



ATTACHMENTS

ITEM 4 CONFIRMATION OF MINUTES

- Item 4 Attachment 1 – Council Meeting Minutes 5 April 2023

ITEM 7 CORRESPONDENCE

- Item 7.1 Attachment 2 – Letter from Greg Wood to Mayor

ITEM 8 PLANNING PERMITS

- Item 8.1 Attachment 3 – PA1647-2019-A2 Plans
- Item 8.2 Attachment 4 – PA1803-2022 Plans

ITEM 9 REPORTS REQUIRING A DECISION

- Item 9.2 Attachment 5 – Public Arts Policy
- Item 9.2 Attachment 6 – Social Media Policy
- Item 9.4 Attachment 7 – Finance Report Ending 31 March 2023
- Item 9.5 Attachment 8 – Draft Council Plan Actions 2023/2024

ITEM 10 COUNCIL COMMITTEES

- Item 10.1 Attachment 9 – LGBTIQ Advisory Committee Minutes 12 April 2023
 - Item 10.2 Attachment 10 – WMPM Advisory Committee Minutes 21 March 2023
 - Item 10.3 Attachment 11 – Yurunga Advisory Committee Minutes 23 March 2023
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**MINUTES OF THE COUNCIL MEETING OF HINDMARSH SHIRE COUNCIL HELD
WEDNESDAY 5 APRIL 2023 AT THE NHILL MEMORIAL COMMUNITY CENTRE, 77-79
NELSON STREET NHILL, COMMENCING AT 3:00PM.**

AGENDA

1	ACKNOWLEDGMENT OF THE INDIGENOUS COMMUNITY	3
2	APOLOGIES	3
3	DECLARATION OF INTERESTS	3
4	CONFIRMATION OF MINUTES	4
5	PUBLIC QUESTION AND SUBMISSION TIME	4
6	ACTIVITY REPORTS	5
7	CORRESPONDENCE	11
7.1	GENERAL CORRESPONDENCE	11
8	PLANNING PERMITS	12
8.1	APPLICATION FOR PLANNING PERMIT 1794-2022 – USE AND DEVELOPMENT OF THE LAND FOR RURAL INDUSTRY AND REDUCTION OF CAR PARKING REQUIREMENTS – BYWATERS ROAD, NHILL, VIC, 3418	12
8.2	PLANNING PERMIT APPLICATION PA1790-2022 – USE AND DEVELOPMENT OF A DWELLING AND ALTER ACCESS TO A ROAD IN A TRANSPORT ZONE 2 – 3751 NHILL-JEPARIT ROAD JEPARIT VIC 3423	33
9	REPORTS REQUIRING A DECISION	57
9.1	GOVERNANCE UPDATES	57
9.2	NATIONAL GENERAL ASSEMBLY OF THE LOCAL GOVERNMENT ASSOCIATION	61

10 COUNCIL COMMITTEES	63
10.1 AUDIT AND RISK COMMITTEE	63
10.2 DIMBOOLA TOWNSHIP ADVISORY COMMITTEE	64
10.3 JEPARIT TOWNSHIP ADVISORY COMMITTEE	65
10.4 NHILL TOWNSHIP ADVISORY COMMITTEE	66
10.5 RAINBOW TOWNSHIP ADVISORY COMMITTEE	67
10.6 WIMMERA MALLEE PIONEER MUSEUM COMMUNITY ASSET COMMITTEE	68
10.7 YURUNGA HOMESTEAD COMMUNITY ASSET COMMITTEE	69
11 LATE REPORTS	70
12 NOTICES OF MOTION	70
13 OTHER BUSINESS	70
14 CONFIDENTIAL REPORTS	70
14.1 CONTRACT AWARD 2022-2023-02 PANEL OF APPROVED SUPPLIERS - GOODS AND SERVICES	
14.2 CONTRACT TO UPLIFT ASSETIC MYDATA TO SOFTWARE AS A SERVICE (CLOUD) AND IMPLEMENT THE WORKS MODULE	
14.3 CEO EMPLOYMENT AND REMUNERATION COMMITTEE	
15 LATE CONFIDENTIAL REPORTS	72
16 MEETING CLOSE	72

CRS B Ireland (Mayor), M Albrecht (Deputy Mayor), D Nelson, W Bywaters, R Gersch, R Ismay.

In Attendance:

Mr Greg Wood (Chief Executive Officer), Ms Jessie Holmes (Director Infrastructure Services) via Zoom, Ms Monica Revell (Director Corporate and Community Services), and Ms Shauna Johnson (Executive Assistant).

1 ACKNOWLEDGMENT OF THE INDIGENOUS COMMUNITY

Cr B Ireland opened the meeting at 3:00pm by acknowledging the Indigenous Community.

2 APOLOGIES

No apologies.

3 DECLARATION OF INTERESTS

A Councillor or Officer with a conflict of interest in an item on the Agenda must indicate that they have a conflict of interest by clearly stating:

- the item for which they have a conflict of interest;
- whether their conflict is **general** or **material**; and
- the circumstances that give rise to the conflict of interest.

Declaration of material or general conflict of interest must also be advised by Councillors and Officers at the commencement of discussion of the specific item.

Cr R Gersch declared a general conflict of interest in item 7.1 as he is a life member of the Nhill & District Sporting Club, and a general conflict in item 14.1 as one of the applicants is a family member.

Cr M Albrecht declared a general conflict of interest in item 7.1 as she is a club member of the Nhill & District Sporting Club.

Cr R Ismay declared a general conflict of interest in item 14.1 confidential item.

Cr B Ireland declared a material conflict of interest in item 9.2 as the report is about him.

Cr W Bywaters declared a general conflict of interest in item 14.1 confidential item.

Mr G Wood declared a material conflict of interest in item 14.3 as the report is from the CEO Employment and Remuneration Committee.

4 CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Council Meeting held on Wednesday 1 March 2023 at the Nhill Memorial Community Centre Nhill, as circulated to Councillors be taken as read and confirmed.

MOVED: CRS R Gersch/R Ismay

That the Minutes of the Ordinary Council Meeting held on Wednesday 1 March 2023 at the Nhill Memorial Community Centre Nhill, as circulated to Councillors be taken as read and confirmed.

CARRIED

Attachment Number: 1

5 PUBLIC QUESTION AND SUBMISSION TIME

Community members wishing to ask questions at council meetings may do so, in writing, at least 24 hours prior to the council meeting. Both the question and answer will be read out at the meeting. Questions may be submitted by mail, email info@hindmarsh.vic.gov.au or delivered in person to a council customer centre but are limited to two questions and 100 words including any pre-amble. Offensive, trivial and repetitive questions or questions, which have been recently answered, may be excluded at the discretion of the Mayor.

The question must be accompanied by a name and the locality where the questioner resides or works, which will be read out at the meeting. By submitting a question, the questioner gives consent to this information being read out in public. Anonymous questions will not be answered.

Wendy Werner, Jeparit:

The Jeparit Community Plan and Economic Development Plan consultation was held in Jeparit on April 3 2023. Thankyou to Phil King for facilitating this meeting and Mayor Brett Ireland and Director of Infrastructure Jesse Holmes for attending. The community plans are one of the most important meetings in the calendar providing a chance to engage with residents who are passionate about their community but this opportunity was lost. Can the CEO, Director of Corporate and Community services and the other Councillor for the North Ward Ron Ismay explain why this meeting was not of adequate significance to attend?

Response, Director Corporate and Community Services:

The Community Plan sessions are being held in each location, with Officers and Councillors attending sessions where they do not have other commitments. Each session will have at least one Councillor and one Senior Officer in attendance.

Councillors and Officers also have access to all information documented on the worksheets during the sessions for consideration and discussions.

