



## ATTACHMENTS

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### ITEM 4 CONFIRMATION OF MINUTES

- Item 4 Attachment 1 – Council Meeting Minutes 28 September 2022

### ITEM 7 GENERAL CORRESPONDENCE

- Item 7.1 Attachment 2 – Letter from Minister Brooks
- Item 7.1 Attachment 3 – Letter from City of Monash
- Item 7.1 Attachment 4 – Letter to Minister Brooks

### ITEM 8 PLANNING PERMITS

- Item 8.2 Attachment 5 – PA1760-2021 Plans
- Item 8.3 Attachment 6 – PA1791-2021 Plans

### ITEM 9 REPORTS REQUIRING A DECISION

- Item 9.4 Attachment 8 – Community Action Grants Grading Criteria
- Item 9.6 Attachment 10 – Audit and Risk Committee Chair Report
- Item 9.7 Attachment 11 – Finance Report

### ITEM 10 COUNCIL COMMITTEES

- Item 10.1 Attachment 12 – Audit and Risk Committee Minutes
  - Item 10.1 Attachment 13 – Bernard Young Resignation Letter
  - Item 10.2 Attachment 14 – Jeparit Town Committee Minutes
  - Item 10.3 Attachment 15 – Nhill Town Committee Minutes
  - Item 10.4 Attachment 16 – Wimmera Mallee Pioneer Museum Minutes
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**MINUTES OF THE COUNCIL MEETING OF HINDMARSH SHIRE COUNCIL HELD WEDNESDAY 28 SEPTEMBER 2022 AT THE NHILL MEMORIAL COMMUNITY CENTRE, 77-79 NELSON STREET NHILL, COMMENCING AT 3:00PM.**

**AGENDA**

<b>1</b>	<b>ACKNOWLEDGMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER</b>	<b>3</b>
<b>2</b>	<b>APOLOGIES</b>	<b>3</b>
<b>3</b>	<b>DECLARATION OF INTERESTS</b>	<b>3</b>
<b>4</b>	<b>CONFIRMATION OF MINUTES</b>	<b>4</b>
<b>5</b>	<b>PUBLIC QUESTION AND SUBMISSION TIME</b>	<b>4</b>
<b>6</b>	<b>ACTIVITY REPORTS</b>	<b>5</b>
<b>7</b>	<b>CORRESPONDENCE</b>	<b>9</b>
	7.1 GENERAL CORRESPONDENCE	9
<b>8</b>	<b>PLANNING PERMITS</b>	<b>10</b>
8.1	PLANNING PERMIT APPLICATION PA1781-2022 – DEVELOPMENT OF SEVEN DWELLINGS, CONSTRUCT FENCES, REDUCE THE NUMBER OF CAR PARKING SPACES AND A NINE LOT SUBDIVISION – 77-79 LEAHY STREET NHILL VIC 3418 (LOT 1 AND LOT 2 ON TITLE PLAN 160459P)	10
8.2	PLANNING PERMIT APPLICATION PA1782-2022 – DEVELOPMENT OF ALTERATIONS AND EXTENSIONS TO AN EXISTING RESIDENTIAL AGED CARE FACILITY INCLUDING CONSTRUCTION OF A FENCE, VEGETATION REMOVAL AND REDUCE THE NUMBER OF CAR PARKING SPACES REQUIRED AT 68-72 MACPHERSON STREET, NHILL, VIC 3418 (LAND IN PLAN OF CONSOLIDATION 362462C)	40

- 8.3 PLANNING PERMIT APPLICATION PA1777-2022 – USE AND DEVELOPMENT OF AN AIRFIELD (PRIVATE RUNWAY) – 64 TARRANYURK WEST ROAD TARRANYURK VIC 3414 (LOT 2 ON PLAN OF SUBDIVISION 839026D) 61

**9 REPORTS REQUIRING A DECISION 77**

- 9.1 ANNUAL FINANCIAL STATEMENTS AND PERFORMANCE STATEMENT FOR THE YEAR ENDED 30 JUNE 2022 77

**10 COUNCIL COMMITTEES 79**

- 10.1 DIMBOOLA TOWNSHIP ADVISORY COMMITTEE 79  
10.2 NHILL TOWNSHIP ADVISORY COMMITTEE 80  
10.3 YURUNGA HOMESTEAD COMMUNITY ASSET COMMITTEE 81

**11 LATE REPORTS 81**

**12 NOTICES OF MOTION 81**

**13 OTHER BUSINESS 81**

**14 CONFIDENTIAL REPORTS 82**

- 14.1 REQUEST FOR QUOTE - AWARD FOR PURCHASE OF ONE (1) MOTOR GRADER  
14.2 CONTRACT AWARD 2022-2023-01 DEMOLITION AND CONSTRUCTION OF RETAINING WALL AND VIEWING DECK AT JEPARIT SWIMMING HOLE  
14.3 REQUEST FOR QUOTATION - ELECTRICAL UPGRADE RAINBOW CARAVAN PARK & RECREATION RESERVE - 2022-2023-Q06

**15 LATE CONFIDENTIAL REPORTS 83**

**16 MEETING CLOSE 83**

CRS M Albrecht (Mayor), B Ireland (Deputy Mayor), R Ismay, D Nelson, W Bywaters, R Gersch.

**In Attendance:**

Mr Greg Wood (Chief Executive Officer), Ms Jessie Holmes (Director Infrastructure Services), Ms Heather Boyd (Acting Director Corporate and Community Services), Ms Shauna Johnson (Executive Assistant), Ms Janette Fritsch (Manager Development) items 1 to 8.1, and Ms Petra Croot (Manager Governance and Human Services).

**1 ACKNOWLEDGMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER**

Cr M Albrecht opened the meeting at 3:00pm by acknowledging the Indigenous Community and offering the opening prayer.

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**2 APOLOGIES**

Ms M Revell (Director Corporate and Community Services) was an apology.

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**3 DECLARATION OF INTERESTS**

A Councillor or Officer with a conflict of interest in an item on the Agenda must indicate that they have a conflict of interest by clearly stating:

- the item for which they have a conflict of interest;
- whether their conflict is **general** or **material**; and
- the circumstances that give rise to the conflict of interest.

Declaration of material or general conflict of interest must also be advised by Councillors and Officers at the commencement of discussion of the specific item.

Cr R Gersch declared a general conflict of interest in item 8.1 as his family members lives next door to the applicant.

Ms J Holmes declared a material conflict of interest in item 8.1 due to commercial interests with the developer.

Cr W Bywaters declared a general conflict of interest in item 8.2 as her family member lives at Avonlea.

Cr M Albrecht declared a general conflict of interest in item 8.2 as she is an employee to their competitor.

Ms J Fritsch declared a general conflict of interest in item 8.2 as her family member lives at Avonlea.

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#### 4 CONFIRMATION OF MINUTES

**RECOMMENDATION:**

***That the Minutes of the Ordinary Council Meeting held on Wednesday 31 August 2022 at the Nhill Memorial Community Centre Nhill, as circulated to Councillors be taken as read and confirmed.***

**MOVED: CRS W Bywaters/R Ismay**

***That the Minutes of the Ordinary Council Meeting held on Wednesday 31 August 2022 at the Nhill Memorial Community Centre Nhill, as circulated to Councillors be taken as read and confirmed.***

**CARRIED**

*Attachment Number: 1*

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#### 5 PUBLIC QUESTION AND SUBMISSION TIME

Community members wishing to ask questions at council meetings may do so, in writing, at least 24 hours prior to the council meeting. Both the question and answer will be read out at the meeting. Questions may be submitted by mail, email [info@hindmarsh.vic.gov.au](mailto:info@hindmarsh.vic.gov.au) or delivered in person to a council customer centre but are limited to two questions and 100 words including any pre-ambule. Offensive, trivial and repetitive questions or questions, which have been recently answered, may be excluded at the discretion of the Mayor.

The question must be accompanied by a name and the locality where the questioner resides or works, which will be read out at the meeting. By submitting a question, the questioner gives consent to this information being read out in public. Anonymous questions will not be answered.

Cr R Gersch declared a general conflict of interest and left the room at 3:03pm.

Ms J Holmes declared a material conflict of interest and left the room at 3:03pm.

**Written Submission from the Applicant to be considered in relation to item 8.1**

*“This is a written submission from Inception Planning who are the applicants for the above planning permit application.*

*The proposed application for seven dwellings responds to a demonstrated demand for additional accommodation within the Nhill township. It is supported by State and Local Planning Policy which encourages the provision of infill development in township boundaries, housing diversity and affordability.*

*The development has a high level of compliance with Clause 55 and 56 (Rescode) and the built form whilst contemporary provides for an appropriate neighbourhood character outcome.*

*Given no development is proposed for Lots 8 and 9 which have access to McKenzie Avenue and Rauert Lane., it is requested that Condition 22 is amended to read as follows:*

*~~Before the issue of a Statement of Compliance, Prior to further development of Lots 8 and 9 the section of Rauert Lane (Johnstone Lane) from Mackenzie Avenue to the Eastern side of the proposed crossover for Lot 9, must be upgraded to a gravel 5U all - weather Road to the Council Standard all at the expense of the permit holder or owner to the satisfaction of the Responsible Authority.~~*

*This amendment is requested as requiring upgrade of the road infrastructure prior to Statement of Compliance or development of the dwellings would be cost be prohibitive to the project.*

*It is respectfully requested that the Council officer recommendation for a Notice of Decision to Grant a Planning Permit is supported subject to the above amended condition.”*

Cr R Gersch and Ms J Holmes returned to the room at 3:06pm.

## 6 ACTIVITY REPORTS

**COUNCILLOR ACTIVITIES:** 24 August – 20 September 2022

### Cr ALBRECHT, MAYOR

Date	Meeting	Location	Comments
30/08/2022	Wimmera Development Association (WDA) Workshop	Horsham	It was a pleasure to meet the new WDA Board Directors.
30/08/2022	Wimmera Development Association (WDA)	Horsham	The new WDA Board is now full with 11 Directors and we look forward to progressing the strategic planning work, to set the future direction of the organisation.
31/08/2022	Council Briefing	Nhill	

31/08/2022	Council Meeting	Nhill	
2/09/2022	Rural Councils Victoria Forum	Daylesford	<p>The forum provided an opportunity for all Victorian rural councils to be updated on key issues facing the sector. The Hon Melissa Horne MP, Minister for Local Government presented, outlining her approach to the role, which was the first time many of us had heard Minister Horne, given she was only six weeks into the new portfolio.</p> <p>Paul Younis presented on the transformation of the Department of Transport (DoT) emphasising how the new model will support local government in dealing with all elements of transport. The Rural Housing Panel, showcased the Wimmera Development Association (WDA) Housing Blueprint and the approach to address the housing shortage in Wimmera council areas.</p> <p>Emma Kealy, Deputy Leader of the National Party outlined the National Party's view on policies, both current and future, which was informative given the upcoming state election. Other presenters covered topics on biosecurity, climate change, leadership training and financial sustainability.</p> <p>Rural Councils Victoria launched at the forum their State Election Platform 2022 which represents challenging issues for all rural councils. It covers funding for key services, housing issues, emergency management and tourism activation funding.</p>
14/09/2022	Hindmarsh Shire Quarterly Business Networking Session	Rainbow	Thank you to the guest speakers Mick Parry and Kirsty Daniels that shared their business wisdom and expertise. It was extremely interesting.
15/09/2022	Freight and Heavy Transport Working Group	Nhill	Formerly known as the B Double working group, the Freight and Heavy Transport working group endorsed terms of reference and will continue to strengthen strategy and advocate as required to address issues across the shire.
15/09/2022	Kane's Run – A night with Kane and TJ	Nhill	Well done to the Nhill & District Sporting Club for another wonderful night promoting Nhill and the sporting club.
16/09/2022	Municipal Association Victoria	Melbourne	The meeting adopted the new rules, with the most substantial change being that all Victorian

	(MAV) Special State Council		Councils will have equal votes, rather than metro councils having 2 votes to regional 1 vote.
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**Cr IRELAND, DEPUTY MAYOR**

Date	Meeting	Location	Comments
30/08/2022	Visit by Menzies university Melbourne to Jeparit	Jeparit	Initial meeting and tour of museum, Menzies Square and the Jeparit Historical Society
30/08/2022	Rainbow Civic Centre AGM		
31/08/2022	Council Briefing		
31/08/2022	Council Meeting		
05/09/2022	CFA Rainbow Counselling / Debriefing Meeting		Regarding tragedy at Rainbow Rises off-road event. A well-run night by professionals attended by around 40 volunteers who were given opportunity to express their feelings and also information on contacts if they are feeling affected by the trauma.
12/09/2022	Jeparit Town Committee Meeting		
14/09/2022	West Vic Business Meeting	Rainbow Civic Centre	
20/09/2022	Wimmera Mallee Pioneer Museum Meeting		

**Cr GERSCH**

Date	Meeting	Location	Comments
23/08/2022	Grants Commission Update	Zoom	
31/08/2022	Council Meeting	Nhill	
01/09/2022	RCV Dinner	Daylesford	
02/09/2022	RCV Summit	Daylesford	
15/09/2022	Nhill Sporting Club Kane Cornes Support		

**Cr ISMAY**

Date	Meeting	Location	Comments
31/08/2022	Toby Price visit to Rainbow		
31/08/2022	Council Briefing	Nhill	
31/08/2022	Council Meeting	Nhill	
01/09/2022	Working bee		



	Rainbow Rises Events		
02/09/2022	Scrutineering / Street Parade Enduro 560		
03/09/2022	Rainbow Enduro Day One		
04/09/2022	Rainbow Enduro Day two. Postponed.		
05/09/2022	CFA Debrief	Rainbow	
09/09/2022	Western Highway Action Group Meeting	Zoom	
14/09/2022	Business Networking Session	Rainbow	
15/09/2022	Oasis AGM	Rainbow	
16/09/2022	Various site inspections with Director Infrastructure Services		
19/09/2022	Rainbow Town Committee Meeting		

**Cr BYWATERS**

Date	Meeting	Location	Comments
30/08/2022	Hindmarsh tourist information Centre volunteer	Nhill	
30/08/2022	Nhill homework club	The Patch	
31/08/2022	Council briefing and Council meeting	Nhill Memorial Community Centre	
01/09/2022	Dimboola Probus meeting	Dimboola RSL	
01/09/2022	Dimboola Cuppa connections	Dimboola Library	
06/09/2022	Nhill homework club	The Patch	
08/09/2022	Nhill Lutheran School production "Porridge"	Nhill Memorial Community Centre	
10/09/2022	Dimboola Tower Park market	Dimboola Tower Park	The inaugural Dimboola Art Inc. market to be held on the second Saturday of every month from 9 am to 1 pm - Tower Park, Dimboola
13/09/2022	Nhill homework club	The Patch	
14/09/2022	Hindmarsh Business	Rainbow	

	networking meeting		
15/09/2022	WSMLLEN General meeting	Online	
15/09/2022	ALGWA "Thinking of being a Mayor or Deputy Mayor" workshop	Online	

**Cr NELSON**

Date	Meeting	Location	Comments
31/08/2022	Council briefing		
31/08/2022	Council meeting		
06/09/2022	Dimboola Town Committee meeting		
08/09/2022	Wimmera Southern Mallee LLEN finance meeting		
08/09/2022	Wimmera Southern Mallee HR Committee meeting		
15/09/2022	Wimmera Southern Mallee COM meeting		

**7 CORRESPONDENCE**

**7.1 GENERAL CORRESPONDENCE**

**Responsible Officer:** Chief Executive Officer

**Attachment Numbers:** 2 – 4

**Introduction:**

The following correspondence is attached for noting by Council.

**Inwards:**

- 07/09/2022 – Letter from Anne Simms RE Taverner Street Rainbow
- 12/09/2022 – Letter from City of Boroondara RE State Government Cost Shifting

**Outwards:**

- 21/09/2022 – Letter to Anne Simms RE Taverner Street Rainbow

**RECOMMENDATION:**

***That Council notes the attached correspondence.***

**MOVED: CRS R Gersch/D Nelson**

***That Council notes the attached correspondence.***

**CARRIED**

**Attachment Numbers: 2 – 4**

## **8 PLANNING PERMITS**

Cr R Gersch declared a general conflict of interest and left the room at 3:30pm.

Ms J Holmes declared a material conflict of interest and left the room at 3:30pm.

### **8.1 PLANNING PERMIT APPLICATION PA1781-2022 – DEVELOPMENT OF SEVEN DWELLINGS, CONSTRUCT FENCES, REDUCE THE NUMBER OF CAR PARKING SPACES AND A NINE LOT SUBDIVISION – 77-79 LEAHY STREET NHILL VIC 3418 (LOT 1 AND LOT 2 ON TITLE PLAN 160459P)**

<b>Responsible Officer:</b>	Director Infrastructure Services
<b>File:</b>	Planning – Applications
<b>Assessment:</b>	200635 & 200446
<b>Application No.</b>	PA1781-2022
<b>Applicant:</b>	Inception Planning
<b>Owner:</b>	Troy Rhonner & May Joy Toke-Naw Nyo & Gay Nay Soe Naw Nyo
<b>Subject Land:</b>	77-79 Leahy Street Nhill VIC 3418 (Lot 1 and Lot 2 on Title Plan 160459P)
<b>Proposal:</b>	Development of seven dwellings, construct fences, reduce the number of car parking spaces and a nine lot subdivision
<b>Zoning &amp; Overlays:</b>	General Residential Zone Schedule 1 (GRZ1) Environmental Significance Overlay Schedule 6 (ESO6)
<b>Attachment Numbers:</b>	5 – 7

#### **Summary:**

This report recommends that Council issues a Notice of Decision to grant Planning Permit PA1781-2022 for the development of seven dwellings, construct fences, reduce the number of car parking spaces and a nine lot subdivision at 77-79 Leahy Street Nhill VIC 3418 (Lot 1 and Lot 2 on Title Plan 160459P), subject to standard conditions.

#### **Background:**

The site is vacant residential land comprising two separate lots within the Nhill Township.

Preliminary discussions were held with the prospective owners/developers about a proposed development of multiple dwellings and subdivision of lots and preliminary advice was subsequently provided.

**Proposal Details:**

The application proposes the Development of seven dwellings, construct fences, reduce the number of car parking spaces and a nine lot subdivision.

The proposed seven dwellings will each have one bedroom, an open plan living, meals and kitchen area, bathroom/laundry and an outdoor decked area at the rear of each dwelling. The built form comprises a contemporary design for the seven dwellings with a mono-pitched roof form. The external finishes and materials comprise a mix of contemporary finishes including vertical timber cladding, Colorbond orb cladding in a dark grey colour 'Monument' and James Hardie Scyon Axon wall cladding. The front setbacks of the dwellings from Leahy Street will be staggered and varied at 5.4m, 6.15m, 6.9m and 7.65m.

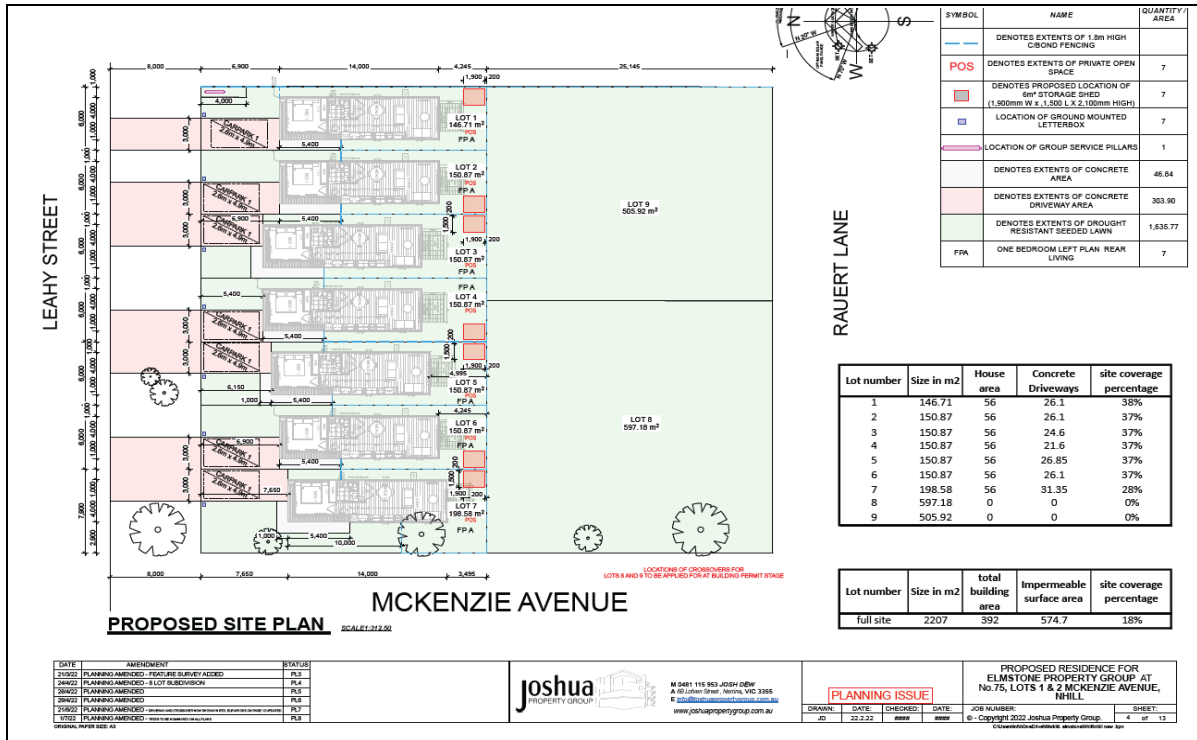
One uncovered car space is proposed within the front setbacks of each dwelling on Lots 1 to 7. A reduction is sought for one visitor car space that is required for five or more dwellings and cannot be provided on the site.

Secluded private open space areas will be provided to each dwelling and located at the rear of each dwelling, which will have a minimum width of between 3.495m and 4.995m. Each lot incorporates external 6m<sup>3</sup> storage sheds in the rear gardens. Each dwelling will have its own letterbox and bin store area and there will be a Group Services Pillar located in the north-eastern corner of the site adjacent to the eastern boundary within the front setback of Dwelling 1.

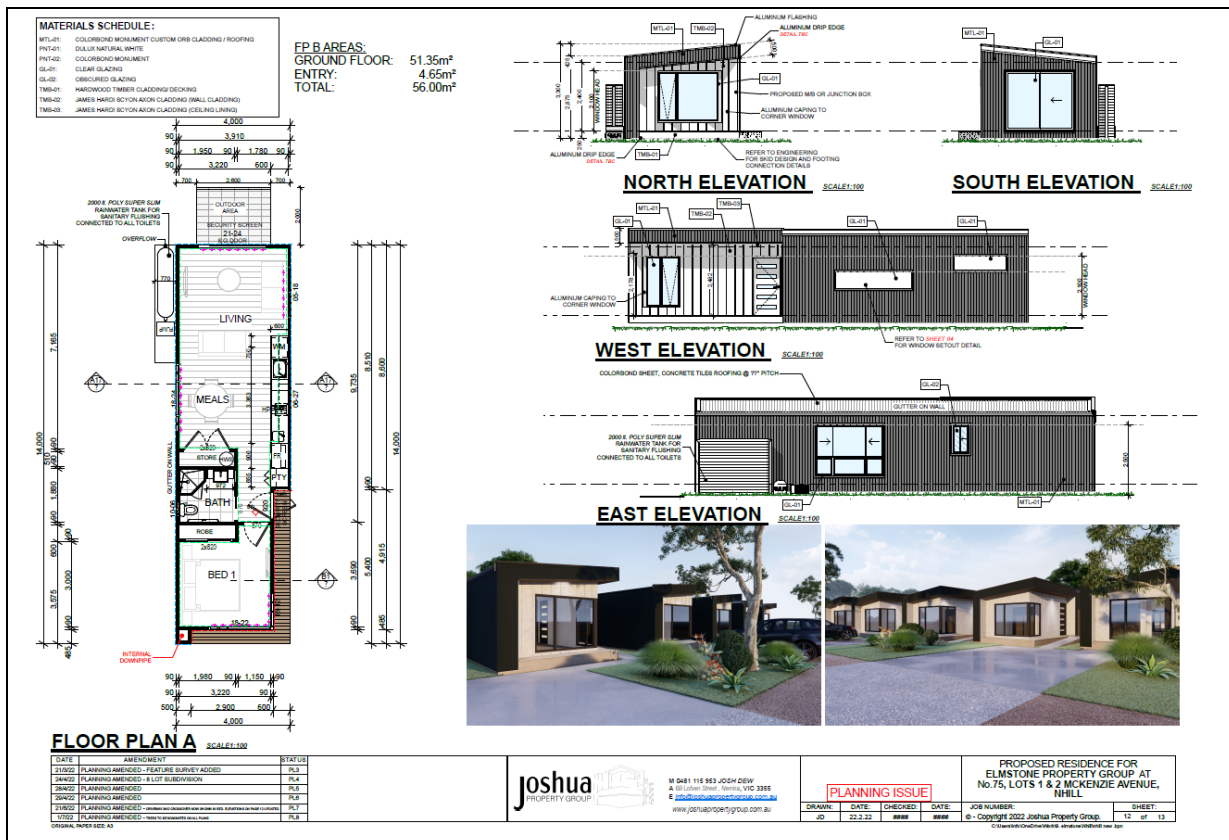
The proposed fences consist of 1.8m high Colorbond fences to be constructed along the eastern boundary, as well as along the rear part of the dwellings on each lot, in between the dwellings on each lot and along the shared rear boundary between Dwellings 1 to 7 on Lots 1 to 7 and Lots 8 and 9.

The subdivision of the nine lots comprises seven lots containing seven dwellings and two vacant lots. Proposed Lot 1 will be 146.7m<sup>2</sup>, Lots 2 to 6 will be 150.87m<sup>2</sup>, Lot 7 will be 198.58m<sup>2</sup>, Lot 8 597.18m<sup>2</sup> and Lot 9 will be 505.92m<sup>2</sup>. Proposed Lots 1 to 7 will front Leahy Street.

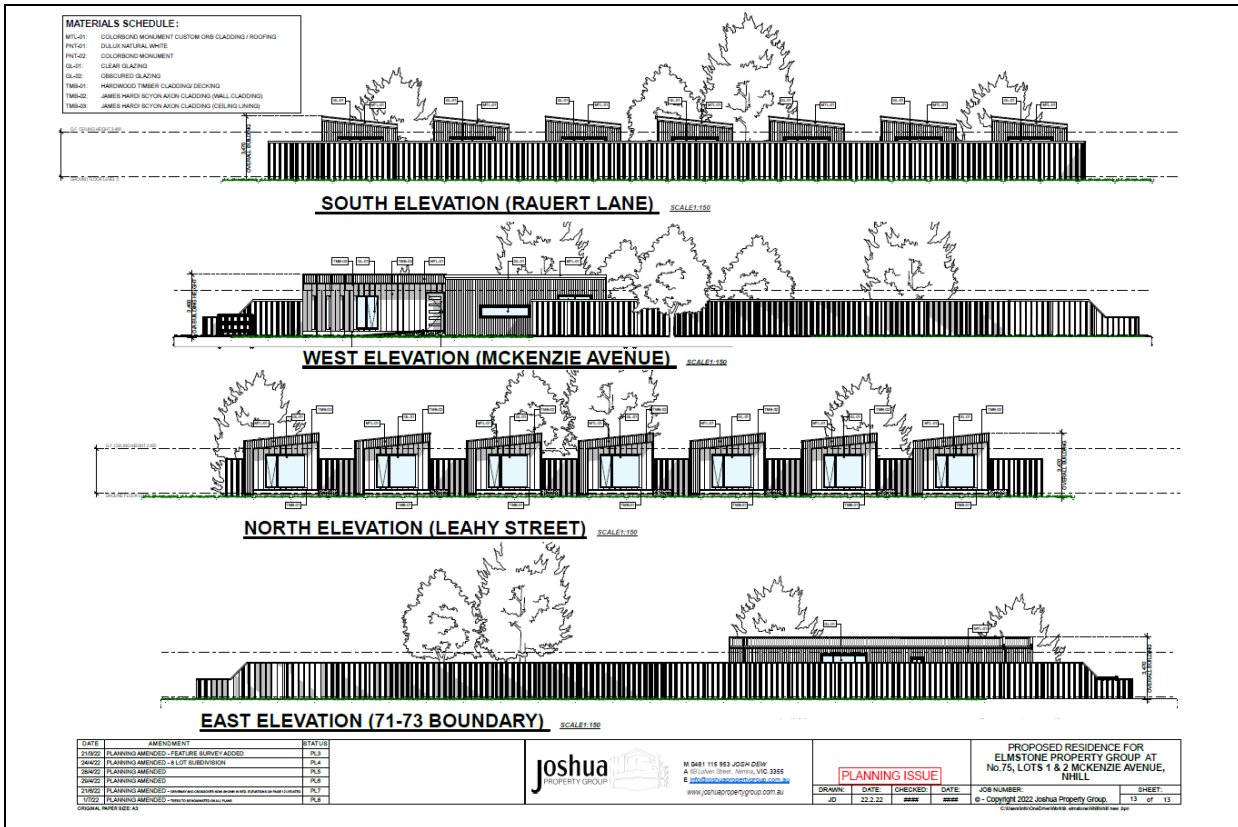
Proposed Site Plan below:



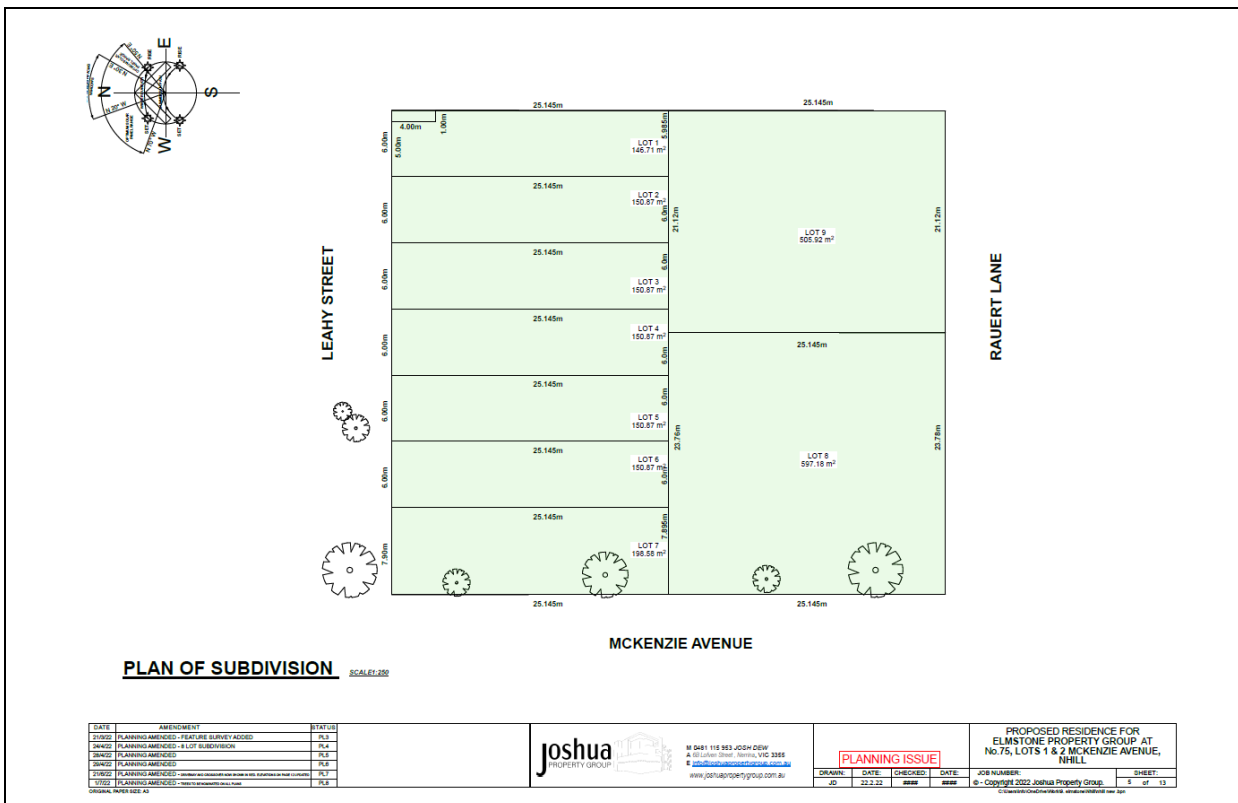
Proposed Floor Plan below:



Proposed Elevations below:



Proposed Plan of Subdivision below:



**Requirement for Permit:**

The subject land is located within the General Residential Zone Schedule 1 (GRZ1) and the Environmental Significance Overlay Schedule 6 (ESO6).

A planning permit is required to subdivide the land under Clause 32.08-3 and to construct seven dwellings on a lot under Clause 32.08-6 of the General Residential Zone. There are no specific requirements in Schedule 1 of the Zone.

A planning permit is also required to construct fences and subdivide land under Clause 42.01-2 of the Environmental Significance Overlay and Schedule 6 to the Overlay (ESO6), but a planning permit is not required to construct buildings and works in the ESO6. There is no vegetation removal proposed so this is not a permit trigger under the ESO6.

**Restrictive Covenant or Section 173 Agreement:**

The subject site is not burdened by a Restrictive Covenant or Section 173 Agreement.

**Cultural Heritage Management Plan (CHMP):**

The proposal is exempt from requiring a CHMP pursuant to the *Aboriginal Heritage Regulations 2018* as the site is not within an Aboriginal Cultural Heritage Sensitivity Area.

**Subject site & locality:**

The subject land is located on the southern side of Leahy Street, the eastern side of McKenzie Avenue and the northern side of Johnston Lane. The subject land comprises two existing lots being Lot 1 and Lot 2 on Title Plan 160459P and is rectangular in shape. Lot 1 has an area of 1195m<sup>2</sup> and Lot 2 has an area of 1012m<sup>2</sup>. The subject land has a total area of 2207m<sup>2</sup>. The site is largely vacant with only some small trees located along McKenzie Avenue adjacent to the western boundary.

Aerial Photo of the site and surrounding area below (POZI):



### Consultation:

Consultation was undertaken and included:

- A request for further information was sent to the applicant on 20 June 2022.
- The further information including an amended application form to include the construction of fences, amended plans and an amended planning report were received on 12 July 2022.

### Section 52 Notice of application:

The application has been advertised pursuant to Section 52 of the *Planning and Environment Act 1987*, by:

- Sending notices to the owners and occupiers of the adjoining and adjacent land.
- Placing public notices on the three road frontages of the site.
- Placing a public notice on Council's website.
- Placing a public notice in the newspaper, the Nhill Free Press.

The notification has been carried out correctly. Council has received one submission to date.

The submission states that the neighbour 'does not have any objection to the development', but also raised concerns about the seven dwellings, the location not having curb and channel or on-street parking and request for the reduction in parking, as well as drainage impacts.

### Submission



Discussions were held between the submitter and Council Officers about the submission received, which had to be taken as an objection due to the fact that concerns were raised about the development.

As a result of the discussions the submitter has advised “as long as Council is satisfied that all requirements are met for the proposed area, I have no objections.”

This is not unconditional consent so the submission should be considered as an objection to the proposed development as the submission has not been formally withdrawn.

### **Referrals:**

External Referrals/Notices were required by the Planning Scheme:

### **Section 55 Referrals**

#### Powercor Australia

The application was referred to Powercor Australia who advised:

- No objection subject to conditions.  
*The Powercor Australia conditions are detailed in the report.*

#### GWM Water

The application was referred to GWM Water who advised:

- No objection subject to conditions.  
*The GWM Water conditions are detailed in the report.*

#### Wimmera Catchment Management Authority (Wimmera CMA)

The application was referred to WCMA who advised:

- No objection. Note provided about potential flooding larger in height and extent than a 1% AEP flood may occur in the future.

### **Section 52 Referrals**

Nil

### **Internal Referrals:**

#### Engineering:

Comments provided, and conditions required as detailed below.

*We have conducted a site visit on 06/04/2022 and 09/08/2022 at 77-79 Leahy St Nhill.  
The following conditions need to be applied to the permit.*

#### Drainage:

*Before the issue of a Statement of Compliance for the subdivision, the permit holder or owner must engage a Qualified Engineer to prepare a Drainage Plan/Assessment Report which addresses, at an appropriate level of detail, the arrangements for collecting, conveying, storing and discharging stormwater from the planned development by underground drainage system to the Council drainage network (nearest drainage pit is*

*located at the corner of Johnston St and Leahy St), all at the expense of the permit holder or owner and the report must be submitted to the satisfaction of the Responsible Authority.*

*Before the issue of a Statement of Compliance for the subdivision, the Drainage Design Plans for the underground drainage system for the entire development must be submitted to and approved by the Responsible Authority.*

*Before the issue of Occupancy Certificates for the Dwellings for the approved development, the construction of the approved Drainage Design must be completed at the expense of the permit holder or owner to the satisfaction of the Responsible Authority.*

*No effluent or polluted water of any type may be allowed to enter the Council's Storm water drainage system to the satisfaction of the Responsible Authority.*

*The LPD can be applied with the building permit application.*

*Access/Vehicle crossovers:*

*Before the issue of a Statement of Compliance for the subdivision, a new crossover must be constructed to each lot to have independent access as per IDM SD-240 standard (single crossover) or IDM SD-245 (double/shared crossover) at the North side of each of the lots on Leahy Street to the satisfaction of the Responsible Authority.*

*Before the issue of a Statement of Compliance for the subdivision, a new crossover must be constructed to each lot to have independent access as per IDM SD-255 standard (see attached) at the South side of the lot on Rauert Lane (Johnstone Lane) to the satisfaction of the Responsible Authority.*

*The vehicle crossing(s) must be constructed at the expense of the permit holder or owner to provide ingress and egress to the site to the satisfaction of the Responsible Authority.*

*Note:*

*A consent to works within road reserve permission is required prior to construction if working in road reserve.*

*<https://www.hindmarsh.vic.gov.au/register-for-permits>*

*Road Upgrading*

*Before the issue of a Statement of Compliance for the subdivision, the section of Leahy Street from Mackenzie Avenue to the Eastern boundary of the proposed development site must be upgraded with sealed shoulders, kerb and channel (including drainage) and any associated roadworks to service the properties to the Council Standard all at the expense of the permit holder or owner to the satisfaction of the Responsible Authority.*

*Before the issue of a Statement of Compliance, the section of Rauert Lane (Johnstone Lane) from Mackenzie Avenue to the Eastern side of the proposed crossover for Lot 9, must be*

*upgraded to a gravelled 5U all - weather Road to the Council Standard all at the expense of the permit holder or owner to the satisfaction of the Responsible Authority.*

Building:

Comment provided - Building Permit required.

**Planning Scheme:**

Planning Scheme Requirements:

**Municipal Planning Strategy (MPS)**

Clause 02.02 Vision

Clause 02.03 Strategic Directions

Clause 02.03-1 Settlement and housing

Clause 02.03-2 Environmental and landscape values

Clause 02.03-3 Environmental risks and amenity

Clause 02.03-5 Building Environment and heritage

*Council's strategic directions for built environment and heritage includes the need to:*

- *Promote urban design and architecture that reflects the characteristics, aspirations and cultural identity of the community.*

Clause 02.04 Strategic Framework Plans

Nhill Framework Plan

**Planning Policy Framework (PPF)**

Clause 11.01-1S Settlement

Clause 11.01-1R Settlement - Wimmera Southern Mallee includes:

Clause 11.01-1L Settlement – Hindmarsh includes strategies to:

*Retain existing residential zones and promote residential development within these zones*

Clause 11.02-1S Supply of urban land objective is:

*To ensure a sufficient supply of land is available for residential, commercial, retail, industrial, recreational, institutional and other community uses.*

Clause 15.01-2S Building Design objective is:

*To achieve building design outcomes that contribute positively to the local context and enhance the public realm.*

Clause 15.01-3S Subdivision design objective is:

*To ensure the design of subdivisions achieves attractive, safe, accessible, diverse and sustainable neighbourhoods.*

Clause 15.01-5S Neighbourhood character objective is:

*To recognise, support and protect neighbourhood character, cultural identity, and sense of place.*

Clause 16.01-1S Housing Supply

*To facilitate well-located, integrated and diverse housing that meets community needs.*

Clause 16.01-2S Housing Affordability objective is:

*To deliver more affordable housing closer to jobs, transport and services.*

Clause 19.03-2S Infrastructure design and provision objective is:

*To provide timely, efficient and cost-effective development infrastructure that meets the needs of the community.*

Clause 19.03-3S Integrated water management objective is:

*To sustainably manage water supply, water resources, wastewater, drainage and stormwater through an integrated water management approach.*

#### Planning Response:

The proposed development will result in a contemporary dwelling design and layout that is a higher density than the adjacent established residential development. Conversely the proposed development introduces a new built form and layout that will address housing supply shortages in Nhill and a diversity of housing to meet community needs. The proposed subdivision and development of seven single storey dwellings will encourage housing diversity and affordability in a residential zone that is in proximity to existing services and facilities.

The proposal will allow infill residential development to be accommodated within the town settlement boundary, which is encouraged in Clause 11.01-1L Settlement and Clause 02.03-1 Settlement and housing. The proposed development will adequately respect the character of the surrounding area in accordance with Clause 15.01-5S. The subdivision will require new infrastructure to be connected to service the lots. The proposed dwellings on Lots 1 to 7 will require services and infrastructure to be constructed in accordance with Clauses 19.03-2S and 19.03-3S.

The proposal will comply with the relevant planning policies in the MPS and PPF relating to Settlement, Built Environment, Housing, Infrastructure and Urban Development.

### **Clause 32.08 – General Residential Zone**

#### **32.08-3 Subdivision**

##### **Permit requirement**

A permit is required to subdivide land.

An application to subdivide land that would create a vacant lot less than 400 square metres capable of development for a dwelling or residential building, must ensure that each vacant lot created less than 400 square metres contains at least 25 percent as garden area. This does not apply to a lot created by an application to subdivide land where that lot is created in accordance with:

- An approved precinct structure plan or an equivalent strategic plan;
- An incorporated plan or approved development plan; or
- A permit for development.

An application to subdivide land, other than an application to subdivide land into lots each containing an existing dwelling or car parking space, must meet the requirements of Clause 56 and:

- Must meet all of the objectives included in the clauses specified in the following table.
- Should meet all of the standards included in the clauses specified in the following table.

Class of subdivision	Objectives and standards to be met
3 – 15 lots	All except Clauses 56.02-1, 56.03-1 to 56.03-4, 56.05-2, 56.06-1, 56.06-3 and 56.06-6

### **32.08-4 Construction or extension of a dwelling or residential building**

#### **Minimum garden area requirement**

An application to construct or extend a dwelling or residential building on a lot must provide a minimum garden area of 35% of a lot if the lot is above 650 sqm.

#### Comments:

The garden areas exceed the 35% requirement on each lot to be developed (Lots 1-7).

### **Clause 32.08-6 Construction of two or more dwellings on a lot**

#### **Permit requirement**

A permit is required to:

- a) Construct two or more dwellings on a lot.

This Clause requires applications under this provision to be assessed against the requirements of Clause 55. The application complies with the provisions of Clause 55 as detailed later in this report.

#### Planning Response:

The application is consistent with the Municipal Planning Strategy and Planning Policy Framework as discussed above. The proposed development will change the appearance of the existing neighbourhood character in the immediate area. However, the contemporary building design, height and form will add visual interest and integrate with the streetscape and will adequately respect the neighbourhood character of the area. The development will encourage a diversity of housing types and housing growth in this location with good access to services and transport in Nhill. The proposal will comply with the purpose and objectives of the zone.

A Section 173 Agreement is required to ensure that the permit holder/owner agrees to construct the proposed development in accordance with the plans endorsed to the permit or alternatively, the approved dwellings are constructed in accordance with the plans endorsed to the permit before the subdivision is finalised, which can be addressed as conditions.

### **Overlay Provisions**

#### **Clause 42.01 Environmental Significance Overlay Schedule 6 (ESO6)**

#### **42.01-2 Permit requirement** (relevant to application)

A permit is required to:

- Construct a fence if specified in a schedule to this overlay.
- Subdivide land. This does not apply if a schedule to this overlay specifically states that a permit is not required.

#### **42.01-5 Decision guidelines**

Before deciding on an application, in addition to the decision guidelines in Clause 65, the responsible authority must consider, as appropriate:

- The Municipal Planning Strategy and Planning Policy Framework.
- The statement of environmental significance and the environmental objective contained in a schedule to this overlay.
- The need to remove, destroy or lop vegetation to create a defensible space to reduce the risk of bushfire to life and property.
- Any other matters specified in a schedule to this overlay

### **Schedule 6 to the ESO – Catchments of Wetlands Conservation Value**

#### **3.0 Permit requirement** (relevant to application)

A permit is required for:

- Construction of a fence that may obstruct the flow of water

A permit is not required for:

- Construction of a building

#### Planning Response:

The applicant has stated there is no vegetation removal and the Landscape Plan shows that no vegetation will be removed that would otherwise require a permit under the ESO6. There is a small street tree in proximity to one crossover for Dwellings 4 and 5, but this street tree it is unlikely to need to be removed.

The Landscape Plan shows the planting of some trees, shrubs and ground covers on the site which will adequately landscape the site and protect the catchment management significance of the area.

The construction of the fences in between the proposed dwellings and proposed lots will not adversely impact on the flow of water into the water catchment within the area. The Wimmera CMA has also advised they have no objections to the proposal and have required a condition for the fence and notes.

The application is consistent with the Municipal Planning Strategy and Planning Policy Framework subject to conditions as discussed above. The application complies with the environmental objectives of Schedule 6 of the ESO.

#### **Particular Provisions**

## **Clause 52.06 Car Parking**

### **52.06-2 Provision of car parking spaces**

Before a new use commences, the number of car parking spaces required under Clause 52.06-5 must be provided to the satisfaction of the responsible authority.

### **52.06-3 Permit requirement**

A permit is required to:

- Reduce (including reduce to zero) the number of car parking spaces required under Clause 52.06-5.

### **52.06-5 Number of car parking spaces required under Table 1**

Dwelling – 1 car space to each one or two bedroom dwelling

### **52.06-9 Design standards for car parking**

#### **Design standard 1 – Accessways**

Accessways must:

- Be at least 3 metres wide.

#### **Design standard 2 – Car parking spaces**

Car parking spaces and accessways must have the minimum dimensions as outlined in Table 2, which specifies the proposed car spaces must be 4.9m long by 2.6m wide.

Where two or more car parking spaces are provided for a dwelling, at least one space must be under cover.

#### Planning Response:

The proposed seven one bedroom dwellings are each provided with a single uncovered car space. There is no specific requirement for the car spaces for the dwellings to be undercover where only one car space is provided per dwelling. There is no visitor space provided on site as required for five or more dwellings in Clause 52.06-5. The application seeks to reduce the one (1) visitor car space under Clause 52.06-3.

Although there are four (4) new crossovers proposed on Leahy Street that will reduce the availability of on street car parking, there is still adequate space for on street parking on the north side of Leahy Street. Council's Engineers have not raised concerns with the location of the crossovers, access driveways and car spaces for the proposed development.

Given that the reduction sought is only one visitor car space, on balance, this is an acceptable outcome in this residential area where on street car parking demand is low and the road reserve along Leahy Street is wide enough to accommodate two way traffic with vehicles parked on one side of the street.

### **Clause 53.01 Public Open Space Contribution and Subdivision**

A person who proposes to subdivide land must make a contribution to the council for public open space in an amount specified in the schedule to this clause (being a percentage of the land intended to be used for residential, industrial or commercial purposes, or a percentage of the site value of such land, or a combination of both). If no amount is specified, a contribution for public open space may still be required under section 18 of the *Subdivision Act 1988*.

#### **53.01-1 Exemption from public open space requirement specified in the scheme**

*A subdivision is exempt from a public open space requirement specified in this scheme if:*

- *It is one of the following classes of subdivision:*
  - *Class 1: The subdivision of a building used for residential purposes provided each lot contains part of the building. The building must have been constructed or used for residential purposes immediately before 30 October 1989 or a planning permit must have been issued for the building to be constructed or used for residential purposes immediately before that date.*
  - *Class 2: The subdivision of a commercial or industrial building provided each lot contains part of the building. It is for the purpose of excising land to be transferred to a public authority, council or a Minister for a utility installation. It subdivides land into two lots and the council considers it unlikely that each lot will be further subdivided.*

#### Planning Response:

The proposed nine lot subdivision does not meet either of the exemptions under Clause 53.01-1. Therefore, a 5% public open space contribution to the value of the land is required in accordance with this Clause. This will be addressed as a condition.

### **Clause 55 – Two or more Dwellings on a lot and Residential Buildings**

The application has been assessed against the requirements of Clause 55 and generally complies with the objectives and standards of the relevant Clauses.

