



ATTACHMENTS

ITEM 4 CONFIRMATION OF MINUTES

- Item 4 Attachment 1 – Minutes of Council Meeting 4 May 2022

ITEM 7 CORRESPONDENCE

- Item 7.1 Attachment 2 – Letter to Wimmera Mallee Pioneer Museum

ITEM 8 PLANNING PERMITS

- Item 8.2 Attachment 3 – PA1754-2021 Plan of Proposed Subdivision
- Item 8.3 Attachment 4 – PA1772-2022 Plan of Proposes Subdivision

ITEM 9 REPORTS REQUIRING A DECISION

- Item 9.1 Attachment 5 – Council Plan 2021-25 Actions 2022/2023
- Item 9.2 Attachment 6 – Asset Plan 2022-32
- Item 9.3 Attachment 7 – Instrument of Sub-Delegation
- Item 9.5 Attachment 8 – Draft Council Budge 2022/2023 (attached separately)
- Item 9.6 Attachment 9 – Confidential Attachment (not attached)
- Item 9.7 Attachment 10 – Letter from Nhill A & P Society Nhill Show Day
- Item 9.7 Attachment 11 – Letter from Rainbow A & P Society Rainbow Show Day

ITEM 10 COUNCIL COMMITTEES

- Item 10.1 Attachment 12 – Jeparit Town Advisory Committee Minutes 9 May 2022
- Item 10.2 Attachment 13 – Yurunga Homestead Committee of Management Minutes 24 March 2022
- Item 10.3 Attachment 14 – Wimmera Mallee Pioneer Museum Minutes 16 November 2021
- Item 10.3 Attachment 15 – Wimmera Mallee Pioneer Museum Minutes 15 February

2022

- Item 10.3 Attachment 16 – Wimmera Mallee Pioneer Museum Minutes 29 March 2022
 - Item 10.3 Attachment 17 – Wimmera Mallee Pioneer Museum Financials March 2022
 - Item 10.3 Attachment 18 – Wimmera Mallee Pioneer Museum Minutes 9 April 2022
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**MINUTES OF THE COUNCIL MEETING OF HINDMARSH SHIRE COUNCIL HELD
WEDNESDAY 4 MAY 2022 AT THE NHILL MEMORIAL COMMUNITY CENTRE, 77-79
NELSON STREET NHILL, COMMENCING AT 3:00PM.**

AGENDA

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CRS M Albrecht (Mayor), B Ireland (Deputy Mayor), R Ismay, D Nelson, W Bywaters, R Gersch (via Zoom).

In Attendance:

Mr Greg Wood (Chief Executive Officer), Ms Monica Revell (Director Corporate and Community Services/Acting Director Infrastructure Services) and Ms Shauna Johnson (Executive Assistant).

1 ACKNOWLEDGMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

Cr M Albrecht opened the meeting at 3:00pm by acknowledging the Indigenous Community and offering the opening prayer.

2 APOLOGIES

Ms Angela Hoy was an apology.

3 DECLARATION OF INTERESTS

A Councillor or Officer with a conflict of interest in an item on the Agenda must indicate that they have a conflict of interest by clearly stating:

- the item for which they have a conflict of interest;
- whether their conflict is **general** or **material**; and
- the circumstances that give rise to the conflict of interest.

Declaration of material or general conflict of interest must also be advised by Councillors and Officers at the commencement of discussion of the specific item.

Cr B Ireland declared a general conflict of interest in item 9.4 as the decision benefits Cr Ireland.

4 CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Council Meeting held on Wednesday 6 April 2022 at the Nhill Memorial Community Centre Nhill, as circulated to Councillors be taken as read and confirmed.

MOVED: CRS R Ismay/D Nelson

That the Minutes of the Ordinary Council Meeting held on Wednesday 6 April 2022 at the Nhill Memorial Community Centre Nhill, as circulated to Councillors be taken as read and confirmed.

CARRIED

Attachment Number: 1

5 PUBLIC QUESTION AND SUBMISSION TIME

Community members wishing to ask questions at council meetings may do so, in writing, at least 24 hours prior to the council meeting. Both the question and answer will be read out at the meeting. Questions may be submitted by mail, email info@hindmarsh.vic.gov.au or delivered in person to a council customer centre but are limited to two questions and 100 words including any pre-amble. Offensive, trivial and repetitive questions or questions, which have been recently answered, may be excluded at the discretion of the Mayor.

The question must be accompanied by a name and the locality where the questioner resides or works, which will be read out at the meeting. By submitting a question, the questioner gives consent to this information being read out in public. Anonymous questions will not be answered.

No public questions or submissions.

6 ACTIVITY REPORTS

COUNCILLOR ACTIVITIES: 30 March – 26 April 2022

Cr ALBRECHT, MAYOR

| Date | Meeting | Location | Comments |
|------------|-----------------------------------------|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3/04/2022 | Nhill Town Committee Planning Afternoon | Nhill | Thank you to all the new members of the Nhill Town Committee. I am excited to work with you all and your fantastic ideas. |
| 04/04/2022 | Mallee Electorate Candidate Forum | Nhill | Thank you to the candidates that attended the forum. Those that were present or watching online were more informed about candidates' views to assist in voting for the upcoming federal election. The forum recording can be found on the Hindmarsh Facebook page. |
| 06/04/2022 | Council Briefing | Nhill | |
| 06/04/2022 | Council Meeting | Nhill | |

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| 07/04/2022 | Wimmera Development Association Independent Chair interviews | Horsham | Interviews were conducted for the independent chair role. |
| 08/04/2022 | Wimmera Development Association Independent Chair interviews | Horsham | Interviews were conducted for the independent chair role. |
| 14/04/2022 | Wimmera Development Association Independent Chair review | Zoom | Review of the interviews. |
| 16/04/2022 | Nhill Town Committee Easter Egg Hunt | Nhill | It was wonderful to organise the Nhill Easter Egg hunt and see all the children's delighted faces whilst finding Easter eggs and playing games. Thank you to all that attended and made it such a fun Easter tradition. |
| 19/04/2022 | Wimmera Development Association Independent Chair further review | Zoom | |
| 23/04/2022 | Wimmera Steampunk Festival | Dimboola | Massive congratulations must go to the organising committee of the Wimmera Steampunk Festival. It was an incredible weekend and with over 2500 people attending it was certainly an outstanding success. The events publicity will no doubt bring many people to Dimboola to learn more about the area, and I hope this year was the first of many festivals. |
| 24/04/2022 | Wimmera Steampunk Festival | Dimboola | |
| 25/04/2022 | ANZAC day dawn ceremony ANZAC day march ANZAC day ceremonial service | Nhill | It was an honour to participate in the ANZAC day march and MC the Nhill ANZAC day ceremonial service. It was a lovely tribute to remember those that have fought for our freedoms. |

Cr IRELAND, DEPUTY MAYOR

| Date | Meeting | Location | Comments |
|------------|---------------------------|----------------------|----------------|
| 03/04/2022 | Jeparit New Residents Day | Jeparit Bowling Club | Guest speaker. |
| 04/04/2022 | Candidates Forum | Nhill | |

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| | for Federal Election | Memorial Community Centre | |
| 06/04/2022 | Council Briefing Meeting | Nhill | |
| 06/04/2022 | Council Meeting | Nhill | |
| 09/04/2022 | WMPM Meeting | | (Saturday morning) |
| 11/04/2022 | Jeparit Town Advisory Committee Meeting | | |
| 16/04/2022 | Jeparit Easter Fishing Competition | | Great to see the campers all along the river throughout Jeparit. Takes a lot of organising and a credit to the many volunteers. |
| 19/04/2022 | WMPM Meeting | | |
| 21/04/2022 | Meeting with ex- President Jeparit Lions Club | | RE approaches by district leaders to re- engage the lions club within the town |
| Various | Emails back and forth to Melbourne University to arrange meetings to connect the Jeparit Pioneer Museum to them for possible projects. | | |
| 23/04/2022 | A site visit to Arkona Silo to see progress | | |
| 23/04/2022 | Wimmera Steampunk Festival | Dimboola | A great new event that attracted people far and wide. A possible start to a regular event. Shout out to the tireless organisers. |
| 25/04/2022 | ANZAC wreath laying ceremony at the Dawn Service | Jeparit | |
| 26/04/2022 | Museum Meeting | | To prepare for zoom meeting with Melbourne University regarding Menzies square and local Jeparit history (ie; the museum) |

Cr BYWATERS

| Date | Meeting | Location | Comments |
|------------|-----------------------------------------------|------------------------------------------|----------|
| 30/03/2022 | Nhill Hindmarsh Community Conversations | Nhill Memorial Community Centre | |
| 04/04/2022 | 2022 Mallee Electorate Candidates Forum | Nhill Memorial Community Centre | |
| 05/04/2022 | Viewing of the new Albacutya Bridge | Albacutya Bridge | |
| 05/04/2022 | Wimmera Steampunk Volunteers Meeting | Dimboola Imaginarium | |
| 06/04/2022 | Council Meeting | Nhill Memorial | |

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| | | Community Centre | |
| 10/04/2022 | Sunday Lunch with Chef Car Clark | Dimboola | |
| 10/04/2022 | Dimboola Pop Up Shop | Boat Shed Dimboola | |
| 16/04/2022 | Water Festival | Nhill | The celebration of paying respects to elders, Karen Community |
| 22/04/2022 | Preparations for Steampunk Festival | Horsham and Dimboola | |
| 23/04/2022 | Wimmera Steampunk Festival | Dimboola | |

Cr NELSON

| Date | Meeting | Location | Comments |
|------------|------------------------------------|----------|----------|
| 04/04/2022 | Mallee Electorate Candidates Forum | Nhill | |
| 04/04/2022 | Meals on Wheels Deliveries | | |
| 06/04/2022 | Council Briefing | | |
| 06/04/2022 | Council Meeting | | |
| 22/04/2022 | ABC Radio Interview | | |
| 22/04/2022 | French and Fabulous | Dimboola | |
| 23/04/2022 | Steampunk Festival | Dimboola | |
| 24/04/2022 | Recharge Sunday Concert | Dimboola | |
| 25/04/2022 | ANZAC Day Service | Dimboola | |

Cr GERSCH

| Date | Meeting | Location | Comments |
|------------|---------------------------------------------------------------------------|-------------------|----------|
| 30/03/2022 | Nhill Community Meeting | | |
| 04/04/2022 | RCV Election | Zoom | |
| 05/04/2022 | Visit to Albacutya Bridge | | |
| 06/04/2022 | Council Meeting | | |
| 16/04/2022 | Easter Egg Fun Day | Jaypex Park Nhill | |
| 19/04/2022 | Attended funeral for past Councillor and shire President Mrs Mavis Bailey | | |
| 25/04/2022 | ANZAC Day Service | | |

Cr ISMAY

| Date | Meeting | Location | Comments |
|------------|-----------------------------------------|----------|------------------|
| 31/03/2022 | Working Bee ARB 480 Event | | |
| 31/03/2022 | Meeting with Hindmarsh Landcare & VORRA | | RE Rainbow Rises |
| 01/04/2022 | ARB Scrutineering/Street Parade | | |
| 02/04/2022 | ARB 480 Prologue/Race Start | | |
| 03/04/2022 | ARB 480 Off Road Race | | |
| 04/04/2022 | Race pack-up, clean-up day | | |
| 04/04/2022 | Mallee Electorate Candidates Forum | | |
| 06/04/2022 | Council Briefing | | |
| 06/04/2022 | Council Meeting | | |
| 07/04/2022 | RREA Debrief meeting | | |
| 16/04/2022 | Quambatook Tractor Pull event | | |
| 25/04/2022 | ANZAC Ceremony | Rainbow | |
| 26/04/2022 | WMT Meeting | Yurunga | |

7 CORRESPONDENCE

7.1 GENERAL CORRESPONDENCE

Responsible Officer: Chief Executive Officer

Attachment Numbers: 2 – 5

Introduction:

The following correspondence is attached for noting by Council.

Inwards:

- 12/04/2022 – Letter from Dimboola Town Committee to Council RE Steampunk Event Funds
- 20/04/2022 – Letter from Mari Q to Mayor RE Mallee Electorates Candidates Forum

Outwards:

- 08/04/2022 – Letter to Carol Paech from Council RE Correspondence Tabled at Council Meeting 6 April 2022

- 13/04/2022 – Letter to Dimboola Town Committee from Council RE Steampunk Event Funds

RECOMMENDATION:

That Council notes the attached correspondence.

MOVED: CRS R Gersch/W Bywaters

That Council notes the attached correspondence.

CARRIED

Attachment Numbers: 2 – 5

8 PLANNING PERMITS

No planning permit reports.

9 REPORTS REQUIRING A DECISION

9.1 FINANCIAL REPORT FOR THE PERIOD ENDING 31 MARCH 2022

Responsible Officer: Director Corporate and Community Services

Attachment Number: 6

Introduction:

The Financial Report for the third quarter of 2021/2022 financial year has been prepared, including explanations of variances where applicable, and is presented for the information of Council.

RECOMMENDATION:

That Council notes the Financial Report for the period ending 31 March 2022 as presented.

MOVED: CRS R Ismay/B Ireland

That Council notes the Financial Report for the period ending 31 March 2022 as presented.

CARRIED

Attachment Number: 6

9.2 COUNCIL PLAN 2021-2025 PROGRESS REPORT

Responsible Officer: Director Corporate and Community Services

Introduction:

This report provides Council with a progress update on the actions for 2021/2022 taken against the Council Plan 2021-2025.

Discussion:

Council's main strategic document the Council Plan 2021-2025 was developed and adopted in 22 September 2021. The document contains strategic objectives under four Themes Our Community; Built and Natural Environment; Competitive and Innovative Economy; and Good Governance & Financial Sustainability with annual actions on how Council will achieve the objective of the plan.

Progress on the year one actions against the Plan are included below:

Theme One – Our Community

| Action Item | Update on Action |
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| Monthly and fortnightly e-newsletters distributed through emails and available on Council's website | Q1: Council continues to distribute monthly and fortnightly e-newsletters. Hard copies of the monthly newsletters are placed at various businesses throughout Hindmarsh and also Council's Customer Service Centres. Q3: Previous editions of Council's fortnightly e-newsletters and monthly newsletters are available on Council's website. To view previous newsletters please visit www.hindmarsh.vic.gov.au/newsletters |
| Redevelopment of Council's website making it easier for our community to navigate | Q1: Council staff are working through the development of pages on Council's new website. Q3: The new Hindmarsh Shire Council website incorporating Visit Hindmarsh went live in March 2022. The new user-friendly website has been well received. The new website allows event organisers to register their events which are then included on the events calendar. |
| Councillors and Council Officers attend advisory committees including Town Committees, Wimmera Mallee Pioneer | Q1: On-line meetings have taken place in lieu of meeting in person due to COVID-19 restrictions on gathering |

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| Museum and Yurunga Homestead meetings | <p>numbers. Officers and Councillors have been attending these meetings.</p> <p>Q3: Advisory Committee meetings including Town Committees, Wimmera Mallee Pioneer Museum and Yurunga Homestead are now moving to in person meetings. Councillors and Officer have been attending these meetings.</p> |
| Partner with Wimmera Pride to ensure LGBTIQ+ barriers and views are considered | <p>Q1: On-line workshop conducted with Elite Counselling and attended by Senior Staff.</p> <p>Q3: Youth Program to deliver IDAHOBIT day activities, including workshop from Nevo Zisin around self-love and how to be a good trans ally.</p> |
| Develop the Hindmarsh Shire Youth Strategy | <p>Q1: Youth Strategy 2021-2025 draft complete and will be presented to Council in October. Karen translation commissioned by the Migration Translators.</p> <p>Q2: Youth Strategy 2021-2025 was adopted by Council on 15 December 2021. A version of the Youth Strategy was also prepared and adopted in Karen.</p> <p>Q3: After success in applications for Engage, FreeZA and Heywire funding rounds, the target areas of the Youth Strategy are continuing to be implemented. This includes continued work on the mental health podcast.</p> |
| Upgrades to the Nhill Library to encourage use by our multicultural community, children and youth | <p>Q1: In progress, at permit stage for minor structural changes. Electrical upgrades (excluding lighting) have been completed. Currently reviewing fixture upgrades.</p> <p>Q2: Works have commenced at the Nhill library with electrical works completed and new furniture and shelving ordered. The library will be closed for 1 week in early February to allow for the entry way to be increased allowing all abilities to easily access the large room.</p> |

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| Continue to support early years services in Hindmarsh Shire | Q1: Facility upgrades recently completed at Dimboola & Nhill Early Years Centres. |
| Partner with Nhill Learning Centre to ensure barriers and views of the Karen and other multicultural communities are considered | Q1: Meeting occurred between Coordinator Libraries, Youth and Community Development Officer and NNHLC Director Annette Creek. Discussion included potential collaboration; and training sessions. |
| Ensure the Municipal Emergency Management Committee includes membership from key stakeholders | Q1: The MEMC committee includes membership from external stakeholders including a community representative. Hindmarsh meetings are held 3 times per year, along with 1 combined meeting including Hindmarsh, Horsham, Yarriambiack and West Wimmera Shire. |
| Support our ageing community through hosting seniors concert, social connection activities including movie matinees and morning teas, and delivery of community care services | <p>Q1: Due to the COVID-19 pandemic the 2021 Seniors Concert was postponed and will be held in early 2022, senior's week activities moved online for 2021. Movie Matinees are held when possible which included morning tea prior to the movie. Council continues to deliver community care services to our community and also continue with the social outreach service for vulnerable and isolated community members.</p> <p>Q3: Creedence Clearwater Survival played to an audience on Thursday 10 March 2022. For those unable to attend the concert was livestreamed through Council's Facebook page. Movie Matinees are also continuing monthly, with morning tea prior to the movies enjoyed by all that attend.</p> |
| Support local community events including the Rainbow Desert Enduro, Great Victorian Bike Ride, Dimboola inaugural Steampunk Festival, Nhill Friday Fiestas in February, Peter Taylor Barefoot Tournament etc. | Q1: Unfortunately, due to the COVID-19 pandemic many events have been cancelled (Rainbow Desert Enduro, Great Victorian Bike Ride, Dimboola Steam Punk Festival etc) and or postponed. Support for these and other community events will continue in the future. |

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| | <p>Q2: To compliment the range of events and functions already mentioned, there will be additional community events held in response to funding received through the Regional Recovery Fund. Reconnecting Communities through Small Events in Hindmarsh Shire will support some existing and new events across the shire.</p> <p>Dimboola will have a series of events including an evening concert at the Barefoot Skiing tournament and Friday night events at the Dimboola Visitor Node.</p> <p>Jeparit will utilise funds to support the MOPKE Christmas function and an evening concert following the Easter Fishing competition.</p> <p>Nhill will utilise finds to support their Christmas Carols and other concerts while Rainbow is planning for the return of the Big Sky Festival in March 2022.</p> <p>Q3: Support was provided to the Rainbow Enduro 240 event in March. Officers are working with the Dimboola Town Committee to ensure the Wimmera Steampunk festival runs smoothly.</p> |
| Celebrate volunteers week | <p>Q3: Officers are currently organising morning / afternoon teas in each of our 4 towns to celebrate the work of our wonderful volunteers.</p> |
| Construction of Rainbow Library | <p>Q1: In progress. Framing and roof beams erected. Landscape design prepared.</p> <p>Q2: Electrical wiring and plastering has been completed. Painting is well underway. Furniture and shelving have been ordered.</p> <p>Q3: Rainbow Library opened to the public on 1 April 2022. The library has been well received, with many new members signing up for library services on opening day.</p> |
| Provide community action grants to support | <p>Q1: Round 1 of the Community Action</p> |

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| Hindmarsh community groups and organisations | <p>Grants is currently open.</p> <p>Youth Grants have also been established using FReeZA funding to support Youth outcomes.</p> <p>Q2: Round 1 of the Community Action Grants awarded grants to 13 local organisations.</p> <p>Round 2 of the Community Action Grants will be advertised early in 2022.</p> |
| Continue to support the Rural Outreach Program | <p>Q1: Council continues to support the Rural Outreach Program. Outreach officers have attended movie mornings.</p> |
| Provide school holiday activities throughout Hindmarsh | <p>Q1: Due to the Covid-19 pandemic September school holiday activities were unable to be held. Take home packs were prepared with over 140 packs distributed.</p> <p>Activities are being planned for the remainder of the year once restrictions have eased.</p> <p>Q3: Our Libraries and Youth teams have developed an extensive April school holiday program, including partnering with Uniting and Centre for Multicultural Youth to support Hindmarsh's young people attending their events.</p> |
| Support and coordinate the volunteer taxi service in Nhill | <p>Q1: Council continues to support and coordinate the volunteer taxi service in Nhill.</p> <p>Q3: During our recent Community Consultation sessions a call out for volunteers was discussed.</p> |
| Establish and maintain relationships with Barengi Gadjin Land Council (BGLC) and local indigenous groups | <p>Q1: Council staff are working closely with BGLC on projects such as the Wimmera River Discovery trail and will continue to maintain and build on the relationships already established through these and future projects.</p> <p>Q2: Council staff are liaising with BGLC regarding internal cultural awareness training for all staff.</p> |
| Provide public computers and free Wi-Fi at Hindmarsh Shire Libraries | <p>Q1: Public computers and free Wi-Fi are available at Dimboola, Jeparit & Nhill Libraries.</p> |

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| | Q3: Public computers are now available at Rainbow library. Wi-Fi will be available by the end of May 2022. |
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Theme Two – Built & Natural Environment

| Action Item | Update on Action |
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| Review and update Council's asset management plan | Q3: Officers are currently developing the Asset Management Plans required as part of the <i>Local Government Act 2020</i> . This will be adopted by 30 June 2022. |
| Implement recycling bins in Dimboola, Jeparit, Nhill and Rainbow main business districts | Q2: A strategic plan is to be developed to assist with the identification and roll out of suitable bins for rubbish, recycling, and glass bottles across the municipality. |
| Review Council's road management plan | |
| Construction of Albacutya Bridge and associated road works | Q2: Construction has commenced on the bridge works, due for completion in early 2022. The roadworks will also commence in early 2022. Q3: Construction of the bridge and road approaches is nearing completion. Works are on track to be completed before the end of the 21/22 financial year. |
| Hold free green waste month in September and encourage residents to tidy their properties prior to the fire season | Q1: Free Green waste month was held from 10 September to 10 October. |
| Consider for adoption of Nhill streetscape plan | Q2: The Draft Nhill Streetscape Plan was presented to Council in December 2021 and endorsed. |
| Installation of solar heating on Rainbow swimming pool | Q1: Quotations have been obtained for installation of solar heating on Rainbow Swimming Pool. Q3: Rainbow Swimming Pool solar heating has been installed. |
| Advocate for improved water quality in the regional lakes and rivers | |
| Construction of new clubrooms at Nhill Tennis Club | Q1: Due to two unsuccessful tender advertising rounds works is currently underway for design and approval of permits prior to re-advertising. Q2: Council has completed design and is in the process of obtaining a |

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| | building permit to then go to tender as a construction only project. |
| Review and update Waste Management Strategy | |
| Installation of pedestrian safety fencing at Nhill Early Years Centre | Q1: Pedestrian fencing has been installed at Nhill Early Years Centre. |
| Installation of seating and electric barbeques at Rainbow Lake | Q1: Awaiting change of use application (planning permit will be included in October Council meeting). Following approval works will be able to commence. Q2: Design for Amenities Building in progress to obtain a building permit then quote for construction. Once costs finalised then work will commence on BBQ & picnic tables. |
| Consider opportunities and seek funding for lighting in public areas | Q2: Plans are being prepared to support a funding application in early 2022 for improved street lighting across the shire. |
| Ensure Council representation on Western Highway Action Committee, Wimmera Regional Transport Group and Grampians Central West Waste, Resource Recovery Group and Hindmarsh Landcare Network | Q2: Councillors and Council staff attend Western Highway Action Committee, Wimmera Regional Transport Group and Grampians Central West Waste, Resource and Recovery Group Meetings. A Councillor attends the Hindmarsh Landcare Network meetings. |
| Continue to advocate for funding for Davis Park improvements | Q1: Council continues to advocate both state and federal government for funding to improve Davis Park. Q2: A series of schematic plans and cost plans have been developed for various aspects associated with the redevelopment of Davis Park. Council will be holding further discussions with NDSC in early 2022 to determine an appropriate direction. Q3: Council Officers have been receiving requests from both Federal and State parties and candidates for Council's top priorities. Davis Park is the number 1 priority for funding. |

Theme Three – Competitive and Innovative Economy

| Action Item | Update on Action |
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| Upgrades to ensuites at Dimboola Caravan Park | Q2: Upgrades to two ensuites have been completed, the other two are scheduled for the new year. |
| Provide the business assistance grants program | Q1: Round 1 applications for the Business Assistance Grants Program will be presented to Council in October. Q2: Round 1 applications for the Business Assistance Grants Program were awarded at the October 2021 Council meeting. Round 2 will be advertised in early 2022. |
| Promote Hindmarsh as a tourism destination to stop, stay and play | Q1: New and updated Visit Hindmarsh webpage is under development as part of the Hindmarsh Shire website development. Regional marketing campaigns being development by WMT through external grant funding. New brochures have been designed and printed. Q2: Radio and print advertising was undertaken leading up to the Christmas/new year period. A regional television campaign is penciled in for March/April 2022. Work is continuing on the funded Silo Art Trail projects. Increased social media undertaken on Albacutya Silo (videos cross-shared by Visit Victoria). |
| Host business networking session to encourage Hindmarsh businesses to come together and network | Q1: This has been delayed due to the COVID-19 pandemic. Q2: Planning is underway to host a business networking session at the end of February 2022. |
| Construction of a camp Kitchen at Jeparit riverbank precinct | Q1: Currently delayed due to slow landowner consent via Parks Victoria. Q2: Draft master plan has been prepared indicating where the camp kitchen is to be located. As indicated above, Parks Vic are currently processing landowner consent. |
| Installation of cabin accommodation (including all abilities) at caravan parks within Hindmarsh | Q2: Council awarded the contract for design, construction, and installation |

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| Shire (subject to funding) | <p>of cabins at the November 2021 Council meeting. It is anticipated cabins will be on site at the end of May / early June 2022.</p> <p>A funding application for Regional Tourism Investment Fund is currently being developed (in replace of unsuccessful BBRF application).</p> |
| Commence review on Council's economic development strategy | |
| Participate in Wimmera Development Association housing strategy meetings | <p>Q1: Council continues to participate in the WDA housing strategy meetings.</p> <p>Q3: WDA presented to Council and discussed the housing strategy. Officers have continued to be involved in housing strategy meetings.</p> |
| Enhance Council's Procurement Policy to support Council purchasing locally | <p>Q1: Council adopted the updated Procurement Policy on 4 August 2021. The policy includes local and regional weighting to support our local and neighbouring businesses.</p> |
| Commence Silo Art at Llew Schilling Silo in Rainbow and Arkona Silo | <p>Q1: A Silo Art Project Coordinator has been appointed.</p> <p>Arkona Silo Art art curator/artist management has been appointed.</p> <p>Q2: Comprehensive engineering assessment of the Llew Schilling Silo is completed, awaiting final report. Preliminary Budget in development, site being cleared of items belonging to Llew. Expecting to develop EOI for appointment of architect in Q1 2022. Arkona Silo Art awaiting 3 artist options/quotes, expected January 2022. Aiming for April installation.</p> <p>Q3: Artwork on the Arkona Silo will commence in early April 2022 with Smug</p> |
| Provide a calendar of events to assist community groups and event organisers to promote their events | <p>Q1: As part of the development of the new Hindmarsh Shire website a calendar of events will be established making it easy for community groups to register their events.</p> <p>Q3: With the implementation of the new website, community members</p> |

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| | and groups can submit event information to be published on Council's website and social media pages. |
| Provide business concierge services to assist business understand COVID-19 restrictions | Q1: Under the funding received Council has employed a business concierge and hospitality officer until 30 November to assist businesses and community groups understand the COVID-19 restrictions and roadmap. |

Theme Four – Good Governance & Financial Sustainability

| Action Item | Update on Action |
|-----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Develop a workforce plan | Q1: Work has commenced on the development of a workforce plan. Q2: The workforce plan was adopted by the CEO in December 2021. |
| Online streaming of Council meetings through Council's Facebook page | Q1: Council continues to stream Council meetings through Council's Facebook page |
| Consideration for employing a trainee, or apprentice when vacancies arise throughout the year | |
| Community conversation sessions held annually in our four main towns | Q1: Due to the COVID-19 pandemic restrictions have not allowed for community meetings to be held in person. Q2: A community meeting was held in Jeparit in November to discuss the Riverbank precinct. Q3: Community Conversation sessions were held in our main four towns during March 2022. The meetings included round table sessions where community members could provide their input into Council's 2022/2023 annual action plan and budget through identifying priority projects. |
| Drop in sessions held allowing for community input to Council on key documents or projects | Q1: Drop in sessions were scheduled to be held for the Council Plan but due to the COVID-19 pandemic restrictions have not allowed for community meetings and therefore sessions were required to be |

| | |
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| | <p>cancelled.</p> <p>Q3: A drop-in session was held for the Arkona Silo Art project in March 2022.</p> |
| Develop a ten (10) year long term financial plan | <p>Q1: The Long Term Financial Plan has been prepared and was adopted by Council on 20 October 2021</p> |
| Quarterly finance reporting to Council | <p>Q1: Council's first quarter finance report will be presented to the October Council meeting.</p> <p>Q2: Council's second quarter finance report will be presented to the February 2022 Council meeting.</p> <p>Q3: Council's third quarter finance report will be presented to the May 2022 Council meeting.</p> |
| Review Council's Complaints Policy | <p>Q2: The complaints policy was updated and adopted in December 2021. A copy is available on Council's website.</p> |
| Ensure Council representation on Wimmera Development Association, Rural Council's Victoria, and Municipal Association of Victoria | <p>Q1: Council continues to have representation on WDA, RCV and MAV.</p> |
| Quarterly Council Plan reporting to Council | <p>Q1: The first quarterly report to Council will presented to Council in November 2021.</p> <p>Q2: The second quarterly report to Council will presented to Council in February 2022.</p> <p>Q3: The third quarter report to Council will be presented to Council in May 2022.</p> |
| Develop a gender equality action plan | <p>Q1: Work has commenced on the development of a gender equality action plan.</p> <p>Q3: The gender equality action plan was adopted in March 2022 and has been provided to the Gender Equality Commissioner for feedback. Following the review and acceptance of the plan the plan will be available on Council's website.</p> |
| Collaborate with Horsham Rural City Council, West Wimmera Shire Council and Loddon Shire Council to implement the Rural Council Transformation Project | <p>Q1: RCTP is progressing with evaluation of potential software completed and a recommendation prepared for the board.</p> |

| | |
|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <p>Q2: A recommendation of the preferred software will be presented to the February 2022 board meeting.</p> <p>Q3: The board has agreed to a preferred supplier and is currently preparing a formal contract. The Board will prepare a report for LGV to accept the recommendation.</p> |
| Audit & Risk Committee meetings review and consider Council risks at each meeting | <p>Q1: Risk management is a standing item on Audit & Risk Committee meetings</p> |

Link to Council Plan:

The Council Plan is the overarching plan that sets the strategic objectives for Council over the four-year term and provides annual actions to achieve the plan under the four key themes.

Financial Implications:

Council's annual budget allocates funding to complete initiatives.

Risk Management Implications:

The preparation of the Council Plan, incorporating the Health and Wellbeing Plan, and Community Vision is a statutory requirement

Relevant legislation:

The Council Plan was developed under the Local Government Act 2020 and Public Health and Wellbeing Act 2008

Community engagement:

Community engagement was undertaken as part of the development and adoption of the Council Plan 2021-2025.

Gender equality implications:

A gender impact assessment was not required.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author and Officer Responsible – Monica Revell, Director Corporate & Community Services
In providing this advice as the Author and Officer Responsible, I have no disclosable interests in this report.

RECOMMENDATION:

That Council receives the Council Plan 2021-2025 third quarter actions 2021/2022 update.

MOVED: CRS R Gersch/R Ismay

That Council receives the Council Plan 2021-2025 third quarter actions 2021/2022 update.

CARRIED

9.3 DRAFT ASSET MANAGEMENT PLAN 2022-2032

Responsible Officer: Acting Director Infrastructure Services
Attachment Number: 7

Introduction:

This report presents the draft Asset Plan in accordance with the Local Government Act 2020. The report includes a recommendation that Council adopt the draft Asset Plan and invites community submissions.

Discussion:

Section 92 of the *Local Government Act 2020* requires Council to develop, adopt and keep in force an Asset Plan. The scope of an Asset Plan is for a minimum period of ten financial years and needs to be adopted by 30 June 2022.

Thereafter, Council should review and adopt an Asset Plan by 31 October in the year following a general election of Council.

The draft Asset Plan has been developed with the aim of maintaining existing service levels and provides information to inform the community on how Council controlled assets are to be managed. This information will inform Council's Annual Budget preparation and longer term planning.

