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## ATTACHMENTS

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### ITEM 4 CONFIRMATION OF MINUTES

- Item 4 Attachment 1

### ITEM 7 CORRESPONDENCE

- Item 7 Attachment 2
- Item 7 Attachment 3
- Item 7 Attachment 4

### ITEM 8 PLANNING PERMITS

- Item 8.2 Attachment 5
- Item 8.3 Attachment 6
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### ITEM 9 REPORTS REQUIRING A DECISION

- Item 9.3 Attachment 9

### ITEM 10 COUNCIL COMMITTEES

- Item 10.1 Attachment 10
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**MINUTES OF THE COUNCIL MEETING OF HINDMARSH SHIRE COUNCIL HELD WEDNESDAY 15 DECEMBER 2021 AT THE NHILL MEMORIAL COMMUNITY CENTRE, 77-79 NELSON STREET NHILL, COMMENCING AT 3:00PM.**

**AGENDA**

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Crs M Albrecht (Mayor), B Ireland (Deputy Mayor), R Ismay, D Nelson (online), W Bywaters, R Gersch.

**In Attendance:**

Mr Greg Wood (Chief Executive Officer), Ms Monica Revell (Director Corporate and Community Services), Ms Angela Hoy (Director Infrastructure Services), Ms Shauna Johnson (Executive Assistant), Mr Jeff Woodward (Tourism and Economic Development Officer) and Ms Helen Thomson (Manager Governance and Human Services) items 1 to 9.5.

**1 ACKNOWLEDGMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER**

Cr M Albrecht opened the meeting at 3:00pm by acknowledging the Indigenous Community and offering the opening prayer.

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**2 APOLOGIES**

No apologies.

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**3 DECLARATION OF INTERESTS**

A Councillor or Officer with a conflict of interest in an item on the Agenda must indicate that they have a conflict of interest by clearly stating:

- the item for which they have a conflict of interest;
- whether their conflict is **general** or **material**; and
- the circumstances that give rise to the conflict of interest.

Declaration of material or general conflict of interest must also be advised by Councillors and Officers at the commencement of discussion of the specific item.

No declaration of interests.

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**4 CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

***That the Minutes of the Ordinary Council Meeting held on Wednesday 24 November 2021 via Zoom as circulated to Councillors be taken as read and confirmed.***

**MOVED: CRS R Gersch/B Ireland**

***That the Minutes of the Ordinary Council Meeting held on Wednesday 24 November 2021 via Zoom as circulated to Councillors be taken as read and confirmed.***

**CARRIED**

Attachment Number: 1

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**5 PUBLIC QUESTION AND SUBMISSION TIME**

Community members wishing to ask questions at council meetings may do so, in writing, at least 24 hours prior to the council meeting. Both the question and answer will be read out at the meeting. Questions may be submitted by mail, email [info@hindmarsh.vic.gov.au](mailto:info@hindmarsh.vic.gov.au) or delivered in person to a council customer centre but are limited to two questions and 100 words including any pre-amble. Offensive, trivial and repetitive questions or questions, which have been recently answered, may be excluded at the discretion of the Mayor.

The question must be accompanied by a name and the locality where the questioner resides or works, which will be read out at the meeting. By submitting a question, the questioner gives consent to this information being read out in public. Anonymous questions will not be answered.

**SUBMISSIONS:**

06/12/2021 – Petition Received from Liz Chivell RE Jeparit Railway Bridge

**RECOMMENDATION:**

***That Council***

- 1. receives the petition; and***
- 2. notes that inaccurate information has been circulated through the media regarding the Jeparit Railway Bridge and the cost of refurbishing the bridge. A report presented to Council recommended a new pedestrian bridge be built close to the current Jeparit Railway Bridge to enable users of the Wimmera River Discovery Trail opportunities to view the bridge while crossing the river. No final decision has been made on how trail users will cross the Wimmera River and Council is awaiting the finalisation of the Cultural Heritage Management Plan before considering options at a future Council meeting.***

**MOVED: CRS W Bywaters/R Ismay**

***That Council***

- 1. receives the petition; and***
- 2. notes that no final decision has been made on how trail users will cross the Wimmera River and Council is awaiting the finalisation of the Cultural Heritage***

**Management Plan before considering options at a future Council meeting.**

**CARRIED**

Attachment Number: 2

**6 ACTIVITY REPORTS**

**COUNCILLOR ACTIVITIES: NOVEMBER/DECEMBER 2021**

**Cr ALBRECHT, MAYOR**

Date	Meeting	Location	Comments
17/11/2021	Australian Citizenship Ceremony	Nhill	It was a privilege to officiate the Australian Citizenship Ceremony and welcome the new citizens.
17/11/2021	Council Plan – Setting Actions 2022/2023	Nhill	
30/11/2021	Bystander Training – 16 Days of Activism Campaign	Zoom	Anouska Dowling – Griffith University provided training on how to be an active bystander and reminded us that everyone has a role to play in challenging and changing social norms that contribute to abusive behaviours. The training was very interesting and thought provoking.
01/12/2021	What if Hindmarsh Shire Council becomes a COVID-19 hotspot?	Zoom	These sessions were informative and Hindmarsh Shire businesses should contact Emma Ussing - Business Concierge and Hospitality Support Officer if they have any queries regarding COVID-19 requirements for businesses.
02/12/2021	What if Hindmarsh Shire Council becomes a COVID-19 hotspot?	Zoom	
06/12/2021	Friends of Albacutya Annual General Meeting	Zoom	
07/12/2021	Wimmera Development Association KPIs	Zoom	The Wimmera Development Association Annual General Meeting will be held on 14 December 2021. The new association will formally end and the new entity will commence at this meeting.

**Cr IRELAND, DEPUTY MAYOR**

Date	Meeting	Location	Comments
17/11/2021	Council plan/budget meeting	Nhill	
24/11/2021	Briefing meeting	Zoom	
24/11/2021	Council meeting	Zoom	

30/11/2021	Bystander training	Zoom	
01/12/2021	COVID briefing (regulations, emergency procedures, implications on business)	Zoom	
04/12/2021	Meeting to receive signed petition at Jeparit railway bridge	Jeparit	

**Cr NELSON**

Date	Meeting	Location	Comments
17/11/2021	WSMLLEN finance committee		
24/11/2021	Briefing meeting	Zoom	
24/11/2021	Council meeting	Zoom	
25/11/2021	WSMLLEN Committee of Management meeting	Zoom	
26/11/2021	Hindmarsh Landcare Network AGM	Horsham	
30/11/2021	Bystander Training	Teams	
02/12/2021	Covid-19 zoom webinar	Zoom	
03/12/2021	International day of people with a disability	Dimboola	
03/12/2021	Christmas town party event	Dimboola	

**Cr BYWATERS**

Date	Meeting	Location	Comments
19/11/2021	White Ribbon morning tea	Central Victorian Group Training (CVGT) Office - Horsham	It was wonderful to see men and women come together to stand against the real threat of violence against women in our community. I would like to see more men, of all ages championing the cause. Men standing up for equality sets a great example for young boys, and girls growing up in our community. It was also good to learn more about CVGT and what they do. I'm at the staff member that keen that comes to the Nhill neighbourhood house/ Learning Centre
24/11/2021	Covid-19 test	Nhill Truck Exchange	over 200 people were tested following the state opening up with vaccination rates over 90% and the first outbreak in our Shire. This was quite scary for some people in our community as we have had no Covid cases at all. I would like to congratulate everybody involved in containing the virus. A huge shout out to all our health professionals, Schools, businesses and our community on a job well done. I would like to make a special mention of WWHS CEO Ritchie Dodds and our Mayor, Cr Melanie Albrecht for their leadership, their open, and honest personal approach to the Covid-19 outbreak in Nhill.

24/11/2021	Council briefing and council meeting	Zoom	
25/11/2021	Wimmera southern Mallee Local learning and employment network	Zoom	
25/11/2021	Covid-19 update West Wimmera Health Service	Teams	
26/11/2021	Hindmarsh visitor information Centre, Volunteer	Nhill	
26/11/2021	Hindmarsh Landcare AGM	Horsham	
30/11/2021	Bystander training, 16 days of activism campaign	Online Teams	This was a great initiative and a lot more needs to be done.
02/12/2021	What if Hindmarsh Shire becomes a COVID-19 hotspot, business information Session	Online	
03/12/2021	Disability BBQ Dimboola Library Visitor node	Dimboola	
03/12/2021	Champagne Late night shopping	Dimboola	
03/12/2021	Dimboola Town Committee, Christmas Party and welcome to new residents	Dimboola Library Visitor Node - Dimboola	
06/12/2021	Dimboola Town Committee	Online	Unfortunately, bad internet connection. Minutes will be in the attachments to the council meeting for the communities' information. Cr Nelson is the new town committee Councillor representative.

**Cr GERSCH**

Date	Meeting	Location	Comments
19/11/2021	NWMA meeting		
24/11/2021	Council meeting		
29/11/2021	Remuneration tribunal re allowances		
30/11/2021	WWHS annual meeting		
30/11/2021	Shire equal quality forum		
02/12/2021	Shire update COVID		



03/12/2021	Shire disability day at Dimboola		
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**Cr ISMAY**

Date	Meeting	Location	Comments
17/11/2021	Council Planning Meeting		
24/11/2021	Council Briefing Meeting	Zoom	
24/11/2021	Council meeting	Zoom	
04/12/2021	Meeting with Jeparit residents Re: Rail Bridge	Jeparit	

**7 CORRESPONDENCE**

**7.1 GENERAL CORRESPONDENCE**

No Correspondence

**8 PLANNING PERMITS**

**8.1 PLANNING PERMIT APPLICATION PA1745-2021 – DEVELOPMENT OF A SECOND DWELLING AND SUBDIVISION OF LAND INTO TWO (2) LOTS – 27 FRASER STREET NHILL VIC 3418**

**Responsible Officer:** Director Infrastructure Services  
**File:** Planning – Applications  
**Assessment:** 162800  
**Application Number:** **PA1745-2021**  
**Application Received:** 9 September 2021 (Fee paid 22 September 2021)  
**Applicant:** Dreamworx Drafting and Design  
**Owner:** Mr Asad Sultan  
**Subject Land:** 27 Fraser Street Nhill VIC 3418 (Crown Allotment 7 Section 23 Township of Nhill, Parish of Balrootan)  
**Proposal:** Development of a second dwelling and subdivision of land into two (2) lots  
**Zoning & Overlays:** General Residential Zone – Schedule 1 (GRZ1)  
**Attachment Number:** 3

**Summary:**

This report recommends that Council approve Planning Permit PA1745-2021 for the development of a second dwelling and subdivision of land into two (2) lots on the subject land known as 27 Fraser Street, Nhill VIC 3418 (Crown Allotment 7 Section 23 Township of Nhill, Parish of Balrootan).

**Background:**

On 9 September 2021, Dreamworx Drafting and Design on behalf of Mr Asad Sultan lodged a planning application to the Responsible Authority for the development of a second dwelling and subdivision of land into two (2) lots at 27 Fraser Street Nhill.

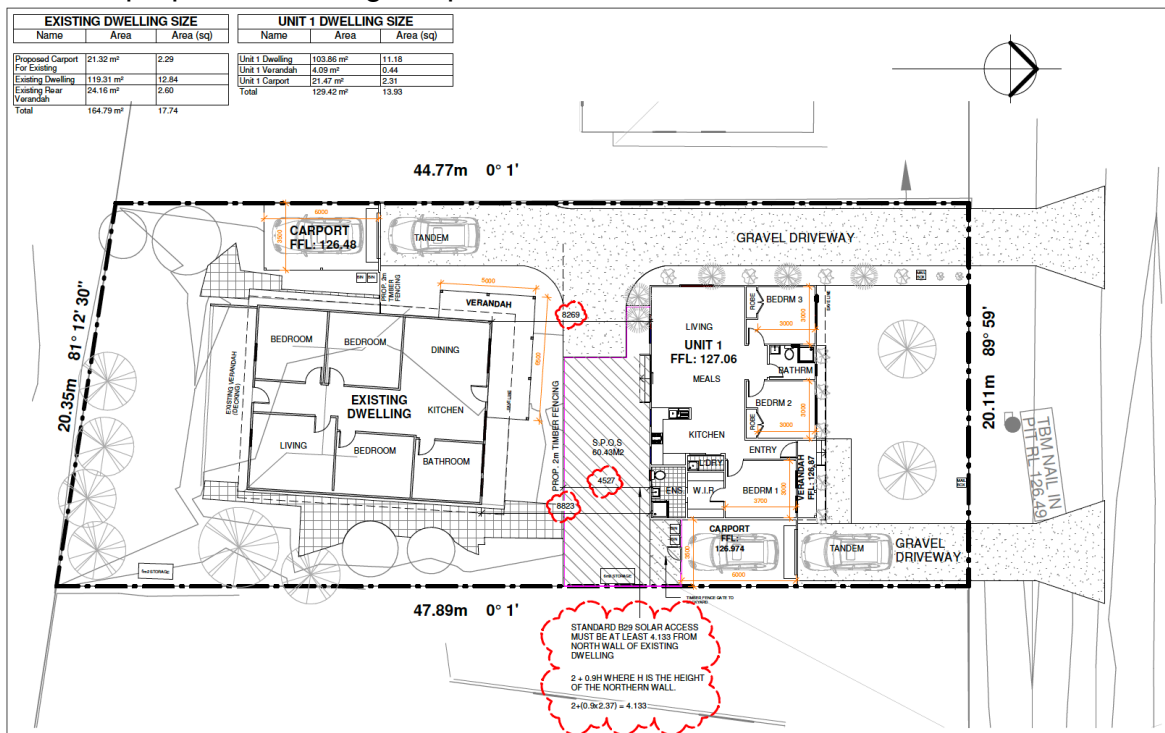
**Proposal Details:**

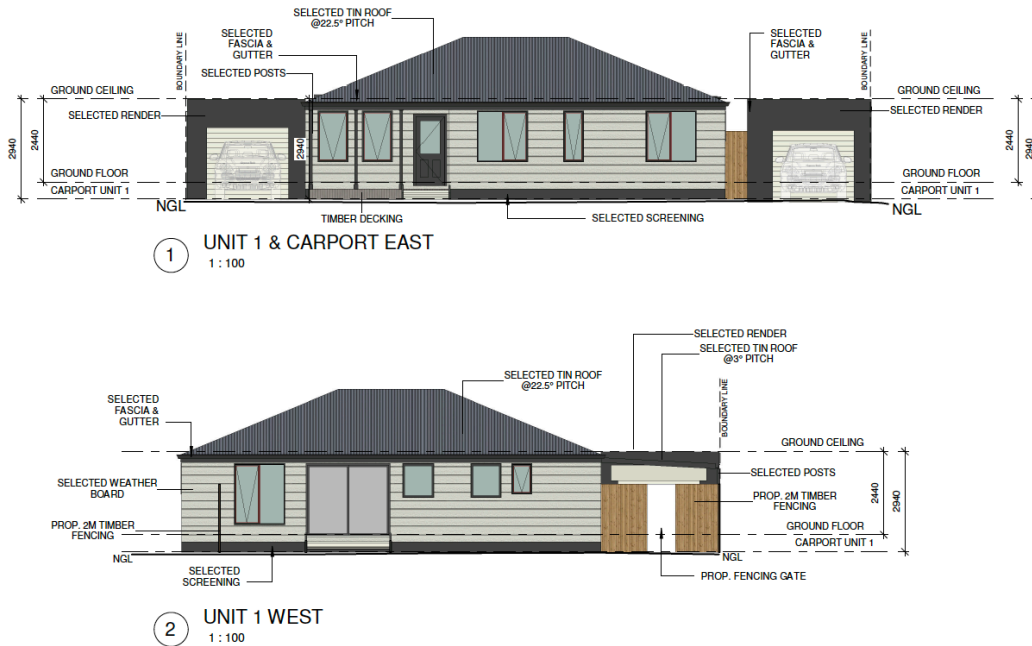
The permit applicant, Dreamworx Drafting and Design seeks approval for the development of a second dwelling and subdivision of land into two (2) lots. The subject land is currently improved by an existing residential dwelling located towards the rear of the lot, which is proposed to be subdivided in a ‘battle axe’ configuration. A new dwelling is proposed at the front of the lot, comprising a total floor area of approximately 107.95m<sup>2</sup> (including verandah). An attached carport of 21.47m<sup>2</sup> is also proposed.

The proposed dwelling is characterised by reference to the following features:

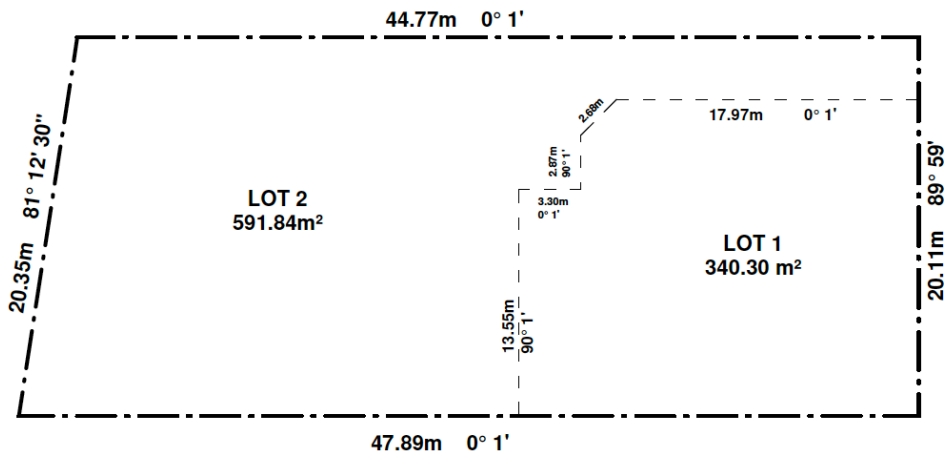
- Floor plan:
  - 1 x Bedroom with walk in robe (WIR) and ensuite;
  - 2 x Bedrooms with built in robe (BIR);
  - Open plan living, meals and kitchen area;
  - Combined bathroom/shower with WC; and
  - European Laundry adjacent to kitchen.
- External form:
  - A building height of 4.911 metres from natural ground level;
  - Weatherboard cladding; and
  - Tin gable roofing.

Plans of the proposed dwelling are provided below:





The proposed subdivision of land would result in the new dwelling being located on a Lot of 340.3 square metres (proposed Lot 1), and the existing dwelling located on a 'battle axe' lot of 591.84 square metres (proposed Lot 2)



**Requirement for Permit:**

A Planning Permit is required under the following clauses of the Hindmarsh Planning Scheme:

- Clause 32.08-3 (General Residential Zone) – A permit is required to subdivide land.
- Clause 32.08-6 (General Residential Zone) – A permit is required to construct a dwelling if there is at least one dwelling existing on the lot.

**Definitions:**

Dwelling – *A building used as a self-contained residence which must include:*

- a) a kitchen sink;*
- b) food preparation facilities;*
- c) a bath or shower; and*
- d) a toilet and wash basin.*

*It includes outbuildings and works normal to a dwelling.*

**Restrictive Covenant or Section 173 Agreement:**

The subject site is not affected by any Covenants or Section 173 Agreements.

**Cultural Heritage Management Plan (CHMP):**

The proposal is exempt from requiring a CHMP pursuant to the *Aboriginal Heritage Regulations 2018*, as the proposal is not within land affected identified as an area of Aboriginal Cultural Heritage Sensitivity and is an exempt activity under Regulation 9 of the Regulations.

**Subject site & locality:**

The subject site is known as 27 Fraser Street Nhill (Crown Allotment 7 Section 23 Township of Nhill, Parish of Balrootan), which comprises a single title of approximately 933 square metres. The land is generally flat, with minimal fall across the site. The land is currently improved by an existing dwelling at the rear of the site, which is proposed to be subdivided onto a separate lot from the new dwelling proposed.

The subject site adjoins residential zoned land to the north, east and west, with land in the Public Use Zone – Schedule 4 (PUZ4) to the south. Land within the General Residential Zone generally comprises lots of between 1,000-2,000m<sup>2</sup> allotments, with some larger land holdings with multiple parcels evident. Immediately adjoining the subject land are single dwellings on residential lots used for such purposes.

The site appears to have access to reticulated power, telecommunications, water and sewer.

Aerial Map below – Hindmarsh POZI (2016)





Aerial Map with Zoning and Overlays below – Hindmarsh POZI (2016)



**Section 52 Notice of Application**

The application has been advertised pursuant to Section 52 of the *Planning and Environment Act 1987* by the following:

- Letters to adjoining and nearby property owners;
- Erection of a sign on site; and

- A notice in the ‘Nhill Free Press’

One (1) submission has been received to the application regarding sewerage capacity. This submission did not object to the proposal, but seeks for separation of sewer lines between the submitters’ land and the subject site.

Sewerage is a matter regulated by GMW Water as the relevant authority, with the Authority to be referred any subdivision application lodged for certification and all requirements imposed will need to be met before new titles can be issued. Broader capacity of the sewerage system is not a matter that can be addressed as part of this application.

**Referrals:**

Referrals/Notice	Advice/Response/Conditions
<b>Section 55 Referrals</b>	
No Section 55 referrals were required for this application.	

<b>Section 52 and Internal Notices</b>	
Engineering	<p>No objection to the development subject to conditions:</p> <p>1. Proposed New Accesses:</p> <p>(a) 2x new single crossovers will need to be constructed/upgraded to the current standard, with a new 375mm drainage pipe and crossover will need to be constructed as per IDM SD-255 standard (see attached).</p> <p>The vehicle crossing(s) must be constructed at the applicant’s expense to provide ingress and egress to the site to the satisfaction of the Responsible Authority.</p> <p>The existing culvert crossings in Fraser St to be removed and drain re-installed to the Responsible Authority satisfaction.</p> <p><b>Condition of permit</b> - a consent to works within road reserve permission is required prior to construction of crossover (see attached).</p> <p>2. Drainage:</p> <p>(a) The LPD should be to the Northern side of the property to the open table drain in the Fraser Street road reserve.</p>

**Planning Assessment:**

Planning Scheme Requirements:

**Planning Policy Framework (PPF):**

Clause 11.01-1L Settlement – Hindmarsh  
Clause 15.01-1S Urban design  
Clause 15.01-2S Building design  
Clause 15.01-3S Subdivision design  
Clause 15.01-5S Neighbourhood character  
Clause 16.01-1S Housing supply

**Zoning Provisions:**

**Clause 32.08 – General Residential Zone (GRZ)**

**32.08-3 Subdivision**

A permit is required to subdivide land.

**32.08-6 Construction and extension of two or more dwellings on a lot, dwellings on common property and residential buildings**

A permit is required to construct a dwelling if there is at least one dwelling existing on the lot.

**Planning Response:**

The key considerations applying to this application and the application of policy relate to the level of intensity of development in the GRZ and ResCode compliance, with the overwhelming policy direction being to intensify residential development in such areas in close proximity to jobs, transport and services.

When assessing the application against the state policies in the PPF, there is clear support for the proposed increase in density on the site as the site is well serviced by infrastructure and community services. This ensures efficient use of infrastructure and supports the usual preference that established residential areas experience residual increase in population and density. State policy also encourages new medium density housing to respect neighbourhood character, to which the proposal responds satisfactorily encouraging housing diversity in established areas with access to services.

The built form of the development will achieve architectural and urban design outcomes that contribute positively to the local urban character as required by Clause 15.01-1S of the Scheme given scale, bulk and mass in relation to the adjoining sites. The built form of the dwellings and the area of secluded private open space for each dwelling is appropriate, there are ample landscaping opportunities within the site. The intensity of the development is consistent with relevant Planning Policy.

In conjunction with the subdivision of the land, a Section 173 Agreement will be required as a condition of approval to ensure that the development of land occurs as approved under this permit, or as may otherwise be amended with the approval of Council.

The proposal will not affect rooftop solar systems and meets the relevant objectives of Clause 55 as applicable to this proposal.

**Overlay Provisions:**

No overlays apply to the subject land.

**Particular Provisions:**

**Clause 52.06 – Car Parking**

**Clause 52.06-5 – Number of Car Parking Spaces**

Table 1 of this clause provides that two (2) car parking spaces are required for each dwelling having 3 or more bedrooms.

**Planning Response:**

Each dwelling (existing and new) are proposed to be developed with a single carport and a tandem car space in front of the carport. Each dwelling will therefore meet the requirements of the Scheme in relation to car parking numbers.

**Clause 53.01 – Public Open Space Contribution and Subdivision**

A person who proposes to subdivide land must make a contribution to the council for public open space in an amount specified in the schedule to this clause (being a percentage of the land intended to be used for residential, industrial or commercial purposes, or a percentage of the site value of such land, or a combination of both). If no amount is specified, a contribution for public open space may still be required under section 18 of the Subdivision Act 1988.

**53.01-1 – Exemption from public open space requirement specified in the scheme** A subdivision is exempt from a public open space requirement specified in this scheme if:

- *It is one of the following classes of subdivision:*
  - *Class 1: The subdivision of a building used for residential purposes provided each lot contains part of the building. The building must have been constructed or used for residential purposes immediately before 30 October 1989 or a planning permit must have been issued for the building to be constructed or used for residential purposes immediately before that date.*
  - *Class 2: The subdivision of a commercial or industrial building provided each lot contains part of the building. It is for the purpose of excising land to be transferred to a public authority, council or a Minister for a utility installation.*
- *It subdivides land into two lots and the council considers it unlikely that each lot will be further subdivided.*

**Planning Response:**

The proposed subdivision is a two (2) lot subdivision and given the size of the lots and development form, it is considered unlikely that either lot will be further subdivided. Given this, no public open space contribution is required.

**Clause 55 – Two or more Dwellings on a lot and Residential Buildings**

Provisions in this clause apply to an application to:



- Construct a dwelling if there is at least one dwelling existing on the lot, in the Neighbourhood Residential Zone, General Residential Zone, Residential Growth Zone, Mixed Use Zone or Township Zone.

**Planning Response:**

The development comprises the construction of a dwelling with at least one dwelling existing on the lot, and therefore the provisions of Clause 55 apply. An assessment against the relevant objectives and standards of Clause 55 is provided below.

<b>55.02 NEIGHBOURHOOD CHARACTER AND INFRASTRUCTURE</b>				
<b>55.02-1 Neighbourhood Character</b>	<b>Met?</b>	<b>Standard B1</b>	<b>Met?</b>	<b>Comments</b>
<p><i>To ensure that the design respects the existing neighbourhood character or contributes to neighbourhood character.</i></p> <p><i>To ensure that development responds to the features of the site and the surrounding area</i></p>	Yes	<i>The design response must be appropriate to the neighbourhood and the site.</i>	Yes	<p>As discussed through this report, the character of the area primarily consists of single storey residences on typically 1,000sqm lots with various outbuildings and varied setbacks. Dwelling age, typology and form is also variable in the surrounding area.</p> <p>The proposal represents a small infill development of existing residential land zoned and serviced for such purposes. The proposal provides for a new dwelling with conventional built form with appropriate setbacks to Fraser Street, while retaining the existing dwelling to the rear of the property. This development form is consistent with the broader character despite comprising smaller lots/open space than typically found in the streetscape.</p> <p>For these reasons, it is considered that the proposal is an appropriate intensification in the GRZ having regard to the context of the subject land and surrounding area.</p>
		<i>The proposed design must respect the existing or preferred neighbourhood character and respond to the features of the site</i>	Yes	
<b>55.02-2 Residential Policy</b>	<b>Met?</b>	<b>Standard B3</b>	<b>Met?</b>	<b>Comments</b>
<i>To ensure that residential development is provided in accordance with any policy for housing in the Municipal Planning</i>	Yes	<i>An application must be accompanied by a written statement to the satisfaction of the responsible authority that describes how the development is consistent with any relevant policy for housing in the Municipal Planning</i>	Yes	A response to relevant Planning Policy has been provided with the application, and applicable policy has been assessed in this report.

<p><i>Strategy and the Planning Policy Framework.</i></p> <p><i>To support medium densities in areas where development can take advantage of public transport and community infrastructure and services</i></p>		<p><i>Strategy and the Planning Policy Framework.</i></p>		
<b>55.02-3 Dwelling Diversity</b>	<b>Met?</b>	<b>Standard B3</b>	<b>Met?</b>	<b>Comments</b>
<p><i>To encourage a range of dwelling sizes and types in developments of ten or more dwellings</i></p>	N/A	<p><i>Developments of ten or more dwellings should provide a range of dwelling sizes and types, including:</i></p> <ul style="list-style-type: none"> <li>• <i>Dwellings with a different number of bedrooms.</i></li> <li>• <i>At least one dwelling that contains a kitchen, bath or shower, and a toilet and wash basin at ground floor level.</i></li> </ul>	N/A	The development is for two (2) dwellings only
<b>55.02-4 Infrastructure</b>	<b>Met?</b>	<b>Standard B4</b>	<b>Met?</b>	<b>Comments</b>
<p><i>To ensure development is provided with appropriate utility services and infrastructure.</i></p> <p><i>To ensure development does not unreasonably overload the capacity of utility services and infrastructure.</i></p>	Yes	<p><i>Development should be connected to reticulated services, including reticulated sewerage, drainage, electricity and gas, if available.</i></p>	Yes	All reticulated services are available to the land and will be connected per the requirements of the relevant authority.
		<p><i>Development should not unreasonably exceed the capacity of utility services and infrastructure, including reticulated services and roads.</i></p>	Yes	The development will not unreasonably impact service capacity.
		<p><i>In areas where utility services or infrastructure have little or no spare capacity, developments should provide for the upgrading of or mitigation of the impact on services or infrastructure.</i></p>	Yes	As above.
<b>55.02-5 Integration With The Street</b>	<b>Met?</b>	<b>Standard B5</b>	<b>Met?</b>	<b>Comments</b>
<p><i>To integrate the layout of development with the street</i></p>	Yes	<p><i>Developments should provide adequate vehicle and pedestrian links that maintain or enhance local accessibility.</i></p>	Yes	Each dwelling is provided with individual vehicular and pedestrian access.
		<p><i>Development should be oriented to front existing and proposed streets</i></p>	Yes	The new dwelling is orientated to Fraser Street, with the existing dwelling unchanged.

		<i>High fencing in front of dwellings should be avoided if practicable</i>	N/A	No front fencing proposed
		<i>Development next to existing public open space should be laid out to complement the open space.</i>	N/A	Not applicable.

**55.03 SITE LAYOUT AND BUILDING MASSING**

<b>55.03-1 Street Setback</b>	<b>Met?</b>	<b>Standard B6</b>	<b>Met?</b>	<b>Comments</b>
<i>To ensure that the setbacks of buildings from a street respect the existing or preferred neighbourhood character and make efficient use of the site</i>	Yes	<p><i>Walls of buildings should be set back from streets the distance specified below:</i></p> <p><i>There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.</i></p> <ul style="list-style-type: none"> <li>• <i>The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.</i></li> </ul> <p><i>There is an existing building on one abutting allotment facing the same street and no existing building on the other abutting allotment facing the same street, and the site is not on a corner:</i></p> <ul style="list-style-type: none"> <li>▪ <i>The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.</i></li> </ul> <p><i>There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.</i></p> <ul style="list-style-type: none"> <li>• <i>6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.</i></li> </ul> <p><i>The site is on a corner.</i></p> <ul style="list-style-type: none"> <li>• <i>Min front setback if there is a building on the abutting allotment facing the front street, the same distance as the setback of the front wall of the</i></li> </ul>	Yes	Complies with average street setback of adjoining allotments.

		<p><i>existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.</i></p> <ul style="list-style-type: none"> <li><i>Min front setback if there is no building on the abutting allotment facing the front street, 6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.</i></li> <li><i>Front walls of new development fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser.</i></li> <li><i>Side walls of new development on a corner site should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.</i></li> </ul>		
		<p><i>Porches, pergolas and verandahs that are &lt; 3.6m high and eaves may encroach ≤ 2.5m into the setbacks of this standard</i></p>	N/A	Not applicable.
<b>55.03-2 Building Height</b>	<b>Met?</b>	<b>Standard B7</b>	<b>Met?</b>	<b>Comments</b>
<i>To ensure that the height of buildings respects the existing or preferred neighbourhood character</i>	Yes	<i>The maximum building height should not exceed 9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height should not exceed 10 metres.</i>	Yes	Complies.

		<i>Changes of building height between existing buildings and new buildings should be graduated.</i>	Yes	Both dwellings are single storey, consistent with the surrounding streetscape.
<b>55.03-3 Site Coverage</b>	<b>Met?</b>	<b>Standard B8</b>	<b>Met?</b>	<b>Comments</b>
<i>To ensure that the site coverage respects the existing or preferred neighbourhood character and responds to the features of the site</i>	Yes	<i>The site area covered by buildings should not exceed 60 per cent</i>	Yes	Building site coverage = 33.52%
<b>55.03-4 Permeability</b>	<b>Met?</b>	<b>Standard B9</b>	<b>Met?</b>	<b>Comments</b>
<i>To reduce the impact of increased stormwater run-off on the drainage system</i>	Yes	<i>The site area covered by the pervious surfaces should be at least 20% of the site</i>	Yes	Permeable area = 51.4%
<i>To facilitate on-site stormwater infiltration</i>		<i>The stormwater management system should be designed to:</i> <ul style="list-style-type: none"> <li>• <i>Meet the current best practice performance objectives for stormwater quality as contained in the Urban Stormwater - Best Practice Environmental Management Guidelines (Victorian Stormwater Committee, 1999).</i></li> <li>• <i>Contribute to cooling, improving local habitat and providing attractive and enjoyable spaces.</i></li> </ul>	Yes	A permit condition will require the submission of a stormwater management plan
<b>55.03-5 Energy Efficiency</b>	<b>Met?</b>	<b>Standard B10</b>	<b>Met?</b>	<b>Comments</b>
<i>To achieve and protect energy efficient dwellings and residential buildings</i>  <i>To ensure the orientation and layout of development reduce fossil fuel energy use and make appropriate use of daylight and solar energy</i>	Yes	<i>Buildings should be:</i> <ul style="list-style-type: none"> <li>• <i>Orientated to make appropriate use of solar energy</i></li> <li>• <i>Sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced.</i></li> <li>• <i>Sited and designed to ensure that the performance of existing rooftop solar energy</i></li> </ul>	Yes	The existing dwelling orientation or solar access opportunities are not changing. The new dwelling provides for windows of all habitable rooms on northern or western elevations to allow solar access, and the height and form of the new dwelling will not unreasonably affect solar access on other existing dwellings.

		<i>systems on dwellings on adjoining lots in a General Residential Zone, Neighbourhood Residential Zone or Township Zone are not unreasonably reduced. The existing rooftop solar energy system must exist at the date the application is lodged.</i>		
		<i>Living areas and private open space should be located on the north side of the development if practicable</i>	No	The SPOS for the proposed dwelling is located on the southern side of the dwelling, which could practicably be avoided through a revised design. However, the POS area provides sufficient setbacks from the southern boundary that solar access will still be achieved to this area, and solar protection can be considered a positive attribute for climatic conditions in the Wimmera over the summer period.
		<i>Developments should be designed so that solar access to north-facing windows is maximised</i>	Yes	Complies (noting comments above regarding POS)
<b>55.03-6 Open Space</b>	<b>Met?</b>	<b>Standard B11</b>	<b>Met?</b>	<b>Comments</b>
<i>To integrate the layout of the development with any public and communal open space provided in or adjacent to the development</i>	N/A	<i>If any public or communal open space is provided on site, it should:</i> <ul style="list-style-type: none"> <li>• <i>Be substantially fronted by dwellings, where appropriate</i></li> <li>• <i>Provide outlook for as many dwellings as practicable</i></li> <li>• <i>Be designed to protect any natural features on the site</i></li> <li>• <i>Be accessible and useable</i></li> </ul>	N/A	N/A
<b>55.03-7 Safety</b>	<b>Met?</b>	<b>Standard B12</b>	<b>Met?</b>	<b>Comments</b>
<i>To ensure the layout of development provides for the safety and security of residents and property</i>	Yes	<i>Entrances to dwellings should not be obscured or isolated from the street and internal accessways</i>	Yes	The entrances to each dwelling are readily identifiable from the street and internal accessways.
		<i>Planting which creates unsafe spaces along streets and accessways should be avoided</i>	Yes	No such plantings proposed.
		<i>Developments should be designed to provided good lighting, visibility and surveillance of car parks and internal accessways</i>	Yes	Each car parking space and internal accessway is afforded good passive surveillance from the dwellings and the public realm.