A variation to the access Standard B14 and Objective in Clause 55.03-9 has been sought by the applicant for the width of the four accessways, which are proposed to be 3m wide for a single crossover and access (Dwelling 1) and 6m wide for a double crossover and access (Dwellings 2 to 7) with a total width of 21m along the Leahy Street frontage. This equates to about 50% of the width of the frontage of the dwellings fronting Leahy Street, which exceeds the 33% width of the frontage requirement in the standard. There is landscaping proposed and no front fences along Leahy Street, which will assist to reduce the visual impact of access to the development from the street.

Having regard to the intent of the design and type of dwelling proposed with one bedroom and more affordable type housing, the varied front setbacks of the dwellings, no front fencing



and proposed landscaping, the higher percentage of crossovers and access to the development and lots along Leahy Street is on balance an acceptable outcome.

A full assessment table as it relates to Clause 55 has been completed and is attached to the report (Attachment 2).

### **Clause 56 – Residential Subdivision**

The application has been assessed against the requirements of Clause 56 and complies with the relevant objectives and standards of the Clause. The variation to the standards and objectives are discussed below. A full assessment table as it relates to Clause 56 has been completed and is attached to the report (Attachment 3).

### **General Provisions**

#### **Clause 65 - Decision Guidelines**

Because a permit can be granted does not imply that a permit should or will be granted. The responsible authority must decide whether the proposal will produce acceptable outcomes in terms of the decision guidelines of this clause.

#### **65.01 Approval of an application or plan**

Before deciding on an application or approval of a plan, the Responsible Authority must consider, relevant matters, as appropriate.

#### **65.02 Approval of an application to subdivide land**

Before deciding on an application to subdivide land, the responsible authority must also consider, relevant matters, as appropriate.

#### Planning Response:

The proposal complies with the MPS and PPF as discussed above. The proposal will not adversely impact on the environment, human health and the amenity of the area. The proposal will enable the orderly planning of the area.

The proposal generally complies with the relevant decision guidelines of Clause 65.

The proposal should therefore be supported, and a Notice of Decision to Grant a Planning Permit be issued subject to conditions as outlined below.

#### **Strategic, Statutory and Procedural Requirements:**

The proposal will be consistent with the Municipal Planning Strategy and Planning Policy Framework, the General Residential Zone and the Environmental Significance Overlay Schedule 2, Clause 52.06, Clause 53.01, Clause 55, Clause 56 and Clause 65 of the Hindmarsh Planning Scheme subject to conditions.

#### **Report to Council:**

The Manager Development advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

**Processing Times:**

24/05/2022 Application submitted in SPEAR.  
14/06/2022 Fee paid  
20/06/2022 Further information requested  
12/07/2022 Response to further information received and amended plans received  
15/08/2022 Advertising directions sent to applicant and letters sent by registered post  
17/08/2022 Advertising in the newspaper, the Nhill Free Press.  
18/08/2022 Public notices erected on site by representatives of Council on behalf of the applicant  
18/08/2022 Submission received  
23/08/2022 Internal referrals to Engineering and Building (GovSS) sent  
24/08/2022 External referrals to WCMA, GWM Water and Powercor  
31/08/2022 Council response sent to submitter  
31/08/2022 Submitter response that if Council accepts the proposal they accept the proposal  
07/09/2022 External referral response received from Powercor  
09/09/2022 Notification period ended  
13/09/2022 Referral response received from Building (GovSS)  
13/09/2022 Referral response received from Engineering  
28/09/2022 The report is being presented to Council at the meeting held 28 September 2022 (60 statutory days)

The statutory processing time requirements of the *Planning and Environment Act 1987* have been satisfied in this instance.

**Link to Council Plan:**

N/A.

**Financial Implications:**

The proposal will have positive financial implications through a potential increase in Rates income to Council.

**Risk Management Implications:**

There are no risks to be managed by Council, except if the planning permit is not approved, Council could be seen to be holding up development within the municipality.

**Conflict of Interest:**

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Ms Janette Fritsch, Manager Development

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author: Bernadine Pringle, Consultant Town Planner.

In providing this advice as the Author, I have no disclosable interests in this report.

**Communications Strategy:**

Advise the applicant of Council's decision.

**Next Steps:**

Issue the Notice of Decision to grant a Planning Permit, if approved.

**RECOMMENDATION:**

***That Council issues a Notice of Decision to grant a Planning Permit for Planning Application PA1781-2022 for the Development of seven dwellings, construct fences, reduce the number of car parking spaces and a nine-lot subdivision on the subject land at 77-79 Leahy Street Nhill VIC 3418 (Lot 1 and Lot 2 on Title Plan 160459P), subject to the following conditions:***

**Conditions:**

**Amended Plans**

- 1. Before the commencement of the development, amended plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions. The plans must be generally in accordance with the plans submitted with the application but amended to show:***
  - a) Amended plans to refer to the site as 77-79 Leahy Street, Nhill, on each page, (not No. 75, Lots 1 & 2 McKenzie Avenue).***
  - b) An amended Proposed Site Plan (TP05) to reword the notation about the location of crossovers to be constructed before the issue of Statement of Compliance for the subdivision or occupation of the development (whichever occurs first).***
  - c) An Amended Plan of Subdivision to provide common property or a pedestrian access easement to the shared Group Service Pillars for the lots from the road reserve.***

**Endorsed Plans – Development**

- 2. The development as shown on the endorsed plans must not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.***

**Endorsed Plans - Subdivision**

3. ***The layout and site dimensions of the subdivision hereby permitted, as shown on the endorsed plan/s, must not be altered or modified without the written consent of the Responsible Authority. There are no requirements to alter or modify the endorsed plan if a plan is certified under the provisions of the Subdivision Act 1988 that is generally in accordance with the endorsed plan/s.***

**Section 173 Agreement or Construction of Dwellings to Occupancy Permit**

4. ***Before the plan of subdivision is certified under the Subdivision Act 1988, the owner must either:***
  - a) ***Enter into an agreement with the responsible authority made pursuant to Section 173 of the Planning and Environment Act 1987 (the Act) and make application to the Registrar of Titles to have the agreement registered on the title to the land under Section 181 of the Act, which specifies that:***
    - i. ***The development of the lots will be constructed in accordance with the plans endorsed to Planning Permit PA1781-2022.***  
***The owner/operator must pay the reasonable costs of preparation, execution and registration of the Section 173 Agreement.***

**OR**

- a) ***Provide evidence to the Responsible Authority that the approved dwellings have been constructed in accordance with the plans endorsed to Planning Permit PA1781-2022 and an occupancy permit has been issued.***

**Landscaping**

5. ***Before the occupation of the dwellings approved by this permit, landscaping works as shown on the endorsed plans must be completed to the satisfaction of the Responsible Authority.***
6. ***The landscaping shown on the endorsed plans must be maintained to the satisfaction of the Responsible Authority, including that any dead, diseased or damaged plants are to be replaced.***

**Public Open Space Contribution for Subdivision**

7. ***Before the issue of a Statement of Compliance under the Subdivision Act 1988, the permit holder must pay a Public Open Space Contribution to the Responsible Authority of 5% of the site value. Such payment will satisfy in full any Public Open Space requirement under the Planning Scheme.***

**General Requirements**

8. ***Once the development has started it must be continued and completed to the satisfaction of the Responsible Authority.***
9. ***All pipes, fixtures, fittings and vents servicing any building on the site must be concealed in service ducts or otherwise hidden from view to the satisfaction of the Responsible Authority.***
10. ***External lighting must be designed, baffled and located so as to prevent any adverse effect on adjoining land to the satisfaction of the Responsible Authority.***

11. ***The exterior colour and cladding of the buildings must be of a non-reflective nature and / or either painted or have a pre-painted finish in natural, muted toning (or such other colour as is approved by the Responsible Authority) to the satisfaction of the Responsible Authority.***
12. ***Care must be taken to ensure that the construction of the development and any ancillary works does not cause erosion or degradation of the subject site or surrounding land to the satisfaction of the Responsible Authority.***
13. ***Provision must be made on the land for the storage of waste bins and recycling bins in a location that is not visible from the street to the satisfaction of the Responsible Authority.***

### ***Engineering***

#### **Drainage**

14. ***Before the commencement of the development or before certification of the plan of subdivision (whichever occurs first), the permit holder or owner must engage a Qualified Engineer to prepare a Drainage Plan/Assessment Report which addresses, at an appropriate level of detail, the arrangements for collecting, conveying, storing and discharging stormwater from the planned development by underground drainage system to the Council drainage network (nearest drainage pit is located at the corner of Johnston St and Leahy St), all at the expense of the permit holder or owner and the report must be submitted to the satisfaction of the Responsible Authority.***
15. ***Before the commencement of the development or before certification of the plan of subdivision (whichever occurs first), the Drainage Design Plans for the underground drainage system for the entire development must be submitted to and approved by the Responsible Authority.***
16. ***Before the issue of Occupancy Certificates for the Dwellings for the approved development or a Statement of Compliance, the construction of the approved Drainage Design must be completed at the expense of the permit holder or owner to the satisfaction of the Responsible Authority.***
17. ***No effluent or polluted water of any type may be allowed to enter the Council's Storm water drainage system to the satisfaction of the Responsible Authority.***

#### **Access/Vehicle crossovers:**

18. ***Before the issue of a Statement of Compliance for the subdivision or occupation of the development (whichever occurs first), a new crossover must be constructed to each lot to have independent access as per IDM SD-240 standard (single crossover) or IDM SD-245 (double/shared crossover) at the North side of each of the lots on Leahy Street to the satisfaction of the Responsible Authority.***
19. ***Before the issue of a Statement of Compliance for the subdivision or occupation of the development (whichever occurs first), a new crossover must be constructed to each lot to have independent access as per IDM SD-255 standard (see attached) at the South side of the lot on Rauert Lane (Johnstone Lane) to the satisfaction of the Responsible Authority.***

20. *The vehicle crossing(s) must be constructed at the expense of the permit holder or owner to provide ingress and egress to the site to the satisfaction of the Responsible Authority.*

**Road Upgrading:**

21. *Before the issue of a Statement of Compliance for the subdivision or occupation of the development (whichever occurs first), the section of Leahy Street from Mackenzie Avenue to the Eastern boundary of the site must be upgraded with sealed shoulders, kerb and channel (including drainage) and any associated roadworks to service the properties to the Council Standard all at the expense of the permit holder or owner to the satisfaction of the Responsible Authority.*
22. *Before the issue of a Statement of Compliance, the section of Rauert Lane (Johnstone Lane) from Mackenzie Avenue to the Eastern side of the proposed crossover for Lot 9, must be upgraded to a gravel 5U all - weather Road to the Council Standard all at the expense of the permit holder or owner to the satisfaction of the Responsible Authority.*

**Mandatory Telecommunications Conditions**

23. *The owner of the land must enter into an agreement with:*
- a) *a telecommunications network or service provider for the provision of telecommunication services to each lot shown on the endorsed plan in accordance with the provider's requirements and relevant legislation at the time; and*
  - b) *a suitably qualified person for the provision of fibre ready telecommunication facilities to each lot shown on the endorsed plan in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.*
24. *Before the issue of a Statement of Compliance for any stage of the subdivision under the Subdivision Act 1988, the owner of the land must provide written confirmation from:*
- a) *a telecommunications network or service provider that all lots are connected to or are ready for connection to telecommunications services in accordance with the provider's requirements and relevant legislation at the time; and*
  - b) *a suitably qualified person that fibre ready telecommunication facilities have been provided in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.*

25. ***The material used in the construction of a fence should not act as a barrier that would redirect surface water flow. Any mounding of soil associated with the construction of a fence should not result in the redirection of surface water flow.***

**GWM Water**

26. ***The owner/ applicant must enter into a Developer Agreement with GWMWater for the supply of water and sewerage to each lot of the subdivision.***
27. ***The owner/ applicant must install water mains and associated works to serve each lot/ dwelling of the proposed development, at the owner's cost, and in accordance with GWMWater's specifications and requirements.***
28. ***The owner/ applicant must provide plans and estimates of all proposed water supply works prior to commencement, for GWMWater's approval.***
29. ***The owner/ applicant must provide individually metered water services to each lot/ dwelling in accordance with GWMWater's requirements.***
30. ***The owner/ applicant must install sewerage mains and associated works to individually serve each lot/ dwelling of the proposed development, at the owner's cost, in accordance with GWMWater's specifications and requirements.***
31. ***The owner/ applicant must provide individual sewer services to each lot/ dwelling in accordance with GWMWater's requirements.***
32. ***The owner/ applicant is responsible for verifying the condition of any existing sewer connection point/ s to determine their suitability for use.***
33. ***The owner/ applicant must provide plans and estimates of all proposed sewerage works prior to commencement for GWMWater's approval.***
34. ***The owner/ applicant must pay to GWMWater a fee of 3.25% of the total cost of construction (including design and supervision) for its review of design documentation and supervision of works. This fee relates to checking that the works are designed and constructed in accordance with GWMWater's requirements and does not relieve the developer from ensuring proper design and appropriate supervision.***
35. ***The owner/ applicant must provide three metre wide easements in favour of GWMWater over all existing and proposed sewers located within private land.***
36. ***The owner/ applicant must provide written notification of commencement of the works to enable GWMWater to organise inspections and coordinate with its staff.***
37. ***The owner/ applicant must ensure all infrastructure is tested in accordance with the relevant WSA and GWMWater standards. This includes water quality, compaction, air and hydrostatic pressure testing as directed by GWMWater.***
38. ***The owner/ applicant must provide "as constructed" plans and a schedule of final asset costs at the level identified in GWMWater's asset register for all water and sewerage works upon completion.***
39. ***The plan of subdivision submitted for certification must be referred to GWMWater in accordance with Section 8 of the Subdivision Act.***
40. ***The owner/ applicant must provide GWMWater with an updated drainage plan for each lot/ dwelling submitted by a qualified plumber.***

41. *The owner/ applicant must ensure any existing water or sewer services and GWMWater assets made redundant by this development are abandoned, at the owner's cost, in accordance with GWMWater's standards.*

**Powercor**

42. *This letter (dated 7 September 2022) shall be supplied to the applicant in its entirety.*

43. *The plan of subdivision submitted for certification under the Subdivision Act 1988 shall be referred to the Distributor in accordance with Section 8 of that Act.*

44. *The applicant shall provide an electricity supply to all lots in the subdivision in accordance with the Distributor's requirements and standards. Notes: Extension, augmentation or rearrangement of the Distributor's electrical assets may be required to make such supplies available, with the cost of such works generally borne by the applicant.*

45. *The applicant shall ensure that existing and proposed buildings and electrical installations on the subject land are compliant with the Victorian Service and Installation Rules (VSIR).*

**Notes:** *Where electrical works are required to achieve VSIR compliance, a registered electrical contractor must be engaged to undertake such works.*

46. *The applicant shall, when required by the Distributor, set aside areas with the subdivision for the purposes of establishing a substation or substations.*

**Notes:** *Areas set aside for substations will be formalised to the Distributor's requirements under one of the following arrangements:*

- *RESERVES established by the applicant in favour of the Distributor.*
- *SUBSTATION LEASE at nominal rental for a period of 30 years with rights to extend the lease for a further 30 years. The Distributor will register such leases on title by way of a caveat prior to the registration of the plan of subdivision.*

47. *The applicant shall establish easements on the subdivision, for all existing Distributor electric lines where easements have not been otherwise provided on the land and for any new powerlines to service the lots or adjust the positioning existing easements.*

**Notes:**

- *Existing easements may need to be amended to meet the Distributor's requirements*
- *Easements required by the Distributor shall be specified on the subdivision and show the Purpose, Origin and the In Favour of party as follows:*

<b>Easement Reference</b>	<b>Purpose</b>	<b>Width (Metres)</b>	<b>Origin</b>	<b>Land Benefited / In Favour Of</b>
	<b>Power Line</b>		<b>Section 88 - Electricity Industry Act 2000</b>	<b>Powercor Australia Ltd</b>



### ***Development Expiry***

***48. The development approved by this permit will expire if one of the following circumstances applies:***

- a) The development is not started within two years of the date of this permit.***
- b) The development is not completed within four years of the date of this permit.***

***In accordance with section 69 of the Planning and Environment Act 1987, the responsible authority may extend the periods referred to if a request is made in writing before the permit expires, or within six (6) months of the permit expiry date.***

### ***Subdivision Expiry***

***49. The subdivision will expire if:***

- The plan of subdivision is not certified within two (2) years of the date of this permit.***
- The registration of the subdivision is not completed within five (5) years of the date of certification of the plan of subdivision.***

***In accordance with section 69 of the Planning and Environment Act 1987, the responsible authority may extend the periods referred to if a request is made in writing before the permit expires, or within six (6) months of the permit expiry date.***

### ***Notes:***

#### ***Infrastructure***

***A consent to works within road reserve permission is required before construction of crossovers in the road reserve and must be obtained from Council's Infrastructure Department (Phone: 03 5391 4444).***

***<https://www.hindmarsh.vic.gov.au/register-for-permits>***

***The Legal Point of Discharge (LPD) can be applied with the building permit application/s.***

#### ***Wimmera CMA***

***The 1% AEP flood is not the maximum possible flood. A flood larger in height and extent, than the 1% AEP flood, may occur in the future.***

***Should you require further information please contact Wimmera CMA Floodplain Officer, on (03) 5382 1544. To assist Wimmera CMA in handling any enquiries please quote WCMA-F-2022-00225 in your correspondence with us.***

#### ***GWM Water***

***Should you have any queries, please contact our Development Services Officer, Kerrie Duxson.***

#### ***Powercor***

*It is recommended that applications for electricity supply to each lot be submitted at the earliest opportunity so that the precise requirements of the Distributor can then be determined and accommodated. Applications for electricity supply shall be submitted via the Distributor's web portal, "mySupply" which can be accessed via the following link: <https://customer.portal.powercor.com.au/mysupply/CIAWQuickCalculator>*

Queries about this subdivision may be directed to the Customer Requests Team on 1800 771 434 or [crr@powercor.com.au](mailto:crr@powercor.com.au).

**MOVED: CRS R Ismay/W Bywaters**

***That Council issues a Notice of Decision to grant a Planning Permit for Planning Application PA1781-2022 for the Development of seven dwellings, construct fences, reduce the number of car parking spaces and a nine-lot subdivision on the subject land at 77-79 Leahy Street Nhill VIC 3418 (Lot 1 and Lot 2 on Title Plan 160459P), subject to the following conditions:***

**Conditions:**

**Amended Plans**

- 1. Before the commencement of the development, amended plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions. The plans must be generally in accordance with the plans submitted with the application but amended to show:***
  - a) Amended plans to refer to the site as 77-79 Leahy Street, Nhill, on each page, (not No. 75, Lots 1 & 2 McKenzie Avenue).***
  - b) An amended Proposed Site Plan (TP05) to reword the notation about the location of crossovers to be constructed before the issue of Statement of Compliance for the subdivision or occupation of the development (whichever occurs first).***
  - c) An Amended Plan of Subdivision to provide common property or a pedestrian access easement to the shared Group Service Pillars for the lots from the road reserve.***

**Endorsed Plans – Development**

- 2. The development as shown on the endorsed plans must not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.***

**Endorsed Plans - Subdivision**

- 3. The layout and site dimensions of the subdivision hereby permitted, as shown on the endorsed plan/s, must not be altered or modified without the written***

**consent of the Responsible Authority. There are no requirements to alter or modify the endorsed plan if a plan is certified under the provisions of the Subdivision Act 1988 that is generally in accordance with the endorsed plan/s.**

**Section 173 Agreement or Construction of Dwellings to Occupancy Permit**

**4. Before the plan of subdivision is certified under the Subdivision Act 1988, the owner must either:**

**a) Enter into an agreement with the responsible authority made pursuant to Section 173 of the Planning and Environment Act 1987 (the Act) and make application to the Registrar of Titles to have the agreement registered on the title to the land under Section 181 of the Act, which specifies that:**

**i. The development of the lots will be constructed in accordance with the plans endorsed to Planning Permit PA1781-2022.**

**The owner/operator must pay the reasonable costs of preparation, execution and registration of the Section 173 Agreement.**

**OR**

**a) Provide evidence to the Responsible Authority that the approved dwellings have been constructed in accordance with the plans endorsed to Planning Permit PA1781-2022 and an occupancy permit has been issued.**

**Landscaping**

**5. Before the occupation of the dwellings approved by this permit, landscaping works as shown on the endorsed plans must be completed to the satisfaction of the Responsible Authority.**

**6. The landscaping shown on the endorsed plans must be maintained to the satisfaction of the Responsible Authority, including that any dead, diseased or damaged plants are to be replaced.**

**Public Open Space Contribution for Subdivision**

**7. Before the issue of a Statement of Compliance under the Subdivision Act 1988, the permit holder must pay a Public Open Space Contribution to the Responsible Authority of 5% of the site value. Such payment will satisfy in full any Public Open Space requirement under the Planning Scheme.**

**General Requirements**

**8. Once the development has started it must be continued and completed to the satisfaction of the Responsible Authority.**

**9. All pipes, fixtures, fittings and vents servicing any building on the site must be concealed in service ducts or otherwise hidden from view to the satisfaction of the Responsible Authority.**

**10. External lighting must be designed, baffled and located so as to prevent any adverse effect on adjoining land to the satisfaction of the Responsible Authority.**

**11. The exterior colour and cladding of the buildings must be of a non-reflective nature and / or either painted or have a pre-painted finish in natural, muted toning**

*(or such other colour as is approved by the Responsible Authority) to the satisfaction of the Responsible Authority.*

12. *Care must be taken to ensure that the construction of the development and any ancillary works does not cause erosion or degradation of the subject site or surrounding land to the satisfaction of the Responsible Authority.*
13. *Provision must be made on the land for the storage of waste bins and recycling bins in a location that is not visible from the street to the satisfaction of the Responsible Authority.*

### **Engineering**

#### **Drainage**

14. *Before the commencement of the development or before certification of the plan of subdivision (whichever occurs first), the permit holder or owner must engage a Qualified Engineer to prepare a Drainage Plan/Assessment Report which addresses, at an appropriate level of detail, the arrangements for collecting, conveying, storing and discharging stormwater from the planned development by underground drainage system to the Council drainage network (nearest drainage pit is located at the corner of Johnston St and Leahy St), all at the expense of the permit holder or owner and the report must be submitted to the satisfaction of the Responsible Authority.*
15. *Before the commencement of the development or before certification of the plan of subdivision (whichever occurs first), the Drainage Design Plans for the underground drainage system for the entire development must be submitted to and approved by the Responsible Authority.*
16. *Before the issue of Occupancy Certificates for the Dwellings for the approved development or a Statement of Compliance, the construction of the approved Drainage Design must be completed at the expense of the permit holder or owner to the satisfaction of the Responsible Authority.*
17. *No effluent or polluted water of any type may be allowed to enter the Council's Storm water drainage system to the satisfaction of the Responsible Authority.*

#### **Access/Vehicle crossovers:**

18. *Before the issue of a Statement of Compliance for the subdivision or occupation of the development (whichever occurs first), a new crossover must be constructed to each lot to have independent access as per IDM SD-240 standard (single crossover) or IDM SD-245 (double/shared crossover) at the North side of each of the lots on Leahy Street to the satisfaction of the Responsible Authority.*
19. *Before the issue of a Statement of Compliance for the subdivision or occupation of the development (whichever occurs first), a new crossover must be constructed to each lot to have independent access as per IDM SD-255 standard (see attached) at the South side of the lot on Rauert Lane (Johnstone Lane) to the satisfaction of the Responsible Authority.*

20. *The vehicle crossing(s) must be constructed at the expense of the permit holder or owner to provide ingress and egress to the site to the satisfaction of the Responsible Authority.*

**Road Upgrading:**

21. *Before the issue of a Statement of Compliance for the subdivision or occupation of the development (whichever occurs first), the section of Leahy Street from Mackenzie Avenue to the Eastern boundary of the site must be upgraded with sealed shoulders, kerb and channel (including drainage) and any associated roadworks to service the properties to the Council Standard all at the expense of the permit holder or owner to the satisfaction of the Responsible Authority.*
22. *Before the issue of a Statement of Compliance, the section of Rauert Lane (Johnstone Lane) from Mackenzie Avenue to the Eastern side of the proposed crossover for Lot 9, must be upgraded to a gravel 5U all - weather Road to the Council Standard all at the expense of the permit holder or owner to the satisfaction of the Responsible Authority.*

**Mandatory Telecommunications Conditions**

23. *The owner of the land must enter into an agreement with:*
- a) *a telecommunications network or service provider for the provision of telecommunication services to each lot shown on the endorsed plan in accordance with the provider's requirements and relevant legislation at the time; and*
  - b) *a suitably qualified person for the provision of fibre ready telecommunication facilities to each lot shown on the endorsed plan in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.*
24. *Before the issue of a Statement of Compliance for any stage of the subdivision under the Subdivision Act 1988, the owner of the land must provide written confirmation from:*
- a) *a telecommunications network or service provider that all lots are connected to or are ready for connection to telecommunications services in accordance with the provider's requirements and relevant legislation at the time; and*
  - b) *a suitably qualified person that fibre ready telecommunication facilities have been provided in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.*

25. ***The material used in the construction of a fence should not act as a barrier that would redirect surface water flow. Any mounding of soil associated with the construction of a fence should not result in the redirection of surface water flow.***

**GWM Water**

26. ***The owner/ applicant must enter into a Developer Agreement with GWMWater for the supply of water and sewerage to each lot of the subdivision.***
27. ***The owner/ applicant must install water mains and associated works to serve each lot/ dwelling of the proposed development, at the owner's cost, and in accordance with GWMWater's specifications and requirements.***
28. ***The owner/ applicant must provide plans and estimates of all proposed water supply works prior to commencement, for GWMWater' s approval.***
29. ***The owner/ applicant must provide individually metered water services to each lot/ dwelling in accordance with GWMWater's requirements.***
30. ***The owner/ applicant must install sewerage mains and associated works to individually serve each lot/ dwelling of the proposed development, at the owner's cost, in accordance with GWMWater's specifications and requirements.***
31. ***The owner/ applicant must provide individual sewer services to each lot/ dwelling in accordance with GWMWater's requirements.***
32. ***The owner/ applicant is responsible for verifying the condition of any existing sewer connection point/ s to determine their suitability for use.***
33. ***The owner/ applicant must provide plans and estimates of all proposed sewerage works prior to commencement for GWMWater's approval.***
34. ***The owner/ applicant must pay to GWMWater a fee of 3.25% of the total cost of construction (including design and supervision) for its review of design documentation and supervision of works. This fee relates to checking that the works are designed and constructed in accordance with GWMWater's requirements and does not relieve the developer from ensuring proper design and appropriate supervision.***
35. ***The owner/ applicant must provide three metre wide easements in favour of GWMWater over all existing and proposed sewers located within private land.***
36. ***The owner/ applicant must provide written notification of commencement of the works to enable GWMWater to organise inspections and coordinate with its staff.***
37. ***The owner/ applicant must ensure all infrastructure is tested in accordance with the relevant WSA and GWMWater standards. This includes water quality, compaction, air and hydrostatic pressure testing as directed by GWMWater.***
38. ***The owner/ applicant must provide "as constructed" plans and a schedule of final asset costs at the level identified in GWMWater's asset register for all water and sewerage works upon completion.***
39. ***The plan of subdivision submitted for certification must be referred to GWMWater in accordance with Section 8 of the Subdivision Act.***
40. ***The owner/ applicant must provide GWMWater with an updated drainage plan for each lot/ dwelling submitted by a qualified plumber.***

**41. The owner/ applicant must ensure any existing water or sewer services and GWWater assets made redundant by this development are abandoned, at the owner's cost, in accordance with GWWater's standards.**

**Powercor**

**42. This letter (dated 7 September 2022) shall be supplied to the applicant in its entirety.**

**43. The plan of subdivision submitted for certification under the Subdivision Act 1988 shall be referred to the Distributor in accordance with Section 8 of that Act.**

**44. The applicant shall provide an electricity supply to all lots in the subdivision in accordance with the Distributor's requirements and standards. Notes: Extension, augmentation or rearrangement of the Distributor's electrical assets may be required to make such supplies available, with the cost of such works generally borne by the applicant.**

**45. The applicant shall ensure that existing and proposed buildings and electrical installations on the subject land are compliant with the Victorian Service and Installation Rules (VSIR).**

**Notes: Where electrical works are required to achieve VSIR compliance, a registered electrical contractor must be engaged to undertake such works.**

**46. The applicant shall, when required by the Distributor, set aside areas with the subdivision for the purposes of establishing a substation or substations.**

**Notes: Areas set aside for substations will be formalised to the Distributor's requirements under one of the following arrangements:**

- **RESERVES established by the applicant in favour of the Distributor.**
- **SUBSTATION LEASE at nominal rental for a period of 30 years with rights to extend the lease for a further 30 years. The Distributor will register such leases on title by way of a caveat prior to the registration of the plan of subdivision.**

**47. The applicant shall establish easements on the subdivision, for all existing Distributor electric lines where easements have not been otherwise provided on the land and for any new powerlines to service the lots or adjust the positioning existing easements.**

**Notes:**

- **Existing easements may need to be amended to meet the Distributor's requirements**
- **Easements required by the Distributor shall be specified on the subdivision and show the Purpose, Origin and the In Favour of party as follows:**

<b>Easement Reference</b>	<b>Purpose</b>	<b>Width (Metres)</b>	<b>Origin</b>	<b>Land Benefited / In Favour Of</b>
	<b>Power Line</b>		<b>Section 88 - Electricity Industry Act 2000</b>	<b>Powercor Australia Ltd</b>

### ***Development Expiry***

***48. The development approved by this permit will expire if one of the following circumstances applies:***

- a) The development is not started within two years of the date of this permit.***
- b) The development is not completed within four years of the date of this permit.***

***In accordance with section 69 of the Planning and Environment Act 1987, the responsible authority may extend the periods referred to if a request is made in writing before the permit expires, or within six (6) months of the permit expiry date.***

### ***Subdivision Expiry***

***49. The subdivision will expire if:***

- The plan of subdivision is not certified within two (2) years of the date of this permit.***
- The registration of the subdivision is not completed within five (5) years of the date of certification of the plan of subdivision.***

***In accordance with section 69 of the Planning and Environment Act 1987, the responsible authority may extend the periods referred to if a request is made in writing before the permit expires, or within six (6) months of the permit expiry date.***

### ***Notes:***

#### ***Infrastructure***

***A consent to works within road reserve permission is required before construction of crossovers in the road reserve and must be obtained from Council's Infrastructure Department (Phone: 03 5391 4444).***

***<https://www.hindmarsh.vic.gov.au/register-for-permits>***

***The Legal Point of Discharge (LPD) can be applied with the building permit application/s.***

#### ***Wimmera CMA***

***The 1% AEP flood is not the maximum possible flood. A flood larger in height and extent, than the 1% AEP flood, may occur in the future.***

***Should you require further information please contact Wimmera CMA Floodplain Officer, on (03) 5382 1544. To assist Wimmera CMA in handling any enquiries please quote WCMA-F-2022-00225 in your correspondence with us.***

#### ***GWM Water***

***Should you have any queries, please contact our Development Services Officer, Kerrie Duxson.***

#### ***Powercor***



*It is recommended that applications for electricity supply to each lot be submitted at the earliest opportunity so that the precise requirements of the Distributor can then be determined and accommodated. Applications for electricity supply shall be submitted via the Distributor's web portal, "mySupply" which can be accessed via the following link: <https://customer.portal.powercor.com.au/mysupply/CIAWQuickCalculator>*

*Queries about this subdivision may be directed to the Customer Requests Team on 1800 771 434 or [crr@powercor.com.au](mailto:crr@powercor.com.au).*

**CARRIED**

*Attachment Numbers: 5 – 7*

Cr R Gersch and Ms J Holmes returned to the room at 3:39pm.

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Cr M Albrecht, Cr W Bywaters and Ms J Fritsch all declared general conflicts of interest and left the room at 3:40pm.

**8.2 PLANNING PERMIT APPLICATION PA1782-2022 – DEVELOPMENT OF ALTERATIONS AND EXTENSIONS TO AN EXISTING RESIDENTIAL AGED CARE FACILITY INCLUDING CONSTRUCTION OF A FENCE, VEGETATION REMOVAL AND REDUCE THE NUMBER OF CAR PARKING SPACES REQUIRED AT 68-72 MACPHERSON STREET, NHILL, VIC 3418 (LAND IN PLAN OF CONSOLIDATION 362462C)**

**Responsible Officer:** Director Infrastructure Services  
**File:** Planning – Applications  
**Assessment:** 123550  
**Application No:** PA1782-2022  
**Applicant:** Respect Group Ltd, C/- G2 Urban Planning  
**Owner:** Respect Group Ltd  
**Subject land:** 68-72 Macpherson Street Nhill VIC 3418 (Land in Plan of Consolidation 362462C)  
**Proposal:** Development of alterations and extensions to an existing residential aged care facility including the construction of a fence, vegetation removal and reduce the number of car parking spaces required  
**Zoning and Overlays:** Public Use Zone 3 (PUZ3)  
Environmental Significance Overlay Schedule 6 (ESO6)

- Clause 36.01-2 of the PUZ3 – Construct Buildings and Works for Section 2 Use
- Clause 42.01-2 of the ESO and Schedule 6 – Construction of a fence that may obstruct the flow of water and Vegetation Removal

**Attachment Number:** 8

## Summary

This report recommends that Council approve Planning Permit PA1782-2022 for the Development of alterations and extensions to an existing residential aged care facility including the construction of a fence, vegetation removal and reduce the number of car parking spaces required, for the subject land at 68-72 Macpherson Street Nhill VIC 3418 (Land in Plan of Consolidation 362462C), subject to standard conditions.

## Background

Planning Application PA1782-2022 was lodged with Council on 25 June 2021 and the application fee was paid on 2 July 2021. An amended application form was submitted on 17 August 2021 and an amended application form and amended plans were submitted on 3 September 2021 pursuant to Section 50 of the *Planning and Environment Act 1987*.

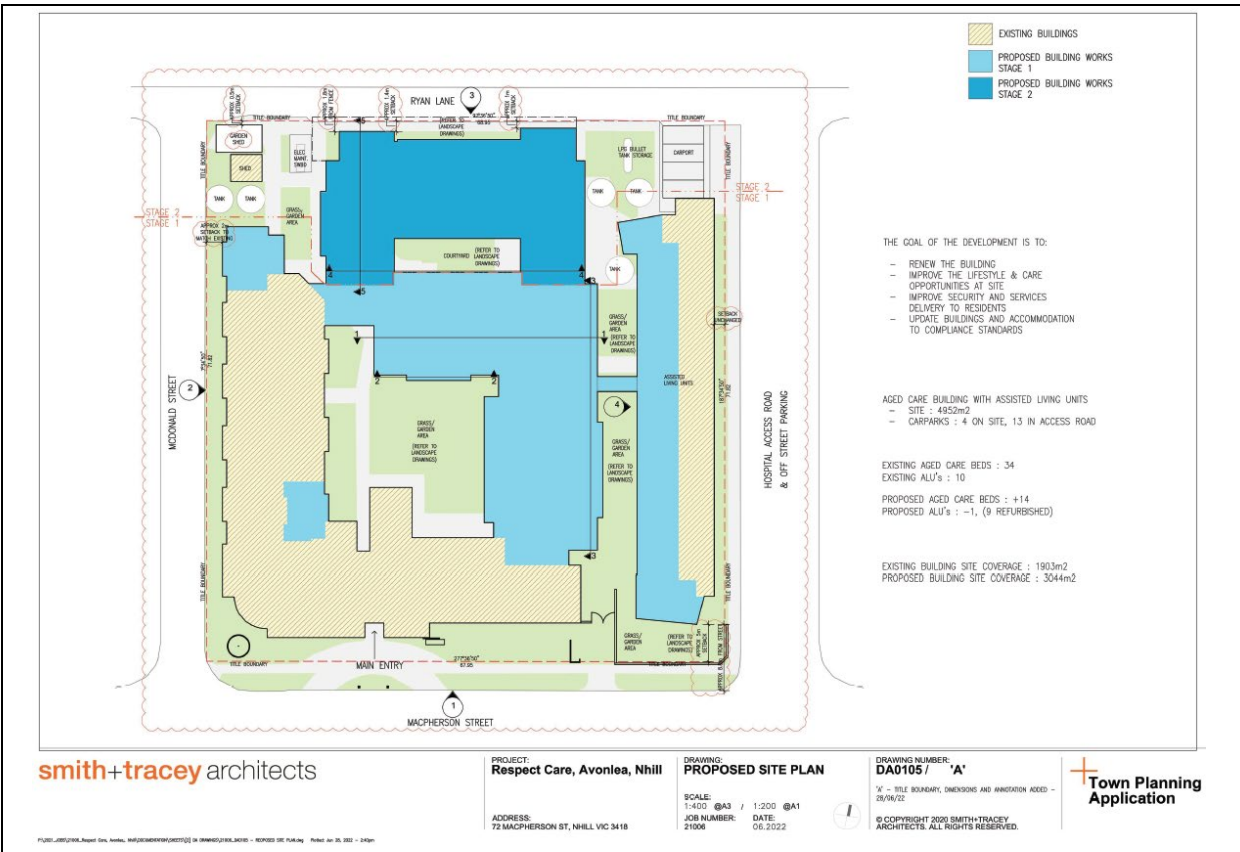
## Proposal

The application proposes the development of alterations and extensions to an existing residential aged care facility including the construction of a fence, vegetation removal and reduce the number of car parking spaces required.

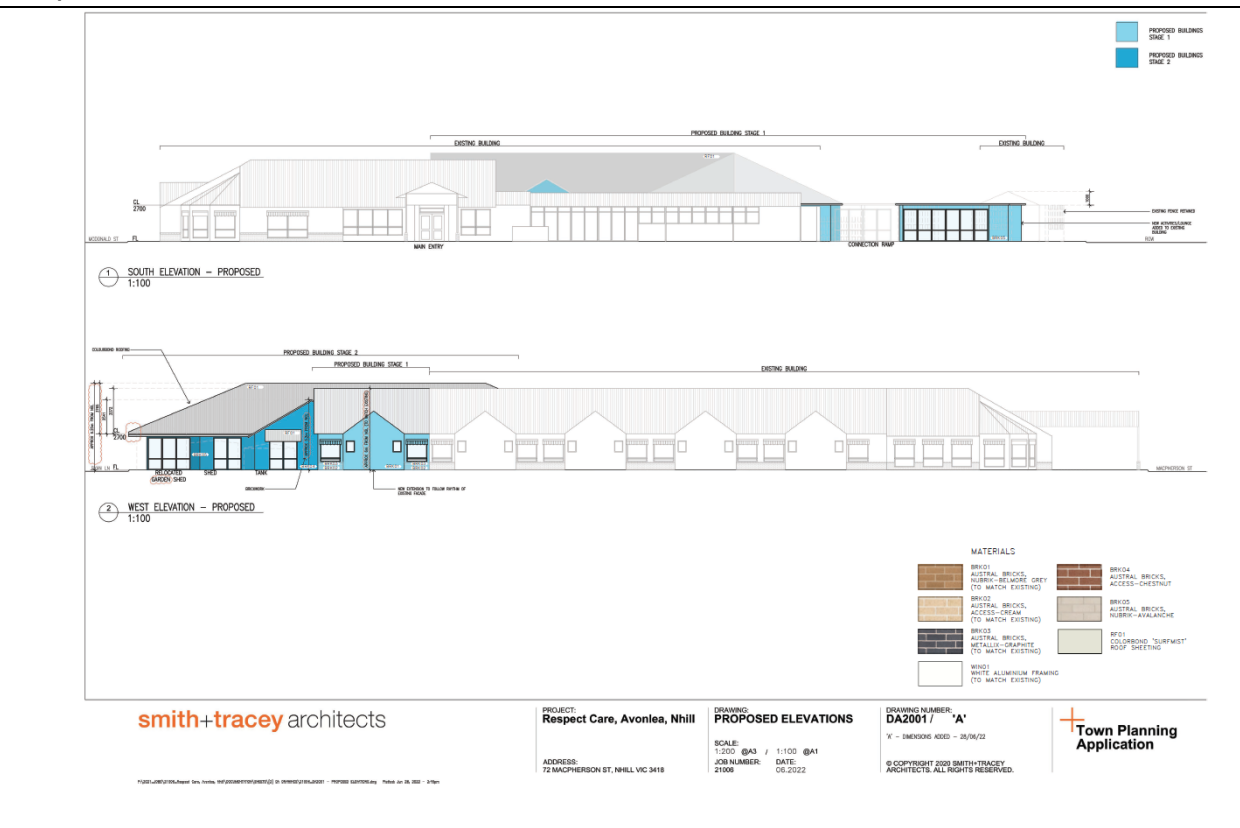
The proposal consists of the following:

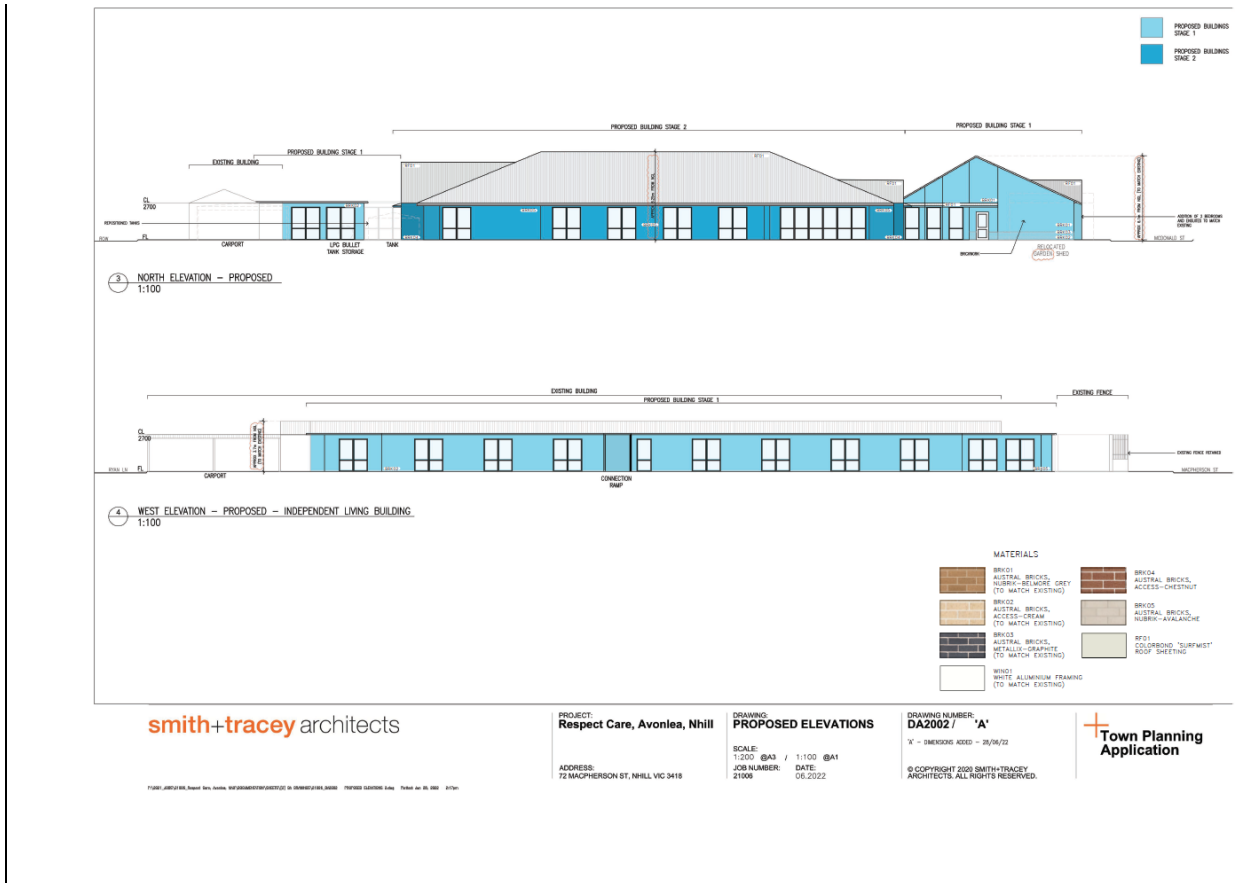
- The construction of alterations and additions to the existing Residential Aged Care Facility in two stages, Stage 1 and Stage 2. The redevelopment over two stages will result in an increase of the total number of beds from 34 to 48 on the site and enlarging and enhancing the assisted living units with a decrease from 10 to 9 units, which is a net increase of 13 units.
- The applicant has provided the following summary of the two stages:
- *Stage 1*
  - *10 existing under-sized age care rooms shall be demolished and replaced with 20 larger rooms with an overall greater site coverage as a result*
  - *1 assisted living unit removed and 9 units modified and refurbished to include an additional lounge to the west*
- *Stage 2*
  - *12 existing under-sized aged care rooms shall be demolished and replaced with 16 larger rooms with an overall greater site coverage as a result.*
- The applicant has also advised that *'The additions shall be constructed in two stages to designate that the two different components will be constructed separately, however both are proposed to be completed within the time frame of the sought planning permit.'*
- The retention of four (4) existing car spaces on the site and a reduction of three (3) car spaces for the 13 additional residential aged car facility units on the site.
- The construction of a boundary fence along part of the rear northern boundary adjoining Ryan Lane.
- The removal of existing trees and the planting of new landscaping on the site. A detailed Landscape Plan has been submitted with the application.

Proposed Site Plan showing Stage 1 and Stage 2 below:



Proposed Elevations below:





### Requirement for Permit:

The subject land is located within the Public Use Zone 3 (Heath and Community) and the Environmental Significance Overlay Schedule 6.

A planning permit is required to construct buildings and works for the existing Section 2 (permit required) use for a residential aged care facility under Clause 36.01-2 of the Public Use Zone 3. A planning permit is also required for the construction of a fence and vegetation removal under Clause 42.01-2 of the Environmental Significance Overlay and Schedule 6 of the Overlay.

### Subject Site and Locality

The subject site is located on the northern side of Macpherson Street, Nhill and adjoins McDonald Street to the west and Ryan Lane to the north. The site contains an existing Residential Aged Care Facility known as Avonlea. The site has a total area of 4952m<sup>2</sup>. There is an existing 2.0m wide powerline easement (E-1) extending along the western boundary of the site adjacent to the road reserve along McDonald Street.

The site is located to the south of the West Wimmera Health Service (Nhill Hospital) which is also within the Public Use Zone 3 and is approximately 500m to the east of the commercial centre of Nhill along Nelson Street and Victoria Street. There is a private access road and car park for 13 car spaces to the immediate east of the site, which is owned and used by the West Wimmera Health Service. There are residential properties to the west, south and further east of the site on the opposite sides of McDonald Street and Macpherson Street.

Aerial Photo below (Hindmarsh POZI)



**Photos of the site below:**



*Photo above taken from the frontage to Macpherson Street above*



*Photo above taken facing the eastern boundary of the site from Macpherson Street at the intersection with the private access road and car park*



*Photos above of rear of site and the footpath that is mostly within the site*

**Restrictive Covenant or Section 173 Agreement**

The subject site is not burdened by a Restrictive Covenant or Section 173 Agreement.

**Cultural Heritage Management Plan (CHMP)**

The proposal is exempt from requiring a CHMP as the proposal is not within land affected by Aboriginal Cultural Heritage Sensitivity pursuant to the *Aboriginal Heritage Regulations 2018*.

**Advertising**

**Section 52 Notice of Application**

The application has been advertised pursuant to Section 52 of the *Planning and Environment Act 1987*, by:

- Sending notices to the owners and occupiers of the adjoining land.

- Placing public notices on site fronting Macpherson Street, McDonald Street and Ryan Lane for a period of 14 days.
- Placing the public notice in the local newspaper, The Dimboola Banner.
- The application being made available for public viewing on Council's website.

A statutory declaration was received from the applicant. The notification has been carried out correctly by the applicant.

Council initially received one objection, which has since been withdrawn. The objection was withdrawn following discussions and clarification about the car parking reduction to be sought in the planning report, with an amended planning report being submitted to Council by the applicant.

## **Referrals**

### **External Referrals**

#### Section 55

*Wimmera Catchment Management Authority (WCMA) – Clause 66.04 Schedule – application pursuant to Clause 42.01-2 of the ESO and Schedule 6 to the ESO:*

- Does not object to the granting of a permit to the proposal as submitted and notes details about the maximum possible flood.

*Section 55 – Powercor - Clause 66.02-4 (Powerline easement within 60m)*

- No response received.

#### Section 52

Nil

### Internal Referrals

The application was referred internally to the following Department:

#### Engineering

Comments provided and conditions required are as follows:

#### *Access:*

Access to the Proposed development shall be from the existing entrances (see below).

Damage to existing Council infrastructure is to be minimised during construction of the Proposed development.

Any damage to Council infrastructure shall be replaced to original state, to the satisfaction of the Responsible Authority and at the applicant's expense.