The Asset Plan must include the following:

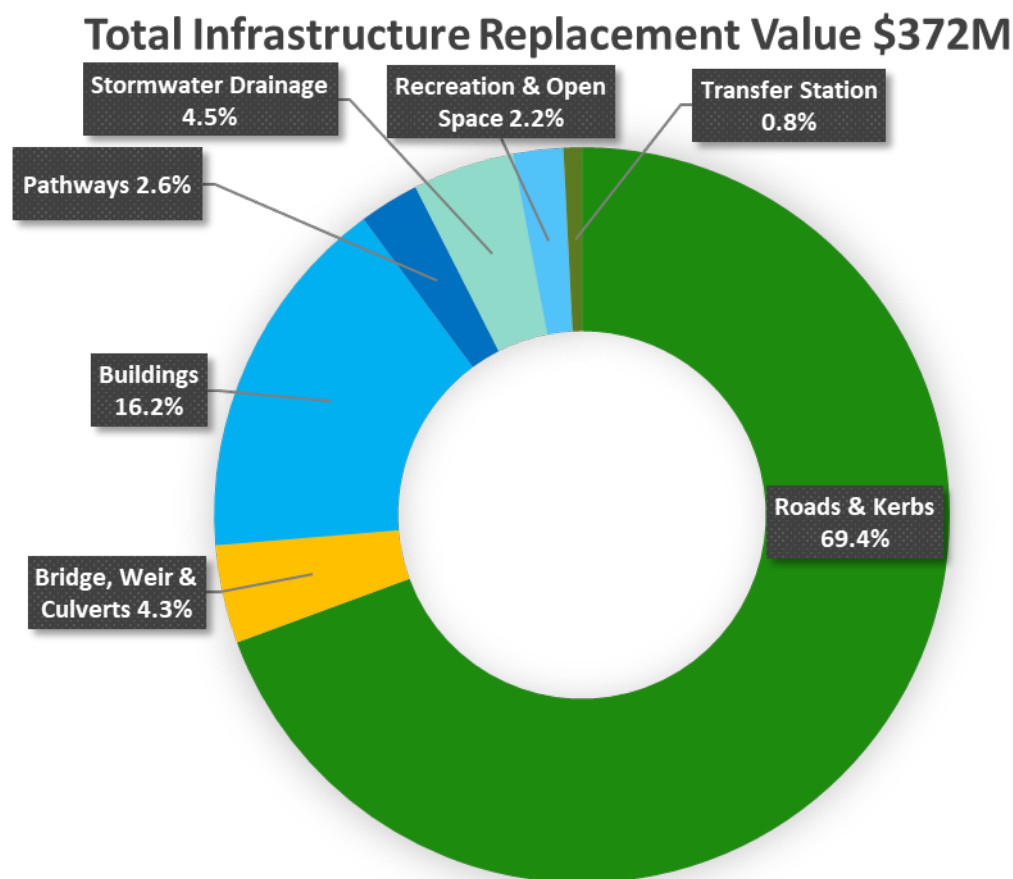
- information about maintenance, renewal, acquisition, expansion, upgrade, disposal and decommissioning in relation to each class of infrastructure under the control of the Council.
- 10-year financial forecast/modelling to maintain Council Infrastructure to agreed and acceptable service level to the Community.

Council's total infrastructure replacement value is \$372m and broken into the following asset categories:

- Roads
- Bridges, Weirs and Culverts

- Buildings
- Pathways
- Stormwater Drainage
- Recreation and Open Space
- Transfer Stations

The below graph provides asset replacement values proportions as of April 2022.



The draft Asset Plan has been prepared and is recommended to make the plan available for public submissions from Thursday 5 May to Monday 23 May 2022 with the final version to be adopted at the Council meeting on 1 June 2022.

Link to Council Plan:

Well-maintained physical assets and infrastructure to meet community and organisation needs: Regularly review Council's asset management plans and update the Assets Register.

Financial Implications:

Modelling for the 10 years is done using Assetic Predictor modelling software with input of current asset condition, level of service required and budget forecasts from Council Long term financial plan.

Under the current modelling there is a shortfall of approximately \$1.7m over 10 years to fully comply with the Asset Plan.

Risk Management Implications:

Natural disasters like flooding, fire and earthquake are not considered while preparing this Asset Plan. Asset Plan will be beneficial in reducing the long-term financial risk to Council assisting preservation of assets conduction in appropriate condition to serve the community at agreed level of service.

Relevant legislation:

Local Government Act 2020

Community engagement:

It is proposed that the draft Asset Plan be made available to allow for submissions for the period Thursday 5 May 2022 to Monday 23 May 2022. Submissions will be considered at the Council meeting held on Wednesday 1 June 2022.

Copies of the draft Asset Plan will be available at Council's Customer Service Centres and on Council's Website.

Gender equality implications:

No impact on Gender Equality.

Conflict of Interests:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Monica Revell, Acting Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Madan Dhungel, Strategic Assets Coordinator

In providing this advice as the Author, I have no disclosable interests in this report.

Communications Strategy:

Advertisements will be placed in local newspapers and Council's Facebook page notifying of the draft Asset Plan and invite submissions.

Next Steps:

The Draft Asset Plan operates over a ten-year period and will be reviewed by 31 October following each Council election.

RECOMMENDATION:

That Council

- 1. approves the draft Asset Plan in accordance with the Local Government Act 2020;***
- 2. Gives public notice of the preparation of the draft Asset Plan inviting written submissions from the public for the period 5 May to 23 May 2022;***

- 3. Considers public submissions and formally adopts the Asset Plan at the Council meeting on Wednesday 1 June 2022.**

MOVED: CRS B Ireland/D Nelson

That Council

- 1. approves the draft Asset Plan in accordance with the Local Government Act 2020;**
- 2. Gives public notice of the preparation of the draft Asset Plan inviting written submissions from the public for the period 5 May to 23 May 2022;**
- 3. Considers public submissions and formally adopts the Asset Plan at the Council meeting on Wednesday 1 June 2022.**

CARRIED

Attachment Number: 7

Cr B Ireland declared a general conflict of interest and left the room at 3:47pm.

9.4 NATIONAL GENERAL ASSEMBLY OF THE LOCAL GOVERNMENT ASSOCIATION

Responsible Officer: Chief Executive Officer

Introduction:

This report seeks approval for the Deputy Mayor to attend the Australian Local Government Association (ALGA) Annual Conference in Canberra from Sunday 19 to Wednesday 22 June 2022.

Discussion:

The National General Assembly of the Local Government is due to be held in Canberra from 19 to 22 June. The theme of the assembly is Partners in Progress, recognising that working collaboratively as partners in government achieves more for communities.

Council's Councillor Expense Entitlements Policy requires any interstate travel by Councillors be approved by a resolution of Council.

Previous ALGA conferences have been attended by the mayor as delegate for Council. Due to the inability of the mayor to attend this year, it is proposed that the substitute delegate be the Deputy Mayor in line with Council delegates to other peak bodies.

The National General Assembly is attended by Council's from across Australia and provides an opportunity for Hindmarsh to network with other Local Government leaders. The program includes an address from the Prime Minister and various keynote speakers.

Options:

1. Council can approve the attendance at the National General Assembly of Local Government from 19 – 22 June 2022 for the Deputy Mayor.
2. Council can nominate another delegate to attend the National General Assembly of Local Government from 19 – 22 June 2022.
3. Council can decide not to send a delegate to the National General Assembly of Local Government from 19 – 22 June 2022.

Link to Council Plan:

Strong governance practices

Financial Implications:

Council will incur costs of approximately \$3,000 associated with conference registration, airfares, accommodation and incidentals for the delegate attending.

Risk Management Implications:

No Risk Management Implications.

Relevant legislation:

Local Government Act 2020

Community engagement:

N/A

Gender equality implications:

Not required

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author & Officer Responsible – Greg Wood, Chief Executive Officer

In providing this advice as the Author & Officer Responsible, I have no disclosable interests in this report.

RECOMMENDATION:

That Council nominates the Deputy Mayor as the delegate for the National General Assembly of Local Government in Canberra from 19 – 22 June 2022 and approve costs associated with attendance including conference registration, airfares, accommodation and incidentals.

MOVED: CRS R Ismay/R Gersch

That Council nominates the Deputy Mayor as the delegate for the National General Assembly of Local Government in Canberra from 19 – 22 June 2022 and approve

costs associated with attendance including conference registration, airfares, accommodation and incidentals.

CARRIED

Cr B Ireland returned to the room at 3:55pm.

10 COUNCIL COMMITTEES

10.1 DIMBOOLA TOWN ADVISORY COMMITTEE

Responsible Officer: Director Corporate and Community Services
Attachment Number: 8

Introduction:

The Dimboola Town Advisory Committee held a general meeting on 4 April 2022. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Dimboola Town Advisory Committee meeting held on 4 April 2022 (no quorum).

MOVED: CRS W Bywaters/D Nelson

That Council notes the minutes of the Dimboola Town Advisory Committee meeting held on 4 April 2022 (no quorum).

CARRIED

Attachment Number: 8

10.2 YURUNGA HOMESTEAD COMMUNITY ASSET COMMITTEE

Responsible Officer: Director Corporate and Community Services
Attachment Number: 9

Introduction:

The Yurunga Homestead Community Asset Committee held a general meeting on 24 February 2022. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Yurunga Homestead Community Asset Committee meeting held on 24 February 2022.

MOVED: CRS B Ireland/R Ismay

That Council notes the minutes of the Yurunga Homestead Community Asset Committee meeting held on 24 February 2022.

CARRIED

Attachment Number: 9

11 LATE REPORTS

12 NOTICES OF MOTION

13 OTHER BUSINESS

14 CONFIDENTIAL REPORTS

In accordance with Section 66 (2) (a) of the *Local Government Act 2020*, Council may close the meeting to the public to consider confidential information. Confidential information is defined by Section 3 of the *Local Government Act 2020* as being:

- a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released;
- b) security information, being information that if released is likely to endanger the security of Council property or the safety of any person;
- c) land use planning information, being information that if prematurely released is likely to encourage speculation in land values;
- d) law enforcement information, being information which if released would be reasonably likely to prejudice the investigation into an alleged breach of the law or the fair trial or hearing of any person;
- e) legal privileged information, being information to which legal professional privilege or client legal privilege applies;
- f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs;
- g) private commercial information, being information provided by a business, commercial or financial undertaking that—
 - i. relates to trade secrets; or
 - ii. if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;
- h) confidential meeting information, being the records of meetings closed to the public under section 66(2)(a);
- i) internal arbitration information, being information specified in section 145;

- j) Councillor Conduct Panel confidential information, being information specified in section 169;
- k) information prescribed by the regulations to be confidential information for the purposes of this definition;
- l) information that was confidential information for the purposes of section 77 of the Local Government Act 1989

No confidential reports.

| |
|-------------------------|
| 15 MEETING CLOSE |
|-------------------------|

There being no further business, Cr M Albrecht declared the meeting closed at 3:58pm.



12 May 2022

**Administration
Centre**

PO Box 250
92 Nelson Street
Nhill VIC 3418
Ph: (03) 5391 4444
Fax: (03) 5391 1376

email:

info@hindmarsh.vic.gov.au

website:

www.hindmarsh.vic.gov.au

ABN 26 550 541 746

**Customer Service
Centres**

Jeparit

10 Roy Street
JEPARIT VIC 3423
Ph: (03) 5391 4450
Fax: (03) 5397 2263

Dimboola

101 Lloyd Street
DIMBOOLA VIC 3414
Ph: (03) 5391 4452
Fax: (03) 5389 1734

Rainbow

15 Federal Street
RAINBOW VIC 3424
Ph: (03) 5391 4451
Fax: (03) 5395 1436

Wimmera Mallee Pioneer Museum Committee
5371 Dimboola-Rainbow Rd
JEPARIT VIC 3423

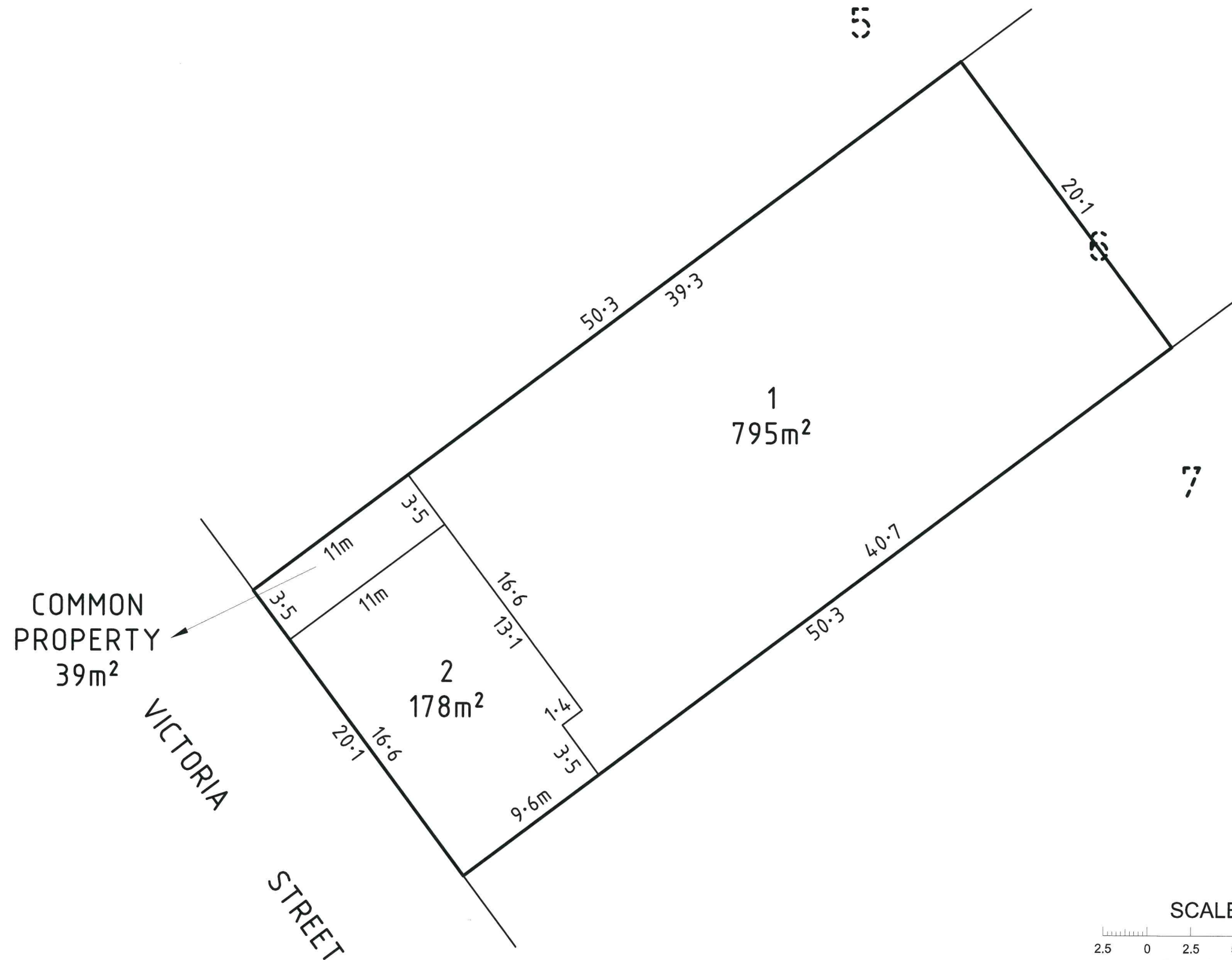
Re: Endorsement of New Committee Members

As recorded in section 10 of the minutes from the committee meeting held on Tuesday 15 February 2022, Tige Mannington and Craige Proctor nominated to join the Wimmera Mallee Pioneer Museum Committee which was carried unanimously.

Under powers delegated to me under the *Local Government Act 2020*, as Chief Executive Officer of Hindmarsh Shire Council, I endorse the nomination of Tige Mannington and Craige Proctor to the Wimmera Mallee Pioneer Museum Community Asset Committee.

Yours sincerely

Greg Wood
Chief Executive Officer



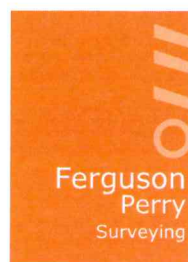
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2.5 0 2.5 5 7.5 10 12.5
LENGTHS ARE IN METRES

Ferguson Perry Surveying Pty Ltd
62 McLachlan Street Horsham,
Victoria 3400
ABN 76126 194 483

T (03) 5382 2023
F (03) 5381 1544
E admin@fergusonperry.com.au

A member of Alexander Symonds Group

+ Property + Land Development +
+ Construction + Mining +
+ Spatial Information Management +



SURVEYORS REF.

21H0147

06-08-21
DRAWN BY: B.F.

NOTATIONS

THE DIMENSIONS SHOWN HEREON ARE APPROXIMATE
AND ARE SUBJECT TO SURVEY.
SUBDIVISION BOUNDARIES HAVE BEEN ESTIMATED FROM
AERIAL PHOTOGRAPHY FOR CONCEPTUAL PURPOSES.
SURVEY WILL ACCORD WITH THE BOUNDARY LAYOUT,
BUT DISTANCES MAY VARY IN EXCESS OF 10m.

PLAN OF PROPOSED SUBDIVISION - VERSION 2

36-38 VICTORIA STREET, DIMBOOLA
PARISH OF DIMBOOLA
TOWNSHIP OF DIMBOOLA
SECTION 5, CROWN ALLOTMENT 6 (PART)

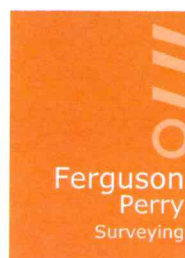


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+ Spatial Information Management +



SURVEYORS REF.

21H0147

06-08-21
DRAWN BY: B.F.

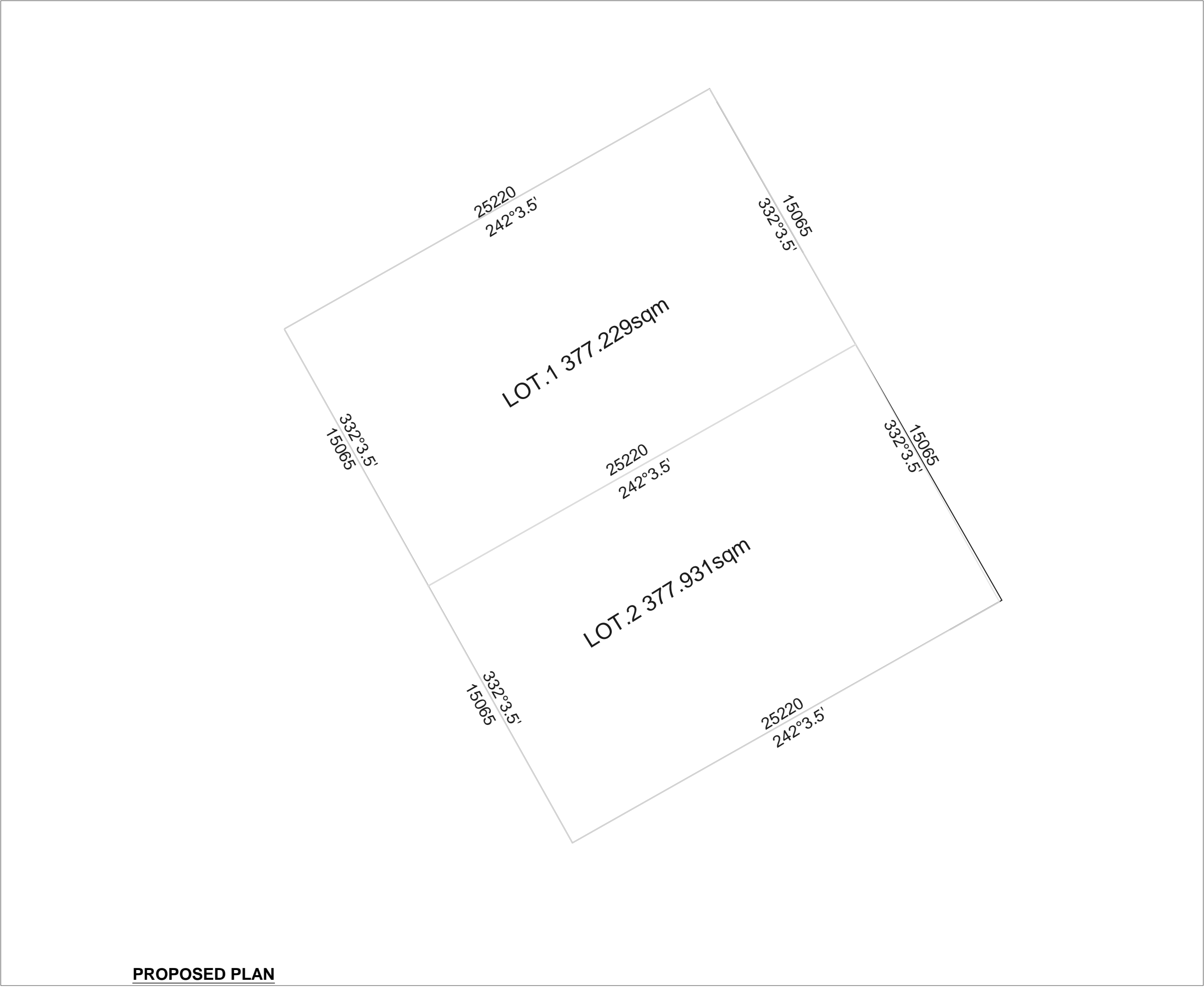
NOTATIONS

THE DIMENSIONS SHOWN HEREON ARE APPROXIMATE
AND ARE SUBJECT TO SURVEY.

SUBDIVISION BOUNDARIES HAVE BEEN ESTIMATED FROM
AERIAL PHOTOGRAPHY FOR CONCEPTUAL PURPOSES.
SURVEY WILL ACCORD WITH THE BOUNDARY LAYOUT, BUT
DISTANCES MAY VARY IN EXCESS OF 10m.

PLAN OF PROPOSED SUBDIVISION SHOWING EXISTING FEATURES - VERSION 2

36-38 VICTORIA STREET, DIMBOOLA
PARISH OF DIMBOOLA, TOWNSHIP OF DIMBOOLA
SECTION 5, CROWN ALLOTMENT 6 (PART)



PROPOSED PLAN

SCALE 1:200 @A3

Note:
The contractor shall verify all dimensions and all underground services at the site before commencing work. The contractor shall verify all levels from the consulting engineer prior to construction.

**DO NOT SCALE
FROM DRAWINGS**

PROJECT:
16-18 HINDMARSH
STREET, DIMBOOLA

**PROJECT
NO: 2345**

DATE:
MAR 2022

DWG TITLE:
PROPOSED PLAN

SCALE: 1:200 @A3



DRAWINGS FOR
PLANNING PERMIT ONLY
NOT TO BE USED FOR
CONSTRUCTION



**NATURAL
RESOURCE
LINK PTY LTD**
54 Frazer Street
Clunes 3370
julie@nrlinks.com.au

Hindmarsh Shire Council

Council Plan 2021-2025 and Municipal Health & Wellbeing Plan 2021-2025

Action Plan 2022/2023



Hindmarsh
Shire Council

2022/2023 Annual Plan to achieve our objectives

Theme One – Our Community

| Action Item |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| Monthly and fortnightly e-newsletters distributed through emails and available on Council's website |
| Establish LGBTIQ+ Focus Groups to advise Council on key projects and initiatives |
| Councillors and Council Officers attend advisory committees including Town Committees, Wimmera Mallee Pioneer Museum and Yurunga Homestead meetings |
| Advocate for after school care and an increase childcare in Hindmarsh Shire. |
| Implement the Hindmarsh Shire Youth Strategy |
| Work with various agencies to host and promote school holiday activities throughout the Shire |
| Continue to support early years services in Hindmarsh Shire |
| Partner with Nhill Learning Centre to ensure barriers and views of the Karen and other multicultural communities are considered |
| Support and host youth events that are accessible to all Hindmarsh Shire youth. |
| Key documents translated into Karen |
| Undertake Cultural Audit and Develop Strategy |

Theme One – Our Community Cont

Action Item

Support our ageing community through hosting seniors concert, social connection activities including movie matinees and morning teas, and delivery of community care services

Support local community events such as the Rainbow Desert Enduro, Nhill Friday Fiestas in February, Peter Taylor Barefoot Tournament etc.

Celebrate volunteers week, International Day of People with Disability and Harmony day

Support culturally significant days including for first nations people

Provide community action grants to support Hindmarsh community groups and organisations

Continue to advocate for funding for the Rural Outreach Program

Advocate for and host a range of learning and skill development opportunities for all ages throughout Hindmarsh

Support and coordinate the volunteer taxi service in Nhill

Work with community groups including Senior Citizens to re-establish following the COVID-19 pandemic

Consider community garden opportunities in Dimboola

Theme Two – Built & Natural Environment

Action Item

Seal Dimboola Civic Hub Carpark; laneway between Lochiel Street and public amenities and Road between Wimmera Street and Carpark.

Implement glass collection throughout the Shire

Work with Hindmarsh Landcare in addressing pest and weed problems throughout Hindmarsh including the weed Gazania which is spreading along roadside verges.

Seek funding for BMX dirt tracks, pocket parks, dog parks

Hold free green waste month in September and encourage residents to tidy their properties prior to the fire season

Implementation of Nhill streetscape plan

Installation of solar heating on Nhill swimming pool

Develop playground strategy

Seek funding for all abilities access to the swimming pool and changeroom at Dimboola Swimming Pool

Seek funding to develop a Masterplan for the Dimboola Recreation Reserve

Seek funding to undertake a solar assessment on Council buildings and halls

Construction of shade structures at Dimboola and Nhill Skateparks

Consider opportunities and seek funding for lighting in public areas

Ensure Council representation on Western Highway Action Committee, Wimmera Regional Transport Group and Hindmarsh Landcare Network

Continue to advocate for funding for Davis Park improvements

Theme Three – Competitive and Innovative Economy

| Action Item |
|-----------------------------------------------------------------------------------------------------------------------------|
| Upgrades to ensuites at Riverside Holiday Park Dimboola |
| Provide the business assistance grants program |
| Promote Hindmarsh as a tourism destination to stop, stay and play |
| Partner with West Vic Business to provide events and education for Hindmarsh businesses to come together, network and learn |
| Tourism information available in Hindmarsh Shire businesses |
| Seek funding for continued development of Hindmarsh Shire Caravan Parks including a Masterplan for Nhill Caravan Park |
| Implementation of Council's economic development strategy |
| Seek funding and implement components of the Wimmera Mallee Pioneer Museum Masterplan |
| Support Wimmera Development Association housing strategy |
| Commence Silo Art at Llew Schilling Silo in Rainbow and Arkona Silo |
| Construct new amenities at Rainbow Caravan Park |

Theme Four – Good Governance & Financial Sustainability

| Action Item |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| Implementation of strategies identified in the Workforce Plan |
| Online streaming of Council meetings through Council's Facebook page |
| Consideration for employing a trainee, or apprentice when vacancies arise throughout the year |
| Community conversation sessions held annually in our four main towns |
| Drop in sessions held allowing for community input on key documents or projects |
| Update Long Term Financial Plan |
| Quarterly finance reporting to Council |
| Ensure Council representation on Wimmera Development Association, Rural Councils Victoria, and Municipal Association of Victoria |
| Quarterly Council plan reporting to Council |
| Implementation of gender equality action plan |
| Collaborate with Horsham Rural City Council, West Wimmera Shire Council and Loddon Shire Council to implement the Rural Council Transformation Project |
| Audit & Risk Committee meetings review and consider Council risks at each meeting |

Health & Wellbeing Initiatives

Healthy Eating

Action Item:

Review "Heathy Food Choices Policy"

Promote and participate in national Nutrition Week

Healthy eating messages available in common areas, intranet, education messages, posters in our parks and across organisation

Information on our healthy food choices policy included in new employee inductions

Discuss healthy food choices with parents attending supported playgroup and provide information on the 'traffic light system'

Active Living

Action Item:

Actively promote and participate in community initiatives that support physical activity including Active April, Walk to School, and Park Run.

Maintain and promote walking and cycling tracks the across the Shire.

Provide maximum shade across the Shire (by planting more trees and installing shade structures) in different areas: walking tracks, cycling tracks and outdoor sitting areas.

Maintain and promote local parks, bike paths, recreation facilities and community activities to encourage physical activity.

Utilise Hindmarsh Shire Libraries and supporting organisations for a variety of physical activity sessions like yoga classes, pilates, as well as supporting education sessions from health professionals.

Support and promote outdoor play and provide opportunities for this during playgroup and supported playgroup sessions.

Social Connectivity

Action Item:

Support our community to use Hindmarsh Shire Libraries and Neighbourhood Houses.

Increase awareness and celebrate the diversity of people in our community.

Increase the range of community activities that support social connections.

Support and maintain the use of the natural environment for different meet and greet activities.

Increase the opportunity to meet new and diverse people.

Support families to meet up outside of playgroup and early years services to strengthen relationships.

Mental Health

Action Item:

Support and promote participation in library based program.

Promote awareness of support available and raise awareness of the signs of poor mental health through social media.

Advocate for the continuation of the Rural Outreach Program.

Improve residents' access to the natural environment through appropriate planning, provision and maintenance of open spaces for residents to use and enjoy.

Participate in programs that support Mental Health including Mental Health First Aid Training.

Preventing all forms of violence and injury

Action Item:

Provide public information and participate in 16 days of activism against gender-based violence to raise Awareness of gender equity and family violence.

Implement the gender equity action plan.

Demonstrate leadership on gender equity and promote respectful relationships through partnerships, programs, activities, spaces and education and Council's implementation of the *Gender Equality Act 2020*

Commit to and implement CORE strategy 2021-2025 in partnership with Women's Health Grampians

Promote awareness through social media on the signs of family violence and the support mechanisms in place available for victims





Hindmarsh Shire Council

Asset Plan 2022-32



Version Control

This Document is a live Council document and is subject to periodic review. The validity and currency of the document is critical in applying its content as it contains significant asset management and performance data that is “real-time” based.

If you are reading this document please check the version date and the endorsement date below to make sure that the document is current.

| Version | Date | Changes/Amendments | Author |
|---------|------------|--------------------------------------------|---------------|
| V0.0.1 | 05/04/2022 | First Draft for Internal Review | Madan Dhungel |
| V0.1.0 | 21/04/2022 | Draft amended for Council Meeting | Madan Dhungel |
| V0.1.1 | 24/04/2022 | Roads lengths and financial values updated | Madan Dhungel |
| | | | |

NB:

1. Primary number changes to Versions (eg V1.0 to V2.0) will be made when the document undergoes its regular review and when significant changes are made to standards and guidelines for inspections, intervention levels or work.
2. Secondary number changes (V1.0 to V1.1) will apply to minor amendments that do not materially impact the document and are intended only to clarify or update issues.
3. Tertiary number changes (V1.1.1 to V1.1.2) are related to document updates and reviews undertaken by Council or external parties.

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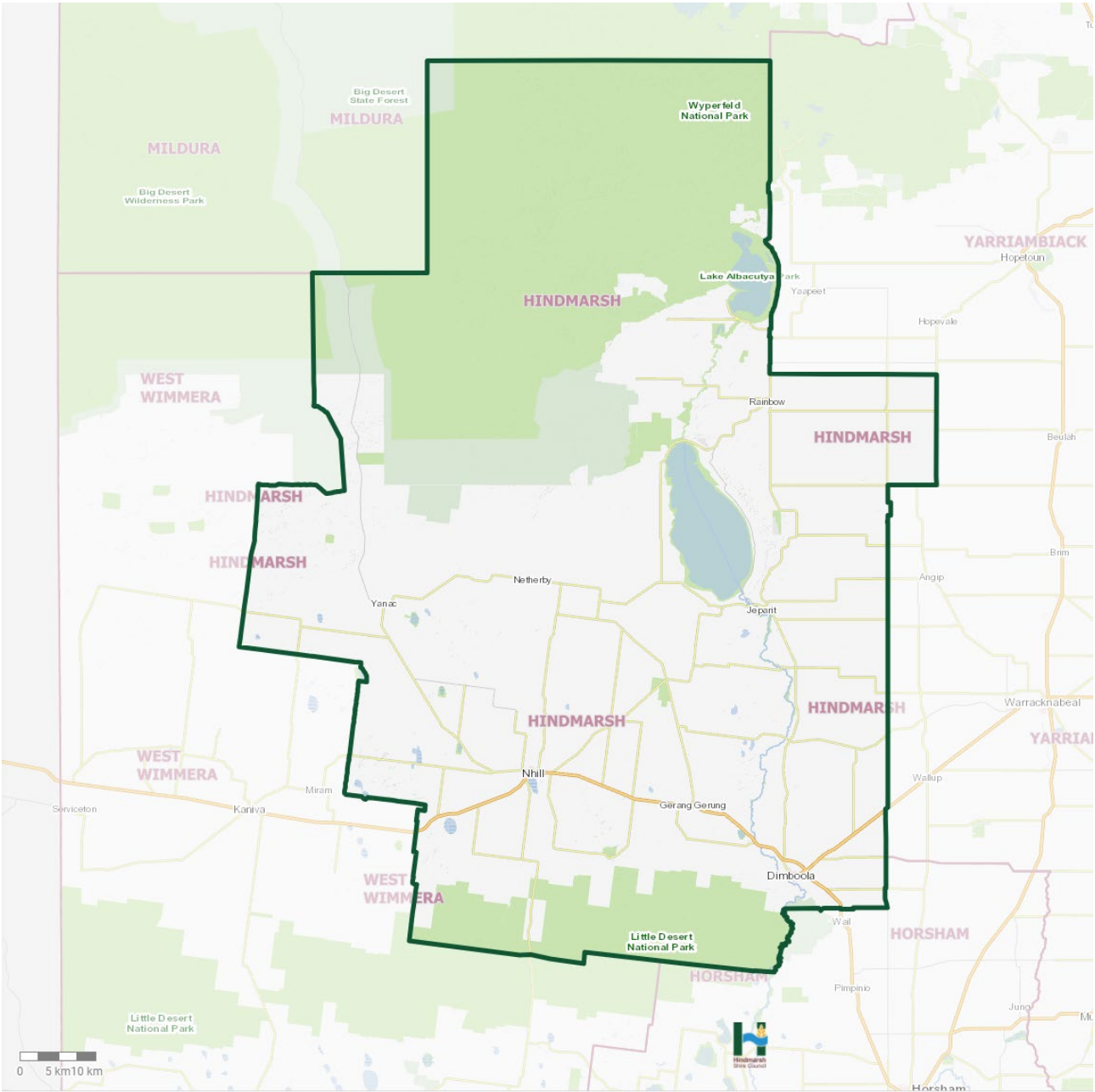
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Map of Hindmarsh Shire Municipality



The Asset Plan

Introduction

The Plan is a means of outlining the key elements involved in managing Council assets. It combines management, financial, engineering and technical practices to ensure that the level of service required by user groups is provided at the lowest long term cost to the community within the limits of any fiscal constraints that may be imposed by Council.