		<i>Private spaces within developments should be protected from inappropriate use as public thoroughfares</i>	Yes	The development does not present opportunity for inappropriate use as a public thoroughfare.
<b>55.03-8 Landscaping</b>	<b>Met?</b>	<b>Standard B13</b>	<b>Met?</b>	<b>Comments</b>
<p><i>To encourage development that respects the landscape character of the neighbourhood</i></p> <p><i>To encourage development that maintains and enhances habitat for plants and animals in locations of habitat importance</i></p> <p><i>To provide appropriate landscaping</i></p> <p><i>To encourage the retention of mature vegetation on the site</i></p>	Yes	<p><i>The landscape layout and design should:</i></p> <ul style="list-style-type: none"> <li>• <i>Protect any predominant landscape features of the neighbourhood</i></li> <li>• <i>Take into account the soil type and drainage patterns of the site</i></li> <li>• <i>Allow for intended vegetation growth and structural protection of buildings</i></li> <li>• <i>In locations of habitat importance, maintain existing habitat and provide for new habitat for plants and animals</i></li> <li>• <i>Provide a safe, attractive and functional environment for residents</i></li> </ul> <p><i>Development should provide for the retention or planting of trees, where these are part of the character of the neighbourhood</i></p> <p><i>Development should provide for the replacement of any significant trees that have been removed in the 12 months prior to the application being made</i></p> <p><i>The landscape design should specify landscape themes, vegetation (location and species), paving and lighting</i></p>	Yes	The landscaping plan submitted appropriately responds to the characteristics of the site and surrounding area. The pot sizes for the proposed canopy trees are not considered sufficient, which can be addressed by permit conditions.
<b>55.03-9 Access</b>	<b>Met?</b>	<b>Standard B14</b>	<b>Met?</b>	<b>Comments</b>
<p><i>To ensure the number and design of vehicle crossovers respects the neighbourhood character</i></p>	Yes	<p><i>The width of accessways or car spaces should not exceed:</i></p> <ul style="list-style-type: none"> <li>• <i>33% of the street frontage, or</i></li> <li>• <i>if the width of the street frontage is less than 20m, 40% of the street frontage</i></li> </ul>	Yes	Complies (less than 33%)
		<p><i>No more than one single-width crossover should be provided for each dwelling fronting a street</i></p>	Yes	Complies.

		<i>The location of crossovers should maximize the retention of on-street car parking spaces</i>	Yes	Crossover locations are designed to minimise impacts on on-street car parking.
		<i>The number of access point to a road in a Road Zone should be minimised</i>	N/A	The site does not abut a Road Zone.
		<i>Developments must provide access for service, emergency and delivery vehicles</i>	Yes	Complies.
<b>55.03-10 Parking Location</b>	<b>Met?</b>	<b>Standard B15</b>	<b>Met?</b>	<b>Comments</b>
<i>To provide convenient parking for resident and visitor vehicles</i>	Yes	<i>Car parking facilities should:</i> <ul style="list-style-type: none"> <li>• <i>Be reasonably close and convenient to dwellings and residential buildings</i></li> <li>• <i>Be secure</i></li> <li>• <i>Be well ventilated if enclosed</i></li> </ul>	Yes	Complies.
<i>To protect residents from vehicular noise within developments</i>		<i>Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5m from the windows of habitable rooms. This setback may be reduced to 1m where there is a fence at least 1.5m high or where window sills are at least 1.4m above the accessway</i>	Yes	Complies (1m with windows >1.4m in height).

<b>55.04 AMENITY IMPACTS</b>				
<b>55.04-1 Side And Rear Setback</b>	<b>Met?</b>	<b>Standard B17</b>	<b>Met?</b>	<b>Comments</b>
<i>To ensure that the height and setback of a building from a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings</i>	Yes	<i>A new building not on or within 200mm of a boundary should be set back from side or rear boundaries 1 metre, plus 0.3 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres.</i>	Yes	Complies.
		<i>Sunblinds, verandahs, porches, eaves, fascias, gutters, masonry chimneys, flues, pipes, domestic fuel or water tanks, and heating or cooling equipment or other services may encroach not more than 0.5m into the setbacks of this standard</i>	Yes	N/A
		<i>Landings having an area of not more than 2sqm and less than 1m high, stairways, ramps, pergolas, shade sails and</i>	Yes	N/A



		<i>carports may encroach into the setbacks of this standard</i>		
<b>55.04-2 Wall On Boundaries</b>	<b>Met?</b>	<b>Standard B18</b>	<b>Met?</b>	<b>Comments</b>
<i>To ensure that the location, length and height of a wall on a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings</i>	N/A	<p><i>A new wall constructed on or within 200mm of a side or rear boundary of a lot or a carport constructed on or within 1 metre of a side or rear boundary of a lot should not abut the boundary for a length of more than:</i></p> <ul style="list-style-type: none"> <li><i>• 10 metres plus 25 per cent of the remaining length of the boundary of an adjoining lot, or</i></li> <li><i>• Where there are existing or simultaneously constructed walls or carports abutting the boundary on an abutting lot, the length of the existing or simultaneously constructed walls or carports, whichever is the greater.</i></li> </ul>	N/A	No walls on boundaries proposed.
		<i>A new wall or carport may fully abut a side or rear boundary where slope and retaining walls or fences would result in the effective height of the wall or carport being less than 2 metres on the abutting property boundary.</i>	N/A	N/A
		<i>The height of a new wall constructed on or within 200mm of a side or rear boundary or a carport constructed on or within 1 metre of a side or rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.</i>	N/A	N/A
<b>55.04-3 Daylight To Existing Windows</b>	<b>Met?</b>	<b>Standard B19</b>	<b>Met?</b>	<b>Comments</b>
<i>To allow adequate daylight into existing habitable room windows</i>	Yes	<i>Buildings opposite an existing habitable room window should provide for a light court to the existing window that has a minimum area of 3sqm and minimum dimensions of 1m clear to the sky. The</i>	Yes	All existing habitable room windows will have access to the requisite light court.

		<p><i>calculation of the area may include land on the abutting lot</i></p> <p><i>Walls or carports more than 3m in height opposite an existing habitable room window should be set back from the window at least 50% of the height of the new wall if the wall is within a 55° arc from the centre of the existing window. The arc may be swung to within 35° of the plane of the wall containing the existing window.</i></p> <p><i>Where the existing window is above ground floor level, the wall height is measured from the floor level of the room containing the window</i></p> <p><i>Refer to Diagram B2</i></p>	N/A	Not applicable to this development.
<b>55.04-4 North Facing Windows</b>	<b>Met?</b>	<b>Standard B20</b>	<b>Met?</b>	<b>Comments</b>
<i>To allow adequate solar access to existing north-facing habitable room windows</i>	Yes	<p><i>If a north-facing habitable window of an existing dwelling is within 3m of a boundary on an abutting lot, a building should be setback from the boundary 1m, plus 0.6m for every metre of height over 3.6m up to 6.9m, plus 1m for every metre of height over 6.9m, for a distance of 3m from the edge of each side of the window.</i></p> <p><i>A north-facing window is a window with an axis perpendicular to its surface oriented north 20 degrees west to north 30 degrees east.</i></p> <p><i>Refer to Diagram B3</i></p>	Yes	Complies.
<b>55.04-5 Overshadow Open Space</b>	<b>Met?</b>	<b>Standard B21</b>	<b>Met?</b>	<b>Comments</b>
<i>To ensure buildings do not significantly overshadow existing secluded private open space</i>	Yes	<p><i>Where sunlight to secluded private open space of an existing dwelling is reduced, at least 75%, or 40sqm with minimum dimension of 3m, whichever is the lesser area, of the secluded private open space should receive a</i></p>	Yes	The development complies with the Standard for all existing dwellings.

		<i>minimum of five hours of sunlight between 9am and 3pm on 22 September</i>		
		<i>If existing sunlight to the secluded private open space of an existing dwelling is less than the requirements of this standard, the amount of sunlight should not be further reduced</i>	N/A	Not applicable.
<b>55.04-6 Overlooking</b>	<b>Met?</b>	<b>Standard B22</b>	<b>Met?</b>	<b>Comments</b>
<i>To limit views into existing secluded private open space and habitable room windows</i>	Yes	<i>A habitable room window, balcony, terrace, deck or patio should be located and designed to avoid direct views into the secluded private open space of an existing dwelling within a horizontal distance of 9m (measured at ground level) of the window, balcony, terrace, deck or patio. Views should be measured within a 45° angle from the plane of the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7m above the floor level</i>	Yes	No overlooking can occur from the development as proposed
		<i>A habitable room window, balcony, terrace, deck or patio with a direct view into a habitable room window of an existing dwelling within a horizontal distance of 9m (measured at ground level) of the window, balcony, terrace, deck or patio should be either:</i> <ul style="list-style-type: none"> <li>• <i>offset a minimum of 1.5m from the edge of one window to the edge of the other</i></li> <li>• <i>have sill heights of at least 1.7m above floor level</i></li> <li>• <i>have fixed, obscure glazing in any part of the window below 1.7m above floor level</i></li> <li>• <i>have permanently fixed external screens to at least 1.7m above floor level and be no more than 25% transparent</i></li> </ul>	N/A	As above.
		<i>Obscure glazing in any part of the window below 1.7m above floor level may be openable provided that there are no</i>	N/A	As above.

		<i>direct views as specified in this standard</i>		
		<p><i>Screens used to obscure a view should be:</i></p> <ul style="list-style-type: none"> <li>• <i>perforated panels or trellis with a maximum of 25% openings or solid translucent panels</i></li> <li>• <i>permanent, fixed and durable</i></li> <li>• <i>designed and coloured to blend with the development</i></li> </ul>	N/A	As above.
<b>55.04-7 Internal Views</b>	<b>Met?</b>	<b>Standard B23</b>	<b>Met?</b>	<b>Comments</b>
<i>To limit views into the secluded private open space and habitable room windows of dwellings and residential buildings within a development</i>	N/A	<i>Windows and balconies should be designed to prevent overlooking of more than 50% of the secluded private open space of a lower-level dwelling or residential building directly below and within the same development</i>	N/A	Not applicable to this development.
<b>55.04-8 Noise Impacts Objective</b>	<b>Met?</b>	<b>Standard B24</b>	<b>Met?</b>	<b>Comments</b>
<i>To contain noise sources in developments that may affect existing dwellings</i>	Yes	<i>Noise sources, such as mechanical plant, should not be located near boundaries of immediately adjacent existing dwellings</i>	Yes	No such plant or equipment required.
<i>To protect residents from external noise</i>	Yes	<i>Noise sensitive rooms and secluded private open spaces of new dwellings and residential buildings should take account of noise sources on immediately adjacent properties</i>	Yes	The site is located in a typical residential area with typical noise sources and emissions.
		<i>Dwellings and residential buildings close to busy roads, railway lines or industry should be designed to limit noise levels in habitable rooms</i>	Yes	The subject land is not located near a busy road or industry. While a railway line is located to the south, the new dwelling is separated from

**55.05 ON-SITE AMENITY AND FACILITIES**

<b>55.05-1 Accessibility</b>	<b>Met?</b>	<b>Standard B25</b>	<b>Met?</b>	<b>Comments</b>
<i>To encourage the consideration of the needs of people with limited mobility in the design of developments</i>	Yes	<i>The dwelling entries of the ground floor of dwellings and residential buildings should be accessible or able to be easily made accessible to people with limited mobility.</i>	Yes	Each dwelling entry is at ground level and accessible to persons with limited mobility.

<b>55.05-2 Dwelling Entry</b>	<b>Met?</b>	<b>Standard B26</b>	<b>Met?</b>	<b>Comments</b>
<i>To provide each dwelling or residential building with its own sense of identity</i>	Yes	<i>Entries to dwellings and residential buildings should:</i> <ul style="list-style-type: none"> <li><i>be visible and easily identifiable from streets and other public areas</i></li> <li><i>provide shelter, a sense of personal address and a transitional space around the entry</i></li> </ul>	Yes	Each entry is readily identifiable and visible from the street, and provides a porch/verandah as a transitional space to same.
<b>55.05-3 Daylight To New Windows</b>	<b>Met?</b>	<b>Standard B27</b>	<b>Met?</b>	<b>Comments</b>
<i>To allow adequate daylight into new habitable room windows</i>	Yes	<i>A window in a habitable room should be located to face:</i> <ul style="list-style-type: none"> <li><i>an outdoor space or a light court with a minimum area of 3sqm and minimum dimension of 1m clear to the sky, not including land on an abutting lot, or</i></li> <li><i>a verandah provided it is open for at least one third its perimeter, or</i></li> <li><i>a carport provided it has two or more open sides and is open for at least one third of its perimeter</i></li> </ul>	Yes	All new habitable room windows are provided with the requisite light courts.
<b>55.05-4 Private Open Space</b>	<b>Met?</b>	<b>Standard B28</b>	<b>Met?</b>	<b>Comments</b>
<i>To provide adequate private open space for the reasonable recreation and service needs of residents</i>	Yes	<i>A dwelling or residential building should have private open space:</i> <ul style="list-style-type: none"> <li><i>an area of 40sqm, with one part secluded at the side or rear with a min area of 25sqm, a min dimension of 3m and convenient access from a living room, or</i></li> <li><i>a balcony of 8sqm with a min width of 1.6m and convenient access from a living room, or</i></li> <li><i>a roof-top area of 10sqm with a min width of 2m and convenient access from a living room</i></li> </ul>	Yes	Complies.
<b>55.05-5 Solar Access To Open Space</b>	<b>Met?</b>	<b>Standard B29</b>	<b>Met?</b>	<b>Comments</b>
<i>To allow solar access into the secluded private open space of new dwellings and residential buildings</i>	Yes	<i>The private open space should be located on the north side of the dwelling or residential buildings</i>	No	As discussed above, the POS for the proposed dwelling is located on the southern aspect, which is not envisaged by this Standard and could conceivably be avoided. However as also discussed, in this instance it is considered acceptable.

		<i>The southern boundary of secluded private open space should be set back from any wall on the north of the space at least (2 + 0.9h) metres, where 'h' is the height of the wall</i>	Yes	Complies (refer plan sheet TP07).
		Refer to Diagram B29		
<b>55.05-6 Storage</b>	<b>Met?</b>	<b>Standard B30</b>	<b>Met?</b>	<b>Comments</b>
<i>To provide adequate storage facilities for each dwelling</i>	Yes	<i>Each dwelling should have convenient access to at least 6m<sup>3</sup> of externally accessible, secure storage space</i>	Yes	Each dwelling is provided external storage of the requisite size.

<b>55.06 DETAILED DESIGN</b>				
<b>55.06-1 Design Detail</b>	<b>Met?</b>	<b>Standard B31</b>	<b>Met?</b>	<b>Comments</b>
<i>To encourage design detail that respects the existing or preferred neighbourhood character</i>	Yes	<i>The design of buildings, including:</i> <ul style="list-style-type: none"> <li>• <i>Facade articulation and detailing,</i></li> <li>• <i>Window and door proportions,</i></li> <li>• <i>Roof form, and</i></li> <li>• <i>Verandahs, eaves and parapets,</i></li> </ul> <i>should respect the existing or preferred neighbourhood character.</i>	Yes	The existing and proposed dwelling are single storey, commensurate with the prevailing streetscape of a scale and intensity appropriate for the location for the reasons discussed in this assessment.
		<i>Garages and carports should be visually compatible with the development and the existing or preferred neighbourhood character</i>	Yes	The carport for each dwelling integrates with the built form of the respective dwellings, and will not dominate the streetscape from Fraser Street.
<b>55.06-2 Front Fences</b>	<b>Met?</b>	<b>Standard B32</b>	<b>Met?</b>	<b>Comments</b>
<i>To encourage front fence design that respects the existing or preferred neighbourhood character</i>	N/A	<i>The design of front fences should complement the design of the dwelling and any front fences on adjoining properties</i>	N/A	No front fencing proposed.
		<i>A front fence within 3m of a street should not exceed:</i> <ul style="list-style-type: none"> <li>• <i>Streets in a Road Zone – 2m</i></li> <li>• <i>Other Streets – 1.5m</i></li> </ul>	N/A	No front fencing proposed.
<b>55.06-3 Common Property</b>	<b>Met?</b>	<b>Standard B33</b>	<b>Met?</b>	<b>Comments</b>
<i>To ensure that communal open space, car parking, access lanes and site facilities are practical, attractive</i>	N/A	<i>Developments should clearly delineate public, communal and private areas</i>	N/A	No Common Property is proposed.
		<i>Common property, should be functional and capable of efficient management</i>	N/A	As above.

<i>and easily maintained</i>				
<i>To avoid future management difficulties in areas of common ownership</i>				
<b>55.06-4 Site Service</b>	<b>Met?</b>	<b>Standard B34</b>	<b>Met?</b>	<b>Comments</b>
<i>To ensure that site services can be installed and easily maintained</i>	Yes	<i>The design and layout of dwellings and residential buildings should provide sufficient space (including easements where required) and facilities for services to be installed and maintained efficiently and economically</i>	Yes	The design of the dwellings provides sufficient space for all services to be accommodated and maintained efficiently and economically, including in easements if required.
<i>To ensure that site facilities are accessible, adequate and attractive</i>		<i>Bin and recycling enclosures, mailboxes and other site facilities should be adequate in size, durable, waterproof and blend in with the development</i>	Yes	All such site facilities are of appropriate size, sited appropriately and integrate with the development.
		<i>Bin and recycling enclosures should be located for convenient access</i>	Yes	Bin storage is readily accommodated at the side of each dwelling, easily accessible and moveable to the street frontage and not visible from the street.
		<i>Mailboxes should be provided and located for convenient access</i>	Yes	Mailboxes are appropriately located, clearly identifiable for each dwelling and conveniently accessible.

**Clause 56 – Residential Subdivision**

Provisions in this clause apply to an application to subdivide land in a General Residential Zone.

These provisions do not apply to an application to subdivide land into lots each containing an existing dwelling or car parking space.

**Planning Response:**

The proposed subdivision is sought in conjunction with an application for development where each lot will contain an existing or approved dwelling. As such, an assessment against Clause 56 is not required to be undertaken.

**General Provisions**

**Clause 65 - Decision Guidelines**

Because a permit can be granted does not imply that a permit should or will be granted. The Responsible Authority must decide whether the proposal will produce acceptable outcomes in terms of the decision guidelines of this clause.

**Clause 65.01– Approval of an application or plan**

Before deciding on an application or approval of a plan, the Responsible Authority must consider, as appropriate (relevant to the application):

- The matters set out in Section 60 of the Act.
- The Municipal Planning Strategy and the Planning Policy Framework.
- The purpose of the zone, overlay or other provision.
- Any matter required to be considered in the zone, overlay or other provision.
- The orderly planning of the area.
- The effect on the amenity of the area.
- The proximity of the land to any public land.
- Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.
- The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.
- The adequacy of loading and unloading facilities and any associated amenity, traffic flow and road safety impacts.

**Clause 65.02– Approval of an application to subdivide land**

Before deciding on an application or approval of a plan, the Responsible Authority must consider, as appropriate (relevant to the application):

- The suitability of the land for subdivision.
- The existing use and possible future development of the land and nearby land.
- The availability of subdivided land in the locality, and the need for the creation of further lots.
- The effect of development on the use or development of other land which has a common means of drainage.
- The subdivision pattern having regard to the physical characteristics of the land including existing vegetation.
- The density of the proposed development.
- The area and dimensions of each lot in the subdivision.
- The layout of roads having regard to their function and relationship to existing roads.
- The movement of pedestrians and vehicles throughout the subdivision and the ease of access to all lots.
- The provision and location of reserves for public open space and other community facilities.
- The staging of the subdivision.
- The design and siting of buildings having regard to safety and the risk of spread of fire.
- The provision of off-street parking.
- The provision and location of common property.
- The functions of any body corporate.
- The availability and provision of utility services, including water, sewerage, drainage, electricity and gas.



- If the land is not seweraged and no provision has been made for the land to be seweraged, the capacity of the land to treat and retain all sewage and sullage within the boundaries of each lot.
- Whether, in relation to subdivision plans, native vegetation can be protected through subdivision and siting of open space areas

**Planning Response:**

As previously discussed, it is considered that the proposal is supported by the relevant provisions of the Municipal Planning Strategy and the Planning Policy Framework. As explored through this report, the development provides for a diversity in housing types and housing options in an area well connected to private and public services. No natural hazards issues are identified in relation to the site and no staging or common property is required. The application is therefore considered to be reflective of orderly planning.

**Discussion:**

**Planning Policy Framework (PPF) and Municipal Planning Strategy (MPS)**

The proposal meets the objectives of the relevant provisions of the PPF and MPS for the reasons discussed earlier in this report.

**Clause 32.08 General Residential Zone**

The proposal complies with the purpose and decision guidelines of Clause 32.08 for the reasons outlined in the planning response to the overlay as discussed above.

**Clause 55 Two or More Dwellings on a Lot and Residential Buildings**

The proposal complies with the relevant objectives and decision guidelines of Clause 55 for the reasons outlined in the planning response to this clause as discussed above.

**Clause 65 Decision Guidelines**

The proposal complies with the relevant decision guidelines of Clause 65 as discussed above.

**Strategic, Statutory and Procedural Requirements:**

The proposal is consistent with the Planning Policy Framework and the Municipal Planning Strategy, including the General Residential Zone and Clause 55 of the Hindmarsh Planning Scheme.

**Report to Council:**

The Manager Development advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

**Processing Times:**

09/09/2021 The application was received.

22/09/2021 The fee was paid.

05/10/2021 Further information was requested from the applicant.

12/10/2021 Further information was received.

25/10/2021 The application was notified (last notice given 03/11/2021)

15/12/2021 The report is being presented to Council at the meeting held 15 December 2021 (55 days).

The statutory processing time requirements of the *Planning and Environment Act 1987* have been satisfied in this instance.

**Link to Council Plan:**

Facilitating and supporting economic development.

**Financial Implications:**

Nil

**Risk Management Implications:**

Nil

**Conflict of Interest:**

Under section 130(2) of the Local Government Act 2020, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible: Angela Hoy, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

Author: Tim Berger, Consultant Town Planner, on behalf of Janette Fritsch, Manager Development.

In providing this advice as the Author, I have no interests to disclose.

**Communications Strategy:**

Advise the Applicant of Council's decision.

**Next Steps:**

Issue the Planning Permit if approved by Council.

**RECOMMENDATION:**

***That Council approves planning application PA1745-2021 for the development of a second dwelling and subdivision of land into two (2) lots on the subject land known as 27 Fraser Street Nhill VIC 3418 (Crown Allotment 7 Section 23 Township of Nhill Parish of Balrootan), subject to the following conditions:***

**Amended Plans Required**

- 1. Before the commencement of any works hereby permitted or prior to the certification of the plan of subdivision under the Subdivision Act 1988 (whichever is earlier), amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided.***

***The plans must be generally in accordance with the plans submitted but modified to show:***

- a) ***Pedestrian access from Fraser Street to Dwelling 1 via a concrete path separate to the driveway; and***
- b) ***Amended landscaping in accordance with Condition 3 of this permit.***

#### **Endorsed Plans**

2. ***The development and subdivision as shown on the endorsed plans shall not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.***

#### **Stormwater Management**

3. ***Prior to the commencement of any works hereby permitted, a Stormwater Management Plan must be submitted and approved by Council. The Stormwater must be designed to meet the current best practice performance objectives for stormwater quality as contained in the Urban Stormwater – Best Practice Environmental Management Guidelines (Victorian Stormwater Committee, 1999).***

#### **Landscaping**

4. ***Concurrent with the plans required by Condition 1 of this permit, an amended landscaping plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. Once approved, the plan will be endorsed and will then form part of the permit.***

***The plan must be drawn to scale and must show the following:***

- a) ***Details of surface finishes of pathways and driveways;***
  - b) ***A planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity and quantities of each plant;***
  - c) ***Landscaping within all open areas of the site to the satisfaction of the Responsible Authority;***
  - d) ***Pot sizes to be a minimum of 250mm for canopy trees and 200mm for shrubs; and***
  - e) ***Installed height of canopy trees to be at least 1.5 metres.***
5. ***All landscaping shown on the endorsed plans must be established on the site prior to the occupation of the development.***

***The landscaping shown on the endorsed plans must be maintained to the satisfaction of the Responsible Authority, and any dead, dying, diseased or damaged plants are to be replaced with like for like replacements of the same or greater size.***

#### **Development Conditions**

6. ***Once building works have commenced they must be completed to the satisfaction of the Responsible Authority.***

7. ***Upon completion of the works, the site must be cleared of all excess and unused building materials and debris to the satisfaction of the Responsible Authority.***
8. ***All buildings and works must be maintained in good order and appearance to the satisfaction of the Responsible Authority.***
9. ***The exterior colour and cladding of the buildings must be of a non-reflective nature and / or either painted or have a pre-painted finish in natural, muted toning (or such other colour as is approved by the Responsible Authority) to the satisfaction of the Responsible Authority***

**Subdivision Conditions**

***10. Before the issue of Statement of Compliance under the Subdivision Act 1988, the holder of this permit must:***

- a) ***Provide evidence to the Responsible Authority that the development approved by the Hindmarsh Shire Council has been constructed in accordance with the plans endorsed to Planning Permit PA1745-2021 and an occupancy permit has been issued;***

***Or***

- b) ***Enter into an agreement with the Responsible Authority, made pursuant to Section 173 of the Planning and Environment Act 1987, to the effect that:***
  - i. ***Any buildings on the land must be constructed in accordance with the plans endorsed under Planning Permit PA1745-2021 issued by Hindmarsh Shire Council.***

***The owner/operator must pay the reasonable costs of preparation, execution and registration of the Section 173 Agreement.***

11. ***The owner of the land must enter into agreements with the relevant authorities for the provision of water supply, drainage, sewerage facilities, electricity, gas and telecommunication services to each lot shown on the endorsed plan in accordance with the authority's requirements and relevant legislation at the time.***
12. ***All existing and proposed easements and sites for existing or required utility services and roads on the land must be set aside in the plan of subdivision submitted for certification in favour of the relevant authority for which the easement or site is to be created.***
13. ***The plan of subdivision submitted for certification under the Subdivision Act 1988 must be referred to the relevant authority in accordance with Section 8 of that Act.***
14. ***The owner of the land must enter into an agreement with:***
  - a) ***a telecommunications network or service provider for the provision of telecommunication services to each lot shown on the endorsed plan in accordance with the provider's requirements and relevant legislation at the time; and***
  - b) ***a suitably qualified person for the provision of fibre ready telecommunication facilities to each lot shown on the endorsed plan in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.***

***Before the issue of a Statement of Compliance for any stage of the subdivision under the Subdivision Act 1988, the owner of the land must provide written confirmation from:***

- c) a telecommunications network or service provider that all lots are connected to or are ready for connection to telecommunications services in accordance with the provider's requirements and relevant legislation at the time; and***
- d) a suitably qualified person that fibre ready telecommunication facilities have been provided in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.***

### **Engineering Conditions**

***15. Before the occupation of the dwelling approved by this permit, new single crossovers must be constructed to each lot from Fraser Street to the satisfaction of the Responsible Authority.***

***The crossovers must be constructed as per IDM-255 standard and at a location and of a size to the satisfaction of the Responsible Authority at the full cost of the permit holder.***

- 16. The existing culvert crossing(s) in Fraser Street must be removed and drain reinstalled to the satisfaction of the Responsible Authority prior to occupation of the development.***
- 17. All stormwater and surface water discharging from the site for the approved development must be directed to the legal point of discharge (LPD) to the northern side of the property to the open table drain in the Fraser Street road reserve to the satisfaction of the Responsible Authority.***
- 18. No effluent or polluted water or any type may be allowed to enter the Council's Stormwater drainage system.***
- 19. Appropriate measures must be implemented throughout the construction stage of the development to rectify and/or minimise mud, crushed rock or other debris being carried onto public roads or footpaths from the subject land, to the satisfaction of the Responsible Authority.***

### **Time Limit**

- 20. The above-mentioned planning permit as it relates to development will expire if either of the following circumstances arise:***
  - a) The development is not started within two (2) years of the date of this permit;***
  - or***
  - b) The development is not completed within four (4) years of the date of this permit.***

***The above-mentioned planning permit as it relates to subdivision will expire if either of the following circumstances arise:***

- c) The plan of subdivision is not certified within two (2) years of the date of this permit; or***
- d) The subdivision is not completed within five (5) years of the date of certification.***

***The Responsible Authority may extend the periods referred to if a request is made in writing in accordance with Section 69 of the Planning and Environment Act 1987***

**MOVED: CRS R Gersch/R Ismay**

***That Council approves planning application PA1745-2021 for the development of a second dwelling and subdivision of land into two (2) lots on the subject land known as 27 Fraser Street Nhill VIC 3418 (Crown Allotment 7 Section 23 Township of Nhill Parish of Balrootan), subject to the following conditions:***

**Amended Plans Required**

- 1. Before the commencement of any works hereby permitted or prior to the certification of the plan of subdivision under the Subdivision Act 1988 (whichever is earlier), amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided.***

***The plans must be generally in accordance with the plans submitted but modified to show:***

- a) Pedestrian access from Fraser Street to Dwelling 1 via a concrete path separate to the driveway; and***
- b) Amended landscaping in accordance with Condition 4 of this permit.***

**Endorsed Plans**

- 2. The development and subdivision as shown on the endorsed plans shall not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.***

**Stormwater Management**

- 3. Prior to the commencement of any works hereby permitted, a Stormwater Management Plan must be submitted and approved by Council. The Stormwater must be designed to meet the current best practice performance objectives for stormwater quality as contained in the Urban Stormwater – Best Practice Environmental Management Guidelines (Victorian Stormwater Committee, 1999).***

**Landscaping**

- 4. Concurrent with the plans required by Condition 1 of this permit, an amended landscaping plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. Once approved, the plan will be endorsed and will then form part of the permit.***

***The plan must be drawn to scale and must show the following:***

- a) Details of surface finishes of pathways and driveways;***

- b) A planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity and quantities of each plant;*
  - c) Landscaping within all open areas of the site to the satisfaction of the Responsible Authority;*
  - d) Pot sizes to be a minimum of 250mm for canopy trees and 200mm for shrubs; and*
  - e) Installed height of canopy trees to be at least 1.5 metres.*
- 5. All landscaping shown on the endorsed plans must be established on the site prior to the occupation of the development.*

*The landscaping shown on the endorsed plans must be maintained to the satisfaction of the Responsible Authority, and any dead, dying, diseased or damaged plants are to be replaced with like for like replacements of the same or greater size.*

**Development Conditions**

- 6. Once building works have commenced they must be completed to the satisfaction of the Responsible Authority.*
- 7. Upon completion of the works, the site must be cleared of all excess and unused building materials and debris to the satisfaction of the Responsible Authority.*
- 8. All buildings and works must be maintained in good order and appearance to the satisfaction of the Responsible Authority.*
- 9. The exterior colour and cladding of the buildings must be of a non-reflective nature and / or either painted or have a pre-painted finish in natural, muted toning (or such other colour as is approved by the Responsible Authority) to the satisfaction of the Responsible Authority*

**Subdivision Conditions**

*10. Before the issue of Statement of Compliance under the Subdivision Act 1988, the holder of this permit must:*

- a) Provide evidence to the Responsible Authority that the development approved by the Hindmarsh Shire Council has been constructed in accordance with the plans endorsed to Planning Permit PA1745-2021 and an occupancy permit has been issued;*

*Or*

- b) Enter into an agreement with the Responsible Authority, made pursuant to Section 173 of the Planning and Environment Act 1987, to the effect that:
  - i. Any buildings on the land must be constructed in accordance with the plans endorsed under Planning Permit PA1745-2021 issued by Hindmarsh Shire Council.**

*The owner/operator must pay the reasonable costs of preparation, execution and registration of the Section 173 Agreement.*

*11. The owner of the land must enter into agreements with the relevant authorities for the provision of water supply, drainage, sewerage facilities, electricity, gas and*

- telecommunication services to each lot shown on the endorsed plan in accordance with the authority's requirements and relevant legislation at the time.*
- 12. All existing and proposed easements and sites for existing or required utility services and roads on the land must be set aside in the plan of subdivision submitted for certification in favour of the relevant authority for which the easement or site is to be created.*
  - 13. The plan of subdivision submitted for certification under the Subdivision Act 1988 must be referred to the relevant authority in accordance with Section 8 of that Act.*
  - 14. The owner of the land must enter into an agreement with:*
    - a) a telecommunications network or service provider for the provision of telecommunication services to each lot shown on the endorsed plan in accordance with the provider's requirements and relevant legislation at the time; and*
    - b) a suitably qualified person for the provision of fibre ready telecommunication facilities to each lot shown on the endorsed plan in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.*

*Before the issue of a Statement of Compliance for any stage of the subdivision under the Subdivision Act 1988, the owner of the land must provide written confirmation from:*

- c) a telecommunications network or service provider that all lots are connected to or are ready for connection to telecommunications services in accordance with the provider's requirements and relevant legislation at the time; and*
- d) a suitably qualified person that fibre ready telecommunication facilities have been provided in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.*

#### **Engineering Conditions**

- 15. Before the occupation of the dwelling approved by this permit, new single crossovers must be constructed to each lot from Fraser Street to the satisfaction of the Responsible Authority.*

*The crossovers must be constructed as per IDM-255 standard and at a location and of a size to the satisfaction of the Responsible Authority at the full cost of the permit holder.*

- 16. The existing culvert crossing(s) in Fraser Street must be removed and drain reinstalled to the satisfaction of the Responsible Authority prior to occupation of the development.*
- 17. All stormwater and surface water discharging from the site for the approved development must be directed to the legal point of discharge (LPD) to the northern side of the property to the open table drain in the Fraser Street road reserve to the satisfaction of the Responsible Authority.*
- 18. No effluent or polluted water or any type may be allowed to enter the Council's Stormwater drainage system.*



**19. Appropriate measures must be implemented throughout the construction stage of the development to rectify and/or minimise mud, crushed rock or other debris being carried onto public roads or footpaths from the subject land, to the satisfaction of the Responsible Authority.**

**Time Limit**

**20. The above-mentioned planning permit as it relates to development will expire if either of the following circumstances arise:**

- a) The development is not started within two (2) years of the date of this permit;**  
**or**
- b) The development is not completed within four (4) years of the date of this permit.**

**The above-mentioned planning permit as it relates to subdivision will expire if either of the following circumstances arise:**

- c) The plan of subdivision is not certified within two (2) years of the date of this permit; or**
- d) The subdivision is not completed within five (5) years of the date of certification.**

**The Responsible Authority may extend the periods referred to if a request is made in writing in accordance with Section 69 of the Planning and Environment Act 1987**

**CARRIED**

Attachment Number: 3

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**9 REPORTS REQUIRING A DECISION**

**9.1 YOUTH STRATEGY 2021-2025**

**Responsible Officer:** Director Corporate and Community Services

**Attachment Numbers:** 4 – 6

**Introduction:**

The report presents the Hindmarsh Shire Council Youth Strategy 2021-2025 for adoption.

**Discussion:**

At the Council meeting held on Wednesday 20 October 2021 council resolved to make the draft Hindmarsh Shire Council Youth Strategy 2021-2025 available for public comment.

The Hindmarsh Shire Council Youth Strategy 2021-2025 (**Strategy**) builds on the Youth Strategy 2016-2020 in providing direction, information and identifying gaps in youth opportunities and programs for young people, their families and Council.

The objective of the Strategy is to provide Council with a practical, achievable and measurable plan to define their role in local and regional development with recommendations on how to sustainably improve the engagement of youth within Hindmarsh Shire. The Strategy will enable Council to better understand current and future needs of young people, potential barriers to inclusion and participation, and provide direction and measurable outcomes for youth sustainability and community livability within Hindmarsh Shire.

In consultation with young people and stakeholders across the Shire, through surveys, workshops and Youth Council meetings, the Youth Strategy has been developed and amended to prioritise youth leadership, empowerment and inclusion. The Strategy has been made available in both English and S'gaw (Karen).

The Youth Strategy's overarching objectives are to:

- Ensure that Hindmarsh Shire Council's processes and spaces welcome, involve and empower young people;
- Build partnerships with community groups and organisations to expand the potential of youth services;
- Create a community that is future-safe, ensuring young people have opportunities to live, learn, earn and contribute to their community;
- Understand and address the systemic and structural barriers to inclusion, participation and representation;
- Facilitate spaces and events that create opportunities for connection and community.
- Advocate for young people to be able to access the health, wellbeing and support services that they need.

