



19 September 2022

To Committee Members,  
“as addressed”

**MINUTES OF THE NHILL TOWNSHIP ADVISORY COMMITTEE MEETING HELD  
19<sup>TH</sup> OF SEPTEMBER 2022 AT THE NHILL MEMORIAL COMMUNITY CENTRE  
COMMENCING AT 7:30PM.**

**AGENDA**

**1. Acknowledgement of the Indigenous Community**

*We acknowledge the Shire’s Indigenous community as the first owners of this country. We respectfully acknowledge the Wotjobaluk, Jaadwa, Jadawadjali, Jupagulk and Wergaia peoples, and their elders past, present and emerging. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.*

**2. Apologies**

- Rhys Webb
- Brock Stephens
- Vicki Natt
- Darrell Hall
- Cr Melanie Albrecht

**3. Disclosure by Committee members or Councillors or Council Officers of any interest or conflicts of interest in any item on the agenda**

None to be disclosed.

**4. Confirmation of Minutes**

**5. Business Arising from the Minutes**

**6. Correspondence**

**7. Events**

**8. General business as notified to the Chair**

8.1 St Kilda Film Festival

8.2 New Member requests

8.3 Project updates

<b>9. Councillor Report</b>
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<b>10. Officer Report</b>
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<b>11. Urgent business</b>
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<b>12. Finance report</b>
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<b>13. Decisions to be made</b>
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<b>14. Meeting Closed</b>
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<b>15. Council Officer Authorisation</b>
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## 1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

### ***Acknowledgement of the Indigenous Community***

*We acknowledge the Shire's Indigenous community as the first owners of this country. We respectfully acknowledge the Wotjobaluk, Jaadwa, Jadawadjali, Jupagulk and Wergaia peoples, and their elders past, present and emerging. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.*

## 2. APOLOGIES

- Rhys Webb
- Brock Stephens
- Vicki Ward
- Darrell Hall
- Cr Melanie Albrecht

### In Attendance

- Alana Storey
- Jenny Dufty
- Pauline McCracken
- Daniel Griffiths
- Jenny Creek (guest)

## 3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

No conflicts of interest advised.

## 4. CONFIRMATION OF MINUTES

### **RECOMMENDATION:**

***That the Minutes of the NTAC Committee Meeting held on 15<sup>th</sup> of August 2022 at the Nhill Memorial Community Centre, circulated to Committee Members be taken as read and confirmed.***

*Attachment: 1*

*Moved:*

*Seconded:*

*Due to low numbers of committee member attends no votes or recommendations could be moved.*

## 5. BUSINESS ARISING FROM THE MINUTES

- 5.1 XXX
- 5.2 XXX
- 5.3 XXX

## 6. CORRESPONDENCE

### INWARD

- New Combined agenda and minutes template

### OUTWARD

- Invoice for Lions book sent to Shire

### RECOMMENDATION

That the Outward Correspondence be approved and the Inward Correspondence noted.

Moved:

Seconded:

*Due to low numbers of committee member attends no votes or recommendations could be moved.*

## 7. EVENTS

Event:		Location:		Date	
<i>Relevant documents</i>					
	Responsibility	Due date	Status		
<b>Risk assessment</b>					
<b>Food permit</b>					
<b>Local Law permit</b>					

## 8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR

### 8.1 St Kilda Film Festival

The guest that was to attend to discuss this with town committee members was unable to make it, information has been provided to Cr Melanie by the proposed guest who will share it with the other committee members shortly.

### 8.2 New Member requests

Due to low numbers of committee member attends no votes or recommendations could be moved.

### 8.3 Nhill Heritage weekend

Jenny Creek attended the meeting to provide an update to the town committee on the Nhill Heritage weekend. A hot air balloon has been booked to provide rides at the aerodrome and new flyers have been sent out to households which include an updated itinerary for the weekend – Alana noted she had received one in the mail that day. The Memorial

Centre has been booked for Saturday, for the community concert and Sunday, for the Community Thanksgiving Service. It was asked whether the cool room would be needed for the night of the concert during intermission if people wanted to get a drink. It was then suggested that Jenny speak to the owner of Mr Le's to see if he would like to see if they would like to open that night, that way we support local business as well. Jenny agreed that this was a great idea and will contact them to see if they are interested. Town committee members may be asked to act as welcoming committee on the night of the concert.

Other happenings for the weekend include the opening of the John Shaw Nielson Cottage by the Rotary Club of Nhill, Lola's, Nhill aviation Centre – including engine start ups, Former Holden showroom and many more groups. The Lions Club were approached and asked if they would run the Lions market on the weekend, however they have declined.

