



**15 May 2023**

To Committee Members,  
“as addressed”

NOTICE is hereby given that a Nhill Township Advisory Committee Meeting of the Hindmarsh Shire Council will be held at the Nhill Gallery Central, on the 15<sup>th</sup> of May 2023 commencing at 7.30pm.

## **AGENDA**

**1. Acknowledgement of the Indigenous Community**

**2. Apologies**

**3. Disclosure by Committee members or Councillors or Council Officers of any interest or conflicts of interest in any item on the agenda**

**4. Confirmation of Minutes**

**5. Business Arising from the Minutes**

**6. Correspondence**

In

- Request for new member information – Anne Rowe
- Nhill Music Concert
- Nhill IGA January statement
- Request for new member information – Heather Dufty
- Free Music Concert - Nhill
- Karen Water Festival 2023
- Community bus
- La Trobe University research
- End of Advisory Committee Membership Term
- Membership forms? – Heather Dufty
- Town Committee Assets – Dimboola
- Membership application
- Easter Egg hunt registrations x 33
- Nhill TC Exp 230430
- Follow-up – La Trobe University research
- NFP – Volunteer week article

- Advisory committee nominations applications
- NMCC 15/05 use
- Dog park surveys

Out

- Minute template – for Melanie
- Town Committee Assets
- April meeting date discussion
- NTC Easter Hunt Documentation
- Dog Park Survey – to project members
- Other Dog Park documents – to project members
- March meeting agenda request
- 20/03 NTC meeting agenda
- 20/03 NTC minutes
- NHILL Easter Egg Hunt
- Decorations in town
- Easter printing
- NTC article for paper
- Easter activities and approval
- Request for assistance – Easter Hunt
- Easter hunt checklist
- Tomorrows meeting
- NTC 2023/25 membership
- Dog Park article for paper
- 15/05 agenda items

**7. Events**

Easter Egg Hunt

**8. General business as notified to the Chair**

- 8.1 Dog park update
- 8.2 Nhill Free Press article
- 8.3 La Trobe University research

**9. Councillor Report**

**10. Officer Report**

**11. Urgent business**

**12. Finance report**

**13. Decisions to be made**

**14. Meeting Closed**

**15. Council Officer Authorisation**

**1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER**

***Acknowledgement of the Indigenous Community***

*We acknowledge the Shire's Indigenous community as the first owners of this country. We respectfully acknowledge the Wotjobaluk, Jaadwa, Jadawadjali, Jupagulk and Wergaia peoples, and their elders past, present and emerging. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.*

**2. APOLOGIES**

Daniel Griffiths  
Rhys Webb  
Pauline McCracken

**Attendees:** Jenny Dufty, Vicki Natt, Cr Melanie Albrecht, Alana Storey, Darrell Hall and guest Heather Dufty.

**3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.**

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

It was notified that Chairperson Alana Storey had a conflict of interest in regards to General Business item 8.3 on the agenda.

**4. CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

***That the Minutes of the Nhill Town Committee Meeting held on the 20<sup>th</sup> of March 2023 at the Nhill Memorial Centre, circulated to Committee Members be taken as read and confirmed.***

*Attachment: 1*

*Moved: Cr Melanie Albrecht*

*Seconded: Vicki Natt*

**5. BUSINESS ARISING FROM THE MINUTES**

No business arising from minutes to be discussed.

**6. CORRESPONDENCE**

In

- Request for new member information – Anne Rowe
- Nhill Music Concert
- Nhill IGA January statement
- Request for new member information – Heather Dufty
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- Tomorrows meeting
- NTC 2023/25 membership
- Dog Park article for paper
- 15/05 agenda items

**RECOMMENDATION**

That the Outward Correspondence be approved and the Inward Correspondence noted.