The Strategy has been developed been developed using the following methodology.

1. Data Collecting:  
Research and consultation, youth surveys, review of industry standards and relevant documents and procedures.
2. Analysis:  
Workshopping identified issues with young people, problem solving, continuing to receive feedback and ideas from social media surveys and Youth Council.
3. Development:  
Compiling information and data, identifying key actions and scope, development of document.
4. Review:  
Youth Council review and approve developed strategy for Council.

Whilst Council has an integral part to play in the development and growth of young people, communities and other agencies all have an opportunity under the strategy to support the needs and aspirations of young people living within Hindmarsh Shire.

The Hindmarsh Shire Youth Council will continue to meet to review progress and discuss further initiatives, whilst keeping Council updated. This ongoing partnership between Youth

Council, Council and community stakeholders is vital to ensure the strategy remains relevant and has community participation at a strategic level.

The draft Hindmarsh Shire Youth Strategy 2021 – 2025 was made available for public inspection and the receiving of submissions for the period Thursday 21 October until Friday 19 November 2021. No public submissions were received. Following advice from the Hindmarsh Shire Youth Council the infographic has been simplified to plain English and the text has been reduced.

**Options:**

1. Council can adopt the draft Youth Strategy 2021 – 2025; or
2. Council can make changes to the draft Youth Strategy 2021 – 2025 and then adopt the draft Youth Strategy 2021 - 2025.

**Link to Council Plan:**

A community well informed and engaged: Use a broad range of communication and engagement techniques with information accessible in different languages.

A range of effective and accessible services to support the health and wellbeing of our community: Continue to support and facilitate Hindmarsh Shire Youth Council including the development and implementation of a Youth Strategy.

Provide arts and cultural activities that strengthen social connection: Facilitate and support arts, music, and cultural community events, celebrations and activities to build social connection.

**Financial Implications:**

An allocation of funding through the State Government's FreeZA grants program is available for recreational, creative and training initiatives identified in the strategy. Additional funding is allocated through Hindmarsh Shire Council's budget to maintain the Youth Council, and support the Youth Officer in delivering the Strategy's objectives. Council will also continue to seek new funding opportunities for youth-related initiatives.

**Risk Management Implications:**

Ensure events proposed by the strategy fit within the scope of Councils public liability coverage and that the strategy is aligned with community expectations and Councils goals as identified within the Council plan.

**Relevant legislation:**

N/A

**Community engagement:**

Council Officers have completed youth and community engagement with schools, student leaders, Youth Council, stakeholder organisations and relevant individuals. Following the adoption of the Strategy, it will be made available for community comment on Council's website and at its Customer Service Centres. Council has engaged a translation service to

translate the Youth Strategy into S'gaw (Karen) so that it is accessible to our significant Karen Community.

**Gender equality implications:**

A Gender Impact Assessment was undertaken on the plan. The Plan does not include gender stereotypes, uses inclusive non-gendered language and ensures that Council's activities are inclusive and representative of our diverse population.

**Conflict of Interest:**

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Petra Croot, Youth and Community Development Officer

In providing this advice as the Author, I have no disclosable interests in this report.

**Communications Strategy:**

The Youth Strategy will be forwarded to relevant community groups and organisations including schools and youth organisations.

Copies of the Strategy will be available at Council's Customer Service Centres (subject to Covid-19 restrictions) and on Council's website.

**RECOMMENDATION:**

***That Council adopts the Hindmarsh Shire Council Youth Strategy 2021-2025.***

**MOVED: CRS B Ireland/W Bywaters**

***That Council adopts the Hindmarsh Shire Council Youth Strategy 2021-2025.***

**CARRIED**

*Attachment Numbers: 4 – 6*

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**9.2 HUMAN RIGHTS POLICY**

**Responsible Officer:** Director Corporate and Community Services

**Attachment Number:** 7

**Introduction:**

This report seeks Council adoption of the Human Rights Policy.

**Discussion:**

At the Council meeting held on Wednesday 20 October 2021, Council resolved to advertise the draft Human Rights Policy inviting written submissions from the public.

The Human Rights Policy has been developed with reference to The Charter of Human Rights and Responsibilities (**the Charter**). The Charter is a Victorian law that sets out the basic rights, freedoms and responsibilities of all people in Victoria. It is about the relationship between government and the people it serves. The Charter requires public authorities, such as Victorian state and local government departments and agencies, and people delivering services on behalf of government, to act consistently with the human rights set out in the Charter.

Twenty fundamental human rights are protected in the Charter. In certain circumstances, some rights may be limited. However, this must be necessary and reasonable, and there must be clear reasons for the decision.

The Charter protects human rights in Victoria in three main ways:

- Public authorities, including local government and Victoria Police, must act in ways that are compatible with human rights and take relevant human rights into account when making decisions.
- Human rights must be taken into account when Parliament makes new laws.
- Courts and tribunals must interpret and apply all laws compatibly with human rights.

The Policy places an obligation on Council to act in accordance with the human rights set out in the Charter.

The Human Rights Policy was advertised from 21 October to 19 November 2021. At the closing of submissions Council received one response from Evan Young of Rainbow. Evan's response was not directly related to providing feedback on the policy, but in regard to Council adhering to the Chief Health Officers directives regarding vaccinations: (expletive language has been redacted)

*"The hypocrisy of Council is unfathomable, you don't give a rats arse about human rights, nor do you even understand them.*

*You talk of Human Rights while violating at least half of the 20 listed in this proposal.*

*You make me sick to my soul and I am bitterly disappointed in each and every Councillor.*

*Sincerely an unvaxxed citizen whose rights are being violated every single fu**ck**ing day.*

*F**uck** you,*

*Evan Young*

*Rainbow."*

While Council understands that the vaccine mandates have been difficult on people who choose not to be vaccinated, council is required to follow the directions that have been issued by the Chief Health Officer.

**Options:**

1. Council can adopt the Human Rights Policy.
2. Council can amend the Human Rights Policy before adopting the Human Rights Policy.

**Link to Council Plan:**

Communities feel safe and are resilient.  
Strong governance practices.

**Financial Implications:**

Nil.

**Risk Management Implications:**

Setting a clear Human Rights Policy will assist with managing the risk of infringing on people's human rights.

**Relevant legislation:**

*Local Government Act 2020*

*Charter of Human Rights and Responsibilities Act 2006*

**Community engagement:**

Council engaged with the community by inviting comments and feedback on the draft Policy from 21 October 2021 until 19 November 2021.

**Gender equality implications:**

A gender impact assessment has been undertaken on the draft Human Rights Policy. The Policy uses gender neutral language and doesn't contain any harmful gender stereotypes.

**Conflict of Interest:**

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Monica Revell, Director Corporate and Community Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Helen Thomson, Manager Governance and Human Services

In providing this advice as the Author, I have no disclosable interests in this report.

**Communications Strategy:**

The Policy will be placed on Council's website.

**Next Steps:**

A copy of the Policy will be available on Council's website and from Customer Service

Centres.

**RECOMMENDATION:**

***That Council adopts the Human Rights Policy.***

**MOVED: W Bywaters/R Gersch**

***That Council adopts the Human Rights Policy.***

**CARRIED**

*Attachment Number: 7*

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### **9.3 COUNCIL MEETING DATES 2022**

**Responsible Officer:** Chief Executive Officer

**Introduction:**

This report seeks approval from Council for the 2022 meeting dates and their advertisement in the local media.

**Discussion:**

Each year Council advertises the meeting dates for the upcoming 12 months in the local newspapers. The advertised dates are for the Council meetings and the annual statutory meeting.

It is proposed that Council hold one meeting per month, commencing at 3:00pm, except for June having two meetings due to legislative requirements to adopt the budget and November having two meetings to accommodate the annual statutory meeting.

Council will continue to live stream Council meetings throughout 2022, which will mean that all meetings will need to be held in Nhill.

It is proposed that in keeping with practice of other councils around the state, Council does not meet in January.

It is the officers' recommendation to hold Briefing meetings prior to the ordinary Council meetings, commencing at 1:00pm.

The proposed dates below have also taken into consideration external organisations conferences and forums such as Municipal Association of Victoria conferences, Rural Council Victoria conferences, National General Assembly conference and LGPro conferences, to avoid clashes where possible.

**Options:**

Council may choose to adopt the recommended timing and location for ordinary Council Meetings and Council Briefings or select alternative dates, times, or locations to hold its meetings.

**Link to Council Plan:**

Strong governance practices.

**Financial Implications:**

Nil

**Risk Management Implications:**

Not applicable

**Relevant legislation:**

*Local Government Act 2020*

**Community engagement:**

Council will continue to livestream meetings to allow community members who are unable to attend in person the opportunity to view Council meetings.

**Gender equality implications:**

No gender impact assessment was completed.

**Conflict of Interest:**

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author & Officer Responsible – Greg Wood, Chief Executive Officer

In providing this advice as the Author & Officer Responsible, I have no disclosable interests in this report.

**Communications Strategy:**

Council meeting dates will be published in local newspapers, on Council's website and through Council's social media platforms.

**RECOMMENDATION:**

***That Council holds Council meetings at the Nhill Memorial Community Centre, 77-79 Nelson Street Nhill and sets the following times and dates for 2022:***

<b>WEDNESDAY</b>	<b>TIME</b>
<b>2 February 2022</b>	<b>3:00pm</b>
<b>2 March 2022</b>	<b>3:00pm</b>
<b>6 April 2022</b>	<b>3:00pm</b>



<b>WEDNESDAY</b>	<b>TIME</b>
<i>4 May 2022</i>	<i>3:00pm</i>
<i>1 June 2022</i>	<i>3:00pm</i>
<i>29 June 2022</i>	<i>3:00pm</i>
<i>27 July 2022</i>	<i>3:00pm</i>
<i>31 August 2022</i>	<i>3:00pm</i>
<i>28 September 2022</i>	<i>3:00pm</i>
<i>26 October 2022</i>	<i>3:00pm</i>
<i>9 November 2022 (Annual Statutory Meeting)</i>	<i>6:00pm</i>
<i>23 November 2022</i>	<i>3:00pm</i>
<i>14 December 2022</i>	<i>3:00pm</i>

**MOVED: CRS R Ismay/B Ireland**

***That Council holds Council meetings at the Nhill Memorial Community Centre, 77-79 Nelson Street Nhill and sets the following times and dates for 2022:***

<b>WEDNESDAY</b>	<b>TIME</b>
<i>2 February 2022</i>	<i>3:00pm</i>
<i>2 March 2022</i>	<i>3:00pm</i>
<i>6 April 2022</i>	<i>3:00pm</i>
<i>4 May 2022</i>	<i>3:00pm</i>
<i>1 June 2022</i>	<i>3:00pm</i>
<i>29 June 2022</i>	<i>3:00pm</i>
<i>27 July 2022</i>	<i>3:00pm</i>
<i>31 August 2022</i>	<i>3:00pm</i>
<i>28 September 2022</i>	<i>3:00pm</i>
<i>26 October 2022</i>	<i>3:00pm</i>
<i>9 November 2022 (Annual Statutory Meeting)</i>	<i>6:00pm</i>
<i>23 November 2022</i>	<i>3:00pm</i>
<i>14 December 2022</i>	<i>3:00pm</i>

**CARRIED**

#### **9.4 ADVISORY COMMITTEES**

**Responsible Officer:** Director Corporate and Community Services

**Attachment Number:** 8

**Introduction:**

This report seeks to appoint members to Hindmarsh Shire Town Committees for the year of 2022.

**Discussion:**

On 22 September 2021 Council adopted the Advisory Committee Policy (**Policy**). This Policy sets out the process for receiving nominations and making appointments to Town Committees.

On 13 October 2021 Council advertised in local papers and on Facebook requesting nominations for the four town committees. The selection criteria for town committee membership was that nominees must work, study or reside in the town (or in the district surrounding the town) and must want to help the town committee fulfill its core purpose. Nominations could be done by completing the online form available on Council's website or submitting a hard copy application.

At the close of nominations on Wednesday 1 December 2021 37 nominations were received. One nominee wrote to Council withdrawing their nomination after submitting. People wishing to nominate for a town committee were required to give a short outline of what they could bring to the town committee. The nominations are included in Attachment 8.

The nominations are as follows:

<b>Jeparit Town Committee</b>	<b>Nhill Town Committee</b>	<b>Rainbow Town Committee</b>	<b>Dimboola Town Committee</b>
Sharon Reilly	Rhys Webb	Maxwell Clark	Heidi Bruce
Craige Proctor	Alana Storey	Mike Sullivan	Karen Bennet
Alan Hewitt	Jenny Dufty	Graham Nuske	Kaylene Pietsch
Louise Dillon	Roslyn Leith Dean	Alison Ey	Lewis Catania
Cheryl Quinn	Darrell Hall	Colleen Petschel	Prudence Cook
Mel Wagener	Brock Stephens	Allira Roberts	Owen Pietsch
Teresa Smith		Belinda Eckermann	Chan Uoy
Jason Hutson		Greg Roberts	Sharyn Cook
Rebecca Schultz		Callum Bull	Mary Mason
Elizabeth Chivell (withdrawn)		Bill Hutson	William Eldridge
			Tony Schneider

The Terms of Reference for Town Committees set the minimum membership as 5 and the maximum membership as 11. None of the Town Committee nominations have exceeded the membership limit and all have met the 5-person minimum required for an Advisory Committee.

**Options:**

1. Council can choose to appoint members to the Town Committees as per the Officer recommendation.
2. Council can choose not to appoint members to the Town Committees as per the Officer recommendation.

**Link to Council Plan:**

A community well informed and engaged: Councillors and Council Officers attend advisory

committees including Town Committees, Wimmera Mallee Pioneer Museum and Yurunga Homestead meetings

**Financial Implications:**

The Advisory Committee will provide Council advice on spending money on projects that the Committee identifies as priorities for the relevant town. Each town committee has a separate ledger and budget allocation to spend on town committee projects. All expenditure must be approved by a Council officer or by Council (where the expenditure is over \$2,000).

**Risk Management Implications:**

Council Advisory Committees are required to follow Council Risk Management processes when it comes to planning events and projects. Expenditure on behalf of Advisory Committees is subject to Council's internal financial controls.

**Relevant legislation:**

*Local Government Act 2020*

**Community engagement:**

Council has advertised the nominations for the Town Committees in the local papers and on Facebook.

**Gender equality implications:**

A Gender Impact Assessment was undertaken on the Policy which outlines the process for appointment members of the community to Advisory Committees. The Policy requires that Council must consider gender equality and diversity when setting membership of advisory committees for the upcoming year.

**Conflict of Interest:**

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Monica Revell, Director Corporate and Community Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Helen Thomson, Manager Governance and Human Services

In providing this advice as the Author, I have no disclosable interests in this report.

**Communications Strategy:**

Council officers will liaise with the nominees who are appointed to the Town Committees and advise they have been appointed to the relevant Town Committee.

**Next Steps:**

1. Contact appointees and let them know they were successful in their nomination to the Advisory Committee.

2. Set the first meeting for the 2022 year where the Chairperson and Secretary will be elected and invite previous Chairpersons to attend to give the Committee a handover report.

**RECOMMENDATION:**

**1. That Council appoint the following members to the Jeparit Town Committee:**

1. **Sharon Reilly**
2. **Craige Proctor**
3. **Alan Hewitt**
4. **Louise Dillon**
5. **Cheryl Quinn**
6. **Mel Wagener**
7. **Teresa Smith**
8. **Jason Hutson**
9. **Rebecca Schultz**

**2. That Council appoint the following members to the Nhill Town Committee:**

1. **Rhys Webb**
2. **Alana Storey**
3. **Jenny Dufty**
4. **Rosslyn Leith Dean**
5. **Darrell Hall**
6. **Brock Stephens**

**3. That Council appoint the following members to the Rainbow Town Committee:**

1. **Maxwell Clark**
2. **Mike Sullivan**
3. **Graham Nuske**
4. **Alison Ey**
5. **Colleen Petschel**
6. **Allira Roberts**
7. **Belinda Eckermann**
8. **Greg Roberts**
9. **Callum Bull**
10. **Bill Hutson**

**4. That Council appoint the following members to the Dimboola Town Committee:**

1. **Heidi Bruce**
2. **Karen Bennet**
3. **Kaylene Pietsch**
4. **Lewis Catania**
5. **Prudence Cook**
6. **Owen Pietsch**
7. **Chan Uoy**

8. *Sharyn Cook*
9. *Mary Mason*
10. *William Eldridge*
11. *Tony Schneider*

**MOVED: CRS W Bywaters/B Ireland**

**1. That Council appoint the following members to the Jeparit Town Committee:**

1. *Sharon Reilly*
2. *Craige Proctor*
3. *Alan Hewitt*
4. *Louise Dillon*
5. *Cheryl Quinn*
6. *Mel Wagener*
7. *Teresa Smith*
8. *Jason Hutson*
9. *Rebecca Schultz*

**2. That Council appoint the following members to the Nhill Town Committee:**

1. *Rhys Webb*
2. *Alana Storey*
3. *Jenny Dufty*
4. *Rosslyn Leith Dean*
5. *Darrell Hall*
6. *Brock Stephens*

**3. That Council appoint the following members to the Rainbow Town Committee:**

1. *Maxwell Clark*
2. *Mike Sullivan*
3. *Graham Nuske*
4. *Alison Ey*
5. *Colleen Petschel*
6. *Allira Roberts*
7. *Belinda Eckermann*
8. *Greg Roberts*
9. *Callum Bull*
10. *Bill Hutson*

**5. That Council appoint the following members to the Dimboola Town Committee:**

1. *Heidi Bruce*
2. *Karen Bennet*
3. *Kaylene Pietsch*
4. *Lewis Catania*
5. *Prudence Cook*
6. *Owen Pietsch*

7. **Sharyn Cook**
8. **Mary Mason**
9. **William Eldridge**
10. **Tony Schneider**

**CARRIED**

Attachment Number: 8

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## 9.5 NHILL TOWNSCAPE AND LAKE MASTERPLAN

**Responsible Officer:** Director Corporate and Community Services

**Attachment Numbers:** 9 – 10

**Introduction:**

This report seeks Council endorsement of the Nhill Townscape and Nhill Lake Concept Plan (the Plan).

**Discussion:**

In 2019 WMT received funding through the Australian Government's *Building Better Regions Fund* to implement projects aimed at increasing visitor stay and visitor spend across the Wimmera Mallee Region. One element of this was the development of a region-wide Streetscape and Caravan Strategy.

From this higher-level strategy, two projects per WMT member Council were selected for the development of in-depth concept / masterplans which included the Nhill Townscape Plan.

Consultants Thompson and Hay were engaged by Wimmera Mallee Tourism to develop a 10-year detailed masterplan and cost plan. An initial face-to-face public meeting was held at Goldsworthy Park on 10 March 2021 which was followed by online public submissions. Further consultation was held following the release of the draft plan.

Significant feedback was received around the perceived removal of the large slide. The plans however recommend "*Carry out an audit of existing play equipment and consolidate suitable equipment within a central play space*" with no specific plan to remove the existing slide.

The extent of consultation was impacted by the COVID-19 pandemic which limited face-to-face opportunities, and timelines dictated by the project funding agreement. However, future opportunities for community consultation will arise during the planning and implementation phases of individual elements of the plan.

Significant feedback was received by members of the Nhill Lake Committee and the plans for upgrades at the lake were developed from these discussions and feedback.

The aim of the Nhill Townscape Plan is to establish an exciting, visionary concept to enhance the pedestrian and visual connections between Nhill's town centre, Goldsworthy Park, Centenary Park, Jaypex Park, Caravan Park and Nhill Lake through the upgrade and establishment of a universal access path, signage and amenity tree planting. (*Wimmera Mallee Town & Tourism Strategy, Hindmarsh Shire, 2020, p12*).

Major benefits will be 'Improving the pedestrian and visual link to Jaypex Park will increase community and visitor amenity and positive experience to a significant recreation hub. This will also better connect the Nhill Lake boardwalk encouraging visitors to stay longer and enjoy the town's facilities and natural attractions.

A stronger link to this area also provides amenity for visitors to the caravan park'. (*Wimmera Mallee Town & Tourism Strategy, Hindmarsh Shire, 2020, p12*)

The Plan presents an exciting and visionary townscape strategy featuring a broad range of initiatives that can be implemented over a period of years as stand-alone projects under the guidance of an overarching vision.

As is often the case, projects are developed and established with limited review or alignment to previous or existing projects when internal or external funding opportunities become available.

Over time this ad hoc development creates a mixture of styles and concepts that require additional expenditure to change or update components to create better alignment.

Endorsement of this plan will put in place a guiding and overarching strategic document that can be utilised to create a unified 'image' of Nhill and present cohesive attractions that when combined, will establish a strong attraction for visitors to stop, stay and spend money in town while creating a streetscape that local residents will be proud of and take pride in.

Nhill is unique amongst Hindmarsh Shire townships as being the only town of significant size that has the Western Highway passing directly through it.

Whilst this creates issues with the volume of heavy vehicle traffic, it also provides the township with a significant opportunity to increase the economic benefits of the visitor economy by capitalising on the traffic traveling through the main business and shopping precinct.

The challenge of increasing the rates of people to stop can be mitigated by providing incentives and infrastructure that encourages them to stop, shop, explore and subsequently spend money in the town.

Beautifying the township and increasing attraction to 'capture' passing traffic, and also creating greater amenities and liveability for the local community were themes addressed in the Nhill Townscapes project.

The Plan provides conceptual plans and key recommendations for the revitalisation of four main areas:

### **Goldsworthy Park**

- Feature pathway to link war memorials, playground and existing pedestrian pathways.
- Realignment of vehicle parking (subject to Vic Roads approval)
- Plantings

### **Centenary Park**

- Establishment of a cultural interpretative trail.
- Establishment of a desert garden
- Formalise vehicle parking areas
- Establishment of a multicultural sculpture
- Establishment of a highway screen banner
- Establishment of a pedestrian pathway Pine Street – Nhill Lake

### **Jaypex Park**

- Establish pedestrian crossings over the Western Highway
- Formalise vehicle parking
- Establish a regional playground
- Develop a new large picnic shelter
- Establish new pedestrian pathways
- Relocation of the existing sound shell
- Establish a new pedestrian bridge linking Jaypex Park to the Nhill Caravan Park

### **Nhill Lake**

- Establishment of a pedestrian pathway Nhill Lake - Pine Street
- Redevelop Towns Lane
- Establish plantings to improve water quality into Nhill Lake (Water Sensitive Urban Design)
- Improve boat ramp access and parking
- Extend the walking trail around the lake
- Expand facilities for toilets, picnic areas, shelters, playground and exercise equipment
- Improve parking in adjacent streets
- Improve the lake foreshore

The above items provide a brief overview of the key recommendations and need to be prioritised as some are achievable in the short term whilst others will be long term.

As indicated previously within this report, the implementation of actions will also be subject to further community consultation, detailed design and planning, internal budget allocations and external funding opportunities.



As an example, a short term action would be the construction of a new pedestrian bridge crossing a creek / drain and linking Jaypex Park to the Nhill Caravan Park.

Currently patrons accessing either facility are required to walk out onto the Western Highway and the car parking area.

An allocation of funds in Councils 2021/2022 Annual Budget is available to undertake this work.

**Options:**

1. Council can choose to endorse the Nhill Townscape and Lake Concept Plan as presented and request officers to develop an implementation plan, that will include further Community Consultation and planning for of individual components.
2. Council can decline to endorse the Townscape and Lake Concept Plan and request further consultation and development.

**Link to Council Plan:**

*Our Community*

Council's mission is to increase accessible services to enable the community to be healthy, active and engaged.

- Provide arts and cultural activities that strengthen social connection
- A range of effective and accessible services to support the health and wellbeing of our community
- A diverse community
- Recognise respect and support Traditional Owners

*Built and Natural Environment*

Council's mission is to provide infrastructure essential to support the community; and to protect and enhance our natural environment.

- Well-maintained physical assets and infrastructure to meet community and organisational needs
- Environmentally sustainable practices
- Attractive streetscapes

*Competitive and Innovative Economy*

Council's mission is to foster a sustainable and diversified local economy where economic growth is encouraged and supported.

- Facilitating and supporting economic development
- Develop and promote local tourism opportunities that attract visitation

**Financial Implications:**

Council has allocated \$20,000 in the 2021/2022 to undertake a recommendation from the Plan.

The Plan will be utilised as a guiding and strategic document for prioritising and funding of a staged implementation program.

**Risk Management Implications:**

Risk Management implications will be addressed during the implementation stages of individual elements of the Plan.

**Relevant Legislation:**

*Local Government Act 2020*

**Community Engagement:**

Initial community engagement has been held in establishing the Plan but further community engagement / consultation will be held as part of the development of detailed plans.

**Gender Equality Implications:**

A gender impact assessment has not been undertaken yet.

**Conflict of Interest:**

Under section 130(2) of the Local Government Act 2020, officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible: Monica Revell, Director Corporate & Community Services  
In providing this advice as the Officer Responsible, I have no interests to disclose.

Author: Jeff Woodward, Tourism and Economic Development Officer  
In providing this advice as the Author, I have no interests to disclose.

**Communications Strategy:**

Communication strategies and stakeholder engagement will be established during the implementation stages of individual elements of the Plan.

**RECOMMENDATION:**

***That Council:***

- 1. endorses the Nhill Townscape and Lake Concept Plan as presented and request officers to develop an implementation plan, that will include further community consultation and planning for of individual components; and***
- 2. allocates funding from the 2021/2022 Nhill Streetscape ledger to construct a new pedestrian bridge crossing a creek / drain and linking Jaypex Park to the Nhill Caravan Park.***

***MOVED: CRS R Gersch/W Bywaters***

***That Council:***

- 1. endorses the Nhill Townscape and Lake Concept Plan as presented and request officers to develop an implementation plan, that will include further community consultation and planning for of individual components;***
- 2. requests that further work and consultation be undertaken on Jaypex Park prior***

- to implementation of any initiatives; and*
- 3. allocates funding from the 2021/2022 Nhill Streetscape ledger to construct a new pedestrian bridge crossing a creek / drain and linking Jaypex Park to the Nhill Caravan Park.**

**CARRIED**

Attachment Numbers: 9 – 10

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**9.6 WIMMERA MALLEE TOURISM REGIONAL CABIN INSTALLATION PROJECT:  
CO-CONTRIBUTION FOR REGIONAL TOURISM INVESTMENT FUND  
APPLICATION**

**Responsible Officer:** Director Corporate and Community Services

**Introduction:**

This report seeks Council's commitment to allocate \$300,000 in the 2022-23 budget for co-contribution towards a grant application through the Victoria State Governments Regional Tourism Investment Fund for the installation of six new cabins at Riverside Holiday Park Dimboola, Rainbow Caravan Park and Jeparit Caravan Park.

**Discussion:**

In November 2021 the Victorian State Government announced the Regional Tourism Investment Fund to, 'support new and innovative tourism infrastructure projects that will increase visitation, drive private investment, and deliver more jobs.'

Preliminary discussions with members of *Tourism, Events and Visitor Economy (TEVE)* team suggested a large regional project would be a stronger application to smaller individual LGA projects. This concept was raised with Wimmera Mallee Tourism as Yarriambiack, Buloke and Hindmarsh had all submitted unsuccessful cabin projects for the 2021 (Round 5) BBRF grant.

The current Regional Tourism Investment Fund has provided an opportunity to apply for a regional project which will see the instalment of new cabins across the four WMT shires. A regional approach will present a stronger application and can directly leverage of the recent significant investment around the Silo Art Trail, by addressing an accommodation gap highlighted in numerous region-wide studies, strategies and plans.

The further installation of cabins aligns with the caravan park master plans, and importantly continues to address the accommodation gap highlighted numerous regional reports, including *Wimmera Southern Mallee Destination Management Plan (2019)*, *Silo Art Extension Project: gap analysis (2020)*, and *the Silo Art Extension Project: priority investment overview (2020)*.

The success of the cabins installed at the RHP in 2017 is evident in the booking statistics. During the busier holiday periods the current cabins are generally fully booked out demonstrating the market for further cabins at the RHP.



- 2-bedroom standard cabins have averaged 68.4% occupancy from Jan 2018 to December 2021\*.
- All Abilities Access 2-bedroom cabin has averaged 51.4% from Jan 2018 to December 2021\*.

\*During 2020 and 2021 the caravan park was closed to non-essential guests for significant periods as per COVID-19 lockdowns.

With the completion of the Albacutya Silo Art, and Llew Shillings Silo project being implemented there will be a substantial opportunity for cabin accommodation at the Rainbow Caravan Park. Arkona Silo Art, aiming for instalment in March/April 2022, will continue the Silo Art Trail visitation through Jeparit. This along with the Wimmera River Discovery Trail will increase visitor attraction to Jeparit delivering an opportunity for increased cabin accommodation capacity at the Jeparit Caravan Park.

There has been significant tourism funding delivered across the Wimmera Mallee Tourism region and Hindmarsh Shire Council over the previous three years, plus a side effect of COVID-19 has seen a greater focus on Victorians visiting areas within the state which, outside of lockdown restrictions, has led to a growth in visitation to our region. To fully capitalise on the tourism infrastructure investment and marketing opportunities, in terms of converting visitor numbers into increased visitor economy it is crucial to attract and facilitate longer stays in our towns. This regional cabins project is an opportunity to continue delivering recommendations from the caravan parks masterplans and filling the accommodation gap.

The Victorian State Government will fund projects in our region at a 3:1 ratio. Hindmarsh Shire's component of the application will be a \$1.2m project (\$900,000 grant and \$300,000 Hindmarsh Shire contribution).

**Link to Council Plan:**

Facilitating and supporting economic development.

Develop and promote local tourism opportunities that attract visitation: Develop master plans for all Council owned and operated caravan parks and seek funding to support the implementation of actions and upgrades including cabin accommodation.

**Financial Implications:**

A budget allocation of \$300,000 will be included in the 2022/2023 annual budget as a co-contribution towards the grant application.

**Risk Management Implications:**

Risk Management implications will be addressed during the implementation stages of project if successful in obtaining funding

**Conflict of Interest:**

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author: Jeff Woodward, Tourism and Economic Development Officer  
In providing this advice as the Author, I have no interests to disclose.

Officer Responsible: Monica Revell, Director Corporate & Community Services  
In providing this advice as the Officer Responsible, I have no interests to disclose.

**Communications Strategy:**

Communication strategies and stakeholder engagement will be established during the implementation stages of individual elements of the Plan.

**Options:**

1. Council can support the allocation of \$300,000 of the 2022-2023 budget as co-contribution to the funding of six cabins through a Wimmera Mallee Tourism regional application for Regional Tourism Investment Fund.
2. Council can ask officers to consider other options for the funding of further cabins.

**RECOMMENDATION:**

***That Council:***

1. ***submits an application to the Regional Tourism Investment Fund for cabins at Riverside Holiday Park Dimboola, Rainbow Caravan Park and Jeparit Caravan Park; and***
2. ***Refers the allocation of \$300,000 to the 2022/2023 annual budget process as a co-contribution towards the project.***

**MOVED: CRS R Ismay/W Bywaters**

***That Council:***

1. ***submits an application to the Regional Tourism Investment Fund for cabins at***

*Riverside Holiday Park Dimboola, Rainbow Caravan Park and Jeparit Caravan Park; and*

- 2. Refers the allocation of \$300,000 to the 2022/2023 annual budget process as a co-contribution towards the project.*

**CARRIED**

## 10 COUNCIL COMMITTEES

### 10.1 JEPARIT TOWN COMMITTEE

**Responsible Officer:** Director Corporate and Community Services

**Attachment Number:** 11

**Introduction:**

The Jeparit Town Committee held its meeting on 8 November 2021. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

**RECOMMENDATION:**

*That Council notes the minutes of the Jeparit Town Committee meeting held on 8 November 2021.*

**MOVED: CRS B Ireland/R Ismay**

*That Council notes the minutes of the Jeparit Town Committee meeting held on 8 November 2021.*

**CARRIED**

*Attachment Number: 11*

### 10.2 RAINBOW TOWN COMMITTEE

**Responsible Officer:** Director Corporate and Community Services

**Attachment Number:** 12

**Introduction:**

The Rainbow Town Committee held its meetings on 25 October 2021. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

**RECOMMENDATION:**

***That Council notes the minutes of the Rainbow Town Committee meeting held on 25 October 2021.***

***MOVED: CRS R Ismay/B Ireland***

***That Council notes the minutes of the Rainbow Town Committee meeting held on 25 October 2021.***

***CARRIED***

***Attachment Number: 12***

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### **10.3 DIMBOOLA TOWN COMMITTEE**

**Responsible Officer:** Director Corporate and Community Services

**Attachment Number:** 13

**Introduction:**

The Dimboola Town Committee held its meetings on 6 December 2021. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

***RECOMMENDATION:***

***That Council notes the minutes of the Dimboola Town Committee meeting held on 6 December 2021.***

***MOVED: CRS W Bywaters/D Nelson***

***That Council notes the minutes of the Dimboola Town Committee meeting held on 6 December 2021.***

***CARRIED***

***Attachment Number: 13***

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### **11 LATE REPORTS**

No late reports.

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### **12 NOTICES OF MOTION**

No notices of motions.

### 13 OTHER BUSINESS

**MOVED: CRS B Ireland/R Gersch**

***That Council supports the Wimmera Development Association (WDA) in its initiatives to bring further housing to Hindmarsh Shire.***

**CARRIED**

**MOVED: CRS W Bywaters/R Gersch**

***That Council:***

- 1. requests that officers review the request for the Nhill Aviation Heritage Centre Inc. to determine any costs associated with taking ownership of the Nhill Transmitter Station navigation facility;***
- 2. requests that officers contact Air Services Australia and investigate the possibility of taking ownership of the surrounding land and the navigation facility; and***
- 3. requests that a report or reports be prepared on this motion for the Ordinary Council meeting to be held on 2 February 2022.***

**CARRIED**

### 14 CONFIDENTIAL REPORTS

In accordance with Section 66 (2) (a) of the *Local Government Act 2020*, Council may close the meeting to the public to consider confidential information. Confidential information is defined by Section 3 of the *Local Government Act 2020* as being:

- a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released;
- b) security information, being information that if released is likely to endanger the security of Council property or the safety of any person;
- c) land use planning information, being information that if prematurely released is likely to encourage speculation in land values;
- d) law enforcement information, being information which if released would be reasonably likely to prejudice the investigation into an alleged breach of the law or the fair trial or hearing of any person;
- e) legal privileged information, being information to which legal professional privilege or client legal privilege applies;
- f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs;
- g) private commercial information, being information provided by a business, commercial or financial undertaking that—
  - i. relates to trade secrets; or
  - ii. if released, would unreasonably expose the business, commercial or financial



undertaking to disadvantage;

- h) confidential meeting information, being the records of meetings closed to the public under section 66(2)(a);
- i) internal arbitration information, being information specified in section 145;
- j) Councillor Conduct Panel confidential information, being information specified in section 169;
- k) information prescribed by the regulations to be confidential information for the purposes of this definition;
- l) information that was confidential information for the purposes of section 77 of the Local Government Act 1989

**RECOMMENDATION:**

***That the meeting be closed in accordance with section 66 (2) (a) of the Local Government Act 2020, to consider reports that contain confidential information as defined by section (3) of the Local Government Act 2020:***

- 14.1 AUSTRALIA DAY AWARDS 2022 – this report contains “Council business information, being information that would prejudice the Council’s position in commercial negotiations if prematurely released” insofar as it contains personal information;***
- 14.2 FUTURE QUARRY SUPPLIES – this report contains “Council business information, being information that would prejudice the Council’s position in commercial negotiations if prematurely released” insofar as it pertains to contractual matters;***
- 14.3 REQUEST FOR QUOTE – AWARD FOR PURCHASE OF ONE (1) WATER TRUCK this report contains “Council business information, being information that would prejudice the Council’s position in commercial negotiations if prematurely released” insofar as it pertains to contractual matters;***

**MOVED: CRS R Gersch/R Ismay**

***That the meeting be closed in accordance with section 66 (2) (a) of the Local Government Act 2020, to consider reports that contain confidential information as defined by section (3) of the Local Government Act 2020:***

- 14.1 AUSTRALIA DAY AWARDS 2022 – this report contains “Council business information, being information that would prejudice the Council’s position in commercial negotiations if prematurely released” insofar as it contains personal information;***
- 14.2 FUTURE QUARRY SUPPLIES – this report contains “Council business information, being information that would prejudice the Council’s position in commercial negotiations if prematurely released” insofar as it pertains to contractual matters;***

**14.3 REQUEST FOR QUOTE – AWARD FOR PURCHASE OF ONE (1) WATER TRUCK** *this report contains “Council business information, being information that would prejudice the Council’s position in commercial negotiations if prematurely released” insofar as it pertains to contractual matters;*

**CARRIED**

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<b>15 MEETING CLOSE</b>
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There being no further business, Cr M Albrecht declared the meeting closed at 5:00pm.