6 ACTIVITY REPORTS**COUNCILLOR ACTIVITIES: 21 February 2023 – 27 March 2023****Cr IRELAND, MAYOR**

Date	Meeting	Location	Comments
21/02/2023	Wimmera Mallee Pioneer Museum Meeting		
22/02/2023	Mayors Regional Lunch	White Hart Hotel	
26/02/2023	Guest Speaker Nhill Aviation Centre		What an impressive tourist attraction this has turned into and a very strong active committee they have in place.
27/02/2023	Guest Speaker Rainbow P-12 Leadership Awards at Morning Assembly		I was impressed how they give many student roles in the school to help with their development... not just captains but media roles, bus captains, fund raising etc.
01/03/2023	Guest Speaker at WWHS Health and Wellbeing Profiles Launch		
01/03/2023	Council Plan Meeting		
01/03/2023	Council Briefing Meeting		
01/03/2023	Council Meeting		
02/03/2023	Volunteered at Yurunga Homestead to prepare outside deck for oiling		
02/03/2023	Mayoral Matters Column to Newspapers		
08/03/2023	Audit and Risk Committee Meeting	Zoom	
11/03/2023	Volunteered on Gate		

	at Rainbows Off Road Race Event		
11/03/2023	Attended Dimboola Tower Park Opening and Twilight Market		
13/03/2023	Jeparit Town Meeting		
15/03/2023	Guest Speaker at Dimboola Tree Planting Event at the Recreation Reserve		This was due to a grant received federally to commemorate the passing of Queen Elizabeth the Second.
15/03/2023	Hindmarsh Business Networking Session	Dimboola	
16/03/2023	Volunteered and applied the 1 st coat of oil on the deck at Yurunga Homestead		
17/03/2023	Guest Speaker at Rainbow's Debutante Ball		This event was well run and presented and had over 100 people in attendance.
19/03/2023	Complete CEO Review and liaise numerous times with Salcorp		
21/03/2023	Harmony Day and Citizenship Ceremony at Nhill Community Centre		
21/03/2023	Wimmera Mallee Pioneer Museum Meeting		
22/03/2023	CEO Mid Term Review	Nhill	
22/03/2023	Meeting with CEO and 2 Directors on Council Updates		
23/03/2023	Yurunga Homestead Meeting		
25/03/2023	Finished Report to Friends of Lake Albacutya		Report on water levels, GWM meeting results in November and current levels in water storages in the Grampians and also lake Hindmarsh to table at their AGM the next day.
27/03/2023	Dimboola Community Plan Meeting		

Cr ALBRECHT, DEPUTY MAYOR

Date	Meeting	Location	Comments
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01/03/2023	Launch of West Wimmera Health Service Community Health Profiles	Nhill	Very interesting and alarming health statistics for our four towns. Worthy of a close read.
01/03/2023	Council Plan Actions & Capital Budget draft	Nhill	
01/03/2023	Council Briefing	Nhill	
01/03/2023	Council Meeting	Nhill	
20/03/2023	Nhill Town Advisory Committee Meeting		
21/03/2023	Harmony Day and Australian Citizenship Ceremony	Nhill	Congratulations to our newest Hindmarsh citizens and well done to everyone involved in the Harmony Day celebrations. It was a wonderful event showcasing many cultures in Hindmarsh.
22/03/2023	CEO Employment and Remuneration Committee Meeting	Nhill	

Cr ISMAY

Date	Meeting	Location	Comments
24/02/2023	WHAG Meeting	Zoom	
01/03/2023	WWHS Info Session		
01/03/2023	Council Briefing	Nhill	
01/03/2023	Council Meeting	Nhill	
07/03/2023	Grampians Tourism Info Session		
09/03/2023	Working Bee for Enduro Event		
10/03/2023	Scrutineer for Enduro Event		
11/03/2023	Volunteer Official for Enduro		
12/03/2023	Volunteer Official for Enduro		
13/03/2023	Pack Up Catering/Fencing Enduro Site		
19/03/2023	Summer Live Music	Oasis Rainbow	
20/03/2023	Rainbow Town Committee Meeting		
22/03/2023	CEO Mid Term Review	Nhill	

Cr GERSCH

Date	Meeting	Location	Comments
24/02/2023	RCV Board Meeting	Zoom	
26/02/2023	Aviation Volunteers Update		
01/03/2023	WWHS Medical Update		
01/03/2023	Council Planning		
01/03/2023	Council Meeting		
09/03/2023	Wimmera Machinery Field Days		
15/03/2023	Don and Janette Fritsch Send Off		
17/03/2023	Nhill Information Centre Volunteer		
21/03/2023	Harmony Day and Citizenship		
21/03/2023	Complete Police Children Check		
21/03/2023	Westvic Spares Expo		
22/03/2023	CEO Review		
23/03/2023	Future Drought and Innovation Seminar Bendigo (RCV)		
24/03/2023	RCV Board Meeting	Zoom	

Cr BYWATERS

Date	Meeting	Location	Comments
23/02/2023	ALGWA Code of Conduct Training	Online	2023 Refresh/Reset
28/02/2023	Meeting with Emma Kealy, State Member for Lowan		Advocacy on some of my priorities for Hindmarsh and the region. Information sharing and chat.
01/03/2023	CoRE Leadership Group Meeting	Online	My first meeting as a member of the Women's Health Grampians, CoRE Leadership Group.
01/03/2023	Budget/Council Planning Meeting, Council Briefing and Council Meeting	Nhill	
02/03/2023	Cynthia Mahoney – The Future of Leadership	Federation University, Horsham	
06/03/2023	New Purple Rubbish Bin Video	Nhill	
07/03/2023	Homework Club	The Patch, Nhill	

08/03/2023	Grampians, Regional Advisory Council (RAC) Meeting	Zoom	This was my first meeting as a member of the Grampians RAC.
11/03/2023	The Dimboola Tower Park Official Opening and Tower Market	Dimboola	Congratulations to the Dimboola Art Inc. Committee, Dimboola Town committee and everyone involved. It was wonderful to see hundreds of people come out and celebrate this State Government "Pick Your Project" and community funded project, that is extremely important to the Dimboola community.
14/03/2023	Volunteer for WDA's Migrant Services, Homework Club	The Patch, Nhill	
15/03/2023	Don and Janette's Farewell	Nhill Bowling Club	
15/03/2023	Hindmarsh Chapter (West Vic Business) Business Networking Session	Dimboola	
20/03/2023	Steampunk Volunteer Meeting	Old Shire Hall, Dimboola	
21/03/2023	Hindmarsh Harmony Day	Nhill Community Centre	
21/03/2023	Nhill Homework Club	The Patch, Nhill	
22/03/2023	CEO Six Months Review EAO Committee Meeting with Independent Chair, Christine Mileham	Nhill Memorial Community Centre	
25/03/2023	Sionnach Rua's Great Irish Songbook, live at the Hindmarsh Hotel	Jeparit	
27/03/2023	Dimboola Community Plan, and Economic Development Plan, Community Consultation Session	Dimboola	

Cr NELSON

Date	Meeting	Location	Comments
24/02/2023	Summer Music Sessions	Dimboola	

01/03/2023	Council Plan Meeting	Nhill	
01/03/2023	Council Briefing Meeting	Nhill	
01/03/2023	Council Meeting	Nhill	
07/03/2023	Dimboola Town Advisory Committee Meeting		
08/03/2023	Audit and Risk Committee Meeting	Online	
11/03/2023	Tower Park Official Opening	Dimboola	
14/03/2023	WSMLLEN Finance Committee Meeting	Dimboola	
15/03/2023	Business Information Network Meeting	Dimboola	
17/03/2023	Dimboola Urban Landcare Meeting		
20/03/2023	Steampunk Volunteers Meeting		
21/03/2023	Mates Mentoring	DMSC Dimboola	
21/03/2023	Employment and Remuneration Committee Meeting	Nhill	
23/03/2023	WSMLLEN Committee of Management Meeting	Horsham	
27/03/2023	Community Consultation Meeting	Dimboola	
27/03/2023	Steampunk Volunteers Meeting		

7 CORRESPONDENCE

Crs R Gersch and M Albrecht declared conflicts of interests and left the room at 3:25pm.

7.1 GENERAL CORRESPONDENCE

Responsible Officer: Chief Executive Officer

Attachment Numbers: 2 – 4

Introduction:

The following correspondence is attached for noting by Council.

Inwards:

- 2023/03/28 – Letter from Nhill and District Sporting Club RE Davis Park Redevelopment Priorities

Outwards:

- 2023/03/02 – Letter to Rainbow Town Committee RE Solar Lighting Project Expenditure
- 2023/03/02 – Letter to Dimboola Town Committee RE Steampunk Festival Expenditure

RECOMMENDATION:

1. *That Council notes the attached correspondence; and*
2. *That Council requests a report be presented at the May Council meeting in relation to the Davis Park redevelopment priorities.*

MOVED: CRS D Nelson/W Bywaters

1. *That Council notes the attached correspondence; and*
2. *That Council requests a report be presented at the May Council meeting in relation to the Davis Park redevelopment priorities.*

CARRIED

Attachment Numbers: 2 – 4

Crs R Gersch and M Albrecht returned to the room at 3:26pm.