Moved: Vicki Natt

Seconded: Jenny Dufty

**7. EVENTS**

A brief report was provided by Cr Melanie Albrecht and Chairperson Alana Storey on the Easter Egg Hunt and Games held on the 7<sup>th</sup> of April 2023. The mornings activities all went very well and we had received a number of comments that children and their parents / caregivers were grateful for the event and had a lot of fun. It was noted that seventy-seven children had registered to take part prior to the event and a number showed up on the day, and we were left with only one bag of mini eggs left after the day.

Chairperson Alana Storey thanked all those that approved the \$500.00 budget for the event via email which went toward the cost of the chocolate eggs and the poster printing to advertise the event. She also advised that \$342.00 had been raised from the event due to the \$2 gold coin donation paid for each child to take part, this money will go to the running of the event next year.

<b>Event:</b>	<i>Easter Egg Hunt</i>	<b>Location:</b>	<i>Jaypex Park</i>	<b>Date</b>	<i>7<sup>th</sup> of April 2023</i>
<i>Relevant documents</i>					
	<b>Responsibility</b>	<b>Due date</b>	<b>Status</b>		
<b>Risk assessment</b>	<i>Alana Storey</i>		<i>Approved</i>		
<b>Food permit</b>					
<b>Local Law permit</b>	<i>Alana Storey</i>		<i>Approved</i>		

**8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR**

8.1 Dog park update

Chairperson Alana Storey provided an update on the progress of the recent Dog Park survey in working group leader Rhys Webb’s absence. The survey had received 147 responses on the online survey and there had also been several hard copies which had been returned to the Shire, scanned, and sent to the Nhill Town Committee email address. All those in attendance were very impressed with the number of responses received.

The next steps were discussed during the meeting and it was decided that the working group (Rhys Webb, Alana Storey and Brock Stephens) on the project write a report on the survey and the responses received, Cr Melanie Albrecht also advised that she would be willing to assist with the report write up. This report will then be utilised by the Council to take to local service clubs to gain interest in possibly supporting the creation of the Dog Park and further maintenance, as well as support for any grants to support the projects implementation.

A key piece of the report that those in attendance were interested in finding out was thoughts around where it would be placed. A discussion and thoughts were then shared around the potential implications of different places suggested. This discussion largely revolved around whether it would be placed on Crown land or Council land and who would need to be spoken to depending on the survey results best location was found to be.

The decision was made that the working group would write up the report by

next meeting and further discussion would be held then based on the results.

#### 8.2 Nhill Free Press article

Chairperson Alana Storey thanked all those that responded with their approval to spend \$47.00 for the Nhill Town Committee to have an advertisement in the Nhill and Kaniva Free Press during Volunteer Week. She also advised the newspaper edition with the advertisement addition was due to be out some time this week.

#### 8.3 La Trobe University research

Cr Melanie Albrecht read out a recent email that had been received and forwarded on to all Nhill Town Committee members. The email was sent by a local La Trobe University PhD candidate that is doing a research project on health promotion in rural communities. They are currently reaching out to Town Committee's to find people that would be willing to take part in a tour around their town and discuss elements that help or hinder health locally. All members were encouraged to think about the request and reach out the candidate if they are interested in participating.

### **9. COUNCILLOR REPORT**

Cr Melanie Albrecht advised those in attendance that tomorrow night the Hindmarsh Shire would be holding a Community Consultation in Nhill, at the Nhill Memorial Community Centre at 5:30pm. The consultation would be an opportunity for local community members to hear about council projects and budgets allocations for the next year.

Nhill Town Committee member Jenny Dufty requested an update on a number of projects that were / are due to occur in Nhill, these included solar panels for the local pool, pedestrian bridge between caravan park and Jaypex park and the Heritage Grandstand at Davis Park, which Cr Melanie Albrecht was able to advise on.