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Mr Greg Wood  
Chief Executive Officer  
Hindmarsh Shire Council  
PO Box 250  
Nhill Vic 3414

23 November 2021

C/o [info@hindmarsh.vic.gov.au](mailto:info@hindmarsh.vic.gov.au)

Dear Mr Wood, Mayor Albrecht & Councillors.

I am writing as President of the Dimboola Football Netball Club and on behalf of user groups of the Dimboola Recreation Reserve and ask that Council consider the following proposal to undertake the development of a Master Plan for the Recreation Reserve to establish it as a future regional facility.

The Dimboola Recreation Reserve has served the greater community of Dimboola and the broader Wimmera Region for well over 100 years as a location for both organised and non-organised sports and recreation.

It boasts one of the greatest settings in the Wimmera Mallee region and regional Victoria and the local community has been truly blessed to have had this area as its sport and recreation venue for this amount of time.

Over the period of time of its existence, the Dimboola Recreation Reserve has developed and expanded in an ad-hoc fashion and we feel that this has really taken its toll on the facilities and their general layout.

We also acknowledge that the ad-hoc development has been due in part to the number of individual organisations within the Recreation Reserve who over time have all had their own priorities which is understandable.

We also acknowledge that there have been numerous attempts in the past to establish a joint direction for user groups and the Dimboola Recreation Reserve in general.

However, we believe there is now a huge opportunity to develop a detailed, regionally focused Master Plan in order to take the Dimboola Recreation Reserve to the next level through the establishment and completion of a state of the art sport and recreation precinct for both organised and non-organised pursuits.

The Dimboola Recreation Reserve is home to a large number of organisations including the following.

- Dimboola Football Netball Club
- Dimboola Cricket Club
- Dimboola Rowing Club
- Dimboola Basketball Association
- Dimboola Badminton Association
- Dimboola Rowing Club

- Dimboola A&P Society
- Dimboola Bowls Club
- Dimboola Croquet Club
- Wimmera Equestrian Club

In addition to the above there is the skate park, Riverside Holiday Park, annual bare foot water skiing tournament, events at the sound shell, human powered vehicle training and races, walking tracks and of course the Wimmera River.

Whilst many organisations and user groups would benefit from the development of the Dimboola Recreation Reserve, such a project would also promote Dimboola and the wider Hindmarsh region as being a location for community minded events attracting many people.

We believe that the development of the Dimboola Recreation Reserve will assist the wider Hindmarsh Municipality to drive growth and diversity to the shire and ensure that we keep moving forward in stature and not be left behind in such areas.

At this point, we ask that consideration be given by Council to either fund the development of a detailed Master Plan, or if required to seek funding for the project to provide directions for what we believe is an under developed and utilised facility.

On behalf of the small group of people who have come together to attempt to steer this project, I would like to thank you all for your valuable time and we hope to work closely with Council to make this exciting opportunity come to life.

Yours sincerely

Justin Ward

Chris Bakker

Kaylene Pietsch

President

Treasurer

President

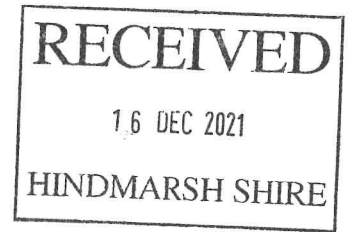
Dimboola Football Netball Club

Dimboola Rowing Club

Dimboola Town Committee



Return undelivered mail to:  
GPO Box 9898  
in your capital city



033 R 2  
841284193

Cr Melanie Albrecht  
Mayor  
Hindmarsh Shire Council  
PO BOX 250  
NHILL VIC 3418





10 December 2021

Cr Melanie Albrecht  
Mayor  
Hindmarsh Shire Council  
PO Box 250  
NHILL 3418

Dear Mayor

### THE FUTURE OF SCHOOL CROSSINGS

We are writing to advise that Council has resolved at its meeting of 30 November 2021 to review its future role in funding school crossing supervision. Council's position is that as a service that essentially relates to schools, it is a responsibility for the State Government rather than Local Government. We know this is a matter that your Council has grappled with and we are very much aware of the lobbying and advocacy that has occurred in relation to the funding of this important service. We think State Government needs to do better and sincerely hope you too will be prepared to again relitigate the need for increased funding.

The Council resolution is as follows:

That Council:

1. That Council calls for tenders for the provision of School Crossing Supervision for the City of Monash for the period of 1 July 2022 to 31 December 2022 with two six months extension options for Council exercisable at its sole discretion.
2. That Council gives notice to the State Government and all Monash schools that:
  - a) It is seriously considering its future role in funding school crossing supervision as this is a service that relates to schools and the State Government's functions rather than local government functions;
  - b) With rate capping in place, it is difficult for Council to continue to simply provide the same level of services from year to year in circumstances where there is significant new emerging challenges which are deserving of Council funding consideration;
  - c) Council has a responsibility to its residents and ratepayers to regularly consider its spending priorities;
  - d) It views with concern that the share of funding contribution to school crossing supervision costs has increased by more than 50% for local councils since 1975 while the proportion of funding contributed by the State Government has almost halved;
  - e) it views the ongoing provision of school crossing supervision as an important service, but one that ought to be fully funded by the State Government as part of its responsibilities for funding education services in Victoria (a broad responsibility which should include getting children to and from school safely);



- f) it is keen to work collaboratively with the State Government and all Monash schools to transition to a new operating and funding model for school crossing supervision which does not impose costs on ratepayers and residents for a service that is unrelated to core local government functions and services; and
  - g) it will not make any changes to the current funding model or operation of school crossing supervision services for the 2022 school year, however there should be no assumption of Council funding beyond 2022.
3. That Council invites the State Government, schools and other interested stakeholders to provide any feedback to Council by 25th February 2022.
  4. That Council directs that officers provide further advice to Council by no later than the March Council meeting which should consider and include all feedback provided to Council and provide an officer recommendation on the future Council involvement and funding of school crossing supervision services in 2023 and beyond.
  5. That Council writes to the mayors of all other Victorian councils and the Municipal Association of Victoria seeking the views of other councils on the question of the sustainability and appropriateness of local government funding for, and provision of, school crossing supervision services.

In accordance with point 3 Council is seeking to understand where your Council sits in relation to the funding of this service including any feedback you may offer relating to the sustainability and appropriateness of Local Government funding and the provision of school crossing supervision services by **25 February 2022**.

I wish to make it clear that at this point Monash is considering its position and has not made any clear determination. We think it imperative to gain a sector wide view before Council makes its decision but Monash is also flagging its willingness to take an active leadership role in advocacy if there is a willingness from other Councils and MAV to work with us.

Your feedback can be sent via email to [mail@monash.vic.gov.au](mailto:mail@monash.vic.gov.au) addressed to Greg Talbot, Manager Community Amenity. Should your officers wish to discuss this matter further, please contact Andi Diamond CEO on 9518 3505. I can be contacted on 0413 184 250 if you wish to reach out to me.

Yours sincerely



STUART JAMES  
Mayor



**Hindmarsh**  
Shire Council

**Administration  
Centre**

PO Box 250  
92 Nelson Street  
Nhill VIC 3418  
Ph: (03) 5391 4444  
Fax: (03) 5391 1376

email:  
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website:  
[www.hindmarsh.vic.gov.au](http://www.hindmarsh.vic.gov.au)

ABN 26 550 541 746

**Customer Service  
Centres**

**Jeparit**  
10 Roy Street  
JEPARIT VIC 3423  
Ph: (03) 5391 4450  
Fax: (03) 5397 2263

**Dimboola**  
101 Lloyd Street  
DIMBOOLA VIC 3414  
Ph: (03) 5391 4452  
Fax: (03) 5389 1734

**Rainbow**  
15 Federal Street  
RAINBOW VIC 3424  
Ph: (03) 5391 4451  
Fax: (03) 5395 1436

13 December 2021

Mr Justin Ward  
President  
Dimboola Football Netball Club  
PO Box 114  
Dimboola Vic 3414

Dear Justin

**Re: Dimboola Recreation Reserve Master Plan**

Thank you for your letter dated 23 November 2021 requesting Council's consideration for the development of a master plan for the Dimboola Recreation Reserve.

I am pleased to hear that a combined approach by the various user groups of the Dimboola Recreation Reserve is being demonstrated. A collective voice will provide significantly greater opportunities than an individual user groups for grant funding.

Council will investigate options for funding to develop the master plan and will discuss the proposal for planning of a regional facility with representatives of Sport and Recreation Victoria.

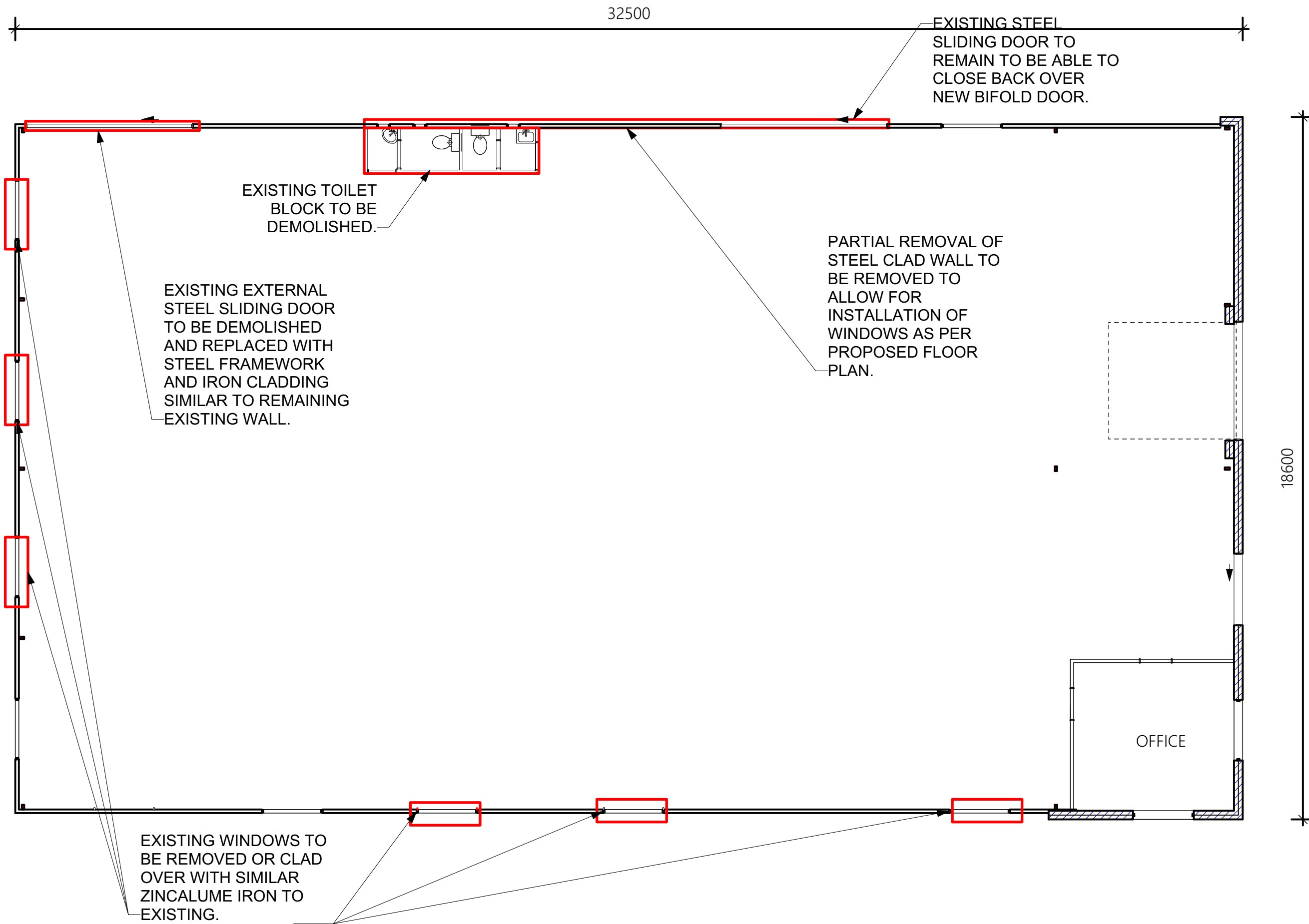
Again, thank you for your letter and we will respond with further information as plans for the development of the master plan progress.

In the meantime, should you have any further queries please do not hesitate to contact Phil King, Manager Economic and Community Development, on 5391 4444 or via email [pking@hindmarsh.vic.gov.au](mailto:pking@hindmarsh.vic.gov.au).

Yours sincerely

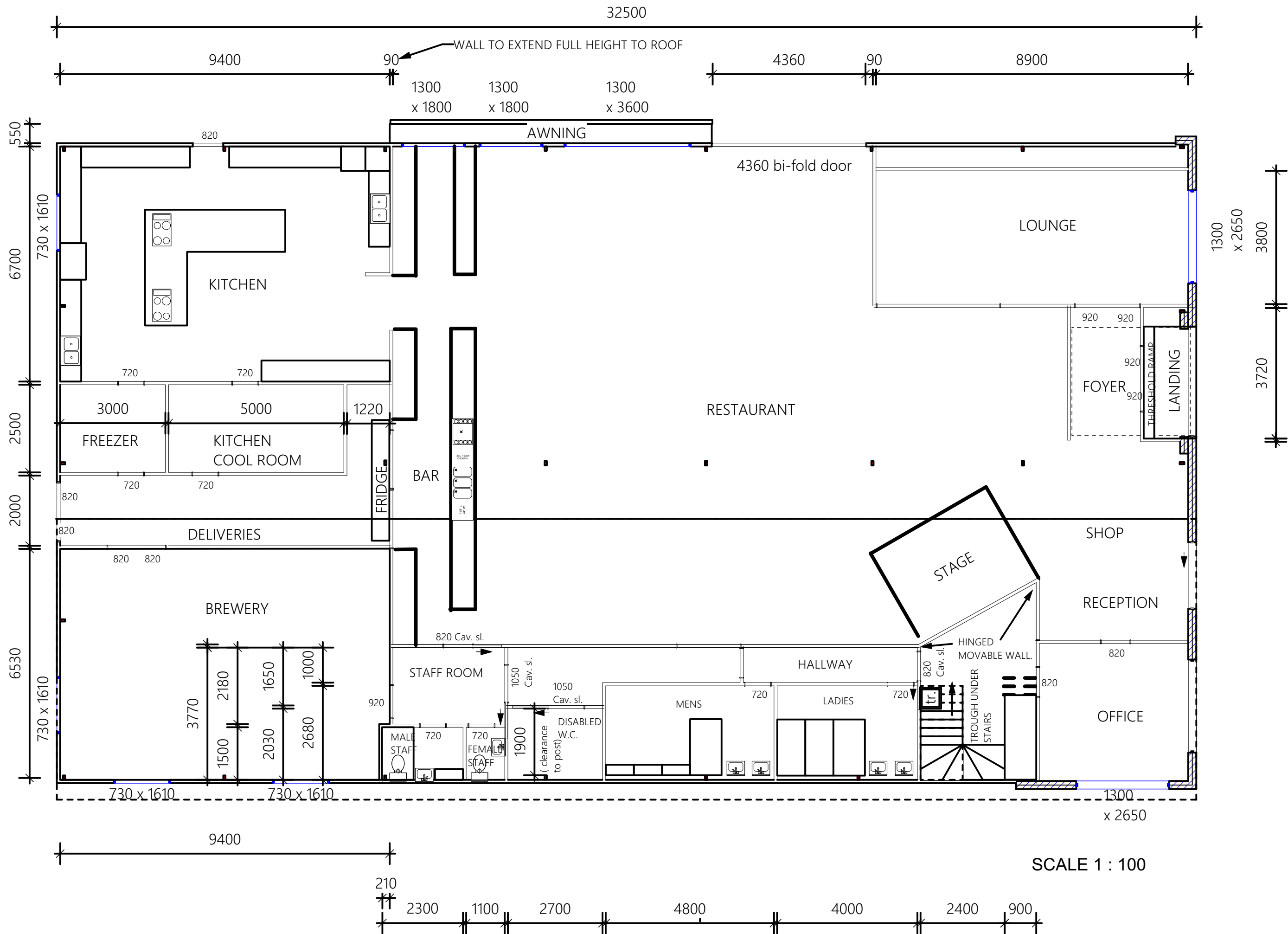
Greg Wood  
**Chief Executive Officer**





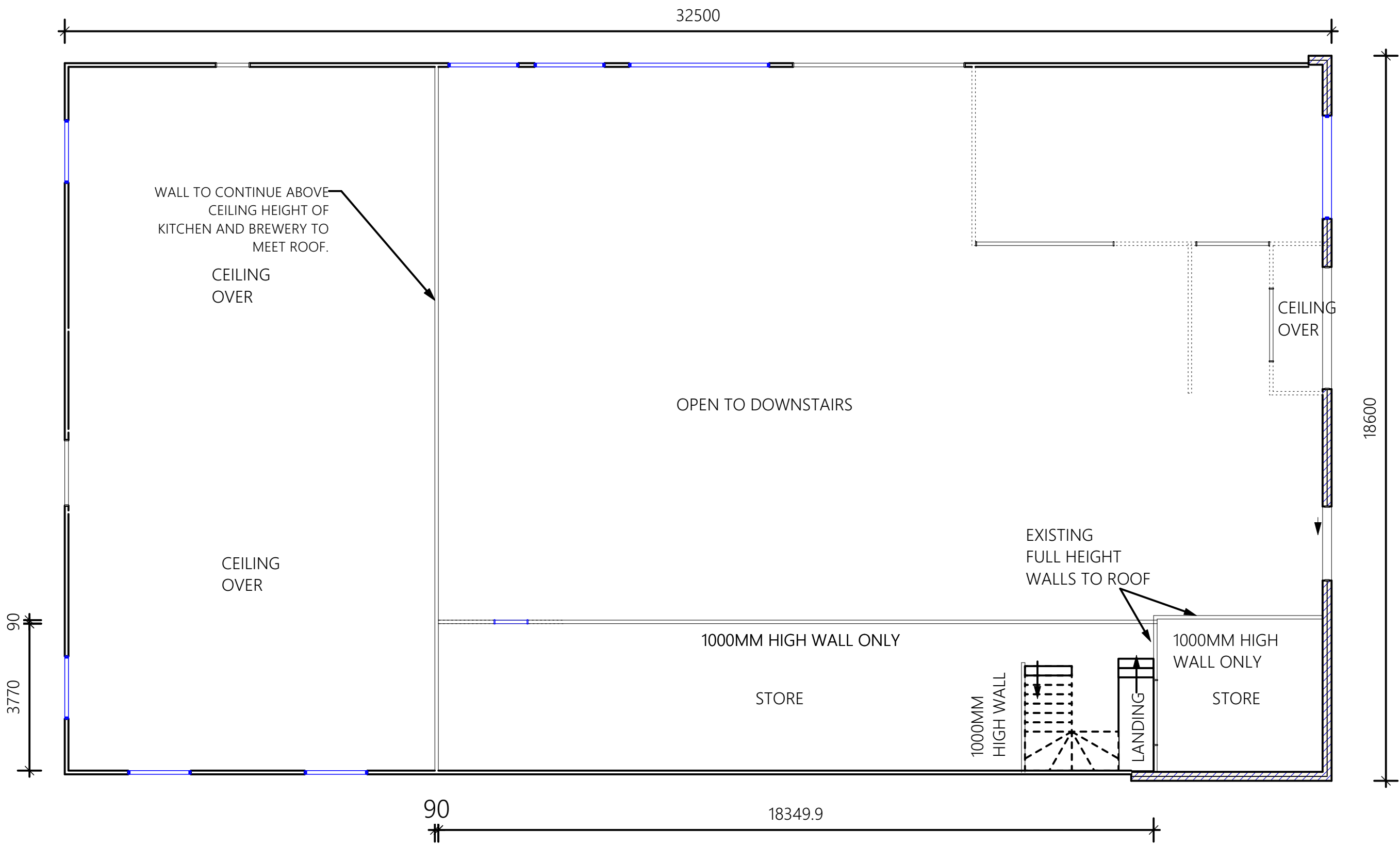
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	<p>project</p>	<p>EXISTING FLOOR PLAN          AND DEMOLITION PLAN</p>
<p>project</p>	<p>sheet title</p>	<p>sheet no.          1 of 10</p>
<p>project</p>	<p>date</p>	<p>date</p>



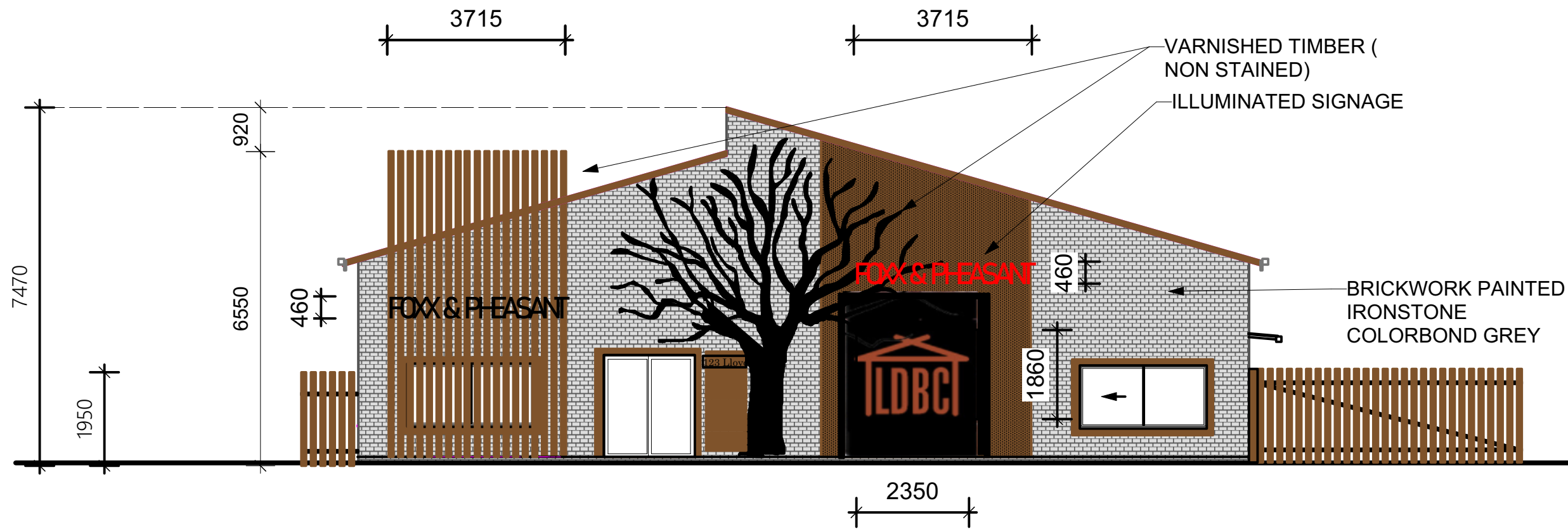
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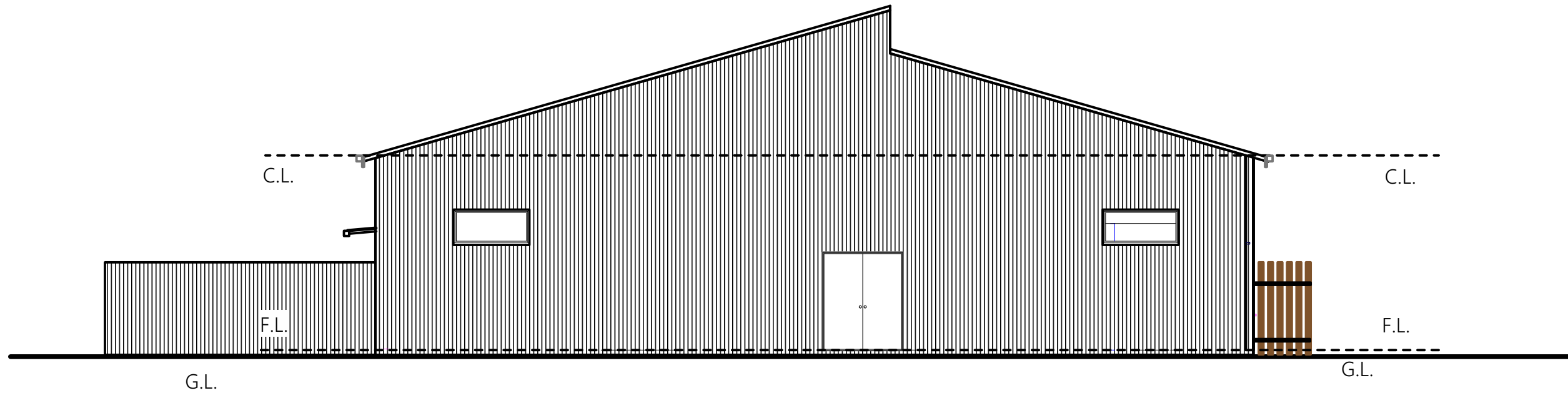
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		<p>sheet title 22/09/2021</p>	<p>sheet no. 3 of 10</p>



EAST ELEVATION

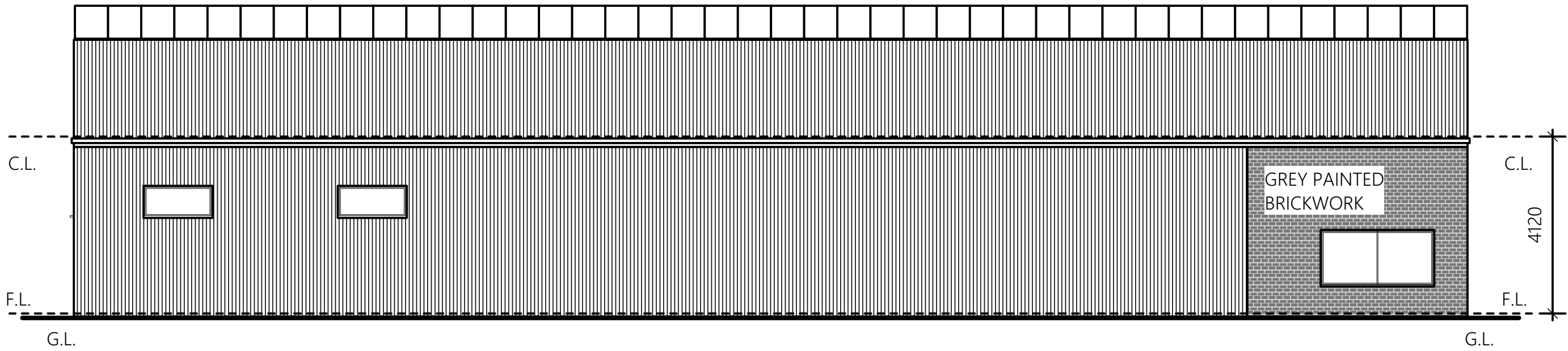
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 $2.35 \times 1.86 = 4.37\text{m}^2$   
 $2/ 3.715 \times .46 = 3.4 \text{ m}^2$   
 Totalling approx.  $7.77 \text{ m}^2$



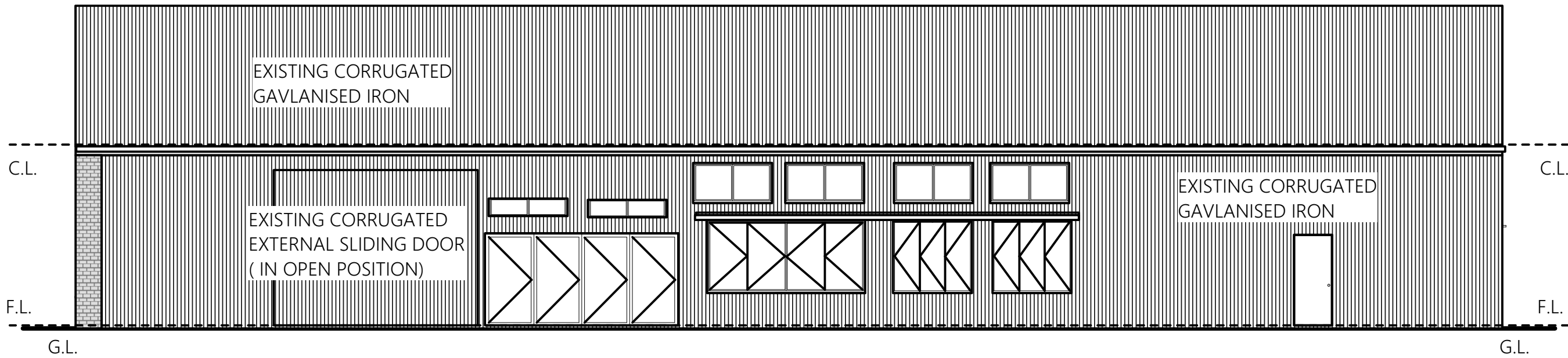
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These plans are for town planning only. <b>project no.</b> 20210902 <b>sheet no.</b> 4 of 10	<b>FRONT AND REAR ELEVATIONS</b>
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<b>project</b>	
<b>Design Ease Drafting Services</b> 77 Lloyd Street, Dimboola 3414 Mob: 0418 338679 Ph: 5389 2080 email: ilse@designease.com.au Reg. Prac. Ilse Aschenbrenner Reg. Prac. No. DP-AD 2332	



SOUTH ELEVATION

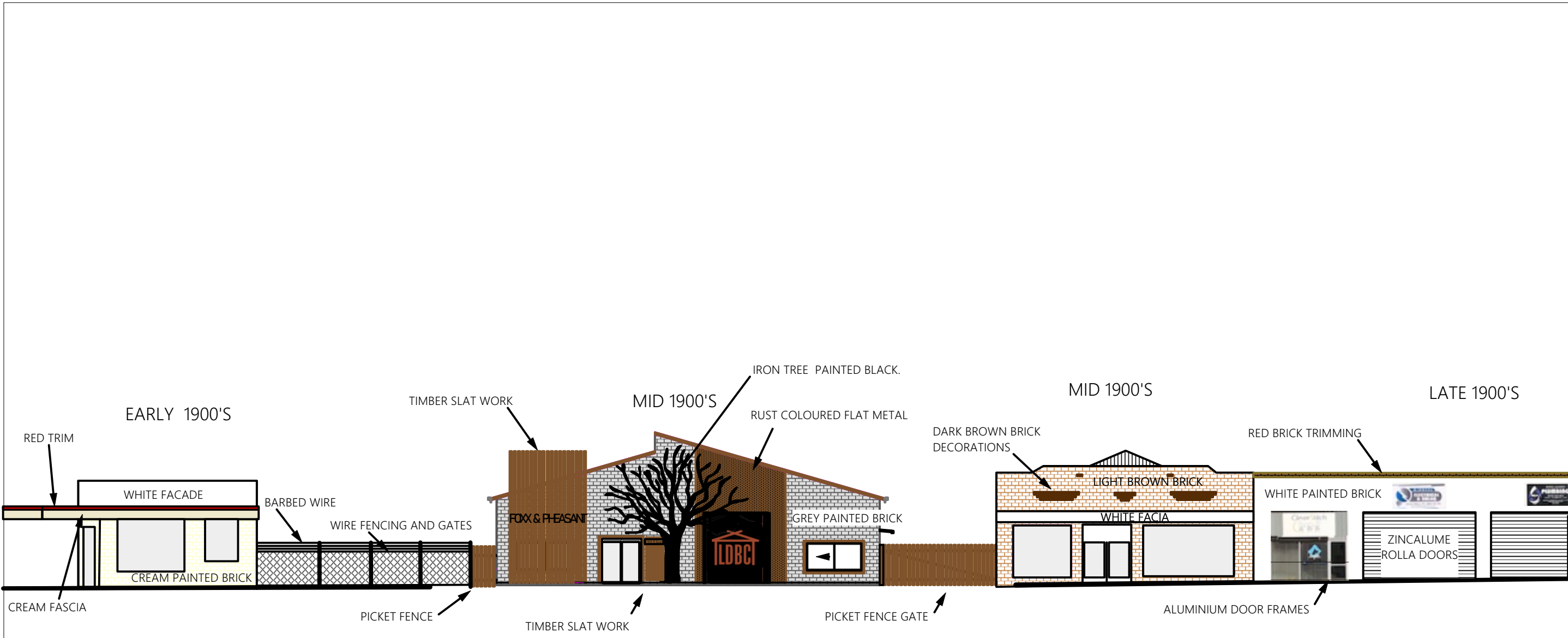


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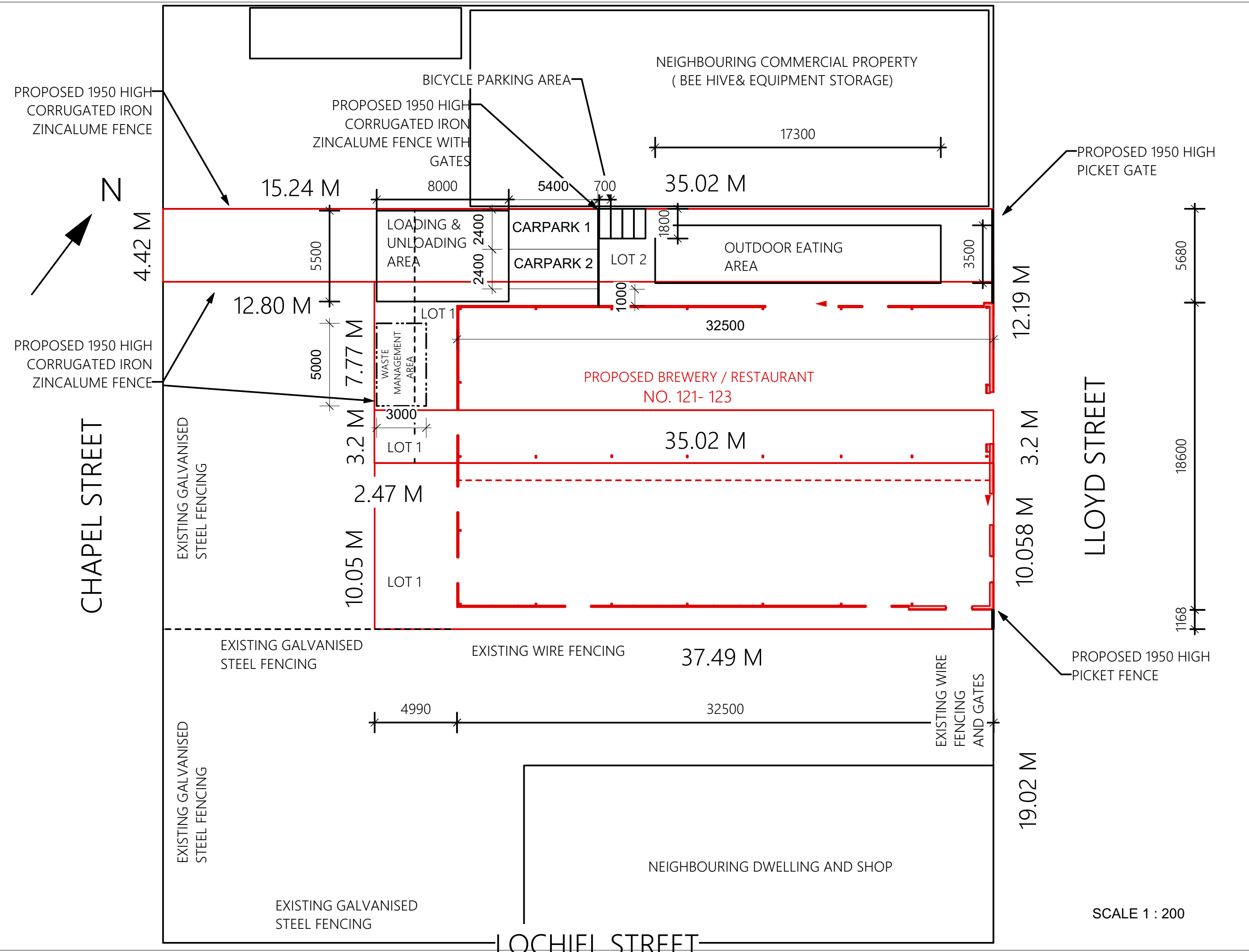
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sheet title SIDE ELEVATIONS	date 22/09/2021
project Little Desert Brewing Co.	sheet no. 5 of 10

*Design Ease Drafting Services*  
 77 Lloyd Street, Dimboola 3414  
 Mob: 0418 338679 Reg. Prac. Iise Aschenbrenner  
 Ph: 5389 2080 Reg. Prac. No. DP-AD 2332  
 email: iise@designease.com.au



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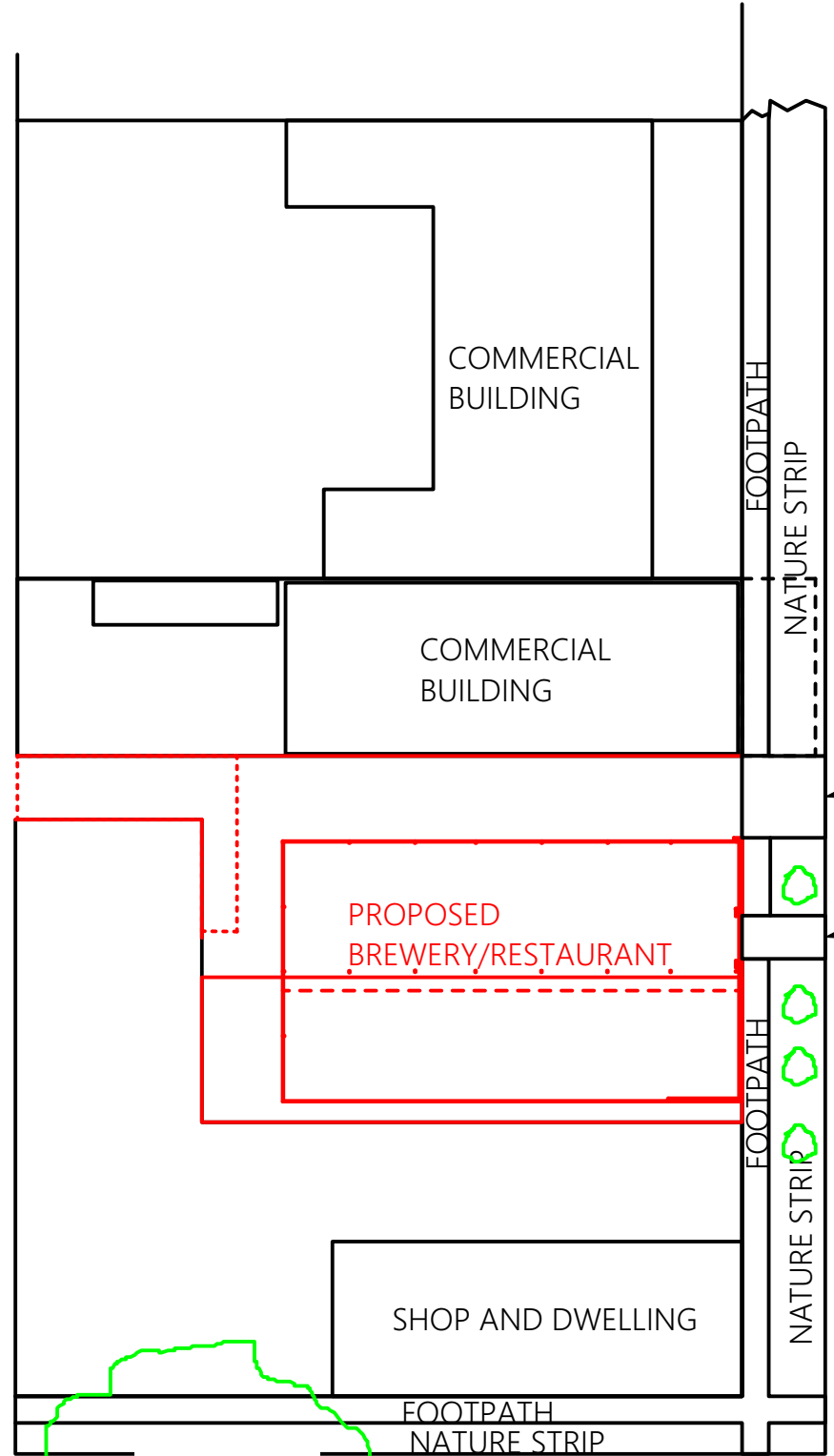
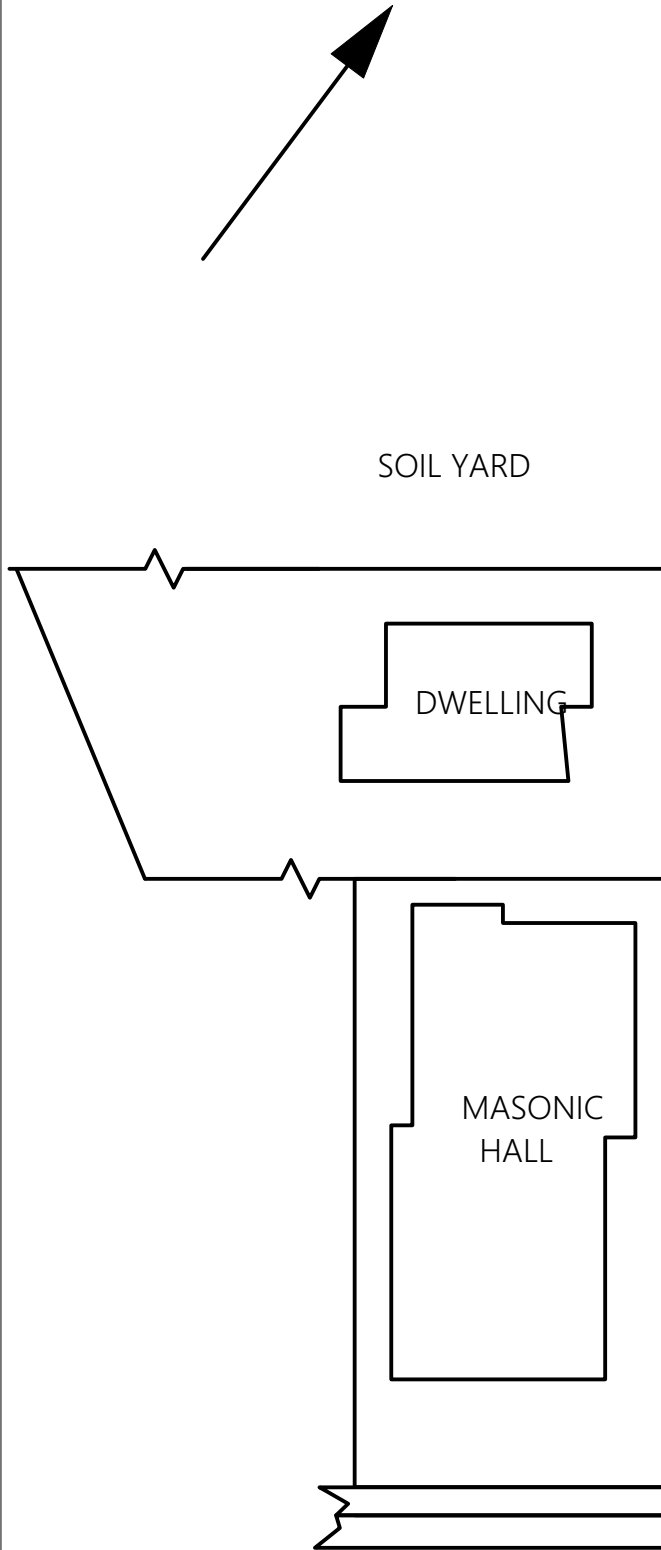
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<p><i>Design Ease Drafting Services</i>          77 Lloyd Street, Dimboola 3414          Mob: 0418 338679          Ph: 5389 2080          email: <a href="mailto:lse@designease.com.au">lse@designease.com.au</a></p>	<p>Proposed Brewery for Little Desert Brewing Co. 121-123 Lloyd Street, Dimboola, 3414</p>	<p>These plans are for town planning only.</p>	<p>20210902</p>
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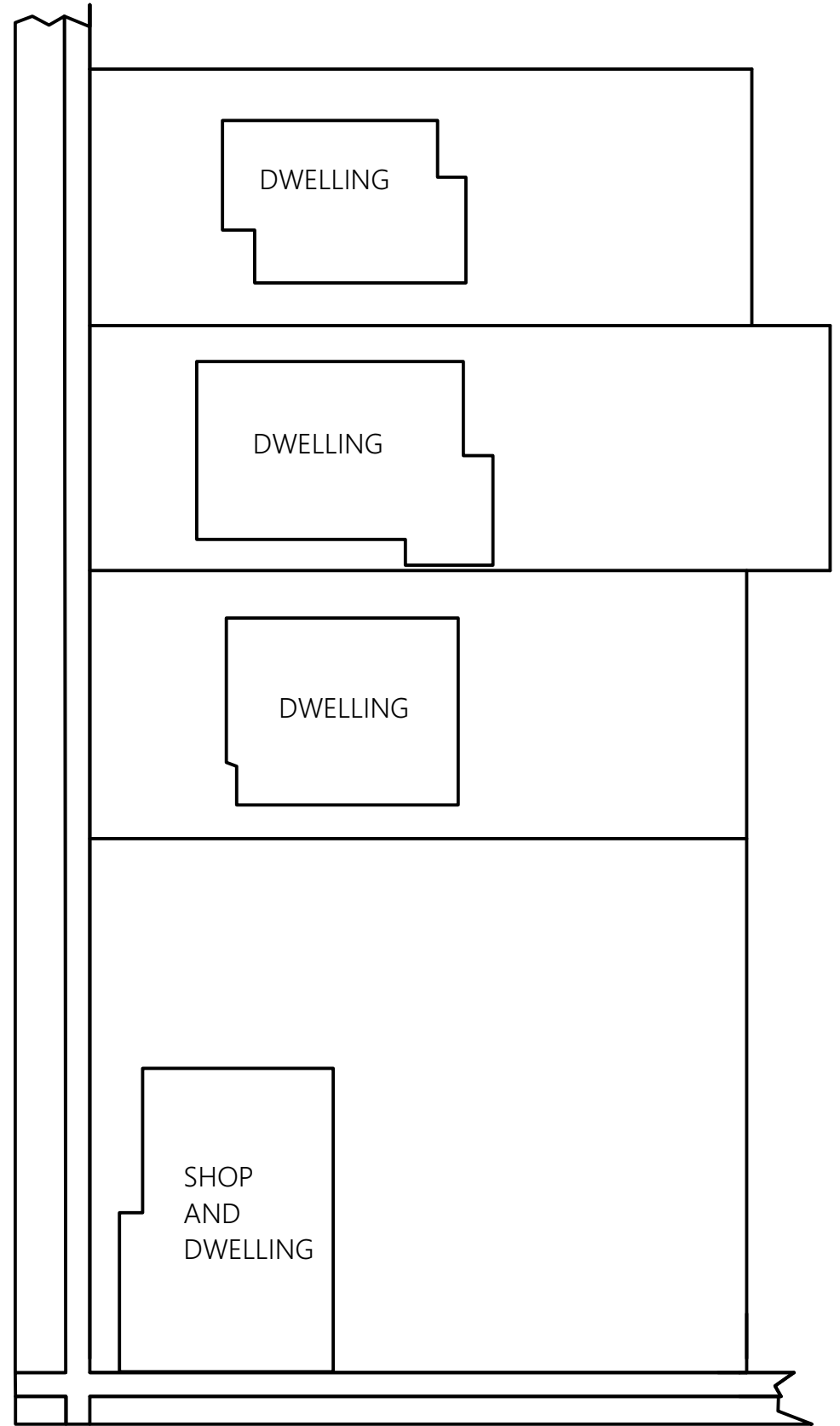
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EXISTING DRIVEWAY

EXISTING DRIVEWAY

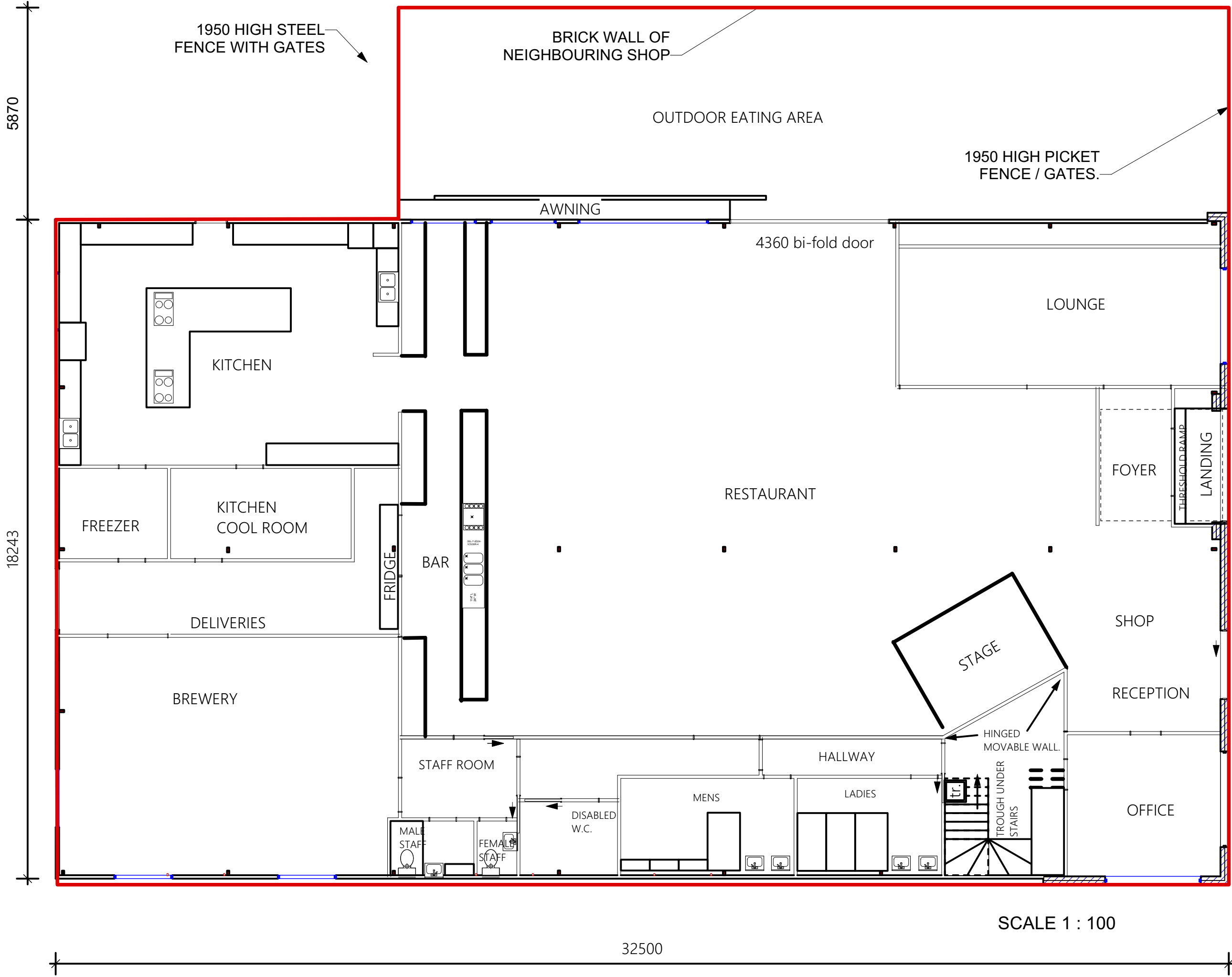


DENOTES SMALL BOTTLE BRUSH

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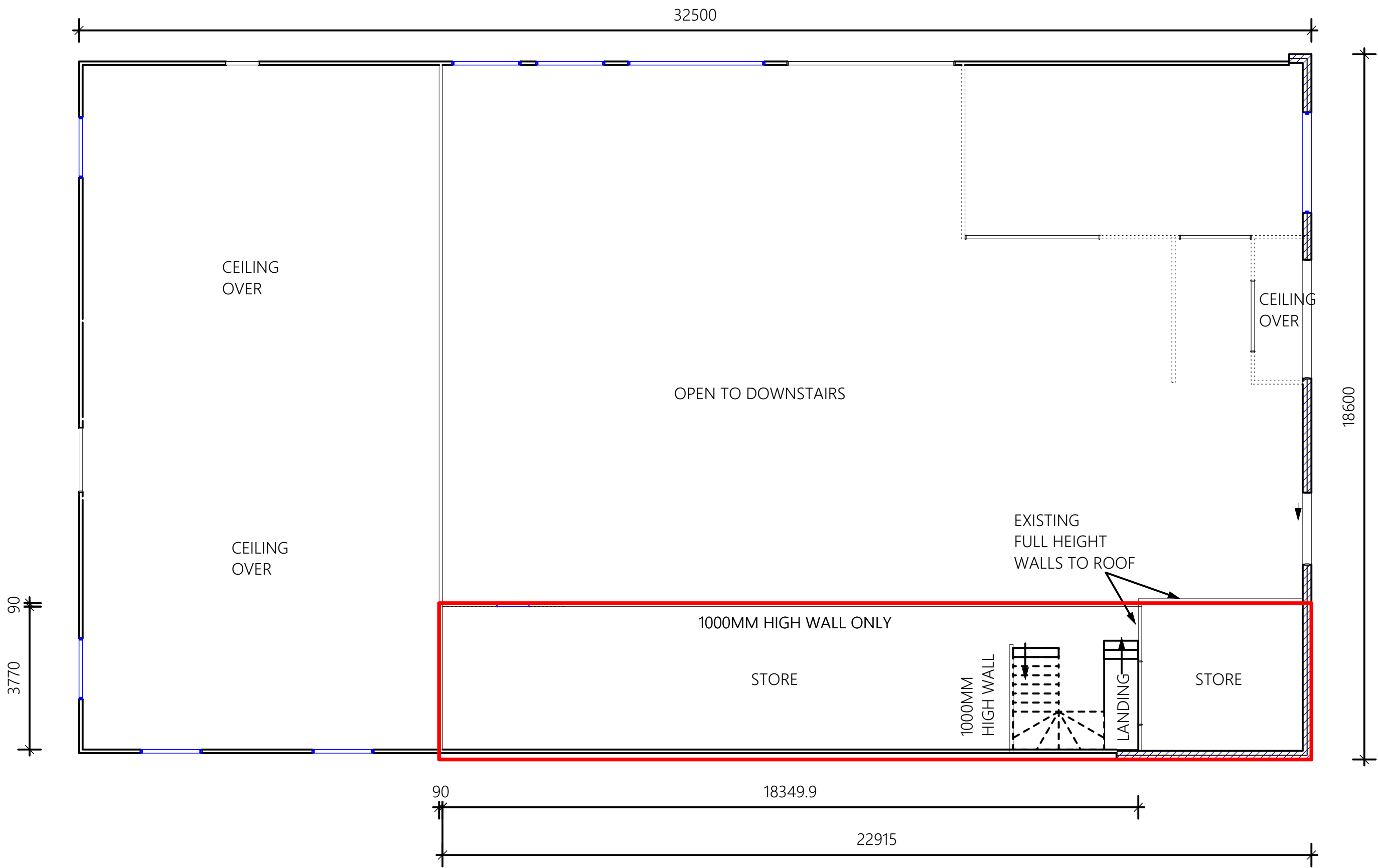
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		sheet title	project no.
project	date	22/09/2021	20210902
		8 of 10	sheet no.





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<p><i>Design Ease Drafting Services</i>          77 Lloyd Street, Dimboola 3414          Mob: 0418 338679          Ph: 5389 2080          email: ilse@designease.com.au</p>	<p>Proposed Brewery for  <i>Little Desert Brewing Co.</i>          121-123 Lloyd Street,          Dimboola, 3414</p>	<p>RED LINE GROUND FLOOR PLAN</p>	<p>These plans are for town planning only.</p>
		<p>sheet title</p>	<p>project no.</p>
<p>project</p>	<p>date</p>	<p>22/09/2021</p>	<p>20210902</p>
<p>9 of 10</p>	<p>sheet no.</p>	<p>9 of 10</p>	<p>sheet no.</p>



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		<p>project</p>	<p>project no. 20210902</p>
		<p>sheet title 22/09/2021</p>	<p>sheet no. 10 of 10</p>



**LEGEND**

	POWER LINE
	WATER BODY
	EXISTING BUILDING
	WATER WAY
	INTERNAL ROAD
	PUBLIC ROAD



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A	PRELIMINARY DESIGN							LUV A DUCK PTY LTD	MT LEE BREEDER SHEDS	1:1M	SCL21-06-001	B	
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										CHECKED DRAWN APPROVED	DO NOT SCALE	DRAWING NO. SCL21-06-001	REV B





APPENDIX C - SCL21-06-002-B - GENERAL SITE LAYOUT



**LEGEND**

- POWER LINE
- WATER BODY
- EXISTING BUILDING
- INTERNAL ROAD
- NEW ACCESS ROAD
- PUBLIC ROAD
- FEED SILOS
- FIRE TANKS



REV	DESCRIPTION	DRAWN	DATE	CHKD	DATE	DRBL NO.	REFERENCE DRAWINGS
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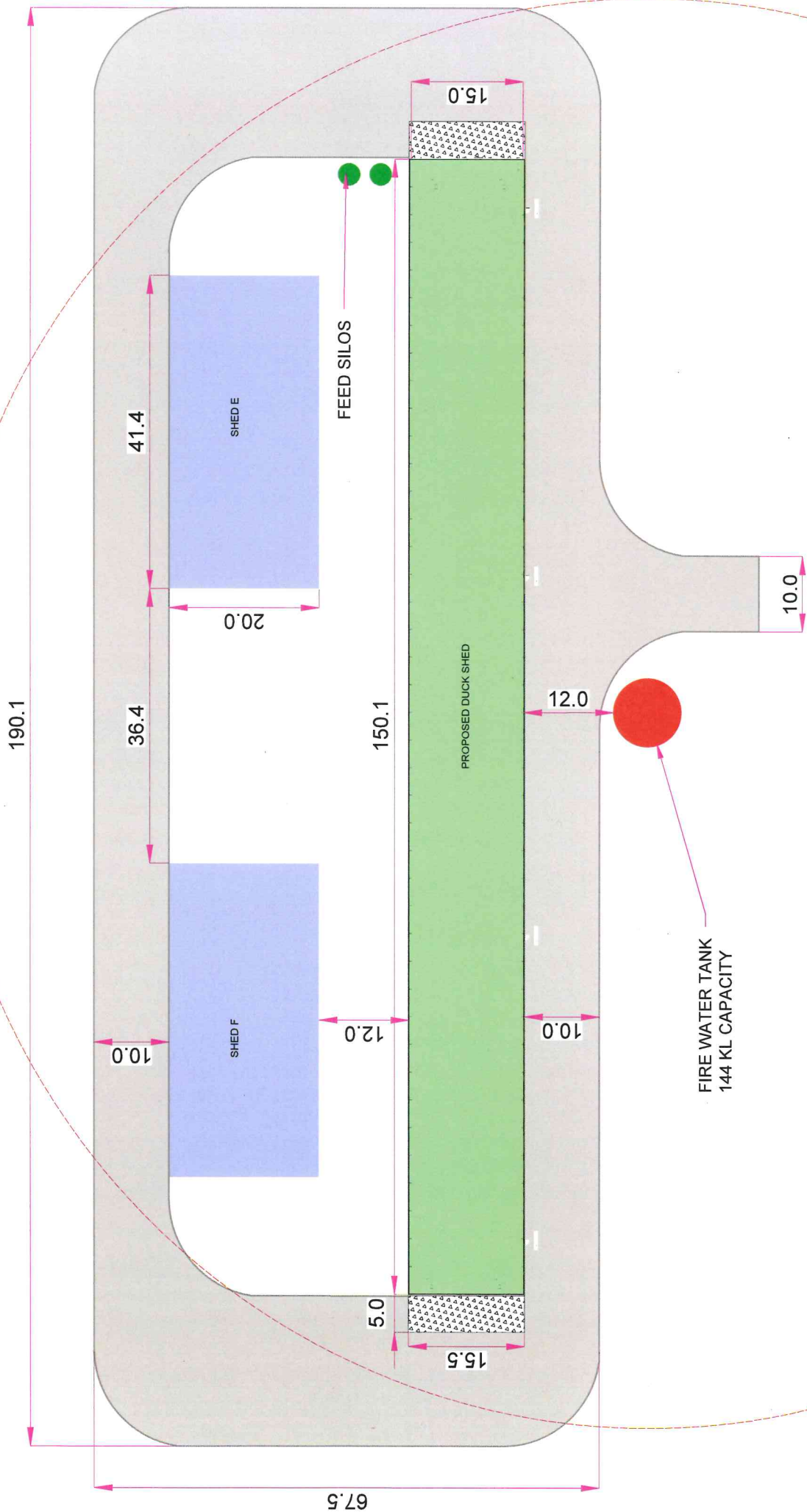
SCOLEXIA PTY LTD Tel: +61 8 9398 0308 Fax: +61 8 9398 0309 157 Fernwood Circuit Moonee Ponds, Victoria AUSTRALIA 3039 WWW.SCOLEXIA.COM.AU	
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TITLE	GENERAL SITE LAYOUT
PROJECT	142 DRAPERS ROAD NHILL 3418
SCALE	1:1M
SCALE	SCL21-06-002
SCALE	1:1M
SCALE	SCL21-06-002
SCALE	1:1M
SCALE	SCL21-06-002



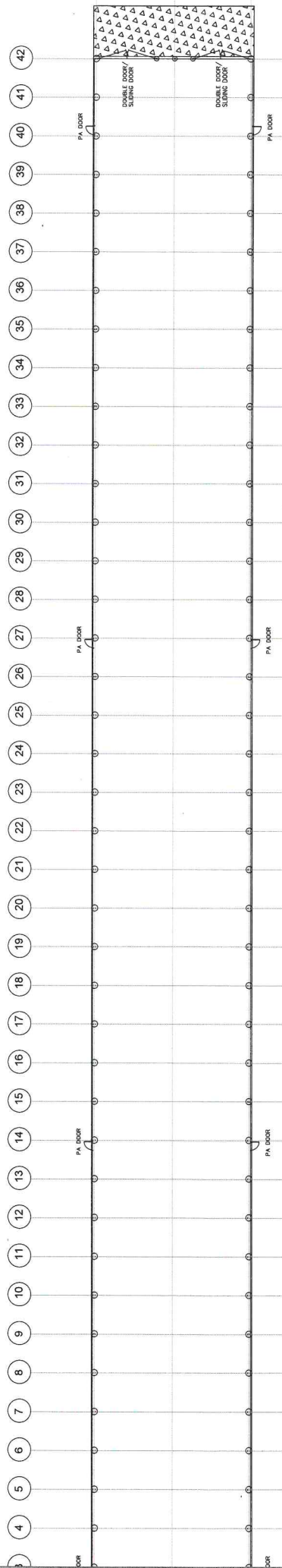
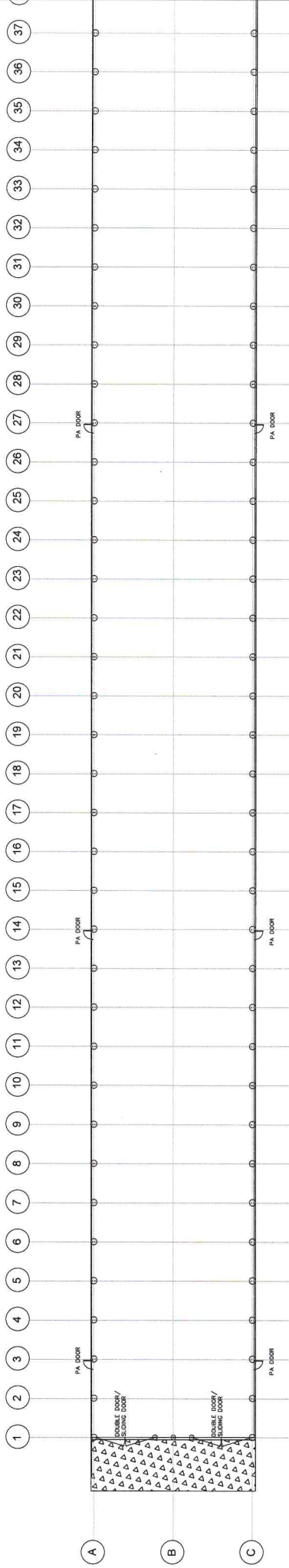
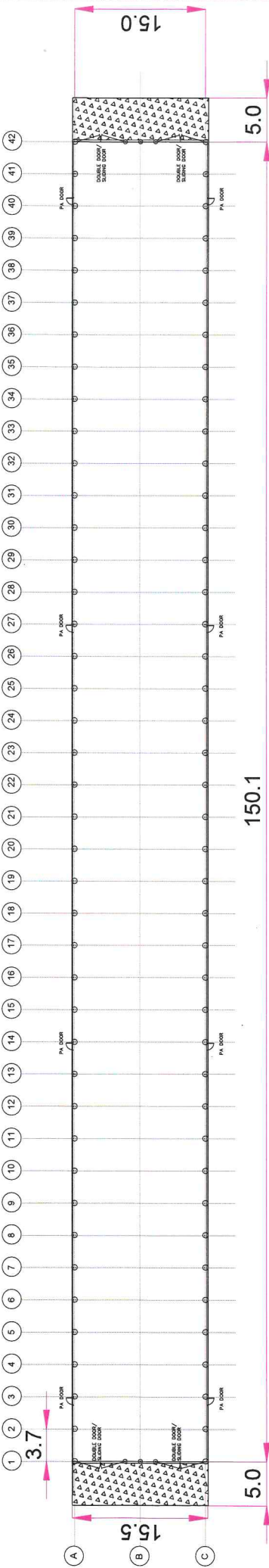
APPENDIX D - SCL21-06-003-A - GENERAL ARRANGEMENT



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A	PRELIMINARY DESIGN						LUV A DUCK PTY LTD	MT LEE BREEDER SHEDS	1:TM			A			
<p>SCOLEXIA PTY LTD          1st FL 333/333B Stirling Highway          B19 Moorooduc Crescent          Mooroolbark, Victoria          AUSTRALIA 3639          WWW.SCOLEXIA.COM.AU</p>										<p>THIS DRAWING IS CONFIDENTIAL AND IS THE PROPERTY OF SCOLEXIA PTY LTD. IT IS TO BE USED ONLY FOR THE PROJECT AND NOT TO BE REPRODUCED, COPIED OR LENT TO A THIRD PARTY WITHOUT THE WRITTEN CONSENT OF SCOLEXIA PTY LTD.</p>		<p>TITLE          GENERAL ARRANGEMENT          142 DRAPERS ROAD          NHILL 3416</p>			
<p>SCOLEXIA PTY LTD          1st FL 333/333B Stirling Highway          B19 Moorooduc Crescent          Mooroolbark, Victoria          AUSTRALIA 3639          WWW.SCOLEXIA.COM.AU</p>										<p>SCALE          1:TM</p>		<p>JOB NO.          SCL21-06</p>		<p>DRAWN BY          SCL21-06-003</p>	



APPENDIX E - SCL21-06-004-B - FLOOR PLAN



REV	DESCRIPTION	DRAWN	DATE	CHECKED	DATE	DATE	DATE	DATE	DATE
A	PRELIMINARY DESIGN								

REFERENCE DRAWING	CLIENT	PROJECT
	LUV A DUCK PTY LTD	MT LEE BREEDER SHEDS

REFERENCE	DATE	BY
DESIGNED		
CHECKED		
APPROVED		

TITLE	SCALE	DATE
SHED FLOOR PLAN 142 DRAPERS ROAD NHILL 3418	1:100	SCL21-06-004

SCALE	DATE	BY
1:100	SCL21-06-004	B

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# ENVIRONMENTAL MANAGEMENT PLAN

## “Duck Breeding/Developer Farm”

### Mt Lee

**Property Address:** 142 DRAPERS ROAD  
Nhill VIC 3418

**Version Date:** JULY 2021

**Version:** 1

**Client:** Luv-A-Duck Pty Ltd





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**DOCUMENT CONTROL**

Reference	Status	Date	Prepared	Checked	Authorised
SCL21-06	Version 1	JULY 2021	Sonny Hoang		

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## 1.0 INTRODUCTION

The objective of this Environmental management Plan (EMP) is to ensure best practice management and to sustain this in regard to environmental performance by minimising impacts on the environment and surrounding amenities.

This document will identify key environmental issues which could be impacted on. Each potential activity that could impact on the environment is considered as to its objectives, aims and methods of measuring performance. Non-achievement of particular levels of performance as measured by an audit process will trigger corrective actions and contingencies.

This EMP has been specifically prepared to address the requirements of the pre-existing duck developer farm 142 Drapers Road, Nhill and to guide the expansion of the farm proposed under a recent planning permit amendment lodged with Hindmarsh Shire Council. It must be noted that if there is any discrepancy between the permit and this EMP, the conditions of the permit shall prevail.

The objective of this EMP is to ensure best practice management and a commitment to continuous improvement in environmental performance. It is intended to minimise the risk of any adverse event with potential to impact on the environment or the surrounding community during the ongoing operation of the farm.

Each category has an objective and a series of Objectives required achieving the objective. Prime responsibility for each measure is indicated in the EMP. Where requirements are clear where owners and auditors can readily assess compliance, no additional information has been given for Objectives.

This EMP has been prepared following a benchmarking analysis of Australian & International Animal Welfare Standards and has been written to reflect relevant animal welfare science and international best practice.

The Standard adopts the Model Code of Practice for the Welfare of Animals – Domestic Poultry (4th edition) as minimum requirements and stipulates the additional welfare requirements contained within this Standard. Where the Model Code of Practice has been adopted as legislation, requirements of this Standard are to be met where conditions in this Standard are more beneficial to breeding ducks.

## 2.0 ENVIRONMENTAL MANAGEMENT

This EMP groups the identifiably environmental issues pertinent to the duck breeding farm into 15 categories as follows:

- 2.1 Landscaping Management
- 2.2 Farm Facilitation Management
- 2.3 Surface Water and Stormwater Drainage Management
- 2.4 Traffic, Vehicles and Road Management
- 2.5 Feed, Water and Electricity Supply Management
- 2.6 Lighting Management
- 2.7 Noise Management
- 2.8 Dust Management
- 2.9 Odour Management
- 2.10 Manure and Used Litter Management
- 2.11 Chemical and Fuel Management
- 2.12 Dead Bird Management
- 2.13 Emergency Animal Diseases (EAD) Management
- 2.14 Vermin Management
- 2.15 Complaint Procedure and Community Participation
- 2.16 Truck Wash and Sanitation

Overall strategies and control measures used to minimise impacts and continuously improve environmental performance on each issue are provided in the following sections.

Careful monitoring and application of the appropriate measures can manage potential impacts in relation to each issue.

## 2.1 Landscaping Management

**EMP Objective:** To implement and maintain the landscaping plan to:

- i. Provide visual screening of the sheds and minimise visual obtrusion;
- ii. Assist in the dispersion of odour, dust and noise;
- iii. Maintain the vegetation to ensure plant survivability, ascetics and minimise fire risk

	MANAGEMENT MEASURES	RESPONSIBLE ENTITY	PERFORMANCE MEASURES	CORRECTIVE ACTIONS
2.1.1	Landscape plantings will be maintained and inspected in accordance with the Landscape Plan approved by the responsible authority.	Owner	Inspection confirms that the planting has been maintained as required on the landscaping plan.	Maintain plants according to vegetation plan.
2.1.2	Maintenance of the plants ensures a continuation of the vegetation consistent with the landscaping plan.	Owner	Vegetation is pruned and dead material removed to maintain ascetics and reduce fire risk.	Trees and shrubs are pruned and dead wood materials removed.
2.1.3	Inspections to be every month for 12 months after planting and every 6 months thereafter to ensure plant health.	Owner	Vegetation is healthy and coverage is consistent with vegetation plan.	Landscaping will be watered to ensure continued vegetation health.
2.1.4	Any dead or diseased plants will be replaced as promptly as seasonal conditions permit.	Owner	Vegetation is healthy and coverage is consistent with vegetation plan.	Vegetation will be replaced and watered to ensure successful establishment during first 12 months according to vegetation plan.
2.1.5	Regular weeding control.	Owner	Weeds and tall grasses to be controlled.	Kill weeds with approved herbicide or slashed and dead wood removed.

## 2.2 Farm Facilitation Management

<b>EMP Objective:</b> To maintain buildings, site drainage and equipment to:				
<ul style="list-style-type: none"> <li>i. Minimise visual impacts, odour, noise and dust</li> <li>ii. Minimise equipment failure</li> <li>iii. Maximise operational efficiency and safety</li> </ul>				
	MANAGEMENT MEASURES	RESPONSIBLE ENTITY	PERFORMANCE MEASURES	CORRECTIVE ACTIONS
2.2.1	Regular inspection of buildings for damage.	Owner	Sheds and associated areas are maintained according to Best Practice.	Damage to be repaired and maintenance completed.
2.2.2	External building, roofing and silo surface finishes should have low heat absorbance.	Owner	Light to medium-coloured materials should be used where possible to avoid excessive heat absorption, which would impact upon bird health. External finishes should be in accordance with planning and building permit.	Select materials with a BCA classification of Light or Medium.
2.2.3	Regular inspection of drainage systems for damage or blockages including drains, silt traps and storm water retention basins.	Owner	Stormwater run-off drains are regularly maintained and weeded to avoid blockages. Buildings are maintained to ensure no waste material contact with surface or groundwater. Guttering is clear of obstructions.	Maintain, repair and remove drainage system obstructions.
2.2.4	Regular inspection of equipment, alarms and safety equipment for function.	Owner	Equipment to be tested for performance and maintained according to maintenance manual.	Damage to be repaired and maintenance completed.
2.2.5	Shedding and equipment to be operated in the manner intended by the manufacturer to ensure that the environmental conditions for the birds and the environment are optimal.	Owner	Standard operating procedures are used and maintained to ensure performance standards are being achieved.	Update standard operating procedures according to Manufacturer documentation for major equipment.
2.2.6	Computer controllers for each shed to manage all shed conditions including water, feed, ventilation, temperature, humidity, lighting and interior shed equipment as required.	Owner	Daily procedural checking and adjustment according to batch age, weather/shed conditions and requirements.	Damage to be repaired and maintenance completed.

## 2.3 Surface Water and Stormwater Drainage Management

<b>EMP Objective:</b> To maintain the surface water and stormwater drainage system to:				
<ul style="list-style-type: none"> <li>i. Comply with the Catchment Management Authority requirements for surface water and ground water</li> <li>ii. Minimise the risk of water contamination and mitigate potential environmental impacts</li> </ul>				
	<b>MANAGEMENT MEASURES</b>	<b>RESPONSIBLE ENTITY</b>	<b>PERFORMANCE MEASURES</b>	<b>CORRECTIVE ACTIONS</b>
2.3.1	Inspect constructed drainage system is in accordance with the drainage management plan approved by the responsible authority.	Owner	Drainage system is constructed according to drainage management plan as approved by the planning permit. Drainage system performs according to design.	Complete works according to drainage system design. Damage to be repaired and maintenance completed.
2.3.2	Regular inspection of stormwater drains, roads and water storage basins.	Owner	Drainage system to be functional in all weather conditions. Ensure no shed runoff flows into any potable water source or adjoining properties.	Maintain, repair and remove drainage system obstructions.

## 2.4 Traffic, Vehicles and Road Management

<b>EMP Objective:</b> To maintain internal access roads and vehicle movement areas to:				
				<ul style="list-style-type: none"> <li>i. Allow all-weather access and ensure road safety</li> <li>ii. Minimise the generation of noise and dust from vehicle movements</li> <li>iii. Ensure all vehicles are fit for purpose and can be operated safely on site</li> </ul>
	<b>MANAGEMENT MEASURES</b>	<b>RESPONSIBLE ENTITY</b>	<b>PERFORMANCE MEASURES</b>	<b>CORRECTIVE ACTIONS</b>
2.4.1	Inspect entry to site complies with the "Infrastructure Design Manual – Typical B Double Vehicle Crossing (Rural Entrance)".	Owner	Allows vehicles of up to 25 metres entry. Complies with the entry design. Complies with the requirements of the planning permit.	Complete works according entry design.
2.4.2	Regular inspection of all internal access roads, turning circles, loading areas and car parking spaces.	Owner	All internal access roads and areas of vehicle movement are fit for purpose in all weather conditions. All internal access roads and areas of vehicle movement are maintained to allow safe use and minimise generation of noise and dust.	Replenish with road base and/or crushed rock where required along internal access roads and areas of vehicle movement.
2.4.3	Regular inspection of road table drains, storm water runoff areas and culverts.	Owner	Road drainage system to be functional in all weather conditions.	Maintain, repair and remove drainage system obstructions.
2.4.4	Regular inspection of all road vehicles, farm vehicles and machinery.	Owner	All road vehicles are currently registered and road worthy. All farm vehicles and machinery are fit for purpose. All vehicles are fitted with noise and exhaust controls as required by Australian Standards. All farm vehicles and machinery are maintained according to maintenance manual.	Damage to be repaired and maintenance completed. Complete road compliance requirements.
2.4.5	Internal access roads designed to allow opposing traffic and minimise reversing.	Owner	All internal access roads to allow two-way traffic. Loading areas are designed to minimise vehicle reversing. Turning circle areas to allow vehicles of up to 25 metres in length to turn without reversing.	Ensure all vehicle and machinery operators are aware of site traffic plan.



	MANAGEMENT MEASURES	RESPONSIBLE ENTITY	PERFORMANCE MEASURES	CORRECTIVE ACTIONS
2.4.6	All vehicle and machinery operators are inducted to the site	Owner	Operators and contractors are instructed and supervised to ensure activities are undertaken with care to reduce the generation of noise and dust.	Inform and correct activities of operators. Discipline and restrict operator activity as required.
2.4.7	Vehicle speed limit of 40 Kph applies on the farm and is implemented by training, signs and instructions to vehicle operators.	Owner	Operators and contractors are instructed and supervised to ensure speed limit is adhered to.	Inform and correct activities of operators. Discipline and restrict operator activity as required.
2.4.8	Transport contractors are instructed to access the site via Winiam East Road north of the intersection of L Creek Road for access to the Western Highway and refrain from utilising the east-west section of the road.	Owner	Operators and contractors utilise the preferred access route.	Inform and correct activities of contractors. Discipline and restrict contractor activity as required.

## 2.5 Feed, Water and Electricity Supply Management

<b>EMP Objective:</b> To ensure the quality and continuity of feed, water and electrical supply to:				
i. Protect animal welfare and minimise environmental impacts				
	<b>MANAGEMENT MEASURES</b>	<b>RESPONSIBLE ENTITY</b>	<b>PERFORMANCE MEASURES</b>	<b>CORRECTIVE ACTIONS</b>
2.5.1	Feed will be delivered in a secure vehicle and conveyed via a sealed system into a secure silo.	Owner	No spillages from transport vehicles during transport or unloading.	Loads will be secured and covered. Spillages will be cleaned and disposed.
2.5.2	Silos are designed and maintained to be bird and vermin proof.	Owner	No loss or contamination of feed from birds or vermin.	Damage to be repaired and maintenance completed.
2.5.3	Feed is obtained from approved and accredited commercial feed mill.	Owner	Feed is to specification according to approved formulation.	Audit deliveries documents to trace feed source.
2.5.4	Regular inspection of feed/silo system.	Owner	Inspections of the feed delivery system will be undertaken daily and problems will be recorded in the farm log. Spillages will be cleaned up within a day.	Damage to be repaired and maintenance completed. Spillages will be cleaned and disposed.
2.5.5	Bio-secure water is in ready supply under all conditions of demand.	Owner	Constant water supply to all sheds under conditions of peak demand. No ill-health or wet litter issues due to water quality.	In the event of a water supply failure that is not readily identified, seek technical assistance. Have service agreement with plumber to provide 24 hour on-call support. Have back up supply pumps readily available and backup water storage.

2.5.6	Minimum 4 days of back-up water supply is available to meet requirements for shed operation, bird drinking water and evaporative cooling.	Owner	Constant water supply to all sheds under conditions of peak demand. No ill-health or wet litter issues due to water quality.	Increase backup water storage if not adequate.
2.5.7	Diesel Generator or alternative electrical supply source available.	Owner	Diesel generators or alternative electrical supply source available in case of power failure.	Damage to be repaired and maintenance completed.

## 2.6 Lighting Management

EMP Objective: To maintain farm lighting system to:

- i. Ensure the quantity and intensity of lighting does not cause an impact on local residents

	MANAGEMENT MEASURES	RESPONSIBLE ENTITY	PERFORMANCE MEASURES	CORRECTIVE ACTIONS
2.6.1	Use muted globes or cowed lighting fixtures and limit angle of security lights towards buildings and ground level.	Owner	No amenity issues associated with offsite impacts.	Reduce power of globes or change angles of lighting.

## 2.7 Noise Management

<u>EMP Objective:</u> To minimise noise generation to:				
<ul style="list-style-type: none"> <li>i. Ensure no offensive noise generation from the operation of the farm</li> <li>ii. Noise levels do not exceed regulations</li> </ul>				
	MANAGEMENT MEASURES	RESPONSIBLE ENTITY	PERFORMANCE MEASURES	CORRECTIVE ACTIONS
2.7.1	Regular inspection of vehicles and farm machinery which emit noise are operating at designed noise levels.	Owner	No vehicles or farm machinery exceeding the manufacture's noise threshold.	Damage to be repaired and maintenance completed.
2.7.2	Incorporate visual alarms, pagers and mobile phones as practicable.	Owner	Audible alarms are minimised.	Replace audible alarms with alternative alarm indicators.
2.7.3	Farm vehicles and machinery operation is limited to normal operating hours as practicable.	Owner	Farm operation meets the requirements of the planning permit.	Plan farm vehicle and machinery use around normal operating hours.
2.7.4	Regular inspection of shed equipment which emit noise are operating at designed noise levels.	Owner	No shed equipment exceeding the manufacture's noise threshold.	Damage to be repaired and maintenance completed.
2.7.5	Farm activities and contractor works are conducted in an orderly manner to minimize noise.	Owner	Operators and contractors are instructed and supervised to ensure appropriate behaviour is adhered to.	Inform and correct activities of operators. Discipline and restrict operator activity as required.

## 2.8 Dust Management

<u>EMP Objective:</u> To minimise dust generation to:				
iii. Ensure no offensive dust generation from the operation of the farm				
iv. Dust levels do not exceed regulations				
	MANAGEMENT MEASURES	RESPONSIBLE ENTITY	PERFORMANCE MEASURES	CORRECTIVE ACTIONS
2.8.1	Regular inspection of vehicles and farm machinery which emit dust are operating at designed dust levels.	Owner	No vehicles or farm machinery exceeding the manufacture's dust threshold.	Damage to be repaired and maintenance completed.
2.8.2	Farm vehicles and machinery movements adhere to speed limit.	Owner	Operators and contractors are instructed and supervised to ensure speed limit is adhered to.	Inform and correct activities of operators. Discipline and restrict operator activity as required.
2.8.3	Ensure areas between and around sheds and within the site boundary are adequately stabilised to minimize dust production.	Owner	Minimise dust created that carries beyond the boundaries of the property.	Vegetation will be replaced and watered to ensure successful establishment during first 12 months according to vegetation plan.
2.8.4	Farm activities and contractor works are conducted in an orderly manner to minimize noise.	Owner	Operators and contractors are instructed and supervised to ensure appropriate behaviour is adhered to.	Inform and correct activities of operators. Discipline and restrict operator activity as required.

## 2.9 Odour Management

<b>EMP Objective:</b> To minimise odour generation to:				
<ul style="list-style-type: none"> <li>i. Ensure no offensive odour generation from the operation of the farm</li> <li>ii. Odour levels do not exceed regulations</li> </ul>				
	<b>MANAGEMENT MEASURES</b>	<b>RESPONSIBLE ENTITY</b>	<b>PERFORMANCE MEASURES</b>	<b>CORRECTIVE ACTIONS</b>
2.9.1	Maintain good manure and litter conditions by maintaining correct shed operating conditions.	Owner	Shed litter is friable.	Adjust shed controller to correct conditions.
2.9.2	Feed is obtained from approved and accredited commercial feed mill which does not cause wet droppings.	Owner	Feed is to specification according to approved formulation.	Audit deliveries documents to trace feed source. Contact feed supplier if the feed is suspected of causing an odour problem and seek rectification.
2.9.3	Regular inspection of shed water equipment is not leaking.	Owner	No Leaking water from equipment.	Damage to be repaired and maintenance completed. Replace or dry areas of wet litter.
2.9.4	Litter removal to be conducted on low wind days.	Owner	Litter removal to be conducted in low wind days where possible using covered trucks.	During high wind do not remove litter.
2.9.5	Dead birds to be frozen where possible and then removed from site.	Owner	No significant odours from dead bird storage freezers.	Damage to be repaired and maintenance completed on freezers.

## 2.10 Manure and Used Litter Management

<b>EMP Objective:</b> To manage the manure and used to litter to:				
				<ul style="list-style-type: none"> <li>i. Ensure no offensive odour generation from farm operations</li> <li>ii. Ensure no offensive dust generation from farm operations</li> <li>iii. Minimise the risk of water contamination and mitigate potential environmental impacts</li> </ul>
	<b>MANAGEMENT MEASURES</b>	<b>RESPONSIBLE ENTITY</b>	<b>PERFORMANCE MEASURES</b>	<b>CORRECTIVE ACTIONS</b>
2.10.1	Maintain good manure and litter conditions by maintaining correct shed operating conditions.	Owner	Shed litter is friable.	Adjust shed operation to correct conditions.
2.10.2	Feed is obtained from approved and accredited commercial feed mill which does not cause wet droppings.	Owner	Feed is to specification according to approved formulation.	Audit deliveries documents to trace feed source. Contact feed supplier if the feed is suspected of causing an odour problem and seek rectification.
2.10.3	Regular inspection of shed water equipment is not leaking.	Owner	No Leaking water from equipment.	Damage to be repaired and maintenance completed. Replace or dry areas of wet litter.
2.10.4	Manure and Litter removal to be conducted on low wind days only.	Owner	No dust, manure and litter blown beyond boundaries of the property.	During high wind stop manure and litter removal.
2.10.5	Manure and used litter to be removed off site as soon as practicable after cleanout and securely transported off-site in a secure transport vehicle.	Owner	No dust, manure and litter blown beyond boundaries of the property or along roadways.	Secure load and clean spillages.
2.10.6	Manure and used litter not to be stored on site.	Owner	No manure or used litter stored on site.	Organise secure transport vehicle to remove manure and used litter.
2.10.7	Inspection of sheds and loading areas after manure and litter removal to detect spillages.	Owner	No manure or used litter spillages around sheds or roadways.	Secure load and clean spillages.



## 2.11 Chemical and Fuel Management

<b>EMP Objective:</b> To manage the chemicals and fuel stored on site to:				
<ul style="list-style-type: none"> <li>i. Identify all environmental and safety hazards associated with chemicals and fuels used on the farm</li> <li>ii. Ensure systems are in place to handle accidents</li> <li>iii. Ensure materials are stored and used safely in accordance with regulations</li> </ul>				
	MANAGEMENT MEASURES	RESPONSIBLE ENTITY	PERFORMANCE MEASURES	CORRECTIVE ACTIONS
2.11.1	All chemicals used for shedding wash down and disinfection and insecticide to be approved by the Australian Pesticides and Veterinary Medicines Authority (APVMA) or as required.	Owner	All chemicals stored on site for shed wash down are approved by APVMA.	Remove unapproved chemicals from site.
2.11.2	A copy of the SDS for each chemical is stored in the farm chemical manifest.	Owner	A copy of the SDS is available.	Obtain copy of SDS from chemical manufacturer.
2.11.3	All chemicals are handled and stored in designated storage area as per SDS recommendations.	Owner	Storage area complies with recommendations of SDS.	Place chemicals in correct storage area. Train operators in chemical use, handling and storage.
2.11.4	Application of chemicals during wash down by high pressure low volume equipment.	Owner	No excessive overspray in sheds or outdoor environment.	Damage to be repaired and maintenance completed on spraying equipment.
2.11.5	Sheds doors are to be closed during wash down with no run-off to exit the shed.	Owner	No overspray or run-off to outdoor environment.	Close doors. Clean spillages.
2.11.6	In windy conditions, the application of chemicals in the open air is not to occur.	Owner	No overspray to outdoor environment.	Stop use of chemical.
2.11.7	Regularly inspect storage areas for empty chemical containers or damaged storage areas.	Owner	Storage area complies with recommendations of SDS.	Remove empty containers and dispose appropriately. Damage to be repaired and maintenance.

## 2.12 Dead Bird Management

<b>EMP Objective:</b> To manage the dead birds to:				
<ul style="list-style-type: none"> <li>i. Ensure biosecurity practises in accordance with The Farm Biosecurity Manual for the Duck Meat Industry, May 2010</li> <li>ii. Ensure no offensive odour generation</li> <li>iii. Ensure dead birds are stored and disposed according to regulations</li> </ul>				
	<b>MANAGEMENT MEASURES</b>	<b>RESPONSIBLE ENTITY</b>	<b>PERFORMANCE MEASURES</b>	<b>CORRECTIVE ACTIONS</b>
2.12.1	Daily inspection of sheds to remove mortalities and store in a sealed freezer.	Owner	No dead mortalities in the sheds.	Remove mortalities.
2.12.2	Regularly inspect freezers are sealed and prohibit access from flies and vermin.	Owner	No generation of offensive odours. Ensure the freezer is operating constantly below - 15°C.	Damage to be repaired and maintenance completed.
2.12.3	Freezers used to store dead birds to be emptied at regular intervals	Owner	No generation of offensive odours. Freezers are not at full capacity.	Organise for frozen bird disposal.

## 2.13 Emergency Animal Diseases (EAD) Management

<b>EMP Objective:</b> To manage an emergency animal disease incident to:				
<ul style="list-style-type: none"> <li>i. Ensure biosecurity protocols are in place to minimise the risk of an EAD incident</li> <li>ii. Ensure staff are trained to manage an EAD incident</li> </ul>				
	MANAGEMENT MEASURES	RESPONSIBLE ENTITY	PERFORMANCE MEASURES	CORRECTIVE ACTIONS
2.13.1	Regularly inspect biosecurity protocols are adhered to according to the Farm Biosecurity Manual – Duck Meat, Animal Health Australia and Australian Duck Meat Association Australia, January 2011.	Owner	No EAD incidents.	Inform and correct activities of operators. Discipline and restrict operator activity as required.
2.13.2	Train staff skilled in disease recognition, EAD response procedure and notification obligations.	Owner	No EAD incidents.	Train staff.
2.13.3	In the event of an emergency where large numbers of dead birds must be removed, a bird disposal contractor will be employed to remove the dead birds.	Owner	Off-site bird removal will be undertaken under the direction of the State Chief Veterinary Officer.	Notify the Chief Veterinary Officer if an EAD is suspected.
2.13.4	In case of mass mortalities other than an EAD a bird disposal contractor will be employed to remove the dead birds.	Owner	Off-site bird removal will be undertaken under the direction of the farm manager.	Notify company Veterinary technical services.

## 2.14 Vermin Management

EMP Objective: To maintain the vermin control system to:

- i. Ensure the site, sheds and equipment free of vermin

	MANAGEMENT MEASURES	RESPONSIBLE ENTITY	PERFORMANCE MEASURES	CORRECTIVE ACTIONS
2.14.1	Inspect area around the sheds and silos are clear of vegetation and debris.	Owner	No vermin around sheds.	Remove debris. Mow grass.
2.14.2	Regular baiting using authorised and trained pest controllers or certified in-house staff.	Owner	No vermin around sheds.	Engage authorised pest controller.

## 2.15 Complaint and Community Participation Management

<b>EMP Objective:</b> To manage complaints and community participation to:				
<ul style="list-style-type: none"> <li>i. Ensure a mechanism in place to allow environmental issues to be heard</li> <li>ii. Undertake procedures to rectify the cause and respond to community concerns</li> </ul>				
	<b>MANAGEMENT MEASURES</b>	<b>RESPONSIBLE ENTITY</b>	<b>PERFORMANCE MEASURES</b>	<b>CORRECTIVE ACTIONS</b>
2.15.1	A log of complaints received including their type, complainant details and actions taken is maintained.	Owner	Action plan to address complaints within 2 weeks. Actions completed within 4 weeks and complainant informed of actions taken.	
2.15.2	The log is periodically reviewed to identify and remedy recurring causes where possible. This review is to occur every 6 months.	Owner	Outstanding complaints to be addressed within 6 months.	
2.15.3	Regular liaison with the local Council will take place over complaints received and on upset conditions that occur with potential to impact to nearby residents.	Owner	Action plan to address complaints within 2 weeks. Actions completed within 4 weeks and complainant informed of actions taken.	

## 2.16 Truck Wash and Sanitation / Disinfection Management

EMP Objective: To manage the truck wash and sanitation / disinfection system to:

- i. Ensure biosecurity risk is minimised
- ii. Ensure effective sanitation of vehicles

	MANAGEMENT MEASURES	RESPONSIBLE ENTITY	PERFORMANCE MEASURES	CORRECTIVE ACTIONS
2.16.1	All trucks entering the site to be disinfected in the truck wash	Owner	Effective disinfection of vehicles.	Train staff and truck drivers

## **3.0 IMPLEMENTING THE EMP**

### **3.1 Environmental Performance Targets**

The objectives, strategies and management measures for each Environmental Issue covered in the previous section are specific to the conditions of this farm. The extents to which the objectives are met are measurable in terms of specific levels and timeframes wherever possible.

### **3.2 Regular Monitoring and Contingency Plan Triggers**

This EMP lists contingency plans for excessive odour, noise or dust generation, for chemical, fuel, feed or litter spills, for bird illness and for other environmental events.

### **3.3 Incident Investigation**

The Owner and his Production Manager will carry out a post-incident review of the causes of any significant incident and of the effectiveness of actions taken under the documented contingency plan. Corrections to root causes of the problem will be undertaken by both Owner and Production Manager when identified. Results of individual incidents will be provided to the local Council and discussed with neighbours when requested.

### **3.4 Operations and Incident Records**

The farm manager will maintain a log of their regular monitoring of the parameters or indicators identified in Section 2. This environmental log will be maintained on the farm to record the monitoring and corrective / contingency actions undertaken in situations and incidents considered to be outside normal operating parameters.

This log will be used in formulating operating targets for the next year and may be of assistance in the resolution of complaints.

The farm manager will carry out a post-incident review of the causes of any significant incident and of the effectiveness of actions taken under the contingency plan for that incident. The Owner will undertake corrections to the root causes of the problem when identified. Results of individual incidents will be provided to the local Council and discussed with neighbours when requested.

## **4.0 AUDITING AND REPORTING**

### **4.1 Farm Assessment Against EMP and Planning Permit**

An annual assessment of the compliance with the site EMP and the Planning Permit and of the adequacy of the actions taken to meet farm improvement objectives and targets will be made and signed by the Owner, and the planner at the cost of the Owner.

This assessment will use an audit document containing all the elements of the EMP and be conducted in detail sufficient to evaluate or confirm to the responsible authority that planning permit requirements are met.

The Owner will retain audit documents as per Australian Duck Meat Association (ADMA) requirements.

The audit will form the basis of the annual review of the EMP by the Owner.

The frequency of assessments and reviews may be adjusted based on the performance of the farm and with the agreement of the local Council.

### **4.2 Complaint Handling**

As outlined under measures for Community Participation, complaints will be addressed as legitimate community concerns and opportunities for improvement. Where a verified off-site complaint occurs, the principles and measures outlined in the Model Code of Practice for Welfare of Animals – Domestic Poultry, will be adopted and implemented.

All complaints wherever received must be passed on to the Owner within one working day and the Owner must be advised in writing of a validated complaint within one day of its confirmation, so that causes and corrective actions can be identified and implemented.

When received, the Owner and where possible a local Council officer and the complainant will investigate the problem. Complaints lodged with the responsible authority may trigger a Special Audit as outlined in the Code. Results will be provided to the local Council.

-----End of Main Body -----



## 5.0 FIGURES LIST

FIGURE	TITLE
None.	

## 6.0 TABLES LIST

TABLE	TITLE
None	

## 7.0 APPENDICES LIST

APPENDIX	TITLE
None	

## 8.0 REFERENCES

- I. Model Code of Practice for the Welfare of Animals, Domestic Poultry 4th Edition, *Poultry Industries Standing Committee (SCARM), Report 83*
- II. Model Code for the Welfare of Animals Land Transport of Poultry, Second Edition, *Poultry Industries Standing Committee (SCARM), Report 91*
- III. The Farm Biosecurity Manual – Duck Meat, *Animal Health Australia and Australian Duck Meat Association Australia, January 2011*
- IV. National Water Biosecurity Manual Poultry Production, *Department of Agriculture Fisheries & Forestry, 2009*

-----End of Document -----

The background of the cover is a photograph of a modern building with a curved, metallic roofline and large glass windows. The building's interior is visible through the glass, showing office desks, chairs, and bookshelves. The sky is a clear, light blue.

**HINDMARSH SHIRE COUNCIL**

**FINANCIAL REPORT**

**FOR THE PERIOD ENDING  
31 DECEMBER 2021**

**Hindmarsh Shire Council  
Management Financial Report  
For the period ending 31 December 2021**

**COMMENTARY**

**General**

This report is for the period ending 31 December 2021

The Financial report provides financial reporting and variances against budget. This report incorporates Year to Date actual and variance figures for the six months up to 31 December 2021.

**Dashboard**

The Dashboard provides Council with a set of graphs detailing of both financial and non-financial items. This will be available for distribution at the Council meeting.

**Executive Summary & Ratios**

The Executive Summary and ratios provides Council with a summary of financial items comparing year to date actuals against year to date budget.

**Financials**

Attached to this report are a set of financial statements consisting of an Income Statement, Balance Sheet, Cash Flow Statement, Capital Works Schedule and Detailed Program Expenditure. These statements are prepared in line with Australian Accounting Standards and the relevant regulations under the *Local Government Act 2020*, and the *Local Government (Planning and Reporting) Regulations 2014*. The statements provide YTD Actual data with a comparison against YTD Budget figures.

A brief summary of the major budget variances is outlined on the following pages.

**Comprehensive Income Statement**

The Comprehensive Income Statement shows an operating surplus for the period 1 July 2021 to 31 December 2021 of \$8,604,185 compared to a budgeted surplus of \$7,578,985.

There are a number of items that make up the overall variances between actual and budget. Explanation of material variances have been detailed against the Comprehensive Income Statement report.

**Balance Sheet and Cash Flow**

Cash and cash equivalents at 31 December 2021 shows a balance of \$15,023,318.

**Capital Expenditure**

This report shows Capital works expenditure for the period 1 July 2021 to 31 December 2021.

**Local Government Performance Reporting**

This report shows Councils results against the Local Government Performance Reporting Service Performance Measures, Sustainability Capacity Indicators and Financial Performance Indicators for the period 1 July to 31 December 2021. Explanations have been provided where necessary.

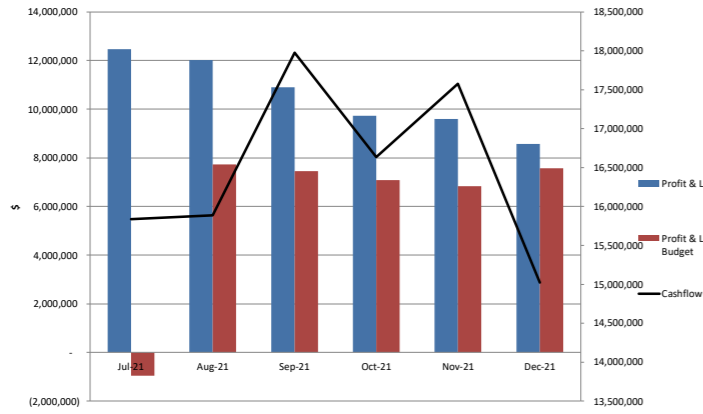
"The Chief Executive Officer, as required under Section 97(3) of the *Local Government Act 2020* is of the opinion a revised budget is not required"



### Hindmarsh Shire Council Performance Dashboard For the period ending 31 December 2021

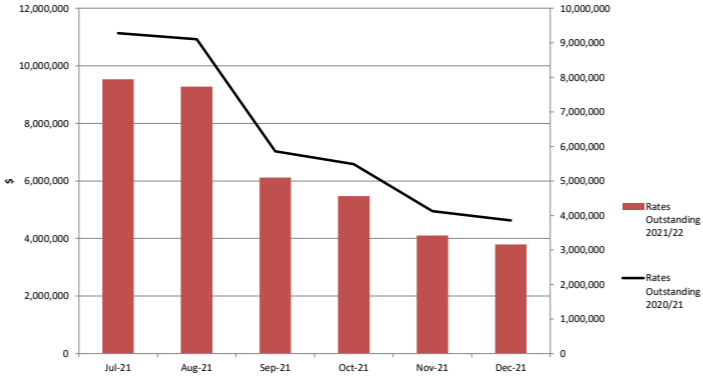
#### Profit & Loss

Profit and Loss

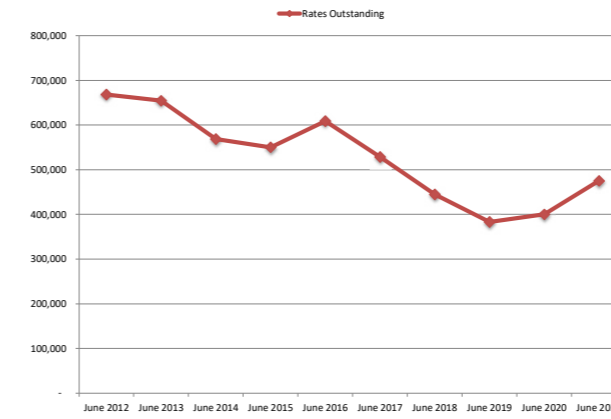


#### Outstanding Debtors, Rates & Infringements

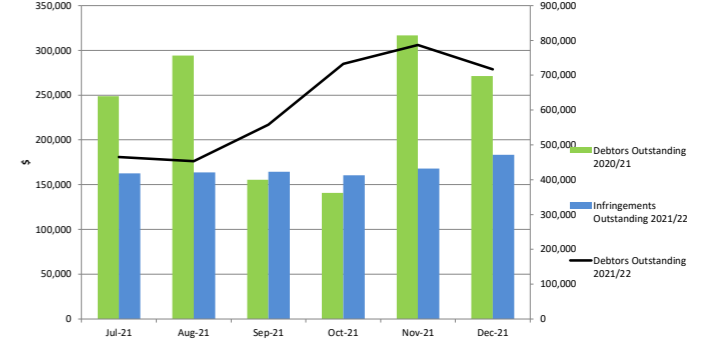
Rates Outstanding



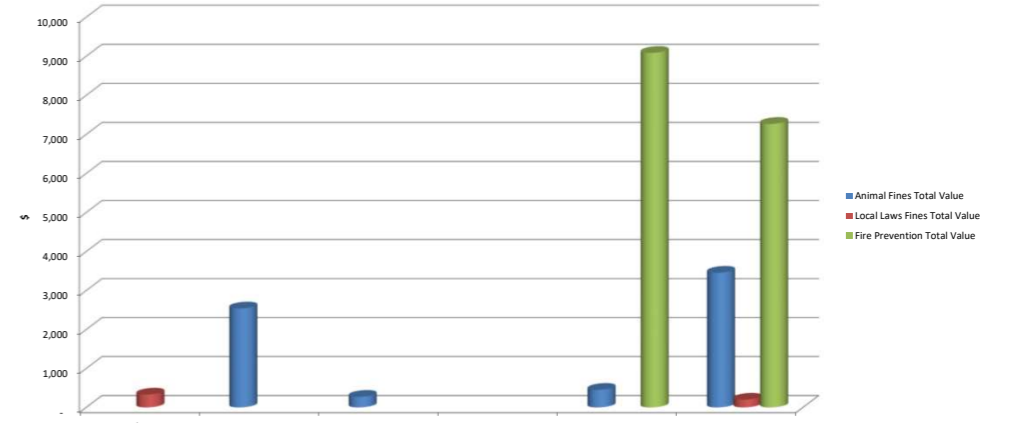
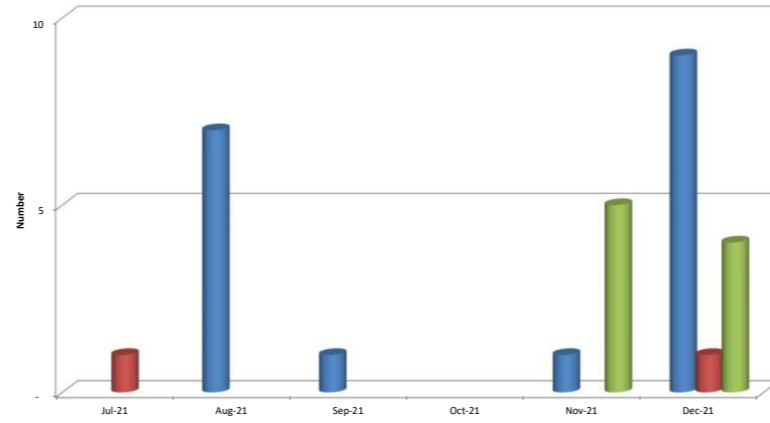
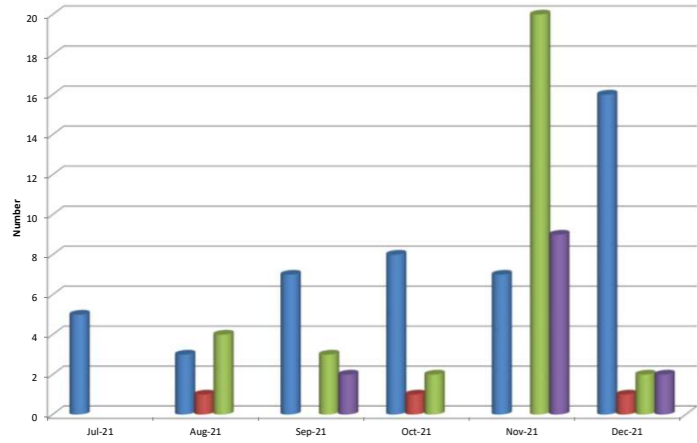
Rates Arrears