8 PLANNING PERMITS

8.1 APPLICATION FOR PLANNING PERMIT 1794-2022 – USE AND DEVELOPMENT OF THE LAND FOR RURAL INDUSTRY AND REDUCTION OF CAR PARKING REQUIREMENTS – BYWATERS ROAD, NHILL, VIC, 3418

Responsible Officer:	Director Infrastructure Services
File:	Planning – Applications
Assessment:	101380
Application Number:	PA1794-2022
Application Received:	2 November 2022 (amended 23 January 2023)
Applicant:	Matthew Koop C/- Jodie Senior
Owner:	Matthew Koop
Subject Land:	Bywaters Road, Nhill, VIC, 3418 (Crown Allotment 61A Parish of Balrootan)
Proposal:	Use and development of the land for Rural Industry and reduction of car parking requirements
Zoning & Overlays:	Farming Zone (TZ)
Attachment Numbers:	5 – 7

Summary:

This report recommends Council approves Planning Permit PA1794-2022 for the Use and development of the land for Rural Industry and reduction of car parking requirements on the subject land known as Bywaters Road, Nhill, VIC, 3418 (Crown Allotment 61A Parish of Balrootan).

Background:

On 2 November 2022, Jodie Senior on behalf of the property owner Matthew Koop lodged a planning application to the Responsible Authority for the Use and development of the land for Rural Industry at Bywaters Road, Nhill. Following an initial assessment and discussion with the applicant, the application was amended on 23 January 2023 to include a reduction of car parking requirements.

Proposal Details:

The permit applicant, Jodie Senior seeks approval for the Use and development of the land for Rural Industry and reduction of car parking requirements.

The subject land is currently used as a small horticultural business for the cultivation and harvesting of native plants and seeds such as Quandongs, Muntries and Wattles. The proposed rural industry will support the agricultural use of the land and will be situated in the north western corner of the site, approximately 220m from the northern boundary and 178.7m from the western boundary. The rural industry will consist of one building with a footprint measuring 44.9m by 24.5m (total floor area of approx. 1103sqm). It is proposed that the building be constructed in stages as follows:

Stage 1 – The entire superstructure and internal floor slabs will be constructed and used as an agricultural machinery and fodder storage shed whilst site development works are in progress and cropping matures (approx. 3 years).

Stage 2 – The remainder of works will be completed including internal fit out, amenities, office and cool rooms. At the completion of stage 2, the building will be suitable for use by employees for the purpose of cleaning and packing harvested produce.

The maximum height of the building is 7.7m at the apex and will be clad in zincalume metal sheeting. There will be a number of roller doors and PA doors and windows on the northern, eastern and western elevations. To achieve the proposed bench level of 170.0m, a maximum cut of 700mm and a maximum fill of 900mm is proposed.

Ten on-site car parking spaces are proposed (subject to an amended site plan) as well as an internal accessway to an existing crossover. The existing crossover provides access to a rural road known as Road 240 F03 along the western boundary of the site. As the proposal does not meet the car parking requirements under Clause 52.06-5 of the Planning Scheme, a reduction of car parking requirements is also proposed.

A partial site plan, staging floor plan and elevations of the proposed rural industry are contained within Figure's 1 to 3 on the following pages.