#### *Note:*

A consent to works within road reserve permission is required prior to construction if working in the road reserve.

<https://www.hindmarsh.vic.gov.au/register-for-permits>

*Drainage:*

The applicant should engage a Qualified Engineer to prepare a drainage study/assessment which addresses, at an appropriate level of detail, the arrangements for collecting, conveying, storing and discharging stormwater from the planned development to drainage network to the satisfaction of the Responsible Authority and at the applicant's expense.

Should the drainage network require an upgrade, this shall be to the satisfaction of the Responsible Authority and at the applicant's expense.

No effluent or polluted water of any type may be allowed to enter the Council's Storm water drainage system.

*Car parking*

As per the application, the existing Car parking spaces provided is satisfactory and the three additional parking spaces are waived.

**Planning Scheme:**

Planning Scheme Requirements:

**Municipal Planning Strategy (MPS)**

Clause 02.02 Vision

Clause 02.03 Strategic Directions

Clause 02.03-1 Settlement and housing

Clause 02.03-5 Building Environment and heritage

Clause 02.03-6 Economic Development

*Council's strategic directions for economic development include to:*

- *Facilitate increased employment opportunities within and adjacent to the towns.*

Clause 02.03-8 Infrastructure

*The Shire is served by a range of community services that are integral to maintaining the communities.*

Clause 02.04 Strategic Framework Plans

- *Nhill Framework Plan*

**Planning Policy Framework (PPF)**

Clause 11.01-1S Settlement

Clause 11.01-1R Settlement- Wimmera Southern Mallee

Clause 15.01-2S Building Design

*Objective - To achieve building design outcomes that contribute positively to the local context and enhance the public realm.*

Clause 15.01-5S Neighbourhood character

*Objective - To recognise, support and protect neighbourhood character, cultural identity, and sense of place.*

Clause 16.01-5S Residential aged care facilities



Objective - *To facilitate the development of well-designed and appropriately located residential aged care facilities.*

Clause 17.01-1S Diversified economy

Clause 17.01-1R Diversified economy – Wimmera Southern Mallee

Clause 19.03-2S Infrastructure design and provision

Clause 19.03-3S Integrated water management

Planning Response:

The proposed development will enhance the appearance of the site and the construction of an additional 13 residential aged care facility units will serve the needs of the community. The building design and landscaping will also protect and enhance the neighbourhood character and sense of place.

The proposal complies with the relevant policies in the MPS and PPF.

**Clause 36.01 – Public Use Zone 3 – Heath and Community**

**36.01-1 Table of uses**

The existing use of the land for a Residential Aged Care Facility is a Section 2 (Permit required) use in the zone.

**36.01-2 Permit requirement**

A permit is required to:

- Construct a building or construct or carry out works for any use in Section 2 of Clause 36.01-1.

**36.01-4 Decision guidelines**

Before deciding on an application to use or subdivide land, construct a building or construct or carry out works, in addition to the decision guidelines in Clause 65, the responsible authority must consider, as appropriate:

- The Municipal Planning Strategy and the Planning Policy Framework.
- The comments of any Minister or public land manager having responsibility for the care or management of the land or adjacent land.
- Whether the development is appropriately located and designed, including in accordance with any relevant use, design or siting guidelines.

Planning Response:

The application is consistent with the Municipal Planning Strategy and Planning Policy Framework as discussed above. The site is within the Public Use Zone 3 (PUZ3) and although the subject land is privately owned, the proposal will expand this associated use that is consistent with the purpose and intent of the zone.

The proposed use and development will allow for the expansion and upgrades to the existing accommodation, facilities and services within this existing residential aged care facility in Nhill. There is some vegetation removal required to enable the extensions to the facility, but this existing vegetation is not significant and will be replaced by new landscaping that is proposed on the site. The plans will need minor revisions to ensure the new landscaping and fence along the northern boundary are contained within the title boundaries and do not encroach into Ryan Lane to the north.

The proposal will therefore comply with the purpose and decision guidelines of the zone.

## **Clause 42.01 Environmental Significance Overlay Schedule 6**

### **42.01-2 Permit requirement**

A permit is required to:

- Construct a building or construct or carry out works. This does not apply if a schedule to this overlay specifically states that a permit is not required.
- Construct a fence if specified in a schedule to this overlay.

### **42.01-5 Decision guidelines**

Before deciding on an application, in addition to the decision guidelines in Clause 65, the responsible authority must consider, as appropriate:

- The Municipal Planning Strategy and Planning Policy Framework.
- The statement of environmental significance and the environmental objective contained in a schedule to this overlay.
- The need to remove, destroy or lop vegetation to create a defensible space to reduce the risk of bushfire to life and property.
- Any other matters specified in a schedule to this overlay

## **Schedule 6 to the ESO – Catchments of Wetlands Conservation Value**

### **2.0 Environmental objective to be achieved (relevant to the application)**

- To ensure that land use and development within the primary catchment areas (ESO6) of wetlands of conservation value (ESO5), does not impact on the ecological condition of these wetlands.
- To prevent waste discharge, nutrients, other pollutants and increased turbidity of water within the primary catchment areas (ESO6) from degrading the ecological condition of wetlands of conservation value (ESO5).
- To ensure that changes to the biological, physical and chemical quality and quantity of water entering wetlands of conservation value (ESO5) from the primary catchment area (ESO6) does not degrade its ecological condition.
- To ensure that the increase or decrease of surface runoff or concentration of surface water runoff from primary catchment areas (ESO6) does not lead to erosion and siltation of conservation value wetlands (ESO5).
- To prevent changes in surface water flow within primary catchment areas (ESO6) from degrading the ecological condition of wetlands of conservation value (ESO5).

- To ensure that any land use and development within a primary catchment area (ESO6) is consistent with maintaining the existing ecological condition of the wetlands of conservation value (ESO5).

### **3.0 Permit requirement** (relevant to application)

A permit is required for:

- Construction of a fence that may obstruct the flow of water.
- Vegetation removal.

A permit is not required for:

- Construction of a building

### **5.0 Decision guidelines**

The following decision guidelines apply to an application for a permit under Clause 42.01, in addition to those specified in Clause 42.01 and elsewhere in the scheme which must be considered, as appropriate, by the responsible authority:

- The Incorporated Document titled *Shire of Hindmarsh, Wetlands and Catchments of Conservation Value (WCMA 2007) Decision Guidelines*.

#### Planning Response:

The vegetation removal is acceptable due to the existing vegetation having been planted that is not regarded as significant in terms of height and type of species. The new landscaping proposed on the Landscape Plan will enhance the external appearance of the facility with the planting of new trees, shrubs and ground covers.

The construction of the new fence along part of the northern boundary is necessary due to the new units in Stage 2 having windows facing directly onto Ryan Lane that require privacy and security measures along this boundary. The height and details of the fence are not shown on the site plans, elevations and landscape plan, which is required as part of an amended plans condition. The details of the fence are required to ensure the new fence does not adversely impact the flow of water into the water catchment within the area within the ESO6.

The Wimmera CMA has also advised that they have no objections to the proposal and required a note about flooding.

The proposal will therefore comply with the decision guidelines of the ESO and Schedule 6 of the ESO subject to conditions.

### **Particular Provisions**

#### **Clause 52.06 Car Parking**

##### **52.06-3 Permit requirement**

A permit is required to:

- Reduce (including reduce to zero) the number of car parking spaces required under Clause 52.06-5

#### **52.06-5 Number of car parking spaces required under Table 1**

Table 1 of this clause sets out the car parking requirement that applies to a use listed in the Table.

- Residential Aged Care Facility – 0.3 car spaces to each lodging room

#### **52.06-10 Decision guidelines**

Before deciding that a plan prepared under Clause 52.06-8 is satisfactory the responsible authority must consider, relevant matters, as appropriate:

- The role and function of nearby roads and the ease and safety with which vehicles gain access to the site.
- The ease and safety with which vehicles access and circulate within the parking area.
- The provision for pedestrian movement within and around the parking area.
- The provision of parking facilities for cyclists and disabled people.
- The protection and enhancement of the streetscape.
- The provisions of landscaping for screening and shade.
- The measures proposed to enhance the security of people using the parking area particularly at night.
- The amenity of the locality and any increased noise or disturbance to dwellings and the amenity of pedestrians.
- The design and construction standards proposed for paving, drainage, line marking, signage, lighting and other relevant matters.
- The type and size of vehicle likely to use the parking area.
- Whether the layout of car parking spaces and access lanes is consistent with the specific standards or an appropriate variation.
- The need for the required car parking spaces to adjoin the premises used by the occupier/s, if the land is used by more than one occupier.
- Whether the layout of car spaces and accessways are consistent with Australian Standards AS2890.1-2004 (off street) and AS2890.6-2009 (disabled).

#### Planning Response:

The submitted plans show the provision of four (4) existing car parking spaces on the site. The addition of 13 residential units will generate a requirement for three (3) additional car parking spaces on the site (3.9 car spaces is rounded down under this Clause). As there is no available space for the three (3) additional car parking spaces on the site, a reduction has been sought under Clause 52.06-3 listed above. The applicant has provided an updated car parking assessment in the amended planning report seeking approval for reducing the three (3) new car spaces required and noted the access road and car parking area to the east is separately owned and will not be used by staff and visitors to the site.

The proposed reduced rate of car spaces required is acceptable in this case for the following reasons:

- The existing use for 44 units would have generated a requirement for 13 car spaces and with four (4) car spaces on site, there is a reliance on off-site parking for staff, residents and visitors.
- The additional reduction of three (3) spaces is not likely to have adverse impact to the availability of on-street car parking and this demand can be reasonably well absorbed by the immediate road network. There are no parking restrictions on the adjacent streets. The adjacent roads appear to have sufficient width to provide for car parking spaces on both sides of the road without impeding traffic flow. The exception is Ryan Lane where no parking is possible due to shared vehicle and pedestrian access along this laneway.
- The demand for car parking spaces by residents is relatively low due to the nature of the use for a residential aged care facility and a high proportion of residents that do not drive. The main demand for car parking spaces is that of staff and visitors to the residents of the units.
- The reduced rate of car parking is unlikely to have a detrimental impact on the character and amenity of the area.
- The pedestrian movements at the rear of the site will be altered by the proposal. However, the narrow footpath at the rear of the existing building seems to be mostly contained within the lot boundaries and cannot be reasonably retained. The shared access for pedestrians and vehicles along Ryan Lane is acceptable due to the low volume and speed of vehicles likely to be travelling along the lane. A condition for lighting for security purposes is required.

### **Clause 53.17 Residential Aged Care Facility**

#### **53.17-1 Application**

This clause applies to an application to construct a building or construct or carry out works for a residential aged care facility in the General Residential Zone, Mixed Use Zone, Neighbourhood Residential Zone, Residential Growth Zone or Township Zone.

#### Planning Response:

The subject site is within a Public Use Zone 3 and is not within any of the zones listed above. Therefore, this clause does not technically apply to the application.

### **General Provisions**

#### **Clause 65 - Decision Guidelines**

Because a permit can be granted does not imply that a permit should or will be granted. The Responsible Authority must decide whether the proposal will produce acceptable outcomes in terms of the decision guidelines of this clause.

#### Clause 65.01 Approval of an application or plan (relevant to the application)

Before deciding on an application or approval of a plan, the Responsible Authority must consider, as appropriate (relevant to the application):

- *The matters set out in Section 60 of the Act.*
- *Any significant effects the environment, including the contamination of land, may have on the use or development.*
- *The Municipal Planning Strategy and the Planning Policy Framework.*
- *The purpose of the zone, overlay or other provision.*
- *Any matter required to be considered in the zone, overlay or other provision.*
- *The orderly planning of the area.*
- *The effect on the environment, human health and amenity of the area.*
- *The proximity of the land to any public land.*
- *Factors likely to cause or contribute to land degradation, salinity or reduce water quality.*
- *Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.*
- *The extent and character of native vegetation and the likelihood of its destruction.*
- *Whether native vegetation is to be or can be protected, planted or allowed to regenerate.*
- *The adequacy of loading and unloading facilities and any associated amenity, traffic flow and road safety impacts.*
- *The impact the use or development will have on the current and future development and operation of the transport system.*

Planning Response:

The proposal complies with the Municipal Planning Strategy and Planning Policy Framework and the Public Use Zone 3, particularly having regard to the community and economic benefit the proposal will have by improving the residential aged care accommodation and community services on the site and may also enhance employment opportunities. The proposal is unlikely to impact catchment management and further details of the new northern boundary fence will be required as a condition for amended plans to ensure the design, location and height of the fence do not affect the shared vehicle and pedestrian access along Ryan Lane to the north and to protect the environment.

The proposed development is unlikely to impact the amenity of the area. The proposal will enable the orderly planning of the area. A detailed stormwater drainage design plan for the development will be required as a condition to ensure stormwater is designed appropriately to Council standards. The existing vegetation on the site has been planted and is not significant, hence the vegetation removal is acceptable. There is adequate space on the site for loading and unloading facilities. The existing crossovers and access will be retained, and the proposal will not create any traffic flow and road safety impacts, not impact on the operation of the transport system surrounding the site.

The proposal will therefore comply with the relevant decision guidelines of this Clause.

**Strategic, Statutory and Procedural Requirements:**

The proposal is appropriate having regard to the Municipal Planning Strategy and Planning Policy Framework, the Public Use Zone 3, the Environmental Significance Overlay Schedule 6, Clause 52.06 and Clause 65 of the Hindmarsh Planning Scheme.

**Report to Council:**

The Director of Infrastructure advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

**Processing Times:**

30/05/2022 Application lodged  
20/06/2022 Further information requested  
24/06/2022 Fee received  
01/07/2022 Response to further information and amended application form and amended plans received pursuant to Section 50 of the *Planning and Environment Act 1987*  
02/08/2022 Public notice instructions sent to applicant.  
03/08/2022 Letters and public notice sent by registered post to the adjacent owners and occupiers and public notice appeared in the Nhill Free Press  
17/08/2022 Objection received  
17/08/2022 Amended planning report received from applicant to update car parking assessment  
19/08/2022 Public notices erected on the three frontages in the correct locations  
22/08/2022 Objection sent to the applicant for a response  
22/08/2022 Objector advised by Director Infrastructure Services of the updated planning report  
23/08/2022 External referrals and internal referrals sent  
24/08/2022 Referral response from Wimmera CMA received  
30/08/2022 Applicant response to Objector concerns received  
02/09/2022 Objection withdrawn  
05/09/2022 Reminder sent to Powercor for referral response  
06/09/2022 Reminder sent to Engineering for referral response  
09/09/2022 Statutory declaration for advertising received from the applicant  
20/09/2022 Response received from WCMA following re - referral  
21/09/2022 Powercor referral response was not received  
28/09/2022 Presented to Council for approval

The report is being presented to Council for approval at the meeting held on 28 September 2022 (51 statutory days).

The statutory processing time requirements of the *Planning and Environment Act 1987* have been satisfied in this instance.

**Link to Council Plan:**

A range of effective and accessible services to support the health and wellbeing of our community.

**Financial Implications:**

There are unlikely to be financial implications for Council.

**Risk Management Implications:**

There are no risks to be managed by Council, except if the planning permit is not approved, Council could be seen to be holding up development within the municipality.

**Conflict of Interest:**

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Jessie Holmes, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Bernadine Pringle, Consultant Town Planner

In providing this advice as the Author, I have no interests to disclose.

**Communications Strategy:**

Advise the applicant of the Council's decision.

**Next Steps:**

Issue Planning Permit if approved by Council.

**RECOMMENDATION:**

***That Planning Permit PA1782-2022 be approved, to allow the Development of alterations and extensions to an existing residential aged care facility, the construction of a fence, vegetation removal and reduce the number of car parking spaces required, for the subject land at 68-72 Macpherson Street Nhill VIC 3418 (Land in Plan of Consolidation 362462C), subject to the following conditions:***

**Amended Plans**

- 1. Before the commencement of the development, amended plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions. The plans must be generally in accordance with the plans submitted with the application but amended to show:***
  - a) Amended Proposed Site Plans and an Amended Landscape Plan to show the location of the proposed northern boundary fence and landscaping to be contained within the title boundary and to not encroach onto Ryan Lane to the immediate north.***
  - b) An Amended North Elevation or Fence Elevation to show the location,***



*height and design of the proposed boundary fence adjacent to the northern title boundary adjoining Ryan Lane.*

**Endorsed Plans**

2. *The development as shown on the endorsed plans shall not be altered or modified, whether to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.*

**General Requirements**

3. *The buildings and the site must be kept in an ordered and tidy state and its appearance must not prejudicially affect the amenity of the area to the satisfaction of the Responsible Authority.*

**Amenity**

4. *The development must be managed so that the amenity of the area is not detrimentally affected, through the:
  - a) *Transport of materials, goods or commodities to or from the land.*
  - b) *Appearance of any building, works or materials.*
  - c) *Artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil.*
  - d) *Presence of vermin.**
5. *External lighting must be designed, baffled and located so as to prevent any adverse effect on adjoining land to the satisfaction of the Responsible Authority.*

**Access and Car Parking**

6. *Car spaces and parking areas, access lanes and driveways must be constructed and maintained in a good condition to the satisfaction of the Responsible Authority.*

**Waste Management**

7. *Provision must be made on the land for the storage of waste and recycling bins in a location that is not visible from the street to the satisfaction of the Responsible Authority.*

**External Lighting**

8. *External lighting must be provided and must be designed, baffled, and located to prevent any adverse effect on adjoining land to the satisfaction of the Responsible Authority.*

**Engineering Conditions**

**Access**

9. *Access to the approved development on the site must be from the existing crossovers and entrances to the satisfaction of the Responsible Authority.*
10. *During the construction of the development, damage to existing Council*

***infrastructure must be minimised to the satisfaction of the Responsible Authority. If any damage to Council infrastructure occurs it must be replaced to original state at the expense of the owner or permit holder, to the satisfaction of the Responsible Authority.***

- 11. The vehicle crossovers must be constructed at the permit holder's expense to provide ingress and egress to the site, to the satisfaction of the Responsible Authority.***
- 12. Any redundant crossovers must be removed, and the kerb and channel reinstated to the satisfaction of the Responsible Authority.***

### **Drainage**

- 13. Before the commencement of the development, the owner or permit holder must engage a Qualified Engineer to prepare a Drainage Plan/Assessment Report, which addresses, at an appropriate level of detail, the arrangements for collecting, conveying, storing and discharging stormwater from the planned development to drainage network, all at the expense of owner or permit holder and the report must be submitted to the satisfaction of the Responsible Authority and must be approved by the Responsible Authority.***

***Should the drainage network be required to be upgraded, this must be constructed in accordance with an approved Drainage Plan at the expense of the owner or permit holder to the satisfaction of the Responsible Authority.***

- 14. Stormwater drainage must be constructed and connected to the Legal Point of Discharge to the satisfaction of the Responsible Authority.***
- 15. No effluent or polluted water of any type may be allowed to enter the Council's Storm water drainage system to the satisfaction of the Responsible Authority.***

### **Permit Expiry**

- 16. This permit will expire if one of the following circumstances applies:***
  - a) The development is not started within two years of the date of this permit***
  - b) The development is not completed within four years of the date of this permit.***

***In accordance with Section 69 of the Planning and Environment Act 1987, the responsible authority may extend the periods referred to if a request is made in writing before the permit expires, or within six months of the permit expiry date, where the development allowed by the permit has not yet started; or within 12 months of the permit expiry date, where the development has lawfully started before the permit expires.***

### **Notes:**

#### **Planning**

- A copy of this permit and endorsed plans must be provided to all builders and contractors who are to work on site, so they are aware of the conditions to which this***

*approval applies.*

### **Engineering**

- *A consent to works within road reserve permission must be obtained from Council's Engineering Department (03 53914444) before construction if working in the road reserve.*  
<https://www.hindmarsh.vic.gov.au/register-for-permits>
- *The Legal Point of Discharge (LPD) is to be made at the southern side of the property into the existing kerb and channel of the Macpherson Street road reserve or an alternative LPD as confirmed by Council's Engineering Department.*

### **Wimmera CMA**

- *The 1% AEP flood is not the maximum possible flood. A flood larger in height and extent, than the 1% AEP flood, may occur in the future.*
- *Should you require further information please contact Wimmera CMA Floodplain Officer, on (03) 5382 1544. To assist Wimmera CMA in handling any enquiries please quote WCMA-F-2022-00219 in your correspondence with us.*

### **MOVED: CRS R Gersch/R Ismay**

***That Planning Permit PA1782-2022 be approved, to allow the Development of alterations and extensions to an existing residential aged care facility, the construction of a fence, vegetation removal and reduce the number of car parking spaces required, for the subject land at 68-72 Macpherson Street Nhill VIC 3418 (Land in Plan of Consolidation 362462C), subject to the following conditions:***

#### **Amended Plans**

- 1. Before the commencement of the development, amended plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions. The plans must be generally in accordance with the plans submitted with the application but amended to show:***
  - a) Amended Proposed Site Plans and an Amended Landscape Plan to show the location of the proposed northern boundary fence and landscaping to be contained within the title boundary and to not encroach onto Ryan Lane to the immediate north.***
  - b) An Amended North Elevation or Fence Elevation to show the location, height and design of the proposed boundary fence adjacent to the northern title boundary adjoining Ryan Lane.***

#### **Endorsed Plans**

- 2. The development as shown on the endorsed plans shall not be altered or modified, whether to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.***

### **General Requirements**

3. *The buildings and the site must be kept in an ordered and tidy state and its appearance must not prejudicially affect the amenity of the area to the satisfaction of the Responsible Authority.*

### **Amenity**

4. *The development must be managed so that the amenity of the area is not detrimentally affected, through the:
  - a) *Transport of materials, goods or commodities to or from the land.*
  - b) *Appearance of any building, works or materials.*
  - c) *Artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil.*
  - d) *Presence of vermin.**
5. *External lighting must be designed, baffled and located so as to prevent any adverse effect on adjoining land to the satisfaction of the Responsible Authority.*

### **Access and Car Parking**

6. *Car spaces and parking areas, access lanes and driveways must be constructed and maintained in a good condition to the satisfaction of the Responsible Authority.*

### **Waste Management**

7. *Provision must be made on the land for the storage of waste and recycling bins in a location that is not visible from the street to the satisfaction of the Responsible Authority.*

### **External Lighting**

8. *External lighting must be provided and must be designed, baffled, and located to prevent any adverse effect on adjoining land to the satisfaction of the Responsible Authority.*

### **Engineering Conditions**

#### **Access**

9. *Access to the approved development on the site must be from the existing crossovers and entrances to the satisfaction of the Responsible Authority.*
10. *During the construction of the development, damage to existing Council infrastructure must be minimised to the satisfaction of the Responsible Authority. If any damage to Council infrastructure occurs it must be replaced to original state at the expense of the owner or permit holder, to the satisfaction of the Responsible Authority.*
11. *The vehicle crossovers must be constructed at the permit holder's expense to provide ingress and egress to the site, to the satisfaction of the Responsible Authority.*

- 12. Any redundant crossovers must be removed, and the kerb and channel reinstated to the satisfaction of the Responsible Authority.**

**Drainage**

- 13. Before the commencement of the development, the owner or permit holder must engage a Qualified Engineer to prepare a Drainage Plan/Assessment Report, which addresses, at an appropriate level of detail, the arrangements for collecting, conveying, storing and discharging stormwater from the planned development to drainage network, all at the expense of owner or permit holder and the report must be submitted to the satisfaction of the Responsible Authority and must be approved by the Responsible Authority.**

**Should the drainage network be required to be upgraded, this must be constructed in accordance with an approved Drainage Plan at the expense of the owner or permit holder to the satisfaction of the Responsible Authority.**

- 14. Stormwater drainage must be constructed and connected to the Legal Point of Discharge to the satisfaction of the Responsible Authority.**
- 15. No effluent or polluted water of any type may be allowed to enter the Council's Storm water drainage system to the satisfaction of the Responsible Authority.**

**Permit Expiry**

- 16. This permit will expire if one of the following circumstances applies:**
- a) The development is not started within two years of the date of this permit**
  - b) The development is not completed within four years of the date of this permit.**

**In accordance with Section 69 of the Planning and Environment Act 1987, the responsible authority may extend the periods referred to if a request is made in writing before the permit expires, or within six months of the permit expiry date, where the development allowed by the permit has not yet started; or within 12 months of the permit expiry date, where the development has lawfully started before the permit expires.**

**Notes:**

**Planning**

- A copy of this permit and endorsed plans must be provided to all builders and contractors who are to work on site, so they are aware of the conditions to which this approval applies.**

**Engineering**

- A consent to works within road reserve permission must be obtained from Council's Engineering Department (03 53914444) before construction if working in the road reserve.**

**<https://www.hindmarsh.vic.gov.au/register-for-permits>**

- *The Legal Point of Discharge (LPD) is to be made at the southern side of the property into the existing kerb and channel of the Macpherson Street road reserve or an alternative LPD as confirmed by Council's Engineering Department.*

**Wimmera CMA**

- The 1% AEP flood is not the maximum possible flood. A flood larger in height and extent, than the 1% AEP flood, may occur in the future.
- Should you require further information please contact Wimmera CMA Floodplain Officer, on (03) 5382 1544. To assist Wimmera CMA in handling any enquiries please quote WCMA-F-2022-00219 in your correspondence with us.

**CARRIED**

Attachment Number: 8

Cr M Albrecht and Cr W Bywaters returned to the room at 3:46pm.

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**8.3 PLANNING PERMIT APPLICATION PA1777-2022 – USE AND DEVELOPMENT OF AN AIRFIELD (PRIVATE RUNWAY) – 64 TARRANYURK WEST ROAD TARRANYURK VIC 3414 (LOT 2 ON PLAN OF SUBDIVISION 839026D)**

**Responsible Officer:** Director Infrastructure Services  
**File:** Planning – Applications  
**Assessment:** 77500  
**Application No.** PA1777-2022  
**Applicant:** Mr Mark Carter, Price Merrett Consulting P/L  
**Owner:** Mr Maurie Jaeschke  
**Subject Land:** 64 Tarranyurk West Road Tarranyurk VIC 3414  
(Lot 2 on Plan of Subdivision 839026D)  
**Proposal:** Use and development of an airfield (private runway) and associated earthworks  
**Zoning & Overlays:** Farming Zone (FZ)  
Environmental Significance Overlay Schedule 6 (ESO6) - part  
**Attachment Number:** 9

**Summary:**

This report recommends that Council approve Planning Permit PA1777-2022 for the use and development of an airfield (private runway) on the land at 64 Tarranyurk West Road Tarranyurk VIC 3414 (Lot 2 on Plan of Subdivision 839026D), subject to standard conditions.

**Background:**

The site is currently used for agricultural purposes, mainly for cropping and the southern part of the land also contains an existing dwelling, farm sheds, shelterbelt vegetation and access driveways from Tarranyurk West Road.

**Proposal Details:**

The application proposes the use and development of an airfield (private runway) and associated earthworks on the subject land. The airfield is proposed to be used as a private runway for the owner of the land. The applicant has described the proposal as follows:

*'The landowner wishes to create the runway for private use in the Farming Zone. The associated earthworks will require a planning permit in the Farming Zone. The Environmental Significance Overlay Schedule 6 is imposed over the site and the earthworks also trigger the need for the permit.*

*The runway will assume similar construction to a sealed road. Earthworks will level and compact the surface so it can be sealed to provide an all-weather runway tarmac. The dimensions will be 25m wide and approximately 1 km long. The construction will strip 200mm of topsoil from the alignment which will be reused on the batters. Cropping of the remaining paddock area will still take place beyond the runway footprint.*

*Access to the runway will be from the existing farm entrance on the property along a farm track.*

*Fuel will not be stored onsite.*

*The existing powerline will be removed as it transects the alignment of the proposed runway. Upgraded underground power has been connected to the dwelling.'*

In regard to potential, noise, dust, site amenity and environmental values, and fire risk, the applicant has stated in the Planning Report that:

*'The land is zoned farming and is exposed to existing noise from surrounding farming activities in the vicinity. The intermittent take off and landing of small aircraft at the airstrip is not anticipated to impact neighbouring landowners significantly. The closest nearby offsite residence is 400m to the east.*

*The proposal does not create any changes to the existing site amenity and environmental values.*

*The proposal does not create any changes to the existing fire risk. Earthworks are limited to some cut and fill and the sealing of the surface for the tarmac.'*

Aerial Maps of the Development Area from the Planning Report by Price Merrett Consulting below:

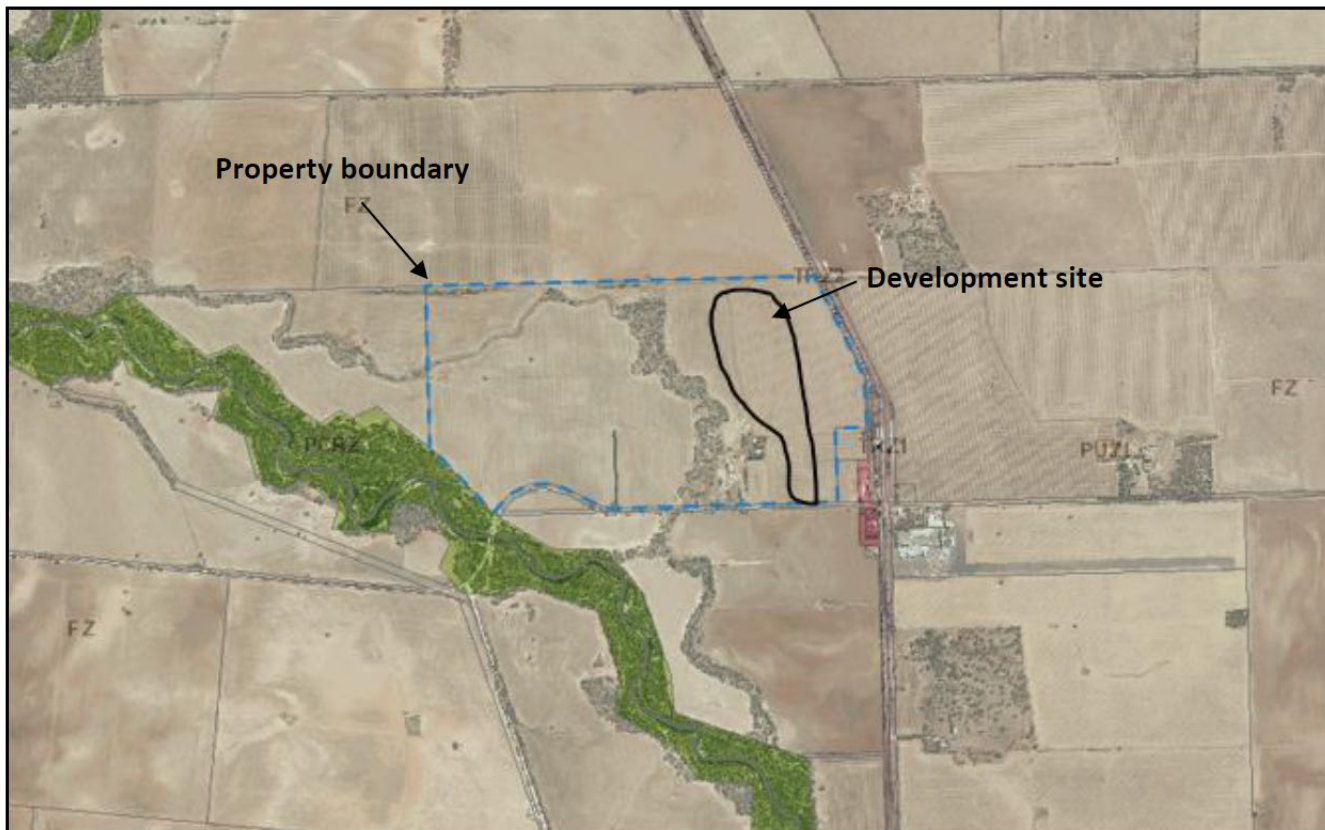


Figure 1: Proposed development Site

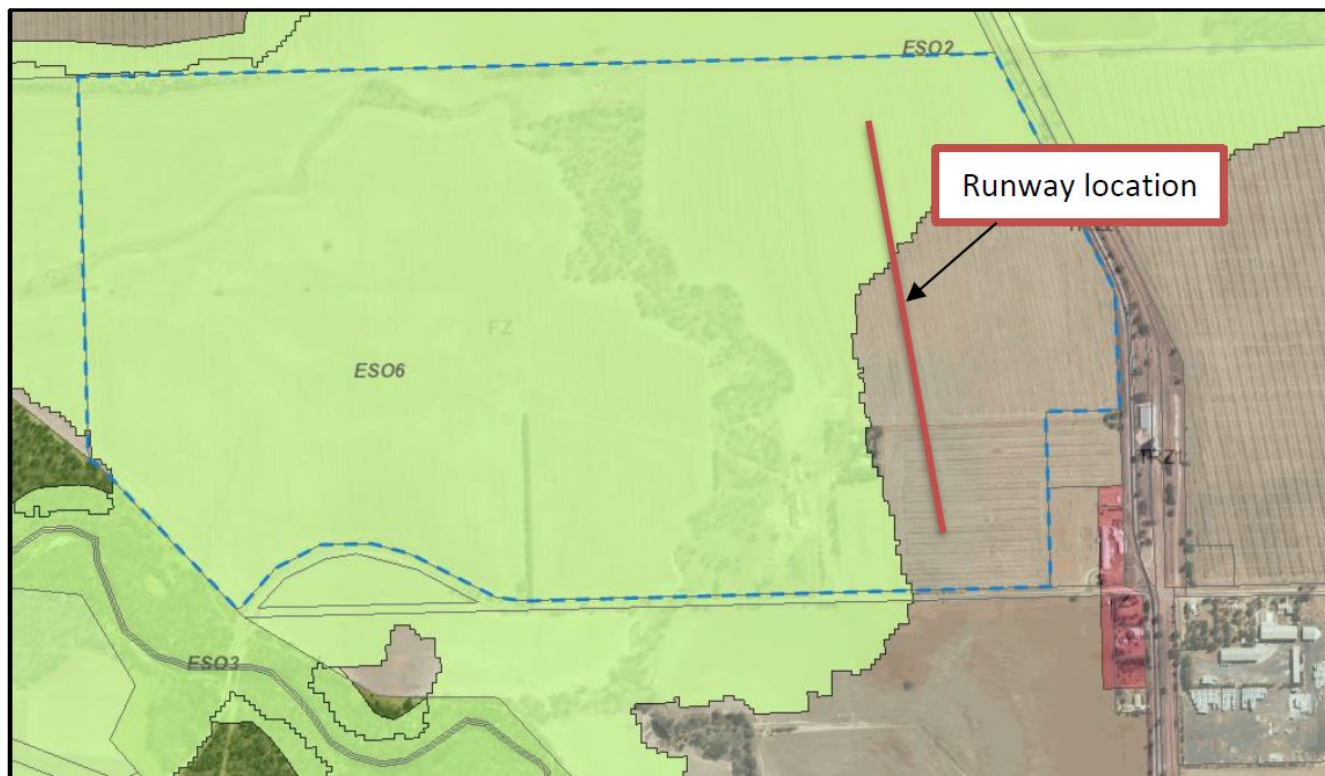
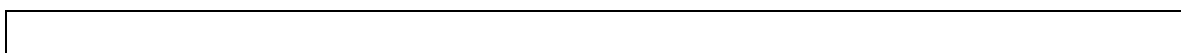
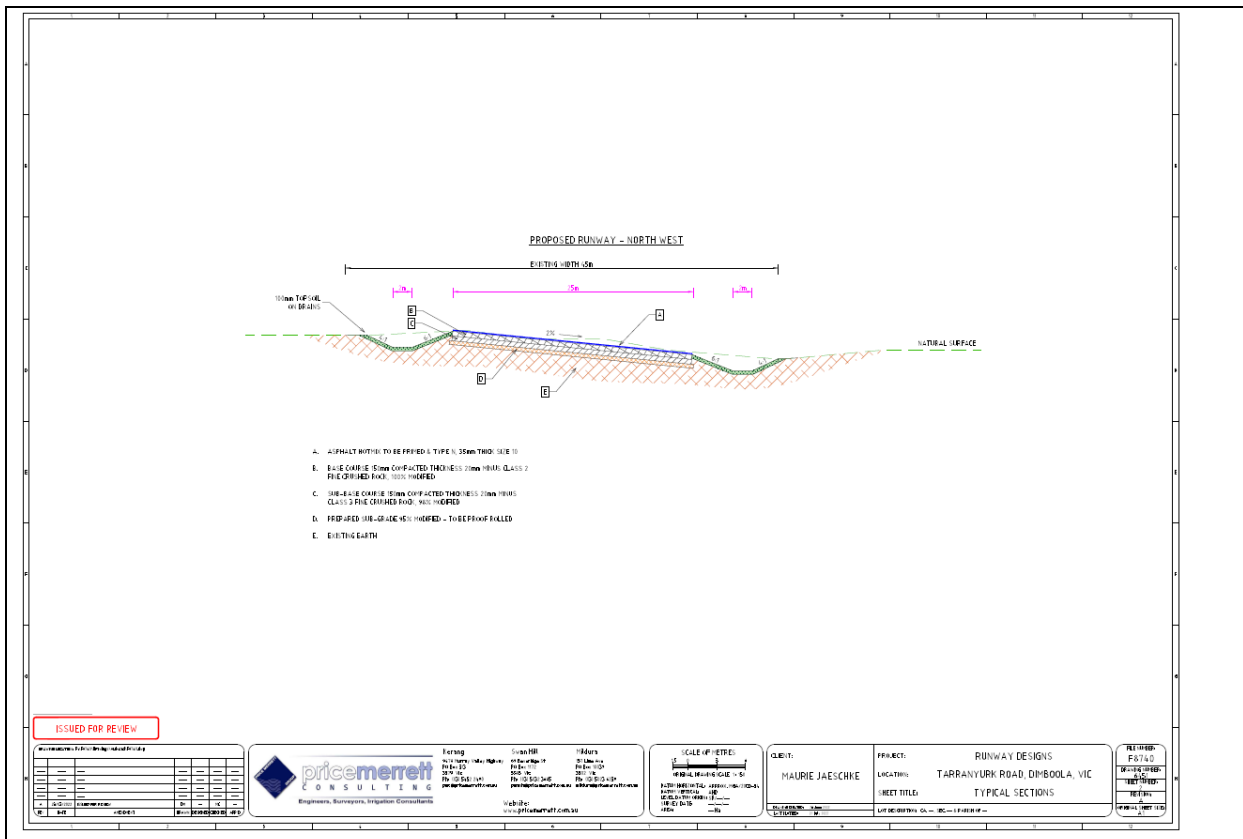
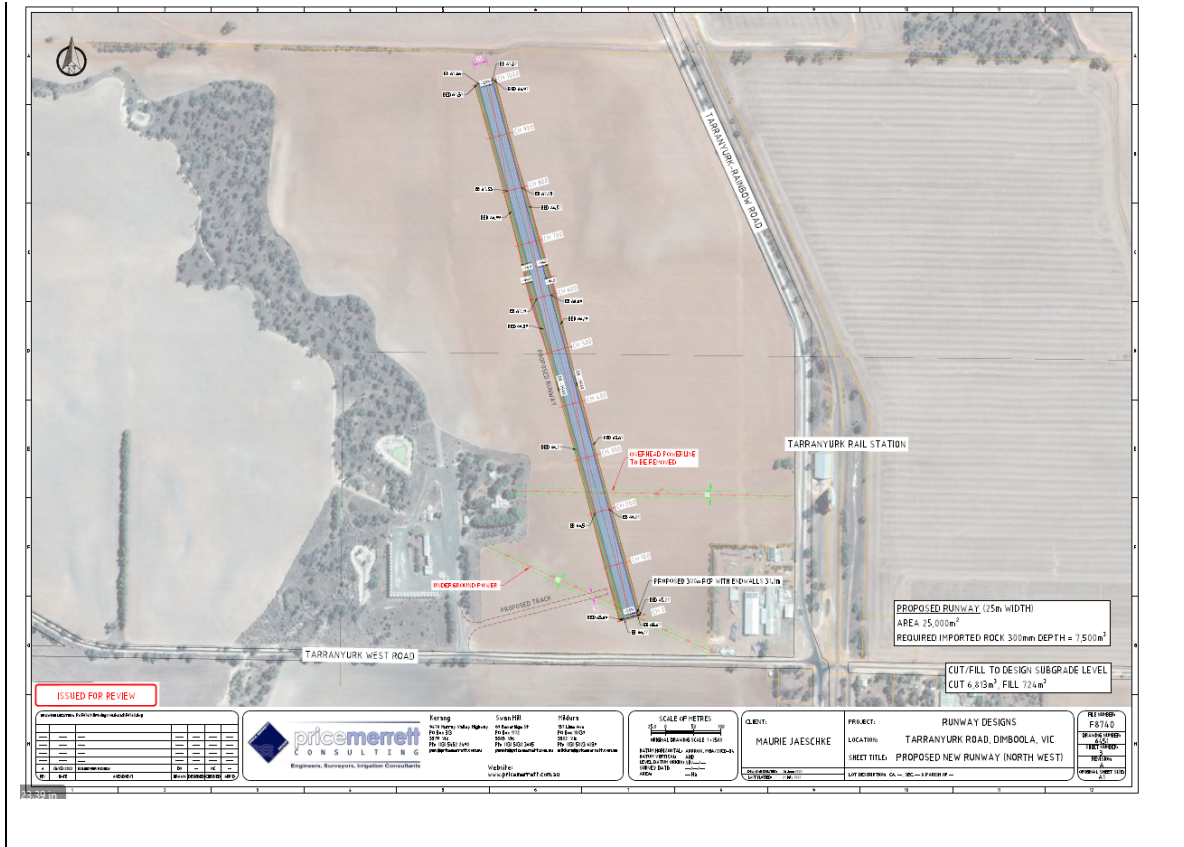


Figure 4: Location of runway in relation to ESO

Proposed Site Plan and Cross-Section below:







**Requirement for Permit:**

The subject land is located within the Farming Zone and the Environmental Significance Overlay Schedule 6.

A planning permit is required for use of the land for an airfield (non-specified Section 2 use) under Clause 35.07-1 of the Farming Zone. A planning permit is also required to construct works under Clause 35.07-4 of the Farming Zone.

A planning permit is required for earthworks associated with the construction of the runway under the Environmental Significance Overlay Schedule 6. There is no vegetation removal within the area covered by the overlay.

**Restrictive Covenant or Section 173 Agreement:**

The subject site is not burdened by a Restrictive Covenant or Section 173 Agreement.

**Cultural Heritage Management Plan (CHMP):**

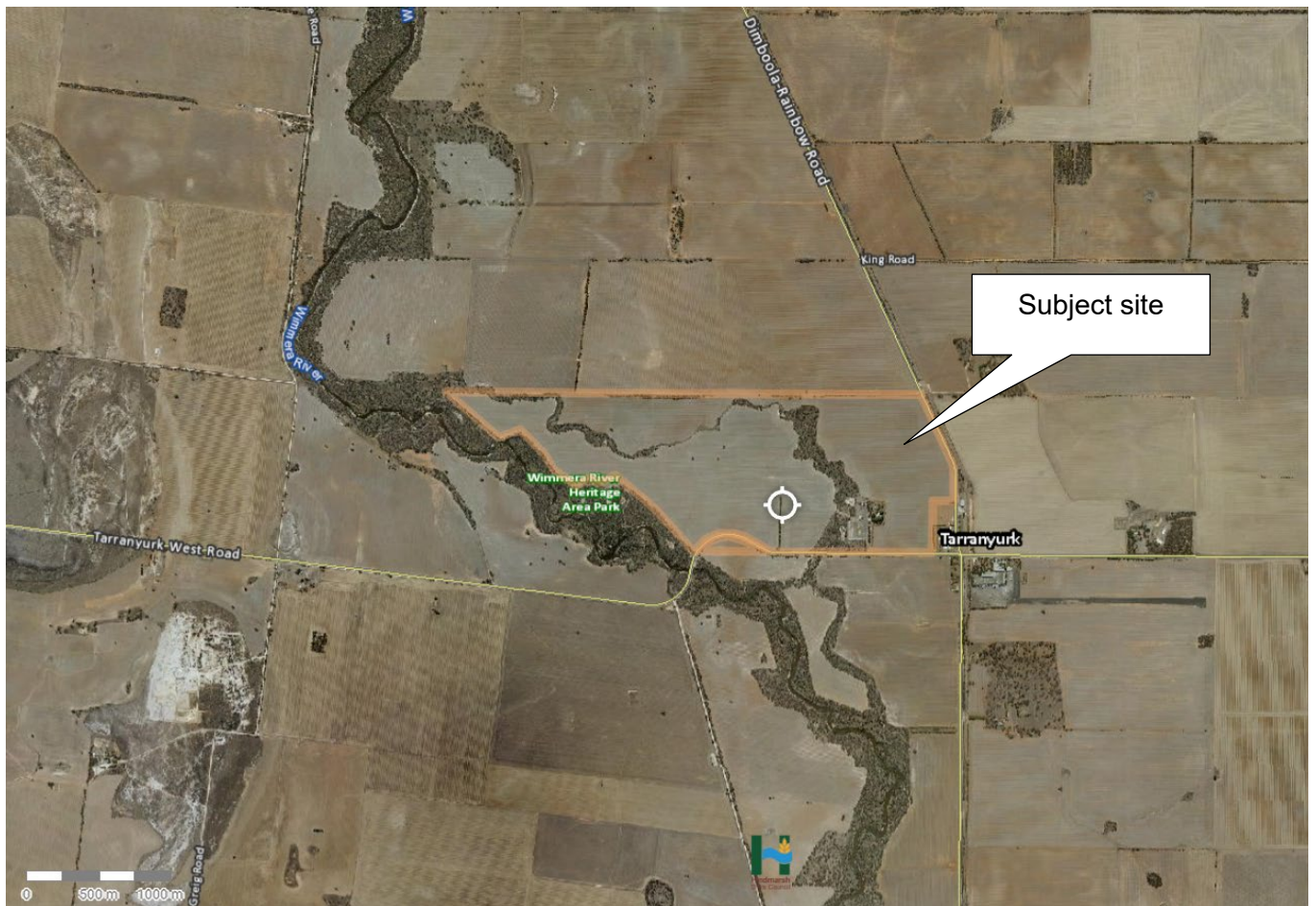
The proposal is exempt from requiring a CHMP pursuant to the *Aboriginal Heritage Regulations 2018* as the site is not within an Aboriginal Cultural Heritage Sensitivity Area.

**Subject site & locality:**

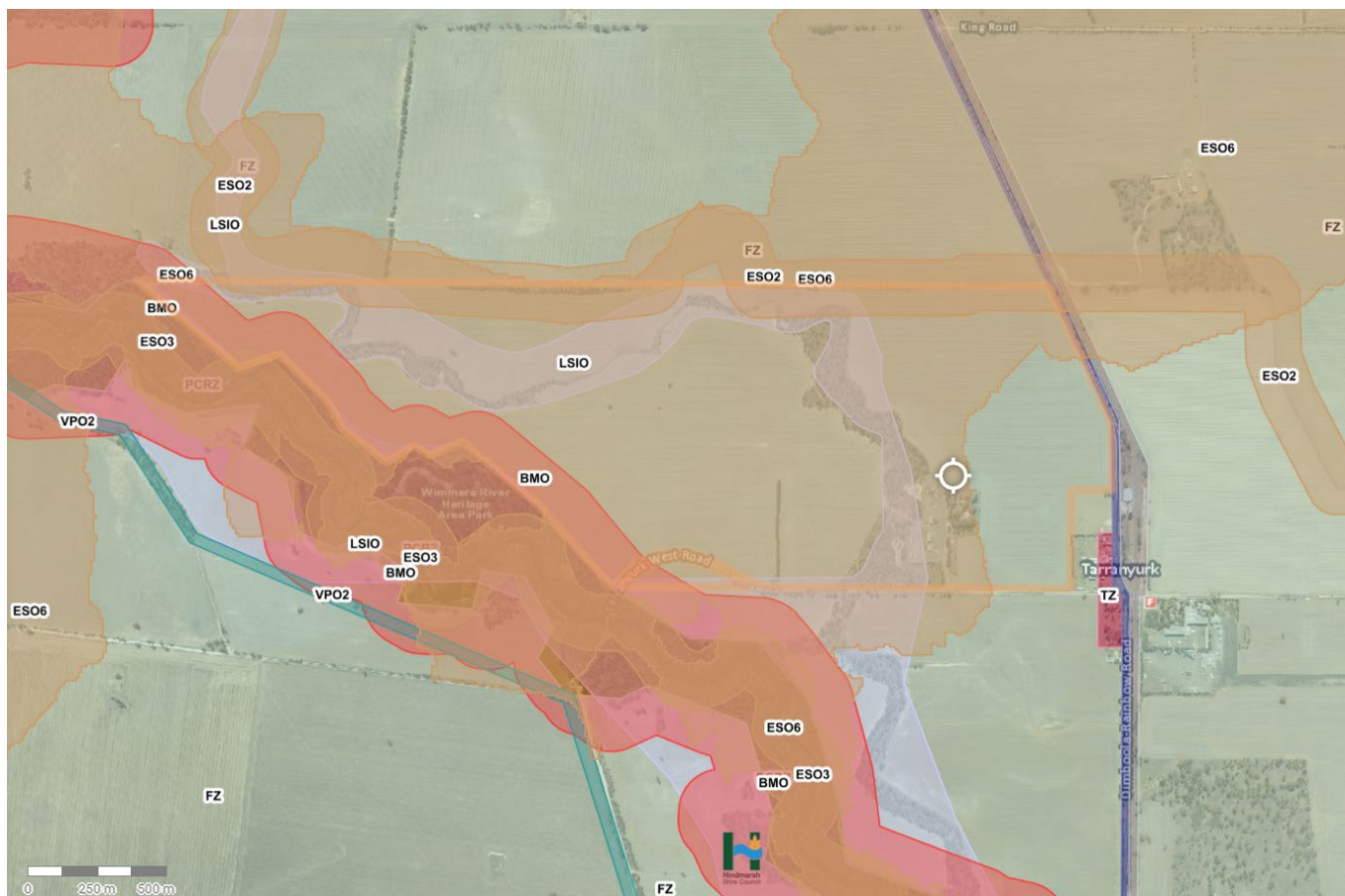
The subject land is located on the northern side of Tarranyurk West Road in Tarranyurk. The proposed runway will be located on Lot 2 PS839026D, which is a 207ha parcel located approximately 200m from the centre of the rural small settlement of Tarranyurk. The land is generally flat and is used for agriculture. The land is held in common ownership with various allotments and is used for cropping. The land contains the land owner's existing dwelling and farm sheds and the owner operates as a broad scale cropping enterprise. The site contains scattered vegetation and planted vegetation in proximity to the existing dwelling. There is a 12m wide powerline easement listed as E-2 on the title for the land. The applicant has advised that the *'original overhead power has been upgraded and is now underground.... however this is not listed on title. Removal of the overhead powerline is scheduled to be removed by PowerCorp'*.

