.3** (Community M) W. Werner seeking explanation of WC closure at Schultz's Beach. The meeting was informed that Parks Victoria control these facilities not the HSC.

**8.4** (Community M) Paul & Jen Bell recent new residents to Jeparit but not new to Jeparit were seeking discussion regarding township garden beds and their maintenance. Mr. & Mrs. Bell would like to offer their services to assist in maintaining the growth/plants replacement of like for like plants via propagation (if necessary) of plantation boxes within the township which would add vibrancy to the town.

HSC suggested that registered volunteers were welcome through the shire and a submission of particular plantation boxes and street locations should be listed, along with maintenance intentions. Noted there is a Conceptual Design for Jeparit Garden Beds which Janette will locate and email.

**(CM) M. Wagener moved** that the JTAC write a supporting letter for Mr. P. & Mrs. J. Bell's application to the HSC.

**Seconded:** Teresa Smith

**Carried**

**8.5** Australia Day 2023 Agenda.

Breakfast will be served as previous years. (Purchase Order to be drawn by the HSC for the Jeparit Supermarket for \$180.00.

Nominations to be sent to secretary for circulation closer to 26<sup>th</sup> January 2023.

Nomination received from (CM) M. Wagener.

**8.6** Priorities for JTAC Budget Submissions:

Revision included **(1)** Street Scape Upgrade **(2)** Refurbishment of Tennis Courts inc refurbishment of Caravan Park **(3)** New female friendly amenities at Jeparit Rec reserve (With WC's & Shwr) **(4)** Shade Sail for Jeparit Outdoor Swimming Pool. **(5)** Open for discussion by early January 2023. (Noted: Town Committee Project Requests required to Heather by 20 January 2023).

**8.7** JTAC signage – agreement was reached by CM's for the type of structure similar to Nhill entrance signs that will suit the metal component already produced by JTAC.

**Moved:** Teresa Smith

**Seconded:** Mel Wagener

**Carried**

**8.8** Terms of engagement of Committee Members will now be in accordance with financial year ending 30<sup>th</sup> June 2023.

**8.9** Christmas Competition Lights: \$100.00 (Best lights), \$80.00 (Best Lights 1<sup>st</sup> time entrance) \$60.00 (Runner Up) to be spent at any participating shop in Jeparit.  
(3 Purchase Orders to be drawn by the HSC for the Participating Stores for \$100.00, \$80.00, \$60.00)

## **9. COUNCILLOR REPORT**

**9.1** Decking will be commenced as soon as water levels give accessibility.

**9.2** WC Block will be delivered as a unit then delivered to Caravan Park area.

**9.3** New Cabin will be delivered and operational approx September 2023.

**9.4** Lake Hindmarsh currently at 39 percent with approx 4 inches of water over the last few days. Water at Weir needs to be lowered to replace some boards.

**9.5** Tender awarded for the Wimmera Discovery Trail. Sections 1 & 2 along with trail lead signs, bollard directional signs and spring gates. Dimboola to Jeparit a further requirement of trail required to 4 mile beach with a crossing required.

## **10. OFFICER REPORT**

**10.1** Promotion of public events: Once events planned and permits granted promotion of event through the HSC web site.

**10.2** J. Woodward is wanting to ascertain the status of the town heritage walks in each town with the thought of combining them into a single HSC heritage walking guide. Suggested by CM's that Jeff contact John Pumpa, Clem Peach and Wayne Werner who have been working on signage.

## **11. URGENT BUSINESS**

**11.1** Discussion was held by (CM) C. Proctor regarding the Great Wall monument in Broad Way, Jeparit reputed to be the only Victorian monument with a female. CM referred to Campbell McKenzie.

**11.2** Discussion held regarding Carols by Candlelight no longer being conducted through the Hospital. Jeparit Primary School to be approached to see if a joint program at the Primary School could be conducted. (CM) M. Wagener to investigate and report. (The Hospital through (CM) A. Werner stated that if the need arose they (being the Hospital would be happy to provide food as previous years).). Report from (CM) M. Wagener indicated that 18<sup>th</sup> December 2022 has been selected and organised by the Jeparit Primary School for Carols by Candlelight, JTAC to provide BBQ for cooking and Chairs for seating. (This event is separate from the Primary Schools Children's Concert).

## **12. FINANCE REPORT**

**12.1 Summary of Balances in Finance Report.**

### **RECOMMENDATION:**

That the Finance Reports as provided with this Agenda be approved.  
(Attachment 2 - 31/10/2022)

**Moved:** Mel Wagener

**Seconded:** Alan Hewitt

**Carried**

**12.2 Purchase Orders to be raised - \$2,000 or less**



**Moved:** A. Hewitt **Seconded:** A. Werner (8.2)  
**Moved:** T. Smith **Seconded:** C Quinn (8.5)  
**Moved:** T. Smith **Seconded:** A. Werner (8.9)

**Carried**  
**Carried**  
**Carried**

ITEM NO.	DESCRIPTION	DECISION
8.2	Seed Planting Day	23/11/22 Community Involvement planting and caring for seeded plants and BBQ lunch need PO for Jeparit Supermarket \$100.00
8.5	Australia Day	26/1/23 Breakfast service PO for Jeparit Supermarket \$180.00
8.9	Christmas Tree Lights Competition	PO for \$100.00, \$80.00 and \$60.00 being 1 <sup>st</sup> , 2nd and Runner up prize in the nominated categories. Use within the shopping district of Jeparit.

### 12.3 Purchase Orders to be raised – Greater than \$2,000 NIL.

## 13. DECISIONS TO BE MADE

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION
		A.

## 14. MEETING CLOSED

The meeting closed at 9.25pm.

Next JTAC meeting to be held Monday 13 February 2023, **at the Memorial Hall, Roy Street, Jeparit at 7.30pm.**

## 15. COUNCIL OFFICER AUTHORISATION

\*to be completed by the Council Officer

I \_\_\_\_\_ accept the following recommendations made by the  
JTAC Committee at this meeting held on 14<sup>th</sup> November 2022:

ITEM NO.	DESCRIPTION	DECISION


I \_\_\_\_\_ advise that the following items:

ITEM NO.	DESCRIPTION	DECISION

- Need to be referred to a Council Meeting / CEO for a decision
- Require more Information
- Do No align with the Hindmarsh Shire Council Plan

SIGNED:

Council Officer

  
17/11/2022

Dated: