



9th October 2023

MINUTES OF THE JEPARIT TOWNSHIP ADVISORY COMMITTEE MEETING OF THE HINDMARSH SHIRE COUNCIL HELD ON 9TH OCTOBER 2023 at the Memorial Hall, Roy Street, Jeparit at 7.35pm.

Present: Mayor: Mr. B. Ireland (HSC), Mr. R. Huxley (Regulatory Services Officer of HSC) Jason Hutson (Chair-Person), Cheryl Quinn (Sec), Mel Wagener (CM), Sharron Reilly (CM) B. Schultz (CM) including Tony Simpson (Community Member).

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

We acknowledge the Shire's Indigenous community as the first owners of this country. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.

2. APOLOGIES

Teresa Smith (Vice-Chair), Annmarie Werner (CM), Craige Proctor (CM), Tara Paech (CM) and Paul Bell (Community Member).

3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

NIL.

4. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the JTAC Committee Meeting held on 11th September, 2023 at 7.30pm at the Memorial Hall, Roy Street, Jeparit. circulated to Committee Members be taken as read and confirmed

(Attachment: 1)

Moved: Mel Wagener

Seconded: Sharron Reilly

Carried

5. BUSINESS ARISING FROM THE MINUTES

- 5.1 Re Reimbursement of \$481.53 (incl GST) for Polo Shirts to Committee Member. Copy of Tax Invoice sent to Mr. Bob. Huxley (HSC)
- 5.2 Re J & D Bowling Club and Community Hub progress. JTAC Funds on hold until documentation finalised, early next year.
- 5.3 Advertising account (received) payment of \$1,440.00 (incl GST) for returning to Jeparit weekend events. Invoice sent to Mr. Bib Huxley (HSC). Balance \$440.00 Tax invoice for balance of funds sent to Mr. Bob Huxley (This expenditure was for hall hire, kitchen hire and coolroom use).
- 5.4 New Resident BBQ 15/10/23 at J & D Bowling Club. Food order placed with supermarket.
- 5.5 Breakfast BBQ Menzies Square 21/10/23 Reconnect with Jeparit weekend (JTAC) Same as Australia Day Breakfast.
- 5.6 Incorporated Association Documentation – discussion to be held when members are present. (Nov. 2023 Meeting)

6. CORRESPONDENCE

INWARD:

- 6.1 P. Bell (Community Member) CC copy Re Tax Invoice 13/9/23
- 6.2 B. Huxley (HSC) – JTAC Minutes completed & Inc documents 22/9/23

OUTWARD:

- 6.3 B. Huxley (HSC) – JTAC Minutes Draft & Tax Invoice 15/9/23
- 6.4 T. Smith (CM) JTAC BBQ events 15th & 21st October 15/9/23
- 6.5 H. Boyd cc B. Huxley re: Financial Statement details 15/9/23
- 6.6 B. Huxley (HSC) document request 22/9/23
- 6.7 T. Smith (CM) document request 22/9/23
- 6.8 S. 86 (HSC) Completed Minutes for September 23/9/23
- 6.9 Committee Members copy of Minutes for JTAC Meeting Sept & Inc Documents 23/9/23
- 6.10 Committee M - Agenda & Previous Min for next Meeting – 5/10/23
- 6.11 B. Ireland (Mayor HSC), B. Huxley (
- That the Outward Correspondence be approved and the Inward Correspondence noted.

Moved: Sharron Reilly

Seconded: Cheryl Quinn

Carried

7. EVENTS

7.1.

Event:		Location:		Date	
<i>Relevant documents</i>					
	Responsibility	Due date	Status		
Risk assessment					
Food permit					
Local Law permit					

7.2

Event:		Location:		Date	
<i>Relevant documents</i>					
	Responsibility	Due date	Status		
Risk assessment					
Food permit					
Local Law permit					

Moved:

Seconded:

8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR

8.1 Purchase Order No's –

Newspaper Advertising, Hall Hire incl Cool room and kitchen hire and Polo Shirt payment to Committee Member Ms. S. Reilly..

8 2 Current supermarket orders which will require Purchase Orders (Nov. 2023 meeting).

9. COUNCILLOR REPORT

9.1 Swimming hole nearing completion with landscaping next on the agenda. Pathways, lawn and sprinkler system. Solar lights outside Cabins and W.C.'s. Official opening February 2024.

9.2 Floating Pontoon grant commencing.

9.3 Kinder closing 2024, staff funding and lack of enrolments, discussion regarding some Primary Schools having Pre prep classes.

9.4 Johnny Cash entertainment at Nhill on Wednesday 11th Oct. (HSC)

9.5 Thoughts to return free concerts to townships ie: Menzies Square next year.

10. OFFICER REPORT

10.1 Fire arms collect from Museum and stored in locked gun cabinet.

10.2 Community Hub needs a separate agreement and should be finalised early next year.

10.3 Menzies Recreation Reserve W.C Roof completed and operational.

10.4 Riverside Drive Jeparit – drainage issue – no funding for repairs.

11. URGENT BUSINESS

12. FINANCE REPORT

12.1 Summary of Balances in Finance Report.

RECOMMENDATION:

That the Finance Reports as provided with this Agenda be approved.

Moved: Mel Wagener

Seconded: Jason Hutson

12.2 Purchase Orders to be raised - \$2,000 or less

Moved:

Seconded:

ITEM NO.	DESCRIPTION	DECISION

12.3 Purchase Orders to be raised – Greater than \$2,000
NIL.

13. DECISIONS TO BE MADE

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	Nil
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	Nil
8	General Business as Notified to the Chair	8.1 & 8.2
9	Councillor's Report	9.1, 9.2, 9.3 & 9.4
10	Officer's Report	10.1, & 10.2
11	Urgent Business	11.1, 11.2, 11.3 & 11.4
12.1	Finance Report	Not Furnished.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed. (8.6) & (8.8)
12.3	Purchase Orders to be Raised (above \$2,000)	Nil

14. MEETING CLOSED

The meeting closed at 8.11pm

15. COUNCIL OFFICER AUTHORISATION

*to be completed by Council Officer

I, ROBERT HUXLEY accept the following recommendations made by the

JTA Committee at this meeting held on 11th September 2023

ITEM	DESCRIPTION	DECISION
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NO.		
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	Nil
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	Nil
8	General Business as Notified to the Chair	8.1 & 8.2
9	Councillor's Report	9.1, 9.2, 9.3 & 9.4
10	Officer's Report	10.1, 10.2 & 10.3
11	Urgent Business	11.1, 11.2, 11.3 & 11.4
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed.

I _____ advise that the following items:

ITEM NO.	DESCRIPTION	DECISION

- Need to be referred to a Council Meeting / CEO for a decision
- Require more Information
- Do No align with the Hindmarsh Shire Council Plan

SIGNED: Council Officer



Dated:

13/10/23