



12<sup>th</sup> May, 2025

**MINUTES OF THE JEPARIT TOWNSHIP ADVISORY COMMITTEE MEETING OF THE HINDMARSH SHIRE COUNCIL HELD ON 12<sup>TH</sup> MAY, 2025 at the Memorial Hall, Roy Street, Jeparit at 7.35pm.**

**Present:** Mr. P. King (HSC), Jason Hutson (Chair-Person), Cheryl Quinn (Sec), Teresa Smith (Vice-Chair), Craige Proctor (CM), Sharon Reilly (CM), Annemarie Werner (CM), Lauren Badua, Wendy Werner, Colin Moore, and Tony Simpson (Community Members).

**1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER**

*We acknowledge that this meeting is being held on the lands of the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagalk Nations and we acknowledge them as Traditional Owners of Country.*

*We recognise the important ongoing role that Indigenous people have in our community and pay our respects to their Elders, past and present.*

**2. APOLOGIES**

Mr. T. Clarke (HSC), Mel Wagener and Bec Schultz, (Committee Members)

**3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.**

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

**NIL.**

**4. CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

***That the Minutes of the JTAC Committee Meeting held on 14<sup>th</sup> April, 2025 at 7.30pm at the Memorial Hall, Roy Street, Jeparit, circulated to Committee Members be taken as read and confirmed***

*(Attachment: 1)*

**Moved:** Annemarie Werner

**Seconded:** Craige Proctor

**Carried**

## 5. BUSINESS ARISING FROM THE MINUTES

NIL

## 6. CORRESPONDENCE

### **INWARD:**

6.1 P. King (HSC) Inv 3769 Heath & Rene: - 15/04/25

6.2 P. King (HSC) Supermarket Doc -22/4/25

6.3 P. King (HSC) Auto Reply -22/4/25

6.4 P. King (HSC) Supermarket Receipts - 24/4/25

6.5 Grampians Industry News Letter - 30/4/25

6.6 B. O'Loughlin (HSC) Volunteer Breakfast 6/5/25

6.7 P. King (HSC) Minutes of JTAC Meeting 7/5/25

### **OUTWARD:**

6.8 P. King (HSC) Draft Minutes meeting - 20/4/25

6.9 P. King (HSC) Supermarket Dockets – 22/4/25

6.10 Grampians Industry News Letter - 30/4/25

6.11 P. King (HSC) Draft JTAC Minutes 1/5/25

6.12 JTAC Members Minutes & Agenda- 8/5/25

6.13 T. Clarke, P. King (HSC) S86 Minutes & Agenda Previous Minutes 8/5/25

That the Outward Correspondence be approved and the Inward Correspondence noted.

**Moved:** Annemarie Werner

**Seconded:** Teresa Smith

**Carried**

## 7. EVENTS

<b>Event:</b>	<i>NYE</i>	<b>Location:</b>	<i>River Prescint</i>	<b>Date</b>	<i>31/12/25</i>
<i>Relevant documents</i>					
	<b>Responsibility</b>	<b>Due date</b>	<b>Status</b>		
<b>Risk assessment</b>	<i>(HSC)</i>	<b>15/12/25</b>			
<b>Food permit</b>	<i>N/A</i>		<i>Bring own food</i>		
<b>Local Law permit</b>	<i>(HSC)</i>	<b>15/12/25</b>			

## 8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR

8.1 Sharon Reilly (CM) reported on King's birthday long weekend Township GARAGE SALE/BIKE & WHEELS DISPLAY (being Saturday 9<sup>th</sup> June) Flyer has been circulated with a good response and registration by 24<sup>th</sup> May 2025. Local Hotel indicated that it will open all day. Car group (Paul Newcomb) left over funds to be donated to Cancer research. Discussion with Mr. P. King about HSC permit for road closure. **(see 8.4)**

**8.2** Craige Proctor (CM) updated our committee with the following: Generous funding for the Historical Society, 1960's minute book found. Family members, assisting in the search of information of the Jeparit Methodist church. Sorting of photos and digitalizing of over 300 photos.

**8.3** Teresa Smith (CM) attended (5/5/25) Youth Council meeting: Emphasis on Story telling and adding their own story as the youth of this meeting are the next generation of story tellers. Your children will tell your story. This group has a stronger connection with world of history with other historical societies. Offer of assistance with the creation of web sites.