The surrounding land is also used largely for cropping. The Wimmera River extends along the south-western side of the lot. The site and surrounding area is within the Farming Zone (FZ) and is also affected the Environmental Significance Overlays Schedule 2 and Schedule 6 (ESO2 & ESO6) and closer towards the Wimmera River there are also the Land Subject to Inundation Overlay (LSIO). The proposed runway is not within the area affected by the LSIO. The Bushfire Management Overlay (BMO) also affects the far south-west corner of the land and is well away from the area for the proposed runway.

Aerial Photo of the site and the surrounding area with farmland and the Wimmera River below:



Aerial Photo of the site and surrounding area with Zone (FZ) and Overlays (ESO2 & ESO6) for the area shown below (POZI):



**Consultation:**

Consultation was undertaken and included:

- A request for further information was sent to the applicant on 25 May 2022.
- A response to the further information including amended plans was received on 30 June 2022.
- A second request for further information was sent to the applicant on 22 July 2022.
- A second response to the further information including amended plans and an amended planning report was received on 27 July 2022.

**Section 52 Notice of application:**

The application has been advertised pursuant to Section 52 of the *Planning and Environment Act 1987*, by:

- Sending notices to the owners and occupiers of the adjoining and adjacent land.
- Placing one public notice on the front boundary of the site.
- Placing a public notice in Dimboola Banner and Rainbow Jeparit Argus.
- Placing a public notice on Council’s website.

The notification has been carried out correctly. Council has not received any objections to date.

**Referrals:**

External Referrals/Notices were required by the Planning Scheme:

### **Section 55 Referrals**

Wimmera CMA – Does not object subject to conditions to manage the earthworks proposed.

Powercor – No response within the required timeframe of 28 days.

### **Section 52 Referrals**

Civil Aviation Safety Authority (CASA) – No concerns regarding the proposal.

GWM Water – No objection to the grant of a permit subject to conditions.

### **Internal Referrals:**

Engineering - Comments provided, and conditions required as detailed below.

#### *Access:*

Access to the Proposed Airfield is to be from the existing entrance at 64 Tarranyurk West Road.

#### *Drainage:*

The applicant should engage a Qualified Engineer to prepare a drainage study/assessment which addresses, at an appropriate level of detail, the arrangements for collecting, conveying, storing and discharging stormwater from the planned development (stormwater runoff from the runway to table drains) to drainage network, to the satisfaction of the Responsible Authority and at the applicants expense.

Storm water system should be installed so that there is minimal chance of erosion.

The land owner is responsible for ensuring water does not flow onto neighbouring properties or out into Council's road reserve.

No effluent or polluted water of any type may be allowed to enter the Council's Storm water drainage system.

### **Planning Scheme:**

Planning Scheme Requirements:

#### **Municipal Planning Strategy (MPS)**

The following relevant Clauses in the MPS have been considered for the application.

Clause 02.02 Vision

Clause 02.03 Strategic Directions

Clause 02.03-4 Natural Resource Management

Clause 02.03-6 Economic Development

#### **Planning Policy Framework (PPF)**

The following relevant Clauses in the PPF have been considered for the application.

Clause 11.01-1S Settlement

Clause 11.01-1R Settlement – Wimmera Southern Mallee  
Clause 11.01-1L Hindmarsh  
Clause 11.03-6S Regional and local places  
Clause 14.01-1S Protection of agricultural land  
Clause 14.01-2S Sustainable agricultural land use  
Clause 15.01-6S Design for rural areas  
Clause 18.02-7S Airports and airfields  
Clause 19.03-2S Infrastructure design and provision

Planning Response:

The proposed development of a private runway on the land will be limited for use by the land owner and will not be accessible by the public. Noise generated from small aircraft will be intermittent and given that the nearest neighbouring properties are not in the direct flight path, with the closest being approximately 400m east of the runway, the siting and layout of the airfield are acceptable.

The existing overhead powerline will be moved underground and Powercor have not required specific conditions for this work to be carried out. Aviation fuel will not be stored on site which prevents any potential fire risk.

The proposal will comply with the relevant provisions of the MPS and PPF subject to conditions.

## **Zoning Provisions**

### **Clause 35.07 Farming Zone (FZ)**

#### **35.07-1 Table of Uses**

A permit is required for the use of a dwelling on each lot which is a Section 2 Use (Permit required) under this Clause.

#### **35.07-4 Buildings and works**

A permit is required to construct or carry out any of the following:

- A building or works associated with a use in Section 2 of Clause 35.07-1.
- A building which is within any of the following setbacks:
  - The setback from any other road or boundary specified in a schedule to this zone.
  - The setback from a dwelling not in the same ownership specified in a schedule to this zone.

#### **35.07-6 Decision Guidelines**

Before deciding on an application to use or subdivide land, in addition to the decision guidelines in Clause 65, the responsible authority must consider, as appropriate, matters under the following relevant headings:

- General issues

- Agricultural issues and the impacts from non-agricultural uses
- Environmental issues
- Design and siting issues

### **Schedule to the Farming Zone**

There are no relevant requirements in the Schedule.

#### Planning Response:

The proposed earthworks for the runway will be designed to ensure the rate of flow or the discharge point of water across the property boundary will not change. The eastern part of the land is suitable for the proposed runway.

The proposed airfield for the private runway will result in the modest loss of some cropping land, however, there are various allotments in common ownership that are part of the existing farming enterprise operated by the owner of the land. The construction of the runway will provide an all-weather surface for aircraft operated by the owner to travel between various land holdings to manage farming operations, which is an efficient mode of travel in this rural location due to the long travel distances required. The runway will also enable the use of the runway for aircraft for crop dusting/spraying purposes which will enhance the agricultural productivity of the balance of the land and surrounding land. The proposal will not limit or adversely impact the agricultural activities on the surrounding land.

The proposed earthworks will be required to be constructed to prevent adverse impacts on the environment and the adjacent Wimmera River. Conditions are required to provide a detailed drainage plan of the level of detail for collecting, conveying, storing and discharging stormwater from the planned development to ensure the stormwater runoff from the runway is to table drains and does not discharge across the site towards the Wimmera River.

### **Overlay Provisions**

#### **Clause 42.01 Environmental Significance Overlay Schedule 6 (ESO6)**

##### **42.01-2 Permit requirement** (relevant to application)

A permit is required to:

- Construct a building or construct or carry out works. This does not apply if a schedule to this overlay specifically states that a permit is not required.

##### **42.01-5 Decision guidelines** (relevant to application)

Before deciding on an application, in addition to the decision guidelines in Clause 65, the responsible authority must consider, as appropriate:

- The Municipal Planning Strategy and Planning Policy Framework.
- The statement of environmental significance and the environmental objective contained in a schedule to this overlay.

- Any other matters specified in a schedule to this overlay

## **Schedule 6 to the ESO – Catchments of Wetlands Conservation Value**

### **3.0 Permit requirement** (relevant to application)

A permit is required for:

- Earthworks.

#### Planning Response:

The proposed earthworks for the runway will be designed to ensure the rate of flow or the discharge point of water across the property boundary will not change. Conditions will be required for a drainage plan, stormwater discharge and runoff is directed to table drains and does not flow towards the Wimmera River, onto neighbouring land or Council's road reserve.

## **Particular Provisions**

### **Clause 52.06 Car Parking**

#### **52.06-2 Provision of car parking spaces**

Before a new use commences, the number of car parking spaces required under Clause 52.06-5 must be provided to the satisfaction of the responsible authority.

#### **52.06-6 Number of car parking spaces required for other uses**

Where a use of land is not specified in Table 1 or where a car parking requirement is not specified for the use in another provision of the planning scheme or in a schedule to the Parking Overlay, before a new use commences or the floor area or site area of an existing use is increased, car parking spaces must be provided to the satisfaction of the responsible authority. This does not apply to the use of land for a temporary portable land sales office located on the land for sale.

#### Planning Response:

The proposal does not generate any additional demand for car parking as this is a private runway for the owner of the land. There is no need to provide car parking on site for the private runway under Clause 52.06-6. The proposal complies with this Clause.

## **General Provisions**

### **Clause 65 - Decision Guidelines**

Because a permit can be granted does not imply that a permit should or will be granted. The responsible authority must decide whether the proposal will produce acceptable outcomes in terms of the decision guidelines of this clause.

#### **65.01 Approval of an application or plan**

Before deciding on an application or approval of a plan, the Responsible Authority must consider, relevant matters, as appropriate.



Planning Response:

The proposal complies with the MPS and PPF as discussed above. The proposal will not impact on the environment, human health and the amenity of the area. The proposal will enable the orderly planning of the area. The proposal, therefore, complies with the relevant decision guidelines of Clause 65.

**Discussion:**

The proposed use and development of an airfield for private runway for the land owner will result in the loss of some cropping land, but this is balanced with the continued agricultural use of the western part of the land and the ability of the owner to use cropping and spraying aircraft to improve agricultural productivity and to fly to other land parcels in common ownership.

The potential impact of any earthworks will be managed by conditions to prevent changes to drainage patterns and other relevant drainage conditions required by Council's Engineering team. The proposal will comply with the relevant planning policies in the MPS and PPF, the relevant decision guidelines of the FZ and Clause 65.

The proposal should therefore be approved, and a Planning Permit is issued subject to conditions outlined below.

**Strategic, Statutory and Procedural Requirements:**

The proposal is consistent with the Municipal Planning Strategy and the Planning Policy Framework, the Farming Zone and Clause 65 Decision Guidelines.

**Report to Council:**

The Manager Development advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

**Processing Times:**

29/04/2022 Application submitted in SPEAR.  
24/05/2022 Fee paid  
25/05/2022 Further information requested  
29/06/2022 Partial response to further information received  
30/06/2022 Amended plans received  
22/07/2022 Second further information request sent  
27/07/2022 Final response to further information received  
15/08/2022 Advertising directions and letters sent.  
17/08/2022 Public notice in the Dimboola Banner  
18/08/2022 Public notice in the Rainbow Jeparit Argus  
18/08/2022 Public notice erected on site  
23/08/2022 Referral to Engineering sent  
24/08/2022 External referrals sent  
31/08/2022 Response to some referrals received

02/09/2022 Statutory declaration form returned and notification period ended  
09/09/2022 Response received from Engineering  
28/09/2022 The report is being presented to Council at the meeting held 28 September 2022 (63 statutory days)

The statutory processing time requirements of the *Planning and Environment Act 1987* have not been satisfied in this instance.

**Link to Council Plan:**

N/A.

**Financial Implications:**

There are no financial implications to Council.

**Risk Management Implications:**

There are no risks to be managed by Council, except if the planning permit is not approved, Council could be seen to be holding up development within the municipality.

**Conflict of Interest:**

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Ms Jessie Holmes, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author: Bernadine Pringle, Consultant Town Planner.

In providing this advice as the Author, I have no disclosable interests in this report.

**Communications Strategy:**

Advise the applicant of Council's decision.

**Next Steps:**

Issue the Planning Permit and endorse the plans if approved.

**RECOMMENDATION:**

***That Council approves Planning Application PA1777-2022 for the Use and development of an airfield (private runway) and associated earthworks on the land at 64 Tarranyurk West Road Tarranyurk VIC 3414 (Lot 2 on Plan of Subdivision 839026D, subject to the following conditions:***

**Conditions:**

***Endorsed Plans – Use and Development***

1. ***The use and development as shown on the endorsed plans must not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.***

***Wimmera CMA***

2. ***Earthworks should not degrade the ecological condition of areas covered by ESO5. This may result through:***
  - a) ***Changes to surface drainage patterns, leading to altered hydrology.***
  - b) ***Water entering the ground water aquifer, or the increase in sediments entering areas covered by ESO 5.***
3. ***No earthworks that alter the natural alignment of waterways will be permitted.***

***Powercor***

4. ***The existing powerline within the powerline easement must be constructed underground as required by Powercor to the satisfaction of the Responsible Authority.***

***Engineering***

**Access:**

5. ***Access to the Proposed Airfield is to be from the existing entrance at 64 Tarranyurk West Road.***

**Drainage:**

6. ***Before the commencement of the development, the permit holder or owner must engage a Qualified Engineer to prepare a Drainage Plan/Assessment Report which addresses, at an appropriate level of detail, the arrangements for collecting, conveying, storing and discharging stormwater from the planned development (stormwater runoff from the runway to table drains) to drainage network, all at the expense of the permit holder or owner and the report must be submitted to the satisfaction of the Responsible Authority.***
7. ***The Storm water system must be installed to ensure there is minimal chance of erosion to the satisfaction of the Responsible Authority.***
8. ***The land owner is responsible for ensuring water does not flow onto neighboring properties or out into Council's road reserve to the satisfaction of the Responsible Authority.***
9. ***No effluent or polluted water of any type may be allowed to enter the Council's Storm water drainage system to the satisfaction of the Responsible Authority.***

***Use and Development – Permit Expiry***

10. ***The use and development approved by this permit will expire if one of the following circumstances applies:***
  - a) ***The development is not started within two years of the date of this permit.***

- b) The development is not completed within four years of the date of this permit.**
- c) The use is not commenced within four years of the date of this permit.**

**In accordance with Section 69 of the Planning and Environment Act 1987, the responsible authority may extend the periods referred to if a request is made in writing before the permit expires, or within six (6) months of the permit expiry date.**

**Notes:**

**Wimmera CMA**

*The 1% AEP flood is not the maximum possible flood. A flood larger in height and extent, than the 1% AEP flood, may occur in the future.*

*Should you require further information please contact Wimmera CMA Floodplain Officer, on (03) 5382 1544. To assist Wimmera CMA in handling any enquiries please quote WCMA-F-2022-00226 in your correspondence with us.*

**MOVED: CRS R Ismay/B Ireland**

**That Council approves Planning Application PA1777-2022 for the Use and development of an airfield (private runway) and associated earthworks on the land at 64 Tarranyurk West Road Tarranyurk VIC 3414 (Lot 2 on Plan of Subdivision 839026D, subject to the following conditions:**

**Conditions:**

**Endorsed Plans – Use and Development**

- 1. The use and development as shown on the endorsed plans must not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.**

**Wimmera CMA**

- 2. Earthworks should not degrade the ecological condition of areas covered by ESO5. This may result through:
  - a) Changes to surface drainage patterns, leading to altered hydrology.**
  - b) Water entering the ground water aquifer, or the increase in sediments entering areas covered by ESO 5.****
- 3. No earthworks that alter the natural alignment of waterways will be permitted.**

**Powercor**

- 4. The existing powerline within the powerline easement must be constructed underground as required by Powercor to the satisfaction of the Responsible Authority.**

## **Engineering**

### **Access:**

5. **Access to the Proposed Airfield is to be from the existing entrance at 64 Tarranyurk West Road.**

### **Drainage:**

6. **Before the commencement of the development, the permit holder or owner must engage a Qualified Engineer to prepare a Drainage Plan/Assessment Report which addresses, at an appropriate level of detail, the arrangements for collecting, conveying, storing and discharging stormwater from the planned development (stormwater runoff from the runway to table drains) to drainage network, all at the expense of the permit holder or owner and the report must be submitted to the satisfaction of the Responsible Authority.**
7. **The Storm water system must be installed to ensure there is minimal chance of erosion to the satisfaction of the Responsible Authority.**
8. **The land owner is responsible for ensuring water does not flow onto neighboring properties or out into Council's road reserve to the satisfaction of the Responsible Authority.**
9. **No effluent or polluted water of any type may be allowed to enter the Council's Storm water drainage system to the satisfaction of the Responsible Authority.**

### **Use and Development – Permit Expiry**

10. **The use and development approved by this permit will expire if one of the following circumstances applies:**
  - a) **The development is not started within two years of the date of this permit.**
  - b) **The development is not completed within four years of the date of this permit.**
  - c) **The use is not commenced within four years of the date of this permit.**

**In accordance with Section 69 of the Planning and Environment Act 1987, the responsible authority may extend the periods referred to if a request is made in writing before the permit expires, or within six (6) months of the permit expiry date.**

### **Notes:**

#### **Wimmera CMA**

**The 1% AEP flood is not the maximum possible flood. A flood larger in height and extent, than the 1% AEP flood, may occur in the future.**

**Should you require further information please contact Wimmera CMA Floodplain Officer, on (03) 5382 1544. To assist Wimmera CMA in handling any enquiries please quote WCMA-F-2022-00226 in your correspondence with us.**

**CARRIED**

Attachment Number: 9

**9 REPORTS REQUIRING A DECISION**

**9.1 ANNUAL FINANCIAL STATEMENTS AND PERFORMANCE STATEMENT FOR THE YEAR ENDED 30 JUNE 2022**

**Responsible Officer:** Acting Director Corporate and Community Services

**Attachment Numbers:** 10 – 11

**Introduction:**

The purpose of this report is to provide Council with the audited Annual Financial Statements and Performance Statement for the year ended 30 June 2022 and for Council to adopt the statements pending no material change to the reports presented.

**Discussion:**

The *Local Government Act 2020* (Act) requires a resolution of Council to adopt the In-Principle Financial Statements and In-Principle Performance Statement. The Act also requires a resolution of Council to appoint two Councillors to sign these documents in their final form on behalf of Council, under Section 99 (2) and (3) of the Act.

The Financial and Performance Statements were prepared in accordance with the requirements of the Act and the applicable accounting standards. Copies of the Statements were provided to Crowe (external auditor acting for the Victorian Auditor-General's Office). The audit of the Statements has now been completed.

The Financial and Performance Statements were presented to Council's Audit and Risk Committee meeting on Wednesday 21 September 2022 with the recommendation being, pending no material change to the Statements, that Council approve principle the Financial Statements and Performance Statement for the year ended 30 June 2022 and authorise any two Councillors to sign the Financial Statements and Performance Statement in their final form.

At the time of preparing this report, the Audit and Risk Committee meeting had not been held. A verbal update will be provided at the Council meeting on the Audit & Risk Committee's recommendation.

Once finalised and certified by Council, the Auditor General will prepare the formal report on the Financial and Performance Statements for inclusion in Council's Annual Report 2021/22.

The 2021/22 Financial Statements show a comprehensive surplus of \$8.349 million compared to \$2.399 million in 2020/2021.

Total revenue for the financial year was \$26.373m, an increase of \$3.371 from the previous financial year. The increase is largely due to the recognition of grant income carried forward from 2020/2021 as well as the early receipt of the Grants Commission funding.

Total expenditure for the financial year was \$18.024m a decrease of \$2.579m from the previous financial year. The decrease is largely due to the adjustment in depreciation as well as reclassification of income from recoverable costs to expenses.

At 30 June 2022 Council held \$8.980m cash at bank as well as \$6.0m in term deposits greater than 90 days. This is largely due to a number of grants for the 2022/23 financial year being received prior to 30 June 2022 including 75% of the Grants Commission funds.

Capital works expenditure was \$12.180m for 2021/22, an increase of \$5.685m from 2020/21. The increase is due to a number of items of plant being ordered in 2020/21 but received in 2021/2022 as well as the construction of the Albacutya Bridge.

**Options:**

Council must comply with its obligations under the *Local Government Act 2020* by passing the resolutions required by Section 99. Council has the option of nominating which Councillors certify the Financial Statements and the Performance Statements or appoint all Councillors to certify with any two Councillors to sign.

**Link to Council Plan:**

Strong governance practices  
Long-term financial sustainability  
Ensure responsible risk management principles

**Financial Implications:**

There are no financial implications in this process. The statements outline financial performance for the previous year but costs for their production are part of normal operating expenditure.

**Risk Management Implications:**

Management of risks will minimise Council's exposure to adverse financial impacts, improve effectiveness and generate efficiencies.

**Relevant legislation:**

*Local Government Act 2020*

**Community engagement:**

Not applicable

**Gender equality implications:**

No gender impact assessment is required.

**Conflict of Interest:**

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author – Heather Boyd, Manager Finance and Customer Services

In providing this advice as the Author, I have no disclosable interests in this report

Officer Responsible – Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

**Communications Strategy:**

Following signing of the final form of the Statements, the Statements will be included in Council's Annual Report for 2021/22 as well as being available on Council's website.

**RECOMMENDATION:**

***That, pending no material changes to the Statements, Council:***

- 1. Approves in principle the Financial Statements and Performance Statement for the year ended 30 June 2022; and***
- 2. Authorises Mayor and Deputy Mayor to sign the Financial Statements and Performance Statement in their final form.***

**MOVED: CRS R Gersch/R Ismay**

***That, pending no material changes to the Statements, Council:***

- 1. Approves in principle the Financial Statements and Performance Statement for the year ended 30 June 2022; and***
- 2. Authorises Mayor and Deputy Mayor to sign the Financial Statements and Performance Statement in their final form.***

**CARRIED**

*Attachment Numbers: 10 – 11*

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**10 COUNCIL COMMITTEES**

**10.1 DIMBOOLA TOWNSHIP ADVISORY COMMITTEE**

**Responsible Officer:** Director Corporate and Community Services

**Attachment Number:** 12

**Introduction:**



The Dimboola Township Advisory Committee held a meeting on 6 September 2022 (no quorum). The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

**RECOMMENDATION:**

***That Council:***

- 1. notes the minutes of the Dimboola Township Advisory Committee meeting held on 6 September 2022 (no quorum); and***
- 2. notes the resignation of Louie Catania from the Committee.***

**MOVED: CRS W Bywaters/D Nelson**

***That Council:***

- 1. notes the minutes of the Dimboola Township Advisory Committee meeting held on 6 September 2022 (no quorum); and***
- 2. notes the resignation of Louie Catania from the Committee.***

**CARRIED**

Attachment Number: 12

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## 10.2 NHILL TOWNSHIP ADVISORY COMMITTEE

**Responsible Officer:** Director Corporate and Community Services

**Attachment Numbers:** 13 – 16

**Introduction:**

The Nhill Township Advisory Committee held meetings on 22 February 2022, 16 May 2022, 20 June 2022 and 18 July 2022. The purpose of this report is to note the minutes from these meetings. A copy of these minutes are included as attachments for the information of Council.

**RECOMMENDATION:**

***That Council notes the minutes of the Nhill Township Advisory Committee meetings held on 22 February 2022, 16 May 2022, 20 June 2022 and 18 July 2022.***

**MOVED: CRS B Ireland/D Nelson**

***That Council notes the minutes of the Nhill Township Advisory Committee meetings held on 22 February 2022, 16 May 2022, 20 June 2022 and 18 July 2022.***

**CARRIED**

Attachment Numbers: 13 – 16

### 10.3 YURUNGA HOMESTEAD COMMUNITY ASSET COMMITTEE

**Responsible Officer:** Director Corporate and Community Services

**Attachment Number:** 17

**Introduction:**

The Yurunga Homestead Community Asset Committee held a meeting on 28 July 2022. The purpose of this report is to note the minutes from this meeting. A copy of these minutes is included as an attachment for the information of Council.

**RECOMMENDATION:**

*That Council notes the minutes of the Yurunga Homestead Community Asset Committee meeting held on 28 July 2022.*

**MOVED: CRS B Ireland/D Nelson**

*That Council notes the minutes of the Yurunga Homestead Community Asset Committee meeting held on 28 July 2022.*

**CARRIED**

*Attachment Number: 17*

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### 11 LATE REPORTS

No late reports.

### 12 NOTICES OF MOTION

No notices of motion.

### 13 OTHER BUSINESS

**MOVED: CRS W Bywaters/D Nelson**

*That council staff investigate the cost, commitments, and opportunities for council to become a member of the Australian Local Government Women's Association of Victoria.*

**CARRIED**

---

**14 CONFIDENTIAL REPORTS**

In accordance with Section 66 (2) (a) of the *Local Government Act 2020*, Council may close the meeting to the public to consider confidential information. Confidential information is defined by part IV of the *Freedom of Information Act 1982*, and by Section 3 of the *Local Government Act 2020* as being:

- a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released;
- b) security information, being information that if released is likely to endanger the security of Council property or the safety of any person;
- c) land use planning information, being information that if prematurely released is likely to encourage speculation in land values;
- d) law enforcement information, being information which if released would be reasonably likely to prejudice the investigation into an alleged breach of the law or the fair trial or hearing of any person;
- e) legal privileged information, being information to which legal professional privilege or client legal privilege applies;
- f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs;
- g) private commercial information, being information provided by a business, commercial or financial undertaking that—
  - i. relates to trade secrets; or
  - ii. if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;
- h) confidential meeting information, being the records of meetings closed to the public under section 66(2)(a);
- i) internal arbitration information, being information specified in section 145;
- j) Councillor Conduct Panel confidential information, being information specified in section 169;
- k) information prescribed by the regulations to be confidential information for the purposes of this definition;
- l) information that was confidential information for the purposes of section 77 of the *Local Government Act 1989*

**RECOMMENDATION:**

***That the meeting be closed in accordance with section 66 (2) (a) of the Local Government Act 2020, to consider reports that contain confidential information as defined by section (3) of the Local Government Act 2020, and/or Part IV of the Freedom of Information Act 1982:***

- 14.1 REQUEST FOR QUOTE – AWARD FOR PURCHASE OF ONE (1) MOTOR GRADER – this report contains “Council business information, being information that would prejudice the Council’s position in commercial**

*negotiations if prematurely released” insofar as it pertains to contractual matters;*

**14.2 CONTRACT AWARD 2022-2023-01 DEMOLITION AND CONSTRUCTION OF RETAINING WALL AND VIEWING DECK AT JEPARIT SWIMMING HOLE – this report contains “Council business information, being information that would prejudice the Council’s position in commercial negotiations if prematurely released” insofar as it pertains to contractual matters; and**

**14.3 REQUEST FOR QUOTATION - ELECTRICAL UPGRADE RAINBOW CARAVAN PARK & RECREATION RESERVE - 2022-2023-Q06 – this report contains “Council business information, being information that would prejudice the Council’s position in commercial negotiations if prematurely released” insofar as it pertains to contractual matters.**

**MOVED: CRS R Gersch/B Ireland**

**That the meeting be closed in accordance with section 66 (2) (a) of the Local Government Act 2020, to consider reports that contain confidential information as defined by section (3) of the Local Government Act 2020, and/or Part IV of the Freedom of Information Act 1982:**

**14.1 REQUEST FOR QUOTE – AWARD FOR PURCHASE OF ONE (1) MOTOR GRADER – this report contains “Council business information, being information that would prejudice the Council’s position in commercial negotiations if prematurely released” insofar as it pertains to contractual matters;**

**14.2 CONTRACT AWARD 2022-2023-01 DEMOLITION AND CONSTRUCTION OF RETAINING WALL AND VIEWING DECK AT JEPARIT SWIMMING HOLE – this report contains “Council business information, being information that would prejudice the Council’s position in commercial negotiations if prematurely released” insofar as it pertains to contractual matters; and**

**14.3 REQUEST FOR QUOTATION - ELECTRICAL UPGRADE RAINBOW CARAVAN PARK & RECREATION RESERVE - 2022-2023-Q06 – this report contains “Council business information, being information that would prejudice the Council’s position in commercial negotiations if prematurely released” insofar as it pertains to contractual matters.**

**CARRIED**

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**15 LATE CONFIDENTIAL REPORTS**

**16 MEETING CLOSE**

There being no further business, Cr M Albrecht declared the meeting closed at 4:30pm.



## Hon Colin Brooks MP

Minister for Child Protection and Family Services  
Minister for Disability, Ageing and Carers

GPO Box 1774  
Melbourne Victoria 3001  
Telephone: +61 3 9096 0301  
[www.dffh.vic.gov.au](http://www.dffh.vic.gov.au)

BAC-CO-29740

Greg Wood  
Chief Executive Officer  
Hindmarsh Shire Council  
[EA@hindmarsh.vic.gov.au](mailto:EA@hindmarsh.vic.gov.au)

Dear Mr Wood

Thank you for your email of 11 August 2022 regarding funding for Neighbourhood Houses.

The Andrews Labor Government recognises the important role of neighbourhood houses in supporting the health, wellbeing, and social cohesion of the Victorian community, particularly during the COVID-19 pandemic.

Neighbourhood houses provide important community building activities, volunteering opportunities, childcare, education, employment, emergency support and a platform for multiple services, programs, and funding streams.

That is why the Andrews Labor Government expanded the Neighbourhood House Coordination Program in the 2018-19 State Budget, with an additional \$21.8 million investment over four years.

In the 2022-23 State Budget, the Andrews Labor Government demonstrated its continued commitment by extending this record level of support for a further two years. This investment means in 2022-23 the Labor Government will provide funding of over \$42 million to support 400 houses, 16 house networks and the peak body, Neighbourhood Houses Victoria.

In addition, I am pleased to advise the Andrews Labor Government has committed a further \$19 million dollars to maintain funding levels over the three years from 2024-25, and \$6.6 million dollars per year (indexed) thereafter to ensure all neighbourhood house funding will now be ongoing.

This means the hours of funding for all houses and networks will remain at current levels, providing them with certainty and ensuring they can continue to develop and deliver high quality programs and activities for their communities.

Should you wish to discuss this matter further, please contact Bree Oliver, Director, Inclusive Communities at the Department of Families, Fairness and Housing on 0437 468 149 or [steve.clancy@dffh.vic.gov.au](mailto:steve.clancy@dffh.vic.gov.au).

I trust this information has been of assistance and thank you again for taking the time to write to me about this matter.

Yours sincerely



**Hon Colin Brooks MP**  
Minister for Disability, Ageing and Carers

12/10/2022

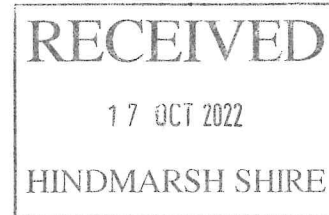


**Cr Stuart James**  
Mayor  
Oakleigh Ward Councillor



e [Stuart.James@monash.vic.gov.au](mailto:Stuart.James@monash.vic.gov.au)  
w [stujames.com.au](http://stujames.com.au)  
t @crstuartjames i crstuartjames

Hindmarsh Shire Council  
Attn: Cr Melanie Albrecht  
PO Box 250  
NHILL VIC 3418



Dear Colleagues

Last month 25 metro, regional and rural councils agreed to participate in a campaign to secure better funding outcomes from the Victorian government to deliver the School Crossing Program.

The campaign was developed because of the growing costs placed on councils to provide this service and a diminishing contribution from the state government. For many councils the combined problem of costs *and* the challenges of the existing program model, such as hiring and retaining staff, has made this service unsustainable in the long term.

Since the campaign has commenced a toolkit has been prepared and distributed to the participating councils. This included media release templates and letters that can be easily tailored for each council's needs to target local stakeholders including MPs, schools, School Crossing Supervisors and others.

The campaign is underway.

Using the campaign kit resources, Wellington Shire successfully placed this story in their local media.



If you would like to join this campaign there is still time. Given the number of participating councils, the campaign costs have remained very low. If you would like to join the campaign, or have any questions, please contact Thalia Bennett at [schoolcrossings@monash.vic.gov.au](mailto:schoolcrossings@monash.vic.gov.au)

Regards



Councillor Stuart James

**Mayor, Monash City Council**





**Hindmarsh**  
Shire Council

**Administration  
Centre**

PO Box 250  
92 Nelson Street  
Nhill VIC 3418  
Ph: (03) 5391 4444  
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email:  
info@hindmarsh.vic.gov.au

website:  
www.hindmarsh.vic.gov.au

ABN 26 550 541 746

**Customer Service  
Centres**

**Jeparit**  
10 Roy Street  
JEPARIT VIC 3423  
Ph: (03) 5391 4450  
Fax: (03) 5397 2263

**Dimboola**  
101 Lloyd Street  
DIMBOOLA VIC 3414  
Ph: (03) 5391 4452  
Fax: (03) 5389 1734

**Rainbow**  
15 Federal Street  
RAINBOW VIC 3424  
Ph: (03) 5391 4451  
Fax: (03) 5395 1436

11 August 2022

The Hon Colin Brooks MP  
Minister for Disability, Ageing and Carers  
Email: [Colin.Brooks@parliament.vic.gov.au](mailto:Colin.Brooks@parliament.vic.gov.au)

Dear Minister Brooks

**Re: Neighbourhood Houses and Networks**

On behalf of Hindmarsh Shire Council, the Wimmera West Grampians Neighbourhood House and Network, Nhill Neighbourhood House Learning Centre, Rainbow Neighbourhood House and the communities of Nhill, Rainbow and the broader Hindmarsh Shire, I am writing to urge you and the Victorian Government to continue funding for Neighbourhood Houses and their networks.

Hindmarsh Shire has two Neighbourhood Houses, Nhill Neighbourhood House Learning Centre and Rainbow Neighbourhood House, who both provide invaluable support to their local communities and offer many services including the following:

- Education programs for all ages including but not limited to English language, digital literacy, licence training (boating, water craft, firearms, etc), Auslan, computer training and cyber safety to name a few.
- Migration support and services.  
Nhill has a large Karen refugee population that relies heavily on the Neighbourhood House to assist with a range of migration services.
- Social and recreational pursuits for craft work groups, walking groups, gardening groups, Cuppa and Chat groups and Book Clubs.
- Assistance with the completion of various forms and applications, (particularly with on-line applications) for services such as Power Savings Bonus.
- General assistance with internet access, photocopying, laminating, scanning, recycling of household items like batteries, light bulbs, mobile phones etc.

Collectively, the Nhill and Rainbow Neighbourhood Houses employ 13 people on either full time or part time basis and rely on the assistance of at least 27 volunteers to provide their services and support to well in excess of 100 visitors per week.

In addition to the above, the Nhill and Rainbow Neighbourhood Houses either auspice or provide support to a range of community organisations including;

- Nhill and Rainbow Men's Shed;
- Playgroup;
- Homework Club (Nhill Karen Students);
- Nhill Karen Association;
- The Patch (Gardening, social networking and meeting etc);
- Paw Po Products (Karen migrant women make and sell traditional Karen hand-woven designs);
- Wimmera Development Association;
- Rainbow Trailblazers; and
- Rainbow Community Garden.

As can be seen from the above, the services and support provided by Neighbourhood Houses are invaluable to the communities of Nhill and Rainbow (combined population approximately 3,000) within the Hindmarsh Shire.

With more than 400 Neighbourhood Houses across Victoria the number of employees and volunteers required to provide the volume of valuable services and support is quite significant.

Hindmarsh Shire Council strongly request that due consideration be given and intervention carried out to ensure that current non-recurring funding for Neighbourhood Houses and Networks to be made permanent to enable these valuable services to continue.

Once again, on behalf of Council, the Wimmera West Grampians Neighbourhood House and Network, Nhill Neighbourhood House Learning Centre and Rainbow Neighbourhood House, I thank you for your consideration of the above request and should you require any further information please do not hesitate to contact me via email at [gwood@hindmarsh.vic.gov.au](mailto:gwood@hindmarsh.vic.gov.au) or telephone 03 5391 4444.

Yours sincerely













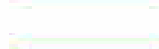










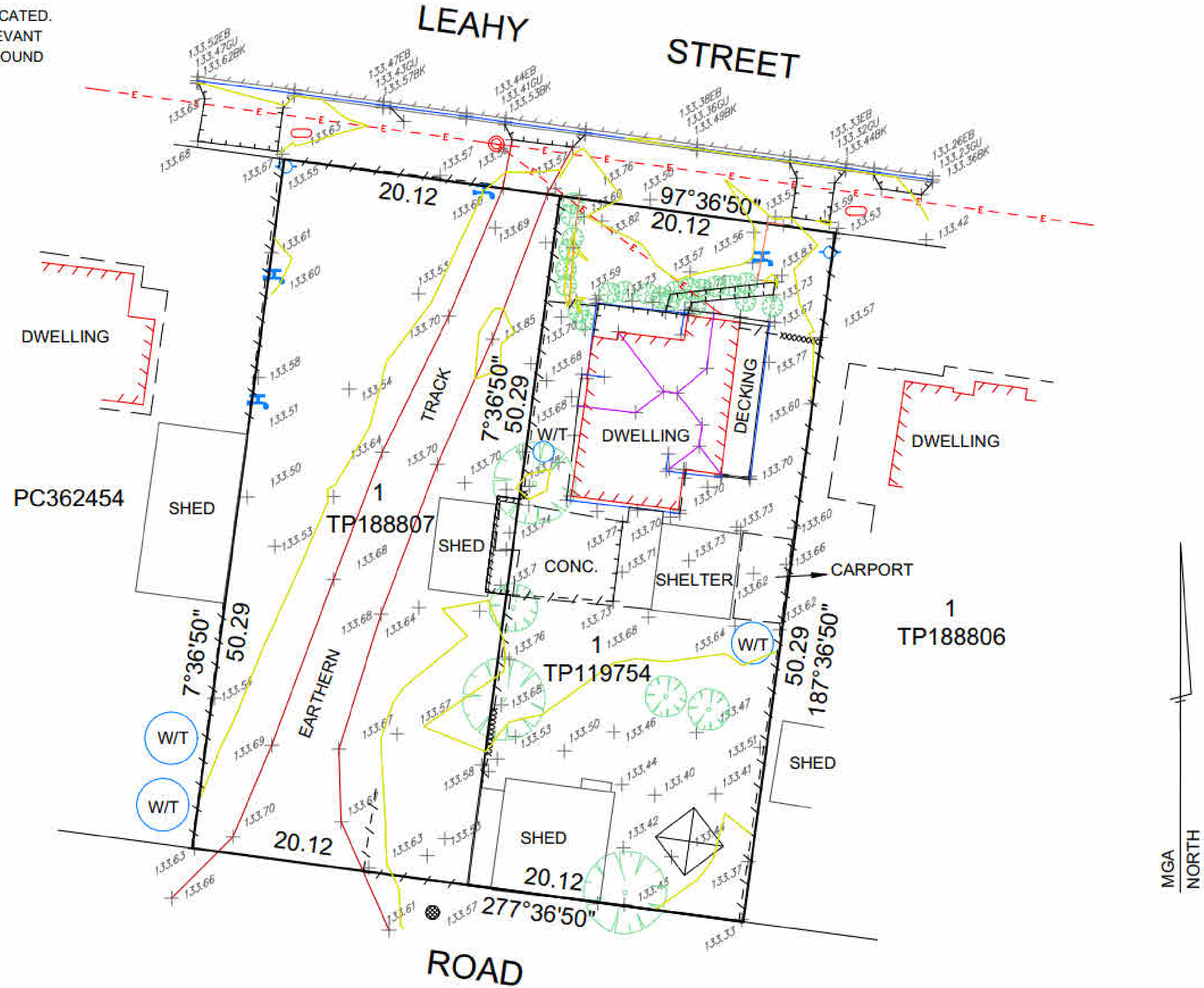
Greg Wood  
**Chief Executive Officer**

**NOTE**

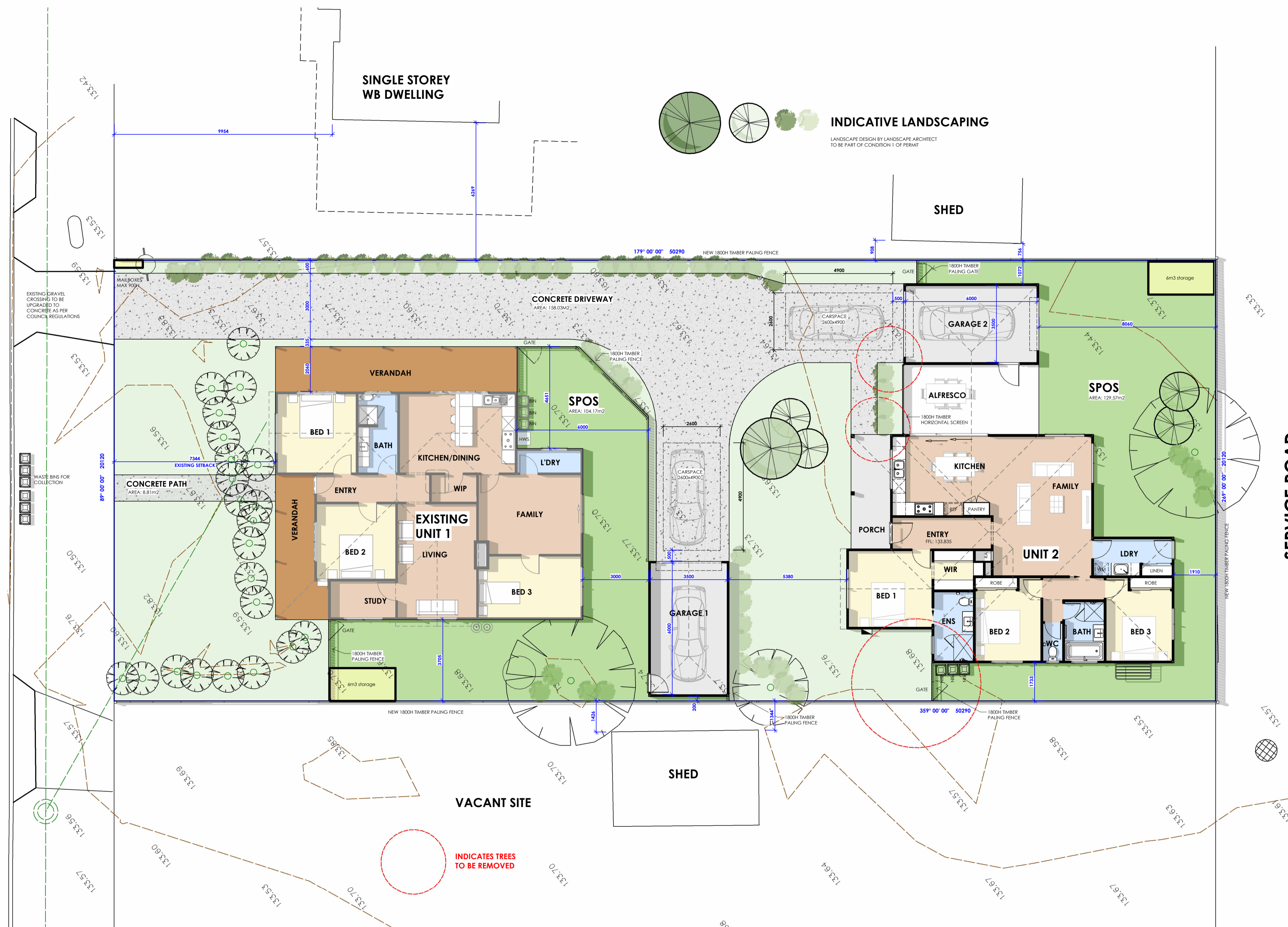
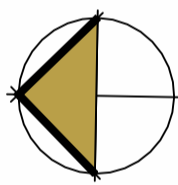
THE POSITIONS OF UNDERGROUND SERVICES HAVE NOT BEEN LOCATED. PRIOR TO EXCAVATION OR CONSTRUCTION ON THE SITE THE RELEVANT AUTHORITY SHOULD BE CONTACTED FOR LOCATION OF UNDERGROUND SERVICES AND DETAILED LOCATIONS OF ALL SERVICES.

LOCATION AND DIMENSIONS OF TREES ARE APPROXIMATE ONLY.

- LEGEND**
-  WATER METER
  -  TAP
  -  COMMUNICATIONS PIT
  -  POWER POLE
  -  CLOTHESLINE
  -  SEWER MAN-HOLE
  -  TREE
  -  EDGE OF CONC.
  -  EDGE OF BITUMEN
  -  GUTTERING
  -  BACK OF KERB
  -  BRICK WALL
  -  RAISED GARDEN BED
  -  RIDGE OF ROOF
  -  VERANDAH
  -  FENCE
  -  OVERHEAD POWER LINE
  -  GATE
  -  EDGE OF BITUMEN
  -  GUTTER OF KERB
  -  BACK OF KERB



LEAHY STREET

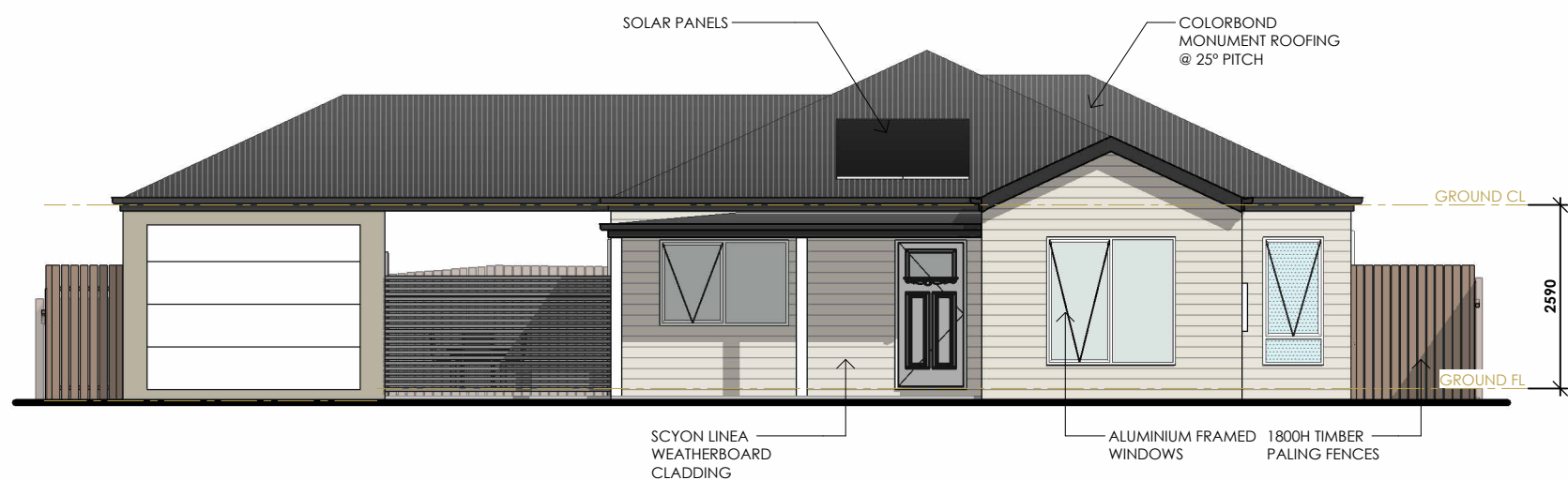


**SITE ANALYSIS**

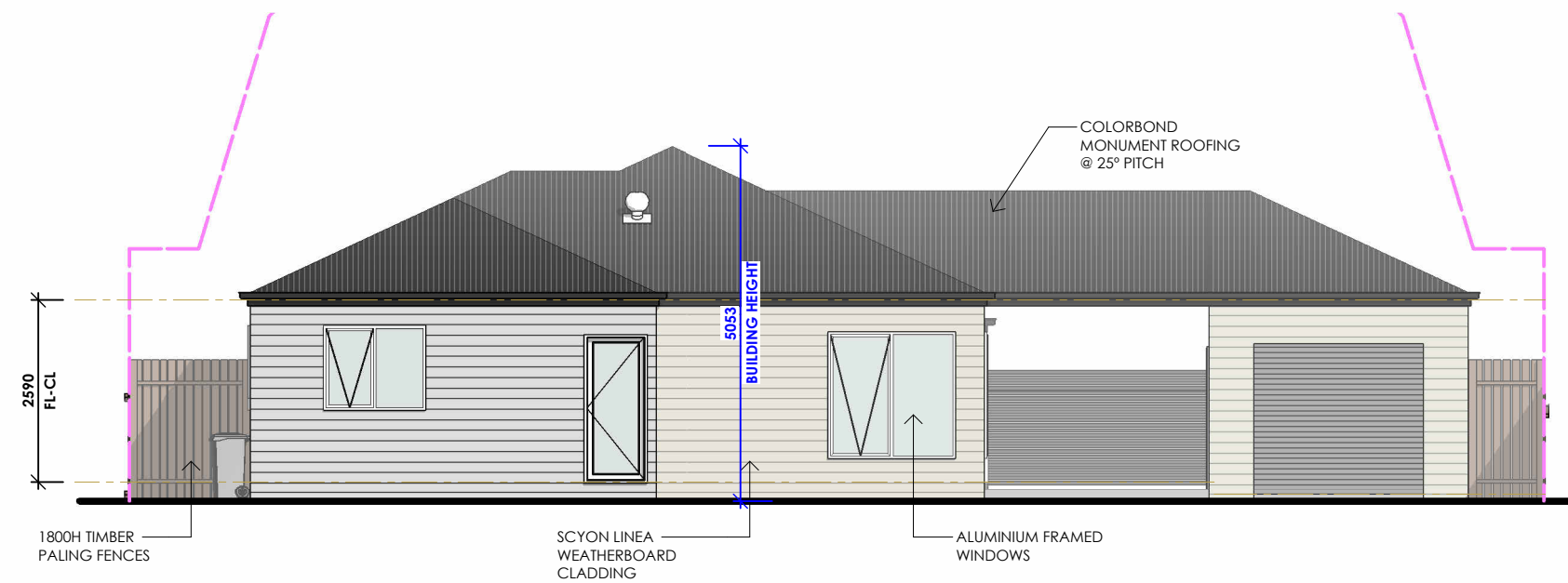
GARDEN AREA REQ. FOR GR2 & NRZ ZONES ONLY: 400-500m <sup>2</sup> = 25%   501-650m <sup>2</sup> = 30%   650m <sup>2</sup> + = 35%		
GARDEN AREA	463.55 m <sup>2</sup>	45.81%
NON-COMPLIANT GARDEN AREA	23.19 m <sup>2</sup>	2.29%
TOTAL PERMEABLE SPACE	486.73 m <sup>2</sup>	48.10%
SITE COVER	358.26 m <sup>2</sup>	35.41%
PAVED AREA	0.00 m <sup>2</sup>	0.00%
DRIVEWAY AREA	166.84 m <sup>2</sup>	16.49%
TOTAL HARD COVER	525.10 m <sup>2</sup>	51.90%
SITE AREA	1011.83 m <sup>2</sup>	100.00%

**DUAL OCC FLOOR AREAS**

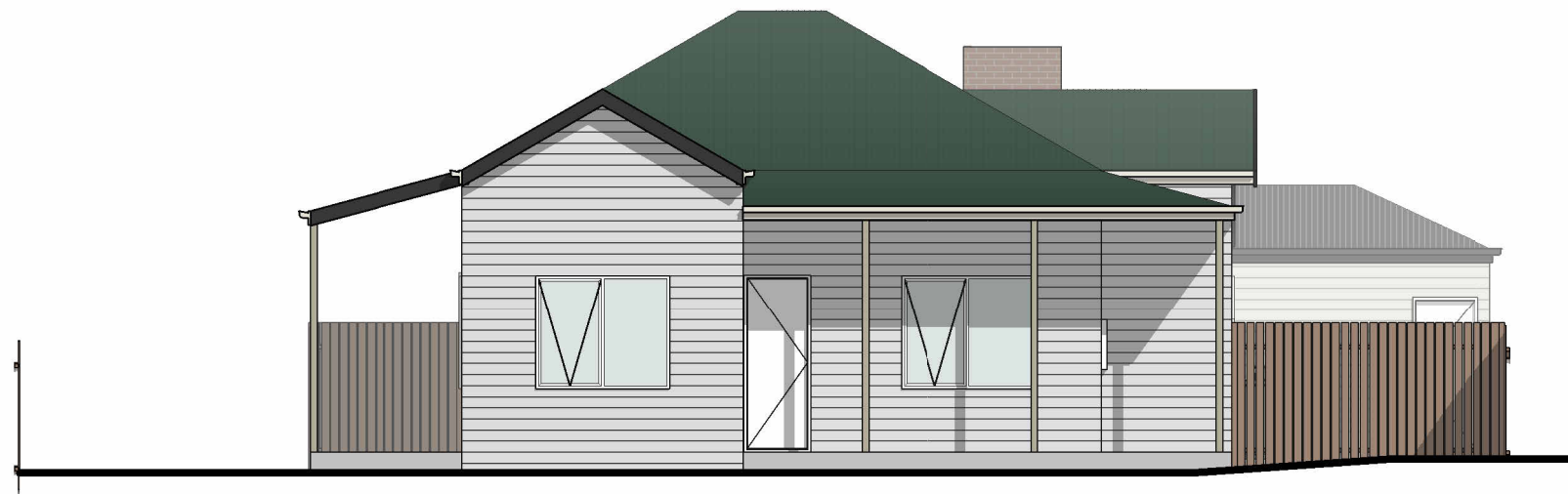
	(sq)	
UNIT 1 - GROUND FLOOR	125.54 m <sup>2</sup>	13.51
UNIT 1 - GARAGE	22.74 m <sup>2</sup>	2.45
UNIT 1 - PORCH	13.02 m <sup>2</sup>	1.40
UNIT 1 - PORCH	22.76 m <sup>2</sup>	2.45
SUB TOTAL:	184.06 m <sup>2</sup>	19.81
UNIT 1 - SPOS	104.31 m <sup>2</sup>	11.23
TOTAL PERMEABLE SPACE	104.31 m <sup>2</sup>	11.23
UNIT 1	288.37 m <sup>2</sup>	31.04
UNIT 2 - GROUND FLOOR	122.24 m <sup>2</sup>	13.16
UNIT 2 - GARAGE	22.74 m <sup>2</sup>	2.45
UNIT 2 - PORCH	9.38 m <sup>2</sup>	1.01
UNIT 2 - ALFRESCO	19.79 m <sup>2</sup>	2.13
SUB TOTAL:	174.16 m <sup>2</sup>	18.75
UNIT 2 - SPOS	133.69 m <sup>2</sup>	14.39
TOTAL PERMEABLE SPACE	133.69 m <sup>2</sup>	14.39
UNIT 2	307.85 m <sup>2</sup>	33.14



UNIT 2 ELEVATION A - (NORTH)



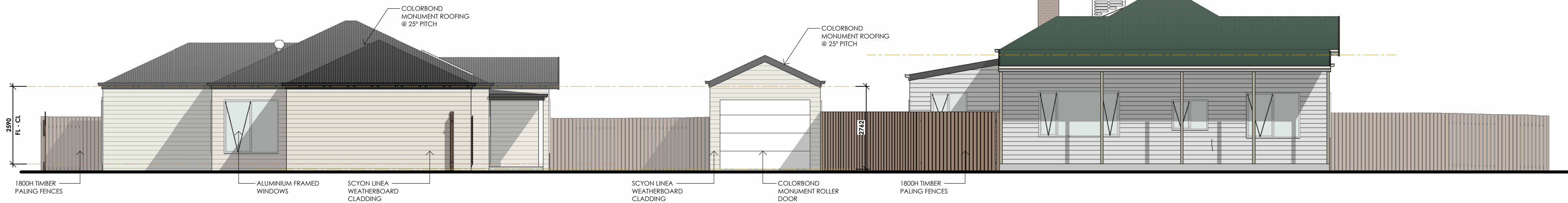
UNIT 2 ELEVATION C - (SOUTH)



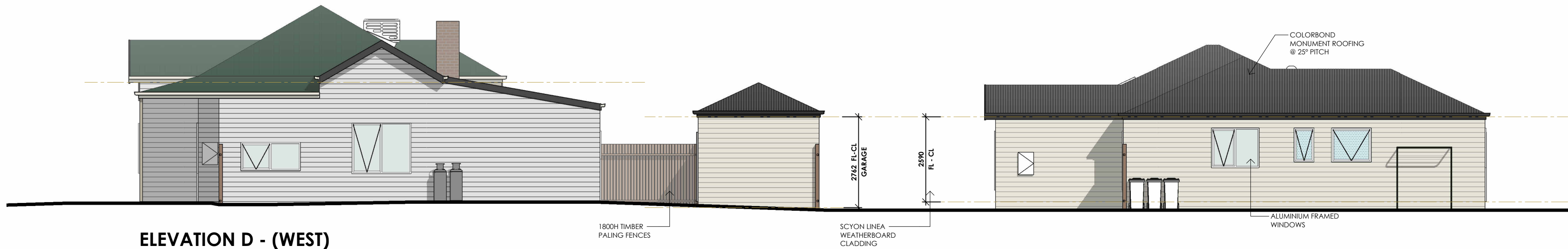
UNIT 1 ELEVATION A - (NORTH)1



UNIT 1 ELEVATION C - (SOUTH)

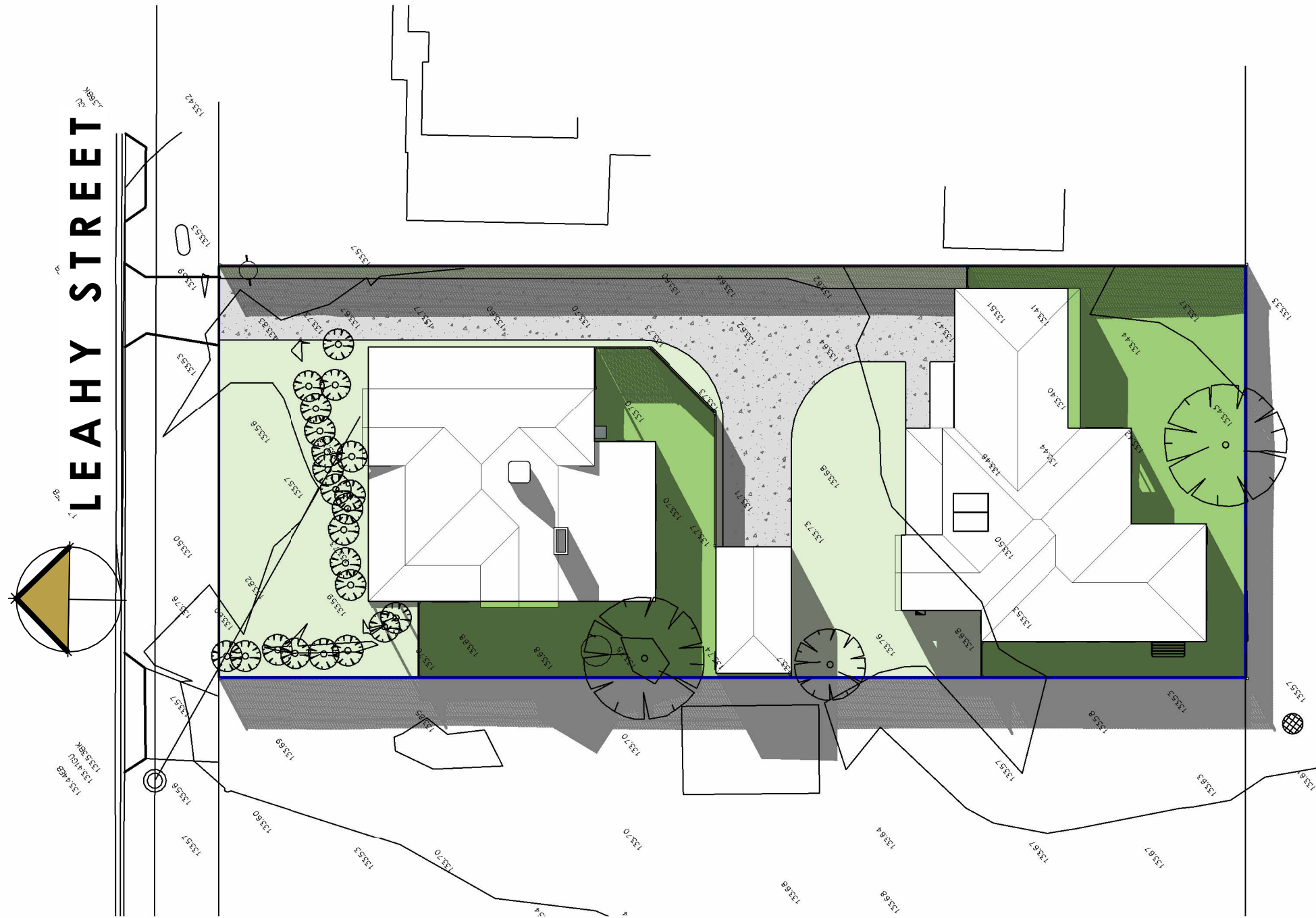


ELEVATION B - (EAST)

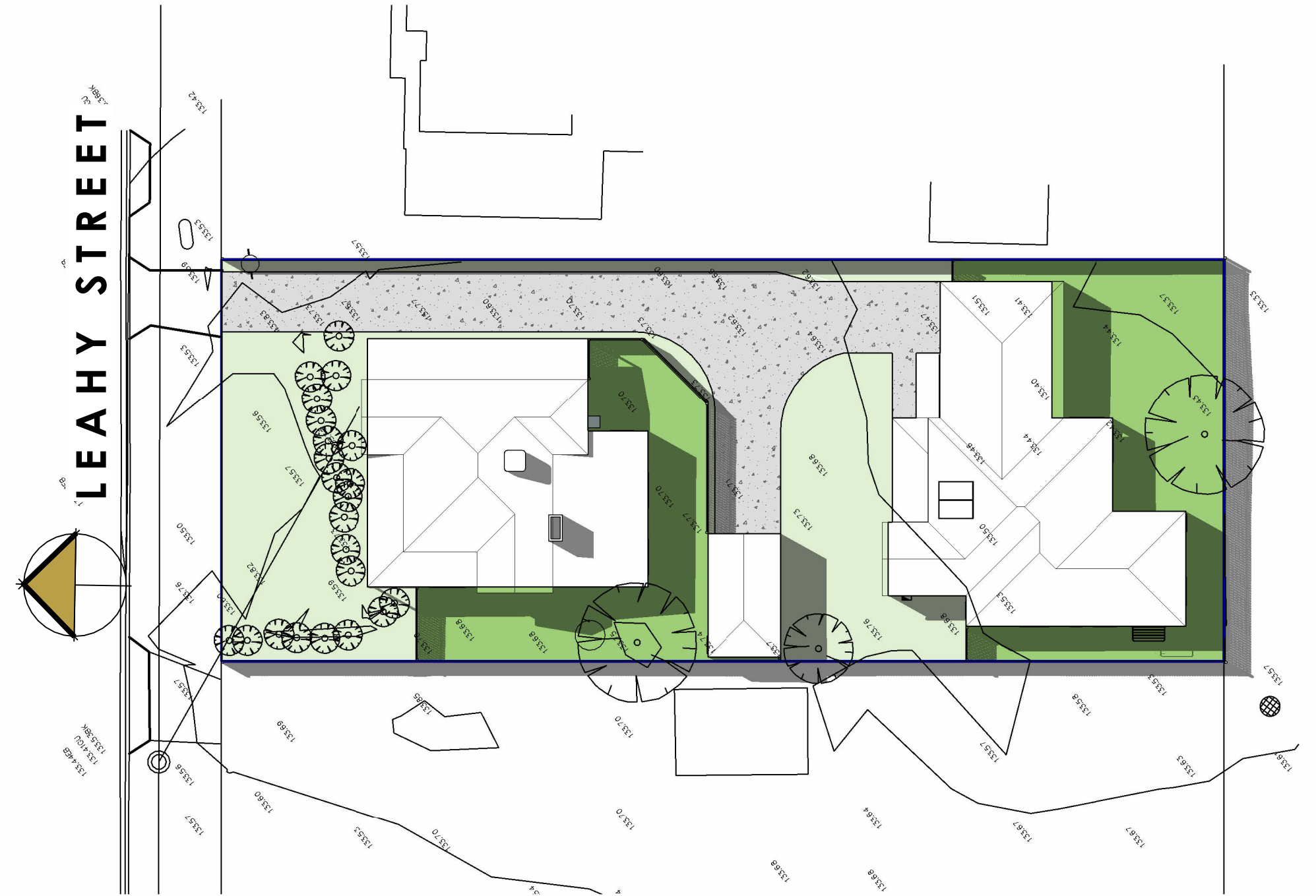


ELEVATION D - (WEST)

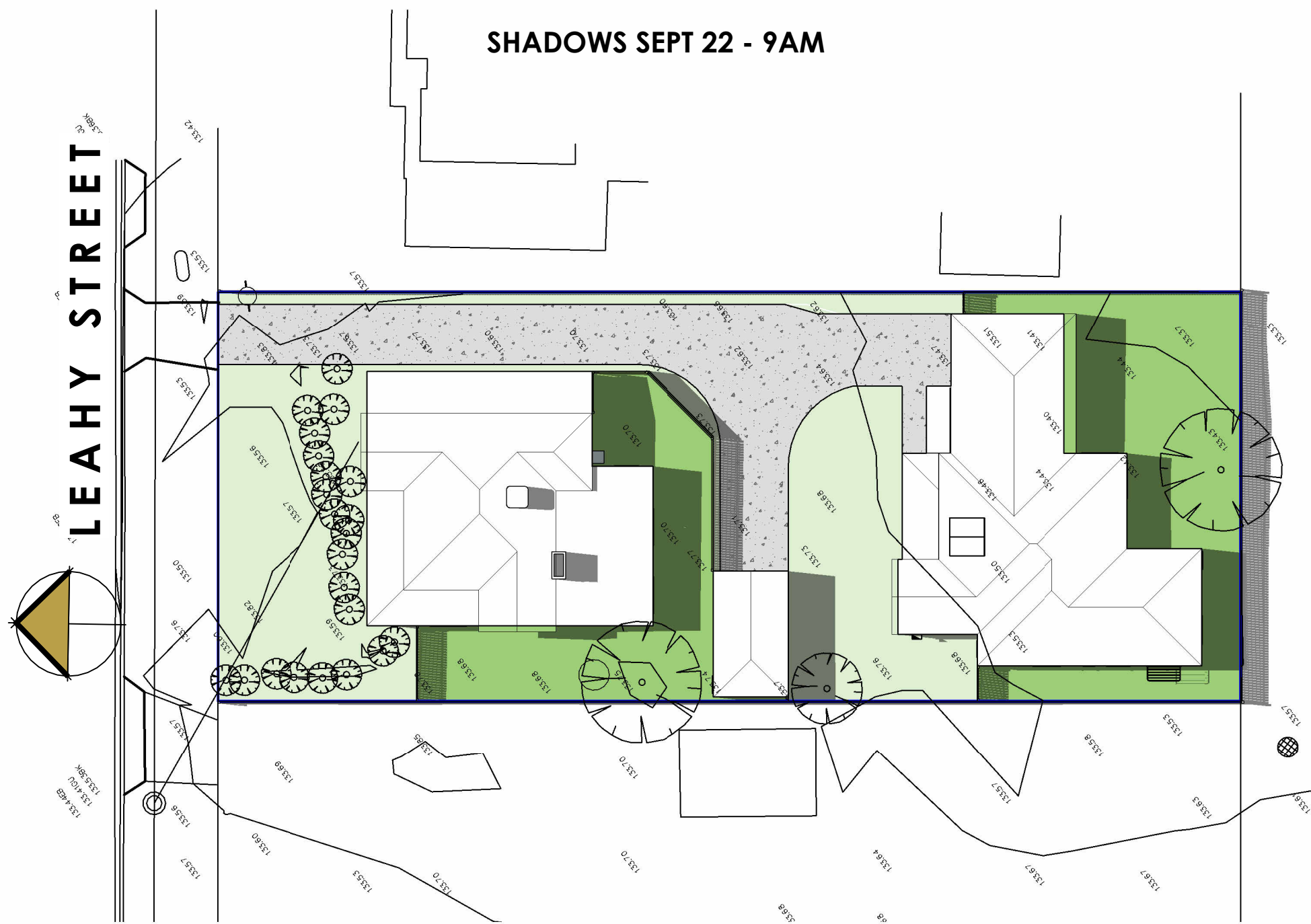




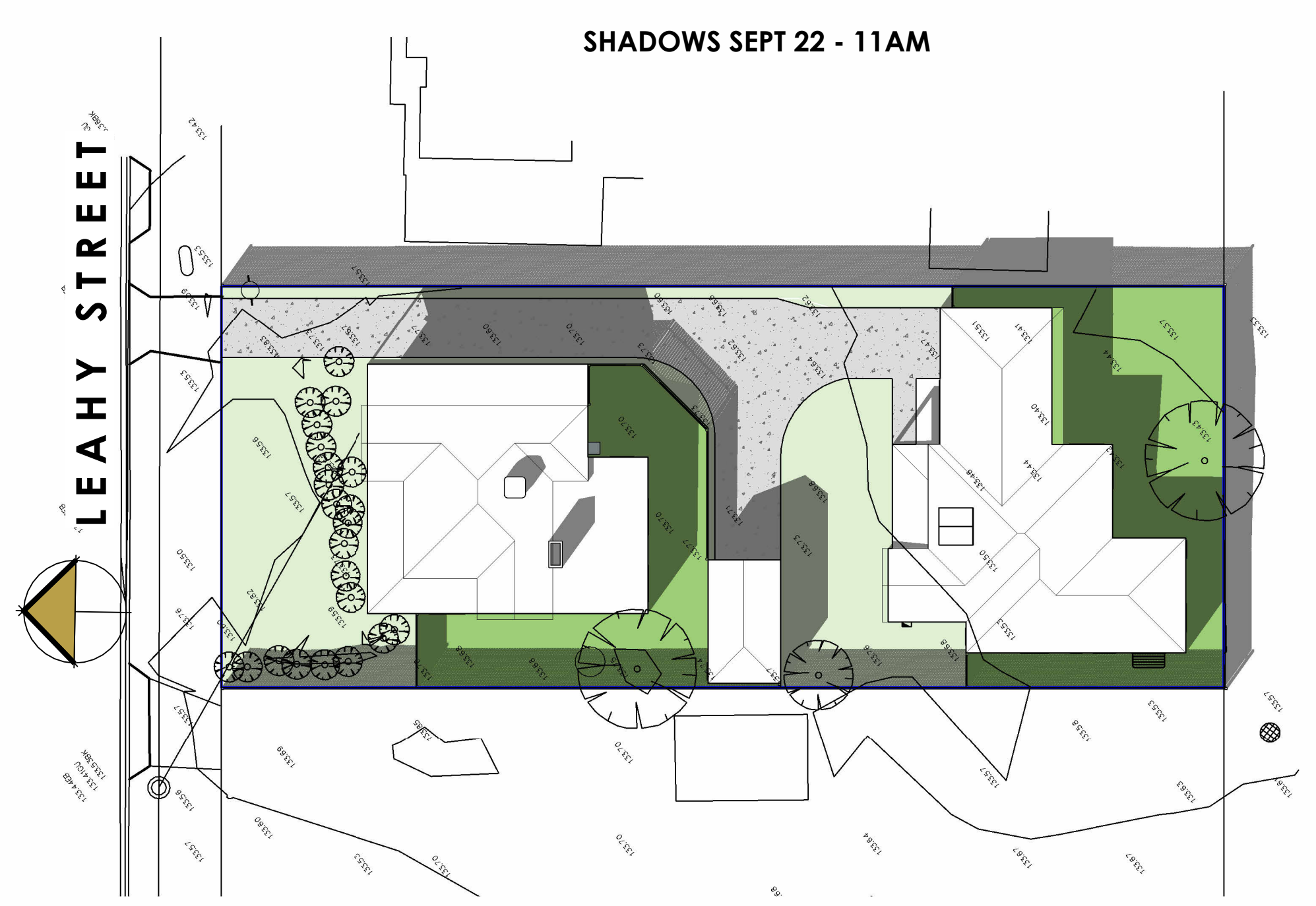
SHADOWS SEPT 22 - 9AM



SHADOWS SEPT 22 - 11AM



SHADOWS SEPT 22 - 12PM



SHADOWS SEPT 22 - 3PM



**UNIT 2 FRONT FROM DRIVEWAY**



**UNIT 2 REAR YARD**



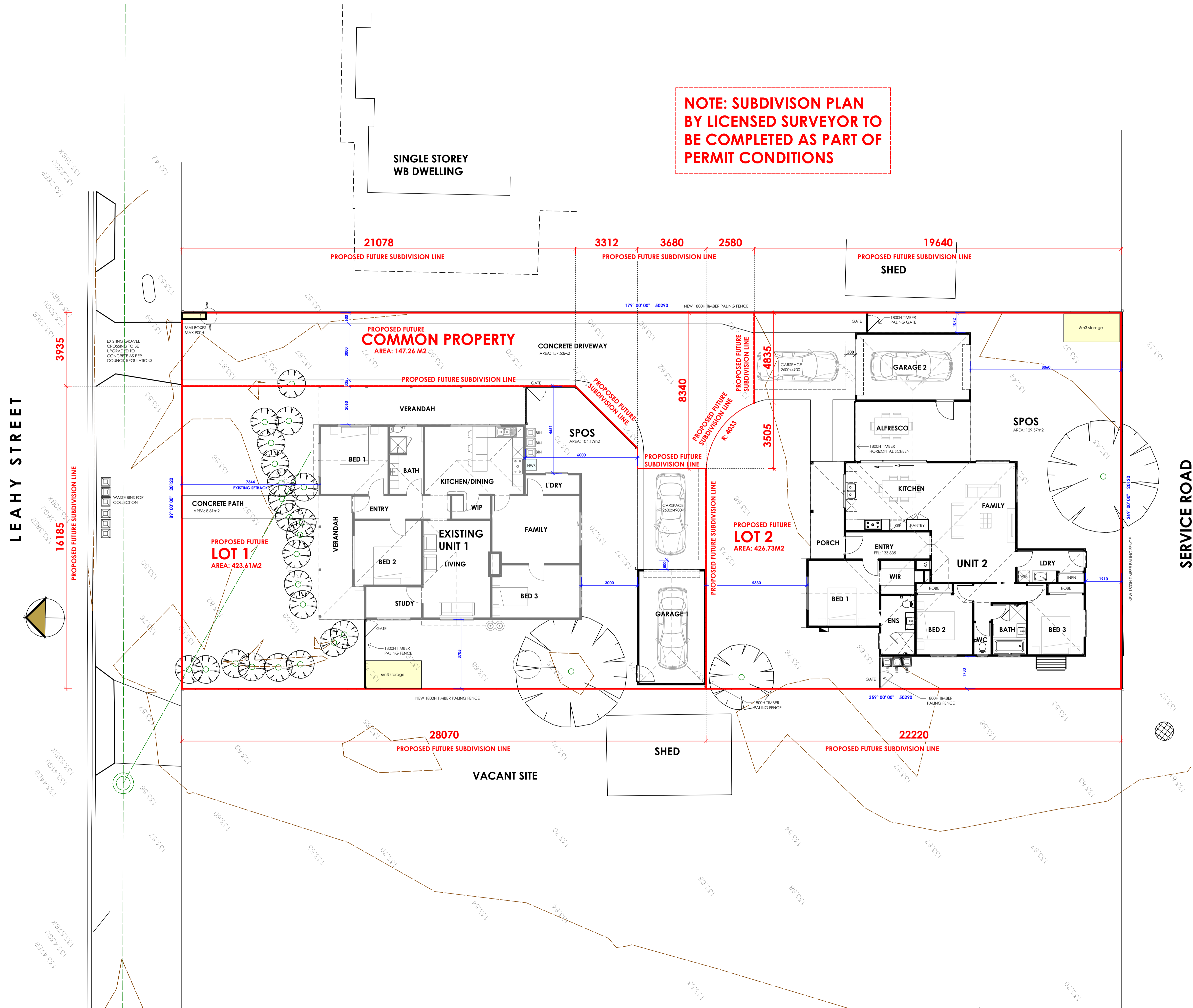
**UNIT 1 FRONT FROM DRIVEWAY**

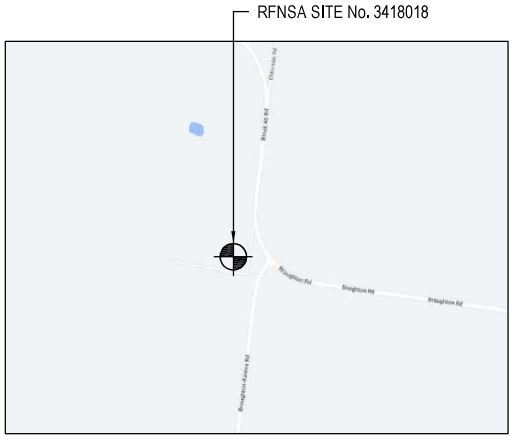
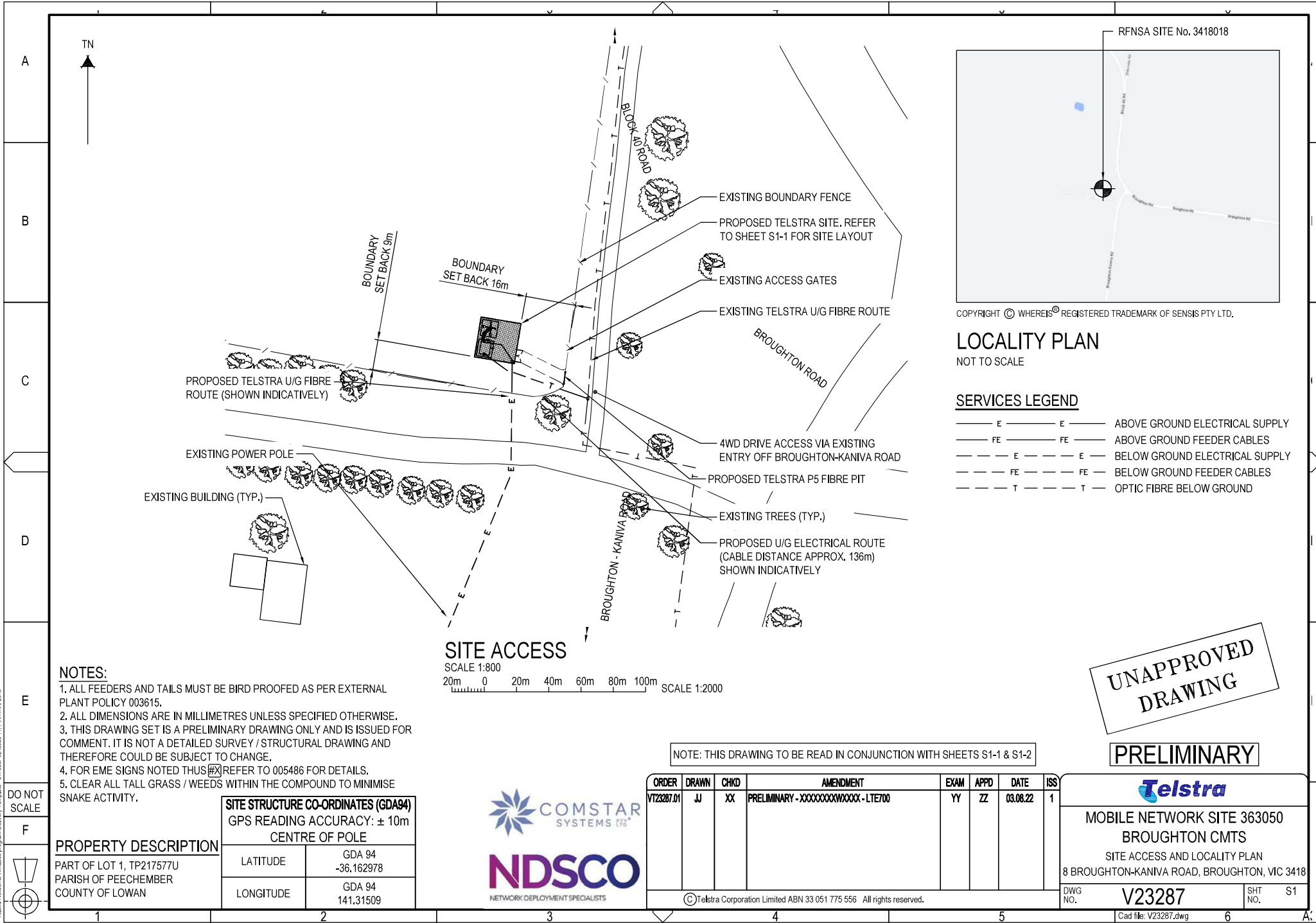


**UNIT 2 FROM REAR**



**NOTE: SUBDIVISION PLAN  
BY LICENSED SURVEYOR TO  
BE COMPLETED AS PART OF  
PERMIT CONDITIONS**



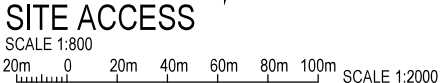


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**LOCALITY PLAN**  
NOT TO SCALE

**SERVICES LEGEND**

- E ——— E ——— ABOVE GROUND ELECTRICAL SUPPLY
- FE ——— FE ——— ABOVE GROUND FEEDER CABLES
- - - E - - - E - - - BELOW GROUND ELECTRICAL SUPPLY
- - - FE - - - FE - - - BELOW GROUND FEEDER CABLES
- - - T - - - T - - - OPTIC FIBRE BELOW GROUND



- NOTES:**
1. ALL FEEDERS AND TAILS MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
  2. ALL DIMENSIONS ARE IN MILLIMETRES UNLESS SPECIFIED OTHERWISE.
  3. THIS DRAWING SET IS A PRELIMINARY DRAWING ONLY AND IS ISSUED FOR COMMENT. IT IS NOT A DETAILED SURVEY / STRUCTURAL DRAWING AND THEREFORE COULD BE SUBJECT TO CHANGE.
  4. FOR EME SIGNS NOTED THUS (X) REFER TO 005486 FOR DETAILS.
  5. CLEAR ALL TALL GRASS / WEEDS WITHIN THE COMPOUND TO MINIMISE SNAKE ACTIVITY.

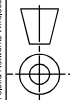
NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEETS S1-1 & S1-2

**UNAPPROVED DRAWING**

**PRELIMINARY**

DO NOT SCALE

F



**PROPERTY DESCRIPTION**

PART OF LOT 1, TP217577U  
PARISH OF PEECHEMBER  
COUNTY OF LOWAN

<b>SITE STRUCTURE CO-ORDINATES (GDA94)</b> GPS READING ACCURACY: ± 10m CENTRE OF POLE	
LATITUDE	GDA 94 -36.162978
LONGITUDE	GDA 94 141.31509



ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
V23287.01	JJ	XX	PRELIMINARY - XXXXXXXXWXXXX - LTE700	YY	ZZ	03.08.22	1

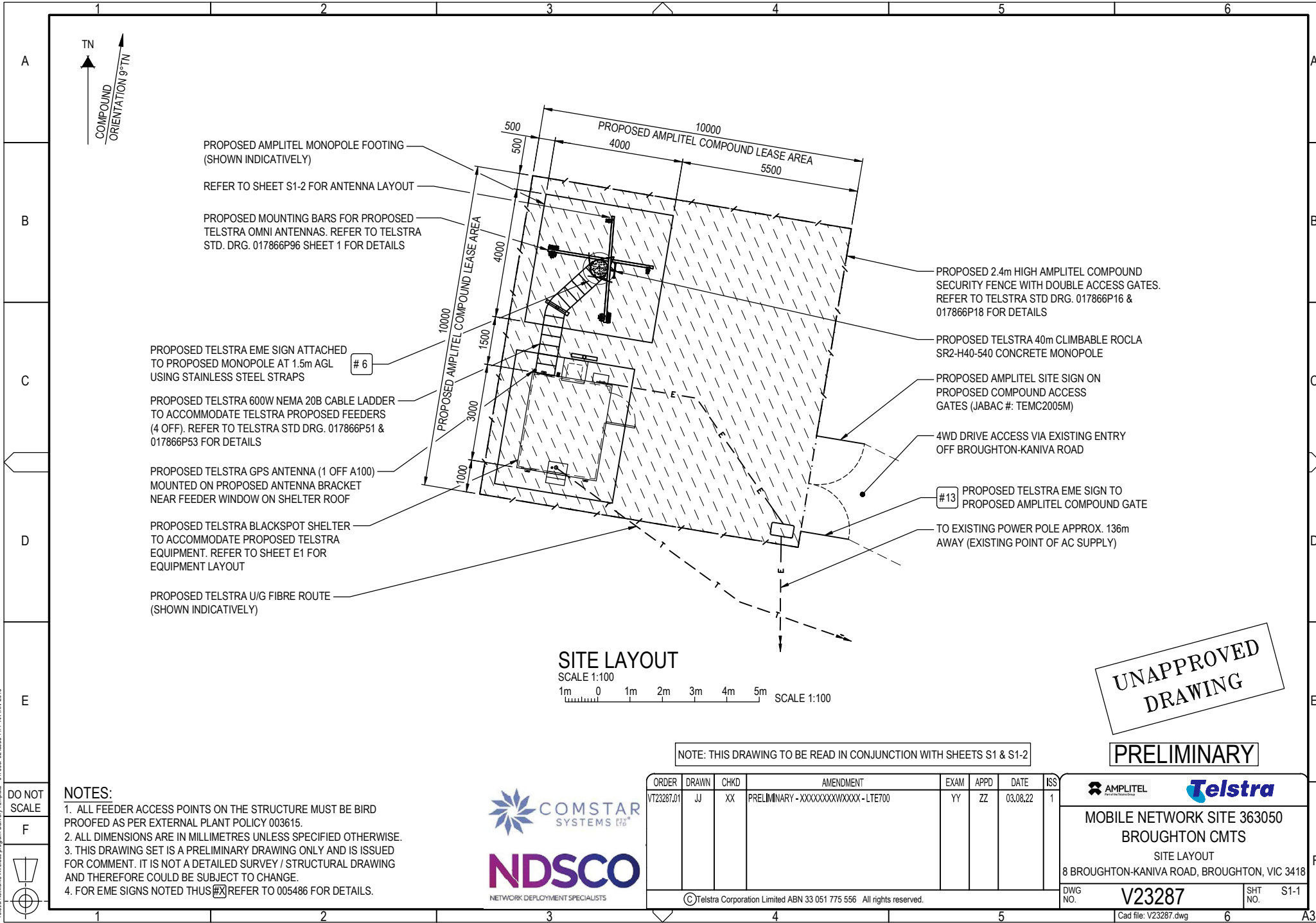
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**Telstra**

MOBILE NETWORK SITE 363050  
BROUGHTON CMTS  
SITE ACCESS AND LOCALITY PLAN  
8 BROUGHTON-KANIVA ROAD, BROUGHTON, VIC 3418

DWG NO. **V23287** SHT NO. **S1**

Cad file: V23287.dwg



**UNAPPROVED  
DRAWING**

**PRELIMINARY**

NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEETS S1 & S1-2

- NOTES:**
1. ALL FEEDER ACCESS POINTS ON THE STRUCTURE MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
  2. ALL DIMENSIONS ARE IN MILLIMETRES UNLESS SPECIFIED OTHERWISE.
  3. THIS DRAWING SET IS A PRELIMINARY DRAWING ONLY AND IS ISSUED FOR COMMENT. IT IS NOT A DETAILED SURVEY / STRUCTURAL DRAWING AND THEREFORE COULD BE SUBJECT TO CHANGE.
  4. FOR EME SIGNS NOTED THUS #X REFER TO 005486 FOR DETAILS.



ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
V23287.01	JJ	XX	PRELIMINARY - XXXXXXXXXXXX - LTE700	YY	ZZ	03.08.22	1

**AMPLITEL** **Telstra**

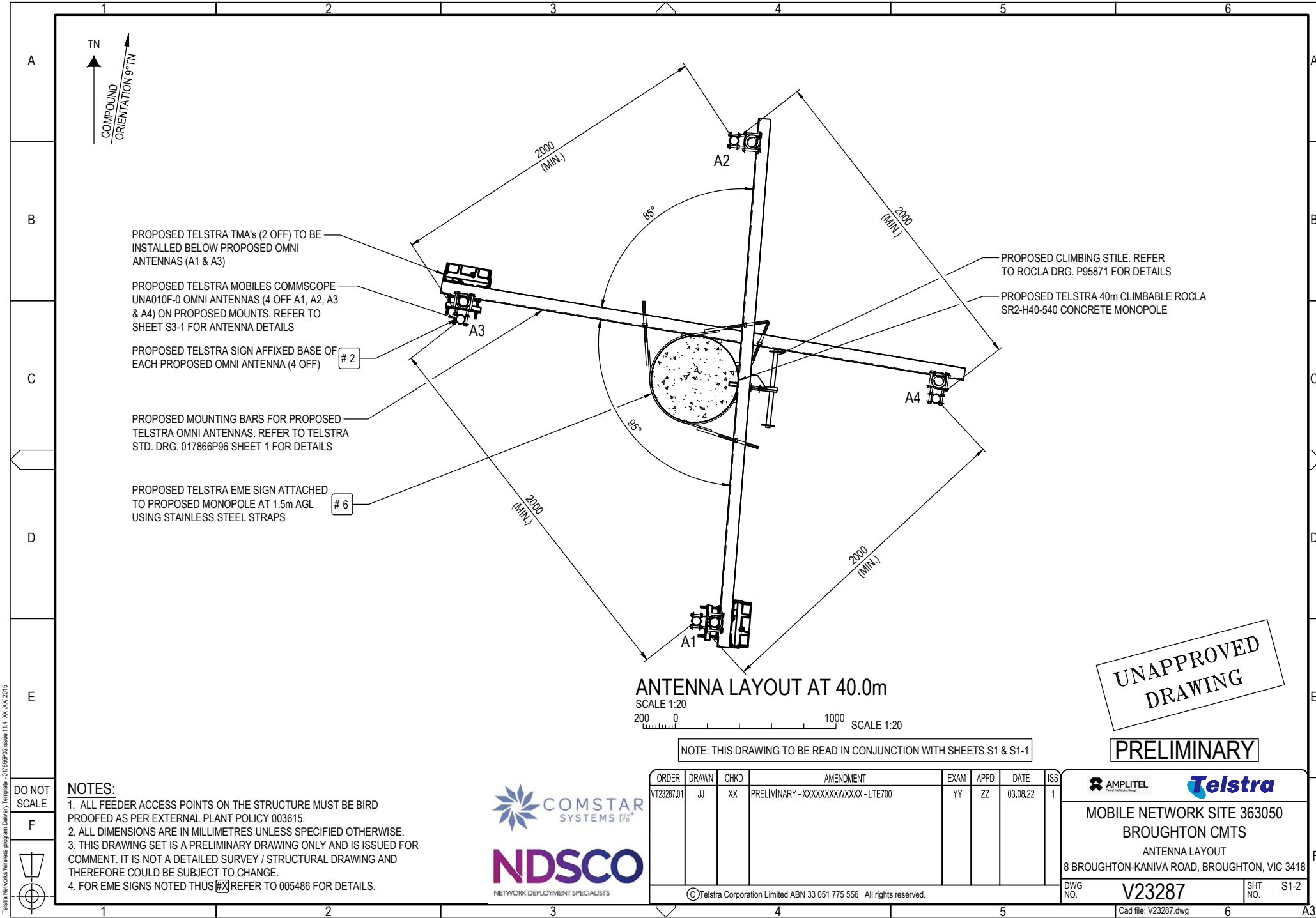
**MOBILE NETWORK SITE 363050**  
**BROUGHTON CMTS**  
SITE LAYOUT  
8 BROUGHTON-KANIVA ROAD, BROUGHTON, VIC 3418

DWG NO. **V23287** SHT NO. S1-1

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Cad file: V23287.dwg

Telstra Networks Wireless program Delivery Templates - 017866P02 Issue 11.4 XX XXX 2015



PROPOSED TELSTRA TMA's (2 OFF) TO BE INSTALLED BELOW PROPOSED OMNI ANTENNAS (A1 & A3)

PROPOSED TELSTRA MOBILES COMMSCOPE UNA010F-0 OMNI ANTENNAS (4 OFF A1, A2, A3 & A4) ON PROPOSED MOUNTS. REFER TO SHEET S3-1 FOR ANTENNA DETAILS

PROPOSED TELSTRA SIGN AFFIXED BASE OF EACH PROPOSED OMNI ANTENNA (4 OFF) # 2

PROPOSED MOUNTING BARS FOR PROPOSED TELSTRA OMNI ANTENNAS. REFER TO TELSTRA STD. DRG. 017866P96 SHEET 1 FOR DETAILS

PROPOSED TELSTRA EME SIGN ATTACHED TO PROPOSED MONOPOLE AT 1.5m AGL USING STAINLESS STEEL STRAPS # 6

PROPOSED CLIMBING STILE. REFER TO ROCLA DRG. P95871 FOR DETAILS

PROPOSED TELSTRA 40m CLIMBABLE ROCLA SR2-H40-540 CONCRETE MONOPOLE

**ANTENNA LAYOUT AT 40.0m**

SCALE 1:20  
200 0 1000 SCALE 1:20

NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEETS S1 & S1-1

**UNAPPROVED  
DRAWING**

**PRELIMINARY**

DO NOT SCALE

F



- NOTES:**
1. ALL FEEDER ACCESS POINTS ON THE STRUCTURE MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
  2. ALL DIMENSIONS ARE IN MILLIMETRES UNLESS SPECIFIED OTHERWISE.
  3. THIS DRAWING SET IS A PRELIMINARY DRAWING ONLY AND IS ISSUED FOR COMMENT. IT IS NOT A DETAILED SURVEY / STRUCTURAL DRAWING AND THEREFORE COULD BE SUBJECT TO CHANGE.
  4. FOR EME SIGNS NOTED THUS #X REFER TO 005486 FOR DETAILS.



ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
VT23287.01	JJ	XX	PRELIMINARY - XXXXXXXXXXXX - LTE700	YY	ZZ	03.08.22	1

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**AMPLITEL** **Telstra**

MOBILE NETWORK SITE 363050  
BROUGHTON CMTS  
ANTENNA LAYOUT  
8 BROUGHTON-KANIVA ROAD, BROUGHTON, VIC 3418

DWG NO. **V23287** SHT NO. S1-2

Cad file: V23287.dwg

Telstra Networks Wireless program Delivery Template - 017866P02 Issue 1.4 XX.XXX.2015

PROPOSED TELSTRA MOBILES COMMSCOPE UNA010F-0 OMNI ANTENNAS (4 OFF A1, A2, A3 & A4) ON PROPOSED MOUNTS

PROPOSED TELSTRA SIGN AFFIXED BASE OF EACH PROPOSED OMNI ANTENNA (4 OFF) # 2

PROPOSED MOUNTING BARS FOR PROPOSED TELSTRA OMNI ANTENNAS. REFER TO TELSTRA STD. DRG. 017866P96 SHEET 1 FOR DETAILS

▽ E.L. 43.41m (±100mm) R.L. 196.41m AHD  
TOP OF PROPOSED TELSTRA OMNI ANTENNAS

▽ E.L. 40.0m (±100mm) R.L. 193.0m AHD  
TOP OF PROPOSED AMPLITEL CONCRETE MONOPOLE BASE OF PROPOSED TELSTRA LTE700 OMNI ANTENNAS (4 OFF A1, A2, A3 & A4)  
C/L PROPOSED TELSTRA LTE700 TMA'S (2 OFF)

PROPOSED TELSTRA TMA'S (2 OFF) TO BE INSTALLED BELOW PROPOSED OMNI ANTENNAS (A1 & A3)

PROPOSED TELSTRA 40m CLIMBABLE ROCLA SR2-H40-540 CONCRETE MONOPOLE

PROPOSED TELSTRA FEEDER CABLES (4 OFF) TO BE RUN INTERNALLY INTO MONOPOLE

PROPOSED CLIMBING STILE. REFER TO ROCLA DRG. P95871 FOR DETAILS

**NOTES:**

1. ALL FEEDERS ACCESS POINTS ON THE STRUCTURE MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
2. ALL DIMENSIONS ARE IN MILLIMETRES UNLESS SPECIFIED OTHERWISE.
3. THIS DRAWING SET IS A PRELIMINARY DRAWING ONLY AND IS ISSUED FOR COMMENT. IT IS NOT A DETAILED SURVEY / STRUCTURAL DRAWING AND THEREFORE COULD BE SUBJECT TO CHANGE.
4. FOR EME SIGNS NOTED THUS #X REFER TO 005486 FOR DETAILS.
5. FOUNDATIONS ARE SHOWN INDICATIVE ONLY. FINAL DESIGN IS SUBJECT TO RESULTS OF GEOTECHNICAL INVESTIGATION.

**SITE EME SIGNAGE**

# 2 EME TELSTRA #2 SIGN  
PROPOSED SIGNS TO BE UV STABLE STICKERS AND FIXED TO BASE OF PROPOSED OMNI ANTENNAS (4 OFF)

# 6 EME TELSTRA #6 SIGN  
PROPOSED TELSTRA EME SIGN ATTACHED TO PROPOSED MONOPOLE AT 1.5m AGL USING STAINLESS STEEL STRAPS

#13 EME TELSTRA #13 SIGN  
PROPOSED TELSTRA EME SIGN TO PROPOSED AMPLITEL COMPOUND GATE

PROPOSED TELSTRA 600W NEMA 20B CABLE LADDER TO ACCOMMODATE TELSTRA PROPOSED FEEDERS (4 OFF). REFER TO TELSTRA STD DRG. 017866P51 & 017866P53 FOR DETAILS

PROPOSED TELSTRA GPS ANTENNA (1 OFF A100) MOUNTED ON PROPOSED ANTENNA BRACKET NEAR FEEDER WINDOW ON SHELTER ROOF

PROPOSED TELSTRA BLACKSPOT SHELTER TO ACCOMMODATE PROPOSED TELSTRA EQUIPMENT. REFER TO SHEET E1 FOR EQUIPMENT LAYOUT

PROPOSED TELSTRA AIRCON UNIT IN FRAME CAGE. PROPOSED TELSTRA AC MAINS SWITCHBOARD

PROPOSED TELSTRA EME SIGN TO PROPOSED AMPLITEL COMPOUND GATE #13

PROPOSED TELSTRA U/G FIBRE ROUTE (SHOWN INDICATIVELY)

TO EXISTING POWER POLE APPROX. 136m AWAY (EXISTING POINT OF AC SUPPLY)

EXISTING BOUNDARY FENCE

PROPOSED TELSTRA P5 ELECTRICAL PIT

PROPOSED AMPLITEL SITE SIGN ON PROPOSED COMPOUND ACCESS GATES (JABAC #: TEMC2005M)

# 6 PROPOSED TELSTRA EME SIGN ATTACHED TO PROPOSED MONOPOLE AT 1.5m AGL USING STAINLESS STEEL STRAPS

PROPOSED 2.4m HIGH AMPLITEL COMPOUND SECURITY FENCE WITH DOUBLE ACCESS GATES. REFER TO TELSTRA STANDARD DRG. 017866P16 & 017866P18 FOR DETAILS

▽ E.L. 3.2m (±100mm) R.L. 156.2m AHD  
BASE OF PROPOSED TELSTRA GPS ANTENNA (1 OFF A100)

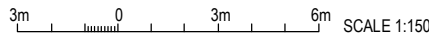
▽ E.L. 0.0m  
GROUND LEVEL (R.L. 153.0m AHD)

PROPOSED AMPLITEL MONOPOLE FOOTING (SHOWN INDICATIVELY)

**UNAPPROVED DRAWING**

**EAST ELEVATION**

SCALE 1:150



NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEET S3-1

**PRELIMINARY**

DO NOT SCALE



ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
VT23287.01	JJ	XX	PRELIMINARY - XXXXXXXXXX - LTE700	YY	ZZ	03.08.22	1

**MOBILE NETWORK SITE 363050**  
**BROUGHTON CMTS**  
 EAST ELEVATION  
 8 BROUGHTON-KANIVA ROAD, BROUGHTON, VIC 3418

DWG NO. **V23287** SHT NO. **S3**

Hindmarsh Shire Council  
Community Action Grants  
Event Sponsorship

Project Number	Date Received	Council Meeting	Doc ID	Organisation	Project Name (Description?)	Amount Requested	Total Project Cost	In-Kind/Cash Contribution	Eligible (Y/N)	Reason for Ineligibility	Community Need 4	Community Wellbeing 3	Social Connectedness 3	Economic Benefit 3	Community Participation 3	Risk Assessment 2	Project summary 4	Acknowledgement 2	Quotes/ Information 1	Budget and In-Kind 1	Total Assessment Score (out of 26)	Community/ Council Plan Reference	Recommended Allocation \$500	Allocated Amount
											WHY				WHAT				HOW					
1	29/09/2022	October	372977	Dimboola Rowing Cl	Dimboola Rowing Regatta, rowing event	\$500.00	\$14,822.00	\$14,322.00	Y	N/A	4	3	3	3	3	2	4	2	1	1	26		\$500.00	
2	30/09/2022	October	372979	Boyeo Hall & Recreation Reserve	The Boyeo Christmas Tree to be held at Boyeo Recreational reserve & Public Hall Sunday 18 December 2022	\$500.00	\$840.00	\$340.00	Y	N/A	3	2	3	2	2	2	3	2	0	1	20		\$500.00	

Hindmarsh Shire Council  
Community Action Grants  
Small Equipment

Project Number	Date Received	Council Meeting	Doc ID	Organisation	Project Name (Description?)	Amount Requested	Total Project Cost	Cash/in-kind Contribution	Eligible (Y/N)	Reason for Ineligibility	WHY				WHAT				HOW		Total Assessment Score (out of 26)	Community/ Council Plan Reference	Recommended Allocation \$1,000.00	Allocated Amount	
											Community Need 4	Community Wellbeing 3	Social Connectedness 3	Economic Benefit 3	Community Participation 3	Risk Assessment 2	Project summary 4	Acknowledgement 2	Quotes/ Information 1	Budget (BS) and In-Kind 1					
1	29/09/2022	October	372754	<b>Jeparit Golf Club</b>	Sprinkler System supply & installation	\$1,000.00	\$4,225.00	\$3,225.00	Y	NA	3	3	3	2	3	1	3	1	1	1	21	9.1.3	\$1,000.00		
2	29/09/2022	October	372976	<b>Lowan Lodge 107</b>	Painting of inside of meeting room as it hasn't been painted in over 30 years	\$1,000.00	\$1,500.00	\$500.00	Y	NA	3	3	3	2	2	2	3	2	1	1	22		\$1,000.00		
3	29/09/2022	October	372978	<b>Nhill A&amp;P Society</b>	Painting the interior and exterior of brick toilet block at Nhill Showgrounds	\$1,000.00	\$2,773.00	\$1,773.00	Y	NA	3	3	2	2	2	2	3	2	1	1	21	2.1, 3.1.1	\$1,000.00		
																									<b>\$3,000.00</b>

Hindmarsh Shire Council  
Community Action Grants  
Community Assistance

Project Number	Date Received	Council Meeting	Doc ID	Organisation	Project Name (Description?)	Amount Requested	Total Project Cost	Cash/in kind Contribution	Eligible (Y/N)	Reason for Ineligibility	WHY				WHAT			HOW	Total Assessment Score	Community/ Council Plan Reference	Recommended Allocation \$1,000.00	Allocated Amount	
											Community Need 4	Community Wellbeing 3	Social Connectedness 3	Economic Benefit 3	Community Participation 3	Risk Assessment 2	Project summary 4	Acknowledgement 2					Quotes/ Information 1
1	27/09/2022	October	372960	Lions Club of Nhill Inc.	Blinds needed for 3 windows in the Nhill Lions Den to stop sun glare, and assist with heating and cooling of the building Purchase of an iPad for cashless income receipts and to assist with general administration of Club operations	\$829.95	\$1,054.95	\$186.85	Y	NA	3	3	2	2	2	1	3	2	1	1	20	\$829.95	
2	18/09/2022	October	372973	Nhill Golf Club Inc.	Replacement of drive on lawn mower with catcher to keep all grounds and surrounds mown and tidy	\$989.00	\$989.00	\$0.00	Y	NA	3	2	2	2	3	1	3	2	1	1	20	\$989.00	
3	28/09/2022	October	372974	Rainbow Bowl's Club	Male mannequins for displaying pipe Band and Brass Band uniforms, defence force uniforms and school uniforms in the museum exhibitions	\$1,000.00	\$4,748.70	\$3,748.70	Y	NA	3	3	2	2	2	2	3	1	1	1	20	\$1,000.00	
4	29/09/2022	October	372975	Nhill & District Historical Society		\$581.60	\$581.60	\$0.00	N	<b>Successfully received \$1000 for wall hanging equipment in November 2021</b>	2	2	2	1	2	2	3	1	1	1	17	\$0	



## **HINDMARSH SHIRE COUNCIL**

### **AUDIT AND RISK COMMITTEE BIENNIAL CHAIR'S REPORT: October 2022**

#### **PURPOSE**

To advise Councillors and the Chief Executive Officer at Hindmarsh Shire Council of the activities of the Audit and Risk Committee since March 2022 and meet legislative requirements under the Act.

#### **INTRODUCTION**

The Hindmarsh Shire Council Audit and Risk Committee Charter provides that the Chair will prepare a biennial audit and risk report. The Charter also provides that this report will be tabled at the next Council meeting by the Chief Executive Officer and that the Chair may present the report to Councillors at that meeting if desired. The activities and recommendations of the committee are described in the minutes of each meeting, and these are tabled at council meetings.

The Audit and Risk Committee is established in accordance with s53 and 54 of the Local Government Act 2020. The committee is an independent advisory committee and assists to strengthen Council to ensure Council's commitment to good governance, public transparency, and accountability.

#### **AUDIT AND RISK COMMITTEE CHARTER**

The Charter outlines the Scope of Authority, Composition and Responsibilities of the Committee. The Charter was last reviewed in 2020.

#### **COMMITTEE MEMBERSHIP**

There are six members – two councillors and four external, independent members. The committee was established by Council resolution on 15 July 2020 for the term up until 1 November 2024.

The four independent members are: Bernard Young – Chairperson, Darren Welsh, Ashley Roberts, and Krista Thiele. Krista Thiele has resigned.

Cr Debra Nelson and Cr Melanie Albrecht are the councillors who have served on the Committee during this reporting period.

The Committee has met twice during this period, on 14 June: the budget papers meeting, and on 21 September: for the annual accounts review and certification.

#### **AUDIT FUNCTIONS**

The Committee continues to assist the Council in addressing financial, strategic, and operational risks and ensuring that the Council maintains a reliable system of internal controls.

#### **GOVERNANCE**

To ensure accountability, compliance, and transparency, in addition to this biennial report, the minutes of each Committee meeting are presented to the next available Ordinary Council meeting.

#### **EXTERNAL AUDITORS**

In accordance with the Local Government Act, the Victorian Auditor General (VAGO) appoint Council's Auditor. Crowe (Martin Thompson) are the auditors. Their closing report on the Financial Statements raised no issues.

#### **BUDGET MEETING**

The Audit and Risk Committee met on 14 June to consider the 2022/23 Budget and associated Asset and Financial Plans, and Action Plans.

#### HINDMARSH SHIRE ANNUAL ACCOUNTS

The Committee met on 21 September 2022 and received the Victorian Auditor General's Agent's Closing Report on the 2021-2022 Financial Report and Performance Statements of the Hindmarsh Shire Council.

At that meeting, the Committee also received and approved in principle the 2020/21 financial statements and performance statement for that financial year.

The Council staff are to be commended for the outstanding work they did to ensure that the draft financial and performance statements were ready for the external auditor given the difficult times of 2022.

#### INTERNAL AUDITORS

Hindmarsh Shire Council continues to engage RSD Audit Bendigo as its Internal Auditors. The Committee receives a regular Internal Audit Committee Update Report which provides not only a progress report on the Hindmarsh internal audit program but also a very useful summary of recent reports from public bodies.

The Audit Program is regularly reviewed to ensure that it remains current to the needs of the Council.

#### MANAGEMENT REPORTS

In addition to the External and Internal audit functions of the Committee, to meet its advisory functions, the Committee also receives regular management reports at each meeting which included the following at the September meeting:

- A new Strategic Risk framework was presented to the Committee and supported
- Governance Compliance. A report was received by the Committee on Legislative Compliance, required by the Local Government Act 2020.

#### CONCLUSION

The work of the Audit and Risk Committee in this reporting period has been greatly assisted by the diligence, professionalism and contribution of Councillors and officers.

Bernard Young

Chairperson

Audit and Risk Advisory Committee

Hindmarsh Shire Council



**HINDMARSH SHIRE COUNCIL**

**FINANCIAL REPORT**

**FOR THE PERIOD ENDING  
30 SEPTEMBER 2022**

**Hindmarsh Shire Council**  
**Management Financial Report**  
**For the period ending 30 September 2022**

**COMMENTARY**

**General**

This report is for the period ending 30 September 2022

The Financial report provides financial reporting and variances against budget. This report incorporates Year to Date actual and variance figures for the four months up to 30 September 2022.

**Dashboard**

The Dashboard provides Council with a set of graphs detailing of both financial and non-financial items. This will be available for distribution at the Council meeting.

**Executive Summary & Ratios**

The Executive Summary and ratios provides Council with a summary of financial items comparing year to date actuals against year to date budget.

**Financials**

Attached to this report are a set of financial statements consisting of an Income Statement, Balance Sheet, Cash Flow Statement, Capital Works Schedule and Detailed Program Expenditure. These statements are prepared in line with Australian Accounting Standards and the relevant regulations under the *Local Government Act 2020*, and the *Local Government (Planning and Reporting) Regulations 2014*. The statements provide YTD Actual data with a comparison against YTD Budget figures.

A brief summary of the major budget variances is outlined on the following pages.

**Comprehensive Income Statement**

The Comprehensive Income Statement shows an operating surplus for the period 1 July 2022 to 30 September 2022 of \$7,685,073 compared to a budgeted surplus of \$7,490,265.

There are a number of items that make up the overall variances between actual and budget. Explanation of material variances have been detailed against the Comprehensive Income Statement report.

**Balance Sheet and Cash Flow**

Cash and cash equivalents at 30 September 2022 shows a balance of \$16,027,147

**Capital Expenditure**

This report shows Capital works expenditure for the period 1 July 2022 to 30 September 2022.

"The Chief Executive Officer, as required under Section 97(3) of the *Local Government Act 2020* is of the opinion a revised budget is not required"



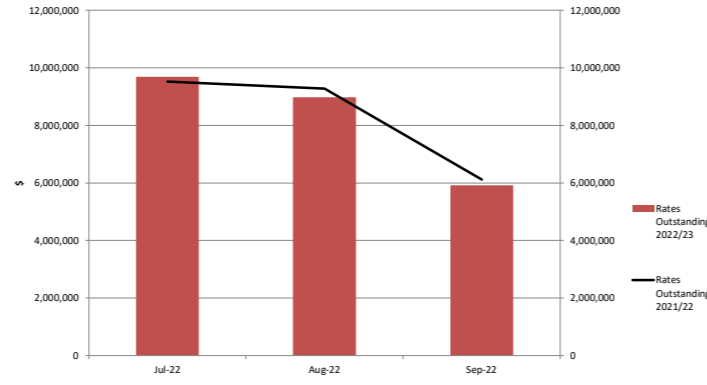
### Hindmarsh Shire Council Performance Dashboard For the period ending 30 September 2022

#### Profit & Loss

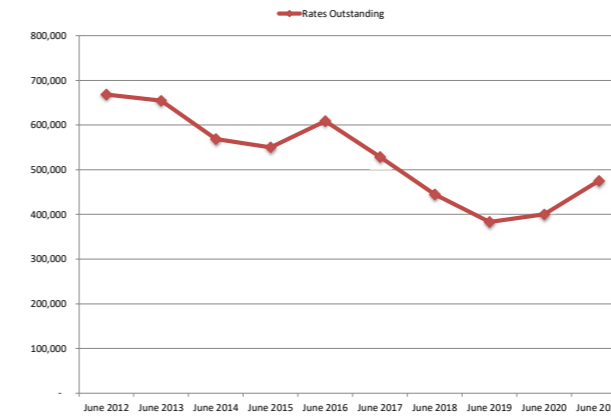


#### Outstanding Debtors, Rates & Infringements

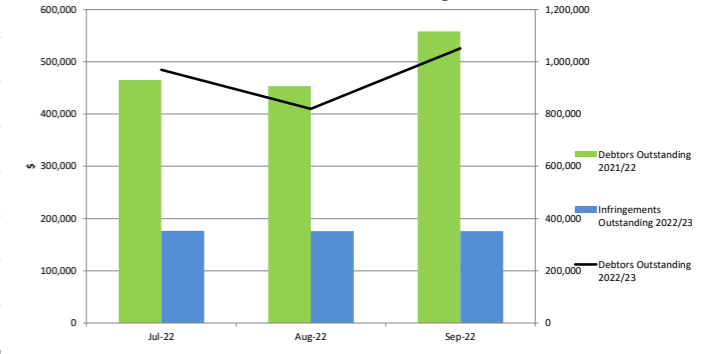
##### Rates Outstanding



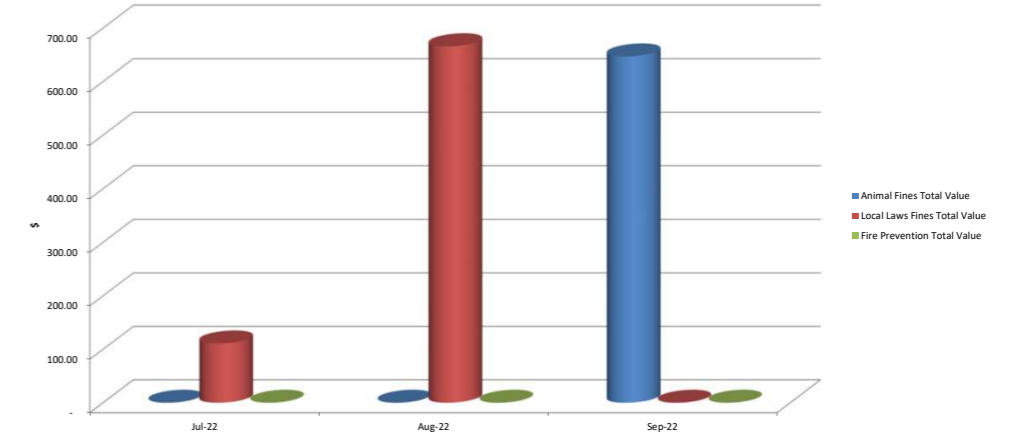
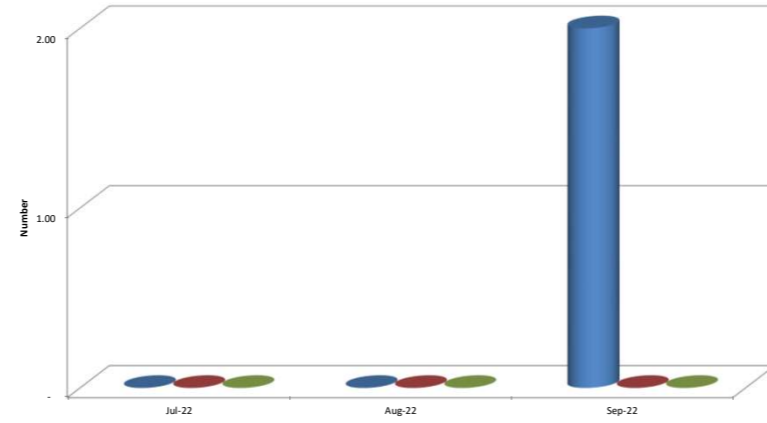
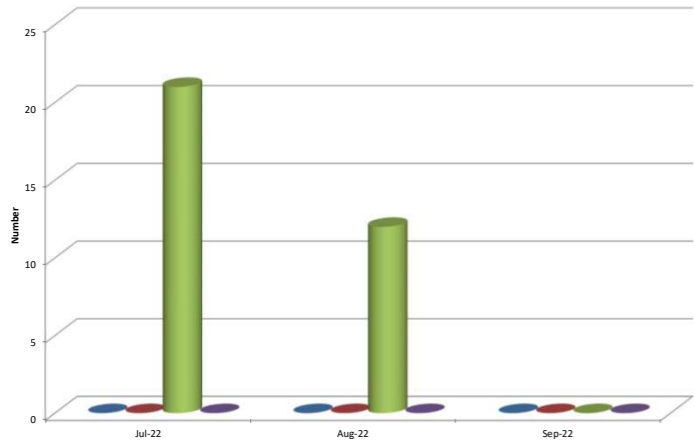
##### Rates Arrears



##### Debtors & Infringements

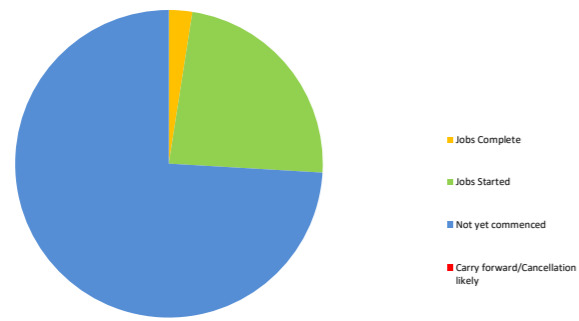


#### Local Laws



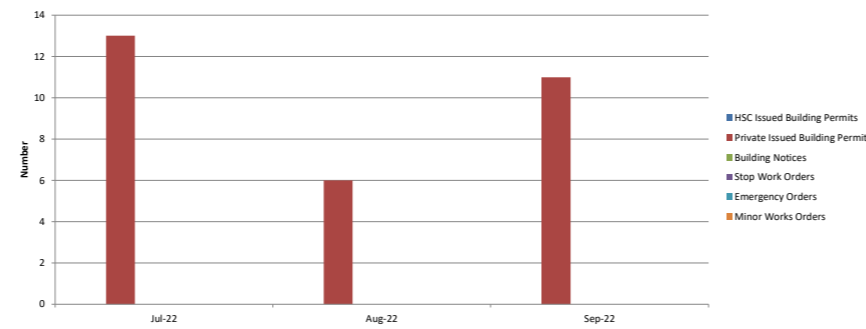
#### Capital Works

##### Capital Works



#### Building & Planning

##### Building



##### Planning



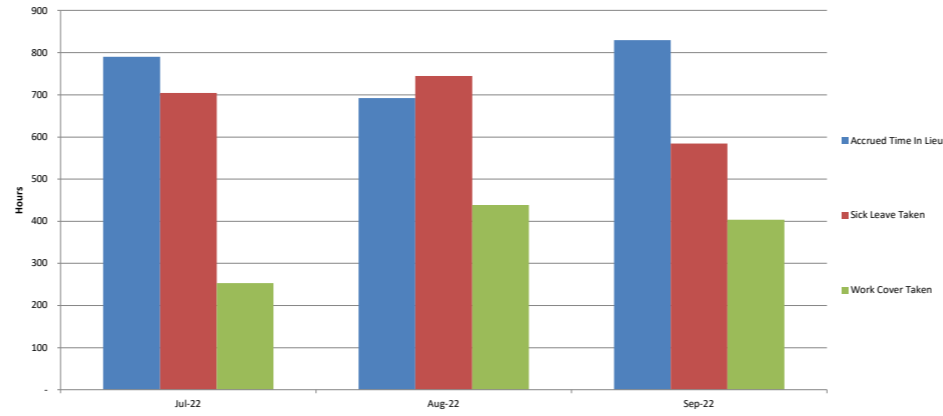
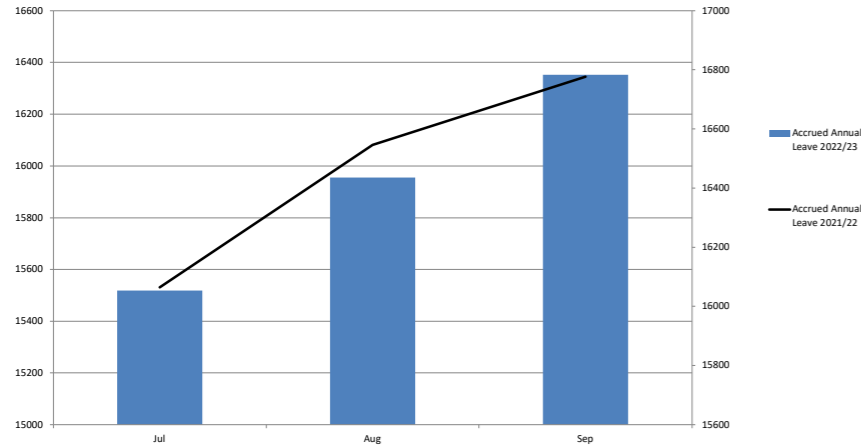


Hindmarsh Shire Council Performance Dashboard  
For the period ending 30 September 2022

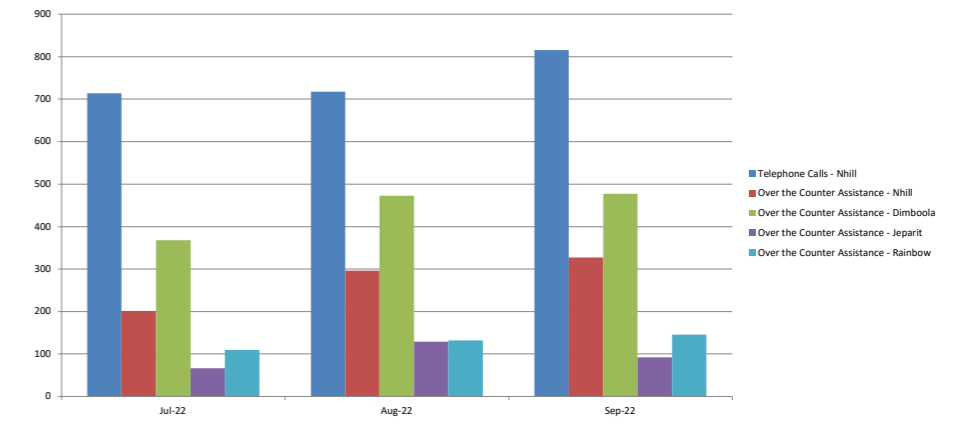
Human Resources

Customer Services

Accrued Annual Leave

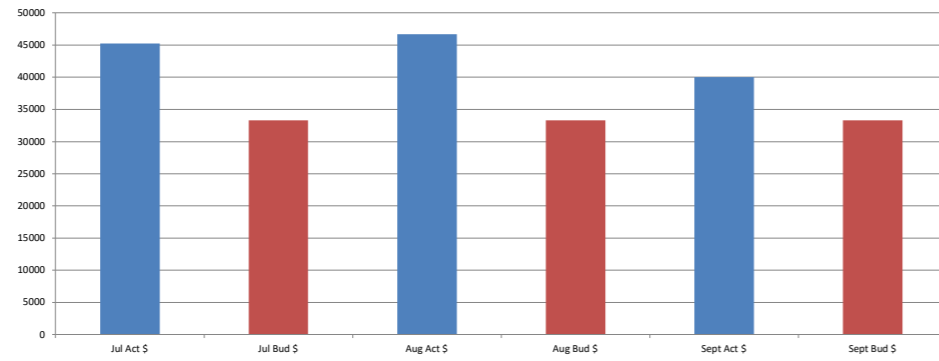


Customer Services

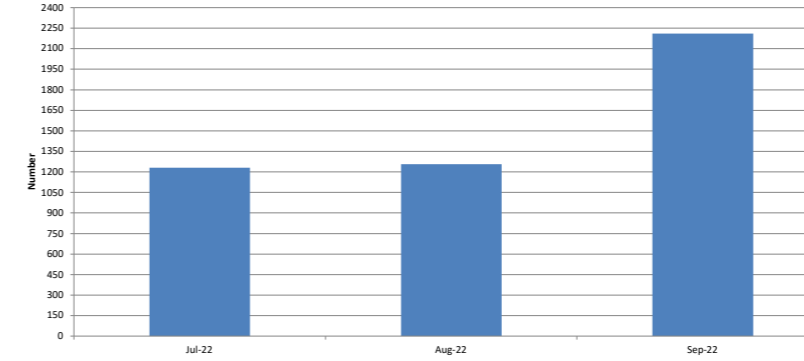


Caravan Park

Caravan Park Revenue - Dimboola

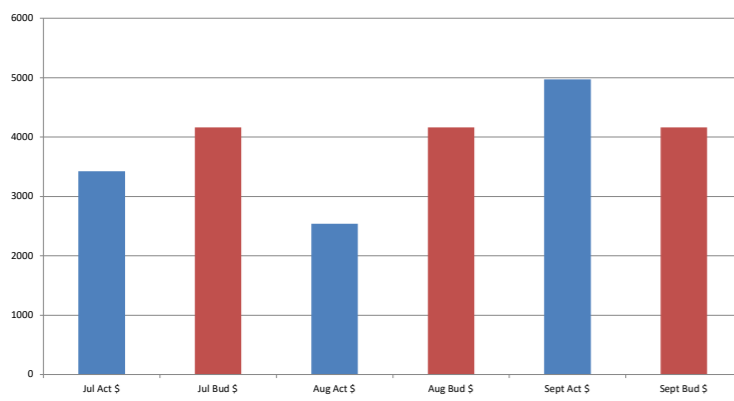


Caravan Park Visitors - Dimboola

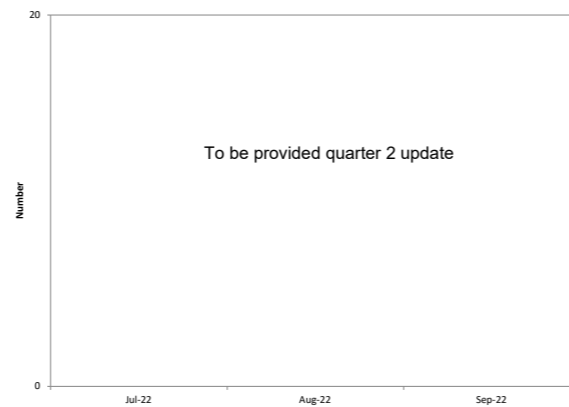


Caravan Park

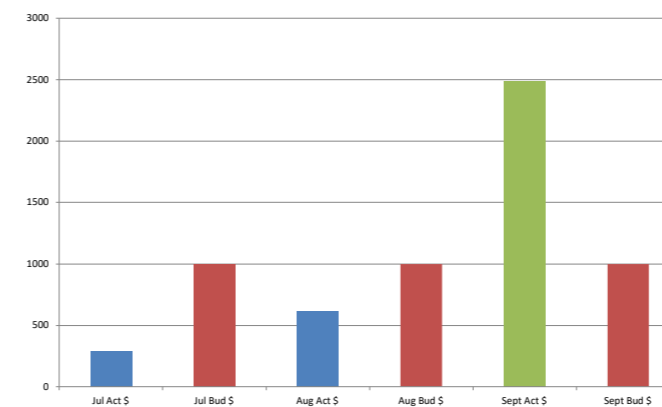
Caravan Park Revenue - Jeparit



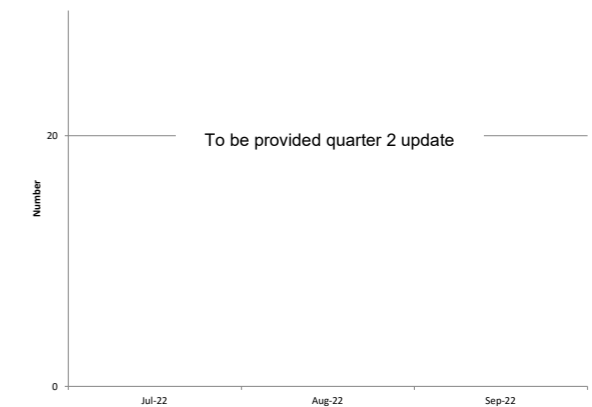
Caravan Park Visitors - Jeparit



Caravan Park Revenue - Rainbow



Caravan Park Visitors Rainbow



**Hindmarsh Shire Council  
Executive Summary  
As at 30 September 2022**

	<b>Actual YTD September 2021</b>	<b>Budget YTD September 2021</b>	<b>Indicator</b>
Rates & Charges Collected	3,860,826	2,338,316	
Income Statement Operating Surplus/(Deficit)	7,685,073	7,490,265	
Adjusted Underlying Surplus/(Deficit)	7,193,161	6,304,839	
Cash & Investments	16,027,143		
Rates Debtors	5,891,580		
Sundry Debtors	1,050,906		
Infringement Debtors	175,834		
Balance Sheet Working Capital	18,880,726		
Total Operating Revenue	11,155,118	12,970,638	
Total Operating Expenditure	3,470,045	5,480,373	
Capital Works Expenditure	1,253,563	2,248,341	

**Indicator Legend**

	No action required
	Requires active monitoring
	Immediate action required

**Hindmarsh Shire Council  
Ratio Summary  
As at 30 September 2022**

	Actual YTD	Budget	Indicator
<b>Working Capital</b> (This ratio identifies if the Council has sufficient Current Assets to meet its due debts with a safety margin. A generally acceptable current ratio is 2 to 1.)	440%	106%	
<b>Asset Renewal</b> (This ratio identifies councils expenditure renewing assets compared to the depreciation of the asset)	16%	131%	
<b>Own Source Revenue Coverage Ratio</b> (This ratio is the measurement of a Council's ability to cover its costs through its own revenue efforts.)	292%	59%	
<b>Operating Surplus Ratio</b> (This ratio is a measure of a Council's ability to cover its operational costs and have revenues available for capital funding or other purposes.)	76%	-5%	
<b>Liquidity</b> (This ratio is the measurement of a Council's current assets compared to current liabilities.)	289%	414%	
<b>Unrestricted Cash</b> (This ratio is the measurement of a Council's cash compared to current liabilities.)	194%	212%	
<b>Indebtedness</b> (This ratio is the measurement of a Council's non-current liabilities compared to own source revenue.)	2%	2%	
<b>Rates Concentration</b> (This ratio is the measurement of a Council's rate revenue compared to total revenue.)	84%	72%	
<b>Cash Expense Ratio (months)</b> (This ratio indicates (in months) how long Council can continue to undertake operations without any revenue being received.)	18.47		

**Indicator Legend**

	No action required
	Requires active monitoring
	Immediate action required



**Hindmarsh Shire Council**  
**Comprehensive Income Statement**  
**For the period ending 30 September 2022**

	YTD Actual \$	YTD Budget \$	YTD Variance \$	Ref
<b>Income</b>				
Rates and charges	9,347,441	9,353,262	(5,821)	
Statutory fees and fines	1,605	10,497	(8,892)	
User fees & Reimbursements	462,978	412,506	50,472	1
Contributions - cash	30,050	3,000	27,050	
Grants - operating (recurrent)	526,489	1,455,648	(929,159)	2
Grants - operating (non-recurrent)	16,350	17,244	(894)	
Grants - capital (recurrent)	0	270,090	(270,090)	3
Grants - capital (non-recurrent)	491,912	1,102,458	(610,546)	4
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	0	82,968	(82,968)	5
Interest	27,152	19,992	7,160	
Other income	251,140	242,973	8,167	
<b>Total Income</b>	<b>11,155,118</b>	<b>12,970,638</b>	<b>(1,815,520)</b>	
<b>Expenses</b>				
Employee costs	1,843,138	2,043,498	(200,360)	7
Materials and services	1,000,429	1,529,574	(529,145)	8
Depreciation	0	1,546,776	(1,546,776)	9
Other expenses	626,478	360,525	265,953	10
<b>Total expenses</b>	<b>3,470,045</b>	<b>5,480,373</b>	<b>(2,010,328)</b>	
Share of net profits/(losses) of associates and joint ventures accounted for by the equity method	-	-	-	
<b>Surplus (deficit) for the year to date</b>	<b>7,685,073</b>	<b>7,490,265</b>	<b>194,808</b>	
Net asset Revaluation increment / (decrement)	-	-	-	
<b>Comprehensive result</b>	<b>7,685,073</b>	<b>7,490,265</b>	<b>194,808</b>	

**Comprehensive Income Statement**  
**Explanation of material variations**  
**For the period ending 30 September 2022**

Variance		
Ref	Item	Explanation
1	User fees & Reimbursements	User fees and charges is above budget due to the timing of invoices raised for services such as aged care.
2	Grants - operating (recurrent)	Recurrent operating grants are lower than budgeted due to 75% of the grants commission funding for this year received in April 2022.
3	Grants - capital (recurrent)	Grants - Capital (recurrent) is below budget as Council has yet to receive Roads to Recovery funding for 2022/2023.
4	Grants - Capital (non-recurrent)	Capital grants are lower than budgeted as Council has yet to receive the LRCI phase 3 grant.
5	Net gain/(loss) on disposal of property, infrastructure, plant and equipment	Plant and Equipment replacement, including sales,has commenced with replacement of vehicles to occur over the 2022/2023 financial year.

**Comprehensive Income Statement**  
**Explanation of material variations**  
**For the period ending 30 September 2022**

7	Employee Costs	Employee costs are currently under budget due to staff vacancies .
8	Materials and services	Materials and services is below budget due to internal expenses for quarry material.
9	Depreciation	Depreciation for 2022/2023 has yet to be processed and will be reconciled at the end of the financial year.
10	Other Expenses	Other expenses are higher than budgeted due to the payment in full of insurances.

**Hindmarsh Shire Council**  
**Balance Sheet**  
**As at 30 September 2022**

	YTD Actual 2020/21 \$	Actual 2019/20 \$	Ref
<b>Current assets</b>			
Cash and cash equivalents	16,027,143	14,980,215	1
Rates and other receivables	7,798,703	1,902,961	2
Other assets & Inventories	603,801	587,151	
<b>Total current assets</b>	<u>24,429,647</u>	<u>17,470,327</u>	
<b>Non-current assets</b>			
Investments in associates by equity method	295,103	295,103	
Infrastructure, Property and Plant and Equipment	201,579,255	201,579,255	
Capital Expenditure 2021/22	1,253,563	0	3
Trade and other receivables	2,207	2,207	
<b>Total non-current assets</b>	<u>203,130,128</u>	<u>201,876,565</u>	
<b>Total assets</b>	<u>227,559,775</u>	<u>219,346,892</u>	
<b>Current liabilities</b>			
Trade and other payables	2,309,012	2,752,875	4
Trust Funds and Deposits	1,123,759	101,886	5
Provisions	2,116,150	2,166,346	6
<b>Total current liabilities</b>	<u>5,548,921</u>	<u>5,021,107</u>	
<b>Non current liabilities</b>			
Provisions	198,473	198,473	6
<b>Total non-current liabilities</b>	<u>198,473</u>	<u>198,473</u>	
<b>Total liabilities</b>	<u>5,747,394</u>	<u>5,219,581</u>	
<b>Net assets</b>	<u>221,812,381</u>	<u>214,127,311</u>	
<b>Equity</b>			
Accumulated surplus	79,882,824	71,533,642	
Surplus/(Deficit) for period	7,685,073	8,349,185	
Asset revaluation reserve	134,244,484	134,244,484	
<b>Total equity</b>	<u>221,812,381</u>	<u>214,127,311</u>	

**Balance Sheet**  
**Explanation of material variations**  
**As at 30 September 2022**

Variance		
Ref	Item	Explanation
1	Cash and Cash Equivalents	Cash and Cash Equivalents reflects the receipt of substantial grant funding late in the previous financial year that was carried forward for projects which are to commence in 2022/2023.
2	Rates and Other Receivables	Rates and other receivables recognise total rates raised for the 2022/2023 financial year. The first installment has closed and the second installment has been issued.
3	Capital Expenditure	Capital Expenditure as at 30 September 2022 was \$1,253,563. Refer to the Capital Works report for further information.
4	Trade and Other Payables	Trade and Other Payables represents the amount outstanding to creditors as at 30 September 2022.
5	Trust Funds and Deposits	As at 30 September 2022 Council holds \$1,110,833 for the Fire Services Levy which will be remitted during the 2022/2023 financial year and \$12,316 in refundable deposits.
6	Provisions	Provisions represents the amount held for Long Service and Annual Leave as well as quarry and landfill restoration.

**Hindmarsh Shire Council**  
**Statement of Cash Flows**  
For the period ending 30 September 2022

**Cash Flows from Operating Activities**

	<b>Inflows/ (Outflows)</b>
<b>Receipts</b>	
Rates & Charges	3,860,826
Statutory Fees and Fines	2,187
User Fees	476,332
Interest	27,152
Contributions - Cash	30,050
Grants - Recurrent	542,839
Net GST refund/(payment)	134,564
Grants - Non Recurrent	491,912
Trust	464,246
Other Revenue	251,140
<b>Payments</b>	
Employee Costs	(1,893,334)
Other Expenses	(643,132)
Suppliers	(1,444,292)
	2,300,491
<b>Net cash inflow/(outflow) from operating activities</b>	<b>2,300,491</b>

**Cash Flows from Investing Activities**

Payments for Property Plant and Equipment and Infrastructure	(1,253,563)
Proceeds from sale of Property Plant and Equipment	-
<b>Net cash inflow (outflow) from investing activities</b>	<b>(1,253,563)</b>

**Cash flows from Financing activities**

<b>Net cash inflow (outflow) from financing activities</b>	<b>-</b>
--	----------

<b>Net increase/(decrease) in cash held</b>	1,046,928
Cash at beginning of the period	14,980,215
<b>Cash at end of the period</b>	<b>16,027,143</b>

**Hindmarsh Shire Council**  
**Capital Works**  
For the period ending 30 September 2022

	YTD Actual \$	YTD Budget \$	YTD Variance \$	Ref
<b>Property</b>				
Land	-	-	-	
<b>Total Land</b>	-	-	-	
Buildings	117,068	564,417	447,349	1
<b>Total Buildings</b>	117,068	564,417	(447,349)	
<b>Total Property</b>	117,068	564,417	(447,349)	
<b>Plant and Equipment</b>				
Plant, machinery and equipment	356,559	339,366	(17,193)	2
Fixtures, fittings and furniture	45,487	22,494	(22,993)	3
<b>Total Plant and Equipment</b>	402,046	361,860	(40,186)	
<b>Infrastructure</b>				
Roads	483,512	586,695	103,183	4
Bridges	56,392	-	(56,392)	5
Footpaths and cycleways	56,643	49,068	(7,575)	
Drainage	80,158	41,544	(38,614)	6
Other infrastructure	57,744	644,757	587,013	7
<b>Total Infrastructure</b>	734,449	1,322,064	(587,615)	
<b>Total Capital Works Expenditure</b>	1,253,563	2,248,341	994,778	
<b>Represented by:</b>				
New asset expenditure	233,745	748,104	514,359	
Asset renewal expenditure	815,661	1,059,966	244,305	
Asset expansion expenditure	-	-	-	
Asset upgrade expenditure	204,157	440,271	236,114	
<b>Total Capital Works Expenditure</b>	1,253,563	2,248,341	994,778	

**Capital Works**  
**Explanation of material variations**  
**For the period ending 30 September 2022**

Variance Ref	Item	Explanation
1	Buildings	Purchase of the new Holiday Park cabins has yet to commence.
2	Plant, machinery and equipment	The purchase of plant and machinery is lower than budgeted as Council has not yet received all plant and fleet that are on order.
3	Fixtures, fittings and furniture	Fixtures and fitting purchases will commence once the Holiday Park cabins have been purchased.
4	Roads	The shortfall in actual expenditure to budgeted is due to the phasing of the budgeted projects.
5	Bridges	The construction of the Albacutya Bridge has been delayed due to Covid.
6	Drainage	The shortfall in actual expenditure to budgeted is due to the phasing of the budgeted projects.
7	Other Infrastructure	The shortfall in actual expenditure to budgeted is due to the phasing of the budgeted projects, in particular the Silo Art trail and the transfer stations upgrades.