Debtors & Infringements

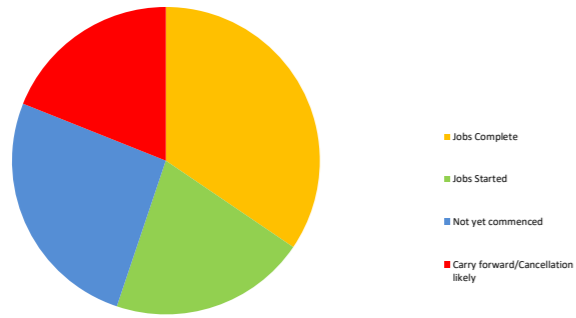


#### Local Laws

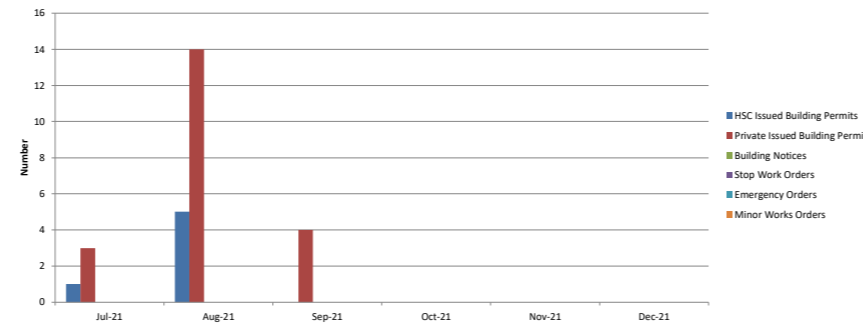


#### Capital Works

Capital Works

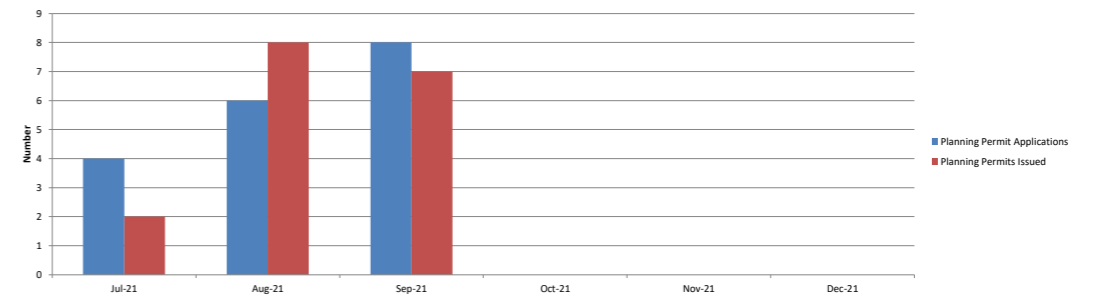


Building



#### Building & Planning

Planning

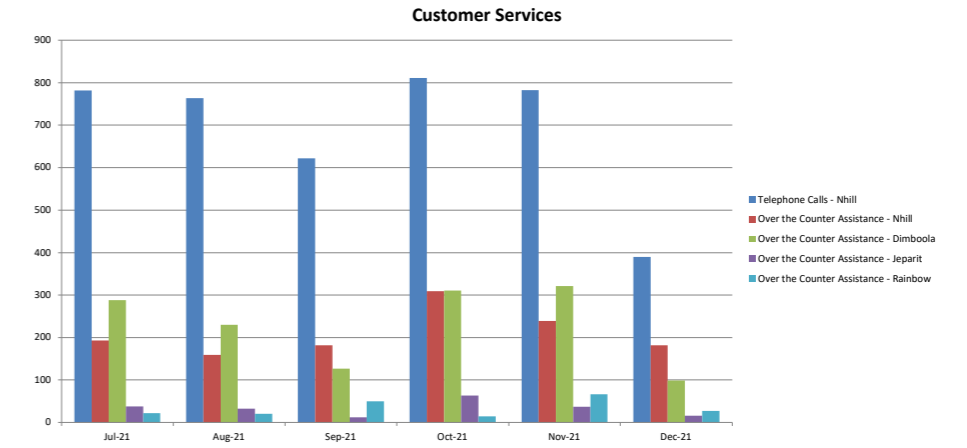
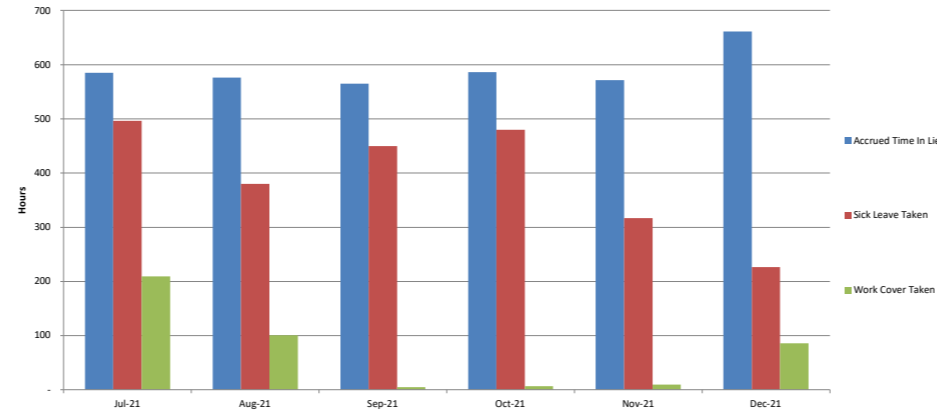
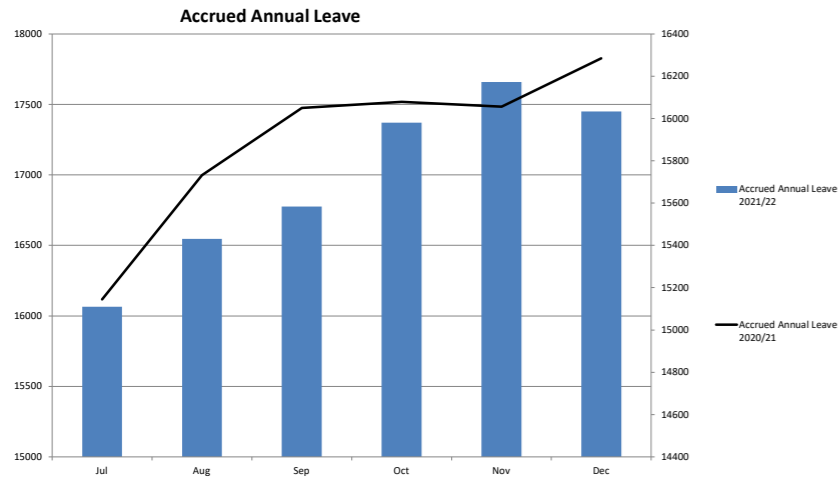




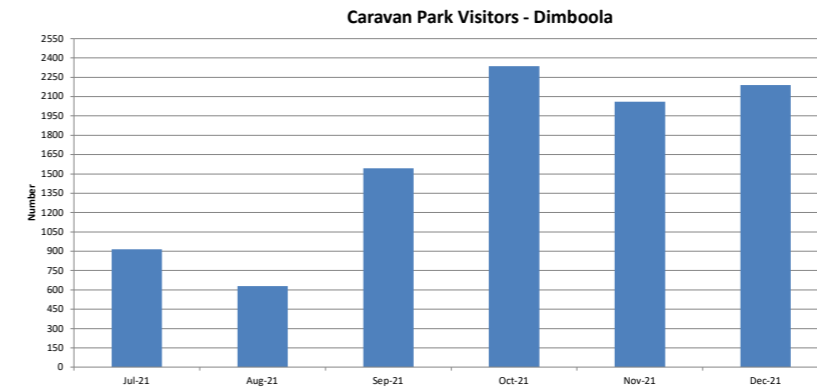
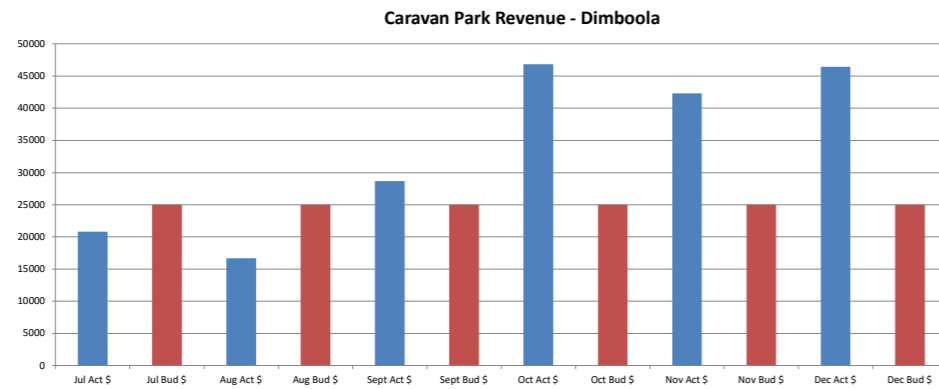
Hindmarsh Shire Council Performance Dashboard  
For the period ending 31 December 2021

Human Resources

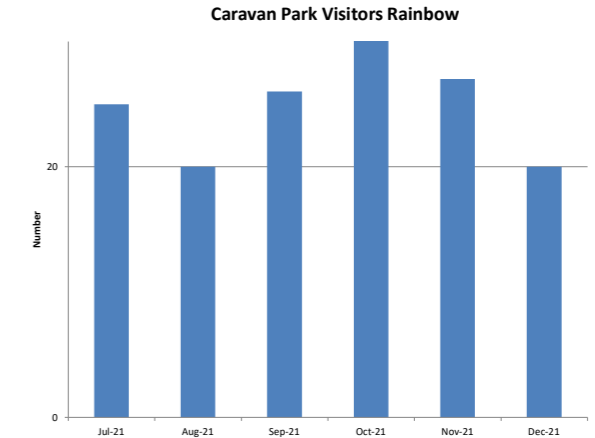
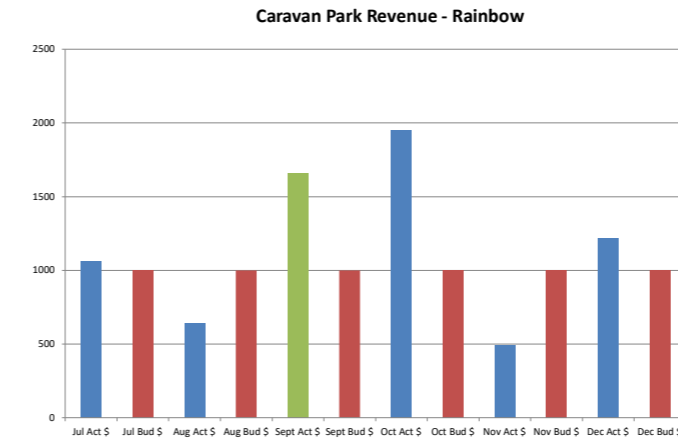
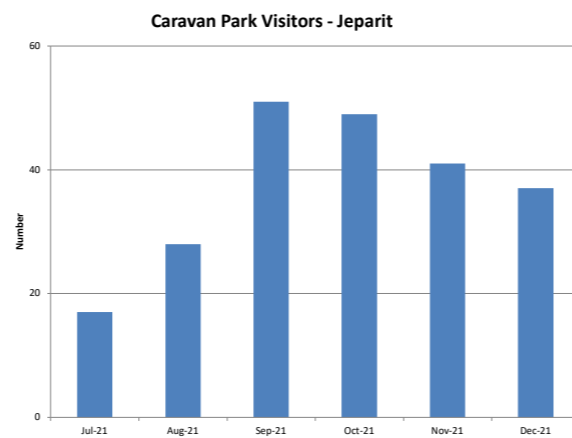
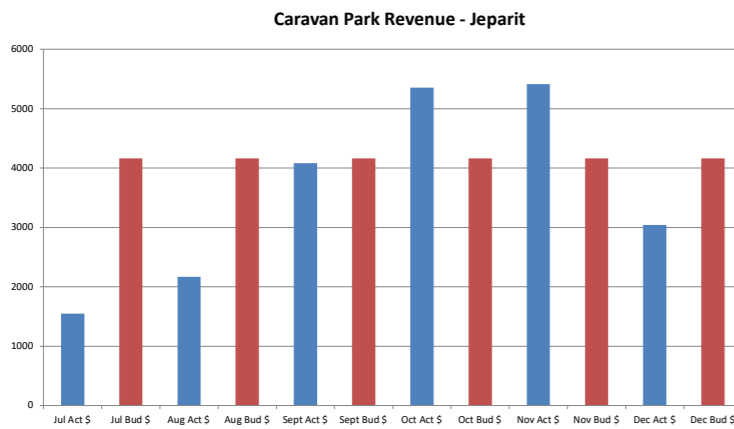
Customer Services



Caravan Park



Caravan Park



**Hindmarsh Shire Council  
Executive Summary  
As at 31 December 2021**

	<b>Actual YTD December 2021</b>	<b>Budget YTD December 2021</b>	<b>Indicator</b>
Rates & Charges Collected	5,827,620	4,579,953	
Income Statement Operating Surplus/(Deficit)	8,604,185	7,578,985	
Adjusted Underlying Surplus/(Deficit)	3,256,335	3,623,323	
Cash & Investments	15,023,318		
Rates Debtors	3,765,747		
Sundry Debtors	716,879		
Infringement Debtors	183,158		
Balance Sheet Working Capital	17,827,605		
Total Operating Revenue	18,759,523	17,835,759	
Total Operating Expenditure	10,155,338	10,256,774	
Capital Works Expenditure	5,006,151	6,400,836	

**Indicator Legend**

	No action required
	Requires active monitoring
	Immediate action required

**Hindmarsh Shire Council  
Ratio Summary  
As at 31 December 2021**

	Actual YTD	Budget	Indicator
<b>Working Capital</b> (This ratio identifies if the Council has sufficient Current Assets to meet its due debts with a safety margin. A generally acceptable current ratio is 2 to 1.)	695%	106%	
<b>Asset Renewal</b> (This ratio identifies councils expenditure renewing assets compared to the depreciation of the asset)	175%	131%	
<b>Own Source Revenue Coverage Ratio</b> (This ratio is the measurement of a Council's ability to cover its costs through its own revenue efforts.)	108%	59%	
<b>Operating Surplus Ratio</b> (This ratio is a measure of a Council's ability to cover its operational costs and have revenues available for capital funding or other purposes.)	79%	-5%	
<b>Liquidity</b> (This ratio is the measurement of a Council's current assets compared to current liabilities.)	502%	414%	
<b>Unrestricted Cash</b> (This ratio is the measurement of a Council's cash compared to current liabilities.)	406%	144%	
<b>Indebtedness</b> (This ratio is the measurement of a Council's non-current liabilities compared to own source revenue.)	1%	2%	
<b>Rates Concentration</b> (This ratio is the measurement of a Council's rate revenue compared to total revenue.)	49%	51%	
<b>Cash Expense Ratio (months)</b> (This ratio indicates (in months) how long Council can continue to undertake operations without any revenue being received.)	8.23		

**Indicator Legend**

	No action required
	Requires active monitoring
	Immediate action required

**Hindmarsh Shire Council**  
**Comprehensive Income Statement**  
**For the period ending 31 December 2021**

	YTD Actual \$	YTD Budget \$	YTD Variance \$	Ref
<b>Income</b>				
Rates and charges	9,147,228	9,159,905	(12,677)	1
Statutory fees and fines	36,749	20,742	16,007	2
User fees & Reimbursements	924,227	656,706	267,521	3
Contributions - cash	73,323	6,000	67,323	4
Grants - operating (recurrent)	2,014,107	2,900,326	(886,219)	5
Grants - operating (non-recurrent)	244,828	47,352	197,476	6
Grants - capital (recurrent)	231,536	540,398	(308,862)	7
Grants - capital (non-recurrent)	5,234,012	3,670,162	1,563,850	8
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	113,839	285,500	(171,661)	9
Interest	28,319	39,984	(11,665)	
Other income	711,356	508,684	202,672	10
<b>Total Income</b>	<b>18,759,523</b>	<b>17,835,759</b>	<b>923,764</b>	
<b>Expenses</b>				
Employee costs	3,926,617	3,872,472	54,145	11
Materials and services	2,563,348	2,581,566	(18,218)	12
Depreciation	2,857,505	2,864,126	(6,621)	13
Other expenses	807,868	938,610	(130,742)	14
<b>Total expenses</b>	<b>10,155,338</b>	<b>10,256,774</b>	<b>(101,436)</b>	
Share of net profits/(losses) of associates and joint ventures accounted for by the equity method	-	-	-	
<b>Surplus (deficit) for the year to date</b>	<b>8,604,185</b>	<b>7,578,985</b>	<b>1,025,200</b>	
Net asset Revaluation increment / (decrement)	-	-	-	
<b>Comprehensive result</b>	<b>8,604,185</b>	<b>7,578,985</b>	<b>1,025,200</b>	



**Comprehensive Income Statement**  
**Explanation of material variations**  
**For the period ending 31 December 2021**

Variance Ref	Item	Explanation
1	Rates and Charges	Rates and Charges are lower than budgeted as the second quarterly windfarm income has not yet been received.
2	Statutory Fees and Fines	Statutory Fees and Fines is higher than budgeted due to the issuing of Fire Prevention Notices.
3	User fees & Reimbursements	User fees and charges is above budget due to private works and caravan park fees being higher than budgeted.
4	Contributions	Council contributions to the town committees has been processed as well as income being received for MAV for Tobacco Activity as well as funding for the ABC Heywire Back to Bush activity.
5	Grants - operating (recurrent)	Recurrent operating grants are lower than budgeted due to the receipt of part of the 2021/2022 Victorian Grants Commission funding in the previous financial year.
6	Grants - operating (non-recurrent)	Non-recurrent operating grants are higher than budgeted due to the receipt of additional funding for outdoor dining.
7	Grants - capital (recurrent)	Grants - Capital (recurrent) is below budget as Council has yet to receive Roads to Recovery funding for 2021/2022.
8	Grants - Capital (non-recurrent)	Capital grants are higher than budgeted due to the carried forward of unspent grants from 2020/21.
9	Net gain/(loss) on disposal of property, infrastructure, plant and equipment	Plant and Equipment replacement, including sales, has commenced with replacement of vehicles to occur over the 2021/2022 financial year. The net gain/loss on the sale of assets will be reconciled at the end of the financial year.
10	Other income	Additional income has been received through the internal recovery for plant and quarry operations.

**Comprehensive Income Statement**  
**Explanation of material variations**  
**For the period ending 31 December 2021**

11	Employee Costs	Employee costs are over budget due to the employment of staff to cover grant funded positions.
12	Materials and services	Materials and services is lower than budgeted as Council has yet to received the Waste invoices for December 2021.
13	Depreciation	Depreciation for 2021/2022 will be reconciled at the end of the financial year.
14	Other Expenses	Other expenses are lower than anticipated due to a reduction in the cost of insurance.

**Hindmarsh Shire Council**  
**Balance Sheet**  
**As at 31 December 2021**

	YTD Actual 2021/2022 \$	Actual 2020/2021 \$	Ref
<b>Current assets</b>			
Cash and cash equivalents	15,023,318	17,319,237	1
Rates and other receivables	5,309,948	1,138,319	2
Other assets & Inventories	488,950	556,149	
<b>Total current assets</b>	<u>20,822,216</u>	<u>19,013,705</u>	
<b>Non-current assets</b>			
Investments in associates by equity method	213,072	213,072	
Infrastructure, Property and Plant and Equipment	158,442,810	161,300,312	
Capital Expenditure 2021/22	5,006,151	0	3
Trade and other receivables	2,207	2,207	
<b>Total non-current assets</b>	<u>163,664,240</u>	<u>161,515,591</u>	
<b>Total assets</b>	<u>184,486,456</u>	<u>180,529,296</u>	
<b>Current liabilities</b>			
Trade and other payables	187,528	5,254,140	4
Trust Funds and Deposits	471,363	101,509	5
Provisions	2,335,720	2,285,986	6
<b>Total current liabilities</b>	<u>2,994,611</u>	<u>7,641,635</u>	
<b>Non current liabilities</b>			
Provisions	160,457	160,457	6
<b>Total non-current liabilities</b>	<u>160,457</u>	<u>160,457</u>	
<b>Total liabilities</b>	<u>3,155,068</u>	<u>7,802,092</u>	
<b>Net assets</b>	<u>181,331,388</u>	<u>172,727,204</u>	
<b>Equity</b>			
Accumulated surplus	71,533,639	69,135,437	
Surplus/(Deficit) for period	8,604,185	2,398,205	
Asset revaluation reserve	101,193,563	101,193,563	
<b>Total equity</b>	<u>181,331,388</u>	<u>172,727,205</u>	

**Balance Sheet**  
**Explanation of material variations**  
**As at 31 December 2021**

Variance		
Ref	Item	Explanation
1	Cash and Cash Equivalents	Cash and Cash Equivalents reflects the receipt of substantial grant funding late in the previous financial year that was carried forward for projects which are to or have commenced in 2021/2022.
2	Rates and Other Receivables	Rates and other receivables recognise total rates raised for the 2021/2022 financial year. The first two installments have closed.
3	Capital Expenditure	Capital Expenditure as at 31 December 2021 was \$5,006,151. Refer to the Capital Works report for further information.
4	Trade and Other Payables	Trade and Other Payables represents the amount outstanding to creditors as at 31 December 2021.
5	Trust Funds and Deposits	As at 31 December 2021 Council holds \$413,004 for the Fire Services Levy which will be remitted during the 2021/2022 financial year and \$12,316 in refundable deposits.
6	Provisions	Provisions represents the amount held for Long Service and Annual Leave as well as quarry and landfill restoration.

**Hindmarsh Shire Council  
Statement of Cash Flows  
For the period ending 31 December 2021**

**Cash Flows from Operating Activities**

	<b>Inflows/ (Outflows)</b>
<b>Receipts</b>	
Rates & Charges	5,827,620
Statutory Fees and Fines	16,702
User Fees	899,811
Interest	28,319
Contributions - Cash	73,323
Grants - Recurrent	2,258,935
Net GST refund/(payment)	(477,341)
Grants - Non Recurrent	694,661
Trust	39,633
Other Revenue	711,356
<b>Payments</b>	
Employee Costs	(3,876,883)
Other Expenses	(867,117)
Suppliers	(2,732,625)
	<hr/>
<b>Net cash inflow/(outflow) from operating activities</b>	2,596,393

**Cash Flows from Investing Activities**

Payments for Property Plant and Equipment and Infrastructure	(5,006,151)
Proceeds from sale of Property Plant and Equipment	113,839
<b>Net cash inflow (outflow) from investing activities</b>	<hr/> (4,892,312)

**Cash flows from Financing activities**

<b>Net cash inflow (outflow) from financing activities</b>	<hr/> -
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<b>Net increase/(decrease) in cash held</b>	(2,295,919)
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Cash at beginning of the period	17,319,237
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<b>Cash at end of the period</b>	<hr/> <hr/> 15,023,318
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**Hindmarsh Shire Council**  
**Capital Works**  
For the period ending 31 December 2021

	YTD Actual \$	YTD Budget \$	YTD Variance \$	Ref
<b>Property</b>				
Land	31,748	-	(31,748)	1
<b>Total Land</b>	<u>31,748</u>	<u>-</u>	<u>(31,748)</u>	
Buildings	441,271	498,098	56,827	2
<b>Total Buildings</b>	<u>441,271</u>	<u>498,098</u>	<u>(56,827)</u>	
<b>Total Property</b>	<u>473,019</u>	<u>498,098</u>	<u>(25,079)</u>	
<b>Plant and Equipment</b>				
Plant, machinery and equipment	1,713,274	968,364	(744,910)	3
Fixtures, fittings and furniture	51,376	68,478	17,102	4
<b>Total Plant and Equipment</b>	<u>1,764,650</u>	<u>1,036,842</u>	<u>(727,808)</u>	
<b>Infrastructure</b>				
Roads	1,399,480	1,553,898	154,418	5
Bridges	716,639	1,749,300	1,032,661	6
Footpaths and cycleways	214,898	101,556	(113,342)	7
Drainage	21,458	146,788	125,330	8
Other infrastructure	416,007	1,314,354	898,347	9
<b>Total Infrastructure</b>	<u>2,768,482</u>	<u>4,865,896</u>	<u>(2,097,414)</u>	
<b>Total Capital Works Expenditure</b>	<u>5,006,151</u>	<u>6,400,836</u>	<u>1,394,685</u>	
<b>Represented by:</b>				
New asset expenditure	375,349	1,188,430	813,081	
Asset renewal expenditure	3,349,533	2,756,294	(593,239)	
Asset expansion expenditure	-	-	-	
Asset upgrade expenditure	1,281,269	2,456,112	1,174,843	
<b>Total Capital Works Expenditure</b>	<u>5,006,151</u>	<u>6,400,836</u>	<u>1,394,685</u>	

**Capital Works**  
**Explanation of material variations**  
**For the period ending 31 December 2021**

Variance Ref	Item	Explanation
1	Land	Land was purchased to allow for the expansion of the Rainbow Caravan Park.
2	Buildings	Purchase of the new Holiday Park cabins has yet to commence.
3	Plant, machinery and equipment	The purchase of plant and machinery is higher than budgeted as Council has received delivery of plant and equipment carried forward from 2020/2021.
4	Fixtures, fittings and furniture	Fixtures and fitting purchases will commence once the Holiday Park cabins have been purchased.
5	Roads	The shortfall in actual expenditure to budgeted is due to the phasing of the budgeted projects.
6	Bridges	The construction of the Albacutya Bridge was delayed due to Covid but has now commenced.
7	Footpaths and cycleways	This variance is due to the phasing of the Wimmera River Discovery Trail which is a project carried forward from 2019/2020 and 2020/2021.
8	Drainage	The shortfall in actual expenditure to budgeted is due to the phasing of the budgeted projects.
9	Other Infrastructure	The shortfall in actual expenditure to budgeted is due to the phasing of the budgeted projects, in particular the Silo Art trail and the transfer stations upgrades.

**Hindmarsh Shire Council**  
**Key Result Area Summary**  
For the period ending 31 December 2021

Service area	Description of services provided	2021/22 YTD Actual \$	2021/22 YTD Budget \$	2021/22 Annual Budget \$	
<b>Theme 1: Our Community</b>					
<b>Community Development</b>	Councils community Development Team works with community groups, organisations and individuals to assist communities reach their aspirations and be healthy, active and engaged.	Operating Expenditure	151,267	95,730	191,506
		Operating Revenue	35,263	-	-
		NET Expenses (Revenue)	116,004	95,730	191,506
		Capital Expenditure	-	-	-
<b>Maternal and Child Health Centres</b>	Maintain maternal and child health facilities in Dimboola and Nhill. Council provides support to early years' services through the Municipal Early Years Plan. Council does not provide Maternal and Child Health Services. This service is provided by West Wimmera Health Services in Dimboola, Jeparit, Nhill and Rainbow.	Operating Expenditure	5,917	9,024	18,052
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	5,917	9,024	18,052
		Capital Expenditure	-	-	-
<b>Kindergarten Services</b>	Provision of Kindergarten services in Dimboola, Jeparit, Nhill and Rainbow under contract with Horsham District Kindergarten Association. Council does not directly deliver Kindergarten Services.	Operating Expenditure	70,858	124,758	249,594
		Operating Revenue	73,396	47,352	94,739
		NET Expenses (Revenue)	- 2,539	77,406	154,855
		Capital Expenditure	20,210	-	6,500
<b>Youth Services</b>	Improve the wellbeing of and opportunities for youth within the Shire.	Operating Expenditure	76,066	45,780	91,583
		Operating Revenue	22,250	6,120	12,250
		NET Expenses (Revenue)	53,816	39,660	79,333
		Capital Expenditure	-	-	-
<b>Aged &amp; Disability Services</b>	Council's Aged and Disability Services aim to support people in their own homes and communities by providing services that promote and maintain independence. The program assists frail older people, people with a disability and their carers. These services provide basic support and maintenance to people living at home or who are at risk of premature or inappropriate admission to long-term residential care.	Operating Expenditure	475,950	544,482	1,089,394
		Operating Revenue	683,894	494,970	990,355
		NET Expenses (Revenue)	(207,943)	49,512	99,039
		Capital Expenditure	1,684	-	-
<b>Health Promotion</b>	To protect and enhance the health of the community.	Operating Expenditure	142,481	59,022	118,091
		Operating Revenue	57,081	18,492	37,000
		NET Expenses (Revenue)	85,399	40,530	81,091
		Capital Expenditure	1,727	-	-



Service area	Description of services provided	2021/22	2021/22	2021/22	
		YTD Actual	YTD Budget	Annual Budget	
		\$	\$	\$	
<b>Community Transport</b>		Operating Expenditure	-	-	7,250
		Operating Revenue	-	-	3,500
		NET Expenses (Revenue)	-	-	3,750
		Capital Expenditure	-	-	-
<b>Libraries</b>	Provision of permanent library services in Dimboola and Nhill, and improving services to Jeparit and Rainbow.	Operating Expenditure	152,998	156,168	312,438
		Operating Revenue	509,322	105,330	210,740
		NET Expenses (Revenue)	(356,324)	50,838	101,698
		Capital Expenditure	312,393	127,452	255,000
<b>Arts, Culture and Community Events</b>	Promote and support activities relating to arts, culture and community events throughout the Shire.	Operating Expenditure	57,964	52,008	104,056
		Operating Revenue	20,000	-	-
		NET Expenses (Revenue)	37,964	52,008	104,056
		Capital Expenditure	-	-	-
<b>Recreation Programs</b>	Providing a range of recreation programs that encourage an active and healthy life.	Operating Expenditure	6,933	7,020	14,049
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	6,933	7,020	14,049
		Capital Expenditure	-	-	-
<b>Public Order &amp; Safety</b>	Educate the community about public order and safety and enforce Council's compliance with the local laws when required. Operate the school crossing on the Western Highway in Nhill and maintain school crossings throughout the Shire.	Operating Expenditure	143,363	112,710	225,484
		Operating Revenue	22,394	11,076	84,174
		NET Expenses (Revenue)	120,969	101,634	141,310
		Capital Expenditure	-	-	-
<b>Early Years</b>	Lead a joint effort that will give Hindmarsh children the best start in life, working collaboratively with community and early years providers.	Operating Expenditure	14,363	18,108	36,230
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	14,363	18,108	36,230
		Capital Expenditure	-	-	-

Service area	Description of services provided	2021/22	2021/22	2021/22	
		YTD Actual	YTD Budget	Annual Budget	
		\$	\$	\$	
<b>Theme 2: Built &amp; Natural Environment</b>					
<b>Local Roads &amp; Bridges</b>	<p>Provide safe, all weather access to residences and allow for efficient transport of goods to and from the Shire.</p> <ul style="list-style-type: none"> <li>The aim of the road network is to provide property access for local traffic. Council endeavours to provide all-weather access to existing residential homes and dry weather access roads to non-residential properties.</li> <li>Council's road network comprises 573 kilometres of sealed roads, 845 kilometres of gravel roads (all weather) and approximately 1470 kilometres of earth roads (dry weather only, some contain gravel sections, though not maintained to an all-weather standard). The network also comprises six bridges and a significant number of large culverts.</li> <li>VicRoads is responsible for main roads including highways and marked routes. Similarly, state government agencies are responsible for roads and tracks within declared parks such as the Little Desert, Big Desert and along the Wimmera River.</li> </ul>	Operating Expenditure	2,815,539	2,637,294	5,276,596
		Operating Revenue	2,181,271	2,963,390	5,928,379
		NET Expenses (Revenue)	634,268	(326,096)	(651,783)
		Capital Expenditure	2,093,083	3,303,198	6,609,010
<b>Drainage Management</b>	Well maintained, fit for purpose drainage systems within townships.	Operating Expenditure	237,820	294,720	589,634
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	237,820	294,720	589,634
		Capital Expenditure	11,848	21,838	33,684
<b>Paths &amp; Trails</b>	Well maintained pedestrian access, including disabled access to critical and popular destinations around our townships.	Operating Expenditure	113,768	117,936	235,958
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	113,768	117,936	235,958
		Capital Expenditure	212,680	101,556	203,209
<b>Tree Management</b>	Conduct maintenance, inspections and replanting works on Council road reserves, parks and gardens, and recreation reserves.	Operating Expenditure	106,009	192,950	346,025
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	106,009	192,950	346,025
		Capital Expenditure	-	-	-

Service area	Description of services provided	2021/22	2021/22	2021/22	
		YTD Actual	YTD Budget	Annual Budget	
		\$	\$	\$	
<b>Town Beautification</b>	Maintain and redevelop public open spaces in Dimboola, Jeparit, Nhill and Rainbow.	Operating Expenditure	347,960	336,294	672,647
		Operating Revenue	6,000	9,996	20,000
		NET Expenses (Revenue)	341,960	326,298	652,647
		Capital Expenditure	27,166	44,982	90,000
<b>Community Centres &amp; Public Halls</b>	Maintenance, renewal and upgrade of Council-owned and controlled community centres and halls, and support of communities that undertake these activities on behalf of Council. To protect and enhance the health of the community.	Operating Expenditure	108,306	145,710	291,562
		Operating Revenue	1,727	9,996	20,000
		NET Expenses (Revenue)	106,580	135,714	271,562
		Capital Expenditure	-	5,000	10,000
<b>Recreation Facilities</b>	Maintenance, renewal and upgrade of Council owned and controlled recreational land, buildings and facilities. Council also supports groups that undertake these activities on behalf of Council.	Operating Expenditure	340,617	463,020	926,278
		Operating Revenue	203,976	115,102	230,200
		NET Expenses (Revenue)	136,641	347,918	696,078
		Capital Expenditure	10,882	299,382	599,000
<b>Waste Management</b>	Management of Council's transfer stations and collection and disposal of domestic waste and recyclables across the Shire.	Operating Expenditure	506,808	704,282	1,388,990
		Operating Revenue	1,562,093	1,375,896	1,703,052
		NET Expenses (Revenue)	(1,055,285)	(671,614)	(314,062)
		Capital Expenditure	-	230,000	460,000
<b>Quarry Operations</b>	Management of Council-owned and controlled quarries and gravel pits for extraction of gravel for road making.	Operating Expenditure	204,328	165,780	331,685
		Operating Revenue	242,946	199,920	400,000
		NET Expenses (Revenue)	(38,618)	(34,140)	(68,315)
		Capital Expenditure	-	-	-
<b>Waterway Management</b>	Management of Council-controlled waterways including weir pools and lakes.	Operating Expenditure	54,454	18,578	37,172
		Operating Revenue	22,655	-	-
		NET Expenses (Revenue)	31,798	18,578	37,172
		Capital Expenditure	-	-	-
<b>Environmental Management</b>	Manage, protect and enhance Council's natural assets in conjunction with Government departments and environmental groups.	Operating Expenditure	36,598	72,334	144,695
		Operating Revenue	75,000	37,500	75,000
		NET Expenses (Revenue)	(38,402)	34,834	69,695
		Capital Expenditure	-	-	-
<b>Fire Prevention</b>	Identification of potential fire hazards and prevention of loss of life and property caused by fire.	Operating Expenditure	63,555	64,800	129,614
		Operating Revenue	23,788	15,996	3,200
		NET Expenses (Revenue)	39,768	48,804	126,414
		Capital Expenditure	-	-	-

Service area	Description of services provided	2021/22	2021/22	2021/22	
		YTD Actual	YTD Budget	Annual Budget	
		\$	\$	\$	
<b>Theme 3: Competitive and Innovative Economy</b>					
<b>Economic Development</b>	Facilitate an environment that is conducive to a sustainable and growing local business sector and provides opportunities for residents to access employment.	Operating Expenditure	102,085	97,674	139,422
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	102,085	97,674	139,422
		Capital Expenditure	28,461	24,990	50,000
<b>Tourism</b>	To develop a thriving Wimmera Mallee Tourism industry predominantly based on, but not limited to, the Shire's heritage and environmental assets.	Operating Expenditure	91,954	146,502	272,065
		Operating Revenue	1,492,050	700,000	1,400,000
		NET Expenses (Revenue)	(1,400,096)	(553,498)	(1,127,935)
		Capital Expenditure	37,166	715,000	1,430,000
<b>Private Works</b>	Provision of private civil works services. • Provide quotations for private works undertaken by Council's works department to residents, contractors and other authorities. • Potential private works include grading of farm driveways, grading of fence lines, construction of driveway cross-overs, and supply of labour, plant and materials. • Private works also include repair to Council's infrastructure caused by repair work to third party assets.	Operating Expenditure	239,990	126,906	253,902
		Operating Revenue	239,184	162,288	324,700
		NET Expenses (Revenue)	806	(35,382)	(70,798)
		Capital Expenditure	-	-	-
<b>Caravan Parks and Camping Grounds</b>	Maintenance, renewal and upgrade of Council Caravan Parks and Camping Grounds.	Operating Expenditure	209,323	264,084	528,287
		Operating Revenue	1,023,283	336,120	672,500
		NET Expenses (Revenue)	(813,960)	(72,036)	(144,213)
		Capital Expenditure	458,041	434,946	870,000
<b>Land Use Planning</b>	To ensure that any development that occurs in Hindmarsh Shire is carried out in accordance with relevant planning policies, principals and controls.	Operating Expenditure	138,309	110,070	220,234
		Operating Revenue	55,569	25,242	50,500
		NET Expenses (Revenue)	82,740	84,828	169,734
		Capital Expenditure	-	-	-
<b>Building Control</b>	To provide statutory and private building services to the community	Operating Expenditure	30,962	28,500	214,416
		Operating Revenue	91,686	107,166	57,000
		NET Expenses (Revenue)	(60,724)	(78,666)	157,416
		Capital Expenditure	-	-	-

Service area	Description of services provided	2021/22	2021/22	2021/22	
		YTD Actual	YTD Budget	Annual Budget	
		\$	\$	\$	
<b>Aerodrome</b>	Manage and maintain the Nhill Aerodrome	Operating Expenditure	31,383	33,906	67,843
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	31,383	33,906	67,843
		Capital Expenditure	-	-	-
<b>Theme 4: Good Governance &amp; Financial Sustainability</b>					
<b>Civic Governance &amp; Leadership</b>	To ensure that Council provides effective leadership and that its decisions are transparent, inclusive and based on sound recommendations and advice.	Operating Expenditure	512,700	504,306	1,009,001
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	512,700	504,306	1,009,001
		Capital Expenditure	-	-	-
<b>Customer Service Centres</b>	Operation and maintenance of customer service centres to provide facilities from which Council can efficiently deliver services to the community. Provision of information to ratepayers and the general public on a broad range of services provided by Council and other government agencies.	Operating Expenditure	211,219	250,710	501,595
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	211,219	250,710	501,595
		Capital Expenditure	-	8,172	16,340
<b>Council Elections</b>	Efficient and effective running of Elections by the Victorian Electoral Commission on behalf of Council.	Operating Expenditure	1,836	996	20,000
		Operating Revenue	2,956	-	-
		NET Expenses (Revenue)	(1,120)	996	20,000
		Capital Expenditure	-	-	-
<b>Financial Management</b>	To ensure the efficient and effective allocation of resources through sound financial planning and management that secures the long term financial viability of the municipality.	Operating Expenditure	243,085	235,362	470,900
		Operating Revenue	1,445,614	2,810,758	5,621,543
		NET Expenses (Revenue)	(1,202,529)	(2,575,396)	(5,150,643)
		Capital Expenditure	-	-	-
<b>Rating and Valuations</b>	Management of Council's rating system, including valuation of properties and the levying of rates and charges.	Operating Expenditure	111,274	103,644	207,343
		Operating Revenue	8,087,285	8,096,963	8,096,963
		NET Expenses (Revenue)	(7,976,011)	(7,993,319)	(7,889,620)
		Capital Expenditure	-	-	-