**8.4** Wendy Werner (Community member) discussed WMP Museum will hold machinery show of stationary items during normal opening hours on Sat 7<sup>th</sup> June and at 5.00pm show a movie

Wendy Werner (President of WMPM) and Sharon Reilly (CM) to discuss advertisement of these events occurring jointly.

**8.5** The premier of a movie by Matthew Polack, Horsham about John Coppock and Albacutya Station (AKA Halbacutya Station) will screen as a community event at 6.00pm on 7<sup>th</sup> June 2025 at Albacutya Homestead.

**8.6** Sharon Reilly (CM) **Moved:** That Teresa Smith (CM) investigate an alternative musical group for NYE function December 2025. Budget of \$2,500.00 with permission from JTAC to spend extra should the need arise. HSC will see if any funding avail through Regional Community Funds. **Seconded:** Annemarie Werner (CM) (See 7. Events) **Carried**

**8.7** Jeparit Memorial Hall celebrates 100 years on 27<sup>th</sup> May 2025. Council and JTAC will coordinate a function and approach the Jeparit Hall Committee for assistance.

## **9. COUNCILLOR REPORT**

N/A

## **10. OFFICER's REPORT**

**10.1** Jeparit town entry signs. Concept design approved by JTAC 14 April 2025 Next steps. Structural design to be carried out by a qualified structural engineer (waiting on quote). For the quote for the design and plans: • Site plans: \$1200 + GST • Design and drafting: \$2400 + GST • Site visit: \$800 + GST (If required) Total \$3,600.00 - \$4,400.00 + GST Review and endorse proposed locations of signs. Commence VicRoads approval process. Does JTAC have funds to pay for the structural design, construction and installation as a community initiative?

Discussion held as to Signage funding by HSC of \$10,000.00 not shown on Financial statement. (Some funding already paid out for metal works completed).

**10.2** Menzies Square - Proposal to install QR Codes to enable visitors to hear / see on their devices e.g. smart phones, iPad etc.

**10.3** Brown Tourism Signs - Concept prepared for initial discussion for installation at Jeparit / Rainbow turnoff on the Western Highway at Dimboola. WMPM initially wasn't permitted to be on signs due to it being more than 25km away and not being open every day. Awaiting feedback from Council re proposal, before progressing to VicRoads.

**10.4** Grampians Wimmera Mallee Touring Map - Installation on the window at the Jeparit Supermarket. Will have QR Codes for • Silo Art Trail • The Grampians Way • New Events App See photo of example.

**10.5** Wimmera River Discovery Trail Sign frames have been installed for WRDT signage, but Council is waiting on final sign off from ParksVic for management plans and other documents. ParksVic have requested no signage to be installed until the documentation is all approved and signed off

**10.6** JTAC Nominations The report for JTAC endorsement will be going to the 28 May 2025 Council Meeting. Nominations include the following. • J. Hutson • C. Quinn • M. Wagener • T. Smith • A. Werner • S. Reilly • C. Moore • R. Schultz • L. Badua • W. Werner.

**10.7** Menzies Spire -The thistle has been removed, and a quote has been received to repair it. The proposal is for the thistle to be made from perforated sheet metal which will be a lot stronger than fiberglass and will still allow light to be emitted from it. It will also be powder coated in a purple colour. Quote – \$2,512.50 ex GST  
Menzies Institute to be contacted regarding funding.

**10.8** Jeparit Hall Entrance / Exit Light Ongoing – Electrician is scheduled to be in Jeparit this week and will look at the works for a proposed push button switch to be installed in the foyer of the hall so there is a light available when exiting the hall.

**10.9** Volunteer Week 2025 Volunteer Week breakfasts will be held in 2025 as per the following dates. Jeparit – Tuesday 20 May. 7.00am – 9.00am. Menzies Square. **10.10** Jeparit Hall 100 Year Anniversary As raised by Craige Proctor (CM) and discussed by JTAC, I have raised the idea of a celebration to commemorate the 100-year anniversary of the opening of the Jeparit Memorial Hall. Will advise more information when discussed at Council.

**10.11** Jeparit Riverbank Precinct The bin frame has been removed.

**10.12** Ongoing - Opportunities for funding to construct a shade structure over the playground will be monitored.

**10.13** Rabbits Although not part of Council's responsibility are there any issues in relation to rabbit populations along the river? If it is a big issue for the community, Council could contact Parks Vic and perhaps co-ordinate rabbit control activities. Are there any particular areas that are worse than others?

