



30 October 2023

To Committee Members,
“as addressed”

NOTICE is hereby given that a Nhill Township Advisory Committee Meeting of the Hindmarsh Shire Council will be held at the Nhill Senior Citizens on 30 October 2023 commencing at 7:30pm.

AGENDA

1. Acknowledgement of the Indigenous Community

2. Apologies

3. Disclosure by Committee members or Councillors or Council Officers of any interest or conflicts of interest in any item on the agenda

4. Confirmation of Minutes

5. Business Arising from the Minutes

6. Correspondence

In

- Nhill Leos Club – Invoice for garden tools

7. Events

7.1 Christmas Carols

8. General business as notified to the Chair

8.1 Dog Park Working Group

8.2 Signage working group

8.3 Access to NTC email and Facebook account

9. Councillor Report

10. Officer Report

11. Urgent business

12. Finance report

13. Decisions to be made

14. Meeting Closed

15. Council Officer Authorisation

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

Acknowledgement of the Indigenous Community

We acknowledge that this meeting is being held on the lands of the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagalk Nations and we acknowledge them as Traditional Owners of Country.

We recognise the important ongoing role that Indigenous people have in our community and pay our respects to their Elders, past and present.

2. APOLOGIES

- Rhys Webb
- Soleil Arboladura

Attendees: Monica Revell Hindmarsh Shire Council CEO (acting), Daniel Griffiths (Council Officer), Pauline McCracken (Chairperson), Heather Dufty, Ross Barker, Helen Woodhouse-Herrick, Cr Melanie Albrecht (Councillor) Cr Wendy Bywaters, Alison Dahlenburg, Michael Hyde, Tina Balter.

3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

No conflicts of interest declared.

4. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Nhill Township Committee Meeting held on 19 June 2023 at the NMCC circulated to Committee Members be taken as read and confirmed.

Attachment: 1

Moved: Tina Balter

Seconded: Cr Melanie Albrecht

5. BUSINESS ARISING FROM THE MINUTES

The Nhill Leos Club – Garden tools invoice for \$300 inc. GST will be paid on the next Hindmarsh Shire Council payment run.

6. CORRESPONDENCE

INWARD

- Nhill Leos Club – Garden tools invoice, \$300 inc. GST.

OUTWARD

- Nil

RECOMMENDATION

That the Outward Correspondence be approved, and the Inward Correspondence noted.

Moved: Pauline McCracken

Seconded: Ross Barker

7. EVENTS

Event:	<i>Nhill Christmas Carols</i>	Location:	<i>Jaypex Park</i>	Date	<i>16 Dec 2023</i>
<i>Relevant documents</i>					
	Responsibility	Due date	Status		
Risk assessment	<i>Heather Dufty</i>	22/11/23			
Food permit	<i>Heather Dufty</i>	22/11/23			
Local Law permit	<i>Heather Dufty</i>	22/11/23			

The following were all discussed together to determine a total budget for December 2023 events and activities:

- Nhill Christmas Carols 16 December.
- Late Night Shopping / Street Party 1 December.
- Christmas Lights event.
- Christmas Decorations

A motion was moved that the total budget for the above activities would be up to \$7,500.00.

The approximate breakup of costs is as listed below:

1. Dimboola/Nhill Brass Band (Late Night Shopping) - \$150.00
2. Glow Sticks - \$200.00
3. Carols Booklet - \$500.00
4. Posters and Advertising - \$800.00
5. Letter Box delivery and Australia Post - \$150.00
6. Childrens Activities for two events - \$300.00 x 2 = \$600.00
7. Sound Engineer - \$1,500.00
8. Lions BBQ and Lolly Bags - \$1,200.00
9. Gifts for Christmas Lights event - \$200.00
10. Christmas Decorations - \$200.00
11. Cherry Picker Hire and Labour - \$1,600.00
12. Raffle \$300.00
13. Santa Suit \$100.00

MOVED: Tina Balter

SECONDED: Michael Hyde

8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR

8.1 Dog Park Working Group.

It was decided that the members of the Dog Park Group would be:

- Ross Barker (lead)
- Tina Balter
- Michael Hyde
- Rhys Webb – to be confirmed.
- Melanie Albrecht

There was a general discussion regarding the Nhill dog park survey results which demonstrated mainstream support for this initiative and identified a number of preferred locations. Hindmarsh Shire Council CEO (acting) Monica Revell suggested that two locations only should be selected, and approvals sought from DWELP and Vic Roads where necessary. Suitable grant funding opportunities will be available soon, so it is important to have draft plans and preparations in place prior to applying for these grants.

8.2 Signage working group.

It was decided that the member of the Signage Working Group would be:

- Helen Woodhouse-Herrick (lead)
- Melanie Albrecht
- Tina Balter
- Heather Dufty
- Ross Barker

Nhill Aviation Heritage Centre have requested that their sign be relocated closer to the highway possibly replacing the 'Land of the Lowan' sign. A new sign location for the NAHC was discussed as was the difficulty in obtaining Vic Roads approval for new signs.