A discussion was had about advertising the event, with Jenny noting that it would be good to spread the word as much as possible and to other towns as well as Nhill. Pauline noted that she would be happy to spread the word in her workplace and suggested others could do the same. Jenny noted that she has put information on the Visit Hindmarsh website and Alana suggested putting it on the MIXFM local events page on their website. It was also suggested that perhaps someone at the shire in charge of advertising could potentially help with ideas as it is a large community event, Daniel is going to find the best person to contact.

#### 8.4 Truck Bay

Pauline provided an update on the truck bay project. Of particular concern was the state of the verge currently, which is a bit of a mess. She suggested it would be great if we could get people involved and helping clean up the verge during September as it is free green waste. Once the verge has been cleaned up Tammy has organised for a mulcher to distribute mulch there to make it look tidier.

#### 8.5 Bird Hut

Pauline provided an update on the Leos and the bird hut. The Leos are going to paint the bird hut with anti-graffiti paint on Wednesday morning at 10am. They will also be painting six drums from the showgrounds, and one of the dads believes that he has figured out the handle issue that has been raised previously.

#### 8.6 Dog park

Alana provided an update on the dog park on behalf of Rhys who was an apology for the night. Rhys has contacted the Warracknabeal Rotary Club and is currently waiting a response from them regarding how they progressed when they built the dog park in Warracknabeal. Melanie is going to be sharing some plans and information about some ideas for the dog park that are already in place. There is a general feeling the A and P showgrounds would be a good place for it.

#### 8.7 Christmas

Alana provided an update on the Christmas parade on behalf of Rhys who

was an apology for the night. He has received positive RSVP's from St Patrick's and Lutheran School to participate and a no from the Nhill and District Sports Club, and no other RSVP's as of yet. He has asked to the talent show however nothing is confirmed yet and wonder whether we could get St John's to provide first aid as a COVID safe precaution.

At our planning meeting earlier in the year Jenny Dufty and Vicki Natt volunteered to organise the Christmas carols, who are requesting assistance with it. It was decided that a larger working group be formed to help plan the event, Alana to try and find past documents outlining who and how to organise the event done previously by the town committee. It was suggested by Pauline that we try and get community groups and churches involved.

## **9. COUNCILLOR REPORT**

Cr Melanie Albrecht was not able to attend and thus no report provided.

## **10. OFFICER REPORT**

No report was provided.

## **11. URGENT BUSINESS**

No urgent business reported.

## **12. FINANCE REPORT**

### **12.1 Summary of Balances in Finance Report.**

#### **RECOMMENDATION:**

That the Finance Report as provided with this Agenda be approved.

Moved

Seconded

*Due to low numbers of committee member attends no votes or recommendations could be moved.*

### **12.2 Purchase Orders to be raised - \$2,000 or less**

#### **RECOMMENDATION:**

That the Council Officer raise the following Purchase Orders, being a value of \$2,000 or less.

Moved

Seconded

*Due to low numbers of committee member attends no votes or recommendations could be moved.*

Creditor	Value \$	Description of Goods or Services

**12.3 Purchase Orders to be raised – Greater than \$2,000****RECOMMENDATION:**

That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders greater than \$2,000.

Moved  
Seconded

*Due to low numbers of committee member attends no votes or recommendations could be moved.*

Creditor	Value \$ (> \$2,000)	Description of Goods or Services

**13. DECISIONS TO BE MADE**

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	
8	General Business as Notified to the Chair	
9	Councillor's Report	
10	Officer's Report	
11	Urgent Business	
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed.
12.3	Purchase Orders to be Raised (above \$2,000)	That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders listed which are greater than \$2,000.

**14. MEETING CLOSED**

The meeting closed at 9:02pm

**15. COUNCIL OFFICER AUTHORISATION**

\*to be completed by the Council Officer

I Daniel Griffiths accept the following recommendations made by the Nhill Committee at this meeting held on 21/09/2022:

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	
8	General Business as Notified to the Chair	
9	Councillor's Report	
10	Officer's Report	
11	Urgent Business	
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed.

I \_\_\_\_\_ advise that the following items:

ITEM NO.	DESCRIPTION	DECISION
12.3	Purchase Orders to be Raised (above \$2,000)	That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders listed which are greater than \$2,000.

- Need to be referred to a Council Meeting / CEO for a decision
- Require more Information
- Do No align with the Hindmarsh Shire Council Plan

SIGNED: Council Officer 

Dated: 21/09/22