- The solar panels for the Nhill Swimming pool have been held up due to complications with the lease requirements needed to get the panels in place. Currently the Nhill College school administration has signed off however the council requires the Department of Education to sign off as well and they are proving to be a bit harder to get in contact with.
- As part of the early stages of the Nhill streetscape master plan there was designs to put a pedestrian bridge between Japex Park and the Nhill Caravan Park, however, works on this have been delayed. This delay is due to the need to make some design and slight location adjustments in order to ensure that the bridge meet current accessibility standards as the original design would have been at an angle which did not meet those standards. Further discussion was had about the streetscape plan and the progress of it which Cr Melanie Albrecht advised that grants were currently being applied for and required in order to fund the proposed designs and it does depend on the type of grant being applied for as to what can be achieved with the fund received from it.
- It was advised that the delay in the construction of / repair of the Heritage Grandstand at Davis Park has been due to lack of funding. Originally the Nhill and District Sporting Club had been offered \$1million but had turned this down due to the amount offered not covering the full amount required for all the works to be done at Davis Park. However, due to not receiving fund through other means the Sporting Club has requested \$1million to put

toward starting the renovations of the Grandstand and to look for further funds elsewhere to complete all the works they wish to do.

Cr Melanie Albrecht also advised those in attendance that funds had also been allocated to the creation of a cane ball court to be put in near the tennis courts. This is something the local Karen Community have desired for a long time.

**10. OFFICER REPORT**

Not available due to Officer representative being an apology.

**11. URGENT BUSINESS**

A discussion was held about the future of the Nhill Town Committee as a result of a low number of applications being received for the next Nhill Town Committee member period beginning in July 2023. The query was put forward to those in attendance that potentially the Nhill Town Committee needs to work differently than it does in other towns due to the number of service groups in town. This potential would see getting the various groups in town to take on more a leadership role in organising events and to be encouraged to share their thoughts on Nhill matters more often. This would require the Nhill Town Committee to be more of a place for groups to go to for advice and assistance on how to run things and a link to Council rather than running them themselves. It would also require consideration to be given to other methods beyond the Town Committee to get community member opinions on different matters in Nhill.

The other piece of business that was brought up was a request for a follow up regarding the Committee’s previous discussions regarding cleaning the footpaths in the main street of Nhill. A couple of members believe that this had not occurred prior to the Heritage Weekend last year which was originally advised would happen and requested an update on when it would happen and how often it is planned to happen.

**12. FINANCE REPORT**

**12.1 Summary of Balances in Finance Report.**

*Due to the Council Officer being an apology no finance report was provided at the meeting.*

**12.2 Purchase Orders to be raised - \$2,000 or less**

**RECOMMENDATION:**

That the Council Officer raise the following Purchase Orders, being a value of \$2,000 or less.

The following items were approved via email as they were urgent business between meetings.

<b>Creditor</b>	<b>Value \$</b>	<b>Description of Goods or Services</b>
Nhill and Kaniva Free Press	\$47.00	7cm x 2cm advertisement to be included in the special edition for Volunteer week.
	\$500.00	Easter Egg poster printing and purchase of mini Easter eggs and hollow Easter eggs for

		the Nhill Easter Egg hunt and games.

**12.3 Purchase Orders to be raised – Greater than \$2,000**

**RECOMMENDATION:**

That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders greater than \$2,000.

Moved  
Seconded

Creditor	Value \$ (> \$2,000)	Description of Goods or Services

**13. DECISIONS TO BE MADE**

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	
8	General Business as Notified to the Chair	
9	Councillor’s Report	
10	Officer’s Report	
11	Urgent Business	
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed.
12.3	Purchase Orders to be Raised (above \$2,000)	That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders listed which are greater than \$2,000.

**14. MEETING CLOSED**

The meeting closed at 8:45pm

**15. COUNCIL OFFICER AUTHORISATION**

\*to be completed by the Council Officer

I Daniel Griffiths accept the following recommendations made by the Nhill Committee at

this meeting held on 22/5/23:

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	
8	General Business as Notified to the Chair	
9	Councillor's Report	
10	Officer's Report	
11	Urgent Business	
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed.

SIGNED: Council Officer



Dated: 22/5/23