The specific purpose of the Plan is to:

- Demonstrate responsible stewardship by the Council;
- Define and articulate how the infrastructure is and will be managed to achieve the organisation's objectives;
- Provide a basis for customer consultation to determine the appropriate levels of service;
- Manage risk of asset failure;
- Achieve savings by optimising whole of life costs; and
- Support long term financial planning.

The objectives of this particular Plan are to:

- Consolidate all of the available information pertaining to Asset Management into a single location;
- Define how assets will be managed into the future. This will be done through;
 - Identify services
 - Develop Service Standards
 - Identify and describe Councils assets
 - Undertake Demand projections
 - Identify gaps between required assets and actual assets
 - Identify management options
 - Determine the best option
 - Determine ways of measuring performance

A key component of the Asset Plan is the Long Term Capex Plan (LTCP) which compiles the range of capital projects proposed for renewal, upgrade and new capital works over the next 10-year period.

In addition to identifying the operational and strategic practices that ensure that Council manages assets across their life cycle in a financially sustainable manner, the Asset Plan quantifies the asset portfolio and the financial implications of those practices.

Community Engagement

This Asset Plan has been prepared to address the requirements of section 92 of the Local Government Act (2020), including the various phases of the asset life cycle listed in point (3)(a) of that section of the Act, and the requirement for deliberative engagement in the development of the Plan.

Council adopted Asset Management Plan Part A (General Information) and Part E (Pathways) on 15 November 2017. This followed community consultation via advertising and making documents available at Customer

Service Centres and on Council's website for a period of 4 weeks, which concluded on Friday 06 October 2017. No public submissions were received during this period.

It is an ongoing process and community feedback will be sought as appropriate during the implementation of this Asset Plan. The deliberative engagement process included the establishment of a Community Panel, which developed the Community Vision, and provided recommendations to Council on the Council Plan, Long Term Financial Plan and Asset Plan.

Relationship with Other Planning Documents

Asset Plans are a key component in Council's planning process and it is important that this Plan is linked to the relevant strategies and actions in the following plans and documents.

- Hindmarsh Shire Council Road Management Plan 2021-2023
- Hindmarsh Shire Council Asset Management Strategy 2015
- Hindmarsh Shire Council Road Hierarchy Review 2015
- Hindmarsh Shire Council Long Term Financial Plan 2021-2031
- Hindmarsh Shire Council Plan 2021-2025 and Community Vision 2040
- Asset Plan Guidance 2022, Local Government Victoria
- Integrated Strategic Planning & Reporting Framework
Section 6.4 Technical description – Asset Plan
Local Government Victoria December 2020
- Local Government Asset Management Better Practice Guide
Local Government Victoria 2015
- Asset Management Plan Part A - General Information - Adopted by Council 15 November 2017
- Asset Management Plan Part B – Roads, Draft for SMT Review June 2018
- Asset Management Plan Part C – Bridges, Weirs and major Culverts, Draft for Council Briefing January 2016
- Asset Management Plan Part D – Buildings and Other Structures, Draft for Council Briefing January 2016
- Asset Management Plan Part E – Pathways Roads, Adopted by Council 15 November 2017
- Asset Management Plan Part F – Drainage, Draft for Council Briefing January 2016

The Assets

Roads

Hindmarsh Shire Council provides an extensive network of roads throughout the municipality. This Asset Management Plan – Roads has been compiled to ensure the maintenance and renewal of the road network is undertaken in a systematic way that reflects community needs. This section includes a number of analytical tables and charts, the important numbers are highlighted in green background.

The Roads network has been defined into the following hierarchies in the rural and urban environment.

Rural Roads

- Class 3R - Transport Routes
- Class 4R - Collector Roads
- Class 5R - Residential Access
- Class 6R - Property Access
- Class 6S – Strategic Property Access
- Class 7 – Secondary Property Access
- Class 8 – Paper Roads

Urban Roads

- Class 3U – Transport Routes
- Class 4U – Collector Roads
- Class 5U – Residential Access
- Class 6U – Secondary Access

The main components within the roads asset class are typically:

- sealed surfaces, pavements and kerbs in the urban areas
- sealed surfaces, pavements and shoulders for the rural sealed network
- unsealed pavements for the rural unsealed network.

Vicroads assets, private roads, crown land roads, private vehicle crossings/driveways are excluded from this plan. Road asset class is the most significant of all infrastructure assets. Data used to produce this plan are considered good and Council can consider itself in a sustainable financial position in respect to the management of this asset class.

A summary of the road assets managed by Council with financial values is:

| Asset Type | Asset Length (km) | Asset Length % |
|------------------------------------------------------|-------------------|----------------|
| Sealed Urban Roads | 74.2 | 3% |
| Sealed Rural Roads | 520.9 | 19% |
| Unsealed Roads | 1,191.6 | 43% |
| Non-Financial Roads (e.g. fire access, road reserve) | 1,001.2 | 36% |
| Roads Total | 2,787.7 | 100% |
| Kerbs and Channel | 72.5 | |

Table 1 Road Assets Inventory Stock as in April 2022

A summary of road assets by hierarchy is:

| Hierarchy | Pavement Length (km) | Pavement Length % | Kerb Length (m) | Kerb Length % |
|---------------------|----------------------|-------------------|-----------------|---------------|
| 3R | 86.2 | 3.1% | 222 | 0% |
| 3U | 28.9 | 1.0% | 33,828 | 47% |
| 4R | 333.1 | 12.0% | 33 | 0% |
| 4U | 48.0 | 1.7% | 36,075 | 50% |
| 5R | 905.6 | 32.5% | | |
| 5U | 9.7 | 0.3% | 1,397 | 2% |
| 6R | 324.2 | 11.6% | | |
| 6U | 9.0 | 0.3% | 380 | 1% |
| 7 | 28.9 | 1.0% | | |
| 8 | 7.2 | 0.3% | | |
| Reserve/Parking | 6.0 | 0.2% | 116 | 0% |
| Non-Financial Roads | 1,001.0 | 35.9% | | |
| Total | 2,787.7 | 100% | 72,051 | 100% |

Table 2 Road Assets by Hierarchy as in April 2022

Bridges, Weirs and Culverts

Within the road network there are major structures that cross waterways including bridges, weirs and minor culverts.

There are 5 bridges, two major culverts and two weirs. Albacutya Road Bridge was re-built in 2022.

Council owns and manages 372 culverts as in April 2022. The average size of the culverts ranges from 450mm to 1200mm diameter. The total length of the culverts is 5,113m.

Buildings

This asset class includes 145 buildings with the following classifications:

- Administrative Buildings.
- Public Halls.
- Recreation Reserve Buildings.
- Aquatic Centres.
- Public Toilets.
- Caravan Parks.
- Senior Citizens Centres.
- Pre-School Centres.
- Maternal Child Health Centres.
- Libraries.

Pathways

This asset class includes footpaths, tracks and trails. Council manages 41 km of footpaths and pathways as in April 2022, of which:

| Surface Material | Pathway Length (m) | Pathway Length % |
|----------------------|--------------------|------------------|
| Asphalt | 286 | 1% |
| Brick Paver | 1,668 | 4% |
| Concrete | 36,911 | 90% |
| Concrete Paver | 240 | 1% |
| Concrete Paving Slab | 135 | 0% |
| Gravel | 1,447 | 4% |
| Bitumen | 393 | 1% |
| Total | 41,080 | 100% |

Table 3 Pathway Length by Surface Material as in April 2022

Stormwater Drainage

The urban stormwater drainage network includes underground pipes, open drains, pits and drainage structures. Most of the stormwater drainage assets are located at town centres.

There are approximately 23.5 km of stormwater pipes and 954 pits included in the stormwater drainage asset class.

| Pipe Diameter | Pipe Length (m) | Pipe Length % |
|---------------|-----------------|---------------|
| 150 | 172 | 1% |
| 225 | 1,971 | 8% |
| 300 | 6,357 | 27% |
| 375 | 3,992 | 17% |
| 450 | 3,809 | 16% |
| 525 | 1,690 | 7% |
| 600 | 2,580 | 11% |
| 750 | 1,780 | 7% |
| 825 | 135 | 1% |
| 900 | 263 | 1% |
| 1050 | 241 | 1% |
| 1200 | 551 | 2% |
| Open Drain | 343 | 1% |
| Total | 23,881 | 100% |

Table 4 Stormwater Pipe Length by Pipe Diameter as in April 2022

Recreation and Open Space

This asset class includes 4 swimming pools, playgrounds, recreation reserves, parks and gardens. There is a vast range of asset types including, but not limited to, the following:

| Asset Type 1 | Quantity | Asset Type 2 | Quantity |
|-------------------|----------------|----------------------|----------|
| Arbour | 1 | Information Board | 1 |
| BBQ | 3 | Lighting Pole | 19 |
| Bench Seat | 32 | Park Bench | 6 |
| Bike Rack | 1 | Pavilion | 1 |
| Bin Holder | 12 | Picnic Table | 63 |
| Drinking Fountain | 1 | Sculpture | 4 |
| Flagpole | 5 | Shelter | 15 |
| Footbridge | 6 | Walkway | 2 |
| Gateway Entrance | 1 | Playground Equipment | 99 |
| Total | 272 No. | | |

Table 5 Recreation and Open Space Assets Quantity as in April 2022

Transfer Station

Transfer stations where rubbish / recycling can be received are at the following locations:

- Rainbow Transfer Station, 16 Kruger Rd, Rainbow
- Jeparit Transfer Station, Jeparit East Rd, Jeparit.
- Dimboola Transfer Station, 73 High St, Dimboola
- Nhill Transfer Station, 102 Nhill-Netherby Rd, Nhill

Financial Summary of Assets

Each class of the assets has been valued by external consultants with internal guidance. The summary is provided in below table:

| Asset Class | Category Name | Replacement Value | Accumulated Depreciation | Written-Down Value | Depreciation Expense |
|---------------------------|---------------------|-------------------|--------------------------|--------------------|----------------------|
| Roads & Kerbs | Roads | \$220,385,443 | \$77,035,086 | \$143,359,358 | \$3,463,894 |
| | Kerbs | \$37,466,582 | \$15,270,614 | \$22,195,968 | \$374,666 |
| Bridges, Weirs & Culverts | Bridges & Weirs | \$12,025,117 | \$3,752,303 | \$8,272,814 | \$120,251 |
| | Culverts | \$4,027,064 | \$1,423,615 | \$2,603,449 | \$50,338 |
| Buildings | Buildings | \$60,174,408 | \$36,211,377 | \$23,963,031 | \$916,848 |
| Pathways | Pathways | \$9,846,439 | \$3,876,580 | \$5,969,859 | \$157,461 |
| Stormwater Drainage | Drains | \$14,472,595 | \$5,597,745 | \$8,874,851 | \$153,173 |
| | Pits | \$2,154,425 | \$839,756 | \$1,314,669 | \$26,930 |
| Recreation & Open Space | Park Equipment | \$941,900 | \$463,454 | \$478,446 | \$26,535 |
| | Park Infrastructure | \$1,093,800 | \$458,981 | \$634,819 | \$16,527 |
| | Pool Structures | \$6,128,081 | \$2,203,998 | \$3,924,082 | \$61,721 |
| Transfer Station | Landfill | \$3,000,000 | \$1,000,000 | \$2,000,000 | \$37,500 |
| Total | | \$371,715,854 | \$148,133,509 | \$223,591,346 | \$5,405,844 |

Table 6 Summary of Financial Values as in April 2022

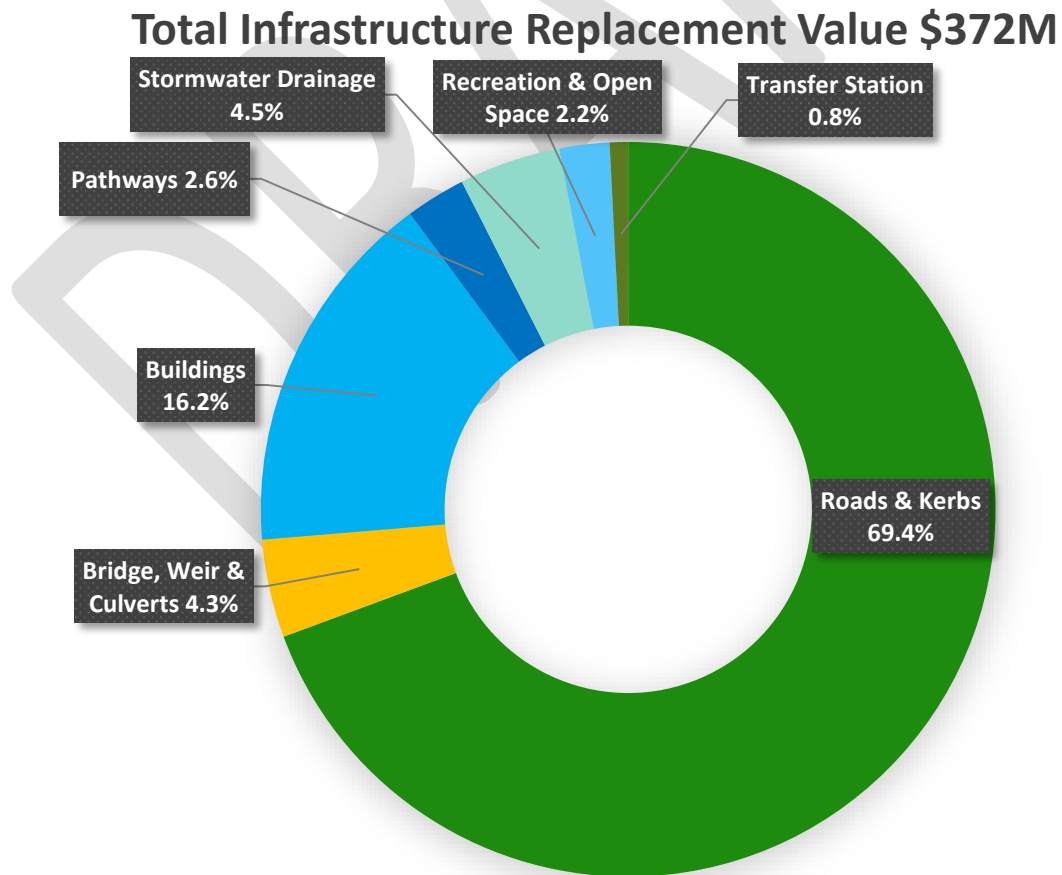


Figure 1 Assets Replacement Value Proportion as in April 2022

Service Levels

The levels of service will be based on:

- Community engagement and expectations,
- Information gathered from customers on expected quality and cost of services,
- Strategic and corporate goals,
- Legislation, regulations, environmental standards and industry and Australian Standards that impact on the way assets are managed, and
- Design standards and codes of practice.

Roads

The current service levels provided have been determined as part of the development of the Council's Roads Hierarchy, having taken into account the following factors:

- Traffic assessment;
- The number of houses served;
- Whether the road is used by school buses, heavy vehicles etc.;
- Functional role; and
- Community consultation.

The following definitions are provided as a guide and as time proceeds, reclassification of these roads may be required to meet the needs and expectations of the community and the management of Council's road assets.

Additionally the introduction of the Road Asset Management Plan Act 2004 requires the establishment of the Road Register. The development of the Road Register could see a variation in the Road Hierarchy in relation to unused or "Paper" roads in which Council decide not to assume responsibility.

Functional hierarchies applicable to assets included in this plan are:

Declared Roads

Primary Arterial -Freeway/Highway and Declared Main Roads.

These roads form the principal network of roads to cater for through traffic movements in a municipality and linkage to main townships. They would normally carry the highest level of traffic volumes and be constructed to the highest standards.

These Arterial roads are made up of the VicRoads Declared Road Network, which includes freeways/highways and declared main roads.

Local Roads

These roads provide the primary network on which the majority of resident's travel occurs. They are essentially the financial responsibility of Council. The Hindmarsh Shire Council's Road Hierarchy defines the following classes of local roads in both rural and urban areas.

RURAL**(1) Class 3R – Transport Routes**

These local roads provide the major direct freight route for agriculture produce and agriculture chemicals such as gypsum, between the declared road network and rural localities. They would usually connect two towns, villages or districts and carry traffic both private and commercial from both within and outside the municipality.

Council will endeavour to provide a sealed road pavement and formation, which allows the safe and efficient movement of all vehicles. Improvements to these roads will depend on a number of factors including horizontal and vertical alignment and traffic count.

(2) Class 4R - Collector Roads

These roads provide the link between locations and districts. They also provide the link between residential and property access roads into the higher class roads. They would carry mainly traffic originating from within the municipality both private and commercial.

Council will endeavour to provide an all-weather pavement, which allows for the safe movement of all vehicles.

Changes in status of residence and property access roads could lead to a change in classification of existing collector roads.

(3) Class 5R - Residential Access

These roads are probably the most important from an individual's view as they are designed to provide all weather access for emergency and day to day activities.

Council will endeavour to provide all houses which are occupied for residential purposes with a road pavement of a type and depth capable of being trafficked under all normal weather conditions.

If a house has been unoccupied for residential purposes for more than two years, all weather access rights will be deemed to have lapsed. Any proposal for the access road to be upgraded or reinstated to residence access in the event that the house is subsequently re-occupied shall be treated as access for a new house in accordance with this policy.

(4) Class 6R - Property Access

These roads are used by people requiring access to carry out farming or other legitimate activities on properties they own or lease. Ideally, every property would be provided with a good quality, all weather access. Unfortunately, such an approach is not possible in an environment of limited funds.

Council will endeavour to provide and maintain a minimum of an earth formation capable of providing dry weather access only. It is recognised that this may cause inconvenience from time to time; however limiting use of these roads during wet weather will ensure a more serviceable road surface.

Localised drainage or gravelling work may be undertaken by Council where it is required to reasonably maintain dry weather access.

Removal or trimming of native vegetation that results from the purchase of larger machinery by landowners will only be carried out following a contribution from the initiating landowner. Such work will not be as of right and will depend upon Council and planning permit approvals being obtained by the applicant.

(5) Class 6S – Strategic Property Access

These roads are generally all weather access to rural commercial or industrial properties and serve as access to non-residential properties and link those non-residential properties to higher classification roads. Maintenance/grading is carried out annually. Shoulders and drains of road are maintained as required.

(6) Class 7 – Strategic Property Access

These roads are dry weather access roads to non-residential properties and link to higher classification road. Maintenance/grading is carried out less frequently and only when required.

(7) Class 8 – Paper Roads

These roads are unconstructed roads and not maintained by Council. These roads may be on Council's Road Register.

URBAN**(1) Class 3U – Transport Routes**

These local roads provide the major direct freight route for agriculture produce and transport goods between the declared road network and local transport hubs. Council will endeavour to provide a sealed road pavement and formation, which allows the safe and efficient movement of all vehicles.

(2) Class 4U – Collector Roads

These roads/streets provide the link between residential access roads into higher class roads within the township areas

Council will endeavour to provide a sealed pavement which allows for the safe movement of all vehicles.

(3) Class 5U - Residential Access

These roads provide the access to residential commercial or industrial properties to allow for the carrying out of day to day activities, business or occupations.

Council will endeavour to provide a road pavement of a type and depth capable of being trafficked under all normal weather conditions.

(4) Class 6U - Secondary Access

Roads or laneways that provide alternate access to un-occupied properties and business or access to vacant land.

Council will endeavour to provide a minimum of an earth formation which is trafficable in dry weather.

Classifications for Grants Commission**Road Type**

| Classification | Description |
|----------------|--------------------------------|
| Kerbed Road | Kerb on both sides of the road |
| Unkerbed Road | Roads without kerbs both sides |

Table 7 Grants Commission Road Type**Strategic Routes**

| Classification | Description |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Kerbed Road Strategic Route | <ul style="list-style-type: none"> • Bus route • Road > 500vpd • Road with at least 50 trucks/day |
| Unkerbed Strategic Route | <ul style="list-style-type: none"> • Bus route • Road >100vpd with at least 10 trucks/day • Road >100vpd with average grade at least 6% • Road >100vpd in drip or flood irrigated horticultural or agricultural area |

Table 8 Strategic Routes Classification

Where:

- **Bus Route:** Normal scheduled public transport route. Special school only routes.
- **Truck:** Class 3 to class 12 vehicle

Classification by Purpose:

| Classification |
|--------------------------------------------------|
| Public road |
| Aerodrome, recreation reserve, park access roads |
| Car parks |

Table 9 Road Purpose Classification**Community and Technical Service Levels**

Council's current position is to:

- Maintain current level of service, however upgrade if successful in obtaining grants to do so.
- Maintain existing levels of service, all weather access to be maintained to dwellings.

Current service levels are:

| Service: Transport – Vehicle Access | | | | Assets utilised: Urban and rural sealed roads, gravel roads | |
|----------------------------------------|-------------------|-------------------------------------|---------------------------------------------|-------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Customer Expectation | Service Indicator | Community Levels of Service | | Technical Levels of Service | |
| | | Community Measure | Community Target | Technical Measure | Technical Target |
| Rural access to residence and property | Availability | Customer requests for road upgrades | All weather access to dwelling | Road formation | Transport: Formed, drained, sealed Collector: Formed, drained, sealed or gravel Access Residential: Formed, drained, sealed or gravel |
| | Accessibility | All weather access | Dry weather access only to property | Surface type | Access Property & Access Minor: Earth formation as minimum. Localised drainage or gravelling work may be undertaken by Council where it is required to reasonably maintain dry weather access. |
| Urban access to residence and property | Availability | Customer requests for road upgrades | All weather access to dwelling and property | Road formation | Transport: N/a Collector: Sealed |
| | Accessibility | | | Surface type | Access Residential: Formed, drained, sealed or gravel Access Property & Minor: Earth formation |

| | | | | | |
|-----------------------------------|------------------------------------|-------------------------------------------------------------------------|-------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sealed road provided to residence | Availability of the sealed network | Customer requests sealed access to individual property | | Max length travel dwelling to sealed road And/or Min traffic volumes | Collector & Access Residential: Sealed if <ul style="list-style-type: none"> As per Road Management Plan (RMP) |
| K&C provided in urban areas | Availability of kerb and channel | Customer requests for kerb and channel Result of resident survey | | Demonstrated need | <ul style="list-style-type: none"> To resolve a drainage issue, or Define parking, or Dimension limitations Protection of public and property |
| Provide a safe roads network | Safety & Responsiveness | Reduction in the number of injury vehicle crashes recorded | Downward trend in VicRoads Crash Statistics Annual in recorded injury crashes | Regular defect inspections. Number of identified defects outside intervention corrected within the response time as defined in the RMP | 100% in compliance with RMP, refer Appendix 1-4 |
| Wider seal widths | Amenity and safety. | Customer requests for shoulder works, edge drop-offs | | Seal width | As per risk assessment and available budget for all categories. As per RMP |
| No inconvenience from dust | Amenity free from dust | Customer requests | <1/year | Budget \$ expended | will be manage case by case basis as per customer request and RMP |
| Rough gravel roads | Amenity of the road, | Customer requests corrugations | | Routine maintenance gravel road grading frequency (times per year) Or RMP | As per RMP, refer Appendix 1-4 |

Table 10 Roads Community and Technical Service Levels

Note: If a house has been unoccupied for residential purposes for more than two years, all weather access rights will be deemed to have lapsed. Any proposal for the access road to be upgraded or reinstated to residence access in the event that the house is subsequently re-occupied shall be treated as access for a new house in accordance with this policy and Road Management Plan.

Bridges, Weirs and Culverts

The Bridges, Weirs & Culverts hierarchy directly follows the Road Hierarchy as shown in page 12.

Asset Classification by Type:

| Classification | Description |
|----------------|---------------------------------------------------------------------------------------|
| Bridge | Structure incorporating several structural elements and can be of different materials |
| Weir | Structure incorporating several structural elements and can be of different materials |
| Culvert | Round or rectangular precast or cast-in-place elements generally of concrete material |

Table 11 Bridges, Weirs and Culverts Classification

Community and Technical Service Levels

Current service levels are:

| Service: Transport – Vehicle Access | | | | Assets utilised: Bridges & Major Culverts | |
|----------------------------------------------------------------------|----------------------------------|-----------------------------------------------|------------------|------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Customer Expectation | Service Indicator | Community Levels of Service | | Technical Levels of Service | |
| | | Community Measure | Community Target | Technical Measure | Technical Target |
| Bridges should be located to provide access to dwelling and property | Availability. | Requests for new bridge | < 1/year | Structure that provides all weather access. | Transport Routes All weather structure Collector Roads All weather structure Access Roads No structure or a floodway only may be provided taking into account: <ul style="list-style-type: none"> • Probability access denied (eg. flooded) • Length detour • Hierarchy • Traffic volumes • Emergency access needs |
| Bridges should not have any load limits | Accessibility for heavy vehicles | Customer requests for increased load capacity | < 1/year | Load limits present. | Transport Routes Increase load capacity when grant available. Collector roads Increase load capacity when grant available. Access roads May be load limited considering detour assessment of: <ul style="list-style-type: none"> • Length & condition • Travel time • Frequency • Traffic volumes |
| Bridges should be able to accommodate farm machinery | Accessibility for wide vehicles | Customer requests for increase in width | < 1/year | Trafficable bridge width (between kerbs) Refer Appendix 6 | Transport routes Upgrade to 7.5m minimum when grant available Collector & Access roads <ul style="list-style-type: none"> • May be restricted provided reasonable detour |

| | | | | | |
|-----------------------------------|----------------------------------------------------------|-------------------------------------------|------------------|---------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| | | | | | <ul style="list-style-type: none"> Structures shall only be upgraded at time of scheduled replacement. |
| Bridges should be safe | Safety | Number of accidents/year | < 1 bridge /year | Bridge Safety Score | Continuous improvement |
| Bridges should be well maintained | Amenity: Bridges are maintained in a smooth, safe manner | Number of requests for bridge maintenance | < 5/year | Bridge Structure maintenance expenditure | 100% of budget expended annually |
| | | | | Requirements of Road Management Act are met | No bridge defects exceeding intervention, and service requests are dealt with adopted response frames. Refer Appendix 6 |

Table 12 Bridges, Weirs and Culverts Community and Technical Service Levels

Buildings

Buildings Hierarchy

| Hierarchy | Description |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| High Use | <ul style="list-style-type: none"> Significance at Municipal Level Significance at Community level Critical To Council Operations Critical To Service Delivery Key Heritage Or Icon Must Meet Stringent, Special Requirements |
| Medium Use | <ul style="list-style-type: none"> Significance At Town or Locality Level Important To Council Operations Or Service Delivery Need To Meet Special Requirements |
| Low Use | <ul style="list-style-type: none"> Significance at locality level Can operate in very basic conditions Ancillary to main function |

Table 13 Buildings Hierarchy Classifications

Community and Technical Service Levels

Current service levels are:

| Community Level of Service (based on customer needs) | Technical Levels of Service | |
|---------------------------------------------------------|-------------------------------------------|--------------------------------------------------------|
| | Technical Measure | Technical Target |
| I require DDA access Accessibility | No. buildings with DDA/ramp | Most buildings are DDA compliance, 100% target by 2027 |
| Maintenance works need to be fixed promptly Response | Maintenance response within response time | Achieve by yearly maintenance program |

Table 14 Buildings Community and Technical Service Levels

Pathways

Pathways Hierarchy

| Hierarchy | Function | Characteristic |
|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Commercial Footpath | Provides access to businesses in the central activity centre. Also used by businesses to conduct trade to through traffic. Generally experiences the highest foot traffic within the towns. | Paths are constructed with reinforced concrete, but can also include clay/stone pavers, tinted concrete or bricks when aesthetics need to be enhanced. Footpaths generally extend from shop front to back of kerb. New path to be DDA compliant, and program to be implemented to bring existing paths to DDA compliance where possible. |
| Key Access Footpaths | Links the Commercial Footpaths to major facilities within the towns including hospitals, schools and facilities frequently used by the community. | Paths are constructed with reinforced concrete. Path widths should be between 1.5m and 2.0m. The wider paths allow for mobility vehicles to pass each other comfortably without forcing each other off the footpath. New path to be DDA compliant, and program to be implemented to bring existing paths to DDA compliance where possible. |
| Residential Footpaths | Residential Footpaths make up a majority of the footpath network. They provide access to properties. | Paths are constructed within reinforced concrete. Paths are to be 1.5m wide. New path to be DDA compliant, and program to be implemented to bring existing paths to DDA compliance where possible. |
| Park Paths | Footpaths that are located on Council property or Crown land and act as part of the footpath network. As they are not located within the road reserve managed by Council, they are not subject to Council's Road Management Plan. | Paths are to be constructed with reinforced concrete, gravel, bricks or pavers. Paths are to be 1.5m wide. If for aesthetic reasons a pervious material layer is used, paths are to be 2.0m wide for maintenance reasons. |
| Trails | Trails are pathways that are used for recreation and tourism. These pathways are found alongside the Wimmera River or within parks and reserves. Users of these paths are undertaking exercise, accessing recreational facilities or enjoying the environment. | Paths are generally made from sandstone/limestone, granitic sand, crushed rock and wood chips. Paths widths range from 2.0m to 3.0m to allow vehicle traffic for maintenance and emergency services. |
| Shared Paths | Shared paths are wide paths that allow both pedestrians and cyclists to use the same pathway. People over the age of 12 are not allowed to ride a bike on a footpath in Victoria. Shared paths help separate cyclists from vehicle traffic on busy routes, creating a safer cycling environment. Currently there are no shared path within Council. | Bike paths are constructed with reinforced concrete or bitumen/asphalt. Signage and line marking is required to identify that the path is shared between cyclists and pedestrians. Path widths should be no less than 2.5m and no greater than 3.0m. Bollards should be erected where the path crosses roads to discourage vehicles using the shared path. |

Table 15 Pathways Hierarchy Classification

Community and Technical Service Levels

Footpaths current service levels are:

| Customer Expectation | Technical Levels of Service | |
|-----------------------------------------------------------------------------|------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Technical Measure | Technical Target |
| My house will be connected to the footpath network - Availability | Constructed footpath present, refer Appendix 5 | <ul style="list-style-type: none"> Commercial – Constructed concrete (or brick) paths will be constructed adjacent to commercial properties in the CBD and between key destinations Key Access – Constructed concrete path will be provided Residential – Constructed concrete path will be provided on one side of the road only |
| Paths will be wide enough - Amenity | Width of path | <ul style="list-style-type: none"> Commercial – Generally full width from property line to kerb or >2.0m width Key Access – 1.5m – 2.5m Residential – 1.5m |
| Paths will be safe to use - Safety | Compliance with the RMP, refer Appendix 5 | 100% compliance |
| Paths should include features such as seats and drinking fountains -Quality | Availability of Path furniture | <ul style="list-style-type: none"> Commercial – CBD seats at 100m interval. Key Access & Residential – Path furniture will not be provided |
| Accessible by a wheelchair or pram - Accessibility | No. Crossings with complaint DDA ramp. | 100% |

Table 16 Footpath Community and Technical Service Levels

Trails Technical Service Levels

Trails current service levels are:

| Customer Expectation | Technical Levels of Service | |
|------------------------------------------------------|---------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Technical Measure | Technical Target |
| Recreation paths will be provided - Availability | Constructed trail present, refer Appendix 5 | <ul style="list-style-type: none"> High, Medium: In accordance with adopted strategy Low: N/a |
| Paths will be wide enough - Amenity | Width of path | <ul style="list-style-type: none"> High, Medium: 2m minimum for shared use. Low: N/a |
| Paths should include features such as seats -Quality | Availability of Path furniture | <ul style="list-style-type: none"> High: Seats and shade at 1000m intervals Medium, Low: No path furniture provided. |

Table 17 Trails Community and Technical Service Levels

Stormwater Drainage

Functional hierarchies applicable to assets included in this plan are:

| Hierarchy | Description |
|-----------|--------------------------------------------------------------------------------------------------------|
| 1 | Intensely developed business and industrial where flooding would cause serious damage or inconvenience |
| 2 | Other business and industrial areas, developed residential |
| 3 | Sparsely populated residential such as parks, playing fields |

Table 18 Stormwater Drainage Functional Hierarchy Classification

Community and Technical Service Levels

Current service levels are:

| Customer Expectation | Technical Levels of Service | Technical Target |
|-------------------------------------------------------------|-----------------------------|--------------------------------------------------------------------|
| Not to be flooded Safety and financial | Average recurrence interval | 1 in 5 years flood event |
| Concern with children entering pipes Public health & Safety | Pipe entry barriers present | Barriers to entry provided at all piped sections >600mm diameter. |
| | Pedestrian barriers present | All locations with fall > 1m adjacent or near to a pedestrian path |
| Open drains are untidy Amenity | Drain type | Pipe all main drains when grant/fund available |
| Litter is getting into the river Environmental | Litter traps present | Litter traps to be provided on channel outfalls |

Table 19 Stormwater Drainage Community and Technical Service Levels

Recreation and Open Space

Functional hierarchies applicable to assets included in this plan are:

| Functional Hierarchy | Description |
|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Regional | <ul style="list-style-type: none"> Would cater for high use It would have a large number of play experiences, include accessible features, typically consisting of an 'adventure' style configuration. Would be an attraction in itself. |
| District | <ul style="list-style-type: none"> Would service a larger town Most likely co-located with a sport reserve or other community infrastructure Basic multifunction equipment and include accessible features. |
| Neighbourhood | <ul style="list-style-type: none"> Would be similar to a District playground Within walking distance Only minimal equipment |

Table 20 Recreation and Open Space Hierarchy Classification

Community and Technical Service Levels

Current service levels are:

| Customer Expectation | Technical Levels of Service | |
|------------------------------------------------|------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Technical Measure | Target |
| A playground nearby (availability) | Number, location & distribution of playgrounds | Playgrounds provided at: 1 equipment /200 <ul style="list-style-type: none"> Towns. 1 x District CBD. 1 x Neighbourhood @ Rec reserve, kindergarten Hamlet: Nil Skate parks provided at: <ul style="list-style-type: none"> Town x 1 |
| Diversity and originality of play (quality) | Facilities provided | District: 5 items Neighbourhood: 3 items Shade Supervision seating Water |
| Fully accessible equipment (accessibility) | | District No Neighbourhood No |
| A safe playground (safety, responsiveness) | Defect Inspections | 100% completed as scheduled |
| | No. reported accidents | 0 year |

Table 21 Recreation and Open Space Community and Technical Service Levels

Condition Assessments

Regular condition assessments are critical to guide Council's asset maintenance and renewal priorities. Customer initiated maintenance requests also inform this understanding of asset condition. A summary of a generalised condition ranges applied to individual assets is provided in table below.

| Condition | Description | Grade |
|-----------|----------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| 0 | New | Excellent |
| 1 | Between Excellent and Very Good | |
| 2 | Near new or recently rehabilitated | Very Good |
| 3 | Between Very Good and Good | |
| 4 | The infrastructure in the system has some element that show general signs of deterioration | Good |
| 5 | Between Good and Fair | |
| 6 | The infrastructure in the system shows general sign of deterioration that requires attention; some element requires significant deficiencies | Fair |
| 7 | Between Fair and Poor | |
| 8 | A large portion of the system exhibits significant deterioration | Poor |
| 9 | Between Poor and Very Poor | |
| 10 | Many component of system exhibit sign of failure which is affecting services | Very Poor |

Table 22 Condition Assessment Rating 0 - 10 Scale

Council had adopted the industry standard colours (Green represents Good whilst Red represents Poor) to represent asset condition grades as above.