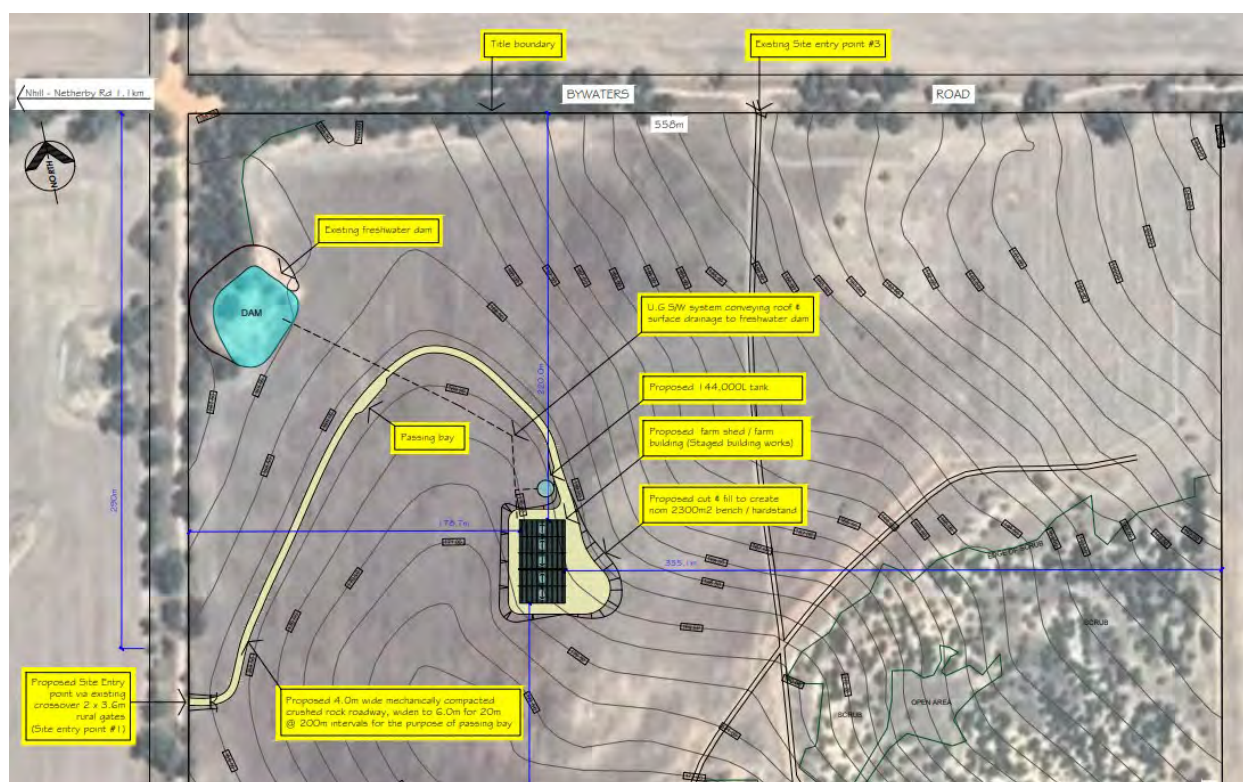


Figure 1 – Partial Site Plan

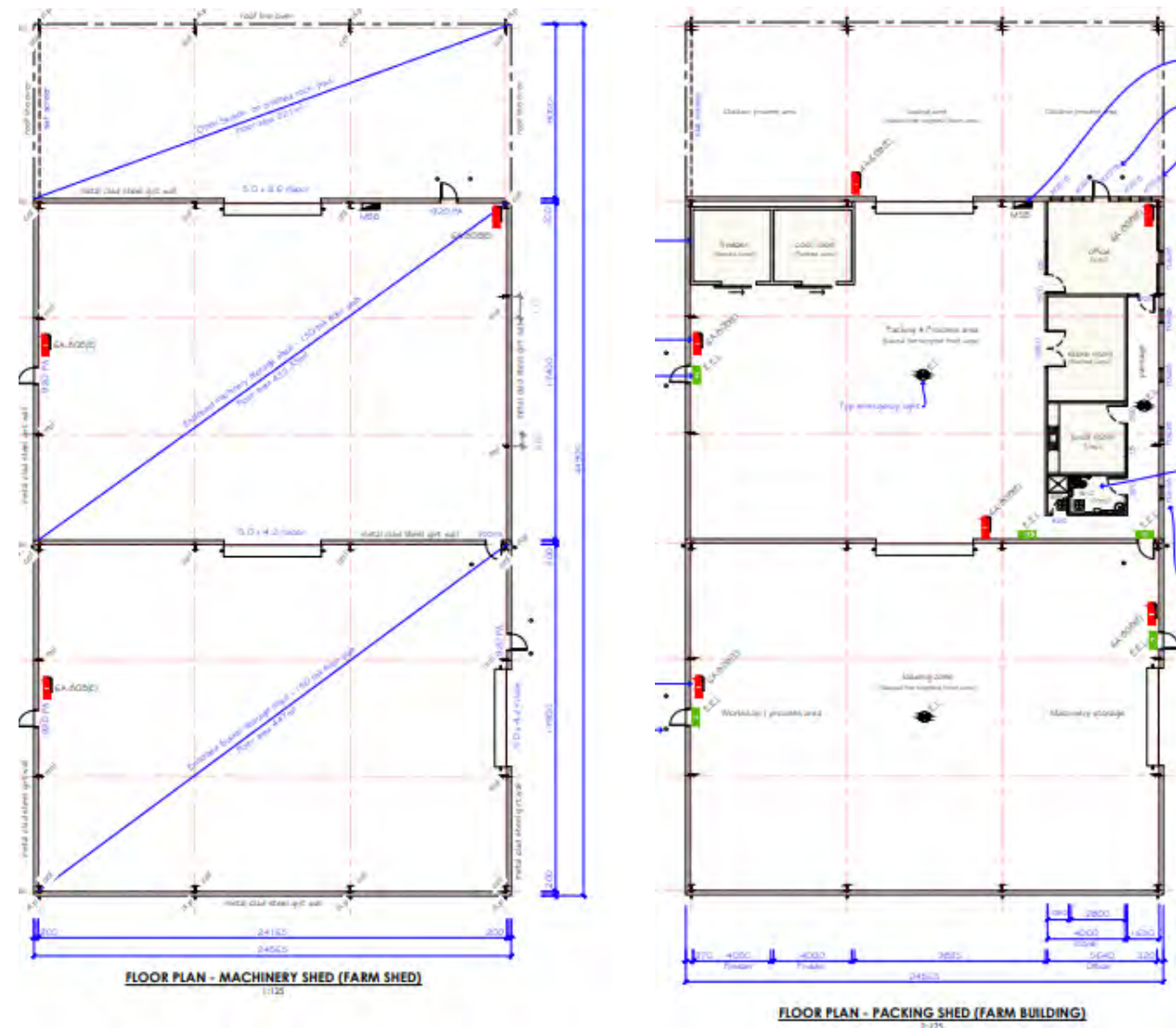


Figure 2 – Staging floor plan

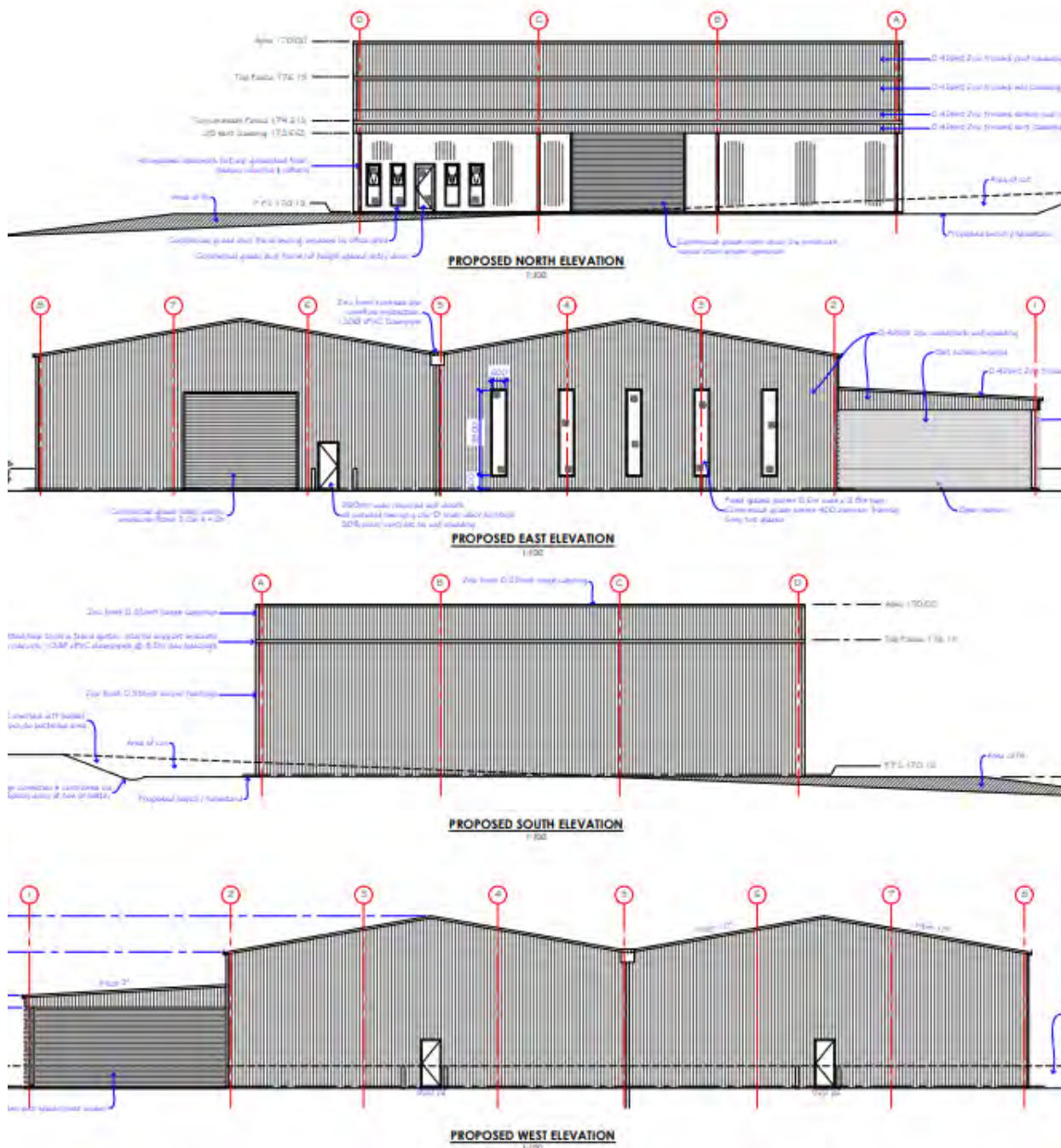


Figure 3 – Elevations

Requirement for Permit:

A Planning Permit is required under the following clauses of the Hindmarsh Planning Scheme:

- Clause 35.07-1 (Farming Zone) – A permit is required to use the land for a Section 2 Use (Rural Industry) as the floor area exceeds the Section 1 condition requirement.
- Clause 35.07-4 (Farming Zone) – A permit is required to construct a building or to construct or carry out works associated with a Section 2 Use.
- Clause 52.06-3 (Car Parking) - A permit is required to reduce the number of car parking spaces required under Clause 52.06-5.

Definitions:

The Rural Industry is defined within the Hindmarsh Planning Scheme as follows:

Land used to:

- a) handle, treat, process, or pack agricultural produce;*
- b) service or repair plant, or equipment, used in agriculture; or*
- c) manufacture mud bricks.*

Restrictive Covenant or Section 173 Agreement:

The subject site is not affected by any Covenants or Section 173 Agreements.

Cultural Heritage Management Plan (CHMP):

Regulation 7 of the *Aboriginal Heritage Regulations 2018* states:

A cultural heritage management plan is required for an activity if—

- (a) all or part of the activity area for the activity is an area of cultural heritage sensitivity and*
- (b) all or part of the activity is a high impact activity.*

Although, industry is a high impact activity, a Cultural Heritage Management Plan is not required as the subject site is not within an area of cultural heritage sensitivity.

Subject site & locality:

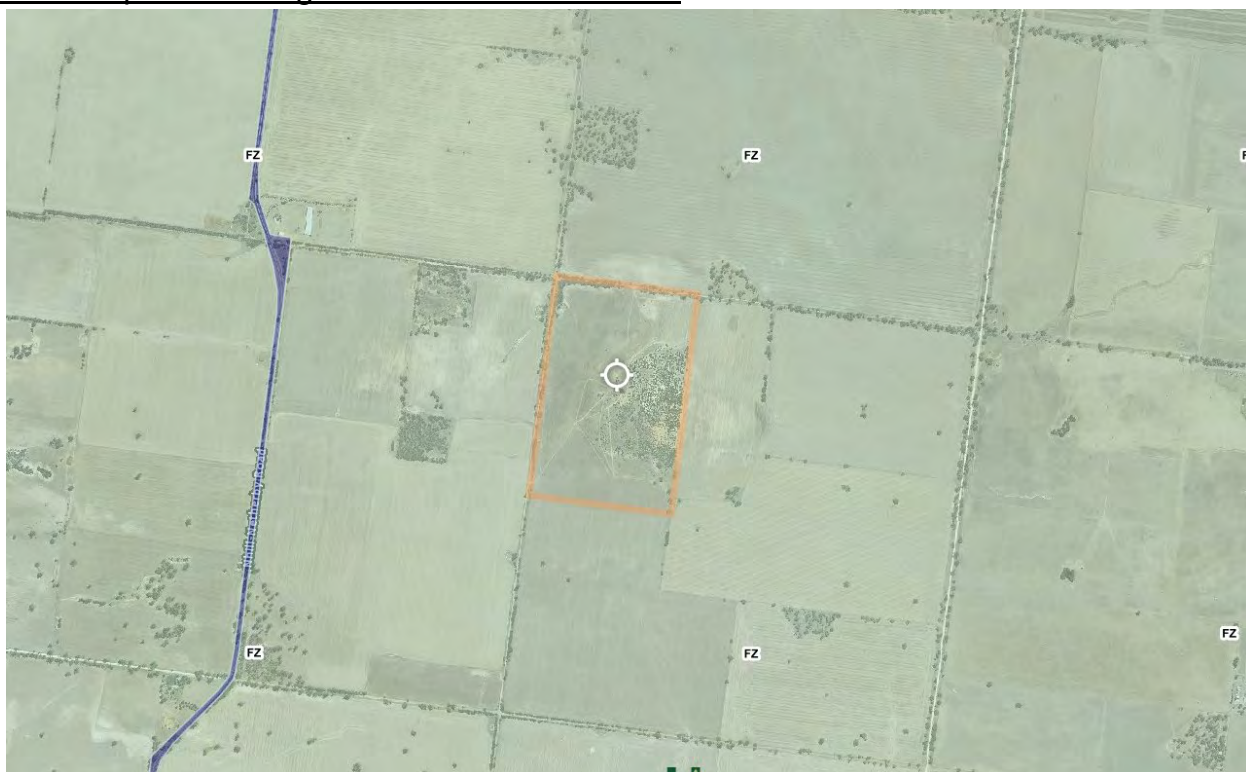
The subject site is known as Bywaters Road, Nhill (Crown Allotment 61A Parish of Balrootan), which comprises a single title of approximately 48 hectares. The site has a frontage of approximately 558m to Bywaters Road and 860m to a rural road known as Road 240 F03. The land is undulating with the highest point located relatively central to the site. The land is currently used for horticulture and does not contain any existing buildings. There are two existing access points to Road 240 F03 and one existing access point to Bywaters road. Native vegetation covers approximately a quarter of the site adjacent to the eastern boundary and surrounding an existing dam in the north-western corner of the site. Due to the rural locale, the site would not have access to reticulated services. The site is within a bushfire prone area but otherwise is not subject to natural hazards and there are no heritage or cultural sensitivities.

The site is located approximately 4.5km to the north east of the Nhill Town Centre. The surrounding area predominantly consists of productive agricultural land used for broadacre farming. An aerial map of the site and a zoning map is contained below.

Aerial Map below – Hindmarsh POZI



Aerial Map with Zoning below – Hindmarsh POZI



Section 52 Notice of Application

The application has been advertised pursuant to Section 52 of the *Planning and Environment Act 1987* by the following:

- Letters to adjoining and nearby property owners; and
- A notice in the 'Nhill Free Press'.

No objections were received.

Referrals:

Referrals/Notice	Advice/Response/Conditions
Section 55 Referrals	
Nil	

Section 52 and Internal Notices	
Engineering	<p>No objection to the development subject to conditions:</p> <p>Access:</p> <p><i>Access to the Proposed development shall be from the existing entrance at the West side of the lot on Road 240 F03.</i></p> <p>Road Access and upgrade:</p> <p><i>All vehicles that attend the Proposed Business premise must be via Piggery Lane from the Nhill - Netherby Road to the entrance of property / business and depart the premise via the reversal.</i></p> <p><i>The section of Road 240 F03 from Piggery Lane to the entrance of property / Proposed business is classified a 6R earth road and Piggery Lane is a 6S - Strategic earth road, as per our Road Management Plan.</i></p> <p><i>Under the Road Management Plan – this is defined as:</i></p> <p>6 - Property (Secondary) Access Roads <i>Rural roads which provide access to non-residential property. They are not necessarily all - weather roads. Urban roads or laneways which provide secondary access to residential, commercial or industrial property.</i></p> <p><i>Whilst Council supports the proposal from an Engineering perspective, we cannot guarantee access at all-times, due to the current hierarchy of the roads.</i></p> <p><i>At any stage of the proposed development / operation of the business - Should the applicant require all - weather access, the Roads must be lifted to a higher hierarchy, by upgrading to a gravelled 5R all - weather Road to Council Standard at the applicants cost.</i></p>

	<p>Car Parking:</p> <p><i>The car park must be constructed to a min. 150mm deep and 100mm compacted gravel with edge runoff all around for drainage, with an accessway width of 6.4m and the car park space dimension of 4.9m x 2.6m (at 90°) as per the Hindmarsh Planning scheme - Car Parking - Clause 52.06 to the satisfaction of the Responsible Authority at the applicants cost.</i></p> <p><i>The reduction of car park spaces to 10 for the Proposed Business is adequate.</i></p> <p>Drainage:</p> <p>a. <i>The LPD is to be made away from any structure and Storm water should be collected from the shed and harvested into the rainwater tanks with overflow directed, downhill and away from the structure.</i></p> <p>b. <i>LPD can be applied with the building permit application.</i></p> <p>Note:</p> <p><i>Damage to existing Council infrastructure is to be minimised during construction of the Proposed development.</i></p> <p><i>Any damage to Council infrastructure must be reinstated to original state, to the satisfaction of the Responsible Authority and at the applicant's expense.</i></p> <p>Response received 2 February 2022.</p> <p>NOTE: As per email from Madan Dhungel dated 12 January 2023, Council does not wish to place a condition on the permit requiring road upgrades.</p>
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Planning Assessment:

Planning Scheme Requirements:

Municipal Planning Strategy and Planning Policy Framework:

Clause 02.03-4 – Natural Resource Management

Clause 14.01-1S – Protection of Agricultural Land

Clause 14.01-2S – Sustainable Agricultural Land Use

Clause 14.01-2R – Agricultural Productivity – Wimmera South Mallee

Clause 02.03-6 – Economic Development

Clause 17.03-2S – Sustainable Industry

Planning Response:

The broad policy basis of Clause 14.01-1S seeks to ensure that the use and development of land does not detract from agriculture or remove productive agricultural land. It is recognised that there is a need to pursue improved and alternative agricultural activities, diversify the agricultural base and develop additional local value adding opportunities within the Municipality (Clause 02.03-4).

As discussed previously, the subject land is currently used for agricultural purposes for the cultivation and harvesting of native plants and seeds such as Quandongs, Muntries and Wattles. This is a relatively niche market and is considered to provide an alternative agriculture venture to standard broadacre cropping typically found within the surrounding area.

As there are no existing buildings on the land, there is a clear need for both storage and processing facilities to support the agricultural venture, which the proposal will provide for. As there is a direct link to agriculture, the proposal is not seen as removing productive agricultural land. Rather the proposal will facilitate the sustainable operation and expansion of agriculture, as sought by Clauses 14.01-2S and 14.01-2S.

It is recognised under Clause 02.03-6 that the local economy is based on agricultural production, particularly cropping, grazing and wool. The strategic directions seek to support manufacturing and processing industries in rural areas that could not be accommodated in or close to existing urban areas. Further, Clause 17.03-2S seeks to facilitate the sustainable operation of industry in appropriate locations. As the proposed rural industry is directly linked to the agricultural use of the land, it is appropriately located on the site and not in an urban area or industrial zone.

Taking into consideration the above, the proposal is appropriate taking in the context of the Municipal Planning Strategy and Planning Policy Framework.

Zoning Provisions:

Clause 35.07 – Farming Zone (FZ)

Clause 35.07-1 Table of uses

A permit is required to use the land for a Section 2 Use (Rural Industry)

Clause 35.07-4 Buildings and works

A permit is required to construct a building or construct or carry out works associated with a use in Section 2 of Clause 35.07-1.

35.07-6 Decision guidelines (relevant to the application)

Before deciding on an application to use or subdivide land, construct a building or construct or carry out works, in addition to the decision guidelines in Clause 65, the responsible authority must consider, as appropriate:

General issues

- *The Municipal Planning Strategy and the Planning Policy Framework.*
- *Any Regional Catchment Strategy and associated plan applying to the land.*
- *The capability of the land to accommodate the proposed use or development, including the disposal of effluent.*
- *How the use or development relates to sustainable land management.*
- *Whether the site is suitable for the use or development and whether the proposal is compatible with adjoining and nearby land uses.*
- *How the use and development makes use of existing infrastructure and services.*

Agricultural issues and the impacts from non-agricultural uses

- *Whether the use or development will support and enhance agricultural production.*
- *Whether the use or development will adversely affect soil quality or permanently remove land from agricultural production.*
- *The potential for the use or development to limit the operation and expansion of adjoining and nearby agricultural uses.*
- *The capacity of the site to sustain the agricultural use.*
- *The agricultural qualities of the land, such as soil quality, access to water and access to rural infrastructure.*
- *Any integrated land management plan prepared for the site.*

Environmental issues

- *The impact of the proposal on the natural physical features and resources of the area, in particular on soil and water quality.*
- *The impact of the use or development on the flora and fauna on the site and its surrounds.*
- *The need to protect and enhance the biodiversity of the area, including the retention of vegetation and faunal habitat and the need to revegetate land including riparian buffers along waterways, gullies, ridgelines, property boundaries and saline discharge and recharge area.*
- *The location of on-site effluent disposal areas to minimise the impact of nutrient loads on waterways and native vegetation.*

Design and siting issues

- *The need to locate buildings in one area to avoid any adverse impacts on surrounding agricultural uses and to minimise the loss of productive agricultural land.*
- *The impact of the siting, design, height, bulk, colours and materials to be used, on the natural environment, major roads, vistas and water features and the measures to be undertaken to minimise any adverse impacts.*

- *The impact on the character and appearance of the area or features of architectural, historic or scientific significance or of natural scenic beauty or importance.*
- *The location and design of existing and proposed infrastructure including roads, gas, water, drainage, telecommunications and sewerage facilities.*

Planning Response:

The proposal is considered to support the Municipal Planning Strategy and Planning Policy Framework, having particular regard to the protection of agricultural land and development for rural areas as discussed above. There are no known land management or capability constraints that would restrict the ability of the site to contain the proposed rural industry. There are no natural hazards that affect the site and bushfire risk will be considered as part of the building permit process. The site does not have access to reticulated services, as such, alternative means of water and electricity supply and wastewater management will be adopted. These include a 144,000L water tank for water supply, an existing dam for stormwater management, a solar system for electricity and a septic system for wastewater.