Service area	Description of services provided	2021/22	2021/22	2021/22	
		YTD Actual	YTD Budget	Annual Budget	
		\$	\$	\$	
<b>Records Management</b>	Effective and efficient recording, storage, retrieval and disposal of records in line with the standards of the Public Records Office of Victoria.	Operating Expenditure	33,265	34,828	56,675
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	33,265	34,828	56,675
		Capital Expenditure	-	-	-
<b>Information Technology</b>	Using Information Technology as a tool to connect with the community and provide efficient and effective services.	Operating Expenditure	128,488	187,534	275,130
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	128,488	187,534	275,130
		Capital Expenditure	51,376	40,986	82,000
<b>Risk Management</b>	Monitor and manage Council's risks in relation to operations, employment and infrastructure.	Operating Expenditure	409,008	467,938	547,940
		Operating Revenue	52	-	-
		NET Expenses (Revenue)	408,956	467,938	547,940
		Capital Expenditure	-	-	-
<b>Contract Management</b>	Using Information Technology as a tool to connect with the community and provide efficient and effective services.	Operating Expenditure	171,318	130,992	250,078
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	171,318	130,992	250,078
		Capital Expenditure	-	-	-
<b>Payroll and Human Resources Services</b>	Provision of payroll services to Council employees and the provision of Human Resources services to management.	Operating Expenditure	148,264	139,182	278,458
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	148,264	139,182	278,458
		Capital Expenditure	-	-	-
<b>Emergency Management</b>	Provide support to the community in the areas of emergency preparedness, emergency response and emergency recovery.	Operating Expenditure	29,942	34,050	38,138
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	29,942	34,050	38,138
		Capital Expenditure	-	-	-
<b>Depots &amp; Workshops</b>	Operation of Council's depots and workshops including the provision of heavy plant and equipment.	Operating Expenditure	105,372	141,726	283,563
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	105,372	141,726	283,563
		Capital Expenditure	1,551,531	847,164	1,695,000

Service area	Description of services provided	2021/22	2021/22	2021/22	
		YTD Actual	YTD Budget	Annual Budget	
		\$	\$	\$	
<b>Asset Management</b>	Provision of skills, resources and systems to ensure the most efficient and effective management of Council's assets. • Ensure that Council targets the correct level of asset expenditure to achieve and maintain the desired levels of service into the foreseeable future. • Ensure that Council's asset renewal expenditure targets the most critical assets. • Provide regular condition and defect audits of Council's assets to ensure safety and levels of service are maintained. • Provide Council's asset valuations.	Operating Expenditure	177,322	78,498	157,053
		Operating Revenue	1,546	-	-
		NET Expenses (Revenue)	175,776	78,498	157,053
		Capital Expenditure	-	-	-
<b>Fleet Management</b>	Ensure that Council's vehicle fleet is management, maintained and replaced in the most efficient and efficient way possible.	Operating Expenditure	78,135	139,002	278,142
		Operating Revenue	43,231	38,502	77,040
		NET Expenses (Revenue)	34,904	100,500	201,102
		Capital Expenditure	162,650	196,170	392,500
<b>Accounts Payable</b>	Payment of invoices in an efficient and timely manner.	Operating Expenditure	18,033	17,748	35,507
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	18,033	17,748	35,507
		Capital Expenditure	-	-	-
<b>Accounts Receivable</b>	Receival of payments from debtors in an efficient and timely manner.	Operating Expenditure	6,762	6,654	13,315
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	6,762	6,654	13,315
		Capital Expenditure	-	-	-





REPORT OF OPERATIONS						
Service Performance Indicators	Results	Results	Results	Results	Results	Comments
Service / indicator / measure	2018	2019	2020	2021	2022	
<b>Aquatic Facilities</b>						
<b>Service standard</b>						
<i>Health inspections of aquatic facilities</i>	0.75	1.00	2.00	1.50	1.00	Council undertook 1 inspections at each swimming pool to the period ending 31 December 2021.
[Number of authorised officer inspections of Council aquatic facilities / Number of Council aquatic facilities]						
<b>Utilisation</b>						
<i>Utilisation of aquatic facilities</i>	3.40	3.62	2.92	2.14	0	Due to COVID-19 and winter closures the Aquatic centres were not open for public use.
[Number of visits to aquatic facilities / Municipal population]						
<b>Service cost</b>						
<i>Cost of aquatic facilities</i>	New in 2020	New in 2020	32.92	\$29.45		Note: From 2020, this measure replaced two previous measures: 'Cost of indoor aquatic facilities' and 'Cost of outdoor aquatic facilities', see retired measures.
[Direct cost of aquatic facilities less income received / Number of visits to aquatic facilities]						
<b>Animal Management</b>						
<b>Timeliness</b>						
<i>Time taken to action animal management requests</i>	1.00	1.00	1.00	1.00	0.00	Animal management requests are actioned within 1 day
[Number of days between receipt and first response action for all animal management requests / Number of animal management requests]						
<b>Service standard</b>						
<i>Animals reclaimed</i>	36.09%	26.32%	18.60%	37.10%	40.00%	Variance is due to changes in reporting with animals collected now being broken into either animals reclaimed or animals rehomed.
[Number of animals reclaimed / Number of animals collected] x100						
<i>Animals rehomed</i>	New in 2020	New in 2020	72.09%	54.84%	60.00%	Variance is due to changes in reporting with animals collected now being broken into either animals reclaimed or animals rehomed.
[Number of animals rehomed / Number of animals collected] x100						
<b>Service cost</b>						
<i>Cost of animal management service per population</i>	New in 2020	New in 2020	\$35.06	\$42.05	\$25.66	2021 actuals for the period of 6 months only Note: This measure is replacing previous 'Cost of animal management service' which was based on cost per number of registered animals, see retired measures.
[Direct cost of the animal management service / Population]						
<b>Health and safety</b>						
<i>Animal management prosecutions</i>	New in 2020	New in 2020	0.00%	100.00%	100.00%	There was one prosecution during 2021/22. Note: This measure is replacing previous 'Animal management prosecutions' which was a measure of number, not proportion, see retired measures.
[Number of successful animal management prosecutions / Number of animal management prosecutions] x 100						
<b>Food Safety</b>						
<b>Timeliness</b>						
<i>Time taken to action food complaints</i>	1.00	1.00	1.00	0.00	1.00	One Food complaint was received until 31 December 2021.
[Number of days between receipt and first response action for all food complaints / Number of food complaints]						
<b>Service standard</b>						
<i>Food safety assessments</i>	88.24%	86.17%	84.09%	77.53%	48.51%	
[Number of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment in accordance with the Food Act 1984 / Number of registered class 1 food premises and class 2 food premises that require an annual food safety assessment in accordance with the Food Act 1984] x100						
<b>Service cost</b>						
<i>Cost of food safety service</i>	\$900.07	\$772.82	\$984.15	\$884.78	\$451.32	2021 actuals for the period of 6 months only.
[Direct cost of the food safety service / Number of food premises registered or notified in accordance with the Food Act 1984]						
<b>Health and safety</b>						
<i>Critical and major non-compliance outcome notifications</i>	0.00%	100.00%	100.00%	0.00%	0.00%	
[Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x100						

Service Performance Indicators Service / indicator / measure	Results 2018	Results 2019	Results 2020	Results 2021	Results 2022	Comments
<b>Governance</b>						
<b>Transparency</b>						
<i>Council decisions made at meetings closed to the public</i>	16.13%	24.19%	15.97%	14.07%	13.61%	Decisions made in closed council relate to personnel matters, contractual matters, hardship applications, and legal advice.
[Number of Council resolutions made at ordinary or special meetings of Council, or at meetings of a special committee consisting only of Councillors, closed to the public / Number of Council resolutions made at ordinary or special meetings of Council or at meetings of a special committee consisting only of Councillors] x100						
<b>Consultation and engagement</b>						
<i>Satisfaction with community consultation and engagement</i>	60.00	60.00	59.00	56.00	59.00	This represents 6 months of the operations of the Council. Due to COVID-19 restrictions Councillors have been unable to hold some civic events.
Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement						
<b>Attendance</b>						
<i>Councillor attendance at council meetings</i>	96.97%	94.70%	97.92%	95.24%	97.92%	This represents 6 months of the operations of the Council. Due to COVID-19 restrictions Councillors have been unable to hold some civic events.
[The sum of the number of Councillors who attended each ordinary and special Council meeting / (Number of ordinary and special Council meetings) x (Number of Councillors elected at the last Council general election)] x100						
<b>Service cost</b>						
<i>Cost of elected representation</i>	\$46,391.67	\$47,441.50	\$41,701.00	\$42,056.33	\$33,971.33	This represents 6 months of the operations of the Council. Due to COVID-19 restrictions Councillors have been unable to hold some civic events.
[Direct cost of the governance service / Number of Councillors elected at the last Council general election]						
<b>Satisfaction</b>						
<i>Satisfaction with council decisions</i>	60.00	61.00	59.00	59.00	59.00	
[Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]						
<b>Libraries</b>						
<b>Utilisation</b>						
<i>Physical library collection usage</i>	1.21	1.11	0.75	0.30	0.30	The COVID-19 pandemic resulted in library services closures during stage 3 restrictions, this has resulted in a significant decrease in active library borrowers.
[Number of physical library collection item loans / Number of physical library collection items]						
<b>Resource standard</b>						
<i>Recently purchased library collection</i>	37.71%	37.46%	38.37%	39.10%	33.98%	The COVID-19 pandemic resulted in library services closures during stage 3 restrictions, this has resulted in a significant decrease in active library borrowers.
[Number of library collection items purchased in the last 5 years / Number of library collection items] x100						
<b>Participation</b>						
<i>Active library borrowers in municipality</i>	9.11%	7.71%	6.81%	6.64%	5.67%	The COVID-19 pandemic resulted in library services closures during stage 3 restrictions, this has resulted in a significant decrease in active library borrowers.
[Number of active library borrowers in the last three years / The sum of the population for the last three years] x100						
<b>Service cost</b>						
<i>Cost of library service per population</i>	New in 2020	New in 2020	\$65.21	\$66.95	\$27.38	The COVID-19 pandemic resulted in library services closures during stage 3 restrictions. Note: This measure is replacing the previous 'Cost of library service' indicator which measured based on number of visits, see retired measures.
[Direct cost of the library service / Population]						
<b>Maternal and Child Health (MCH)</b>						
<b>Service standard</b>						
<i>Infant enrolments in the MCH service</i>	0.00	0.00	0.00	0.00	0.00	Council do not delivery Maternal and Child Health Services
[Number of infants enrolled in the MCH service (from birth notifications received) / Number of birth notifications received] x100						
<b>Service cost</b>						
<i>Cost of the MCH service</i>	0.00%	0.00%	0.00%	0.00%	0.00%	Council do not delivery Maternal and Child Health Services
[Cost of the MCH service / Hours worked by MCH nurses]						
<b>Participation</b>						
<i>Participation in the MCH service</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Council do not delivery Maternal and Child Health Services
[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100						
<b>Participation</b>						
<i>Participation in the MCH service by Aboriginal children</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Council do not delivery Maternal and Child Health Services
[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100						
<b>Satisfaction</b>						
<i>Participation in 4-week Key Age and Stage visit</i>	New in 2020	New in 2020	0.00	0.00	0.00	Council do not delivery Maternal and Child Health Services
[Number of 4-week key age and stage visits / Number of birth notifications received] x100						

<b>Service Performance Indicators</b>	<b>Results</b>	<b>Results</b>	<b>Results</b>	<b>Results</b>	<b>Results</b>	
<i>Service / indicator / measure</i>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>Comments</b>
<b>Roads</b>						
<b>Satisfaction of use</b>						
<i>Sealed local road requests</i>	11.69	9.19	8.82	9.34	1.04	
[Number of sealed local road requests / Kilometres of sealed local roads ] x100						
<b>Condition</b>						
<i>Sealed local roads maintained to condition standards</i>	99.83%	99.83%	99.83%	99.83%	99.83%	
[Number of kilometres of sealed local roads below the renewal intervention level set by Council / Kilometres of sealed local roads] x100						
<b>Service cost</b>						
<i>Cost of sealed local road reconstruction</i>	\$24.05	\$25.79	\$30.74	\$20.77	\$20.77	
[Direct cost of sealed local road reconstruction / Square metres of sealed local roads reconstructed]						
<b>Service Cost</b>						
<i>Cost of sealed local road resealing</i>	\$4.78	\$4.93	\$5.04	\$5.08	\$5.08	
[Direct cost of sealed local road resealing / Square metres of sealed local roads resealed]						
<b>Satisfaction</b>						
<b>Satisfaction with sealed local roads</b>	48	54	50	53	50	
[Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]						
<b>Statutory Planning</b>						
<b>Timeliness</b>						
<i>Time taken to decide planning applications</i>	58.00	72.00	43.00	43.00	62.17	
[The median number of days between receipt of a planning application and a decision on the application]						
<b>Service standard</b>						
<i>Planning applications decided within required time frames</i>	68.97%	52.78%	80.49%	76.19%	97.14%	Council utilised contract planning services for the provision of Statutory Planning during 2021/22.
[(Number of regular planning application decisions made within 60 days) + (Number of VicSmart planning application decisions made within 10 days) / Number of planning application decisions made] x100						
<b>Service cost</b>						
<i>Cost of statutory planning service</i>	\$4,454.36	\$4,139.56	\$5,266.76	\$4,314.92	\$3,651.69	Council utilised contract planning services for the provision of Statutory Planning during 2021/22.
[Direct cost of the statutory planning service / Number of planning applications received]						
<b>Decision making</b>						
<i>Council planning decisions upheld at VCAT</i>	50.00%	0.00%	0.00%	0.00%	0.00%	No planning matters were taken to VCAT during 2021/22.
[Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100						

Service Performance Indicators Service / indicator / measure	Results 2018	Results 2019	Results 2020	Results 2021	Results 2022	Comments
<b>Waste Collection</b>						
<b>Satisfaction</b>						
Kerbside bin collection requests <i>[Number of kerbside garbage and recycling bin collection requests / Number of kerbside bin collection households] x1000</i>	10.63	4.26	14.76	25.72	0.00	The majority of requests were in relation to broken bin lids or new bins.
<i>Service standard</i>						
Kerbside collection bins missed <i>[Number of kerbside garbage and recycling collection bins missed / Number of scheduled kerbside garbage and recycling collection bin lifts] x10,000</i>	1.91	0.14	0.66	0.09	0.00	
<i>Service cost</i>						
<b>Cost of kerbside garbage bin collection service</b> <i>[Direct cost of the kerbside garbage bin collection service / Number of kerbside garbage collection bins]</i>	\$168.37	\$177.09	\$196.46	\$198.18	\$149.09	
<i>Service cost</i>						
Cost of kerbside recyclables collection service <i>[Direct cost of the kerbside recyclables bin collection service / Number of kerbside recyclables collection bins]</i>	\$84.65	\$99.14	\$88.86	\$121.17	\$38.70	
<i>Waste diversion</i>						
Kerbside collection waste diverted from landfill <i>[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100</i>	34.91%	32.26%	5.37%	30.10%	30.80%	

**PERFORMANCE STATEMENT**

**Sustainable Capacity Indicators**

<i>Indicator / measure</i> [formula]	Results	Results	Results	Results	Results	Comments
	2018	2019	2020	2021	2022	
<b>Population</b>						
C1 <i>Expenses per head of municipal population</i> [Total expenses / Municipal population]	\$3,047.91	\$4,218.94	\$3,918.93	\$3,684.37	\$1,817.5	
C2 <i>Infrastructure per head of municipal population</i> [Value of infrastructure / Municipal population]	\$27,273.38	\$27,580.87	\$28,683.25	\$28,517.17	\$28,791.7	
C3 <i>Population density per length of road</i> [Municipal population / Kilometres of local roads]	1.79	1.78	1.85	1.85	1.9	
<b>Own-source revenue</b>						
C4 <i>Own-source revenue per head of municipal population</i> [Own-source revenue / Municipal population]	\$1,890.96	\$2,048.54	\$2,199.36	\$2,242.31	\$1,961.7	
<b>Recurrent grants</b>						
C5 <i>Recurrent grants per head of municipal population</i> [Recurrent grants / Municipal population]	\$1,199.93	\$1,125.24	\$1,235.15	\$1,204.22	\$401.9	
<b>Disadvantage</b>						
C6 <i>Relative Socio-Economic Disadvantage</i> [Index of Relative Socio-Economic Disadvantage by decile]	2.00	2.00	2.00	2.00	2.00	
<b>Workforce turnover</b>						
C7 <i>Percentage of staff turnover</i>  [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100	18.2%	19.8%	11.5%	29.5%	7.30%	In 2021 Council employed 13 staff under the Working for Victoria Grant for a period of 6 months.

<i>Indicator / measure</i> [formula]	Results	Results	Results	Results	Results	Comments
	2018	2019	2020	2021	2022	
<b>Service Performance Indicators</b>						
<b>Aquatic Facilities</b>						
<b>Utilisation</b>						
AF6 <i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities / Municipal population]	3.40	3.62	2.92	2.14	0.00	There were 4,116 less visits to aquatic facilities during 2019/20.
<b>Animal Management</b>						
<b>Health and safety</b>						
AM7 <i>Animal management prosecutions</i> [Number of successful animal management prosecutions]	New in 2020	New in 2020	0.00%	100.00%	100.00%	
<b>Food Safety</b>						
<b>Health and safety</b>						
FS4 <i>Critical and major non-compliance outcome notifications</i> [Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x100	0.00%	100.00%	100.00%	0.00%	0.00%	There were no non-compliance notifications during the period
<b>Governance</b>						
<b>Satisfaction</b>						
G5 <i>Satisfaction with council decisions</i> [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]	60.00	61.00	59.00	59.00	59.00	
<b>Libraries</b>						
<b>Participation</b>						
LB4 <i>Active library borrowers in municipality</i> [Number of active library borrowers in the last three years / The sum of the population for the last three years] x100	9.11%	7.71%	6.81%	6.64%	5.67%	The COVID-19 pandemic resulted in library services closing in March 2020 under stage 3 restrictions, this has resulted in a significant decrease in active library borrowers.
<b>Roads</b>						
<b>Satisfaction</b>						
R5 <i>Satisfaction with sealed local roads</i> [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	48.00	54.00	50.00	53.00	50.00	
<b>Statutory Planning</b>						
<b>Decision making</b>						
SP4 <i>Council planning decisions upheld at VCAT</i> [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	50.00%	0.00%	0.00%	0.00%	0.0%	No planning matters were taken to VCAT during 2019/20.
<b>Waste Collection</b>						
<b>Waste diversion</b>						
WC5 <i>Kerbside collection waste diverted from landfill</i> [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	34.91%	32.26%	5.37%	30.10%	30.8%	Due to the global recycling crisis Council was unable to recycle for 9½ months this has resulted in a decrease in waste diverted from landfill.

<i>Indicator / measure</i> [formula]	Results	Results	Results	Results	Results				Comments	
	2018	2019	2020	2021	2022					
<b>Financial Performance Indicators</b>										
<b>Efficiency</b>										
<b>Expenditure level</b>										
E2	<i>Expenses per property assessment</i> [Total expenses / Number of property assessments]	\$3,361.76	\$4,670.78	\$4,253.06	\$4,015.40	\$1,971.66	\$3,896.32	\$3,973.88	\$4,075.42	
<b>Revenue level</b>										
E4	<i>Average rate per property assessment</i> [General rates and Municipal charges / Number of property assessments]	New in 2020	New in 2020	1,508.25	\$1,540.83	\$1,557.76	\$1,568.31	\$1,593.84	\$1,618.79	
<b>Liquidity</b>										
<b>Working capital</b>										
L1	<i>Current assets compared to current liabilities</i> [Current assets / Current liabilities] x100	431.23%	310.00%	347.74%	248.83%	695.46%	77.95%	52.30%	35.93%	
<b>Unrestricted cash</b>										
L2	<i>Unrestricted cash compared to current liabilities</i> [Unrestricted cash / Current liabilities] x100	393.96%	254.93%	295.42%	164.86%	501.77%	40.53%	14.57%	1.37%	
<b>Obligations</b>										
<b>Loans and borrowings</b>										
O2	<i>Loans and borrowings compared to rates</i> [Interest bearing loans and borrowings / Rate revenue] x100	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
O3	<i>Loans and borrowings repayments compared to rates</i> [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
<b>Indebtedness</b>										
O4	<i>Non-current liabilities compared to own source revenue</i> [Non-current liabilities / Own source revenue] x100	2.36%	2.33%	2.11%	1.28%	1.46%	3.48%	3.55%	3.62%	
<b>Asset renewal and upgrade</b>										
O5	<i>Asset renewal and upgrade compared to depreciation</i> [Asset renewal and asset upgrade expense / Asset depreciation] x100	New in 2020	New in 2020	155.21	93.08%	179.53%	92.81%	95.38%	95.27%	

<i>Indicator / measure</i> [formula]	Results 2018	Results 2019	Results 2020	Results 2021	Results 2022				Comments
<b>Operating position</b> <b>Adjusted underlying result</b>									
OP1 <i>Adjusted underlying surplus (or deficit)</i> [Adjusted underlying surplus (deficit) / Adjusted underlying revenue] x100	2.70%	-4.22%	7.92%	-1.98%	24.66%	-5.09%	-4.22%	-4.83%	
<b>Stability</b> <b>Rates concentration</b>									
S1 <i>Rates compared to adjusted underlying revenue</i> [Rate revenue / Adjusted underlying revenue] x100	46.96%	37.85%	37.12%	44.92%	67.86%	48.68%	48.24%	48.26%	
<b>Rates effort</b>									
S2 <i>Rates compared to property values</i> [Rate revenue / Capital improved value of rateable properties in the municipality] x100	0.67%	0.62%	0.61%	0.54%	0.45%	0.49%	0.47%	0.44%	





**MINUTES OF THE DIMBOOLA TOWN COMMITTEE MEETING HELD  
WEDNESDAY 12<sup>TH</sup> JANUARY 2022, ONLINE, COMMENCING AT 7.06 PM.**

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**AGENDA**

**1. Acknowledgement of the Indigenous Community**

**2. Apologies**

**3. Conflict of Interests**

**4. Confirmation of Minutes**

**5. 2021 Chair Handover Report**

**6. Election of Office Bearers**

**7. Correspondence**

**8. General business as notified to the Chair**

**9. Events**

**10. Finance Report**

**11. Meeting Closed**

**12. Council Officer Authorisation**

**Present:**

*Kaylene Pietsch KP (Committee Member), Jo Donnelly JD (Committee Member), Sharyn Cook (Committee Member), Angela Hoy AH (Council Officer), Lou Catania LC (Committee Member), Deb Nelson DN (Councillor in Attendance), Mary Mason MM (Member), Amanda Ingeme AI (Committee Member), Pru Cook PC (Committee Member), Owen Pietsch OP (Committee Member), Karen Bennett KB (Committee Member), Heidi Bruce HB (Committee Member).*

**1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY**

Chairperson opened the meeting at 7.06pm by acknowledging the Indigenous Community.

**2. APOLOGIES**

*Phil Colquhoun PC (Committee Member), Bill Eldridge (Committee Member), Chan Ouy CO (Committee Member), Tony Schneider TS (Committee Member)*

**MOVED: KP; 2<sup>nd</sup>: LC**

**3. DISCLOSURE BY COMMITTEE MEMBERS OR COUNCILLORS OR COUNCIL OFFICERS OF ANY INTEREST OR CONFLICTS OF INTEREST IN ANY ITEM ON THE AGENDA**

- General conflict of interest; or
- Material conflict of interest.

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

**Angela Hoy acknowledged that she would have a Conflict of Interest for Items:**

**8.3 Budget Submissions for next year**

**8.4 Seed Funding Projects suggestions**

**4. CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

*That the Minutes of the DTC Committee / Advisory Committee Meeting held on Monday 6<sup>th</sup> December, 2021 at Dimboola Library as circulated to Councillors and members be taken as read and confirmed.*

**Moved: Mary Mason**

**Seconded: Sharyn Cook**

**5. 2021 CHAIR HANDOVER REPORT**

Read by Kaylene Pietsch (2021 Chair Person) - Attached

**6. ELECTION OF OFFICER BEARERS**

It was discussed that due to the new committee consisting of numerous new members, and this being the first meeting where everyone has had a chance to meet, it would be preferred to wait until at least the March Town Committee meeting to elect the Office Bearers. Jo Donnelly agreed to continue attending and acting as Secretary until

the new Secretary has been elected at the March AGM / Meeting.

**Moved: Kaylene Pietsch**

**Seconded: Karen Bennett**

## **7. CORRESPONDENCE**

### **Introduction:**

The following correspondence is tabled for noting by the Committee,

### **7.1 Inwards:**

- Email from Heather Boyd (Hindmarsh Shire) and Angela Hoy confirming to send in Pre-Budget Submissions as close to 14<sup>th</sup> Jan 2022, including submission form.
- Email from Heather Boyd (Hindmarsh Shire) and Angela Hoy granting extension of Dimboola Pre-Budget Submissions until the end of January 2022.
- Confirmation Email from Hindmarsh Shire to confirm Dimboola Xmas Event permits.
- IGA Purchase Request for Onions for DTC Xmas Event 2021 for \$18.45
- Request from
- Email from Phil King (Hindmarsh Shire) requesting support for Rec Reserve Master Plan

### **7.2 Outwards:**

- Email to Hindmarsh Shire / Heather Boyd & Angela Hoy requesting extension on submission of Dimboola Pre-Budget Submissions to Hindmarsh Shire due to handover date of new Committee.
- Email reminder to all DTC members & others re Budget Submission ideas / costings.
- Email to Shire requesting contact details of new members of Dimboola Town Committee / Advisory Committee.
- Email to Shire of signed Petition to Vic Roads re the lowering of the Speed Limit on Lloyd Street Shopping area.
- Email to Shire re Costings of 2021 Xmas Event.
- Letter of Support sent to Hindmarsh Shire by Kaylene Pietsch on behalf of DTC supporting the Dimboola Rec Reserve Master Plan.

### **RECOMMENDATION:**

***That the Outward Correspondence be approved and the Inward Correspondence noted.***

**Moved: Owen Pietsch**

**Seconded: Karen Bennett**

***That the Committee notes the attached correspondence.***

<b>8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR</b>
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### 8.1 Welcome new Dimboola Town Committee members:

All members (Prior and new members) gave a brief overview of themselves to introduce themselves to the Committee.

### 8.2 Dimboola Budget Submissions for next year:

It was noted that as this is a new Committee this year, and they don't have any history on the below submission ideas, that all members meet up behind the Dimboola Library and go on a "Walk Thru" of the town to see what options would be best to submit. Karen Bennett will email some dates after the meeting.

Angela Hoy explained that they require mainly the top 5 suggestions, in order of Priority. The Shire will take into account the Town Committee's suggestions, but will ultimately make the decision for our town Budget & it will be adopted in July 2022. Angela also explained that if there were projects that the Town Committee wished to adopt with their own allocated funds, this would be separate to the Shire Budget submissions. She also explained that if there was a particular Project that the Town Committee felt as a Priority, the Town Committee could allocate "In Kind" \$'s towards the Shire Budget.

Attached below are the ideas that were put forward from the 2021 Dimboola Town Committee – but it was discussed that the new Town Committee members could add other options and adopt in their submissions.

- Refurbishment of Dimboola Sound Shell Structure
- Shade Structures at the Skate Park
- Shade Structures at popular Tourist spots on the River where there is currently Seating but limited Shade. (A priority area is the area on the banks of the river near the Boating Pontoon and the Bridge over the River)  
Chan Ouy submitted some great ideas from a company "Coolabah Shades" that could be suitable & effective. It was noted that this specific design may be effective to withstand Corella damage – as has happened with other shade cloth structures within the town.
- Extra Shade behind the new Dimboola Library (It was noted that the Shade sails currently installed behind the library offered very little sun protection to those attending the "Dimboola Xmas" event, and also on Australia Day this year. The seating is still exposed to the sun.)
- Updates to the Children's' Playgrounds – to cater for younger children.
- Alternate Public Toilets that offer more privacy & are closer to the Bus Stop
- Extra Lighting along the River & Rec Reserve
- Footpath on Wimmera Street to the Bridge
- Extra Shelter for the Bus Shelter, & Luggage Storage facility.
- Finish off the road surface on Lochiel Street, in front of the Historical Print Museum.
- Footpath Curb/Channeling on Lloyd Street from Hospital down to the Town Centre on the other side of the street
- Concrete under the new catering Shelter at the Sound Shell
- A Boating Pontoon near the Boat Ramp end of Lloyd Street.

### **8.3 Seed Funding Project Submissions:**

We have just had \$7,500 allocated into our Ledger for the Dimboola Town Committee Advisory Committee. \$6,500 is to be allocated towards a project (\$1,000 goes towards Admin costs).

Angela Hoy explained that there is no deadline to allocate the money. If the \$'s aren't allocated, they would just go towards other projects and costs.

### **8.4 Submission to Shire & Vic Roads re Speed Limit reduction in town-center – too fast with trucks through town.**

It was noted that the current speed limit of 50kph is very dangerous for the town center area on Lloyd Street between Wimmera Street & Lochiel Street.

Mary Mason submitted 3 letters to Vic Roads on Dimboola Town Committee behalf as well as the Town Petition organized by Bruce Donnelly, and received correspondence back from Vic Roads (Attached)

### **8.5 Dimboola Rec Reserve / Master Plan – Vic Govt funding application – letter of support**

(Documentation attached)

### **8.6 Update on Storage for DTC**

It was discussed that because the Dimboola Town Committee / Advisory Committee falls under the Hindmarsh Shire, and that all assets are ultimately Hindmarsh Shire assets, it is requested that the Hindmarsh Shire help the Dimboola Town Committee find options for storage. At the moment our assets are stored in various locations around town (including private residences and locations/clubs that have given availability only on a short term basis), and they would need to be stored in a central spot where we can have easy access.

Mary Mason advised that she will draft a letter to the Hindmarsh Shire, requesting support with Storage facilities.

### **8.7 Reminder Ski Club Memorial Event 18/19 Feb 2022 – Volunteers / Catering**

At the December 2021 DTC Meeting we projected the following costs for Purchase orders:

- IGA up to \$1,500
- Dimboola Bakery up to \$300

Kaylene Pietsch will be away for the event, but Jo Donnelly agreed to help organize the food supplies for the event. Jo Donnelly to submit Streetrader request.

Volunteers for the night (19<sup>th</sup> Feb – Set up 4pm): Jo Donnelly, Karren Bennett & husband Jeff, & Deb Nelson. But any others wishing to volunteer for the night are welcome. We will be selling Hamburgers, Sausages, Chicken Steaks, with Onions and Coleslaw. There will be other catering options available on the night, and drinks will be sold through other outlets.

Deb Nelson advised that the Hindmarsh Shire has funded \$10,000 towards the event. (hasn't been funded before)

### **8.8 Some ideas from members for 2022:**

Flag Poles at Entry to Rec Reserve?

- **Caged Trailer for Cardboard recycling at Caravan Park in Busy period**

It was agreed that as the Lions club look after the Cardboard Recycling, then it would be best that the Lions follow through on this option with the Hindmarsh Shire / Caravan Park. Lou Catania is a member of both the Dimboola Town Committee and also the Dimboola Lions, and agreed to follow this up.

Kaylene Pietsch advised that the Town Committee do have a 6x4 trailer that was earmarked to be turned into a BBQ Trailer for the Town Committee, but as we already have one from Grainflow, and access to the Lions Trailer as well, this could be an option to use? Lou to look at costings for Cages ect.

### **8.9 Calendar Sales**

Calendar was organized for the first time last year after being approached by Chris O'Connell (Wimmera & Beyond Photo's). 50 were purchased at \$25 each. Selling for \$35. So far we have deposited into our Hindmarsh Account \$505, and another \$300. Jo Donnelly to follow up other sales with those selling the calendars, and report next meeting.

It was suggested that an option for next year could be our local photographer Andrew Bertuleit.

### **8.10 Christmas Decorations feedback / Update**

The feedback from our locals and visitors to our town was all positive. The Christmas Decoration Project Group worked directly with the Shire, organizing their own Permits and compliance issues, and it was all very seamless.

The Competition that was submitted to the town didn't get a very good response, but they will look at other options for next year. The winners of the Competition will be announced on Australia Day (Mary to confirm with CWA / Margaret Menzel - that the announcement be slotted into the day's schedule)

Sharyn Cook stated she is very keen to work with the kids of the town throughout the year on Xmas Decorations.

### **8.11 Get together / thank you for New & leaving Committee**

Karen Bennett to organize a get together to look at Shire Budget options for Week commencing 17<sup>th</sup> Jan, which will be an opportunity for us to get together & meet each other. But a more casual meeting / get together will be organized later on. Kaylene to organize.

### **8.12 Working Bees**

Main jobs around town that need to be done this Year are:

- spreading the Scoria
- installing the seats / chairs etc. that are stored in the A&P building still
- installing plaques on seats, etc.

PC stated in the last meeting that he doesn't have the right equipment to distribute the Scoria and only limited volunteers. Ross Johns suggested he may be able to help. PC & Ross Johns to discuss outside the meeting.

**Other Business**

**Steampunk Event**

Steam Punk event has been rescheduled for 23<sup>rd</sup> April 2022. As the main organizer for the event, and that the Dimboola Town Committee is offering support to the event, it is requested that Chan Ouy present progress updates to the Town Committee Meetings every month.

Mary Mason enquired as to what financial liability the Dimboola Town Committee would have for the event. It was explained that the Dimboola Town Committee has committed \$500 to the event, and that the Hindmarsh Shire has offered Financial Support in the event of insufficient funding.

Pru Cook explained that she has been working with Chan Ouy and the Hindmarsh Shire on various funding options, including grants, and a "Sponsorship" Program that has been very positive.

**Australia Day**

Australia Day is a Hindmarsh Shire event, with CWA helping to organize the event & catering. Hindmarsh request nominations for Australia Day awards.

Deb Nelson suggested that we need to focus on submitting nominations for next year, as we have many worthy people in our town, but not many submissions.

On prior years, the Dimboola Town Committee also offer Australia Day awards, but this last year we didn't do so.

<b>9. EVENTS</b>
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<b>Event:</b>		<b>Location:</b>		<b>Date</b>	
<i>Relevant documents</i>					
	<b>Responsibility</b>	<b>Due date</b>	<b>Status</b>		
<b>Risk assessment</b>					
<b>Food permit</b>					
<b>Local Law permit</b>					

**10. FINANCE REPORTS**

**10.1 Summary of balances in finance report**

RECOMMENDATION:

*That the Finance Report as provided with this Agenda be approved.*

Moved: Kaylene Pietsch

Seconded: Sharyn Cook

**10.2 Purchase orders to be raised - \$2,000.00 or less**

RECOMMENDATION: Nil

That the Council Officer raise the following Purchase Orders, being a value of \$2,000 or less.

Moved:

Seconded:

Creditor	Value \$	Description of Goods or Services

**10.3 Purchase orders to be raised – more than \$2,000**

RECOMMENDATION: Nil

That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders greater than \$2,000.

Moved:

Seconded:

Creditor	Value \$ (> \$2,000)	Description of Goods or Services

**11. MEETING CLOSE**

Next Meeting: Monday 7<sup>th</sup> February 2022.

To be Chaired by Deb Nelson.

There being no further business Chair declared the meeting closed at 9.30 pm.



**11. COUNCIL OFFICER AUTHORISATION**

I Angela Hoy accept the recommendations made by the Dimboola Town Committee in these minutes dated 12<sup>th</sup> January 2022.

Signed:

Council Officer



Dated:

18/01/2022