Condition Assessment Timetable

Condition assessment has a critical role in renewal and maintenance planning works whilst the assessment can be very expensive to carryout. Council has scheduled a comprehensive condition assessment program listed as below.

| | Last Survey | Condition Survey Frequency | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | 2030-31 | 2031-32 |
|----------------------------------|-------------|----------------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| Sealed Surface | 2021/22 | 4yr | | | | X | | | | X | | |
| Road Pavements sealed & unsealed | 2021/22 | 4yr | | | | X | | | | X | | |
| Kerb and Channel | 2021/22 | 4yr | | | | X | | | | X | | |
| Bridges, Major Culverts & Weirs | 2018/19 | 4yr | X | | | | X | | | | X | |
| Buildings, Land & Structures | 2020/21 | 4yr | | | X | | | | X | | | X |
| Pathways | 2017/18 | 4yr | | X | | | | X | | | | X |
| Transfer Station | | 4yr | X | | | | X | | | | X | |
| Stormwater Drainage | | 4yr | | X | | | | X | | | | X |
| Recreation & Swimming Pool | | 2yr | X | | X | | X | | X | | X | |
| Open Space | | 4yr | | X | | | | X | | | | X |

Table 23 Infrastructure Condition Assessment Program

The following shows the condition profile for each asset class based on the most recent assessment as shown with the date in the chart caption. Non-financial roads are excluded from the condition analysis.

Roads

Roads condition assessment was carried out in October 2021 by an external contractor.

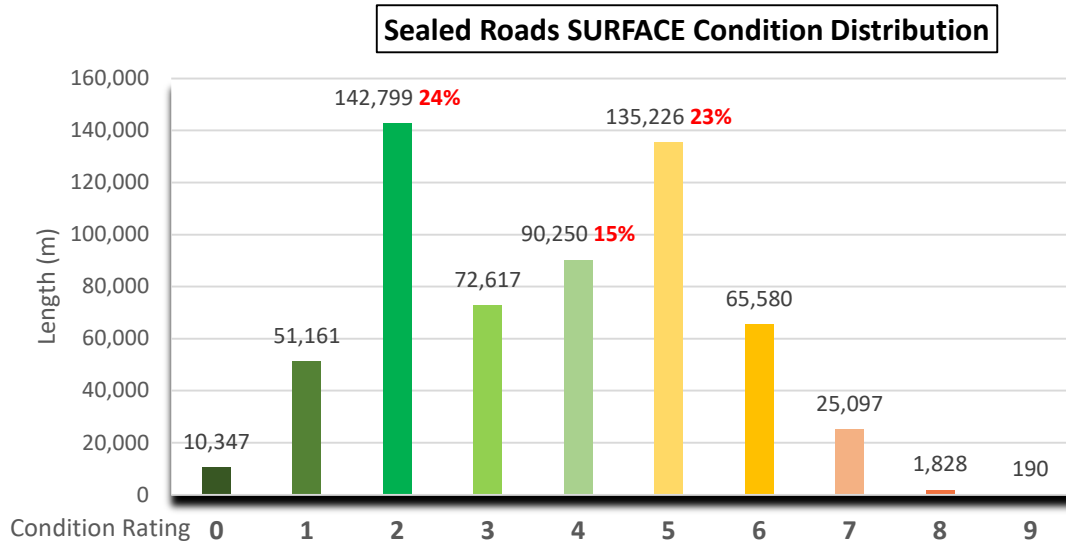


Figure 2 Sealed Roads Surface Condition Distribution as in October 2021

Most sealed roads surface is between condition 2 and condition 5. Condition 7, 8 and 9 road surface needs immediate attention.

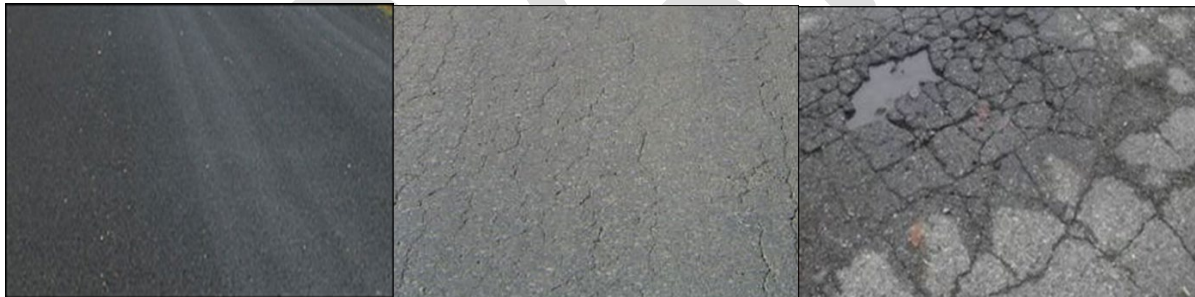


Figure 3 Road Condition Example: 0, 6, 9 from left to right

Sealed Roads PAVEMENT Condition Distribution

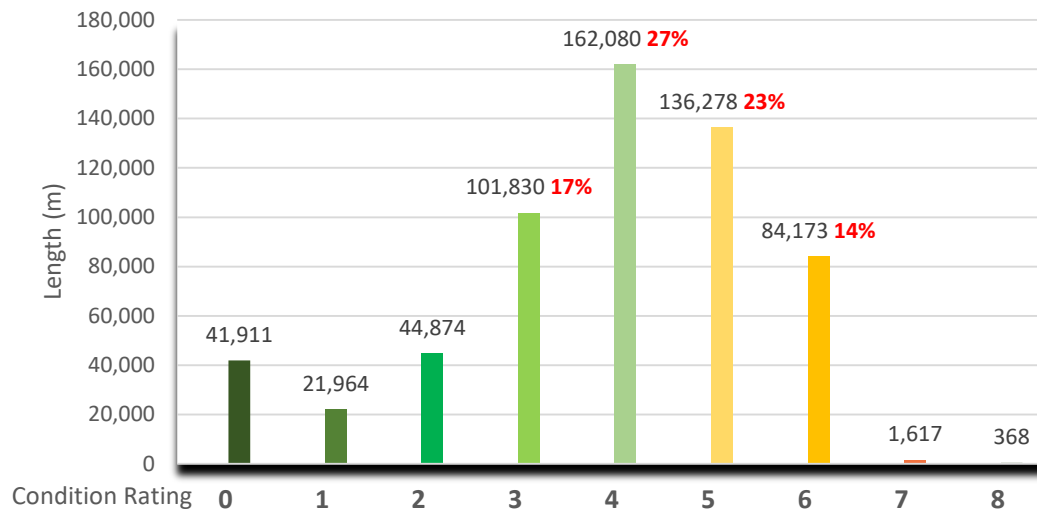


Figure 4 Sealed Roads Pavement Condition Distribution as in October 2021

The sealed roads pavement condition pattern is similar to the road surface, large percentage in the middle and small percentage at both ends.

Unsealed Roads Pavement Condition Distribution

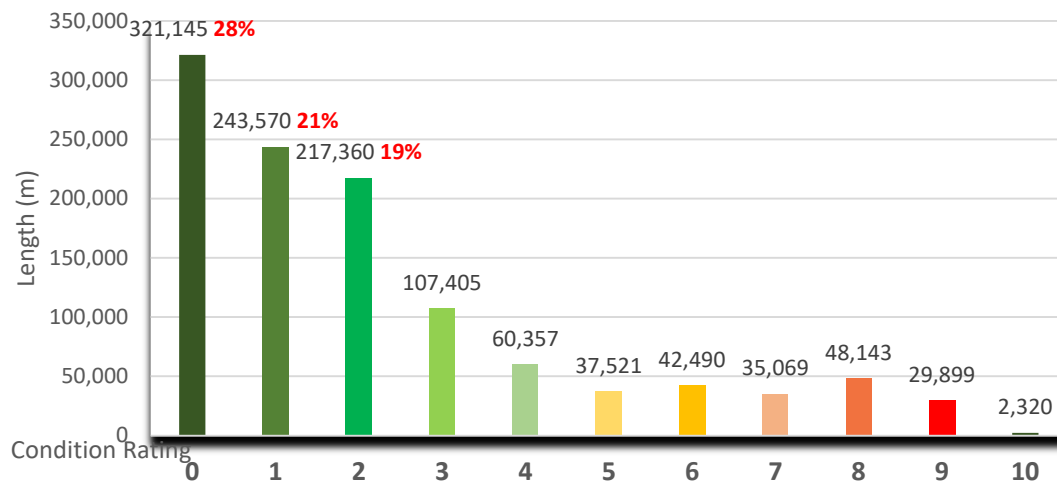


Figure 5 Unsealed Roads Pavement Condition Distribution as in October 2021

The unsealed roads exhibits different condition pattern to the sealed roads. Condition 0 to condition 4 (Brand New to Good) consists approx. 80% of the road network. Condition 9 and 10 unsealed roads will be re-sheeted as priority work.

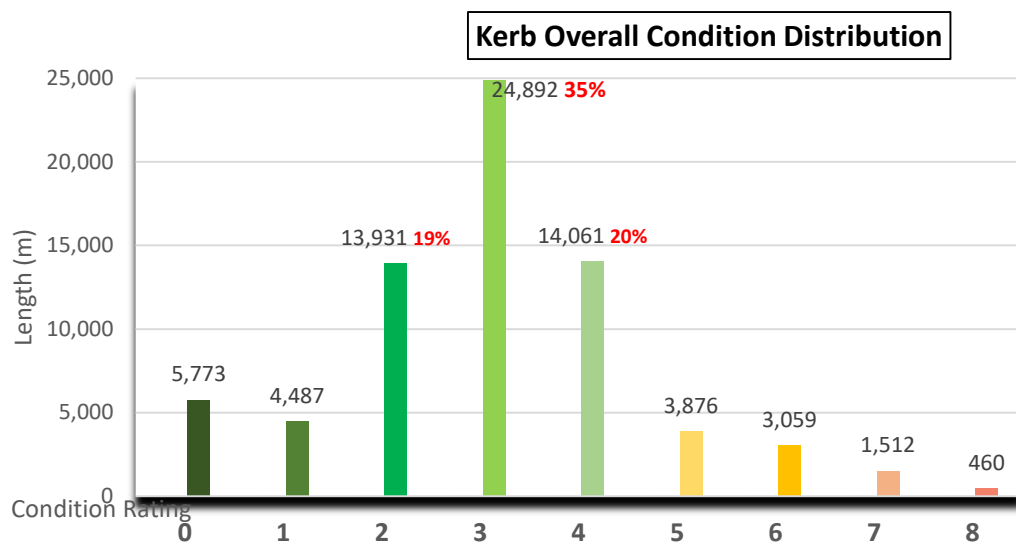


Figure 6 Kerb Overall Condition Distribution as in October 2021

Most of the kerbs are between Condition 0 and Condition 6 whilst Condition 7 and 8 kerbs require immediate attention.



Figure 7 Kerb Condition Example: 1, 5, 9 left to right

Bridges, Weirs and Culverts

The bridges and weirs were inspected in 2016 by external contractor and updated internally in April 2022.

| Bridge/Weir Name | Overall Condition | Replacement Value |
|--------------------------------|-------------------|-------------------|
| Wimmera St Dimboola Bridge | 4 | \$2,171,791 |
| Antwerp Woorak Rd Bridge | 5 | \$ 1,987,978 |
| Tarranyurk West Rd Bridge | 5 | \$ 1,656,466 |
| Rainbow Rises Rd Bridge | 3 | \$567,720 |
| Albacutya Rd Bridge | 0 | \$3,422,000 |
| Rainbow-Nhill Rd Major Culvert | 3 | \$153,200 |
| Bothe Rd Major Culvert | 2 | \$150,000 |
| Dimboola Weir | 3 | \$771,962 |
| Jeparit Weir | 5 | \$1,447,200 |

Table 24 Bridge and Weir Overall Condition as in April 2022



Figure 8 Bridge Condition Example: 1, 4, 9 from left to right

Approximately half of the culverts was inspected by Council staff in June 2020 and the remaining culverts' overall condition is derived from a study undertaken in 2009.

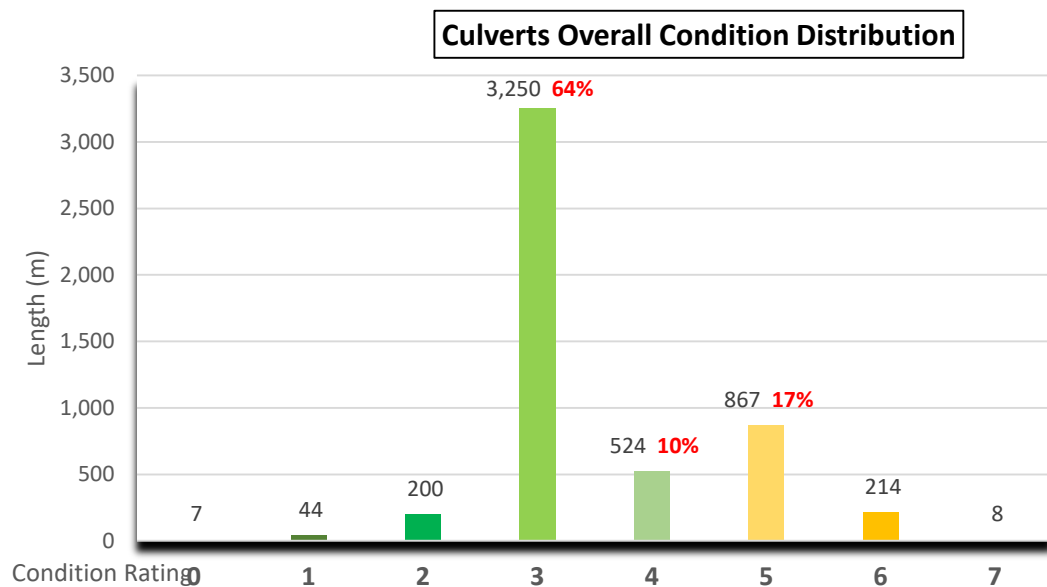


Figure 9 Culverts Overall Condition Distribution as in April 2022

Majority of the culverts do not need any intervention except 8 metre is in condition 7.



Figure 10 Culverts Condition Example: 1, 5, 7 from left to right

Buildings

Buildings were inspected and valued by an external contractor in 2021.

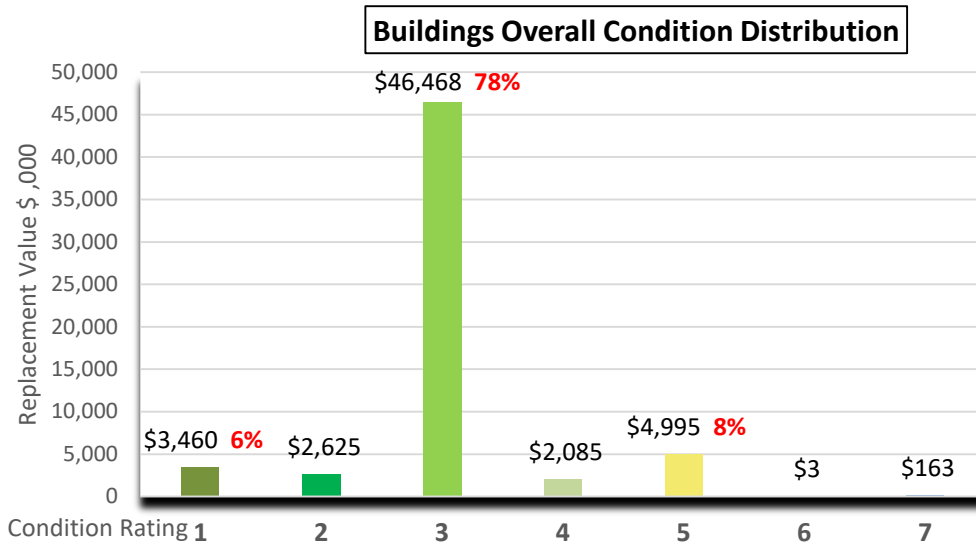


Figure 11 Buildings Overall Condition Distribution as 2021

Approx. \$46 million building components are in condition 3, approx. \$170,000 building components (condition 6 and 7) require immediate capital work.

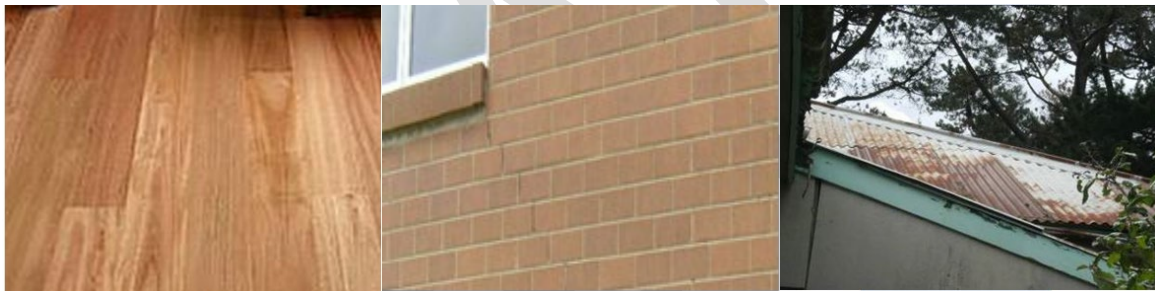


Figure 12 Buildings Condition Example: 1, 5, 8 from left to right

Pathways

Pathways were inspected in July 2017 by an external contractor. The conditions are updated with time factor in April 2022.

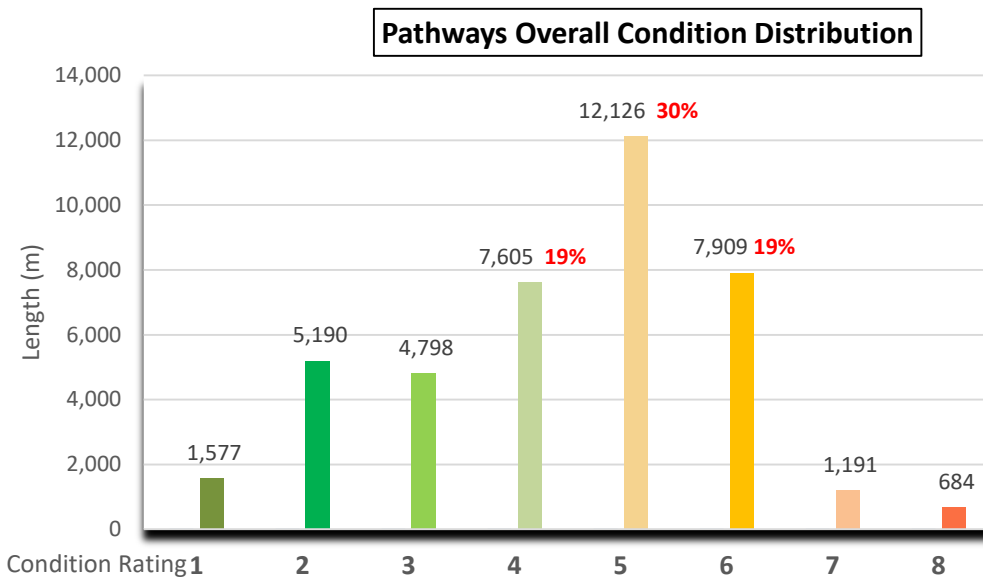


Figure 13 Pathways Overall Condition Distribution as April 2022

Condition 5 and 6 pathways which consists half of the overall pathways network are going to transit into condition 7 and 8 in the next decade. 684m of pathways require immediate capital work.



Figure 14 Pathways Condition Example: 4, 6, 9 from left to right

Stormwater Drainage

As the drainage network is buried it is not readily practicable to conduct regular inspections of the condition of drainage pipes. Council undertakes in-pipe CCTV inspections of some sections of the drainage network based on the identification of parts of the network that are performing poorly, and that are not responding to routine maintenance. The stormwater pipe and pit condition is based on the study undertaken in 2009, then applied an age factor at year 2022.

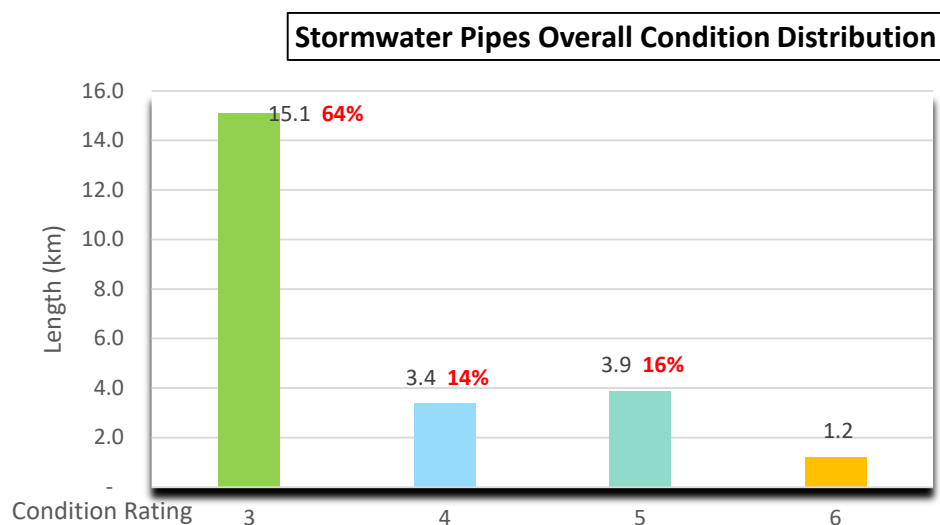


Figure 15 Stormwater Pipes Overall Condition Distribution as April 2022

Majority of the stormwater pipes are still at the early stage of their expected useful life. Condition 3 pipes consist of two thirds of whole pipe network.



Figure 16 Pipe Condition Example: 2, 5, 8 from left to right

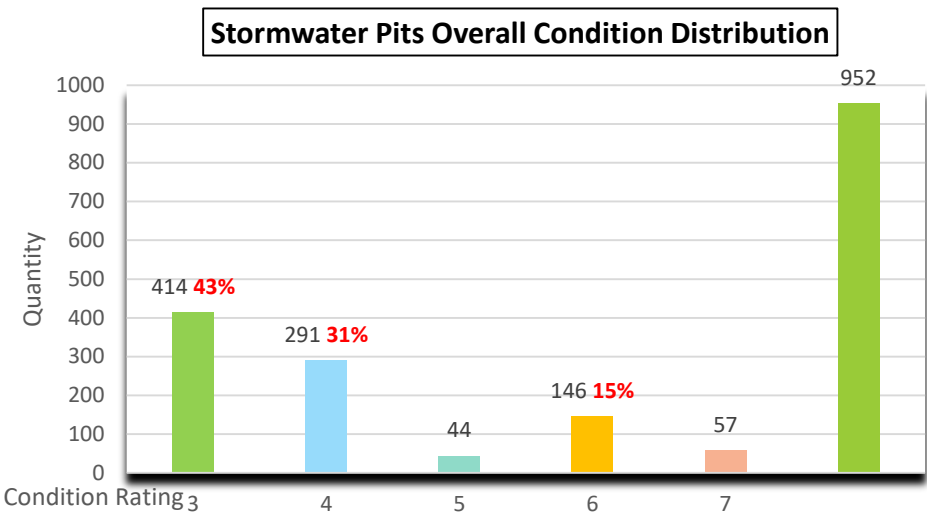


Figure 17 Stormwater Pits Overall Condition Distribution as in April 2022

The pits exhibits a similar condition pattern as the pipes, a large proportion in Condition 3 and 4 whilst a small percentage at condition 6 and 7.



Figure 18 Pit Condition Example: 1, 4, 7 from left to right

Recreation and Open Space

The play equipment's overall condition is derived from the age of the equipment as a percentage of the expected useful life in 2022.

Play Equipment Overall Condition Distribution

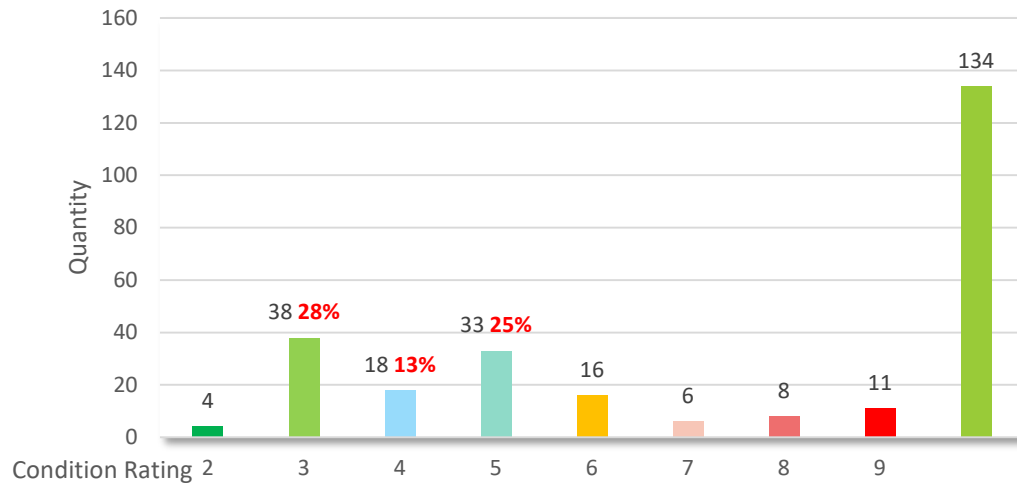


Figure 19 Play Equipment Overall Condition as in April 2022

The play equipment conditions exhibits a scattered pattern.

The park infrastructures' conditions were assessed in 2016 and updated with an age factor in 2022.

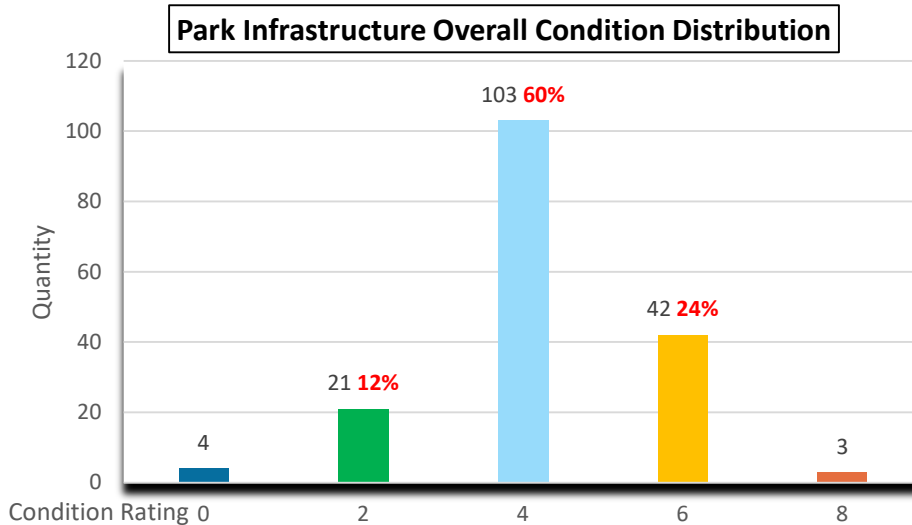


Figure 20 Park Infrastructure Overall Condition as in April 2022

60% of the park infrastructures is in Condition 4 whilst 3 assets are in condition 8 which requires immediate attention.

The swimming pools were renovated at various levels in the past decade, the overall condition had been updated by internal staff in April 2022

| Swimming Pool Location | Overall Condition |
|------------------------|-------------------|
| Rainbow Pool | 4 |
| Jeparit Pool | 4 |
| Dimboola Pool | 3 |
| Nhill Pool | 3 |

Table 25 Swimming Pools Overall Condition as in April 2022

Transfer Stations

Council had undertaken a desktop study for transfer stations condition assessment by internal staff in April 2022.

| Swimming Pool Location | Overall Condition |
|---------------------------|-------------------|
| Rainbow Transfer Station | 4 |
| Jeparit Transfer Station | 4 |
| Dimboola Transfer Station | 3 |
| Nhill Transfer Station | 3 |

Table 26 Transfer Stations Overall Condition as in April 2022

Future Demand

According to the Australian Bureau of Statistics, the Shire's estimated residential population at the 2016 Census was 5,721. The 2021 census will be released in June 2022. Almost 90% of the population live in the townships of Dimboola (1,730), Jeparit (477), Nhill (2,184) and Rainbow (683). Based on the 2016 Census data, our shire has the second lowest population density in the State of Victoria at less than one person per square kilometre.

Hindmarsh Shire Council has a small population base with aging population issues. The new migrants program is unlikely to have a significant impact on the demand of various assets.

| Asset Class | Demand Factors | Impact on the Plan | Actions |
|--------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|
| Roads | Increasing Truck Mass | Legal axle loads for trucks have steadily increased | Review B-double and HML access |
| | Changes in Farming Practices | The shift towards cropping away from grazing has resulted in a significant increase in the tonnage of goods carted off-farm with a corresponding effect on the road pavement Blue gums | Monitor |
| | Rural Population | Reduction in occupied rural residences requires less all-weather access roads | Monitor |
| | New Development | Council will consider any development proposal that requires upgrade of the existing standard of road to meet the need of the development, on its merits. Should Council approve such an upgrade, the owner / developer would be expected to fully contribute to upgrading the access to current Council standards. A maintenance contribution may also apply. | Investigate, negotiate and monitor |
| Bridges, Weirs & Culverts | Heavy vehicle legal load increases | Greater number of bridges with load restrictions | Investigate formal bridge upgrade program |
| | Movement of grazing to cropping | Increased number of heavy vehicle trips. Greater impact on users from any detours | Monitor traffic counts and impact on levels of service |
| Buildings | Greater public mobility. | Decreases demand for facilities | Refer to service plans and availability levels of service |
| | Changes in building uses. Eg New recreation reserve social rooms duplicating halls. | Duplication of services. Additional costs | Monitor use and refer to Disposal process |
| | Population and demographic changes. Eg aging population | Main factor in changing demand for services | Refer to service plans |
| | Changes in service preferences | Factor in changing demand for services | Refer to service plans |
| Pathways | Ageing population | With the ageing population there is a corresponding growth in the use of scooters for mobility and a greater need for level well-constructed paths | Monitor |
| | Disability Discrimination Act | The Act requires that Council provides equitable access for all. This requires Council to: <ul style="list-style-type: none"> - Improve kerb ramps to remove the obstacle created by the lip, - Install tactile surface indicators on key connector paths for the visually impaired, and | Continue with Kerb Ramp Upgrade program |

| Asset Class | Demand Factors | Impact on the Plan | Actions |
|---------------------|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|
| | | - Improve paths to provide for the passage of wheelchairs and similar. Council is obligated to progressively address these issues. | |
| | Recreational Paths | Walking is a popular growing activity. | Refer to Service Planning |
| | Increased use of scooters (gophers) | Increased demand for kerb ramps, smooth, new paths | New upgrade program to remove lip from existing kerb ramps. |
| Stormwater Drainage | Climate change | It is possible that climate change will cause more severe rainfall events that will place additional stress on the drainage networks. Council will need to be aware of any deficiencies that become evident and respond in an appropriate manner. | Monitor |
| | New developments | Increased loading on downstream existing assets. | Include retention requirements in new subdivisions |
| | (residential, industrial) | There has been a growing number of initiatives to manage urban stormwater in a more sustainable manner. This integration of management of urban stormwater with urban planning and design is known as Water Sensitive Urban Design (WSUD). WSUD has environmental benefits including improving urban landscape, reducing pollutant export, retarding storm flows and reducing irrigation requirements. | Consider in design solutions |
| Open Space | Playgrounds | Demographics: Increase in child, youth population | No impact: declining population |
| Transfer Stations | Rural Population | Reduction in occupied rural residences requires less waste treatment | Monitor |

Table 27 Infrastructure Future Demand

Financial Summary

Current and Historical Costs

Council's current cost profile for managing all asset classes is presented separately as renewal and maintenance.