The proposal is considered to meet the applicable decision guidelines with regard to agricultural considerations outlined above. The proposed rural industry will support the agricultural use of the land by providing an essential storage and processing facility for agricultural produce. Given that the facility is intrinsically linked to agriculture occurring on the site, it is not seen as removing productive agricultural land. Rather, the facility will contribute to the sustainable operation and expansion of agriculture. Given the agricultural affiliation, the proposal is compatible with surrounding land uses which are also agricultural in nature.

The proposal will not negatively impact on the natural physical features and resources of the area. The building and accessway will be positioned over a cleared portion of the site to ensure that no negative impacts on flora and fauna will occur. No native vegetation is proposed to be removed and the biodiversity of the area will not be affected as no works are to be undertaken in areas where such impacts could result.

There are no concerns raised in terms of the design and siting considerations listed above. The building is appropriately positioned in a central location to be accessible from all planted areas on the site. The proposed building is considered to be compatible with the rural landscape character of the area and typical of such buildings found on other rural properties. The site is surrounded by broadacre cropping properties and does not have any heritage or cultural sensitivities. Furthermore, there are no important natural landscapes, vistas or views that will be impacted.

The proposal makes use of an existing crossover to a rural public road. The engineering department have confirmed that there is no need to upgrade this road as part of this planning permit application and will not impose conditions in this regard. The proposed use is unlikely to require traffic management measures as most vehicle movements will be contained within the site, with external vehicle movements limited to workers and deliveries arriving and departing, predominantly during harvest.

For these reasons, the proposal is considered acceptable against the matters to be considered under the Farming Zone.

Overlay Provisions:

There are no Overlays that apply to the land.

Particular Provisions:

Clause 52.06 - Car Parking

Table 1 to Clause 52.06-5 outlines the required number of car parking spaces for various land uses. The following extract of the table is applicable to the proposal.

Use	Rate Column A	Rate Column B	Car Parking Measure Column C
Industry	2.9	1	To each 100 sq m of net floor area

The proposed rural industry has a net floor area of 1103sqm and as such, 31 on site car parking spaces are required pursuant to Table 1 to Clause 52.06-5. The applicant has agreed to provide 10 on-site car parking spaces and an amended site plan will be required to show the on-site car parking spaces as per Condition 1. A reduction of the remaining car parking spaces has been sought.

The provision of car parking (10 spaces) is considered to be adequate for the proposed Rural Industry. The measure specified within Table 1 to Clause 52.06-5 is considered to be overly onerous in this instance as a portion of the building will be used only for storage purposes. The provision of car parking is sufficient to accommodate the anticipated number of staff working from the facility at any given time and there is additional space on the site to accommodate additional car parking if the need arises. As such, a reduction to the car parking requirements is acceptable in this instance.

Conditions will be included on any permit issued to ensure that the accessway and car parking areas are designed and constructed in accordance with Clause 52.06-9 and Clause 52.06-11.

General Provisions:

Clause 65 - Decision Guidelines

Because a permit can be granted does not imply that a permit should or will be granted. The Responsible Authority must decide whether the proposal will produce acceptable outcomes in terms of the decision guidelines of this clause.

Clause 65.01– Approval of an application or plan

Before deciding on an application or approval of a plan, the Responsible Authority must consider, as appropriate (relevant to the application):

- *The matters set out in section 60 of the Act.*
- *Any significant effects the environment, including the contamination of land, may have on the use or development.*
- *The Municipal Planning Strategy and the Planning Policy Framework.*
- *The purpose of the zone, overlay or other provision.*
- *Any matter required to be considered in the zone, overlay or other provision.*
- *The orderly planning of the area.*
- *The effect on the environment, human health and amenity of the area.*
- *The proximity of the land to any public land.*
- *Factors likely to cause or contribute to land degradation, salinity or reduce water quality.*
- *Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.*
- *The extent and character of native vegetation and the likelihood of its destruction.*
- *Whether native vegetation is to be or can be protected, planted or allowed to regenerate.*
- *The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.*
- *The adequacy of loading and unloading facilities and any associated amenity, traffic flow and road safety impacts.*
- *The impact the use or development will have on the current and future development and operation of the transport system.*

Planning Response:

The proposal is appropriate, taking into account the matters set out in Section 60 of the Planning and Environment Act 1987. Namely, the proposal satisfies the relevant provisions of the Hindmarsh Planning Scheme, notification and referrals were undertaken, no issues were raised, and there are no significant environmental, social or economic effects.

As deliberated throughout this report, the proposal is consistent with the Planning Policy Framework, the purpose of the Farming Zone and other relevant provisions of the Hindmarsh Planning Scheme. The proposal results in an orderly and desirable planning outcome as it supports and enhances agricultural production on the land which in turn will strengthen the local economy. The proposal will not impact the character and amenity of the surrounding area which is rural/agricultural in nature and no native vegetation will be removed.

The site is not within an area of cultural or heritage sensitivity and is not prone to natural hazards. The proposal is unlikely to cause or contribute to land degradation, salinity or reduce water quality as stormwater and wastewater will be appropriately managed on-site. As discussed previously, the proposal is unlikely to require traffic management measures and loading and unloading can be accommodated on-site.

Discussion:

Planning Policy Framework (PPF) and Municipal Planning Strategy (MPS)

The proposal meets the objectives of the relevant provisions of the PPF and MPS for the reasons discussed earlier in this report.

Clause 35.07 – Farming Zone (FZ)

The proposal complies with the purpose and decision guidelines of Clause 35.07 for the reasons outlined in the planning response to the overlay as discussed above.

Clause 52.06 – Car Parking

The proposal complies with the purpose and decision guidelines of Clause 52.06 for the reasons outlined in the planning response discussed above.

Clause 65 Decision Guidelines

The proposal complies with the relevant decision guidelines of Clause 65 as discussed above.

Strategic, Statutory and Procedural Requirements:

The proposal is consistent with the Planning Policy Framework, the Farming Zone and Clause 52.06 of the Hindmarsh Planning Scheme.

Report to Council:

The Manager Development advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

Processing Times:

02/09/2022 The application was received.
05/09/2022 Additional documents provided to Council.
14/09/2022 Informal referral to Engineering.
06/10/2022 The fee was paid.
28/11/2022 Engineering RFI sent.
07/12/2022 Response to Engineering RFI received.
09/12/2022 Engineering referral response received.
23/01/2023 Applicant amended application to include reduction of car parking.
30/01/2023 Notification instructions sent to applicant.
31/03/2023 Re-referral to engineering.
01/02/2023 Advertisement in Nhill Free Press
02/02/2023 Engineering re-referral response received.
17/02/2023 Notification concluded.
05/04/2023 The report is being presented to Council on 05 April 2023 (54 days).

The statutory processing time requirements of the *Planning and Environment Act 1987* have been satisfied in this instance.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible: Jessie Holmes, Director Infrastructure Services.

In providing this advice as the Officer Responsible, I have no interests to disclose.

Author: Ebony Cetinich, Consultant Town Planner, on behalf of Janette Fritsch, Manager Development.

In providing this advice as the Author, I have no interests to disclose.

Link to Council Plan:

Facilitate and support economic development.

Financial Implications:

Nil

Risk Management Implications:

Nil

Communications Strategy:

Advise the Applicant of Council's decision.

Next Steps:

Issue the Planning Permit and endorse the plans if approved by Council.

RECOMMENDATION:

That Council approves planning application PA1794-2022 for Use and development of the land for Rural Industry and reduction of car parking requirements on the subject land known as Bywaters Road, Nhill, VIC, 3418 (Crown Allotment 61A Parish of Balrootan), subject to the following conditions:

Amended Plans Required

- 1. Before the endorsement of any plans, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and be generally in accordance with the plans submitted but modified to show:***
 - (a) 10 on-site car parking spaces that comply with the Design Standards under Clause 52.06-9 of the Hindmarsh Planning Scheme, as per Condition 14.***

Endorsed Plans

- 2. The use and development as shown on the endorsed plans shall not be altered or modified, whether or not in order to comply with any statute or statutory rule***

or local law or any other reason without the written consent of the Responsible Authority.