The refurbishment of the 'Land of Lowan' sign or a direct swap for a similar new sign were also discussed.

New signage at the entrances to Nhill, like those located in other towns including Horsham, was discussed. The purpose of the signs would be to promote events, features, and landmarks in and around the town i.e., Nhill Lake. The installation of these signs will be subject to Vic Roads approval and available funding.

8.3 Access to NTC email and Facebook account.

Chairperson Pauline McCracken already has access. Secretary to have access, Hindmarsh Shire Council Council CEO (acting) Monica Revell to enable this.

9. COUNCILLOR REPORT

Cr Melanie Albrecht spoke about the Draft Economic Development Strategy 2024-2028 which is currently on the front page of the Hindmarsh Shire Council website. This strategy will facilitate growth generally but also in tourism, accommodation, and events.

The Nhill Caravan Park Redevelopment Master Plan has been budgeted and plans

and strategies will be developed for this project.

The planned Nhill Swimming Pool solar heating is awaiting the Department of Education lease to be finalised so the contractor can complete the installation.

Hindmarsh Shire Council Business and Community Grants programs have just been concluded. These grant opportunities were not fully subscribed which meant that not all the funds available were distributed. Cr Melanie Albrecht appealed to Hindmarsh Shire business and community groups to make full use of the grant opportunities.

10. OFFICER REPORT

Council Officer Daniel Griffiths showed pictures of new bin surrounds for Recyclable items, Glass, and General Rubbish. These surrounds are to be located at Jaypex Park and nearby to the main pedestrian crossing in Victoria St Nhill. It was suggested that the bin surrounds at Jaypex Park be located close to the BBQ area, rather than the carpark area as originally suggested.

11. URGENT BUSINESS

Christmas Carols event:

Tasks for this event were discussed at the previous informal meeting at the RSL hall on 11 October 2023. These included:

Heather Duffy:

Event registration and risk assessment, sound engineer, fire truck and Santa.

Alison Dahlenburg:

Media promotion, posters, content for advertising, events flyers and delivery, children's activities, and craft.

Cr Melanie Albrecht:

Music, songs, song book, event MC.

Rhys Webb:

Musicians, food, and drink vendors in conjunction with Heather and Melanie, Samoan fire dance and associated risk management, Christmas Lights event and glow sticks.

MC for the Carols event will be Ritchie Dodds.

The event finish will be later than previous years at around 9:30pm

Alternative Meeting Day:

An alternative meeting day for the Nhill Town Committee was discussed due to Mondays not being suitable for a few members. It was decided as a three-month trial that meetings would be held on the second Tuesday of each month at 7pm

Planning/Strategy Day:

Chairperson Pauline McCracken suggested a planning/strategy day would be useful to explore ideas and to get to know more about Nhill Town Committee team members. It was thought that February would be the best month and the meeting should be on a weekend, possibly at the Little Desert Nature Lodge.

Welcome to New Residents:

Cr Wendy Bywaters suggested that new residents to Nhill should be acknowledged, and a welcoming event take place. Hindmarsh Shire Council have \$500.00 in the budget for this type of event.

Hindmarsh Shire CEO (acting) Monica Revell explained what is happening with the Nhill railway station. There will be a meeting with VicTrack to discuss repairs, add-ons and toilet upgrades at the station.

12. FINANCE REPORT

The current finance report was not available at the time of the meeting.

12.1 Summary of Balances in Finance Report.

RECOMMENDATION:

That the Finance Report as provided with this Agenda be approved.

Moved

Seconded

12.2 Purchase Orders to be raised - \$2,000 or less

RECOMMENDATION:

That the Council Officer raise the following Purchase Orders, being a value of \$2,000 or less.

Moved

Seconded

Creditor	Value \$	Description of Goods or Services
Nhill Leos Club	300	Garden tools for community gardens

12.3 Purchase Orders to be raised – Greater than \$2,000

RECOMMENDATION:

That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders greater than \$2,000.

Moved

Seconded

Creditor	Value \$ (> \$2,000)	Description of Goods or Services

13. DECISIONS TO BE MADE

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	
8	General Business as Notified to the Chair	
9	Councillor's Report	
10	Officer's Report	
11	Urgent Business	
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed.
12.3	Purchase Orders to be Raised (above \$2,000)	That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders listed which are greater than \$2,000.

14. MEETING CLOSED

The meeting closed at 8:39pm

15. COUNCIL OFFICER AUTHORISATION


*to be completed by the Council Officer

I Daniel Griffiths accept the following recommendations made by the Nhill Committee at this meeting held on 30 October 2023:

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4	Minutes	Confirmation of the Minutes
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7	Events	
8	General Business as Notified to the Chair	
9	Councillor's Report	
10	Officer's Report	
11	Urgent Business	
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed.

SIGNED:

Council Officer



Dated:

___17/11/23___