The renewal and maintenance costs over the last two years are presented in the table below:

| Asset Category | 2020-2021 Renewal | 2021-2022 Renewal (Estimated) | Average Renewal | 2020-2021 Maintenance | 2021-2022 Maintenance (Estimated) | Average Maintenance |
|--------------------------|----------------------|-------------------------------------|--------------------|--------------------------|-----------------------------------------|------------------------|
| Roads | \$796,170 | \$4,527,657 | \$2,661,914 | \$1,171,830 | \$1,303,619 | \$1,237,725 |
| Kerbs | \$386,948 | \$826,665 | \$606,807 | \$5,031 | \$5,000 | \$5,016 |
| Bridge & Weir | \$11,839 | \$4,211,341 | \$2,111,590 | \$33,271 | \$39,872 | \$36,572 |
| Culverts | \$15,249 | \$99,664 | \$57,457 | \$119,148 | \$196,159 | \$157,654 |
| Buildings | \$1,498,558 | \$3,203,959 | \$2,351,259 | \$131,236 | \$152,606 | \$141,921 |
| Pathways | \$471,736 | \$1,103,250 | \$787,493 | \$72,394 | \$74,501 | \$73,448 |
| Drains and Pits | \$0 | \$0 | \$0 | \$38,708 | \$53,250 | \$45,979 |
| Recreation | \$0 | \$816,706 | \$408,353 | \$261,453 | \$337,590 | \$299,522 |
| Pool Structures | \$7,330 | \$121,580 | \$64,455 | \$290,817 | \$347,500 | \$319,159 |
| Transfer Stations | \$0 | \$460,000 | \$230,000 | \$1,185,873 | \$1,330,155 | \$1,258,014 |
| Total | \$3,187,830 | \$15,370,822 | \$9,279,328 | \$3,309,761 | \$3,840,252 | \$3,575,010 |

Table 28 Current and Historical Renewal and Maintenance Cost

Future Costs

Council had adopted an industry leading predictive software – Assetic Predictor to model the lifecycle costs of its infrastructure assets. Modelling has been undertaken for up to a 10-year period for each asset class to estimate the financial demands for renewal funding balancing short life and long life assets using the data that is available. The modelling also splits roads into several key elements / categories (including sealed and unsealed roads, and kerb and channel).

The modelling tool has been configured so that the standard life and condition at end of life can be varied so that assets can be renewed when they reach those intervention levels. The purpose of the modelling is to provide an estimate for each asset class on what the demand on funding is by applying unlimited funding. This is based on a set of assumptions and provides an indication both on how the funding demand varies with time and on how the certain asset classes may have spikes in funding demand. 2% inflation factor has been used to estimate the future costs.

For this Plan the longer-term average funding requirement has been reported together with the time-based funding profile generated by the model. While both figures are based on the best available information there is ongoing work to refine assumptions and balance funding and service levels and affordability.

Roads

The road network has been modelled assuming resealing at \$4.6-\$6.5/m² for spray seal and \$7.86 for asphalt surface. Road pavement work costs \$30-\$38/m² for different road hierarchies. The intervention levels are condition 7-7.5 for different sealed road hierarchies. Gravel resheet is assumed to cost \$7.5/m². Re-sheet intervention level is set at condition 6.5.

It is assumed kerbs are renewed when they reach a condition of 7.5 at a replacement cost of \$500/m.

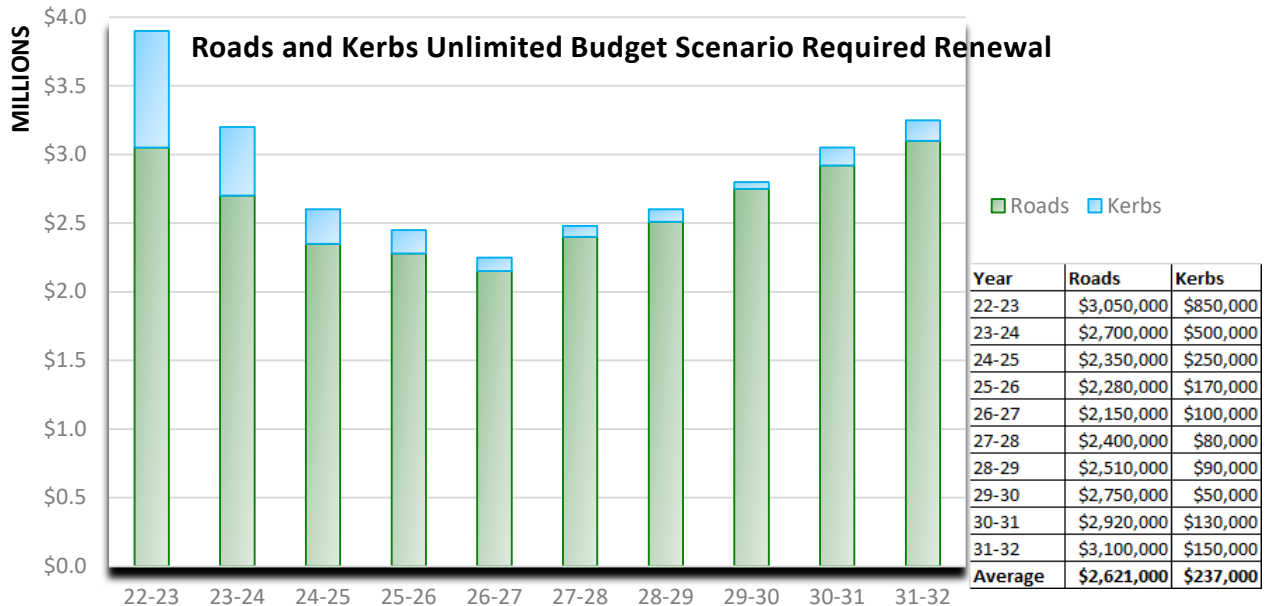


Figure 21. 10 Years Roads and Kerbs Unlimited Budget Scenario Required Renewal

Bridges, Weirs and Culverts

Bridges and weirs will be partially renewed when they reach the intervention condition of 5.5 with 15% replacement value as the partial renewal cost. Culverts are expected to be renewed at condition 6.5 with replacement value as the renewal cost.

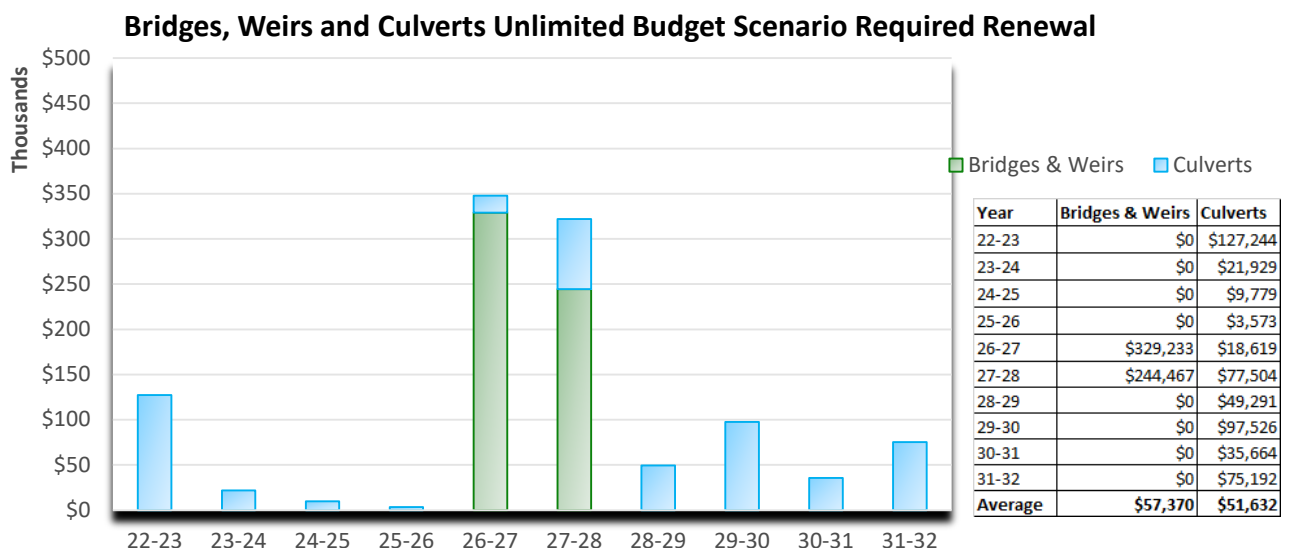


Figure 22. 10 Years Bridges, Weirs and Culverts Unlimited Budget Scenario Required Renewal

Buildings

The buildings have been modelled so they are partially renewed (renovated) at condition 5.2 at the cost of 22% of the replacement value.

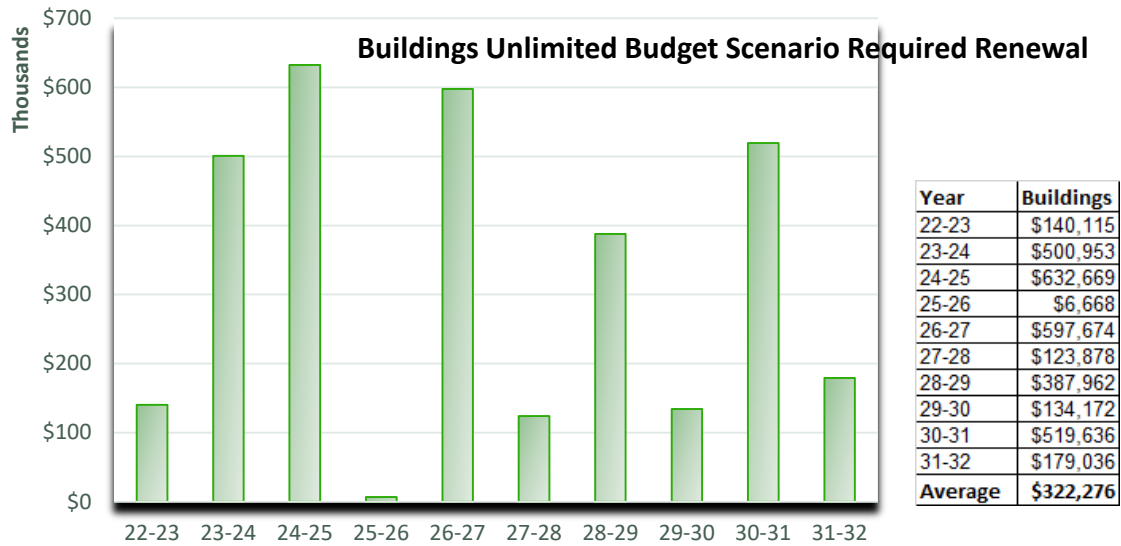


Figure 23. 10 Years Buildings Unlimited Budget Scenario Required Renewal

Pathways

Pathways are modelled with the intervention level at condition 7. Different surface materials had been allocated with different renewal unit rate.

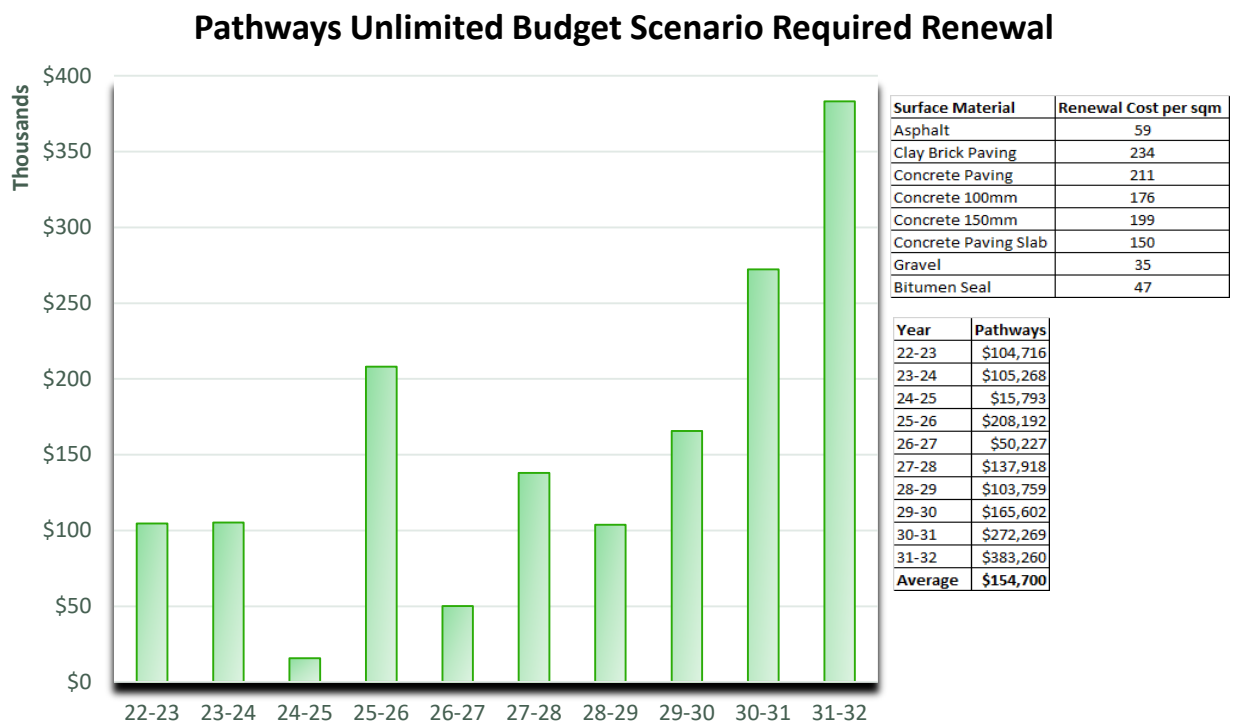


Figure 24. 10 Years Pathways Unlimited Budget Scenario Required Renewal

Stormwater Drainage

Stormwater Pipes are modelled with intervention level at condition 7 and stormwater pits are modelled with intervention level at condition 7.5. The renewal cost is the financial replacement cost.

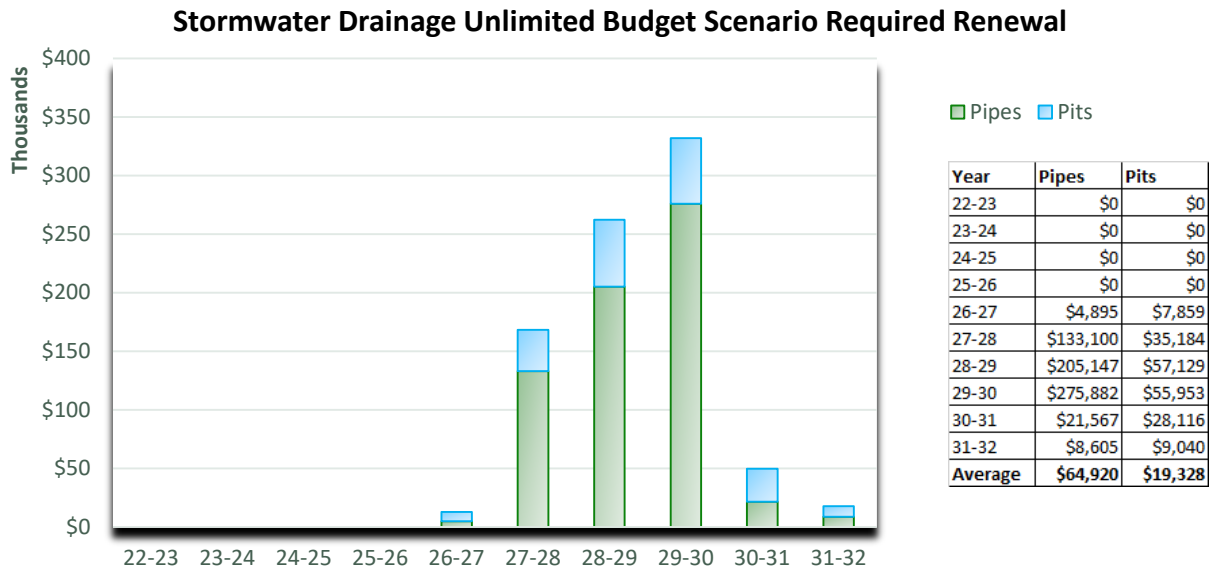


Figure 25. 10 Years Stormwater Unlimited Budget Scenario Required Renewal

Recreation and Open Space

The pool structures are modelled with partial intervention at condition 5, the partial renewal is estimated to cost 5% of the replacement value. The park infrastructure and play equipment are modelled with intervention level of condition 7 and 8 respectively, the renewal cost is estimated using the financial replacement cost.

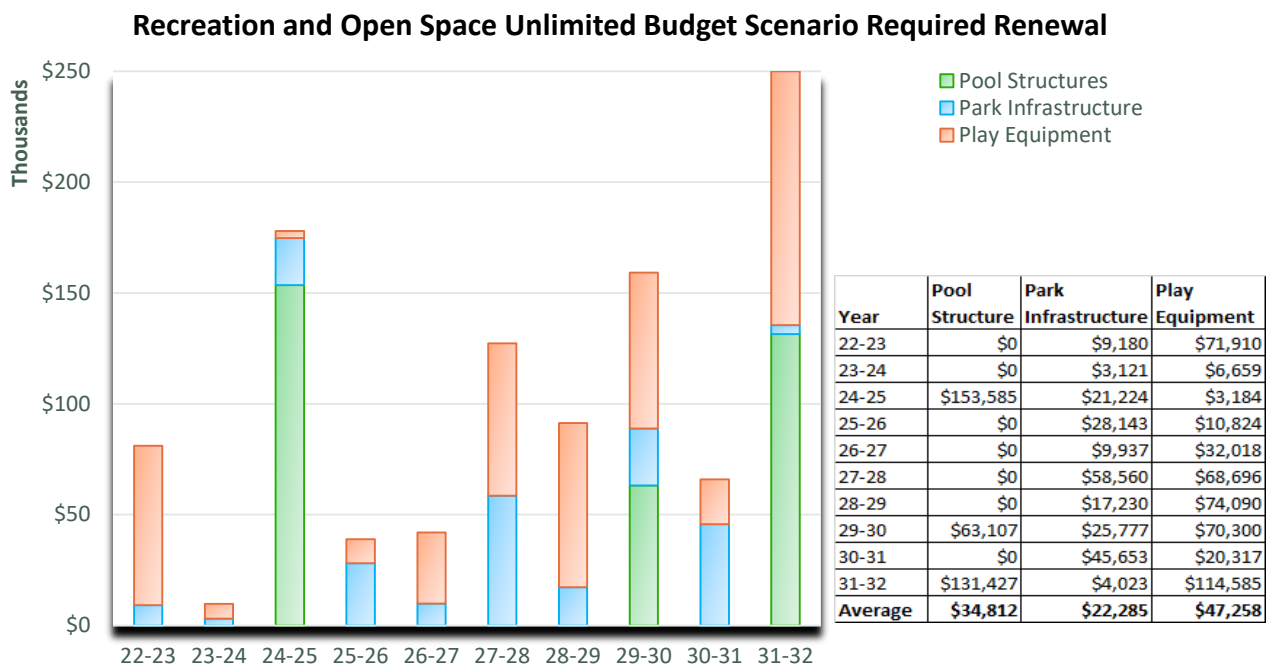


Figure 26 Recreation and Open Space Unlimited Budget Scenario Required Renewal

Transfer Stations

Council estimates the transfer stations’ long-term financial plan budget is sufficient for the unlimited budget scenario.

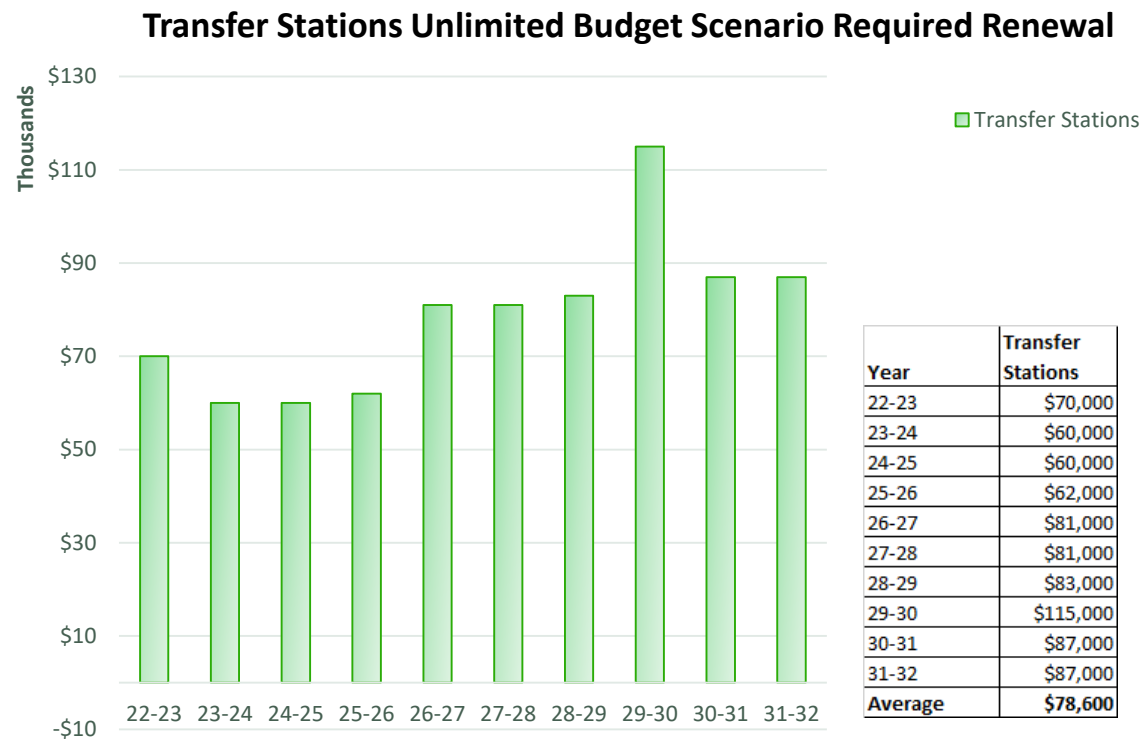


Figure 27 Transfer Stations Unlimited Budget Scenario Required Renewal

Modelling Scenarios

The previous charts are based on the current data sources which require improvement to better forecast renewal for specific years. These data sets will require review and refinement in methodologies to better predict end of useful life and will be part of regular review and updates and part on an improvement plan.

Accordingly for the purposes of this plan, in order to even out spending an overall average expenditure for renewal has been determined based on attempting to reduce the deterioration of the asset base, recognising the uneven nature of the unlimited budget scenarios presented above.

Council had prepared a long-term financial plan from 2022 Financial Year to 2031 Financial Year. This modelling assumed 2032 Financial Year LTFP has the same budget as 2031 Financial Year.

| Asset Class | 22/23 | 23/24 | 24/25 | 25/26 | 26/27 | 27/28 | 28/29 | 29/30 | 30/31 | 31/32 |
|---------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Roads | 2,741 | 2,940 | 2,520 | 2,583 | 2,648 | 3,114 | 3,350 | 3,434 | 3,365 | 3,365 |
| Bridges & Weirs | 0 | 0 | 0 | 50 | 0 | 50 | 0 | 0 | 0 | 0 |
| Buildings | 250 | 130 | 130 | 130 | 130 | 130 | 130 | 130 | 130 | 130 |
| Pathways | 154 | 154 | 130 | 155 | 155 | 158 | 163 | 166 | 170 | 170 |
| Drainage and Culverts | 190 | 88 | 268 | 145 | 169 | 173 | 177 | 182 | 186 | 186 |
| Recreation and Open Space | 0 | 70 | 70 | 93 | 95 | 98 | 100 | 103 | 105 | 105 |
| Transfer Station | 70 | 60 | 60 | 62 | 81 | 81 | 83 | 115 | 87 | 87 |
| Total | 3,405 | 3,442 | 3,178 | 3,218 | 3,278 | 3,804 | 4,003 | 4,130 | 4,043 | 4,043 |

Table 29 Long-Term Financial Plan in \$,000's (Capital Renewal Expenditure from 2023 to 2031)

The table below shows the proposed increase in **average annual** renewal funding to reduce the funding gap.

| Asset Class | Proposed Average Annual (Long-Term Financial Plan) | Average Annual Demand (Unlimited Scenario) | Theoretical Gap |
|---------------------------|-------------------------------------------------------|-----------------------------------------------|------------------|
| Roads | \$2,966,111 | \$2,858,000 | \$(108,111) |
| Bridges, Weirs & Culverts | \$63,771 | \$109,002 | \$45,231 |
| Buildings | \$143,333 | \$322,276 | \$178,943 |
| Pathways | \$156,111 | \$154,700 | \$(1,411) |
| Stormwater Drainage | \$52,600 | \$84,248 | \$31,648 |
| Recreation and Open Space | \$81,556 | \$104,355 | \$22,799 |
| Transfer Stations | \$78,600 | \$78,600 | \$0 |
| Total | \$3,542,082 | \$3,711,181 | \$169,099 |

Table 30 Proposed average annual renewal expenditure v average annual demand

Below renewal funding profile illustrates the funding gap for each asset class. The main gap is forecasted to occur for roads, bridges and buildings.

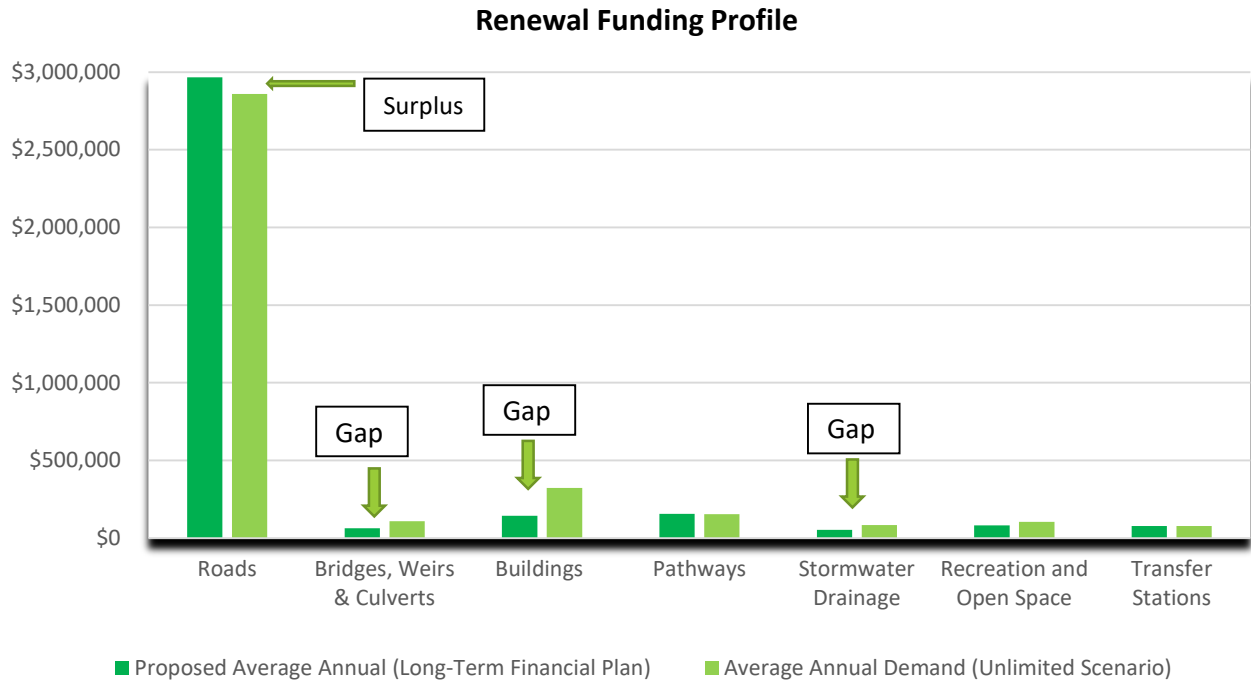


Figure 28 Renewal Funding Profile

In all cases the actual and planned spending does not meet theoretical demand. Further work is needed to refine the assumptions and data collected for determining demand. It is anticipated the theoretical demand will reduce in future versions of this plan.

As a result the planned renewal for this plan has the following impacts on increasing condition and potentially reducing service levels in the following groupings:

Roads

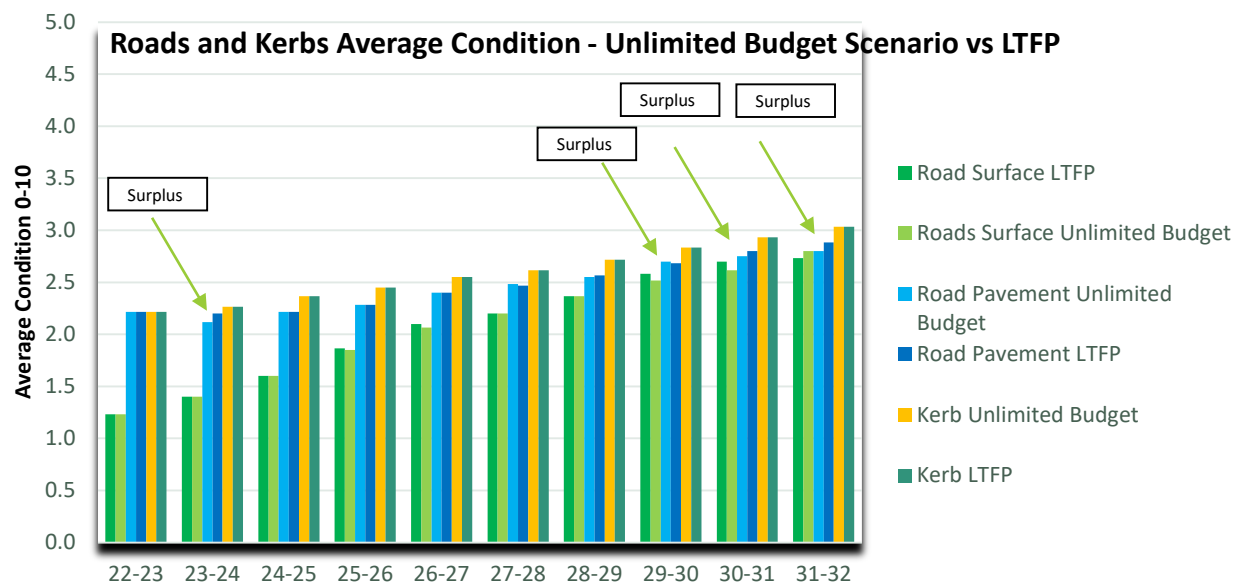


Figure 29 Roads and Kerbs Average Condition - Unlimited Budget Scenario vs LTFP

The scale (condition 0 to 10) of the above figure had been modified to 0 – 5 in order to better illustrate the changing pattern overtime. Roads surface condition, pavement condition and kerb condition are almost identical between two scenarios as LTFP meets the unlimited renewal target, LTFP will achieve 0.1 better condition if LTFP is adopted from the 4th year.

Bridges, Weirs & Culverts

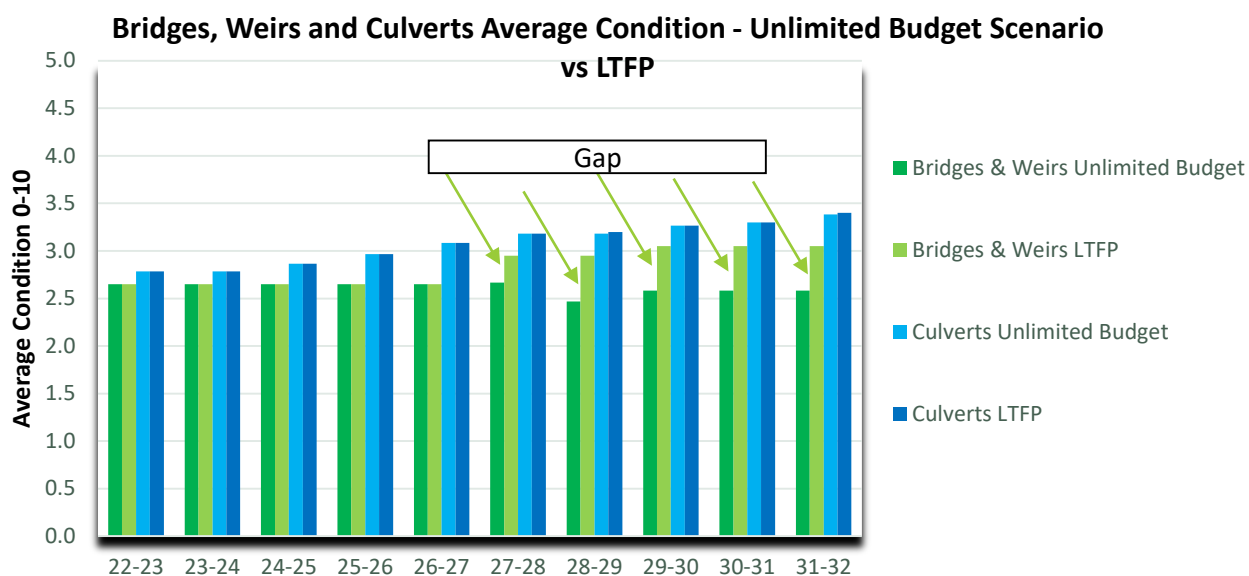


Figure 30 Bridges, Weirs and Culverts Average Condition - Unlimited Budget Scenario vs LTFP

Bridges and weirs are forecasted to be 0.5 condition worse if Council adopts LTFP due to a renewal gap of \$45,000 per year.