Use Conditions

3. *The loading and unloading of goods must be carried out wholly within the title boundaries of the land.*
4. *All storage of agricultural produce associated with the use must occur within the confines of the approved building.*
5. *Before the commencement of the use for Rural Industry, the areas set aside for car parking, loading and unloading of vehicles and internal access lanes as shown on the endorsed plans must be:*
 - (a) *Constructed in an all-weather surface (as per Condition 14);*
 - (b) *Properly formed to such levels that they can be used in accordance with the endorsed plans;*
 - (c) *Drained; and*
 - (d) *Clearly marked to show each car parking space and the direction of traffic flow along access lanes and driveways in accordance with the design standards of Clause 52.06-9 of the Hindmarsh Planning Scheme;**to the satisfaction of the Responsible Authority. Car parking spaces, loading bays, access lanes and driveways must be kept available for these purposes at all times.*
6. *The use must be conducted to the satisfaction of the Responsible Authority so that the amenity of the area is not detrimentally affected by the use or development, through the:*
 - (a) *Transport of materials, goods or commodities to or from the land;*
 - (b) *Appearance of any buildings, works or materials;*
 - (c) *Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil; or*
 - (d) *Presence of vermin.*
7. *Except with the written consent of the Responsible Authority, the developed approved by this permit must not be used for the purpose of a Rural Industry until such time as the development has been completed to the satisfaction of the Responsible Authority, in accordance with the permit and endorsed plans (including, but not limited to built form and layout, car parking and access lanes, landscaping and drainage).*
8. *Waste materials must be disposed of in such a manner as to render such material harmless and inoffensive to the satisfaction of the responsible authority.*
9. *Before the commencement of the use for Rural Industry, a sewerage disposal system must be approved by the Responsible Authority, installed and operational. Once installed, the sewerage disposal system must be maintained to the satisfaction of the Responsible Authority.*

Development Conditions

10. *Upon completion of the works, the site must be cleared of all excess and unused building materials and debris to the satisfaction of the Responsible Authority.*

- 11. All buildings and works must be maintained in good order and appearance to the satisfaction of the Responsible Authority.**

Engineering Conditions

Access:

- 12. Access to the Rural Industry hereby approved must be from the existing entrance at the West side of the lot on Road 240 F03.**

Road Access:

- 13. All vehicles that attend the Rural Industry hereby approved must be via Piggery Lane from Nhill - Netherby Road to the entrance of property as described under Condition 12 and depart the premise via the reversal.**
- 14. If traffic volumes triple from those estimated by the Applicant by email of 07/12/2022, Council will require the access as described in Condition 13 above to be upgraded to all-weather standard (gravelled 5R) to service the Rural Industry. Such upgrade will be at the Applicant's cost.**
- 15. If access issues are raised by or on behalf of the Applicant, any upgrade of the access will be at the Applicant's expense.**

Car Parking:

- 16. The car park must be constructed to a min. 150mm deep and 100mm compacted gravel with edge runoff all around for drainage, with an accessway width of 6.4m and the car park space dimension of 4.9m x 2.6m (at 90°) as per the Hindmarsh Planning scheme - Car Parking - Clause 52.06 to the satisfaction of the Responsible Authority at the applicants cost.**

Drainage:

- 17. Before the commencement of the use for Rural Industry, all stormwater and surface water discharging from the site for the approved development must be directed to the legal point of discharge (LPD) to the satisfaction of the Responsible Authority.**

The LPD is to be made away from any structure and Storm water should be collected from the shed and harvested into the rainwater tanks with overflow directed, downhill and away from the structure.

LPD can be applied with the building permit application.

Time Limit

- 18. The above-mentioned planning permit will expire if either of the following circumstances arise:**
- (a) The development is not started within two (2) years of the date of this permit; or**
 - (b) The development is not completed within five (5) years of the date of this**

permit; or

- (c) The use is not started within two (2) years after the completion of the development; or*
- (d) The use is discontinued for a period of two (2) or more years.*

The Responsible Authority may extend the periods referred to if a request is made in writing in accordance with Section 69 of the Planning and Environment Act 1987

Notes:

- Damage to existing Council infrastructure is to be minimised during construction of the Proposed development.*
- Any damage to Council infrastructure must be reinstated to original state, to the satisfaction of the Responsible Authority and at the applicant's expense.*

MOVED: CRS W Bywaters/R Ismay

That Council approves planning application PA1794-2022 for Use and development of the land for Rural Industry and reduction of car parking requirements on the subject land known as Bywaters Road, Nhill, VIC, 3418 (Crown Allotment 61A Parish of Balrootan), subject to the following conditions:

Amended Plans Required

- 1. Before the endorsement of any plans, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and be generally in accordance with the plans submitted but modified to show:
 - (a) 10 on-site car parking spaces that comply with the Design Standards under Clause 52.06-9 of the Hindmarsh Planning Scheme, as per Condition 14.**

Endorsed Plans

- 2. The use and development as shown on the endorsed plans shall not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.*

Use Conditions

- 3. The loading and unloading of goods must be carried out wholly within the title boundaries of the land.*
- 4. All storage of agricultural produce associated with the use must occur within the confines of the approved building.*

5. ***Before the commencement of the use for Rural Industry, the areas set aside for car parking, loading and unloading of vehicles and internal access lanes as shown on the endorsed plans must be:***
- (a) Constructed in an all-weather surface (as per Condition 14);***
 - (b) Properly formed to such levels that they can be used in accordance with the endorsed plans;***
 - (c) Drained; and***
 - (d) Clearly marked to show each car parking space and the direction of traffic flow along access lanes and driveways in accordance with the design standards of Clause 52.06-9 of the Hindmarsh Planning Scheme;***
- to the satisfaction of the Responsible Authority. Car parking spaces, loading bays, access lanes and driveways must be kept available for these purposes at all times.***
6. ***The use must be conducted to the satisfaction of the Responsible Authority so that the amenity of the area is not detrimentally affected by the use or development, through the:***
- (a) Transport of materials, goods or commodities to or from the land;***
 - (b) Appearance of any buildings, works or materials;***
 - (c) Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil; or***
 - (d) Presence of vermin.***
7. ***Except with the written consent of the Responsible Authority, the developed approved by this permit must not be used for the purpose of a Rural Industry until such time as the development has been completed to the satisfaction of the Responsible Authority, in accordance with the permit and endorsed plans (including, but not limited to built form and layout, car parking and access lanes, landscaping and drainage).***
8. ***Waste materials must be disposed of in such a manner as to render such material harmless and inoffensive to the satisfaction of the responsible authority.***
9. ***Before the commencement of the use for Rural Industry, a sewerage disposal system must be approved by the Responsible Authority, installed and operational. Once installed, the sewerage disposal system must be maintained to the satisfaction of the Responsible Authority.***

Development Conditions

10. ***Upon completion of the works, the site must be cleared of all excess and unused building materials and debris to the satisfaction of the Responsible Authority.***
11. ***All buildings and works must be maintained in good order and appearance to the satisfaction of the Responsible Authority.***

Engineering Conditions

Access:

12. ***Access to the Rural Industry hereby approved must be from the existing entrance at the West side of the lot on Road 240 F03.***

Road Access:

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- 14. If traffic volumes triple from those estimated by the Applicant by email of 07/12/2022, Council will require the access as described in Condition 13 above to be upgraded to all-weather standard (gravelled 5R) to service the Rural Industry. Such upgrade will be at the Applicant's cost.**
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Car Parking:

- 16. The car park must be constructed to a min. 150mm deep and 100mm compacted gravel with edge runoff all around for drainage, with an accessway width of 6.4m and the car park space dimension of 4.9m x 2.6m (at 90°) as per the Hindmarsh Planning scheme - Car Parking - Clause 52.06 to the satisfaction of the Responsible Authority at the applicants cost.**

Drainage:

- 17. Before the commencement of the use for Rural Industry, all stormwater and surface water discharging from the site for the approved development must be directed to the legal point of discharge (LPD) to the satisfaction of the Responsible Authority.**

The LPD is to be made away from any structure and Storm water should be collected from the shed and harvested into the rainwater tanks with overflow directed, downhill and away from the structure.

LPD can be applied with the building permit application.