**Hindmarsh Shire Council**  
**Key Result Area Summary**  
For the period ending 30 September 2022

Service area	Description of services provided	2022/2023 YTD Actual \$	2022/2023 YTD Budget \$	2022/2023 Annual Budget \$	
<b>Theme 1: Our Community</b>					
<b>Community Development</b>	Councils community Development Team works with community groups, organisations and individuals to assist communities reach their aspirations and be healthy, active and engaged.	Operating Expenditure	71,209	45,966	213,909
		Operating Revenue	81,571	124,950	500,000
		NET Expenses (Revenue)	(10,362)	78,984	286,091
		Capital Expenditure	4,800	156,189	625,000
<b>Maternal and Child Health Centres</b>	Maintain maternal and child health facilities in Dimboola and Nhill. Council provides support to early years' services through the Municipal Early Years Plan. Council does not provide Maternal and Child Health Services. This service is provided by West Wimmera Health Services in Dimboola, Jeparit, Nhill and Rainbow.	Operating Expenditure	55	4,371	17,497
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	55	4,371	17,497
		Capital Expenditure	-	-	-
<b>Kindergarten Services</b>	Provision of Kindergarten services in Dimboola, Jeparit, Nhill and Rainbow under contract with Horsham District Kindergarten Association. Council does not directly deliver Kindergarten Services.	Operating Expenditure	13,349	30,165	120,708
		Operating Revenue	16,720	7,998	32,000
		NET Expenses (Revenue)	-	22,167	88,708
		Capital Expenditure	-	-	-
<b>Youth Services</b>	Improve the wellbeing of and opportunities for youth within the Shire.	Operating Expenditure	18,361	39,726	158,950
		Operating Revenue	17,750	18,741	75,000
		NET Expenses (Revenue)	611	20,985	83,950
		Capital Expenditure	-	-	-
<b>Aged &amp; Disability Services</b>	Council's Aged and Disability Services aim to support people in their own homes and communities by providing services that promote and maintain independence. The program assists frail older people, people with a disability and their carers. These services provide basic support and maintenance to people living at home or who are at risk of premature or inappropriate admission to long-term residential care.	Operating Expenditure	222,344	267,282	1,069,528
		Operating Revenue	244,861	248,295	993,566
		NET Expenses (Revenue)	(22,517)	18,987	75,962
		Capital Expenditure	5,793	-	-
<b>Health Promotion</b>	To protect and enhance the health of the community.	Operating Expenditure	47,831	30,750	123,045
		Operating Revenue	1,680	7,122	28,500
		NET Expenses (Revenue)	46,152	23,628	94,545
		Capital Expenditure	-	-	-

Service area	Description of services provided	2022/2023	2022/2023	2022/2023	
		YTD Actual	YTD Budget	Annual Budget	
		\$	\$	\$	
<b>Community Transport</b>		Operating Expenditure	-	-	-
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	-	-	-
		Capital Expenditure	-	-	-
<b>Libraries</b>	Provision of permanent library services in Dimboola and Nhill, and improving services to Jeparit and Rainbow.	Operating Expenditure	66,176	90,327	361,410
		Operating Revenue	211,890	30,798	123,240
		NET Expenses (Revenue)	(145,713)	59,529	238,170
		Capital Expenditure	7,728	16,245	65,000
<b>Arts, Culture and Community Events</b>	Promote and support activities relating to arts, culture and community events throughout the Shire.	Operating Expenditure	24,930	26,367	105,501
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	24,930	26,367	105,501
		Capital Expenditure	-	-	-
<b>Recreation Programs</b>	Providing a range of recreation programs that encourage an active and healthy life.	Operating Expenditure	3,349	3,678	14,713
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	3,349	3,678	14,713
		Capital Expenditure	-	-	-
<b>Public Order &amp; Safety</b>	Educate the community about public order and safety and enforce Council's compliance with the local laws when required. Operate the school crossing on the Western Highway in Nhill and maintain school crossings throughout the Shire.	Operating Expenditure	55,129	58,104	235,005
		Operating Revenue	22,547	5,919	85,674
		NET Expenses (Revenue)	32,582	52,185	149,331
		Capital Expenditure	-	-	-
<b>Early Years</b>	Lead a joint effort that will give Hindmarsh children the best start in life, working collaboratively with community and early years providers.	Operating Expenditure	4,271	9,480	37,941
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	4,271	9,480	37,941
		Capital Expenditure	-	-	-

Service area	Description of services provided		2022/2023 YTD Actual \$	2022/2023 YTD Budget \$	2022/2023 Annual Budget \$
<b>Theme 2: Built &amp; Natural Environment</b>					
<b>Local Roads &amp; Bridges</b>	Provide safe, all weather access to residences and allow for efficient transport of goods to and from the Shire. • The aim of the road network is to provide property access for local traffic. Council endeavours to provide all-weather access to existing residential homes and dry weather access roads to non-residential properties. • Council's road network comprises 573 kilometres of sealed roads, 845 kilometres of gravel roads (all weather) and approximately 1470 kilometres of earth roads (dry weather only, some contain gravel sections, though not maintained to an all-weather standard). The network also comprises six bridges and a significant number of large culverts. • VicRoads is responsible for main roads including highways and marked routes. Similarly, state government agencies are responsible for roads and tracks within declared parks such as the Little Desert, Big Desert and along the Wimmera River.	Operating Expenditure	361,281	1,395,108	5,582,530
		Operating Revenue	- 8,088	270,090	1,080,798
		NET Expenses (Revenue)	369,369	1,125,018	4,501,732
		Capital Expenditure	539,904	586,695	2,347,731
<b>Drainage Management</b>	Well maintained, fit for purpose drainage systems within townships.	Operating Expenditure	59,801	164,745	659,221
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	59,801	164,745	659,221
		Capital Expenditure	7,523	4,154	166,233
<b>Paths &amp; Trails</b>	Well maintained pedestrian access, including disabled access to critical and popular destinations around our townships.	Operating Expenditure	15,291	61,188	244,838
		Operating Revenue	300,000	-	-
		NET Expenses (Revenue)	(284,709)	61,188	244,838
		Capital Expenditure	56,643	49,068	196,350
<b>Tree Management</b>	Conduct maintenance, inspections and replanting works on Council road reserves, parks and gardens, and recreation reserves.	Operating Expenditure	115,506	89,454	357,940
		Operating Revenue	9,500	-	-
		NET Expenses (Revenue)	106,006	89,454	357,940
		Capital Expenditure	-	-	-

Service area	Description of services provided	2022/2023	2022/2023	2022/2023	
		YTD Actual	YTD Budget	Annual Budget	
		\$	\$	\$	
<b>Town Beautification</b>	Maintain and redevelop public open spaces in Dimboola, Jeparit, Nhill and Rainbow.	Operating Expenditure	134,819	182,391	729,676
		Operating Revenue	2,000	-	-
		NET Expenses (Revenue)	132,819	182,391	729,676
		Capital Expenditure	21,406	37,488	150,000
<b>Community Centres &amp; Public Halls</b>	Maintenance, renewal and upgrade of Council-owned and controlled community centres and halls, and support of communities that undertake these activities on behalf of Council.To protect and enhance the health of the community.	Operating Expenditure	24,251	62,463	249,940
		Operating Revenue	2,484	1,347	5,400
		NET Expenses (Revenue)	21,766	61,116	244,540
		Capital Expenditure	-	4,998	20,000
<b>Recreation Facilities</b>	Maintenance, renewal and upgrade of Council owned and controlled recreational land, buildings and facilities. Council also supports groups that undertake these activities on behalf of Council.	Operating Expenditure	43,017	245,922	983,940
		Operating Revenue	182	-	-
		NET Expenses (Revenue)	42,835	245,922	983,940
		Capital Expenditure	122,523	293,637	1,175,000
<b>Waste Management</b>	Management of Council's transfer stations and collection and disposal of domestic waste and recyclables across the Shire.	Operating Expenditure	282,042	355,383	1,421,969
		Operating Revenue	1,218,511	1,222,184	1,365,825
		NET Expenses (Revenue)	(936,469)	(866,801)	56,144
		Capital Expenditure	-	-	-
<b>Quarry Operations</b>	Management of Council-owned and controlled quarries and gravel pits for extraction of gravel for road making.	Operating Expenditure	26,053	158,385	633,788
		Operating Revenue	2,248	99,960	400,000
		NET Expenses (Revenue)	23,805	58,425	233,788
		Capital Expenditure	-	-	-
<b>Waterway Management</b>	Management of Council-controlled waterways including weir pools and lakes.	Operating Expenditure	9,230	19,278	77,142
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	9,230	19,278	77,142
		Capital Expenditure	-	-	-
<b>Environmental Management</b>	Manage, protect and enhance Council's natural assets in conjunction with Government departments and environmental groups.	Operating Expenditure	23,735	51,252	205,069
		Operating Revenue	-	18,741	75,000
		NET Expenses (Revenue)	23,735	32,511	130,069
		Capital Expenditure	-	-	-
<b>Fire Prevention</b>	Identification of potential fire hazards and prevention of loss of life and property caused by fire.	Operating Expenditure	12,256	38,910	155,677
		Operating Revenue	-	11,244	45,000
		NET Expenses (Revenue)	12,541	27,666	110,677
		Capital Expenditure	-	-	-

Service area	Description of services provided	2022/2023 YTD Actual \$	2022/2023 YTD Budget \$	2022/2023 Annual Budget \$	
<b>Theme 3: Competitive and Innovative Economy</b>					
<b>Economic Development</b>	Facilitate an environment that is conducive to a sustainable and growing local business sector and provides opportunities for residents to access employment.	Operating Expenditure	82,516	32,544	130,217
		Operating Revenue	1,250	1,875	7,500
		NET Expenses (Revenue)	81,266	30,669	122,717
		Capital Expenditure	-	12,495	50,000
<b>Tourism</b>	To develop a thriving Wimmera Mallee Tourism industry predominantly based on, but not limited to, the Shire's heritage and environmental assets.	Operating Expenditure	39,315	71,454	285,883
		Operating Revenue	-	174,930	700,000
		NET Expenses (Revenue)	39,315	(103,476)	(414,117)
		Capital Expenditure	25,083	179,928	720,000
<b>Private Works</b>	Provision of private civil works services. • Provide quotations for private works undertaken by Council's works department to residents, contractors and other authorities. • Potential private works include grading of farm driveways, grading of fence lines, construction of driveway cross-overs, and supply of labour, plant and materials. • Private works also include repair to Council's infrastructure caused by repair work to third party assets.	Operating Expenditure	46,231	114,690	458,905
		Operating Revenue	90,593	118,203	473,000
		NET Expenses (Revenue)	(44,363)	(3,513)	(14,095)
		Capital Expenditure	-	-	-
<b>Caravan Parks and Camping Grounds</b>	Maintenance, renewal and upgrade of Council Caravan Parks and Camping Grounds.	Operating Expenditure	118,742	140,724	563,051
		Operating Revenue	149,083	345,360	1,382,000
		NET Expenses (Revenue)	(30,340)	(204,636)	(818,949)
		Capital Expenditure	92,413	405,735	1,623,569
<b>Land Use Planning</b>	To ensure that any development that occurs in Hindmarsh Shire is carried out in accordance with relevant planning policies, principals and controls.	Operating Expenditure	56,648	73,869	295,601
		Operating Revenue	16,227	17,868	71,500
		NET Expenses (Revenue)	40,422	56,001	224,101
		Capital Expenditure	-	-	-
<b>Building Control</b>	To provide statutory and private building services to the community	Operating Expenditure	68,559	68,508	274,143
		Operating Revenue	12,007	12,252	49,000
		NET Expenses (Revenue)	56,552	56,256	225,143
		Capital Expenditure	-	-	-

Service area	Description of services provided	2022/2023	2022/2023	2022/2023	
		YTD Actual	YTD Budget	Annual Budget	
		\$	\$	\$	
<b>Aerodrome</b>	Manage and maintain the Nhill Aerodrome	Operating Expenditure	10,757	29,925	119,768
		Operating Revenue	-	38,733	155,000
		NET Expenses (Revenue)	10,757	(8,808)	(35,232)
		Capital Expenditure	-	74,970	300,000
<b>Theme 4: Good Governance &amp; Financial Sustainability</b>					
<b>Civic Governance &amp; Leadership</b>	To ensure that Council provides effective leadership and that its decisions are transparent, inclusive and based on sound recommendations and advice.	Operating Expenditure	206,470	273,660	1,095,057
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	206,470	273,660	1,095,057
		Capital Expenditure	-	-	-
<b>Customer Service Centres</b>	Operation and maintenance of customer service centres to provide facilities from which Council can efficiently deliver services to the community. Provision of information to ratepayers and the general public on a broad range of services provided by Council and other government agencies.	Operating Expenditure	112,520	120,609	482,630
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	112,520	120,609	482,630
		Capital Expenditure	566	3,750	15,000
<b>Council Elections</b>	Efficient and effective running of Elections by the Victorian Electoral Commission on behalf of Council.	Operating Expenditure	-	-	-
		Operating Revenue	292	-	-
		NET Expenses (Revenue)	(292)	-	-
		Capital Expenditure	-	-	-
<b>Financial Management</b>	To ensure the efficient and effective allocation of resources through sound financial planning and management that secures the long term financial viability of the municipality.	Operating Expenditure	126,482	122,826	491,473
		Operating Revenue	365,321	1,888,395	7,556,589
		NET Expenses (Revenue)	(238,839)	(1,765,569)	(7,065,116)
		Capital Expenditure	-	-	-
<b>Rating and Valuations</b>	Management of Council's rating system, including valuation of properties and the levying of rates and charges.	Operating Expenditure	66,066	56,073	224,367
		Operating Revenue	8,243,373	8,173,792	8,239,051
		NET Expenses (Revenue)	(8,177,307)	(8,117,719)	(8,014,684)
		Capital Expenditure	-	-	-

Service area	Description of services provided	2022/2023	2022/2023	2022/2023	
		YTD Actual	YTD Budget	Annual Budget	
		\$	\$	\$	
<b>Records Management</b>	Effective and efficient recording, storage, retrieval and disposal of records in line with the standards of the Public Records Office of Victoria.	Operating Expenditure	14,478	20,142	80,602
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	14,478	20,142	80,602
		Capital Expenditure	-	-	-
<b>Information Technology</b>	Using Information Technology as a tool to connect with the community and provide efficient and effective services.	Operating Expenditure	51,270	90,201	360,922
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	51,270	90,201	360,922
		Capital Expenditure	12,623	21,243	85,000
<b>Risk Management</b>	Monitor and manage Council's risks in relation to operations, employment and infrastructure.	Operating Expenditure	410,993	140,430	561,938
		Operating Revenue	188	-	-
		NET Expenses (Revenue)	410,805	140,430	561,938
		Capital Expenditure	-	-	-
<b>Contract Management</b>	Using Information Technology as a tool to connect with the community and provide efficient and effective services.	Operating Expenditure	47,083	47,661	190,725
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	47,083	47,661	190,725
		Capital Expenditure	-	-	-
<b>Payroll and Human Resources Services</b>	Provision of payroll services to Council employees and the provision of Human Resources services to management.	Operating Expenditure	69,028	91,896	367,708
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	69,028	91,896	367,708
		Capital Expenditure	-	-	-
<b>Emergency Management</b>	Provide support to the community in the areas of emergency preparedness, emergency response and emergency recovery.	Operating Expenditure	14,742	18,456	73,837
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	14,742	18,456	73,837
		Capital Expenditure	-	-	-
<b>Depots &amp; Workshops</b>	Operation of Council's depots and workshops including the provision of heavy plant and equipment.	Operating Expenditure	26,331	276,945	1,108,139
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	26,331	276,945	1,108,139
		Capital Expenditure	227,299	278,640	1,115,000

Service area	Description of services provided	2022/2023	2022/2023	2022/2023	
		YTD Actual	YTD Budget	Annual Budget	
		\$	\$	\$	
<b>Asset Management</b>	Provision of skills, resources and systems to ensure the most efficient and effective management of Council's assets. • Ensure that Council targets the correct level of asset expenditure to achieve and maintain the desired levels of service into the foreseeable future. • Ensure that Council's asset renewal expenditure targets the most critical assets. • Provide regular condition and defect audits of Council's assets to ensure safety and levels of service are maintained. • Provide Council's asset valuations.	Operating Expenditure	54,282	63,162	252,736
		Operating Revenue	259	375	1,500
		NET Expenses (Revenue)	54,023	62,787	251,236
	Capital Expenditure	-	-	-	
<b>Fleet Management</b>	Ensure that Council's vehicle fleet is management, maintained and replaced in the most efficient and efficient way possible.	Operating Expenditure	26,807	70,224	281,051
		Operating Revenue	19,202	19,992	80,000
		NET Expenses (Revenue)	7,606	50,232	201,051
	Capital Expenditure	129,260	85,716	343,000	
<b>Accounts Payable</b>	Payment of invoices in an efficient and timely manner.	Operating Expenditure	2,891	9,603	38,428
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	2,891	9,603	38,428
	Capital Expenditure	-	-	-	
<b>Accounts Receivable</b>	Receival of payments from debtors in an efficient and timely manner.	Operating Expenditure	1,084	4,599	18,410
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	1,084	4,599	18,410
	Capital Expenditure	-	-	-	







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**MINUTES OF THE HINDMARSH SHIRE AUDIT & RISK COMMITTEE HELD VIA MICROSOFT TEAMS, ON WEDNESDAY 21 SEPTEMBER 2022, COMMENCING AT 11:00 AM**

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**PRESENT:**

Mr B Young (Chairperson), Mr D Welsh (Member), Mr A Roberts (Member), Cr M Albrecht (Councillor Delegate), Mr G Wood (Chief Executive Officer), Ms H Boyd (Manager Finance & Customer Services), Ms P Croot (Manager Governance & Human Services), Ms Kathie Teasdale & Mr Paul Harrison (Internal Auditor), Ms Melissa Saunders (External Auditor)

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**1. Welcome and Acknowledgement of the Indigenous Community**

Welcome and acknowledgement of the indigenous community by the Chairperson.

We acknowledge that this meeting is being held on the lands of the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagalk Nations and we acknowledge them as Traditional Owners of Country.

We recognise the important ongoing role that Indigenous people have in our community and pay our respects to their Elders, past and present.

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**2. Apologies**

Monica Revell (Director Corporate & Community Services), Cr D Nelson (Councillor Delegate), Mr M Thompson (External Auditor)

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**3. Declaration of Interests**

Committee Members to declare any known interests in relation to any item published on the agenda for this meeting, either:

- Material; or
- General.

Declaration of material or general interest must also be advised by Committee Members at the commencement of discussion of the specific item.

*There were no declarations of interest.*

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#### **4. Internal & External Auditor Assurance**

Assurance from the internal and external auditors that there have been no obstructions to work undertaken.

*Nil obstructions noted.*

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#### **5. Confirmation of Minutes of Previous Meeting**

***MOVED: D WELSH / M ALBRECHT***

***That the Minutes of the Audit & Risk Committee meeting held on Wednesday 15 June 2022 via Microsoft Teams, as circulated to members be taken as read and confirmed.***

***CARRIED***

Refer attachment 5.1

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#### **6. Hindmarsh Shire Council Annual Accounts 2021/2022**

**Responsible Officer:** Acting Director Corporate & Community Services  
**Attachment Number:** Annual Accounts and Performance Statement to be attached following VAGO review.

**Introduction:**

The purpose of this report is to provide the Audit & Risk Committee with the audited Annual Financial Statements and Performance Statement for the year ended 30 June 2022.

**Discussion:**

*Local Government Act 2020* (Act) requires a resolution of Council to adopt the In-Principle Financial Statements and In-Principle Performance Statement. The Act also requires a resolution of Council to appoint two Councillors to sign these documents in their final form on behalf of Council, under Section 99 (2) and (3) of the Act.

The Financial and Performance Statements were prepared in accordance with the requirements of the Act and the applicable accounting standards. Copies of the Statements were provided to Crowe (external auditor acting for the Victorian Auditor-General's Office). The audit of the Statements has now been completed.

Once finalised and certified by Council, the Auditor General will prepare the formal report on the Financial and Performance Statements for inclusion in Council's Annual Report 2021/22.

The 2021/22 Financial Statements show a comprehensive surplus of \$8.349 million.

Total revenue for the financial year was \$26.37m, an increase of \$3.37m from the previous financial year. The Increase is largely due to the finalisation of receipt of grant funding for capital projects completed during the financial year such as the Albacutya Bridge as well as receipt of 75% of the yearly Financial Assistance Grant relating to 2022/2023.

Total expenditure for the financial year was \$18.02m a decrease of \$2.58m from the previous financial year. The decrease is largely due to an adjustment of the depreciation recorded for the 21/22 financial year.

At 30 June 2022 Council held \$14.98m cash at bank. The reduction in cash held is attributable to major capital grant funded projects being finalised during the financial year such as the Albacutya Bridge.

Capital works expenditure was \$12.18m for 2021/22, an increase of \$5.68m from 2020/21. The increase is due to a purchase of plant items carried forward from 2020/21 as well as finalising projects such as the Albacutya Bridge, Nhill Caravan Park Improvements, new cabins for the caravan parks as well as the completion of the Rainbow Library.

**Link to Council Plan:**

Strong governance practices  
Long-term financial sustainability  
Ensure responsible risk management principles

**Financial Implications:**

There are no financial implications in this process. The statements outline financial performance for the previous year but costs for their production are part of normal operating expenditure.

**Risk Management Implications:**

Management of risks will minimise Council's exposure to adverse financial impacts, improve effectiveness and generate efficiencies.

**Conflict of Interest:**

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author – Heather Boyd, Manager Finance and Customer Services.

In providing this advice the Author, I have no disclosable interests in this report.

Officer Responsible – Monica Revell, Director Corporate & Community Services

In providing this advice the Officer Responsible, I have no disclosable interests in this report.

***That the Audit & Risk Committee recommend, pending no material changes to the Statements, that Council approve in principle the Financial Statements and Performance Statement for the year ended 30 June 2022 and authorise any two Councillors to sign the Financial Statements and Performance Statement in their final form.***

**CARRIED**

Refer attachment 6.1 & 6.2

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**7. Internal Audit Update**

**Responsible Officer:** Acting Director Corporate & Community Services  
**Attachment Number:** 7.1 Internal Audit Findings Action List  
7.2 Internal Audit Status Report  
7.3 Internal Audit Update Report  
7.4 Internal Audit – Building Application Review  
7.5 Project Scope – Scoping of Capital Works Projects

Verbal report to be given during the meeting by RSD Audit on the recent internal audit publications, internal audit status, internal building applications audit and project scope for the internal audit – scoping of capital works projects.

Discussion to be held on progress on internal audit findings action list.

**MOVED: D WELSH / A ROBERTS**

***That the Audit & Risk Committee***

- 1. Receives the internal audit recent publications and audit status report;***
- 2. Notes the completed internal audit on Building Applications;***
- 3. Notes the progress on internal audit findings; and***
- 4. Following reviewing the project scope for the Scoping of Capital Works internal audit recommend Council undertake the audit.***

**CARRIED**

Refer attachment 7.1, 7.2, 7.3, 7.4, & 7.5

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**8. Risk Management Report**

**Responsible Officer:** Manager Governance & Human Services  
**Attachment Number:** 8.1 Risk Actions Report  
8.2 Detailed Risk Report  
8.3 Strategic Risk Report

**Introduction:**

The purpose of this report is to inform the Audit and Risk Committee of Council's current risk portfolio and to present the Strategic Risks that have been introduced into Council's Risk Management system.

### **Discussion**

The attached Risk Actions Report outlines actions associated with Council's identified risks.

A detailed copy of all risks entered into the Risk Register is attached, which shows the number of risks identified sorted by business function.

The Risk Register is a formal record of all identified potential risks and treatment plans across the organisation. The Risk Register is reviewed frequently working in consultation with management and officers to update the current records and identify any new risks to be included. Risks review dates are scheduled based on the risk rating; higher rated risks are reviewed more frequently and lower rated risks are reviewed less frequently.

The Risk Register will continue to be updated and reviewed regularly with department officers and management.

The continuing focus of the Risk Management process will be –

- Developing Council's Strategic Risk framework in consultation with the Audit and Risk Committee;
- Ensuring that Council's policies, procedures, plans and decision-making responds to the changing legislative and risk environment around climate change;
- Regular review of individual risks with consideration of current controls and possible improvements to further reduce the risk;
- Assessing the risk from the identified hazard – both the significance of the risk and the likelihood that the risk will occur;
- Identifying any foreseeable hazard that has the potential to cause harm or damage to persons or property within the Shire;
- Elimination of the hazard or where this is not possible minimising either the likelihood of the risk occurring, or in the event that the risk occurs, its impact;
- Ensuring the treatment plan listed includes achievable treatments to address risks faced by Council;
- Regular discussion with Senior Management Team about high risks faced by Council;
- Provide ongoing Risk Management awareness training for all staff.

### **Strategic and Operational Risks**

As presented at the June Audit and Risk Committee meeting, Council has developed a draft list of Strategic Risks. This list has been developed through integrating existing identified strategic risks into appropriate categories, reviewing strategic risk registers from Councils with commensurate risk environments, reviewing guidance provided by Council's insurers, and examining Council's Plan and Vision and Long-Term Financial Plan for strategic risk factors.

A Strategic Risk is one that forces a change in the strategic direction of Council, such as those concerned with the legislative environment, regulatory environment and competitive environment. The Strategic Risks currently identified by Council are

- Government Political and Policy Changes;
- Climate Change;
- Incidence of a Pandemic;
- Cyber Security;

- Community Needs;
- Governance;
- Asset Management;
- Organisational Culture and Capability; and
- Financial Sustainability.

Council will provide the Audit and Risk Committee with a Strategic Risk Report that details existing and proposed treatments for these risks. The Audit and Risk Committee will provide Council with ongoing guidance as to the review and management of these risks.

Operational Risks are those which result from flawed or insufficient policies, processes, procedures, systems and events. Operational risks are generally categorised as people, processes, external events, systems, and legal and compliance risks. Responsibility for Operational Risks will be managed by the Senior Management Team. These are contained within the Detailed Risk Report.

**Link to Council Plan:**

Ensure responsible risk management principles: Further develop and implement Council's Risk Management Framework and ensure all key risks have been measured and adequately controlled.

**Financial Implications:**

Nil.

**Risk Management Implications:**

Management of risks will minimise Council's exposure to adverse financial impacts, improve effectiveness and generate efficiencies.

**Conflict of Interest:**

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author: Petra Croot, Manager Governance & Human Services

In providing this advice as the Author, I have no interests to disclose.

Officer Responsible: Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

***MOVED: D WELSH / M ALBRECHT***

***That the Audit & Risk Committee receives the Risk Management update.***

***CARRIED***

Refer attachment 8.1, 8.2 & 8.3

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**9. Reimbursements & Interstate Travel Register**

**Responsible Officer:** Acting Director Corporate & Community Services  
**Attachment Number:** 9.1 Expenses Reimbursement Listing

## 9.2 Summary of Overseas and Interstate Travel

### **Introduction:**

This report provides the Audit & Risk Committee with a list of reimbursements made to the CEO and Councillors and interstate travel by staff and Councillors for the period 01 June 2022 to 31 August 2022.

### **Discussion:**

A listing is provided for review by the Audit & Risk Committee of payments made to the CEO and Councillors (excluding Councillor Allowances).

Cr Ireland and Monica Revell, Director Corporate & Community Services, travelled to Canberra for the Australia Local Government Association Conference from 19 to 22 June. A copy of the interstate travel expenses has been provided to the Audit & Risk Committee.

### **Link to Council Plan:**

Strong governance practices

### **Financial Implications:**

This decision has no financial implications.

### **Risk Management Implications:**

Reimbursement will not be made where the transaction cannot be supported with a tax invoice.

### **Conflict of Interest:**

Under section 130(2) of the *Local Government Act 2020* officers providing advice to Council must disclose any interests, including the type of interest.

Author & Officer Responsible: Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

### **MOVED: D WELSH / M ALBRECHT**

#### ***That the Audit & Risk Committee:***

- 1. receives the reimbursement listing for the CEO and Councillors for the period 01 June 2022 to 31 August 2022; and***
- 2. notes the summary of overseas and interstate travel.***

### **CARRIED**

Refer attachment 9.1 & 9.2

---

## **10. Governance Compliance Report**

**Responsible Officer:** Manager Governance & Human Services  
**Attachment Number:** 10.1 Governance Rules amended 31 August 2022  
10.2 Gender Equality Action Plan  
10.3 Procurement Policy amended 27 July 2022



**Introduction:**

The purpose of this report is to inform Audit Committee of:

- Councils progress with the implementation of the *Local Government Act (Vic) 2020 (Local Government Act)*;
- Council's progress with the implementation of the *Gender Equality Act (Vic) 2020 (Gender Equality Act)*.
- Council's update of its Governance Rules and Election Period Policy, as prescribed by amendments to the Local Government Act.
- Council's update on the Procurement Policy following a review.

**Discussion**

*Local Government Act 2020*

The Act is a principles based Act, and contains less prescription in comparison with its predecessor, the *Local Government Act (Vic) 1989*, as a result, Council is required to develop its own various policies, strategies and plans while having regard to the overarching governance principles.

The following table contains a summary of Council's progress with the implementation of the new Act:

Document	Due date	Status
<b>Governance Rules</b>	1 September 2022	Completed
<b>Councillor Expenses Policy</b>	1 September 2020	Completed
<b>Establishment of Delegated Committees</b>	1 September 2020	N/A
<b>Establishment of Asset Committees</b>	1 September 2020	Completed
<b>Establishment of Audit and Risk Committee</b>	1 September 2020	Completed
<b>Public Transparency Policy</b>	1 September 2020	Completed
<b>Councillor Code of Conduct</b>	24 February 2021	Completed
<b>Community Engagement Policy</b>	1 March 2021	Completed
<b>Gift Policy</b>	24 April 2021	Completed
<b>Annual budget</b>	30 June 2021	Completed
<b>Revenue and rating plan</b>	30 June 2021	Completed
<b>Financial Plan</b>	31 October 2021	Completed
<b>Council Plan</b>	31 October 2021	Completed
<b>Community Vision</b>	31 October 2021	Completed
<b>CEO Employment and Remuneration Policy</b>	31 December 2021	Completed
<b>Workforce plan</b>	31 December 2021	Completed
<b>Recruitment policy</b>	31 December 2021	Completed
<b>Staff Code of Conduct</b>	31 December 2021	Completed
<b>Complaints Policy</b>	31 December 2021	Completed
<b>Procurement Policy</b>	31 December 2021	Completed
<b>Gender Equality Action Plan</b>	31 March 2022	Completed
<b>Asset management plans</b>	30 June 2022	Completed

***Governance Rules Update***

At the Council meeting held on 31 August 2022, Council resolved to adopt the amended Governance Rules and Election Period Policy. The draft document was

available for public comment for the period between 28 July 2022 and 18 August 2022.

Amendments to the Act prescribed by the *Regulatory Legislation Amendment (Reform) Act 2022* required Council to develop, adopt and keep in force Governance Rules for or with respect to holding Council and delegated committee meetings by electronic means of communication and requesting approval for attendance at Council meetings and meetings of delegated committees by electronic means of communication.

The Governance Rules were reviewed and updated to ensure compliance with the new provisions. Section 11 was also updated to more effectively and appropriately provide for when there is an equality of votes between two candidates when conducting a Mayoral election.

### ***Gender Equality Act 2020 Update***

Council's Gender Equality Action Plan (**GEAP**) was approved by the Gender Equality Commission on 25 July 2022. The Gender Equality Action Plan, a component of Council's obligations under the Gender Equality Act, is an organisational commitment to improving gender equality in the workplace. Council's vision in the GEAP is that

- Leadership champions gender equality and is measured on its success;
- Staff culture is inclusive and demonstrates gender equality and leadership is committed to continuous improvement;
- Systems and structures of Hindmarsh Shire Council are gender-equal;
- Improve gender-segregated workforces; and
- Increased capacity to identify and respond to issues and barriers that inhibit gender equality.

The GEAP sets out a number of short and long term actions that Council will undertake to implement this vision.

Under the Gender Equality Act, Council must also complete Gender Impact Assessments (**GIAs**) for all Council projects, policies and services that have a direct and significant impact on the community. The Director Corporate and Community Services and Manager Governance and Human Services are providing ongoing support and guidance to management and staff in the undertaking of GIAs.

### ***Procurement Policy***

A review of Council's Procurement Policy was conducted with minor amendments being recommended and adopted by Council on 27 July 2022.

Amendments include:

#### ***2.2.3 Methods***

The policy has been updated to include purchasing methods for panel contracts and utilising Procurement Australia, Municipal Association and other State and Federal Government agency or department purchasing panels.

#### ***2.2.4 Responsible Financial Management***

The policy has been updated to include the following paragraphs:

Council staff must not authorise the expenditure of funds in excess of their financial delegation.

Purchases must not be split to fit within their financial delegation or to avoid requirements under this procurement policy for quotations and tenders. Council staff

that breach their delegated authority may face action under Council's Discipline and Termination Policy. The decision to initiate disciplinary action or other action will be taken by the CEO based on a recommendation by the Director Corporate & Community Services following consultation with the relevant Director or Executive Manager.

### **2.3 Procurement Processes and Thresholds**

The policy has been updated to allow for Panel Contracts and Collaborative Procurement, and additional exceptions to obtaining quotations.

#### *Panel Contracts*

Contractors may be engaged through the use of panel contracts which Council has put in place. Supplier panels may be appointed by Council after a publicly advertised tender process has taken place.

Purchases may be made directly from the supplier panel to source goods, services of works. A supplier, consultant and / or contractor listed on an approved supplier panel has been assessed against a value for money criteria for inclusion on a preferred supplier panel arrangement.

#### *Collaborative Procurement*

In accordance with s 108(c) of the Local Government Act 2020 Council will give consideration to collaboration with other Councils and public bodies or utilise collaborative procurement arrangements, when procuring goods, services or works. This may be done by assessing:

- The nature of the opportunities available (if any), and the councils or public bodies with whom they are available; and
- Whether the identified opportunities should be perused

Council may collaborate with other councils or use other agents (such as MAV Procurement or Procurement Australia) to procure goods, services and works or utilise existing collaborative procurement arrangements for the procurement of goods, services or works established through a public tender process where it provides an advantageous value for money outcome for Council.

#### *2.3.3 Exceptions to obtaining quotations*

The following additional exceptions have been included;

- Legal Services;
- Labour Hire;
- Information technology resellers and software developers;
- Sole supplier services such as Utility providers (power and water).

#### *2.3.4 Chief Executive Officers Discretion*

The following additional discretion has been included:

- Where there is an inability to obtain sufficient quotations.

#### **Link to Council Plan:**

Strong Governance Practices: Ensure compliance with the *Local Government Act 2020*.

Gender Equity respect and leadership: Demonstrate leadership on gender equity and promote respectful relationships through partnerships, programs, activities, spaces and education and Council's implementation of the *Gender Equality Act 2020*.

**Financial Implications:**

Nil.

**Risk Management Implications:**

Keeping up to date with the implementation of the *Local Government Act 2020*, and *Gender Quality Act 2020* helps to ensure Council is meeting its legislative requirements.

The Governance Rules will ensure that council maintains its governance and community engagement obligations under the Act.

**Conflict of Interest:**

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author: Petra Croot – Manager Governance & Human Services

In providing this advice as the Author, I have no interests to disclose.

Officer Responsible: Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

**MOVED: D WELSH / A ROBERTS**

***That the Audit & Risk Committee receives the Governance compliance update.***

**CARRIED**

Refer attachment 10.1, 10.2 & 10.3

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**11. Incident and Hazarding Report**

**Responsible Officer:** Manager Governance & Human Services

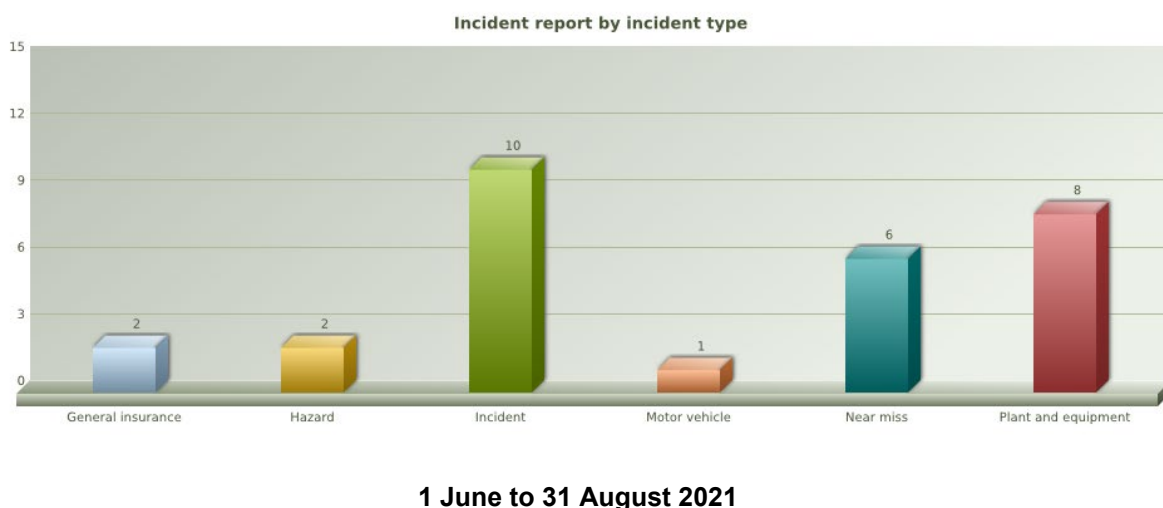
**Attachment Number:**

**Introduction**

The purpose of this report is to provide the Audit Committee with an update on the Hazard, Incident and Injury Reports from 1 June 2022 to 31 August 2022 and a comparison to reports received for the same period in 2021

**Discussion**

21 reports were received in the period 1 June to 31 August 2022 compared to 29 reports for the same period in 2021. Health and Safety representatives have been requested to encourage staff in their work groups to continue reporting all incidents and hazards. It has also been discussed at the Outdoor workforce's Safety and Efficiency meeting.



**Incidents:**

Of the 10 Incident reports received included 3 reports of verbal abusive or harassment by customers and the reports have triggered escalation under the *Dealing with Difficult and Vexatious Customers* policy. Incidents resulted in one lost time injury and two accepted WorkCover claims.

**Notifiable Incidents under the OHS Act:**

No reportable incidents to WorkSafe during this period

**General Insurance:**

Reports of accidental damage to infrastructure, vandalism and theft of fuel from Council plant.

**Hazards:**

3 hazards reported during this period. All hazards investigated with action plans in place using the tasks assigned to responsible officers through Elumina.

**Near Misses:**

1 near miss reported. Related to a member of the public's medical episode where staff had to assist.

***Plant and Equipment:***

3 incidents involving damage to items of plant. One triggered investigation and reminder to staff to report all damage immediately so it can be assessed, and the mechanics engaged quickly if required.

***Worker's Compensation:***

2 new WorkCover Claims have been submitted during this reporting period, both accepted.

The Return-to-Work Coordinator has engaged services of Occupational Rehabilitation providers, through the insurer, to assist with 3 ongoing claims to provide additional expertise for return-to-work planning.

***Link to Council Plan:***

Ensure responsible risk management principles.  
A skilled Council and workforce capable of meeting community needs.

***Financial Implications:***

Nil.

***Risk Management Implications:***

Managing incident and hazard reports is a key aspect of Council's Risk Management Framework. The reporting of hazards and near misses allows hazards to be identified and controlled to mitigate further incidents.

***Conflict of Interest:***

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author: Angela Veitch, HR and Safety Officer  
In providing this advice as the Author, I have no interests to disclose.

Officer Responsible & Author: Monica Revell, Director Corporate & Community Services  
In providing this advice as the Officer Responsible, I have no interests to disclose.

***MOVED: D WELSH / A ROBERTS***

***That the Audit & Risk Committee receives the Incident Report update.***

***CARRIED***

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<b>12. Rural Councils Transformation Program</b>
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**Responsible Officer:** Manager Finance & Customer Services

**Attachment Number:**

Verbal report to be given during the meeting by Heather Boyd, Manager Finance & Customer Services, on the status of the Rural Councils Transformation Program.

**MOVED: D WELSH / A ROBERTS**

***That the Audit & Risk Committee receives the verbal audit update on the Rural Councils Transformation Program.***

**CARRIED**

### **13. Audit & Risk Committee Meeting Dates 2023**

**Responsible Officer:** Acting Director Corporate & Community Services

**Introduction:**

The purpose of this report is to set the meeting dates for 2022 for the Audit & Risk Committee.

**Discussion:**

Council's Audit & Risk Committee Charter states that the Audit & Risk Committee shall meet at least three times in each financial year.

During 2022 meetings were held in March, June and September. The proposal is to again hold meetings in March, June and September 2023. The March meeting will enable discussion on internal audits conducted, June will enable discussion on the VAGO interim Audit and Council's draft annual budget, and September will ensure the Audit & Risk Committee endorse the annual financial statements and performance statement for Council adoption by 30 September deadline.

**Link to Council Plan:**

Strong governance practices

**Financial Implications:**

Council's annual budget allocates sitting fees for independent members of the Audit & Risk Committee.

**Risk Management Implications:**

An effective Audit & Risk Committee monitors compliance and risk, ensuring efficiency and effectiveness of Hindmarsh Shire Council's internal control systems.

**Conflict of Interest:**

Under section 130(2) of the *Local Government Act 2020* officers providing advice to Council must disclose any interests, including the type of interest.

Author: Heather Boyd, Manager Finance & Customer Services

In providing this advice as the Author, I have no interests to disclose.

Officer Responsible: Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

**MOVED: D WELSH / A ROBERTS**

***That the Audit & Risk Committee meetings are held on the following dates in 2023:***

- ***Wednesday 08 March 2023***
- ***Wednesday 14 June 2023***
- ***Wednesday 20 September 2023.***

**CARRIED**

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**14. Late Reports**

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**15. General Business**

A letter of resignation from Krista Thiele was tabled.

***MOVED: D WELSH / M ALBRECHT***

***That the Audit & Risk receive the resignation letter from Krista Thiele and thank Krista for her service.***

**CARRIED**

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**16. Next Meeting**

The next meeting will be held on Wednesday 08 March 2023, commencing at 11am.

Meeting closed at 11.51am.





Bernard Young Principal

[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]

18<sup>th</sup> October 2022

Dear Monica,

I am writing to tender my resignation as a member of the shire Audit and Risk Committee.

I am no longer willing to dedicate the time required to the ARC and the role as Chair.

At 68 years of age, it is time for me to focus on other activities.

Thank for the opportunity to serve the Hindmarsh Shire Council

Yours sincerely

A handwritten signature in black ink that reads 'B Young'.

Bernard Young



18<sup>th</sup> September 2022

**MINUTES OF THE JEPARIT TOWNSHIP ADVISORY COMMITTEE MEETING OF THE HINDMARSH SHIRE COUNCIL HELD ON 12<sup>TH</sup> SEPTEMBER 2022 AT THE JEPARIT FOOTBALL PAVILION RECREATION CENTRE COMMENCING AT 7.35PM.**

**Present:** Councillor in Attendance: Mr. B. Ireland (HSC), Ms. J. Fritsch (HSC),

Jason Hutson (Chair-CM), Cheryl Quinn (Secretary-CM), Teresa Smith (VC-CM), Sharon Reilly (CM-7.38PM), Annmarie Werner (CM) and Tony Simpson (Community Member)

**1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER**

*We acknowledge the Shire's Indigenous community as the first owners of this country. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.*

**2. APOLOGIES**

Bec Schultz (CM), Craige Proctor (CM), Mel Wagener (CM), Louise Dillion (CM), Alan Hewitt (CM)

**3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.**

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

**NIL.**

**4. CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

*That the Minutes of the Jeparit Committee Meeting held on 08 August 2022 at the Jeparit Football Pavilion Recreation Centre circulated to Committee Members be taken as read and confirmed. (Attachment 1)*

**Moved:** Cheryl Quinn

**Seconded:** Jason Hudson

**Carried**

**5. BUSINESS ARISING FROM THE MINUTES**

5.1  
Nil

**6. CORRESPONDENCE**

**INWARD:**

- 6.1 HSC J. Fritsch – Response to New Street furniture queries 10/8/22
- 6.2 HSC – Master plan Jeparit Swimming Hole 12/8/22
- 6.3 (CM) S. Reilly Drum placement ideas 16/8/22
- 6.4 (CM) C. Proctor Drum placement ideas 16/8/22
- 6.5 Deb Nifschke – Water Environment Forum 16/8/22
- 6.6 (CM) S. Reilly – unable to open Attachment of Minutes of last meeting 24/8/22
- 6.7 (CM) S. Reilly- successful opening of attachment 28/8/22
- 6.8 HSC J. Fritsch – Financial statements for July 22 & Aug 22 30/8/22
- 6.9 Grampian Tourism Industry Newsletter 30/8/22

**OUTWARD:**

- 6.10 HSC J. Fritsch – Response to New Street furniture queries 12/8/22
- 6.11 HSC – Master plan Jeparit Swimming Hole 12/8/22
- 6.12 HSC J. Fritsch – DRAFT Minutes 17/8/22
- 6.13 HSC J. Fritsch – Finalisation August 2022 Minutes 17/8/22
- 6.14 (CM) Deb Nifschke – Water Environment Forum 23/8/22
- 6.15 (HSC) J. Fritsch request for Minute format to change 23/8/22
- 6.16 (CM) S. Reilly sent copy of Minutes in different format 28/8/22
- 6.17 Grampian Tourism Industry Newsletter 30/8/22
- 6.18 HSC (M) M. Albrecht, (DM) B. Ireland, (HSC) J. Fritsch – Agenda for 12/9/22, Previous Minutes Aug & Financials July & August 22 6/9/22
- 6.19 (CM) Agenda for 12/9/22, Previous Minutes Aug & Financials July & August 22 6/9/22

**RECOMMENDATION:**

That the Outward Correspondence be approved and the Inward Correspondence noted.

**Moved:** Annmarie Werner

**Seconded:** Teresa Smith

**Carried**

**7. EVENTS**

Event:	Location:	Date	
<i>Relevant documents</i>			
	Responsibility	Due date	Status
Risk assessment			
Food permit			
Local Law permit			

**8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR**

**8.1** Discussion held regarding streetscape drum (plant/rubbish receptacle) as part of Jeparit Bird project plan. Incorporation into HSC plan for newer rubbish receptacles with JTAC bird artwork wraps.

**8.2** JTAC feel the need to investigate further suppliers of polo shirts logo's. Recommendation of Cambrella's in Nhill – Vicki & Danielle Natt – Sharon Reilly (CM) to investigate.

**8.3** Secretary suggested that further information required on the Minutes Proforma in regard to attendance.

**8.4** Jeparit Agricultural show will not proceed this year. It was felt that a larger version of our show would be of benefit next year **2023** representing 125 years. Planning and first meeting has now commenced.

**8.5.** Discussion of purchasing a portable (pop up) movie screen and equipment may be of benefit and it was suggested that organisations within the township apply through appropriate government grants.

## **9. COUNCILLOR REPORT**

**9.1** Enduro event held at Rainbow just happened to coincide with RUOK week. Identification of personal change after such an event shows within 4-5 days. Natural disasters as power outages are one of the most destructive. Affected volunteers/staff and people are receiving counselling.

**9.2** Jeparit Swimming Hole - Land owned by water concerns have been acquired to continue the plans of the caravan park and swimming area.

**9.3** Tender has reopened for decking at the swimming hole – some interest has now been shown.

**9.4** Another Family Cabin at Caravan park is proceeding.

## **10. OFFICER REPORT**

**10.1** November 2022 JTAC meeting is the last meeting for the year and JTA Committee recommences February 2023.

**10.2** *Jeparit Swim Hole / Caravan Park area:*

**10.2.1** Construction completed on camp kitchen. Awaiting final inspection and certificate of occupancy.

**10.2.2** Power pole to be removed and power to go underground, picnic settings and BBQ to be soon installed.

**10.2.3** Two x pods to be installed

**10.2.4** Tenders for deck and retaining wall close 07/09/22.

**10.2.5** Order has been placed for new amenities block to service the caravan park, tennis courts and camp kitchen.

**10.2.6** Tender for another 2 bedroom family cabin out soon.

**10.3** Memorial Hall – Picnic setting to soon be installed

**10.4** Community Consultation Meeting to be held Monday 10 October, commencing at 5.30pm. Topics for discussion (1) Riverbank Precinct (2) glass bin roll out (3) waste strategy (4) new community / precinct plans and council plan 2023/2024 actions. Community / precinct plans will have drop in session to go into specifics at a future date.

Officer agreed to request to enquire when existing family cabin date would be available for hire.

Committee Members noted the following project for discussion at the Consultation meeting:

- The existing tennis courts need redevelopment. With two new courts along with refurbishment of two older courts will enable the proposed development plan to be cohesive,

## 11. URGENT BUSINESS

## 12. FINANCE REPORT

### 12.1 Summary of Balances in Finance Report.

**RECOMMENDATION:**

That the Finance Reports as provided with this Agenda be approved.  
(Attachment 2 - 31/7/2022 & 31/8/2022)

**Moved:** Annmarie Werner

**Seconded:** Cheryl Quinn

**Carried**

### 12.2 Purchase Orders to be raised - \$2,000 or less

NIL.

### 12.3 Purchase Orders to be raised – Greater than \$2,000

NIL.

## 13. DECISIONS TO BE MADE

The following decisions are recommendations to Council for endorsement:

N/A.

## 14. MEETING CLOSED

The meeting closed at 8.47pm.

Next JTAC meeting to be held Monday 10 October, directly after Community Consultation meeting.

## 15. COUNCIL OFFICER AUTHORISATION

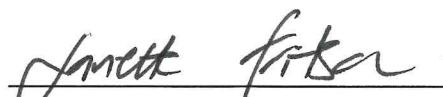
\*to be completed by the Council Officer

I Janette Fritsch accept the following recommendations made by the JTAC Committee at this meeting held on 12<sup>th</sup> September, 2022:

N/A – No decisions made.

SIGNED: Council Officer

Dated:

  
\_\_\_\_\_  
20/09/2022



19 September 2022

To Committee Members,  
“as addressed”

**MINUTES OF THE NHILL TOWNSHIP ADVISORY COMMITTEE MEETING HELD  
19<sup>TH</sup> OF SEPTEMBER 2022 AT THE NHILL MEMORIAL COMMUNITY CENTRE  
COMMENCING AT 7:30PM.**

**AGENDA**

**1. Acknowledgement of the Indigenous Community**

*We acknowledge the Shire’s Indigenous community as the first owners of this country. We respectfully acknowledge the Wotjobaluk, Jaadwa, Jadawadjali, Jupagulk and Wergaia peoples, and their elders past, present and emerging. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.*

**2. Apologies**

- Rhys Webb
- Brock Stephens
- Vicki Natt
- Darrell Hall
- Cr Melanie Albrecht

**3. Disclosure by Committee members or Councillors or Council Officers of any interest or conflicts of interest in any item on the agenda**

None to be disclosed.

**4. Confirmation of Minutes**

**5. Business Arising from the Minutes**

**6. Correspondence**

**7. Events**

**8. General business as notified to the Chair**

8.1 St Kilda Film Festival

8.2 New Member requests

8.3 Project updates

**9. Councillor Report**

**10. Officer Report**

**11. Urgent business**

**12. Finance report**

**13. Decisions to be made**

**14. Meeting Closed**

**15. Council Officer Authorisation**

---

## 1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

### ***Acknowledgement of the Indigenous Community***

*We acknowledge the Shire's Indigenous community as the first owners of this country. We respectfully acknowledge the Wotjobaluk, Jaadwa, Jadawadjali, Jupagulk and Wergaia peoples, and their elders past, present and emerging. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.*

## 2. APOLOGIES

- Rhys Webb
- Brock Stephens
- Vicki Ward
- Darrell Hall
- Cr Melanie Albrecht

### In Attendance

- Alana Storey
- Jenny Dufty
- Pauline McCracken
- Daniel Griffiths
- Jenny Creek (guest)

## 3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

No conflicts of interest advised.

## 4. CONFIRMATION OF MINUTES

### **RECOMMENDATION:**

***That the Minutes of the NTAC Committee Meeting held on 15<sup>th</sup> of August 2022 at the Nhill Memorial Community Centre, circulated to Committee Members be taken as read and confirmed.***

*Attachment: 1*

*Moved:*

*Seconded:*

*Due to low numbers of committee member attends no votes or recommendations could be moved.*



**5. BUSINESS ARISING FROM THE MINUTES**

- 5.1 XXX
- 5.2 XXX
- 5.3 XXX

**6. CORRESPONDENCE**

**INWARD**

- New Combined agenda and minutes template

**OUTWARD**

- Invoice for Lions book sent to Shire

**RECOMMENDATION**

That the Outward Correspondence be approved and the Inward Correspondence noted.

Moved:

Seconded:

*Due to low numbers of committee member attends no votes or recommendations could be moved.*

**7. EVENTS**

Event:	Location:	Date	
<i>Relevant documents</i>			
	Responsibility	Due date	Status
<b>Risk assessment</b>			
<b>Food permit</b>			
<b>Local Law permit</b>			

**8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR**

- 8.1 St Kilda Film Festival  
The guest that was to attend to discuss this with town committee members was unable to make it, information has been provided to Cr Melanie by the proposed guest who will share it with the other committee members shortly.
- 8.2 New Member requests  
Due to low numbers of committee member attends no votes or recommendations could be moved.
- 8.3 Nhill Heritage weekend  
Jenny Creek attended the meeting to provide an update to the town committee on the Nhill Heritage weekend. A hot air balloon has been booked to provide rides at the aerodrome and new flyers have been sent out to households which include an updated itinerary for the weekend – Alana noted she had received one in the mail that day. The Memorial

Centre has been booked for Saturday, for the community concert and Sunday, for the Community Thanksgiving Service. It was asked whether the cool room would be needed for the night of the concert during intermission if people wanted to get a drink. It was then suggested that Jenny speak to the owner of Mr Le's to see if he would like to see if they would like to open that night, that way we support local business as well. Jenny agreed that this was a great idea and will contact them to see if they are interested. Town committee members may be asked to act as welcoming committee on the night of the concert.