Buildings

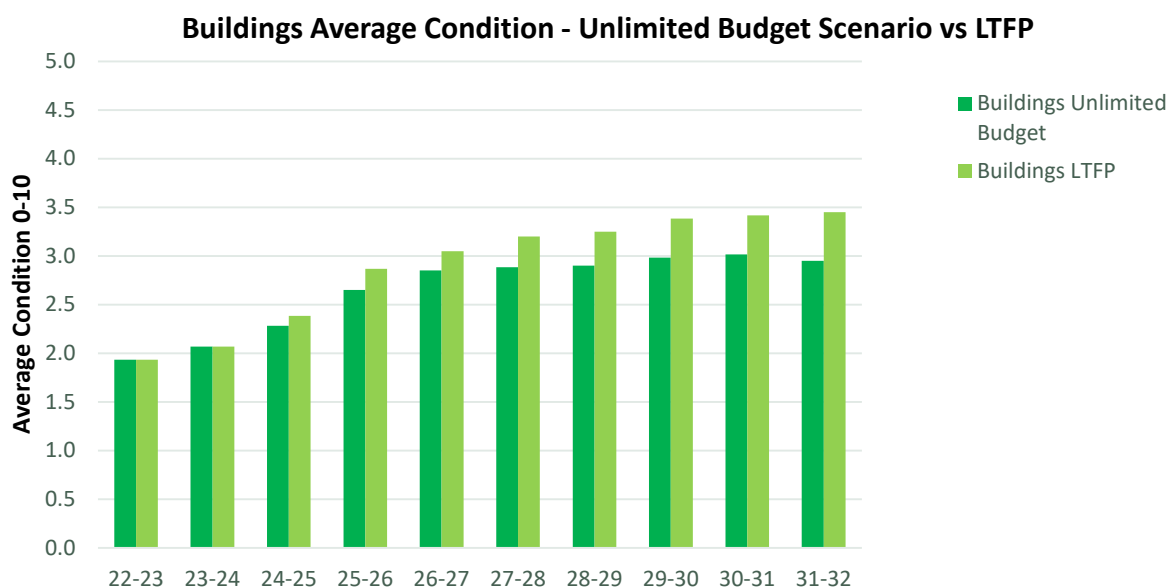


Figure 31 Buildings Average Condition - Unlimited Budget Scenario vs LTFP

Buildings are predicted to be 0.5 condition worse if Council adopts LTFP due to a renewal gap of \$180,000 per year.

Pathways

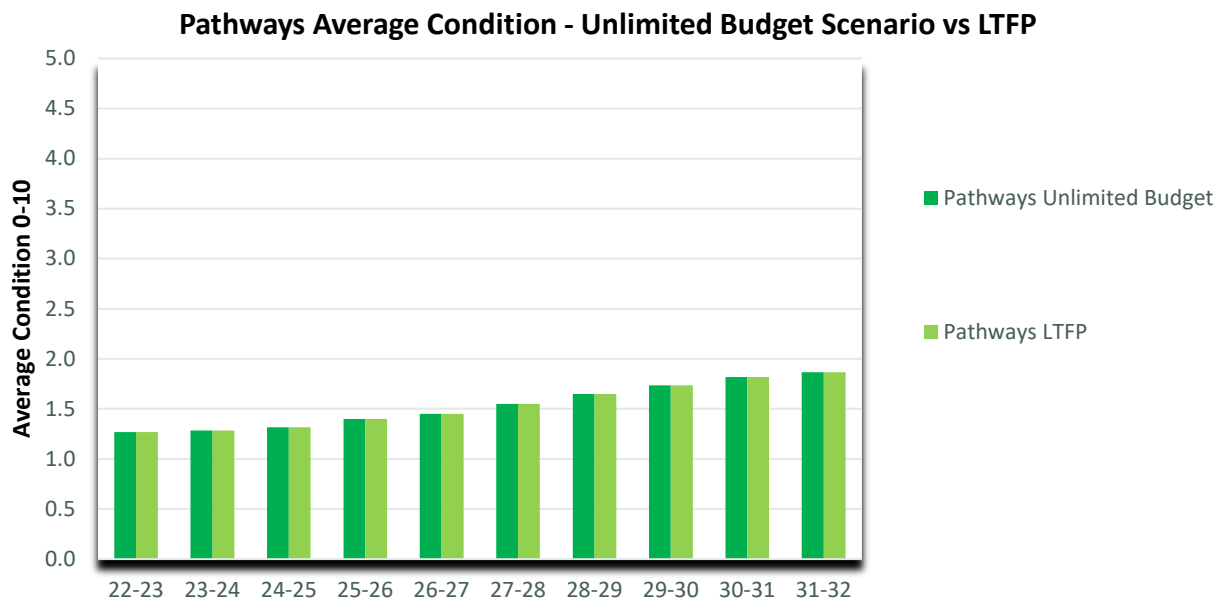


Figure 32 Pathways Average Condition - Unlimited Budget Scenario vs LTFP

Both funding scenarios are forecasted to achieve the same condition pattern as the renewal expenditures are almost identical.

Stormwater Drainage

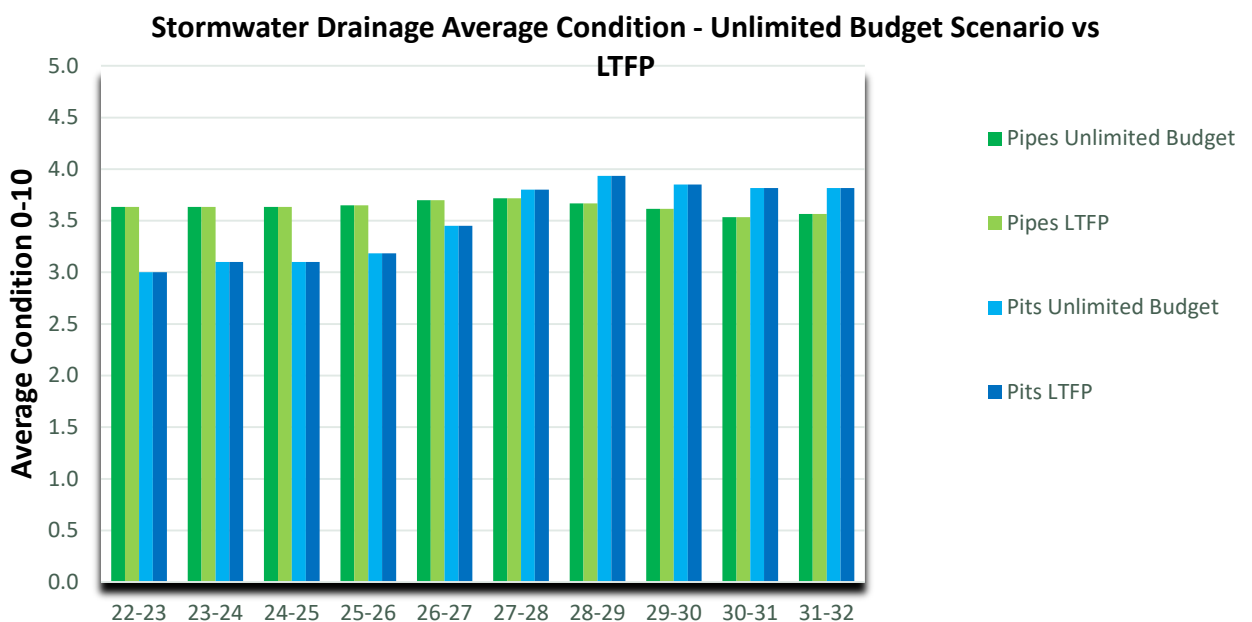


Figure 33 Stormwater Drainage Average Condition - Unlimited Budget Scenario vs LTFP

Similar to Pathways, two scenarios are forecasted to achieve similar condition pattern as funding gap is minimal considering overall asset class replacement value.

Recreation and Open Space

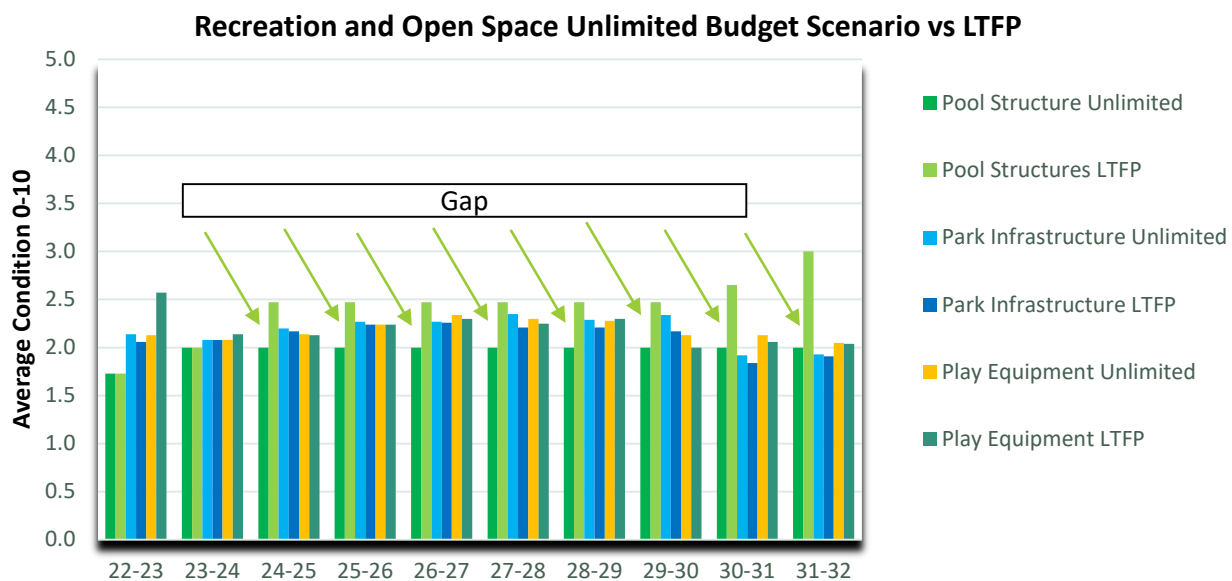
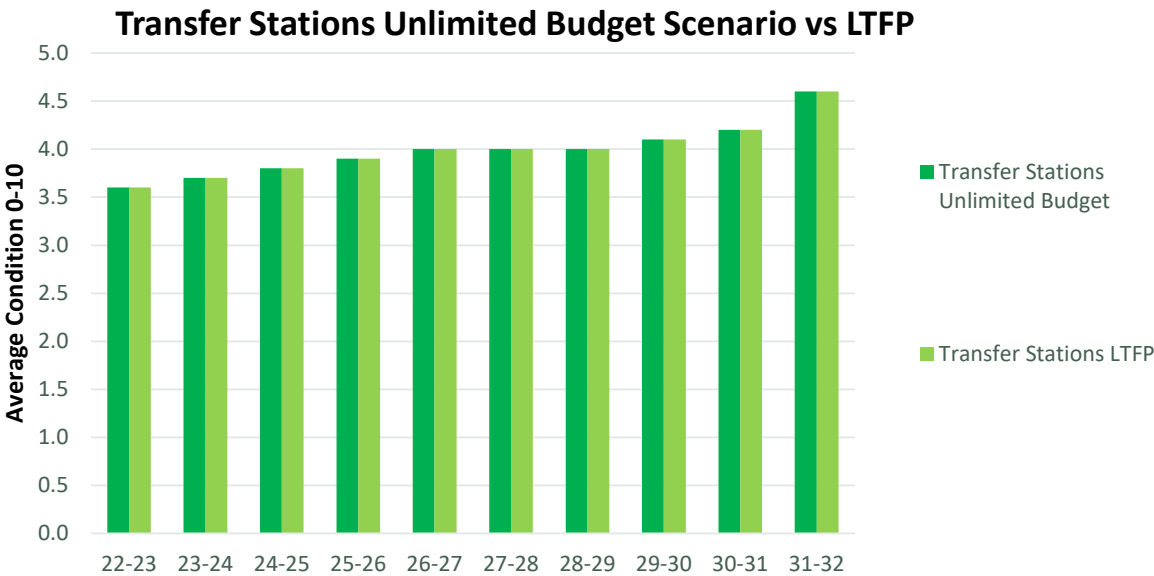


Figure 34 Recreation and Open Space Average Condition - Unlimited Budget Scenario vs LTFP

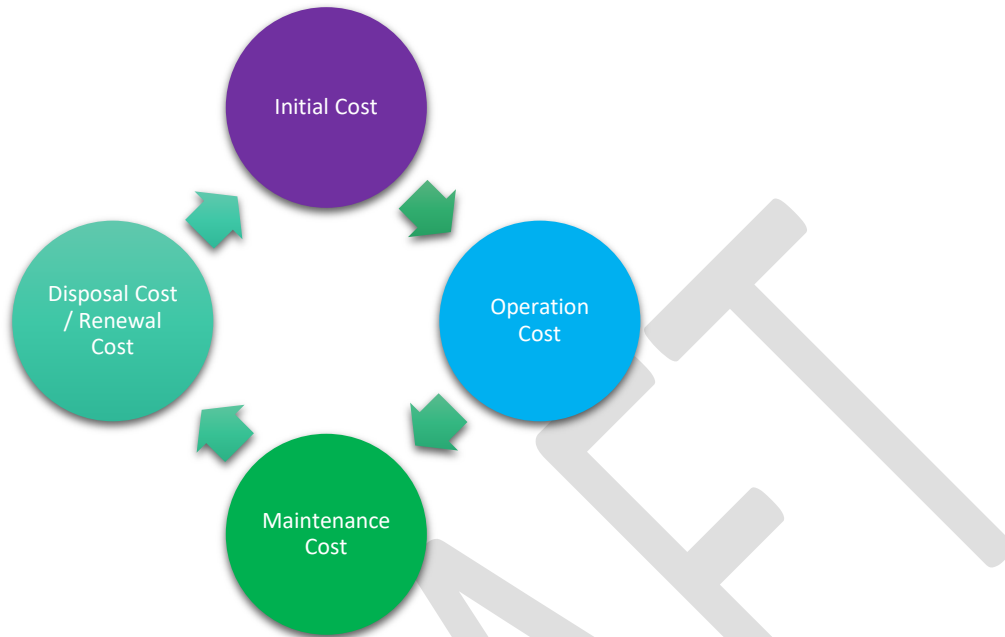
Transfer Stations

Transfer Stations are forecasted to achieve the same average condition over ten years as the funding is identical for both scenarios.



Life Cycle Costs

The Asset Life Cycle



The lifecycle management plan provides information about assets, including particular actions and costs to provide a defined (current and/or target) level of service in the most cost effective manner.

This section provides background information on the assets and details of what is planned to manage the assets. Note that most of the background information may be constantly changing and is only accurate at the time of this plan. The location of up to date information should be identified in each plan.

Council ensure the most efficient actions are taken through the life of assets in the following ways.

Planning

Council consult with the community to ensure the correct services are being provided and prioritised

Purchase of Assets

Council complete a comprehensive study prior to purchase which considers the following:

- Is the asset fit for service (ie will it perform the intended outcome)
- Is it the best way to provide the service (are there other non-asset solutions that are better)
- Complete life cycle costs
- Risk assessment
- Maintenance and operation. It is paramount that recognition of all costs associated with the operation and maintenance of an asset over its entire life is considered when determining the performance of that asset. In undertaking this assessment it is important to also recognise that initiatives to reduce life cycle costs can be considered in 5 key stages;
 - planning;
 - design;

- construction/acquisition;
- maintenance & operation; and
- disposal

It is essential to quality asset management that the data is accurate and in many cases reinforced each year by field inspections.

Where the data is sourced from personal judgement and/or extracted from hard copy data sources, a follow up program is essential to allow the asset management software to re-adjust the outputs based on more reliable information.

The condition, remaining service life, repair/replacement imperatives and the timing of rehabilitation or replacements are critical factors in assessing the asset and constructing models to manipulate available or needed funding that produce affordable and acceptable long-term outcomes.

In some cases infrastructure and community assets can be renewed or rehabilitated throughout their lifecycle so that their lives may be almost infinite. Nevertheless, the risk might well be that the asset has certain characteristics, which may lead to extremely expensive maintenance requirements. Examples may include timber bridge structures, or a recreational facility with particular component and/or physical characteristics, or a masonry structure requiring particular stonemason skills which may be impossible to obtain.

Operations/Maintenance

Operations expenditure is incurred on assets that require regular and ongoing activities to service and clean assets so that they continue to deliver the services expected by the community. This includes the development of systems and processes needed the help manage assets in a systematic way.

Maintenance is driven by Council's approach to inspecting assets and identifying defects and planning rectification works in line with set intervention and service levels. Council is also responsive to community requests. Council strives to be proactive in planning and delivering programmed maintenance works and is also responsive to issues identified in a more reactive manner.

Historic maintenance costs from 2021FY to 2022FY have averaged \$2.8 million per year. The future maintenance cost is predicted according to the condition of the assets. In general, the maintenance cost would be higher as the assets approaching the end of their useful life, for example, a condition 5 road surface will cost significantly more to maintain than a condition 1 road surface.

For the purpose of this plan \$2.8 million operation cost has been adopted for year 2021-22 and a 2% indexation has been allowed for each subsequent year.

Allowance has not been made for the increase in maintenance cost in time because of the introduction of new assets. Consideration in future versions of this plan will look at the impact on the increase in maintenance cost for new assets for growth or to meet demand.

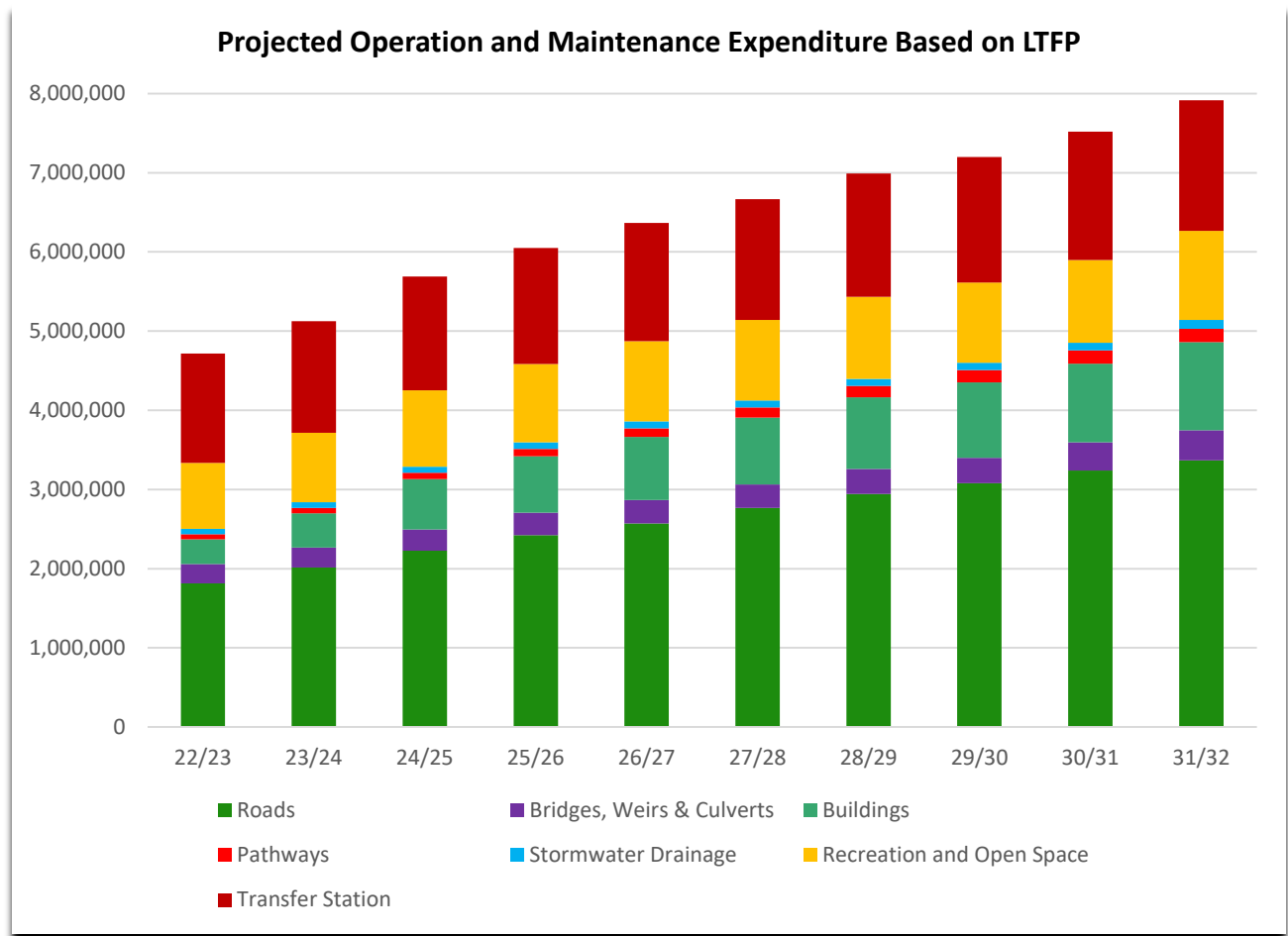


Figure 35 Projected Operation and Maintenance Expenditure Based on LTFP

Renewal

Asset renewal is driven by a condition-based assessment process which considers the useful life of the assets with consideration to their utilisation and service level. The utilisation is represented in the asset hierarchy. Council has developed a rigorous approach to regularly inspecting assets and predicting their remaining life. When assets reach end of life they are programmed and budgeted for replacement with the most appropriate treatment (considering whole-of-life costs) to ensure the asset continues to provide the required services to the community.

This plan has been developed based on the assumptions included in the modelling with the inclusion of other structures and allowances for escalation. This funding level, which is an increase from historic levels, is considered appropriate recognising the overall condition in the future will be deteriorate further then today.

By doing this the majority of assets are maintained to be serviceable and are treated prior to them reaching an unserviceable condition.

The allocation of funding for renewal should be sustained to maintain service levels. An annual CPI index of 2% is included.

Upgrades

Upgrades are driven by the need to increase the capacity of assets to cope with the current or emerging need or demand of the community.

Council has developed a systematic approach to these upgrades, based on definition of standard service levels to be provided from assets, and reflecting the hierarchy of assets in each asset class. The gaps between the current and desired service levels is a key driver of planned asset upgrades in the roads, bridges, buildings and open space asset classes.

A second driver for upgrades is the range of strategies developed by Council which identify changes to existing services or in some cases new services that Council aims to provide. These strategies may identify either upgrades or new asset requirements.

The proposed expenditure profile in response to the demand drivers can be summarised as follows:

- **Roads** – deficiencies in road width on freight corridors is driving the road upgrade plan.
- **Bridge and Major Culverts** – with increases in heavy vehicles, bridges need to be assessed against current bridge codes and upgraded for future demand. In the meantime, strategies to manage the risk to road users are being considered.
- **Buildings** – in response to driving economic development in the region consider investment is planned.
- **Pathways** - in response to demand drivers for having footpaths on both sides of the street on main routes, improving pedestrian access to key destinations, and increasing shared paths, allowance is made for significant expansion of the footpath network.
- **Stormwater Drainage** – the perceived demand for stormwater upgrade is low and limited funding is allocated to stormwater. New subdivisions will be required to incorporate detention systems that do not increase the discharge from the historic land use into the drainage system.

The timing of works will be driven by availability of funding and projects will be prioritised in accordance with documented methodologies included in the Long Term Capex Plan, presented later in this document.

Upgrades will impact the future depreciation and sustainability of the Council as the more assets it has the more money is needed to manage them together with increases in depreciation. This is being factored into the development of the Long Term Financial Plan so that there is a balance between demand and financial sustainability.

Acquisition

In some cases, to deliver a new or upgraded service as identified in a strategy, Council may need to either acquire land or a developed property to achieve the planned outcome. Acquisition of these assets will be through normal commercial processes and based on a business case assessed by Council (subject to the level of expenditure / officer delegations).

Expansion

Council manages this expansion by requiring compliance with a set of infrastructure standards, known as the Infrastructure Design Manual (and the Sustainable Infrastructure Guidelines – which are under development), which has been adopted by many councils across rural Victoria. Council both reviews the submitted plans and oversees works to ensure the developments are constructed to these standards.

On completion of the works, many of these assets are then “gifted” to Council, which then takes on the ongoing maintenance and renewal responsibility. Assets typically gifted to Council include roads, kerb and channel, footpaths, drainage (including wetlands) and open space. Other assets may be gifted to various utilities, e.g. GWM Water.

Disposal

Where assets are obsolete to current and future requirements, Council can plan to dispose of assets no longer meeting a community need, and by doing so ensure that Council only manages assets that are required by the community.

Council maintains an asset disposal policy to ensure that good value is obtained from any disposal of assets and that transparent processes are used in the disposal.

Decommission

Decommissioning is the final stage of the asset lifecycle.

Planning for decommissioning is often done as part of the initial planning of a new project, so that any asset that may no longer be required on completion of a new project or change to service can be identified and its future determined. Assets may also be decommissioned in other cases where there is no ongoing service need or where the delivery approach has altered, and an asset is no longer required to supply services to or for the community and is surplus to Council's needs.

Decommissioning of an asset may involve a range of options, including:

- Demolition and returning to previous condition of the asset.
- Disposal / sale of an asset, including potentially land on the open market.

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Long Term Capex Plan

Development of Long Term Capex Plan

Council has established a systematic process for development of its 10-year, Long Term Capex (Capital Expenditure) Plan (LTCP). Two key elements contribute to the projects and costs of the Plan, these are:

- The costs of asset renewal, as identified in this Asset Plan.
- Upgrade and new projects identified in the Council Plan and a range of other strategies and plans.

Project cost estimates were developed for all projects, as well as the identification of the potential source of funds for projects. A key to this funding is the reliance on grants.

There are many semi-regular grant funds available from the Australian and Victorian Governments which enable Council to match its own funds on a 1:1 basis for some projects. For some larger projects, a greater level of grant funding is required to enable these projects to proceed. Development of this LTCP enables Council to focus on the further development of business cases and advocacy efforts for these key projects.

Prioritisation

A systematic approach to prioritisation of capex projects has been developed. This is based on the following key parameters:

- The service level standard for the hierarchy of that asset, compared to the current service level of the asset
- The level of use of the asset,
- Equitable service levels between areas, and
- The ability for assets to be multi-use (depending on the class of asset).

Different parameters are used for different asset classes, with the detailed scoring process outlined in Appendix B of this Plan.

The scoring developed through this process was used in the initial prioritisation of projects in the LTCP. Ultimately, some minor adjustments in priority are required to achieve a balanced and affordable program of works in each year's budget taking into account factors such as the mix of available funds, including the potential availability of suitable grants.

Community Panel Recommendations

This plan is to be reviewed by the community.

Long Term Capex Plan Expenditure

Below table illustrates Council's adopted Long Term Capex Plan in thousands from 2023 FY to 2031 FY. Please note below table includes budget for non-infrastructure assets.

| | Asset Class | 22/23 | 23/24 | 24/25 | 25/26 | 26/27 | 27/28 | 28/29 | 29/30 | 30/31 |
|------------------------------------|-------------------------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Infrastructure | Roads & Kerbs | 2,741 | 2,940 | 2,520 | 2,583 | 2,648 | 3,114 | 3,350 | 3,434 | 3,365 |
| | Bridges & Weirs | 0 | 0 | 0 | 50 | 0 | 50 | 0 | 0 | 0 |
| | Buildings | 250 | 130 | 130 | 130 | 130 | 130 | 130 | 130 | 130 |
| | Pathways | 154 | 154 | 130 | 155 | 155 | 158 | 163 | 166 | 170 |
| | Drainage and Culverts | 190 | 88 | 268 | 145 | 169 | 173 | 177 | 182 | 186 |
| | Recreation and Open Space | 0 | 70 | 70 | 93 | 95 | 98 | 100 | 103 | 105 |
| | Transfer Station (Other Structures) | 70 | 60 | 60 | 62 | 81 | 81 | 83 | 115 | 87 |
| Non-Infrastructure | Plant, machinery and equipment | 1,514 | 1,614 | 2,030 | 1,540 | 1,599 | 1,640 | 1,673 | 1,732 | 1,719 |
| | Fixtures, fittings and furniture | 50 | 50 | 50 | 50 | 52 | 50 | 50 | 50 | 54 |
| | Computer and telecommunication | 0 | 0 | 0 | 50 | 40 | 40 | 40 | 40 | 40 |
| | Library books | 0 | 0 | 0 | 20 | 20 | 20 | 22 | 22 | 22 |
| Total Capital Expenditure | | 4,969 | 5,106 | 5,258 | 4,878 | 4,989 | 5,554 | 5,788 | 5,974 | 5,878 |
| Capital Expenditure Represented by | Capital New | 130 | 130 | 130 | 135 | 135 | 135 | 135 | 135 | 135 |
| | Capital Renewal | 3,755 | 4,022 | 4,373 | 4,592 | 4,821 | 5,062 | 5,315 | 5,581 | 5,721 |
| | Capital Expansion | 0 | | | | | | | | |
| | Capital Upgrade | 1,084 | 954 | 705 | 151 | 31 | 307 | 388 | 257 | 22 |
| Total Capital | | 4,969 | 5,106 | 5,208 | 4,878 | 4,987 | 5,504 | 5,838 | 5,973 | 5,878 |

Figure 36 Long Term Capital Plan

Long Term Financial Projection

The financial projections are shown in table below for the projected operations, maintenance, capital renewal and capital new/upgrade and estimate budget funding.

| Financial Year | Operations & Maintenance | Capital Budget | Total Assets Budget |
|----------------|--------------------------|---------------------|----------------------|
| 2022-23 | \$4,717,608 | \$3,405,000 | \$8,122,608 |
| 2023-24 | \$5,124,064 | \$3,442,000 | \$8,566,064 |
| 2024-25 | \$5,687,546 | \$3,178,000 | \$8,865,546 |
| 2025-26 | \$6,050,324 | \$3,218,000 | \$9,268,324 |
| 2026-27 | \$6,366,822 | \$3,278,000 | \$9,644,822 |
| 2027-28 | \$6,664,994 | \$3,804,000 | \$10,468,994 |
| 2028-29 | \$6,989,184 | \$4,003,000 | \$10,992,184 |
| 2029-30 | \$7,198,899 | \$4,130,000 | \$11,328,899 |
| 2030-31 | \$7,516,972 | \$4,043,000 | \$11,559,972 |
| 2031-32 | \$7,916,703 | \$4,043,000 | \$11,959,703 |
| Total | \$64,233,116 | \$36,544,000 | \$100,777,116 |
| Average | \$6,423,312 | \$3,654,400 | \$10,077,712 |

Table 31 Projected Operation, Maintenance and Capital Expenditure

Projected Operation and Maintenance and Capital Budget

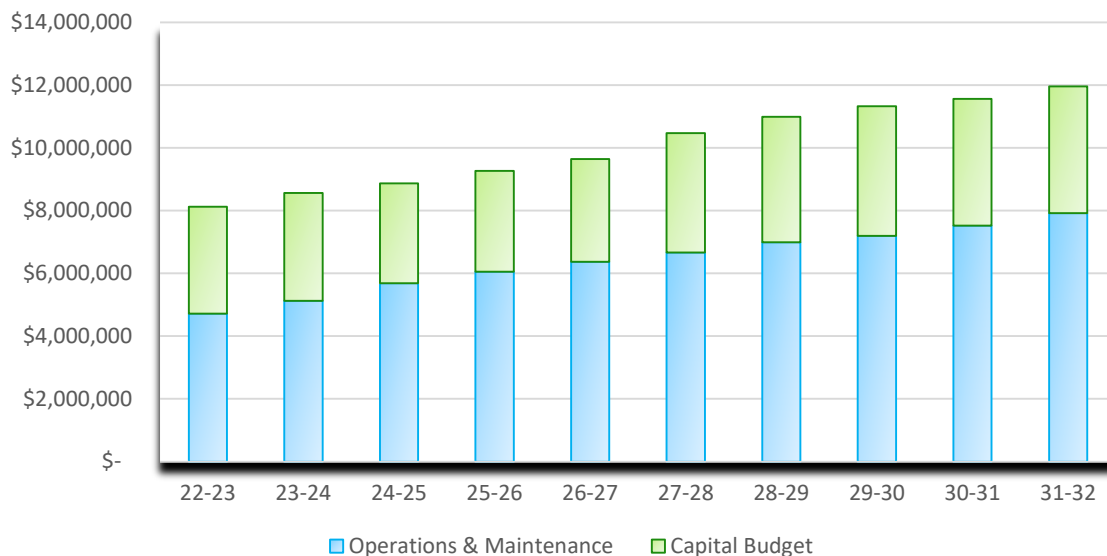


Table 32 Projected 10-Year Operation and Maintenance and Capital Budget

Appendices

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APPENDIX 1 DEFECT INSPECTION FREQUENCY

| Nature of Inspection | INSPECTION FREQUENCY BY ROAD CLASSIFICATION | | | | | | | | |
|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------|--------------------------|--------------------------|-------------------------------|--------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|
| | Rural | | | | | | Urban | | |
| PROACTIVE INSPECTIONS – DEFECT # | 3R Transport Route | Bus Route /Tourist Route | 4R Collector/ Through | 5R Resident Primary Access | 6S Strategic | 6R Property Secondary Access | 4U Collector / Through | 5U Resident Primary Access | 6U Property Secondary Access |
| DAY TIME Level 1 (Pavement / | 1 time per year | | 1 time per 2 years | 1 time per 2 years | 1 time per 2 years | | 1 time per year | 1 time per 2 year | |
| Day Time Level 2 (Pavement / kerb & channel / shoulder / road furniture / table drains / culverts / vegetation) # | 1 time per year | 1 time per year | 1 time per 2 years | 1 time per 2 years | 1 time per 2 years | 1 time per 3 years | 1 time per year | 1 time per 2 year | 1 time per 2 year |
| NIGHT TIME Level 1 (Pavement / shoulder / road furniture) # | 1 time per year | 1 time per year | 1 time per 2 years | 1 time per 2 years | | | 1 time per year | 1 time per 2 year | |

Note1: Level 1 inspection frequencies have been split into Day and Night as some defects are more readily identified at night.