**10.14** Annual Budget Drop-in Sessions Budget drop-in session in Jeparit next Tuesday 20 May from 8.00am – 10.00am at the Jeparit Library. Follows on from the Volunteer Breakfast

**10.15** Council Deliberative Panel. The Deliberative Panel is meeting on Wednesday in Dimboola. Confirmation of JTAC's representatives.

**10.16** Jeparit Streetscape Works have commenced to replace the rotten and broken timber garden edging with composite material. Landscaping will be considered when work is completed.

**10.17** Jeparit Hall Centenary Suggestion for a late afternoon function say 5.30pm – 7.00pm. BBQ dinner Tours of the Historical Society and old Council Chamber. Short speeches etc. To be further discussed during meeting. Youth Council meeting at WMPM Very positive comments received from the Youth Council about their recent meeting at the WMPM. Holding a FreeZa Disco in the Jeparit Hall on Friday 23 May.

**10.18** Water connection to Garden Clubroom Apparently, an expensive process to connect water to the building. There is unfortunately no budget for it so JTAC or the Gardening Club would need to pay a substantial amount towards its connection

<b>11. URGENT BUSINESS</b>
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N/A

## **12. FINANCE REPORT**

### **12.1 Summary of Balances in Finance Report.**

#### **RECOMMENDATION:**

That the Finance Report as provided be approved.

**Moved:** Sharon Reilly

**Seconded:** Annemarie Werner

**Carried**

### **12.2 Purchase Orders to be raised - \$2,000 or less**

**Moved:**

**Seconded:**

ITEM NO.	DESCRIPTION	DECISION

### **12.3 Purchase Orders to be raised – Greater than \$2,000**

**Moved:** Sharon Reilly

**Seconded:** Annemarie Werner

**Carried**

ITEM NO.	DESCRIPTION	DECISION
8.1	NYE Band	\$2,500.00 plus

## **13. DECISIONS TO BE MADE**

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	Nil
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	NYE Function
8	General Business as Notified to the Chair	8.1, 8.2, 8.3, 8.4, 8.5, 8.6 & 8.7.
9	Councillor's Report	N/A
10	Officer's Report	10.1 10.2, 10.3,10.4, 10.5, 10.6, 10.7, 10.8, 10.09, 10.10 10.11, 10.12, 10.13, 10.14, 10.15, 10.16, 10.17 & 10.18.
11	Urgent Business	Nil

12.1	Finance Report	That the Finance Report was confirmed at meeting.
12.2	Purchase Orders to be Raised (\$2,000 or less)	Nil
12.3	Purchase Orders to be Raised (above \$2,000)	NYE Event

#### **14. MEETING CLOSED**

The meeting closed at 9.00pm  
Next JTAC Meeting scheduled for Monday 9<sup>th</sup> June 2025.

#### **15. COUNCIL OFFICER AUTHORISATION**

\*to be completed by Council Officer

I, Phil King accept the following recommendations made by the JTA Committee at this meeting held on 12<sup>th</sup> May, 2025

<b>ITEM NO.</b>	<b>DESCRIPTION</b>	<b>DECISION</b>
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	Nil
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	NYE Function
8	General Business as Notified to the Chair	8.1, 8.2, 8.3, 8.4, 8.5, 8.6 & 8.7.
9	Councillor's Report	N/A
10	Officer's Report	10.1 10.2, 10.3,10.4, 10.5, 10.6, 10.7, 10.8, 10.09, 10.10 10.11, 10.12, 10.13, 10.14, 10.15, 10.16, 10.17 & 10.18.
11	Urgent Business	Nil
12.1	Finance Report	That the Finance Report was confirmed at meeting.
12.2	Purchase Orders to be Raised (\$2,000 or less)	Nil
12.3	Purchase Orders to be Raised (\$2,000 or more)	NYE Event –.

I, Phil King advise that the following items:

ITEM NO.	DESCRIPTION	DECISION
12.3	2025 NYE Concert at Jeparit Riverbank Precinct	That Council endorse the payment of a band - subject to an appropriate band being engaged to perform.

- Need to be referred to a Council Meeting / CEO for a decision
- Require more Information
- Do No align with the Hindmarsh Shire Council Plan

SIGNED:



Council Officer

Dated:

27 May 2025