Other happenings for the weekend include the opening of the John Shaw Nielson Cottage by the Rotary Club of Nhill, Lola's, Nhill aviation Centre – including engine start ups, Former Holden showroom and many more groups. The Lions Club were approached and asked if they would run the Lions market on the weekend, however they have declined.

A discussion was had about advertising the event, with Jenny noting that it would be good to spread the word as much as possible and to other towns as well as Nhill. Pauline noted that she would be happy to spread the word in her workplace and suggested others could do the same. Jenny noted that she has put information on the Visit Hindmarsh website and Alana suggested putting it on the MIXFM local events page on their website. It was also suggested that perhaps someone at the shire in charge of advertising could potentially help with ideas as it is a large community event, Daniel is going to find the best person to contact.

#### 8.4 Truck Bay

Pauline provided an update on the truck bay project. Of particular concern was the state of the verge currently, which is a bit of a mess. She suggested it would be great if we could get people involved and helping clean up the verge during September as it is free green waste. Once the verge has been cleaned up Tammy has organised for a mulcher to distribute mulch there to make it look tidier.

#### 8.5 Bird Hut

Pauline provided an update on the Leos and the bird hut. The Leos are going to paint the bird hut with anti-graffiti paint on Wednesday morning at 10am. They will also be painting six drums from the showgrounds, and one of the dads believes that he has figured out the handle issue that has been raised previously.

#### 8.6 Dog park

Alana provided an update on the dog park on behalf of Rhys who was an apology for the night. Rhys has contacted the Warracknabeal Rotary Club and is currently waiting a response from them regarding how they progressed when they built the dog park in Warracknabeal. Melanie is going to be sharing some plans and information about some ideas for the dog park that are already in place. There is a general feeling the A and P showgrounds would be a good place for it.

#### 8.7 Christmas

Alana provided an update on the Christmas parade on behalf of Rhys who

was an apology for the night. He has received positive RSVP's from St Patrick's and Lutheran School to participate and a no from the Nhill and District Sports Club, and no other RSVP's as of yet. He has asked to the talent show however nothing is confirmed yet and wonder whether we could get St John's to provide first aid as a COVID safe precaution.

At our planning meeting earlier in the year Jenny Dufty and Vicki Natt volunteered to organise the Christmas carols, who are requesting assistance with it. It was decided that a larger working group be formed to help plan the event, Alana to try and find past documents outlining who and how to organise the event done previously by the town committee. It was suggested by Pauline that we try and get community groups and churches involved.

- 9. COUNCILLOR REPORT**
- Cr Melanie Albrecht was not able to attend and thus no report provided.
- 10. OFFICER REPORT**
- No report was provided.
- 11. URGENT BUSINESS**
- No urgent business reported.
- 12. FINANCE REPORT**

**12.1 Summary of Balances in Finance Report.**

**RECOMMENDATION:**

That the Finance Report as provided with this Agenda be approved.

Moved

Seconded

*Due to low numbers of committee member attends no votes or recommendations could be moved.*

**12.2 Purchase Orders to be raised - \$2,000 or less**

**RECOMMENDATION:**

That the Council Officer raise the following Purchase Orders, being a value of \$2,000 or less.

Moved

Seconded

*Due to low numbers of committee member attends no votes or recommendations could be moved.*

Creditor	Value \$	Description of Goods or Services

**12.3 Purchase Orders to be raised – Greater than \$2,000**

**RECOMMENDATION:**

That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders greater than \$2,000.

Moved  
Seconded

*Due to low numbers of committee member attends no votes or recommendations could be moved.*

Creditor	Value \$ (> \$2,000)	Description of Goods or Services

**13. DECISIONS TO BE MADE**

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	
8	General Business as Notified to the Chair	
9	Councillor’s Report	
10	Officer’s Report	
11	Urgent Business	
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed.
12.3	Purchase Orders to be Raised (above \$2,000)	That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders listed which are greater than \$2,000.

**14. MEETING CLOSED**

The meeting closed at 9:02pm

**15. COUNCIL OFFICER AUTHORISATION**

\*to be completed by the Council Officer

I Daniel Griffiths accept the following recommendations made by the Nhill Committee at this meeting held on 21/09/2022:

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	
8	General Business as Notified to the Chair	
9	Councillor's Report	
10	Officer's Report	
11	Urgent Business	
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed.

I \_\_\_\_\_ advise that the following items:

ITEM NO.	DESCRIPTION	DECISION
12.3	Purchase Orders to be Raised (above \$2,000)	That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders listed which are greater than \$2,000.

- Need to be referred to a Council Meeting / CEO for a decision
- Require more Information
- Do No align with the Hindmarsh Shire Council Plan

SIGNED: Council Officer  \_\_\_\_\_

Dated: 21/09/22 \_\_\_\_\_

# Wimmera Mallee Pioneer Museum

Dimboola Road,  
Jeparit, Victoria 3423

Email: [wmpmjeparit@gmail.com](mailto:wmpmjeparit@gmail.com)  
Facebook: [www.facebook.com/WMPMJeparit](https://www.facebook.com/WMPMJeparit)

## Minutes – Tuesday September 20, 2022 7:30pm at Briarley House.

### 1) **Welcome**

The President welcomes members and guests.

### 2) **Present**

Peter Pumpa(PP), Wendy Werner (WW), MaryAnne Paech (MP), Clem Paech (CP), Craige Proctor (CNP), Tige Mannington (TM), Brett Ireland (BI).

### 3) **Apologies**

Cr Wendy Bywaters, Rhys Wilcosz, Jeff Woodward.

**Motion: To accept the apologies. Moved: TM Seconded: CP CARRIED**

### 4) **Minutes of Previous Meeting**

The last meeting, on June 21, 2022, was an official meeting.

**Motion: To accept the Minutes of the June 21, 2022 meeting**

**Moved: WW Seconded: TM CARRIED**

### 5) **Treasurer's Report**

Maryanne Paech circulated a financial report for May June July August

**WIMMERA MALLEE PIONEER MUSEUM**

**TREASURERS REPORT**

**May 2022**

<b><u>Opening Balance</u></b>	<b><u>01.05.2022</u></b>			<b>\$ 17,713.32</b>
<b><u>Plus Receipts</u></b>				
Entry – April	\$ 616.00			
Souvenirs –April	\$ 51.00			
Drinks/ Ice Cr – April	\$ 40.90			
Entry - May	\$ 404.00			
Souvenirs - May	\$ 71.00			
Drinks/Ice Cr - May	\$ 34.60			
Donations - May	\$ 27.20			
Wimmera Bearings Pty Ltd – Rally Sponsorship	\$ 200.00			
				\$ 1,444.70
				\$ 19,158.02
<b><u>Less Expenses</u></b>				
HSC – Bin Trailer hire - 1154		\$ 10.00		
B.J. Mannington – Tyre tube 1156		\$ 120.00		
M. Paech – Printer ink 1157		\$ 65.95		
		\$ 195.95		-\$ 195.95
				\$ 18,962.07
	<b><u>31.05.2022</u></b>	<b><u>BALANCE AS PER</u></b>	<b><u>BANK STATEMENT</u></b>	<b><u>\$ 18,962.07</u></b>
			Cash Float	\$ 240.00
			Petty Cash	\$ 16.15
<b><u>Term Deposits</u></b>				
Mature 23.11.2022	\$14,117.14			
Mature 27.09.2022	\$ 5,197.80			
<b>Total</b>	<b>\$19,314.94</b>			
<b><u>Cheque</u></b>	<b><u>Account ,</u></b>	<b><u>Term Deposits,</u></b>	<b><u>Float &amp; Petty Cash</u></b>	
			<b>TOTAL</b>	<b>\$ 38,533.16</b>

**WIMMERA MALLEE PIONEER MUSEUM**

**TREASURERS REPORT**

**JUNE 2022**

<b>Opening Balance</b>	<b>01.06.2022</b>			<b>\$ 18,962.07</b>
<b>Plus Receipts</b>				
Entry – June	\$ 290.00			
Souvenirs – June	\$ 291.40			
Drinks/ Ice Cr – June	\$ 183.80			
Donations *(\$52.45 extra)	\$ 101.25			
Rally entry - cash only ( EFTPOS entries not inc)	\$ 5,710.00			
Float	\$ 3,500.00			
Catering (Rally)	\$ 565.00			
Lions Club – Jeparit Donation	\$ 2,000.00			
Wood sales	\$ 700.00			
Group - 49 @ \$3 (May)	\$ 147.00			\$ 13,489.45
Flexipay (Bank)	\$ 1.00			\$ 32,451.52
	\$13,489.45			
<b>Less Expenses</b>				
Rally float - 1158		\$ 3,500.00		
Margie McKenzie Souv1159		\$ 54.90		
C.Proctor – Mats,cups 1160		\$ 231.85		
North West Press - Stubby holders 1161		\$ 470.00		
Jeparit Supermarket 1162		\$ 274.41		
Nhill Dimboola Band 1163		\$ 150.00		
Bow Bakery 1165		\$ 64.80		
Clugston Butchers 1165		\$ 541.30		
		\$ 5,287.26		-\$ 5,287.26
<b>Plus unrepresented cheques</b>				\$ 27,164.26
1159,1160,1162,1165,1166				+\$ 1,167.26
	<b>30.06.2022</b>	<b>BALANCE AS PER</b>	<b>BANK STATEMENT</b>	<b>\$ 28,331.52</b>
			Cash Float	\$ 240.00
			Petty Cash	\$ 16.15
<b>Term Deposits</b>				
Mature 23.11.2022	\$14,117.14			
Mature 27.09.2022	\$ 5,197.80			
<b>Total</b>	<b>\$19,314.94</b>			
	<b>Cheque Account ,</b>	<b>Term Deposits,</b>	<b>Float &amp; Petty Cash</b>	
			<b>TOTAL</b>	<b>\$ 47,902.61</b>

\*Cheque no. 1164 cancelled



**WIMMERA MALLEE PIONEER MUSEUM****TREASURERS REPORT****JULY 2022**

<b>Opening Balance</b>	<b>01.07.2022</b>			<b>\$ 28,331.52</b>
<b>Plus Receipts</b>				
Entry – July EFTPOS ONLY	\$ 90.00			
	\$			
	\$			
	\$			
	\$			
	\$			
	\$			
	\$			
	\$			
	\$			
	\$ 90.00			\$ 90.00
				\$ 28,421.52
<b>Less Expenses</b>				
Wendy Werner PFD 1167		\$ 641.34		
Robert Fairchild 1168		\$ 140.00		
C. Proctor – Disaster Risk Management Seminar 1169		\$ 200.00		
Flexipay Merchant		\$ 21.04		
		\$ 20.01		-\$ 1,022.39
		\$ 1,022.39		\$ 27,366.13
<b>Less presented cheques</b>				
Jeparit Supermarket 1162		\$ 274.41		
Clugston Butchers 1166		\$ 541.30		
Craige Proctor 1160		\$ 231.85		
Bow Bakery 1165		\$ 64.80		-\$ 1,112.36
	<b>31.07.2022</b>	<b>BALANCE AS PER</b>	<b>BANK STATEMENT</b>	<b>\$ 26,286.77</b>
			Cash Float	\$ 240.00
			Petty Cash	\$ 16.15
<b>Term Deposits</b>				
Mature 23.11.2022	\$14,117.14			
Mature 27.09.2022	\$ 5,197.80			
<b>Total</b>	<b>\$19,314.94</b>			
	<b>Cheque Account ,</b>	<b>Term Deposits,</b>	<b>Float &amp; Petty Cash</b>	
			<b>TOTAL</b>	<b>\$ 45,857.86</b>

**WIMMERA MALLEE PIONEER MUSEUM****TREASURERS REPORT****August 2022**

<b>Opening Balance</b>	<b>01.08.2022</b>			<b>\$ 26,286.77</b>
<b>Plus Receipts</b>				
Entry - July (Cash only)	\$ 580.00			
Souvenirs - July (Cash only)	\$ 60.50			
Drinks/Icecreams - July	\$ 38.80			
Donations - July	\$ 52.20			
Entry - August	\$ 276.00			
Souvenirs - August	\$ 21.00			
Drinks/Icecreams - August	\$ 26.00			
Community Connections Grant	\$ 2,000.00			
Donations - August	\$ 16.00			
	\$ 3,070.50			\$ 3,070.50
				\$ 29,357.27
<b>Less Expenses</b>				
Elgas 1170		\$ 83.60		
Mick Harrison Signs 1171		\$ 440.00		
		\$ 523.60		-\$ 523.60
				\$ 28,833.67
Plus unrepresented chq 1171		\$ 440.00		\$ 440.00
	<b>31.08.2022</b>	<b>BALANCE AS PER</b>	<b>BANK STATEMENT</b>	<b>\$ 29,273.67</b>
			Cash Float	\$ 240.00
			Petty Cash	\$ 7.45
<b>Term Deposits</b>				
Mature 23.11.2022	\$14,117.14			
Mature 27.09.2022	\$ 5,197.80			
<b>Total</b>	<b>\$19,314.94</b>			
	<b>Cheque Account,</b>	<b>Term Deposits,</b>	<b>Float &amp; Petty Cash</b>	
			<b>TOTAL</b>	<b>\$ 48,836.06</b>

JUNE 2022

Adults 13  
Pen/Con 20  
Families ~ 2

Rally Entry

Adults 262  
Pen/Con 169  
Families 40  
Child 32

Volunteer Hours: 

JULY 2022

Adults 24  
Pen/Con 44  
Families 8  
Child 2

Volunteer Hours: 258 hours


AUGUST 2022

Adults 7  
Pen/Con 21  
Families 4  
Child

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**WIMMERA MALLEE PIONEER MUSEUM**  
**TREASURERS REPORT**  
**FOR THE FINANCIAL YEAR 2021 – 2022**

<u>Opening Balance</u>	<u>30/06/2021</u>	<u>As per Bank</u>	<u>Statement</u>	<u>\$ 21,599.63</u>
<b>Income</b>				
Museum Entry	\$ 5,494.00			
Souvenirs	\$ 972.40			
Ice-creams/drinks	\$ 837.40			
Wood Sales	\$ 4,100.00			
Rally Sponsorship	\$ 200.00			
Group Entry	\$ 638.00			
Catering	\$ 910.00			
Rally Float	\$ 3,500.00			
Donations	\$ 514.65			
Lions Club Donation	\$ 2,000.00			
Rally Entry	\$ 5,710.00			
Flexi Pay	\$ 1.00			<u>\$24,877.45</u>
	<u>\$24,877.45</u>			<u>\$46,477.08</u>
<b>Expenses</b>			Petty Cash opening Balance \$56.45	
Supermarket	\$ 358.31			
Elgas/Gas supplies	\$ 79.20			
Catering Supplies	\$ 749.75			
Fuel	\$ 164.95			
Magazine Subs	\$ 69.00			
Maintenance	\$ 354.63			
Printing etc	\$ 489.00			
Kitchen repairs	\$ 4,058.12			
Miscellaneous	\$ 195.00		\$ 40.30	
Rally misc expense	\$ 160.00			
Souvenirs	\$ 618.90		Total: \$16.15	
Significance Assessment	\$ 8,450.00		Closing balance \$16.15	
Office Supplies	\$ 65.95			
Rally Float	\$ 3,500.00			
	<u>\$19,312.82</u>			<u>-\$ 19,312.82</u>
				<u>\$ 27,164.26</u>
Unpresented Chq's	1159,1160,1162, 1165,1166	<u>\$ 1,167.26</u>		<u>+\$ 1,167.26</u>
	Bank Balance 30.06.2022	as per Bank	Statement	<u>\$28,331.52</u>
			Petty Cash	<u>\$ 7.45</u>
		Interest rec TD's		
Term Deposits	\$14,117.14	\$ 26.63	Term Deposits	<u>\$19,314.94</u>
	<u>\$ 5,197.80</u>	<u>\$ 15.10</u>		
Total Investment	<u>\$ 19,314.94</u>	<u>\$ 41.73</u>		
			<b>Total</b>	<b><u>\$47,653.91</u></b>

Balanced and found correct from records supplied  
 9/10/2022 

**Motion: To accept the Treasurer's report as circulated.**

**Motion: MP                      Seconded: WW                      CARRIED**

**Motion: To pay outstanding invoices as attached**

**Motion: MP                      Seconded: TM                      CARRIED**

## **6) Correspondence**

### **Inwards**

- MAVEC June, July August Newsletters (AGM minutes)
- DPC First Peoples- Aboriginal Object Collection visit August 10, 2022 Mathew Phelan, Alison O'Conner
- HSC Budget response
- GroupLink Visit 2/3/23: 25 Seniors and Tour Leader and Driver 10-11am
- Spiire- Daniel Gregor-Virtual Reality Workshop July 12, 2022
- Clugston Butcher Inv-\$541.30
- Mick Harrison Signs-Inv 3 storyboards \$440
- Out and About-Advertising offer: \$3900 Q34 ¼ page strip ad 4 editions.
- WDA Business awards- Nominations close July 20, 2022
- JW-re July meeting
- HSC request Annual report/financial report/current committee due August 31, 2022
- CNP Volunteer Hours Virtual Reality Workshop
- WMT Australian Tourism data Warehouse Webinars 9/8,2/9
- HSC Janette Fritsch: HSC Heritage Assessment Study-David Helms Visit Draft Heritage citation-Nov 2022
- HSC: Community connections grant \$2000 for Rally
- CNP: WVAHS (Western Victorian Association of Historical Societies) Newsletters and Membership Form.
- CNP Architect's Report with maps, A farm museum is started. Digital Copies
- HSC: Remittance for Rally EFTPOS
- HSC: Community Asset Committee Draft Guidelines
- EMcG: Return of borrowed Books
- CNP :Heritage survey update: 1970s photos of Museum.
- Ross Barker: T shirts, Hats with Logos.

### **Outwards**

- WMPM Minutes June 21 meeting
- Respond to all above correspondence as needed
- HSC: request for maintenance Toilet light repairs.
- WMPM: Agenda September 20, meeting.

**Motion: To accept the correspondence.**

**Moved WW                      Seconded CP                      CARRIED**

## **7) Business arising from Correspondence**

- Budget submission (curator) response.
- Ross Barker: Logos discussed possible inclusion for merchandising. Include place mats (\$10). A gentleman called wanting to replace his Jeparit Cap.

-Letter/Donation HW Menadue: Discussed the inclusion of Wedding Skirt,(1903) and blouse along with children's clothes, also the possibility of a glass cabinet and manequin for display in Church.

Motion: To accept the donation of Clothes etc belonging to the Newcombe family.

**Moved:** MP

**Seconded:** CNP

**CARRIED**

Action: Write a letter of thankyou, and coordinate donation (WW)

## 8) **General Business**

### 1) **Visitors:**

Mary-Anne Paech report- Attendance -

	Adults	Pensioners	Children	Families
June 2022	13	20		2
Rally 2022	262	169	32	40
July 2022	24	44	2	8
August 2022	7	21		4

### **Group Bookings:**

Group Link Visit: 25 seniors + driver and guide. 10-11am. 2/3/23

### 2) **Volunteers:**

Catherine and Buck: possible cataloguing other computer expertise, Catherine Cleaning and Gardening. Catherine is waiting on working with children. Action: Meeting Wed 21/9/22 to discuss hrs etc.

Brian McKenzie may be interested in volunteering. Action: Invite to next working bee.

### 3) **Maintenance:**

Request to HSC in place: lighting exterior & women's toilet.(WW)

Hot water tank above sink- tap repair (MP)

Tarranyurk Hall Ramp (WW-WS)

Toilet doors cannot be opened easily.

Action: follow up with HSC/ BMP

### 4) **Piano Tuning:** Piano in Briarley House badly needs tuning, and the pianola restored. It may then be used for entertainment. (provide a sing-a-long visit?). (FB message WW 14/9). Lloyd is currently sitting VCE. He is not a professional Tuner, but can tune the piano to sound better, possibly fix pianola. Action: WW follow up with meeting date post VCE exams.(Nov/Dec)

### 5) **First People's Artefacts registration:**

FP-SR group (Mathew Phelan, Alison O'Conner) visited the museum August 10, 2022, from 9-2pm. All artefacts were photographed and logged to update the state register. They will send us a copy of each photo and item, in November. Two wooden objects were identified as potential Secret/sacred items which by law may need to be returned to First Peoples. Once the register is updated we were strongly encouraged to work with Barengi Gadjin Land Council to work on an appropriate exhibit for the items. This is in line with the original vision for the museum which included a purpose built building near the billabong.

As a side note: The 'Gypsum tools' were not thought to be First Peoples artefacts but geological phenomenon. (eg formed from lightning strike) (CNP)

Action: CNP to follow and report on progress. Initiate discussions for a potential exhibit with Uncle Wazza (Warren Nelson).

- 6) **Heritage Survey:** Craige hosted a very enjoyable visit with David Helms.8/22 David has been employed by Hindmarsh Shire Council to survey all current heritage buildings listed on the Shire's Heritage overlay. All buildings (sans modern steel sheds) at the Museum are included in this overlay. This survey was to determine the age and acquisition dates of our Heritage assets. Subsequent emails and searches found seven photos which were tabled and are included here as attachments. Report (CNP)

Action: This information may form the basis of an overarching storyboard on the history of the museum. CNP to continue gathering information toward this project and report on any further information from David or the Shire as it comes to hand.

- 7) **Story Boards:** Thatched shed (horse shed?)and Detpa School were discussed along with the possibility of Aluminium based signs (CP noted the heritage walk signs have only lasted 10-12 yrs) rather than coreflute (2-5yrs) for exterior installations. Detpa School storyboard may be split into a number of signs containing varying information (eg overview outside, details of teachers and students inside). It was suggested these should be portable (eg on ploughing discs) so as to enable clear passage at events such as the rally.

Action: Craige to continue to work on the storyboards.

- 8) **Virtual Reality Workshop:** Spiire: July 12. (CNP/WW)

Craige and Wendy attended this workshop July 12, 2022. The workshop included augmented reality (3D vision with Headgear), exterior graphic projections on walls, and lit footpaths (pressure/motion activated). It was difficult to see how most of this was relevant to a small community such as Jeparit or the Museum. Two points of note. There are apps available that can help with way finding eg if I'm standing in front of any silo on the Art trail, it might tell me what attractions are near by, accommodation/food and how to get there. It can also give a virtual experience, so maybe a teaser of whats inside. There was also a suggestion of making virtual tours for an online experience rather than say travelling 4 hours from Melbourne to our museum. This could be a further income stream for the Museum in the future but would not be targeted to replace the actual experience we currently offer. NFA

- 9) **Disaster Risk for Heritage conference Overview(CNP)**

Craige tabled a report which is included as an attachment. He was overwhelmed by the enormity of this issue and gave us an equation to determine risk which shows the complexity of any determination.

$$\text{RISK} = \frac{\text{hazard} \times \text{exposure} \times \text{vulnerability} \times \text{likelihood} \times \text{consequence}}{\text{capacity to resist, respond and recover}}$$

Action: Consider a draft a Disaster Risk Management Plan.

- 10) **Digitization:** Architects Drawing and report 1971, A farm Machinery Museum is Started, Seeds of Change Vols 2-4.

Action: find volumes 1,5. (ALL)

- 11) **Menzies Institute Visit:** Samantha Rogers visited the Museum and Jeparit Historical Society for a short tour of both. Discussions focused on a possible collaborative exhibit for the Museum and a digitization project for the Historical Society. A time frame for the exhibit was established as late 2024. December 20, 2024 will be the 130<sup>th</sup> anniversary of Sir Robert Menzies birth.

- 9) **New/Urgent Business:**

Phone call from Heather Flavel requesting paperwork regarding any recent donations

possibly by Jean Flavel. She was asked to provide a written request to ensure we understand fully the nature of her request.

Action: Update HSC, forward donation paperwork to Phil King. (WW)

10) **Councillor update:** Cr Brett Ireland

Council has secured a grant for a tourist cabin. This will be the fourth cabin installed in the Jeparit Caravan Park.

11) Next Meeting and AGM Tuesday October 18, 2022, 7:30 pm at the Museum.

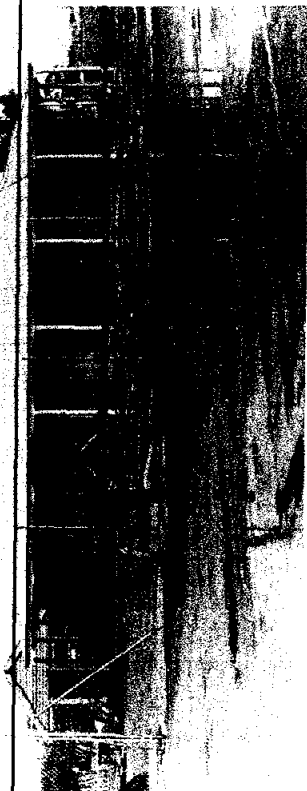
12) Meeting Closed at 10:20pm

*"Coming together is a beginning, staying together is progress and working together is success."*  
*Henry Ford*





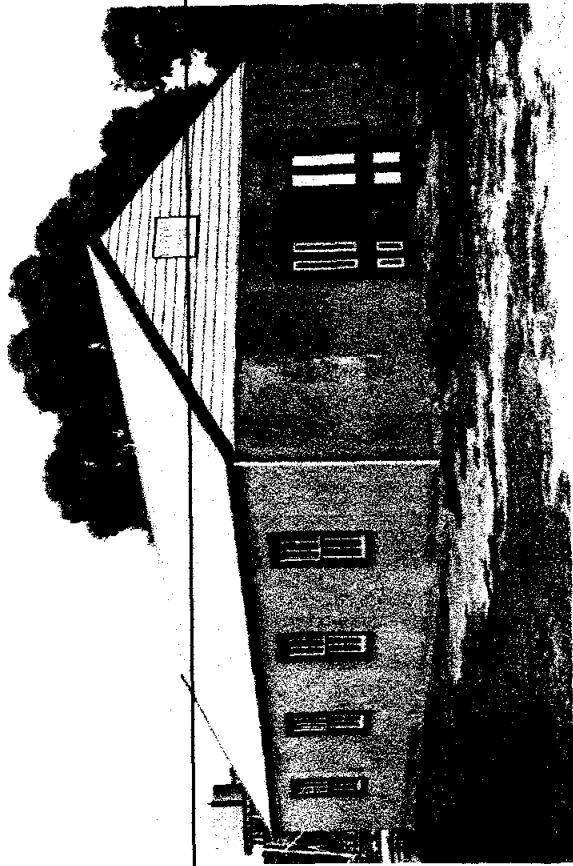
June 1973



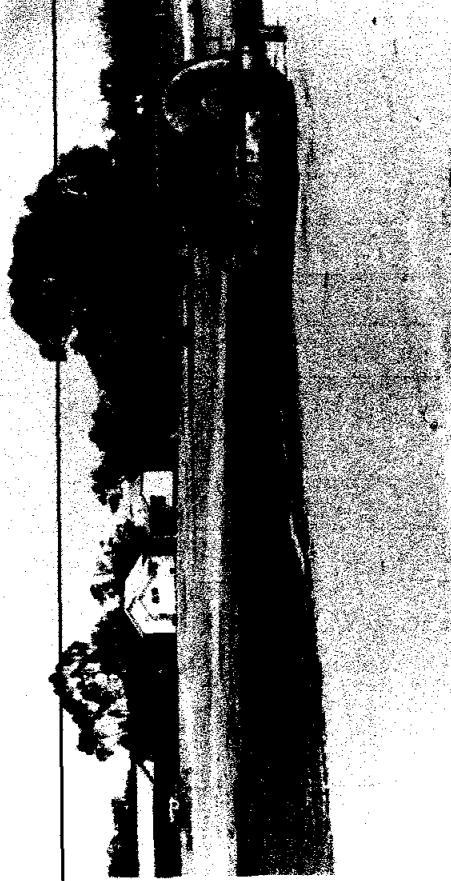
August 1970



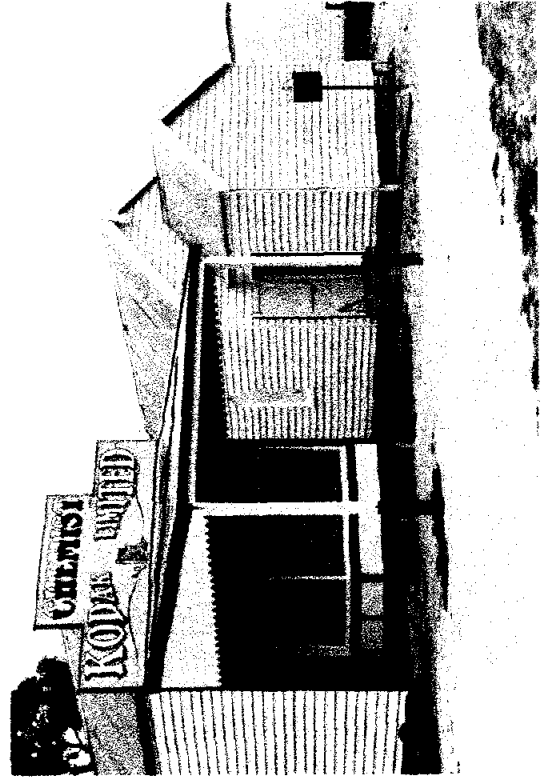
June 1979



June 1979



August 1970



June 1973

## **Disaster Risk Management for Heritage Conference**

On 26 and 27 July Flinders University in Adelaide delivered a 'first of its kind in Australia' conference and series of training workshops on Disaster Risk Management for Cultural Heritage. The conference included presentations by experts from the Joint Scientific Committee of Australia ICOMOS and ICOMOS New Zealand. My participation in the online component of the conference was sponsored by the Wimmera Mallee Pioneer Museum at Jeparit.

While presenters included Australian and New Zealand heritage consultants, architects, conservators, engineers, First Nations groups cultural representatives, rangers from indigenous lands, archaeologists, Emergency Management personnel and others, the focus of each presentation was 'cultural heritage' in its many forms. This includes not only museum collections but also galleries, sacred sites, coastal zones, the built and natural environments.

The message of all presentations was that heritage groups must articulate the value of their collections to the local and broader communities. All presentations acknowledged that any Disaster Risk Management Plan devised and implemented by a heritage group must be framed against the background of the reality of climate change and how this will, inevitably, impact on many aspects of preserving and protecting cultural heritage, in whatever form. At the moment most of us involved with 'heritage' cannot anticipate just how significant the impacts of such change will be in the years to come.

Presentation topics included: understanding heritage values within the community context; identifying collection vulnerability and exposure to risk; existing (national and State) Disaster Risk Management and emergency management frameworks; natural and human hazards and hazard identification; establishing the likelihood rating of a collection becoming vulnerable; consulting with experts; working with broader communities within which a collection sits; risk prevention and mitigation strategies for heritage sites; establishing capacity to protect a collection and manage risk; recovery following a disaster; the role of volunteers as stakeholders in heritage preservation and providing wellbeing support for them; essentials for disaster prep kits; medical considerations including tetanus, encephalitis, salmonella etc. Against the background of these presentations participants worked over the two days to draft a Disaster Risk Management Plan for their specific heritage group and to focus on how it might be implemented. In short it was a rigorous, challenging and thought-provoking program.

Rather than being academic in focus, most of the presentations were practical with specific and achievable applications and goals.

Around half of the presenters were specialists from New Zealand and consequently these presenters focussed on the consequences for heritage collections of natural disasters such as earthquakes and landslides. One presentation by the Director of the Lismore Gallery in New South Wales detailed the damage done to that collection by the Lismore floods but how crucial having a Disaster Risk Management Plan is to safeguard a collection under threat. Other presentations looked at what is happening in the Torres Strait Islands as a consequence of rising sea levels uncovering ancient shore burials and how these need to be salvaged. We also learned, on a very specific level, how to deal with mould impacting on a

collection as a result of floods and heavy rain and how best to deal with flood-damaged textiles. Pests such as termites and other insects and animals also got some attention!

This conference was an introduction to further workshops and courses provided by Flinders University. The main takeaway from the two days was that none of us involved with heritage collections can be complacent and we must do much to ensure that collection's viability into the future. As a committee member of the Wimmera Mallee Pioneer Museum and of the Mortlake and District Historical Society I certainly had my eyes opened to the potential vulnerability of the collections I know well.

I have access to all PowerPoints and recordings of every presentation over the two days. I encourage members of other groups to look out for further training workshops and hopefully I will be able to share details of upcoming events with W.V.A.H.S. member groups.

Craig Proctor

**RISK = hazard x exposure x vulnerability x likelihood x consequence**  
capacity to resist, respond and recover

**Disaster Prep Kits must include:**

Gloves (leather and nitrile), plastic sheeting, tarps and rope, soap, masks, blades, buckets, scissors, documentation material, tissue collapsible boxes.

Clean drinking water bottles.

Hoses to siphon and transport clean water for cleaning. Methylated spirits and spray bottles for 70:30 spray.

W-40 for metal surfaces.



**Hindmarsh**  
Shire Council

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**Customer Service  
Centres**

**Jeparit**

10 Roy Street  
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**Dimboola**

101 Lloyd Street  
DIMBOOLA VIC 3414  
Ph: (03) 5391 4452  
Fax: (03) 5389 1734

**Rainbow**

15 Federal Street  
RAINBOW VIC 3424  
Ph: (03) 5391 4451  
Fax: (03) 5395 1436

1 July 2022

Peter Pumpa  
President  
Wimmera Mallee Pioneer Museum  
Dimboola Rainbow Rd  
JEPARIT VIC 3423

Dear Peter

**Re: Budget Request For Provision Of A Professional Curator**

Thank you for your letter of 12 January 2022 requesting Hindmarsh Shire Council considers a budget allocation in the 2022/2023 Budget for the provision of a professional curator for the Wimmera Mallee Pioneer Museum.

At the Council meeting on 29 June 2022 Council discussed your application and have been unable to accommodate this position within the 2022/2023 budget.

Council also discussed if a grant could be applied for that could achieve the outcome required. Grant funding, by its nature, is normally for specific projects, with defined start and finish dates. It is recommended that you consider allocating projects that you require to be completed under the Masterplan and applying for grant funding for specific projects.

To assist you with this, I encourage you contact Jeff Woodward, Tourism and Economic Development Officer, via email [jwoodward@hindmarsh.vic.gov.au](mailto:jwoodward@hindmarsh.vic.gov.au) or telephone 03 53914444 who may be able to assist you with any grant applications.

If you have any queries please don't hesitate to contact me via email [hboyd@hindmarsh.vic.gov.au](mailto:hboyd@hindmarsh.vic.gov.au) or telephone 03 5391 4444.

Yours sincerely

Heather Boyd  
**Manager Finance & Customer Service**



Pioneer Museum &lt;wmpmjeparit@gmail.com&gt;

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**re: Australian Tourism Data Warehouse**

3 messages

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**Jeff Woodward** <JWoodward@hindmarsh.vic.gov.au>  
To: Jeff Woodward <JWoodward@hindmarsh.vic.gov.au>

28 July 2022 at 12:42

Hi,

You have received this email because you gave permission to be included in the Wimmera Mallee Tourism Industry Data Base when completing a marketing/industry survey in recent months. This email is being sent on behalf of Wimmera Mallee Tourism.

There is a great opportunity to learn more about the Australian Tourism Data Warehouse. The ATDW is a key nationwide database for tourism related attractions, services and business. Listing on ATDW will allow your attraction/business to be easily accessed and drawn into websites and digital campaigns by industry bodies such as Visit Victoria, Tourism Australia and Regional Tourism Boards. And also give exposure to other industry members such as tour companies etc.

Wimmera Mallee Tourism can assist in becoming listed on ATDW. Please contact your Council's tourism/economic development team, or myself (and I will forward on to the relevant person) for any queries or assistance.

To find out more about ATDW, or how to get the best out of your listing if you are already on-board, please join one of the training sessions listed below.

#### ATDW Training Sessions

Visit Victoria has scheduled two additional ATDW webinars to provide more information to tourism operators and industry members to help with their listings, to find out more about the ATDW platform, and to maximise online exposure. Dates and times are as follows:

Tuesday 9 August, 11:30am-12:30pm

Friday 2 September, 10:00am-11:00am

Click below for more information and to register:

Facebook: WMPMJeparit  
ph:0484316930  
[Quoted text hidden]

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**Jeff Woodward** <JWoodward@hindmarsh.vic.gov.au> 28 July 2022 at 13:23  
To: Pioneer Museum <wmpmjeparit@gmail.com>, "craige@iprimus.com.au" <craige@iprimus.com.au>, Aaron McLean <inmcl@exemail.com.au>, Brett Ireland <brettireland1959@gmail.com>, Cr Brett Ireland <Bireland@hindmarsh.vic.gov.au>, Greg & Mazz Schwedes Lowe <gjmr@skymesh.com.au>, Maryanne Paech <clemmare77@iinet.net.au>, peter pumpa <peterpumpa010@gmail.com>, Rhys Wilkosz <rhys.wilkosz@gmail.com>, Trevor Chilton <trevorchilton47@gmail.com>, wendy werner <wwerner247@gmail.com>, Daryl Meek <fafnir@iinet.net.au>, "nhillbillyfarm@gmail.com" <nhillbillyfarm@gmail.com>, Cr Wendy Bywaters <wbywaters@hindmarsh.vic.gov.au>

Hi, I've already listed the WMPM on ATDW and manage the listing. However, I urge anyone interested to join one of the training forums highlighted in the below email to get a greater understanding of digital marketing and feed through any updates, suggestions to me on the listing. FYI, the Rally event was also listed leading up to the event.

Cheers, Jeff

Get Outlook for Android

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**From:** Pioneer Museum <wmpmjeparit@gmail.com>  
**Sent:** Thursday, July 28, 2022 1:15:23 PM  
**To:** craige@iprimus.com.au <craige@iprimus.com.au>; Aaron McLean <inmcl@exemail.com.au>; Brett Ireland <brettireland1959@gmail.com>; Cr Brett Ireland <Bireland@hindmarsh.vic.gov.au>; Greg & Mazz Schwedes Lowe <gjmr@skymesh.com.au>; Jeff Woodward <JWoodward@hindmarsh.vic.gov.au>; Maryanne Paech <clemmare77@iinet.net.au>; peter pumpa <peterpumpa010@gmail.com>; Rhys Wilkosz <rhys.wilkosz@gmail.com>; Trevor Chilton <trevorchilton47@gmail.com>; wendy werner <wwerner247@gmail.com>; Daryl Meek <fafnir@iinet.net.au>; nhillbillyfarm@gmail.com <nhillbillyfarm@gmail.com>; Cr Wendy Bywaters <wbywaters@hindmarsh.vic.gov.au>  
**Subject:** Fwd: Australian Tourism Data Warehouse

[Quoted text hidden]



Pioneer Museum <wmpmjeparit@gmail.com>

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**Fwd: OFFICIAL: Aboriginal Object Collection - Wimmera Mallee Pioneer Museum**

4 messages

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**craige@iprimus.com.au** <craige@iprimus.com.au>  
To: Pioneer Museum <wmpmjeparit@gmail.com>

11 August 2022 at 18:23

----- Original Message -----

Subject: OFFICIAL: Aboriginal Object Collection - Wimmera Mallee Pioneer Museum

Date: 11.8.2022 4:21 pm

From: "Matthew Phelan (DPC)" <matthew.phelan@dpc.vic.gov.au>

To: "craige@iprimus.com.au" <craige@iprimus.com.au>

Cc: "Alison O'Connor (DPC)" <alison.o'connor@dpc.vic.gov.au>, ch <ch@bglc.com.au>, "compliance@bglc.com.au" <compliance@bglc.com.au>, "Ancestral Remains Unit (DPC)" <Ancestral.Remains.Unit@DPC.vic.gov.au>

Dear Craige

Thank you for your time, energy and attention yesterday and that of your colleagues at the Museum

As discussed, we will now update the registration of the collection onto the Victorian Aboriginal Heritage. Once that process is complete we will write to you again with details, including copies of the catalogue and photos.

Possible Secret/Sacred objects

Amongst the wooden artefacts from central Australia I identified two objects which may be secret/sacred objects. Such objects are managed under s21 and 21A of the Aboriginal Heritage Act 2006 and become the responsibility of the Victorian Aboriginal Heritage Council (VAHC). I will provide further information concerning these objects to the Ancestral Remains Unit of the VAHC and confirm whether or not they are actually secret/sacred. If confirmed we can arrange transfer of those objects to the care of the VAHC.

Barengi Gadjin Land Council

I encourage you to continue to engage with Barengi Gadjin Land Council as the representative organisation of Traditional Owners in relation to the management and display of the object collection.

All the best

Matthew Phelan

Manager | Barwon Grampians Heritage Programs

Authorised Officer | Aboriginal Heritage Act 2006

First Peoples – State Relations Group

Department of Premier & Cabinet

Interim office location

25 Vickers St, Sebastopol VIC 3356

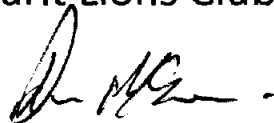


To: Jeparit Pioneer Museum,

We the Lions club of Jeparit have recently sold our premises and have gone into recess and the club have funds to distribute locally. As a local Lions group we have proudly over the last 49 years raised funds from our local community. We then have donated back to local and Australian organizations and charities. Therefore we would like to donate to your club or organization for you to use as you see fit.

\$2,000.00

Kind regards Jeparit Lions Club



Signed Don McKenzie



wendy werner &lt;wwerner247@gmail.com&gt;

**Digital reality workshop**

2 messages

**wendy werner** <wwerner247@gmail.com>

Tue, Jul 12, 2022 at 3:15 PM

To: Jeff Woodward &lt;jwoodward@hindmarsh.vic.gov.au&gt;

Cc: craige@iprimus.com.au

Hi Jeff,

Thanks for bringing this workshop to us today, I think there is definitely a technology that the Hindmarsh Shire (and others) would benefit from and this was the first technology Belinda showcased.

I think that bringing technology to your phone so you could sit in the car park of the Museum, and get a sense of what's inside through a linked digital platform would benefit us....while we are trying to do that with our front gate artwork a digital platform could enhance that experience, esp if you could then be directed to other attractions (the river, big desert off road bike tracks), food, accommodation in town, or in the area. Alternatively if someone is visiting the Murtoa Big Weekend, Quambatook tractor pull, or Lake Charliearak country music weekend, they could be directed to the museum/other attractions as an add on... This might be esp useful for sporting events like the Barefoot skiing in Dimboola where families might come for a weekend, or longer.

Its not hard to see that people might be enticed to stay longer if they think there will be different attractions for the whole family to enjoy.

I currently don't see the use of headwear as an improvement to the museum experience and still believe that a QR code link or other direct to your phone technology would work much better for us.

I look forward to the strategic plan.

cheers

wendy

**Jeff Woodward** <JWoodward@hindmarsh.vic.gov.au>

Tue, Jul 12, 2022 at 3:31 PM

To: wendy werner &lt;wwerner247@gmail.com&gt;

Cc: "craige@iprimus.com.au" &lt;craige@iprimus.com.au&gt;

Thanks Wendy,

I agree, I think wayfinding and connecting attractions and events across the Shire and region is a definite benefit from this type of technology. I think the focus will likely be on phone usage Augmented Reality rather than the completely immersive VR. I could see things potentially like perhaps filming the blacksmith or a tractor running at a Rally that can be brought to life anytime of the year ... or perhaps one of the harvesters morphing into a vintage image of it in use. These types of things could enhance the visitor experience without taking away from the real life displays. They can also be screen shot and put on social media as an enhanced marketing tool. I think it is important that these types of things are done well and they are used to enhance, rather than replace, the real life experience. To me it's kind of the next level to the motion activated sound effects or mobile audio devices that have been used, particularly in museums and heritage sights, for years. Once set up they could be triggered on someone's own device via location or QR code rather than us installing and maintaining any audio/visual equipment ourselves, and no need to run power to everywhere.

Yes, there will undoubtedly be costs, but these are coming down like happens with all new technology as companies try to bargain their way into the market. More importantly, funding bodies have shown support for WMT in this field, previously with the original AR innovation project around some of the silos as a trial, and now funding this strategy. Have a cohesive strategy across the region which individual attractions and projects can fall into will put us in a good position to both leverage funding and industry by-in.

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**Invitation to Disaster Risk Management for Cultural Heritage short course at Flinders University (26-28th July)**

7 messages

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Ania Kotarba <ania.kotarba@flinders.edu.au>  
Cc: "drm4heritage@gmail.com" <drm4heritage@gmail.com>

3 June 2022 at 21:50

Dear colleague,

Sorry for cross-posting in case you received this information already.

We would like to invite you to a 3-day long train workshop on 'Introduction to Disaster Risk Management for Cultural Heritage' (DRM4Heritage for short) delivered by the Joint Scientific Committee of Australia ICOMOS and ICOMOS New Zealand on Risk Preparedness (ANZCORP) and Flinders University. First one ever of this kind in Australia, this course will take place at Flinders University, Bedford Park Campus (Adelaide), Alere Centre between 26-27th of July and will be followed by a field trip to the SA State Library in Adelaide CBD on the 28th of July (whole course will be run between Tuesday and Thursday).

The workshop will introduce the participants to the process of identifying and managing disaster risks to heritage places, including their landscape settings, archaeology, interiors, collections and movable heritage. The workshop will include two days of lectures and workshops and one day in the field to put theory into practice. It will be delivered on campus at Flinders University, but will also be available via a dedicated Teams/Zoom link.

The course takes a multi-hazard approach and will engage multiple areas of expertise ranging from emergency management, emergency response, cultural heritage management, policy and strategic planning for disaster and include reflections from Indigenous Traditional Owners from different parts of Australia.

The workshop will include an introduction to:

- Emergency management frameworks - globally, nationally and locally
- Understanding the place and its local context
  - o Heritage values and attributes
  - o Physical, climatic, cultural, socio-economic context
- The concept of risk as a product of exposure and vulnerability to hazards, probability and potential loss
- Identifying and evaluating risks to cultural heritage (tangible and intangible) arising from both natural and human hazards, including climate change
- The disaster cycle - planning for all phases of a disaster before it occurs
- Developing strategies to prevent, mitigate, prepare for, respond to and recover from disaster
- Understanding and mitigating post disaster risks
- Engaging with emergency services to understand risks, priorities, protocols and procedures
- Working with local communities and stakeholders to identify issues, needs, opportunities and priorities and to develop disaster risk management strategies
- Facilitating recovery of heritage and communities

Climate change impacts and natural disasters such as sea level rise, coastal floods, extreme weather, and increase in bushfire frequency and intensity put many archaeological and

heritage sites at risk from erosion, inundation and destruction. This potential loss of heritage—both tangible and intangible—is grave and requires immediate mitigative action. This course, we hope, will help you and your Institution with planning for and managing such risks and potential losses.

More information about the course, the provisional programme and fee structure can be found under these links: <https://drm4heritage.wordpress.com> or on our Flinders course page that has a link for enrolment <https://www.flinders.edu.au/engage/community/short-courses/disaster-risk-management-for-cultural-heritage>. You need to enroll through this page in order to be able to participate as the numbers will be capped due to COVID-19 social distancing measures.

If you have any questions or further queries about this course (including about bursaries to cover the participation fees or concessions) please email: [DRM4heritage@gmail.com](mailto:DRM4heritage@gmail.com), [Ania.Kotarba@flinders.edu.au](mailto:Ania.Kotarba@flinders.edu.au) or [Catherine.Forbes@gml.com.au](mailto:Catherine.Forbes@gml.com.au).

This course is partly funded from Flinders University DVCR Research Support Fund and Deep Pasts, Heritage and Environments Research Theme. The fee is set to be a contribution towards the participation costs for the Indigenous Traditional Owners from across Australia and beyond whose communities are at a severe risk of natural disasters. Depending on availability we are open to consider requests from Indigenous participants for travel and fee bursaries.

### Organisers and Core Instructors

- Dr Ania Kotarba, Senior Lecturer in Archaeology | Flinders University, Adelaide | M.ICOMOS (ANZCORP), M.ICAHM
- Catherine Forbes, Principal | GML Heritage, Sydney | M.ICOMOS (ANZCORP)

### Lecturers

- Victoria Pearce, Director, Senior Cultural Conservator | Endangered Heritage, Canberra | M.ICOMOS (ANZCORP)
- A/Prof. Temitope Egbelakin, Construction Management and Disaster Resilience | School of Architecture and Built Environment | University of Newcastle | M.ICOMOS (ANZCORP)
- Helen McCracken, Principle Advisor | New Zealand Ministry of Culture and Heritage | M.ICOMOS (ANZCORP)
- Vanessa Tanner, Manager Archaeology / Kaiwhakahaere Poutairangahia | Heritage New Zealand / Pouhere Taonga | M.ICOMOS (ANZCORP)

### Fees

- \$350 – 3 days participation in person
- \$200 – 2 day workshop online
- \$100 – Flinders student concession rate
- \$125 – 3 course workshop dinner in Adelaide CBD
- Fee-waivers are offered for professional members of Emergency services and Indigenous participants.

Community grant - for training of  
attend - CNP online course w/w CP.  
1