Note2: Inspections to be scheduled such that each inspection type is carried out at the frequencies shown. Each inspection type is to be carried out independently of other inspections for each road.

APPENDIX 2 RISK ASSESSMENT AND REMEDIATION – SEALED

| NATURE OF INSPECTION | TARGET STANDARD CONDITION | HAZARD INTERVENTION LEVEL | REPAIR TARGET TIME FOR INTERVENTION ACTION | | | |
|-------------------------------------------------|----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|--------------------------------------------|------------------------------|---------------------------------------|--------------------------------------|
| | | | 3 Transport Route | 4 Collector or Through | 5 Residential Primary Access | 6 Property Secondary Access |
| Pothole Patching | Hole is to be repaired to a smooth surface consistent to line and level of surrounding | Hole is more than 450mm diameter or more than 75mm deep. | 1 week | 3 weeks | 2 months | 6 months |
| Regulation of Wheel Ruts and Depressions | Return to line, level, and trafficable surface, with no ponding of water evident. | Wheel rut or depression is more than 75mm deep and more than 20m ² in | 2 weeks | 1 month | 3 months | 12 months |
| Edge Repairs | To provide a trafficable lane. | Edge breakaway is more than 125mm over 5m in length. | 2 weeks | 1 month | 3 months | 6 months |
| Pavement Failures | Failure is to be repaired to a smooth pavement surface consistent with line and level of surrounding pavement. | Surface disruption is more than 75mm over area more than 20m ² . | 1 week | 3 weeks | 2 months | 6 months |
| Kerb and Channel | Minimal ponding | When ponded water extends outside the lip of the channel. | Subject to funding | Subject to funding | Subject to funding | Subject to funding |
| Table Drains | Minimal ponding | Any obstruction that significantly prevents free flow of water. | 6 months | 12 months | 12 months | In conjunction with works |
| Culverts/inc. separated Culverts | Water flow is unrestricted | Silting or 50% obstruction of cross section. | 3 months | 6 months | 12 months | 2 years |
| Shoulder Grading | Provision of a trafficable surface which is free draining and which prolongs the pavement life. | Edge Drop off is more than 100mm over more than 50m in length. | 3 weeks | 6 weeks | 3 months | 6 months |
| Roadside Signage/Guide Posts | A fully visual signposted and delineated road network. | Illegible or missing warning signs or missing guide posts at culverts. | 2 weeks (see note 3) | 1 month (see note 3) | 3 months | 6 months |
| Roadside Grass Cutting | To maintain sight distance and reduce fire risk. | Inadequate visibility at intersections or on curves. | 1 month | 3 months | 6 months | 12 months |

Note 1: Where the defect warrants emergency action, this is taken within 24 hours of receipt of notification.

Note 2: The times shown in the above tabulation are subject to variation in times of extreme weather conditions when extra demands may be placed on Council resources.

Note 3: Depends on availability of signs/guideposts.

Note 4: Signage/notifications may be used as an intervention.

Appendix 3 RISK ASSESSMENT AND REMEDIATION – UNSEALED

| NATURE OF INSPECTION | TARGET STANDARD CONDITION | HAZARD INTERVENTION LEVEL | REPAIR TARGET TIME FOR INTERVENTION ACTION | | | |
|---------------------------------------|------------------------------------------------------------------------------------------|------------------------------------------------------------------------|--------------------------------------------|------------------------------|---------------------------------------|--------------------------------------|
| | | | 3 Transport Route | 4 Collector or Through | 5 Residential Primary Access | 6 Property Secondary Access |
| Potholes and Corrugations | Trafficable pavement free of potholes, corrugations and other surface defects. | Potholes and corrugations are more than 600mm diameter and 150mm deep | 1 month | 2 months | 6 months | 12 months |
| Pavement Failure | Failure is to be repaired to a smooth pavement surface consistent with line and level of | Area of failed pavement is more than 20m ² in area. | 1 month | 2 months | 6 months | 12 months |
| Roadside Signage / Guide Posts | A fully visual signposted and delineated road network. | Illegible or missing warning signs or missing guide posts at culverts. | 1 month (see note 3) | 3 months | 6 months | 12 months |
| Roadside Grass Cutting | To maintain sight distance and reduce fire risk. | Inadequate visibility at intersections or on curves. | 1 month | 3 months | 6 months | 12 months |
| Table Drains | Minimal ponding | Any obstruction that significantly obstructs free flow of water. | 6 months | 12 months | 12 months | In conjunction with |
| Culverts | Water flow is unrestricted | Silting or 50% obstruction of cross section | 3 months | 6 months | 12 months | 2 years |

Note 1: Where the defect warrants emergency action, this is taken within 24 hours of receipt of notification.

Note 2: The times shown in the above tabulation are subject to variation in times of extreme weather conditions when extra demands may be placed on Council resources.

Note 3: Depends on availability of signs/guideposts.

APPENDIX 4 ROUTINE MAINTENANCE SERVICE LEVELS & STANDARDS

ROADS HIERARCHY – URBAN ROADS

| CLASSIFICATION | DEFINITION | SEALED ROADS | | | | UNSEALED ROADS | |
|--------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------|---------------------------|--------------------|----------------|--------------------|
| | | PAVEMENT WORKS | EDGE REPAIRS | SHOULDER GRADING & DRAINS | KERBING | GRADING | SHOULDERS & DRAINS |
| 4U COLLECTOR OR THROUGH | Unclassified roads linking parts of the townships or leading to the town centre. Would be sealed or surfaced all weather roads. | Annually or when I.L. exceeded. | Annually or when I.L. exceeded | Annually | When I.L. exceeded | Annually | As necessary |
| 5U RESIDENTIAL PRIMARY ACCESS | Unclassified road providing access to occupied residential, industrial or commercial properties. Would be sealed or surfaced all weather roads. | Annually or when I.L. exceeded. | Annually | As necessary | When I.L. exceeded | As necessary | As necessary |
| 6U PROPERTY SECONDARY ACCESS | Roads or laneways providing alternate access to occupied properties or access to vacant land. Would not necessarily be all weather construction. | Annually | Annually | As necessary | When I.L. exceeded | As necessary | As necessary |

ROADS HIERARCHY – RURAL ROADS

| | | | | | | | |
|------------------------------|------------------------------------------------------------------------------------------------------------------------------|---------------------------------|----------------------------------------|--------------------------------|--|----------------------------------------|--------------|
| 3R LINK | Unclassified roads connecting two towns, villages or districts. May be sealed or formed and surfaced. | Annually or When I.L. exceeded. | 2 times per year or when I.L. exceeded | Annually or When I.L. exceeded | | 2 times per year or when I.L. exceeded | Annually |
| 4R COLLECTOR | Unclassified road linking residence and property access roads into higher class roads. May be sealed or formed and surfaced. | Annually or When I.L. exceeded. | Annually or When I.L. exceeded | Annually | | Annually or When I.L. exceeded | Annually |
| 5R RESIDENTIAL ACCESS | Unclassified road providing all weather access to occupied houses in rural or rural residential areas. | Annually | As necessary | As necessary | | As necessary | As necessary |
| 6S STRATEGIC | Class 6 road considered strategic and maintained more regularly | N/A | N/A | N/A | | Annually or When I.L. exceeded | As necessary |
| 6R PROPERTY ACCESS | Roads providing access to rural properties for farming purposes. Would not necessarily be an all-weather road. | N/A | N/A | N/A | | As necessary | As necessary |

I.L. – Intervention level

Appendix 5 FOOTPATHS AND VEGETATION FREQUENCY

| INSPECTION NAME | DEFECTS RECORDED | PROACTIVE INSPECTIONS – DEFECT | | | | |
|--------------------|------------------|--------------------------------|--------------|-----------------------------------------------------------------------|-------------------------------------------------------------------------------------|-----------------------------|
| | | COMMERCIAL | RESIDENTIAL | TYPE | HAZARD | USE |
| Footpaths | All | 6mths | 12mths | 1 Asphalt 2 Gravel 3 Concrete 4 Pavers 5 Other 6 Trees | 1. 10-20 mm 3. 20-30mm or Obtruding Foliage + 6. +30 mm or Obtruding Branches | 2 LOW 4 MEDUIM 8 HIGH |
| Constructed Trails | All | As Necessary | As Necessary | | | |

Appendix 6 BRIDGE INSPECTION FREQUENCY

The following tabulation, in accordance with the VicRoads Bridge Inspections Manual guidelines, indicates the frequency and detail required for the inspections of all bridges within the Shire.

| | DESCRIPTION | PROACTIVE INSPECTIONS - DEFECT |
|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| LEVEL 1 | To check the general serviceability of the structure , particularly for the safety of road users, and identify any emerging problems | Every 6 months |
| LEVEL 2 | To assess and rate the conditions of the structure (as a basis for assessing the effectiveness of past maintenance treatments, identifying current maintenance needs, modelling and forecasting future changes in condition and estimating future budget requirements) | All new structures within 12 months of opening, thereafter on a 5 year cycle. |
| LEVEL 3 | To assess the structural condition and behaviour of a structure, to identify and quantify the current and projected deterioration of the structure, and to assess appropriate management options. | Bridges; <ul style="list-style-type: none"> reporting poor condition in the Bridge Inspection System showing evidence of accelerated deterioration for which significant works such as rehab, strengthening or widening is proposed |

***S18 Instrument of Sub-Delegation
under the Environment Protection Act 2017***



Hindmarsh Shire Council

Instrument of Sub-Delegation

to

Members of Council staff

Instrument of Sub-Delegation

By this Instrument of Sub-Delegation, in exercise of the power conferred by s 437(2) of the *Environment Protection Act 2017* ('**Act**') and the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described in column 3 of the Schedule;
2. record that references in the Schedule are as follows
"EHO" means Environmental Health Officer;
"LLO" means Local Laws Officer
"CFE" means Coordinator Facilities and Environment
"MGHS" means Manager Governance and Human Services;
3. this Instrument of Sub-Delegation is authorised by a resolution of Council passed on 1 June 2022 pursuant to a power of sub-delegation conferred by the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021;
4. the delegation:
 - 4.1 comes into force immediately the common seal of Council is affixed to this Instrument of Sub-Delegation;
 - 4.2 remains in force until varied or revoked;
 - 4.3 is subject to any conditions and limitations set out in sub-paragraph 5, and the Schedule; and
 - 4.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
5. this Instrument of Sub-Delegation is subject to the following limitations:
 - 5.1 the powers, duties and functions described in column and summarised in column 2 of the Schedule are only delegated for the purpose of regulating:
 - 5.1.1 onsite wastewater management systems with a design or actual flow rate of sewage not exceeding 5000 litres on any day; and
 - 5.1.2 noise from the construction, demolition or removal of residential premises;
6. the delegate must not determine the issue, take the action or do the act or thing:
 - 6.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
 - 6.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - (a) policy; or
 - (b) strategy



adopted by Council;

- 6.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
- 6.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

SIGNED by **GREG WOOD**, Chief Executive)
Officer of Council pursuant to a Council)
Resolution dated 1 June 2022 in the presence of:)

Signature of Greg Wood

Witness Signature

Witness Name

Date



SCHEDULE

| ENVIRONMENT PROTECTION ACT 2017 | | | |
|----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-------------------------------------|
| Column 1 | Column 2 | Column 3 | Column 4 |
| PROVISION | THING DELEGATED | DELEGATE | CONDITIONS & LIMITATIONS |
| s 271 | Power to issue improvement notice | EHO, MGHS, LLO, CFE | |
| s 272 | Power to issue prohibition notice | EHO, MGHS, LLO, CFE | |
| s 279 | Power to amend a notice | EHO, MGHS, LLO, CFE | |
| s 358 | Functions of the Environment Protection Authority | EHO, MGHS, LLO, CFE | |
| s 359(1)(b) | Power to do all things that are necessary or convenient to be done for or in connection with the performance of the Environment Protection Authority's functions and duties and to enable the Authority to achieve its objective. | EHO, MGHS, LLO, CFE | |
| s 359(2) | Power to give advice to persons with duties or obligations | EHO, MGHS, LLO, CFE | |



Nhill Agricultural & Pastoral Inc.

PO Box 80, Nhill 3418

Ph: 0448 732 609

Email: nhillap.secretary@gmail.com

12th April 2022

Re: Public Holiday request for the Nhill Annual Show - Thursday 13th October 2022

To: Hindmarsh Shire Council,

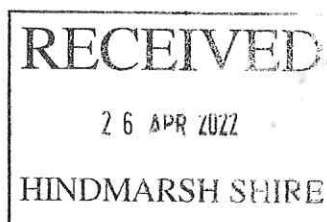
The Nhill A & P Society Inc. would like to make a request to the Hindmarsh Shire Council, to consider making the Melbourne Cup Day holiday for 2022 a public holiday for Nhill on Thursday 13th October 2022 to allow the community to participate in the annual Nhill A & P Society Inc. Show.

In the past we have been granted this request and for that we would like to thank you.

We would like to thank you for your consideration of this year request and look forward to your response.

Yours sincerely,

Mrs Julie Woolcock
Secretary / Treasurer.





RAINBOW A & P SOCIETY INC.

PO Box 85, Rainbow 3424
Telephone 03 53951465 - email rainbowshow3424@gmail.com
President Fred Saul - **Secretary** – Norelle Eckermann

Hindmarsh Shire Council

Dear Councillors

The committee of the Rainbow A & P Society Inc are requesting to have Rainbow Show Day as our Public Holiday instead of Melbourne Cup Day.

With no Shows allowed to happen for the last 2 years it is really important to our organisation and the wider community that we get back to having Ag Shows. These are really important gathering days for our communities and we are excited to be again hosting these events.

Norelle Eckermann
Secretary



MINUTES OF THE JEPARIT TOWNSHIP ADVISORY COMMITTEE MEETING OF THE HINDMARSH SHIRE COUNCIL HELD ON 9TH MAY 2022 AT THE JEPARIT FOOTBALL PAVILION RECREATION CENTRE COMMENCING AT 7.40PM.

Present: Councillor in Attendance: Mr. B. Ireland (HSC), Ms. J. Fritsch (HSC), Jason Hutson (Chair-CM), Teresa Smith (VC), Craige Proctor (CM), Mel Wagener (CM), Bec Schultz (CM) AND Sharon Reilly (CM).

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

We acknowledge the Shire's Indigenous community as the first owners of this country.

We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.

2. APOLOGIES

Cheryl Quinn (Secretary-CM)

3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

NIL.

4. CONFIRMATION OF MINUTES

Moved: Bec Schultz

Seconded: Mel Wagener

That the Minutes of the Jeparit Committee Meeting held on 11th April 2022 at the Jeparit Football Pavilion Recreation Centre, circulated to Committee Members be accepted.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

5.1 Dimboola/Arkona Silo Art work - Completed

6. CORRESPONDENCE

INWARD:

6.1. (CM) S. Reilly - Drum Wraps 12/04/2022 - (CM) 01/05/2022

6.2 Grampians Tourism Industry News 30/04/2022

6.3 Ms. J. Fritsch (HSC) Information to assist Secretary for minutes 12/04/2022

6.4 Ms. Janette Fritsch (HSC) Motion of value of works for mural 14/04/2022

6.5 Ms. Janette Fritsch (HSC) Urgency of Volunteer Forms and Criminal Checks, and also require Working With Children Check & Certificate of Vaccination 01/05/2022

6.6 (CM) S. Reilly - Street drum quotation 28/04/2022

6.7 Late Correspondence - Jeff Woodward (HSC) - Town Brochure draft and update of information to be verified 09/05/2022

6.8 Late Correspondence - AnnMarie Werner - Letter of application for position on the Jeparit Town Advisory Committee 09/05/2022

BUSINESS ARISING FROM THE CORRESPONDENCE:

Item 6.8 Inward Correspondence:

Moved: Teresa Smith

Seconded: Bec Schultz

That the Jeparit Town Advisory Committee notes their support of AnneMarie Werner's letter of application to join the Jeparit Town Advisory Committee and recommends that Council appoint her as a Member to this Committee.

CARRIED

OUTWARD:

6.9 Grampians Tourism Industry News (CM) 30/04/2022

6.10 (CM) S. Reilly - Street Drum Quotation - (CM) 30/04/2022

6.11 (CM) S. Reilly - Drum Wraps - (CM) 01/05/2022

6.12 (HSC) J. Fritsch - Urgency of Volunteer Forms and Criminal Checks, and also require Working With Children Check & Certificate of Vaccination 01/05/2022

Moved: Jason Hutson

Seconded: Sharon Reilly

That the Outward Correspondence be approved and the Inward Correspondence be noted.

CARRIED

7. EVENTS

| Event: | | Location: | Date |
|------------------------------------------------------------------------------------------------------------------------|----------------|-----------------------|---------------------|
| Reconnecting Communities - Double Movie Event – From 4pm onwards. Includes Free BBQ Tea, popcorn, drinks and munchies. | | Jeparit Memorial Hall | Sunday 12 June 2022 |
| | Responsibility | Due date | Status |
| Risk assessment | N/A | | |

| | | | |
|-------------------------|-----|--|--|
| Food permit | N/A | | |
| Local Law permit | N/A | | |

8. GENERAL BUSINESS

8.1. (CM) S. Reilly - *Street drum quotation* - Loud Signs (Warracknabeal) provided a quote for wrapping 3 x 44 gallon drums as a full sized drum, 2/3rd of a drum, and 1/3rd of a drum with design of birds across all three. All birds included in the list are native to Lake Hindmarsh - all sighted on Four Mile Beach.

The quote is \$3,388.00 and includes artwork and design and heavy duty, durable, long lasting "car wrap" and a protective coating. S. Reilly will contact Joel to discuss design layout and ask for a mock-up of the 3 drums in nest formation etc..

Need to look at funding options and see if the Garden Club would be interested in working with us for plantings of native plants (into the drums). Need to do a Master Plan for placement of the drums in the main street. Perhaps even run a competition with the Jeparit A & P Society for the October Show with judging for the best "Bird on a Bin" and get ALL the locals involved with decorating their wheelie bins. Lots of different ideas bouncing around, including perhaps JTAC purchase a stack of large stickers of birds and donate them to every household as town unity displays.

8.2 *Reconnecting Communities Double Movie Event* - Sunday 12th June - 4:00pm Children's Movie (Turning Red) followed by BBQ Tea, then Adults Movie (King Richard) The Screen will be dropped off in Jeparit in time for set up and the movies, and needs to be returned to Dimboola the next day.

Involve & Invite Hindmarsh Youth Council to the event.

BBQ, Popcorn, Soft Drink, Water, Munchies and Movies are all FREE as part of the Reconnecting Communities funding. Huttto, Shaz, Floss available for event, Craige in the evening, and Bec is an apology. (N.B: Movies listed are general consensus)

8.3 Assistant Secretary - Sharon Reilly was nominated as Assistant Secretary for JTAC. Sharon accepted the nomination.

Moved: Bec Schultz

Seconded: Mel Wagener

That Sharon Reilly be recommended to Council to be appointed to the position of Assistant Secretary on the Jeparit Town Advisory Committee.

CARRIED

8.4 – Mural Menzies Square

Moved: Bec Schultz

Seconded: Mel Wagener

That the quotation received from Rebecca Foster for a Fee of \$8,000, to paint a Bird Mural on the wall of the corrugated iron shed adjacent Menzies Square, be recommended to Council to be accepted. Mural to be approximately 26m long by 3.5m high and contain depictions of local birds and the trees and plants they inhabit and feed from.

CARRIED

9. COUNCILLOR REPORT

9.1 Councillor in Attendance: Mr. B. Ireland (HSC) mentioned that the Steam Punk Festival was a great success! and with the silo being completed at Arkona, the visits to the Visit Hindmarsh website has been unreal. Numbers are up at the Museum and Yurunga also since then

9.2 Cabins will be on-site in 10 days time. Next round of funding is happening and a grant application has been submitted for cabin No.4. Excavation has commenced on the Camp Kitchen

9.3 Menzies Institute has offered help to apply for grants & will fund things as well, including training for Wimmera-Mallee Pioneer Museum volunteers.

10. OFFICER REPORT

Matters already covered through meeting.

11. URGENT BUSINESS

12. FINANCE REPORT

12.1 Summary of Balances in Finance Report.

Moved: Mel Wagener

Seconded: Craige Proctor

That the Finance Report as provided 30th April, 2022 with this Agenda be approved.

CARRIED

12.2 Purchase Orders to be raised - \$2,000 or less

Moved: Teresa Smith

Seconded: Mel Wagener

That the Council Officer raise the following Purchase Orders, being a value of \$2,000 or less.

| Creditor | Value \$ | Description of Goods or Services |
|---------------------|-----------------|-------------------------------------------------------------------------|
| Pick-A-Posie | \$60.00 | Flowers to Cheryl Quinn from JTAC to WBH wishing her a speedy recovery |
| Clugston Butchers | \$400.00 | Meat for BBQ for Movie Event 12/06/22 |
| Jeparit Supermarket | \$350.00 | Bread, Coleslaw, Popcorn, Soft Drinks, Water & Munchies for Movie Event |
| | | |

12.3 Purchase Orders to be raised – Greater than \$2,000

Moved: Teresa Smith

Seconded: Mel Wagener

Carried

That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders greater than \$2,000.

| Creditor | Value \$ (> \$2,000) | Description of Goods or Services |
|-----------------|--------------------------------|----------------------------------------------------------------------------------------------|
| Rebecca Foster | \$8,000 | Painted Art Mural in Menzies Square - includes labour, all materials and paints – refer 8.4. |
| | | |

13. DECISIONS TO BE MADE

The following decisions are recommendations to Council for endorsement:

| ITEM NO. | DESCRIPTION | DECISION |
|-----------------|----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6.8 | AnneMarie Werner – Application to join the Jeparit Town Advisory Committee | The Jeparit Town Advisory Committee notes their support of AnneMarie Werner's letter of application to join the Jeparit Town Advisory Committee and recommends that Council appoint her as a Member to this Committee. |
| 8.3 | Assistant Secretary | That Sharon Reilly be appointed to the position of Assistant Secretary on the Jeparit Town Advisory Committee. |
| 8.4 12.3 | Mural – Menzies Square | That the quotation received from Rebecca Foster for a Fee of \$8,000 to paint a Bird Mural on the wall of the corrugated iron shed adjacent Menzies Square be approved. |
| | | |

14. MEETING CLOSED

The meeting closed at 9:22pm

15. COUNCIL OFFICER AUTHORISATION

*to be completed by the Council Officer

I Janette Fritsch accept the following recommendations made by the JTAC Committee at this meeting held on 9th May 2022:

| ITEM NO. | DESCRIPTION | DECISION |
|-----------------|--------------------|---------------------------------------|
| 12.2 | Purchase Orders | Purchase orders less than \$2,000 x 3 |
| | | |

I Janette Fritsch advise that the following items:

| ITEM NO. | DESCRIPTION | DECISION |
|-----------------|----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6.8 | AnneMarie Werner – Application to join the Jeparit Town Advisory Committee | The Jeparit Town Advisory Committee notes their support of AnneMarie Werner's letter of application to join the Jeparit Town Advisory Committee and recommends that Council appoint her as a Member to this Committee. |

| | | |
|-------------|------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8.3 | Assistant Secretary | That Sharon Reilly be appointed to the position of Assistant Secretary on the Jeparit Town Advisory Committee. |
| 8.4 12.3 | Mural – Menzies Square | That the quotation received from Rebecca Foster for a Fee of \$8,000 to paint a Bird Mural on the wall of the corrugated iron shed adjacent Menzies Square be approved. |
| | | |

- Need to be referred to a Council Meeting / CEO for a decision

SIGNED: Council Officer Janette Fritsch



Dated: 18 May 2022

Yurunga Homestead Community Asset Committee

General Meeting, Thursday, March 24, 2022, Yurunga dining room, 7:30pm

Agenda

Welcome and Opening at 7:35 pm

Members present: Jenny Solly (Chair), Peter Solly (Secretary/Treasurer), Lou Ravenhorst.

Visitors: Cr Brett Ireland (Deputy Mayor, Hindmarsh Shire), Jeff Woodward via phone link.

Apologies: None

Additional items for General Business (to be accepted at Chairperson's discretion)

- Pruning the female carob tree overhanging the verandah
- Volunteer registration forms for 2022
- Painting picket fence – last done early December 2019

Declaration by a Councilor, Officer or Committee Member of any direct or indirect interest in any item on the agenda

None

Minutes of the previous meeting as circulated

Moved: - Lou Ravenhorst, Peter Solly - That the minutes of the meeting held February 24th 2022 as circulated be accepted as a true and accurate record. c/d

Business arising:

- Feb 26: Renault Car Club Victoria tour and lunch, 18 people, 7 cars, 1 dog. Very well received and reported in local press. Many thanks to Lou, Peter, Cynthia Harberger, Robyn, Leonie Clarke, Jenny
- March 11: Dr Gary Hill rang twice. He needs firm quotes to get a permit for the conservation works but tradespeople are booked up. Peter can help with a carpenter and sheet metal folder. Dave Reid will not be doing the drainage system
- March 11: Jenny cleaned the house
- March 12: A late booking from Trade Travel. Big thanks to Peter for looking after the 14 people, who brought packed lunches. We had hot and cold drinks available
- March 14: Successful Trade Travel, Cherrybrook Probus (north western Sydney) lunch and tour, 30 people and 2 crew. Thank you very much to Col Drendel, Barbara Young, Cynthia Harberger, Peter, Jenny

- We had 55 visitors at Yurunga on the long weekend
- Thanks to Col for doing the paperwork at the Commonwealth Bank in Horsham. We now have 3 signatories and we are set up for Internet banking.
- Many thanks to Peter and Denise Ralph who picked some figs, made and donated fig jam for sale at Yurunga
- Some second hand baltic pine floorboards have been donated to Yurunga by Kevin Wallis, 6-8 x 6 metre lengths. They could help with reflooring the working man's room in the coach house or the school room
- Phone call from Leanne Barber (nee Bristow) re they have 100 year old Baltic pine or similar available if Yurunga would like it. House being demolished

Correspondence In (Emails)

- Feb 21: Tracey O'Connell, Trade Travel to Peter re confirming booking on March 14, and dietary requirements list
- Feb 25 & 27: Gerard McManus, Trade Travel to Peter re request for booking on Sunday, May 15
- March 1: Tracey O'Connell to Peter re new booking on Saturday, March 12 (long weekend)
- March 2: Tracey O'Connell to Peter re tour on March 12
- March 2: Tracey O'Connell to Peter re booking on March 20 has been moved to November 13, 2022

Late Correspondence In (Emails)

- March 19: Barbara Young forward from Shelley Gersch HSC Human Services re forms for volunteer registration and crimcheck. Working with children also required
- March 20: The Argus to Peter re Yurunga roster
- March 23: Tracey O'Connell, Trade Travel re booking on May 15th confirmed

Correspondence Out (Emails)

- Feb 26: Peter to Kay Belcourt, Renault Car Club re invoice for lunch and tour on February 26, 2022 (\$450.00)
- Feb 27: Peter to Gerard McManus, Trade Travel re confirming booking for Sunday, May 15
- March 2: Peter to Tracey O'Connell re confirming tour on March 12, but unable to provide catering due to short notice and another Trade Travel lunch on March 14
- March 9 x 2: Peter to Tracey O'Connell re confirming change of date for March 20 lunch and tour to November 13, arrangements for March 12 tour, and change of arrival time for March 14 lunch and tour

- March 15: Peter to Dr Gary Hill re possibilities for making coach house secure for storage, available carpenter and plumber, state of laundry window and several photos
- March 16: Phone call to Kevin Wallis re baltic pine floorboards
- March 16: Peter to Tracey O'Connell, Trade Travel re invoice for tours on March 12 (tour) and March 1 (lunch and tour) Total: \$855.00

Late Correspondence Out (Emails)

- March 20: Peter to The Argus re copy of new Yurunga volunteer Sunday duty roster
- March 21: Peter to Sunday volunteers and committee re roster and tour info
- March 23: Peter to Tracey O'Connell Trade Travel re booking on May 15th

Moved: Lou Ravenhorst, Peter Solly - That the incoming correspondence be received and the outgoing endorsed. c/d

Reports ~ Financial

Yurunga Homestead Community Asset Committee

Financial Report

February 1st 2022 to February 28th 2022

Opening Balance per statement at 1st February \$12,080.41

Plus Income:

| | |
|-------------------|----------|
| Craft Shop Jam | \$5.60 |
| Entries: | |
| Edenhope Day Care | \$90.00 |
| General | \$135.00 |
| Merchandise: | |
| Sauce | \$6.00 |
| Plum Jam '22 | \$14.00 |
| Donation | \$2.50 |

Total Income \$253.10

Less Expenses:

| | |
|---------------|---------|
| Martin Keller | |
| Dry cleaning | |
| table cloths | \$33.00 |

Total Expenses \$33.00

Closing Balance per statement at 28th February \$12,300.51

Term Deposit reinvested with interest on January 6th 2022
at 0.07% interest pa for 3 months \$5,042.36

Outstanding liabilities – to be confirmed:

| | |
|-------------------------------------|-------------|
| Hindmarsh Shire – Ismay Mural frame | \$ 1,412.13 |
| Balance of Belinda's fee for Mural | \$ 1,000.00 |

Peter Solly Secretary/Treasurer, Yurunga Homestead Community Asset Committee

Moved Peter Solly, Lou Ravenhorst - That the financial report for January be received. Also that reimbursement for catering meat purchased at Coles be made to Jenny Solly c/d

Mrs Jennifer Ann Solly 083 952 Acc 417078292

~ Deputy Mayor, Cr Brett Ireland

Cabins in the Rainbow Caravan Park are almost complete, manufactured off site. One standard and one all abilities are due May or June. A master plan for the Caravan Park has been done. The Rainbow Community Consultation meeting is on March 28th at the Mecca.

~ Jeff Woodward – via phone.

A grant application to Regional Tourism Infrastructure has been made for one or two more cabins for Rainbow.

Lou's silo project is moving along. An expression interest for an architect is out. The structural report has been done.

The new Shire web site has been launched. Visit Hindmarsh will redirect to it. Jeff has been in touch with Dr Gary Hill re coach house development for storage during the restoration project.

The Federation Square silo model has sent us some visitors.

Moved Lou Ravenhorst, Peter Solly – That the Shire reports be received. c/d

General Business

- Options for making rooms in the coach house secure for storage during the conservation works. These are still being investigated.
- Organising the audio commentary for our mural and linking it to a QR Code on site (Jeff). A draft script has been emailed. Jeff will check it and get back to us.
- Checking with Council on our outstanding liabilities: \$1,412.13 Ismay's mural frame and \$1,000.00 balance of Belinda's fee. Jeff will follow this up.
- Check accuracy of Visit Hindmarsh web page (phone numbers). The old site is being removed and will redirect to the new site.

- Pruning the female carob tree overhanging the verandah. We will ask Alan Roberts to do a trim.
- Volunteer registration forms for 2022. Jeff will email details of appropriate shire contact staff.
- Painting picket fence – last done early December 2019. We will approach Trig Mellington and get quotes and investigate funding from the maintenance budget.

Bookings

Thursday, May 5, 2022, Warracknabeal Men's Probus, lunch and tour, 20ppl, arrival midday
Contact: Geoff Lovell

Sunday, May 15, 2022, Trade Travel, lunch and tour, 42ppl & 2 crew, 12:45pm arrival
Contact: Gerard McManus 0418 174 201

Monday, May 23, 2022, (Expanding Horizons, Adelaide) Lamble Tours, 30ppl & 2 crew, tour then lunch, 11am arrival
Contact: Chelsea Jones (08) 83 628 080

Saturday, June 4 and Sunday June 5, 2022, Roll family reunion tour (long weekend)
Saturday: 10am-1:30pm
Sunday: 9-10am and 2-4pm

Sunday, November 13, 2022, Trade Travel Qld, 25ppl & 2 crew, lunch and tour, 12:30 pm arrival
Contact: Tracey O'Connell 0411 584 793 1800 034 439

Next Meeting: Thursday, April 28, 2022

If you have an idea or would like some action taken, please notify the Secretary or Chairperson so that it can go on the agenda for discussion at the meeting. If something comes up after the agenda goes out (usually a week before the meeting), it can be listed on the night.

Meeting Close at 8:50 pm

Wimmera Mallee Pioneer Museum

Dimboola Road,
Jeparit, Victoria 3423

Email: wmpmjeparit@gmail.com
Facebook: www.facebook.com/WMPMJeparit

Minutes – Tuesday November 16, 2021 7.30pm at The Museum

1) **Welcome**

The President welcomes members and guests.

2) **Present**

Peter Pumpa(PP), Wendy Werner (WW), Marilyn Lowe (ML), Greg Schwedes (GS), MaryAnne Paech, Clem Paech, Brett Ireland (BI), Trevor Zanker (TZ)

3) **Apologies**

Jeff Woodward

Motion: To accept the apologies. Moved: MP
CARRIED

Seconded:GS

4) **Minutes of Previous Meeting**

The last official meeting was held on November 16, 2021.

Motion: To accept the Minutes of the November 16, 2021 meeting

Moved: MP Seconded: ML

5) **Correspondence**

Inwards

- HSC: employee code of conduct
- Grant Connect: Chart Guidelines AmaGa \$3000 grant
- Sharon Maloney: film and marketing portfolio
- EU: multiple COVID updates and information
- JW: COVID 19 update and roadmap for phase D.
- JW Victorian Collections-Expression of Interest: Regional Digitization Project
- HSC: Brett Ireland will again be our Council Delegate
- BMP: Invoice for plumbing- hotwater heater install.
- Grouplinktours: Arrange visit 24/3/22 25 seniors
- JW: local history grants
- MAVEC newsletters Dec-Jan
- JW: Christmas wishes
- EMc: Significance assessment Final report. Jan 18,2022
- JW: Forward invoice for Significance assessments
- Peter Robinson: Coffee Machine update.
- HSC Hindmarsh Business networking session
- HSC: Certificate of Registration of food premises:16 Charles St:class 2, WMPM: class3

Outwards

- CrP: Masterplan and Interpretation plan
- WMPM Committee Landline video: possible inclusion in storyboard/QR code.
- HSC: Prebudget submission-Curator
- HSC: prep for chemist painting. New guidelines from Emc
- WMPM: Forward newsletters, grant opportunities, significance assessment
- Grouplink: respond to enquiry re visit, set price at \$25
- CrP: grant app info etc
- EU Community Response fund enquiries

Motion: To accept the correspondence.

Moved **WW** **Seconded** **MP** **CARRIED**

6) Business arising from Correspondence

Response to Phil Rigg letter
Paperwork for Graham Grinter
Covid Vaccination Certificates
Ruth Mcleod: Book sales
Graham Holman photos etc

7) Treasurer's Report

Maryanne Paech report

Purchases / Finances

SMS Rural Invoice. \$65.96

Volunteer Hours: 395 ¾ hrs October 2021

Motion: To accept the Treasurer's report.

Motion: **MP** **Seconded:** **CARRIED**

Motion: To pay outstanding invoices as attached

Motion: **MP** **Seconded:** **CARRIED**

Motion: To reinvest our term deposit at the best term interest rate available.

Motion: **MP** **Seconded:**

8) General Business

1) Visitors:

Mary-Anne Paech report- Attendance -

| | | | Adults | Pensioners | Children | Families | Group |
|--------------------|--------|----|--------|------------|----------|----------|-------|
| Oct | 2021 | 43 | 43 | | 5 | 38 | |
| Nov | 2021 | | 27 | 29 | | 7 | |
| | 20/4 | | | | | | |
| Weekend attendance | 10-1pm | | | 1-4pm | | | |
| August | 4 | | 7 | | | | |
| Sept | | 4 | | 13 | | | |

Group Bookings:

Nhill Learning group Julie Braithwite Lunch Dec 8th, provide a cuppa

2) Maintenance:

Gutters on Merett shed need cleaning
lighting in women's toilet replaced
leaking gutter at Albacutya

- 3) Cabinets for Kitchen:** WW spoke to BMP to replace/shift water inlet/outlet plumbing. He also strongly suggested we should install a hot water heater either below sink 25L on call, or larger unit outside....this means we will also need electrical work.
Motion: To upgrade inlet/outlet water for kitchen sink, and install an exterior hot water heater for less than \$2000.

- 4) HSC 21/22 Budget:** Wording in the HSC 20/21 budget is same as for last four years. 'Work with Yurunga Homestead and Wimmera Mallee Pioneer Museum Committees of Management to assist them to promote and market their respective assets in order for them to realise their tourism potential.
• Implement the recommendations in the Wimmera Mallee Pioneer Museum master plan'
WW sent a letter to HSC highlighting the functions of the asset committee does not include general promotion and marketing. And asked to clarify how the Shire will implement the master plan, esp without specific funding.
HSC response Tourism and economic development officer has assisted with several grant applications, also specifically states 'There are also a number of concepts in the Master Plan that require committee implementation prior to grant applications being submitted.'
Suggestions for next years budget:?

9) New Business

- 1) QR codes- make red gum frames and stands for exhibits.
- 2) Policy and Procedure manual WW presented a folder containing our current forms, policies and procedures to be kept in the blue folder in the Briarley kitchen filing cabinets.
- 3) Clem will work on obtaining/installing a drum for our water pumps.
- 4) Christmas Party: meet and greet. It was decided to buy Pizza from Supermarket 17th Dec.

- 10) **Councillor update:** Cr Brett Ireland

- 11) Next Meeting February 16 ,2022, 7:30pm at the Museum
- 12) Meeting Closed 10.04pm

"Coming together is a beginning, staying together is progress and working together is success."
Henry Ford

Wimmera Mallee Pioneer Museum

Dimboola Road,
Jeparit, Victoria 3423

Email: wmpmjeparit@gmail.com
Facebook: www.facebook.com/WMPMJeparit

Minutes – Tuesday February 15, 2022 7.30pm at The Museum

1) **Welcome**

The President welcomes members and guests.

2) **Present**

Peter Pumpa(PP), Wendy Werner (WW), MaryAnne Paech, Clem Paech (CP), Tige Mannington (TM), Craige Proctor (CrP), Jack Jenkins (JJ), Duncan Colbron (DC), Rhys Wilkosz (RW), Brett Ireland (BI).

3) **Apologies**

Jeff Woodward (JW), Merilyn Lowe(ML), Greg Schwedes (GS), Trevor Chilton (TC).

Motion: To accept the apologies. Moved: TM

Seconded:MP

CARRIED

4) **Minutes of Previous Meeting**

The last official meeting was held on November 16, 2021.

Motion: To accept the Minutes of the November 16, 2021 meeting

Moved:

WW

Seconded:TM

5) **Correspondence**

Inwards

6) **Inwards**

- HSC: employee code of conduct
- Grant Connect: Chart Guidelines AmaGa \$3000 grant
- Sharon Maloney: film and marketing portfolio
- EU: multiple COVID updates and information
- JW: COVID 19 update and roadmap for phase D.
- JW Victorian Collections-Expression of Interest: Regional Digitization Project
- HSC: Brett Ireland will again be our Council Delegate
- BMP: Invoice for plumbing- hotwater heater install.
- Grouplinktours: Arrange visit 24/3/22 25 seniors
- JW: local history grants
- MAVEC newsletters Dec-Jan
- JW: Christmas wishes
- EMc: Significance assessment Final report. Jan 18,2022
- JW: Forward invoice for Significance assessments
- Peter Robinson: Coffee Machine update.

- HSC Hindmarsh Business networking session
- HSC: Certificate of Registration of food premises:16 Charles St:class 2, WMPM: class3

Outwards

- CrP: Masterplan and Interpretation plan
- WMPM Committee Landline video: possible inclusion in storyboard/QR code.
- HSC: Prebudget submission-Curator
- HSC: prep for chemist painting. New guidelines from Emc
- WMPM: Forward newsletters, grant opportunities, significance assessment
- Grouplink: respond to enquiry re visit, set price at \$25
- CrP: grant app info etc
- EU Community Response fund enquiry
- MP: forward invoice for SA and plumbing

Motion: To accept the correspondence.

Moved **WW** **Seconded** **CrP** **CARRIED**

7) Business arising from Correspondence

Sharon Maloney(Nhillbilly Farm)- Offer to help with promotion:
Sharon has vast experience in film making advertising and marketing. She has offered to help with promotion of the museum eg Rally etc. She also has contacts within Heritage Victoria esp regional Victoria manager.

8) Treasurer's Report

Maryanne Paech report

Purchases / Finances

Motion: To accept the Treasurer's report.

Motion: **MP** **Seconded:WW** **CARRIED**

Motion: To pay outstanding invoices as attached

Motion: **MP** **Seconded: WW** **CARRIED**

Motion: To reinvest maturing Term deposit at best rate and term.

Motion: **MP** **Seconded: WW** **CARRIED**

WIMMERA MALLEE PIONEER MUSEUM

TREASURERS REPORT

NOVEMBER 2021

| | | | | |
|----------------------------------------------|---------------------------|------------------------------|--------------------------------------|----------------------------|
| <u>Opening Balance</u> | <u>01.11.2021</u> | | | \$ 23,429.91 |
| | | | | |
| <u>Plus Receipts</u> | | | | |
| Entry - October | \$ 768.00 | | | |
| Group (38) - October | \$ 190.00 | | | |
| Dr/Icecreams - October | \$ 110.50 | | | |
| Souvenirs - October | \$ 89.50 | | | |
| Donations - October | \$ 13.80 | | | |
| Entry - November | \$ 926.00 | | | |
| Groups x 2 - November | | | | |
| (20 + 6) | \$ 122.00 | | | |
| Souvenirs - November | \$ 70.00 | | | |
| Dr/Icecreams - November | \$ 131.00 | | | |
| Donations - November | \$ 73.10 | | | |
| Donation El Disaster group | \$ 90.00 | | | \$ 2,583.90 |
| | \$ 2,583.90 | | | \$26,013.81 |
| <u>Less Expenses</u> | | | | |
| Bevanart Signs & Graphics Decals – (1146) | | \$ 275.00 | | |
| John Jenkins – Tractor rep (1147) | | \$ 106.43 | | |
| | | | | -\$ 381.43 |
| | | \$ 381.43 | | \$25,632.38 |
| | | | | |
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| | | | | |
| | <u>30.11.2021</u> | <u>BALANCE AS PER</u> | <u>BANK STATEMENT</u> | <u>\$ 25,632.38</u> |
| | | | | |
| | | | | |
| | | | | |
| | | | Cash Float | \$ 240.00 |
| | | | Petty Cash | \$ 40.45 |
| | | | | |
| <u>Term Deposits</u> | | | | |
| Mature 23.02.2022 | \$14,090.51 | | | |
| Mature 27.09.2022 | \$ 5,197.80 | (Int received \$15.10) | | |
| <u>Total</u> | <u>\$19,288.31</u> | | | |
| <u>Cheque</u> | <u>Account,</u> | <u>Term Deposits,</u> | <u>Float & Petty Cash</u> | |
| | | | <u>TOTAL</u> | <u>\$45,201.14</u> |

WIMMERA MALLEE PIONEER MUSEUM

TREASURERS REPORT

DECEMBER 2021

| | | | | |
|---------------------------------------------------------|---------------------------|------------------------------|--------------------------------------|----------------------------|
| <u>Opening Balance</u> | <u>01.12.2021</u> | | | \$ 25,632.38 |
| <u>Plus Receipts</u> | | | | |
| | \$ | | | |
| | \$ | | | |
| | \$ | | | |
| | \$ | | | |
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| | \$ | | | |
| | \$ | | | \$ 0.00 |
| | \$ | | | \$25,632.38 |
| <u>Less Expenses</u> | | | | |
| Bruce Miller Plumbing Kitchen, Hot Water – (1148) | | \$ 1,485.00 | | |
| SMS Rural – Unleaded fuel (1149) | | \$ 65.96 | | |
| | | \$ 1,550.96 | | -\$ 1,550.96 |
| | | | | |
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| | | | | |
| | <u>31.12.2021</u> | <u>BALANCE AS PER</u> | <u>BANK STATEMENT</u> | <u>\$ 24,081.42</u> |
| | | | | |
| | | | | |
| | | | Cash Float | \$ 240.00 |
| | | | Petty Cash | \$ 40.45 |
| | | | | |
| <u>Term Deposits</u> | | | | |
| Mature 23.02.2022 | \$14,090.51 | 0.25% | | |
| Mature 27.09.2022 | \$ 5,197.80 | | | |
| <u>Total</u> | <u>\$19,288.31</u> | | | |
| <u>Cheque</u> | <u>Account ,</u> | <u>Term Deposits,</u> | <u>Float & Petty Cash</u> | |
| | | | <u>TOTAL</u> | <u>\$43,650.18</u> |
| | | | | |
| | | | | |

January Income (No expenses)

Donations: \$ 9.60

Entry: \$250.00

Souvenirs \$ 25.00

Dr/Ice-creams \$ 69.60

TOTAL: \$354.20

Attendance

| | <u>Adults</u> | <u>Pen (Cons)</u> | <u>Child</u> | <u>Family</u> | <u>Group</u> |
|----------------------------------------------------------------------------|----------------------|--------------------------|---------------------|----------------------|-------------------------------|
| <u>November 2021</u> | 44 | 51 | | 9 | 2 x groups - 20 - 4 (2) |
| <u>December 2021</u> | 9 | 5 | | 1 | |
| <u>January 2022</u> | 10 | 14 | 2 | 3 | |
| <u>February 2022</u> <i>1st – 14th Feb</i> | 8 | 4 | | 1 | 1 x group - 5 (2) |

VOLUNTEER HOURS

November 2021 – 321 hours

December 2021 – 272 hours

January 2022 – 284 hours

9) General Business

1) Visitors:

Mary-Anne Paech report- Attendance -

| | | | Adults | Pensioners | Children | Families | Group |
|-----|------|----|--------|------------|----------|----------|-------|
| Nov | 2021 | 22 | 18 | | 3 | | |
| Dec | 2021 | | 17 | 26 | | 8 | |
| Jan | 2022 | 8 | 16 | | 13 | | |

Group Bookings: Link/ ENP0322 24/3/2022 25 seniors _ + Driver Morning tea, lunch 12:15pm, Devonshire Tea, admission and light lunch (eg Quiche and salad, slice, Tea Coffee) Cost \$25 (last MT & L was \$20).

2) Volunteers:

Debra Stead resigned 13/2/2022
 Sharlene Craggs renewed for 12 months. (Attendance/merchandising)
 New: Graham Grinter starts 22/2/2022 (groundskeeper duties... blow out sheds, mow grass, spray walkways and around buildings.)
 Denise Hanson has offered to help out at museum, fill in on front desk, merchandising.

Action: MP and WW to put together a daily tasks and duties list. This will include things like blowing out the sheds, sweeping floors, dusting, cobwebs, cleaning toilets, weeding paths, picking up sticks..Discussion was held about green rubbish such as fallen branches and leaves. JJ offered to hook up trailer to tractor to make removal easier. CP offered to bring a front end loader to make smaller piles which could be burnt/removed by trailer.

3) Maintenance:

Gutters on merit shed need cleaning, need specialise equipment due to height. PP to source cage (PP)
 lighting women's toilet (WW)
 Albacutya homestead stumps. DC will source treated pine stumps (or concrete blocks) from around museum stock. (WW)
 replace drum for pump water, Clem has measured dimensions, needs a hole cutter to proceed. (CP)
 Werrap Hall gable ends have been painted (sign to be replaced)
 Chemist Exterior painting Prep work started (Matt Campbell). WW to discuss with HSC replacement of rotten timber.
 Garage (storage shed) gutter needs a new purlin to reattach the gutter to. PP to source material and replace.
 Log Kitchen roof shingles replace/repair.

4) HSC 2022/23 budget. A submission was made to HSC in January for inclusion of funding for a Curator. This Submission has been validated by the Significance assessment which recommends 2 curatorial/collection managers: A Machinery Curator and A Social History Curator.

“I would recommend that the Committee begin to discuss the appointment of Curators... because there needs to be a lead person to prepare exhibitions and collect stories, and a contact point for [Euan] in the development of the Interpretation Plan”

Can we identify maybe two or three ‘quick wins’ before budget discussions begin? (See

Significance assessment)

10) **New Business**

Piano Tuning: MP discussed the need for the piano to be tuned, and the pianola assessed for working order. We will organize tuning (perhaps Murtoa teen?)..

Significance Assessment: the significance assessment was received January 18, 2022. At 104 pages it is a comprehensive document with many specific recommendations. Initial discussions centred around a couple of quick wins, and thoughts about choosing 3-6 projects to be finished by years end (eg story boards).

CrP discussed the registration of the Aboriginal Artefacts held here at the museum. This has been a requirement by law since 2006. He has initiated contact through JW with Barengi Gadjin Land council and First Peoples- State Relations (FP-SR).

We further discussed the need for a comprehensive collection policy to contain our growing collection and the need for further storage, this was a clear recommendation from the Significance assessment.

CrP discussed his passion for Geneology and a possible project to identify and write stories around the portraits in Albacutya Homestead.

Queens Birthday Weekend: Discussion about the weekend, its format and the effects of COVID was initiated. The Committee agreed to work toward resuming a function for this weekend.

New Committee Members: Tige Mannington and Craige Proctor nominated for committee membership which was carried unanimously. Shire to be notified for approval.

Steam Punk festival: Dimboola will hold a Steam Punk Festival in April. It is anticipated that this event will attract thousands of visitors from all over Victoria. There are multiple activities planned including movie showings, bands, fashion competitions, night market. In addition surrounding towns will be asked to participate as a tourism opportunity. The Committee agreed to contribute a stall to this event. WW to contact Chan Uoy for further details.

11) **Working Bee:** It was decided that a working bee was not needed at this time

12) **Councillor update:** Cr Brett Ireland

The tip will get \$170 000 upgrade. Increase loading area, all materials will eventually go into large bins. Shire to get glass recycling bins (for roads) in 2024.

Arkona Silo is progressing. Llew Schilling silo in Rainbow will also be a visitor information centre, and museum, with a glass lift and internal artwork.

13) Next Meeting March 15,2022, 7:30pm at the Museum.

14) Meeting Closed 9.50pm

*“Coming together is a beginning, staying together is progress and working together is success.”
Henry Ford”*

Wimmera Mallee Pioneer Museum

Dimboola Road,
Jeparit, Victoria 3423

Email: wmpmjeparit@gmail.com
Facebook: www.facebook.com/WMPMJeparit

Minutes – Emergency meeting March 29, 2022 7.30pm at The Museum

1) **Welcome**

The President welcomes members

2) **Present**

Peter Pumpa(PP), Wendy Werner (WW), MaryAnne Paech, Clem Paech

3) **Apologies**

None

4) **Correspondence** **Inwards**

- HSC: Reports of Alcohol Consumption

5) **Business arising from Correspondence**

The Committee held an emergency meeting to discuss personnel issues. In line with Council policy this was an *in camera* meeting.

Motion: The Committee agrees that ALL our volunteers are important to the Museum operations. The Committee further agrees to send a letter (presented) to the Hindmarsh Shire requesting help with the current issues including possible counselling through the Outreach program 'Need Help?'

Moved WW Seconded MP

Carried

6) **Treasurer's Report**

None

7) **General Business**

None discussed

8) New Business

1. The Museum was invited to submit a ChART Grant from AMaGA. This Grant for \$3000 is due 29 April 2022 and activities must be completed by June 30 2022. The Committee agreed to apply for this grant (Craig Proctor) for the production of story boards esp as regards to the hearse and mourners carriage.

Motion: To apply for funding through the ChART grant from AMaGA for the full amount of \$3000. This will be for collection management, equipment, printing and fabrication, public events, training, or specific operating expenses associated with creating and presenting our first (several) storyboards.

Motion: WW

Seconded CP

CARRIED

9) Meeting Closed 9.30 pm

“Coming together is a beginning, staying together is progress and working together is success.”
Henry Ford

WIMMERA MALLEE PIONEER MUSEUM

TREASURERS REPORT

FEBRUARY 2022

| | | | | |
|---------------------------------------------------------------------------------|--------------------------|------------------------------|--------------------------------------|----------------------------|
| <u>Opening Balance</u> | <u>01.02.2022</u> | | | \$ 24,292.52 |
| | | | | |
| <u>Plus Receipts</u> | | | | |
| | | | | |
| Entry – January | \$ 250.00 | | | |
| Donations – January | \$ 9.60 | | | |
| Souvenirs – January | \$ 25.00 | | | |
| Drinks/ Ice Cr – January | \$ 69.60 | | | |
| | | | | |
| | | | | |
| | \$ 354.20 | | | |
| | | | | |
| | | | | |
| | | | | \$ 354.20 |
| | | | | \$ 24,646.72 |
| <u>Less Expenses</u> | | | | |
| Euan McGillivray – Significance Assessment '21 (inc grant \$7,500) (1150) | | \$ 8,450.00 | | |
| John Jenkins – Glass repair (1151) | | \$ 40.00 | | |
| SMS Rural – Unleaded fuel (1152) | | \$ 99.00 | | |
| | | | | |
| | | \$ 8,589.00 | | -\$ 8,589.00 |
| | | | | |
| | | | | \$ 16,057.72 |
| Plus unrepresented chqs | | | | |
| 1151, 1152 | | \$ 139.00 | | +\$ 139.00 |
| | | | | |
| | <u>28.02.2022</u> | <u>BALANCE AS PER</u> | <u>BANK STATEMENT</u> | <u>\$ 16,196.72</u> |
| | | | | |
| | | | | |
| | | | | |
| | | | Cash Float | \$ 240.00 |
| | | | Petty Cash | \$ 24.85 |
| | | | | |
| <u>Term Deposits</u> | | | | |
| Mature 23.11.2022 | \$14,117.14 | (Int received \$26.63) | | |
| Mature 27.09.2022 | \$ 5,197.80 | | | |
| <u>Total</u> | \$19,314.94 | | | |
| <u>Cheque</u> | <u>Account,</u> | <u>Term Deposits,</u> | <u>Float & Petty Cash</u> | |
| | | | <u>TOTAL</u> | <u>\$ 35,776.51</u> |

February 2022

| | |
|----------------------|-----------------|
| Entry | \$314.00 |
| Group Entry x 5 | \$ 25.00 |
| Souvenirs | \$ 62.00 |
| Drinks/Icecreams | \$ 42.30 |
| Donations | <u>\$ 18.70</u> |
| <u>TOTAL:</u> | \$462.00 |

ENTRY FEBRUARY 2022

1 x group (5)

18 Adults

19 Pens

1 Family

VOUNTEER HOURS FEBRUARY 2022

276 hours

Wimmera Mallee Pioneer Museum

Dimboola Road,
Jeparit, Victoria 3423

Email: wmpmjeparit@gmail.com
Facebook: www.facebook.com/WMPMJeparit

MINUTES – Saturday April 9th, 2022 9am at Briarley House.

1) Welcome

The President welcomes members and guests.

2) Present

Peter Pumpa(PP), Wendy Werner (WW), MaryAnne Paech (MP), Clem Paech (CP), Craige Proctor (CrP), Tige Mannington (TM), Brett Ireland (BI), Duncan Colbron (DC), Denise Hanson (DH).

3) Apologies

Jeff Woodward(JW), Rhys Wilcosz(RW), Cr Wendy Bywaters, Cr Melanie Albrecht

Motion: To accept the apologies. Moved: MP Seconded: TM CARRIED

4) Minutes of Previous Meeting

The last meeting, on February 15, 2022, was an official meeting.

An emergency meeting was held for committee members March 29th to discuss personnel issues.

Motion: To accept the Minutes of the February 15, 2022 meeting

Moved: MP Seconded: CP CARRIED

5) Treasurer's Report

Maryanne Paech circulated a financial report

Purchases / Finances

Attachment 1:

Volunteer Hours:

| | | | | | | | | | |
|----|----|----|----|----|-----|--|--|--|--|
| PP | WW | MP | CP | TM | CrP | | | | |
| | | | | | | | | | |

Motion: To accept the Treasurer's report as circulated.

Motion: MP Seconded: TM CARRIED

Motion: To pay outstanding invoices as attached

Motion: MP Seconded: TM CARRIED

6) Correspondence

Inwards

- HSC: COVID Resources
- CPH: Grampians Community Power Hub (attach 1)
- SMS Rural: Invoice for fuel (\$99)
- HSC Be more Digital (attach 2)

- CrP: WVAHS Newsletter
- HSC COVID 19 update and Business Concierge Sign off.
- CrP Volunteer grants opportunity(attach 3)
- J Angling Club: receipt for \$100 donation
- DTC: steampunk festival poster and forms (attach 4)
- JW: Albacutya Mural (attach 5)
- Group Link Tours: confirmation 24 seniors + driver- March 24, 2022
- Group Link Tours: cancel morning tea (lunch only) and time changes
- JW reports of alcohol at the Museum
- MAVEC newsletter
- Rainbow P-12 College: request Covid plan for visit 4/6/2022

Outwards

- WMPM Minutes February Meeting
- WVAHS newsletter (forward from CrP)
- TChilton: Significance assessments
- JW: new committee members for Council approval
- JW: New Volunteer paperwork follow up
- WMPM: Fishing Hut
- MP: Group link visit
- FB: response: Albacutya Mural
- WMPM March Agenda and attachments
- HSC/GS: maintenance issues at Museum
- HSC/JW: invite to CVGT Meeting
- Councillors: Significance Assessment (follow up to Community meeting)

Motion: To accept the correspondence.

Moved WW

Seconded

CARRIED

7) Business arising from Correspondence

- Alcohol consumption at WMPM. All correspondence on this matter between the Committee and the HSC was read. The Committee held an emergency meeting (*in camera*) March 29,2022 to discuss the issue, and agreed to ask the HSC for help around this issue for our volunteers. The HSC is yet to respond. A robust discussion was held regarding all alcohol consumption on the premises, and the division between various volunteers. The Committee agreed that all volunteers have signed the HSC employee Code of conduct, and must abide by this. It was noted that the BBQ area adjacent to the WMPM is an approved area by the HSC for public alcohol consumption and anyone can drink there rather than on the premises. A separate permit may be needed for the rally.

-Commonwealth Volunteer Grants (this years grant is not out yet)

- Albacutya Mural (Attachment 2)

8) General Business

1) Visitors:

Mary-Anne Paech report- Attendance -

Adults

Pensioners

Children

Families

Group

| | | | | | | |
|-------|------|----|----|---|---|------|
| Feb | 2022 | | | | | |
| March | 2022 | 20 | 34 | 2 | 1 | 1x23 |

Group Bookings:

Group Link/ENP0322 24/3/22: ~~25 + driver 10:15 am morning tea, Lunch 12.15pm Devonshire Tea, admission and light lunch (eg Quiche & salad, slice, Tea Coffee)~~

~~Cost \$25 (last MT&L was \$20)~~

Change to itinerary: arrive 10:30, lunch 11:30am Soup, Quiche & salad, slices Tea/coffee.

CrP was approved for food handling. DH agreed to do online course.

CrP, MP, DH agreed to home kitchen certification to help with catering. THANKYOU!!!

2) Volunteers: Graham Grinter has not yet started due to paperwork bungle...still awaiting correction. CVGT too short staffed for site visit until mid April, GG also has health issues until this time.

3) Maintenance:

Gutters on Merrett shed need cleaning, request use of maintenance budget (eg.employ

Stuart Gardiner-Nhill gutter cleaning service(WW)

lighting women's toilet- HSC has been notified (WW)

Disabled toilet leak- HSC has been notified (WW)

Flood lights for Albacutya (PK-WW) ongoing.

Albacutya homestead stumps are finished. Next step install floor covering, replace weatherboards (WW and DC)

replace drum for pump water ongoing(CP)

Werrap Hall gable ends have been painted (sign to be replaced), Matt Campbell will replace

Chemist Exterior painting Prep work started, (replacement/repair)(MC)

Albacutya Homestead gutter flashing at rear.(WW/HSC)

Discussed further painting projects -PP to get quotes for Tarranyurk hall, School,

Blacksmith sign.

4) Merchandising:

Denise has offered to look into getting new tea towel stock. We intend to use card stock graphics in sepia for a more contemporary feel, and more relevant to WMPM, will need copyright approval from Northwest Press for graphics, Approached Cambrellis and we are awaiting a new printer.

5) Piano Tuning:

Piano in Briarley House badly needs tuning, and the pianola restored. It may then be used for entertainment. (provide a sing-along visit?) Ongoing (MP)

6) Significance Assessment:

The significance assessment was received January 18, 2022. At 104 pages it is a comprehensive document with many specific recommendations. Discussion around endorsement of findings followed, including its relevance to and support of the Masterplan

Motion: The Committee recognises the importance of the Significance Assessment, and its relevance, building on the Masterplan. The Committee agrees to endorse, in principle, the recommendations of the Significance Assessment, acknowledging that the recommendations will be discussed and acted upon according to its individual merits.

Moved: MP

Seconded: TM

7) First People's Artefacts registration:

This has been a requirement by law since 2006. Update on discussions with BGLC and FP-SR. ongoing (CrP)

8) Story Boards: The Masterplan specifically states: Interpretation (story telling) is the means by which the WMPM will communicate with its visitors. It is integral to making the collections accessible, relevant and understood. In order for the WMPM to be an exciting and valuable experience for all visitors, local context should be added.

Discussion centred around the Hearse/mourners carriage. Andy McKay has access to the truck used to transport the Hearse. He is willing to bring this to the Rally. This would be a good first story. CP has historical information from the heritage walk research regarding Stafford's garage and housing the horses in Hamdorf's paddock.

Motion: The Committee agrees to research and write a storyboard for the Hearse /mourners carriage. To present at the rally. **Moved WW seconded TM CARRIED**

9) Steam Punk Festival: Display for April 23, 2022. Thoughts and ideas tabled until next meeting

10) Queens Birthday Weekend: Thoughts and ideas. Discussion initiated around how extensive this might be. Past Rallies have not brought enough income for the committees time commitment, suggest we need to make \$5000-\$7000. How could we do this? Discuss further at next meeting.

9) New Business

-Opening hours: weekend hours are currently 10-3pm due to volunteer shortages...should we change this to 11-4pm to better align with publicised hours (1-4pm)

-Maintenance budget is still flush. Identified possible projects: sealing front verandah, all abilities access at Tarranyurk. Possible paint jobs outstanding: School trim, windows Tarranyurk Hall, Blacksmith sign.. PP will follow up.

10) Councillor update: Cr Brett Ireland

The budget is \$1million underfunded. Communities will need grants to fund projects.

11) Next Meeting Tuesday 19th April ,2022, 7.30pm at the Museum.

12) Meeting Closed at 12 noon

"Coming together is a beginning, staying together is progress and working together is success."
Henry Ford

Meeting April 19 7:30pm Briarley House.

Present: Brett Ireland (BI), MaryAnne Paech (MP), Rhys Wilcosz(RW), Clem Paech (CP), Tige Mannington (TM), Craige Proctor (CrP).

Apologies: Mel Wagner (JTAC).

1. Steam Punk Festival: Initial idea to hold a joint stall with Jeparit Town Advisory Committee to promote our town and the WMPM. Mel is unable to attend meeting or event, no other committee members were in attendance. CrP updated discussions from JTAC committee, only general acknowledgement of event. WMPM reps CrP and WW possible Seeds of change display...All in attendance agreed that two reps were not enough. Decision not to represent WMPM at the festival. CrP and WW to attend with intent to hold a stall at the next event.

| <i>2. Queens Birthday Weekend:</i> | <i>historic attendance 2018/19</i> | <i>projected gate(\$)</i> |
|------------------------------------|------------------------------------|---------------------------|
| Admission pricing: \$15 Adults | 242/149 | 3360/2235 |
| \$10 Pensioners | 201/199 | 2010/1990 |
| \$30 Family | 62/55 | 1860/1650 |
| Children free. | | |
| (totals) | 711/599 | 7500/5875 |

Front Gate: (CP) A&P Society.

Open 10-4pm Saturday & Sunday

Welcome to Country/opening: CrP/ BI

Advertising: Radio 3WM/ Mixx FM

ABC Wimmera interview

MACCA (Helen from Nhill)

Newspaper:Argus, mail times/weekly advertiser

Out and About (JW).

Visit Hindmarsh facebook page WMT Facebook/website (JW)

TV: free ad afternoons (Channel 7)

Posters : Dimboola printer(CP)

exhibitors: call out (TM)

email/letter (WW).

Horsham Woodworkers (WW)

Blacksmith- Tom (WW)

Food: FARTS

Lutheran School Donuts

Duncan's B&E muffins. stew/bread

BBQ (local Club)....

Dimboola Historical Society slide show (Rainbow/Nhill/Warracknabeal) (CP)

Church service/sing along: (MP)

Horses: Peter Thomson (TM). Ford Truck (Hearse)

Andy McKay (WW) Ford Truck (Hearse)

Cobb &Co (WW)

Vintage Cars – Greg Roberts (PP)..
LDR&Rs Rod Cameron (WW)
Meeks Vintage Cars (WW)

Video/Photos- CrP
(Lauren Badua?)

Childrens Activities: Craige Donahoo/School?
Denise and Greg Hanson??
Irena and Jonathan Iunt (antwerp)?
hookey, straw bale maze, sand pit. (Hoppo bumpo)

Ploughing: Adrian King (PP)

Pantomime: Phil Molesworth (WW/CrP)

Music: Kelm Bros, Jeff Woodward,

PA: Helen from Nhill?

Hands on demonstration: treadle sewing machine...spinning (Horsham spinners and weavers)?

Competitions: Brick holding Comp (BI)
 sheath Toss (MP/CP)

Working Bee: Rainbow P12 outdoor class (buy fine brooms) (WW)

Nurse on Call: Tara Paech (MP)

3. Clem suggested the need for restoration of the telephone exchange to working order. Contact Donnelly in Dimboola (BI).

4. Sir Robert Menzies Institute:
Email to Cr Brett Ireland about possible projects/funding. Samantha Rogers is the assistant Curator. Email Masterplan , interpretation plan and Significance assessment.

Close meeting: 9:40pm

Next meeting: Tuesday May18, 2022