Time Limit

- 18. The above-mentioned planning permit will expire if either of the following circumstances arise:**
 - (a) The development is not started within two (2) years of the date of this permit; or**
 - (b) The development is not completed within five (5) years of the date of this permit; or**
 - (c) The use is not started within two (2) years after the completion of the development; or**
 - (d) The use is discontinued for a period of two (2) or more years.**

The Responsible Authority may extend the periods referred to if a request is made in writing in accordance with Section 69 of the Planning and Environment Act 1987

Notes:

- *Damage to existing Council infrastructure is to be minimised during construction of the Proposed development.*
- *Any damage to Council infrastructure must be reinstated to original state, to the satisfaction of the Responsible Authority and at the applicant's expense.*

CARRIED

Attachment Numbers: 5 – 7

8.2 PLANNING PERMIT APPLICATION PA1790-2022 – USE AND DEVELOPMENT OF A DWELLING AND ALTER ACCESS TO A ROAD IN A TRANSPORT ZONE 2 – 3751 NHILL-JEPARIT ROAD JEPARIT VIC 3423

Responsible Officer:	Director Infrastructure Services
File:	Planning – Applications
Assessment:	78910
Application No.	PA1790-2022
Applicant:	Andrew Lacey, Pierrepont Planning
Owner:	Valerie Hatfield
Subject Land:	3751 Nhill-Jeparit Road Jeparit VIC 3423 (Lot 1 on Plan of Subdivision 139201)
Proposal:	Use and development of a dwelling and alter access to a road in a Transport Zone 2
Zoning & Overlays:	Farming Zone (FZ) Environmental Significance Overlay Schedule 6 (ESO6)
Attachment Number:	8

Summary:

This report recommends Council approves Planning Permit PA1790-2022 for the Use and development of a dwelling and alter access to a road in a Transport Zone 2 on the land at 3751 Nhill-Jeparit Road Jeparit VIC 3423 (Lot 1 on Plan of Subdivision 139201), subject to standard conditions.

Background:

The site is marginal quality agricultural land that has been used for the grazing of two horses for 23 years.

Proposal Details:

The application proposes the use and development of a dwelling and alter access to a road in a Transport Zone 2.

The proposed dwelling will contain three bedrooms, an open plan living, dining and kitchen with walk in pantry, bathroom, laundry, and a verandah under the same roof form on the north and east sides of the dwelling. The dwelling will have setbacks of 84.29m from the south boundary adjoining the Transport Zone 2, 109.94m from the west boundary, 142.22m from the east boundary and 219.84m from the rear north boundary.

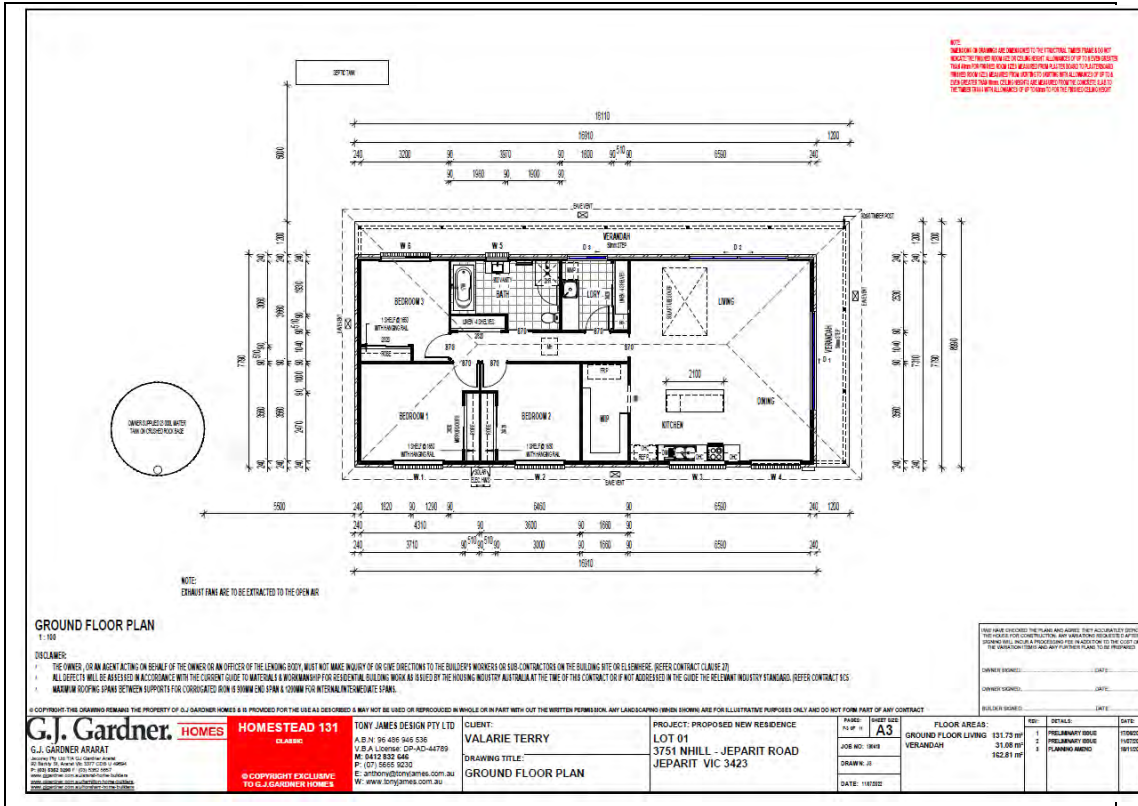
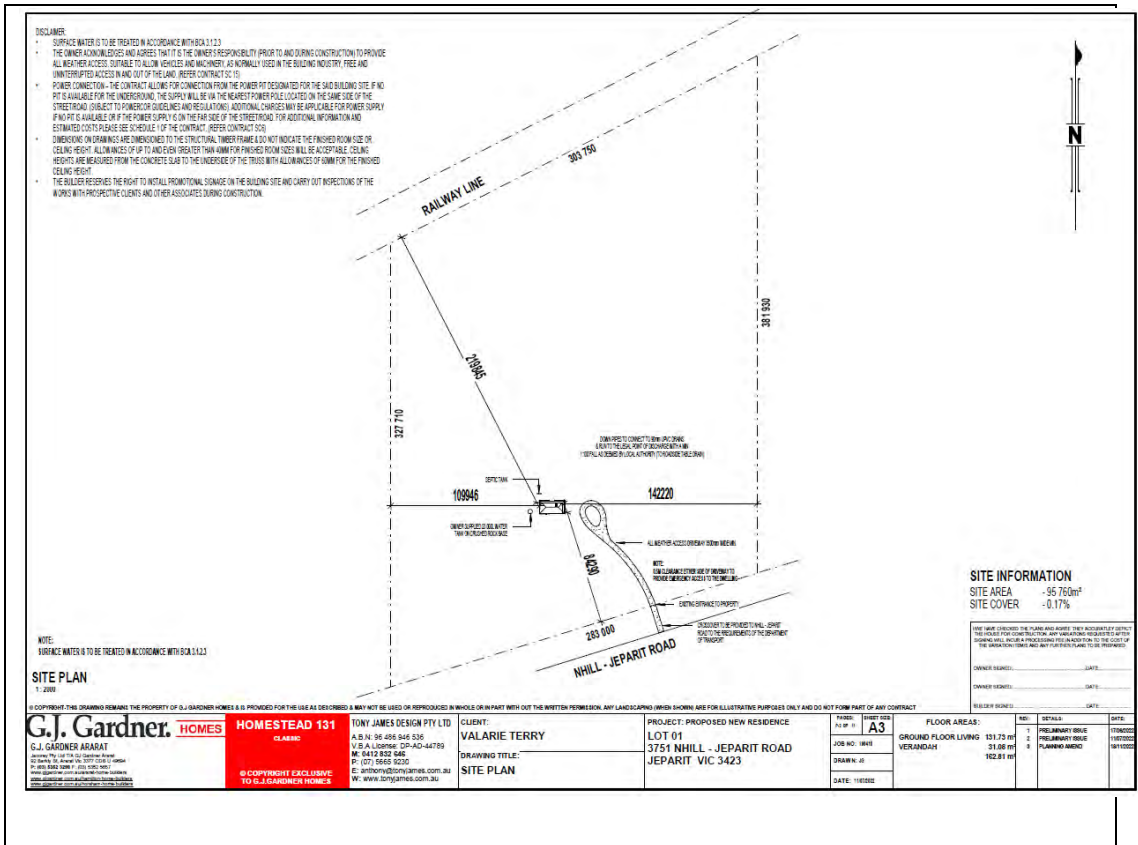
The dwelling will have a floor area of 162.81m² and will be constructed in brick for the external walls, Colorbond roof sheeting for the roof, powder coated aluminium windows and doors. The external colours will be subdued and non-reflective as detailed on the plans. A 23,000litre water tank is proposed to be sited 5.5m to the west of the western side of the dwelling, A septic tank and effluent disposal area will be located a minimum of 5.5m to the north of the northern side of the dwelling.

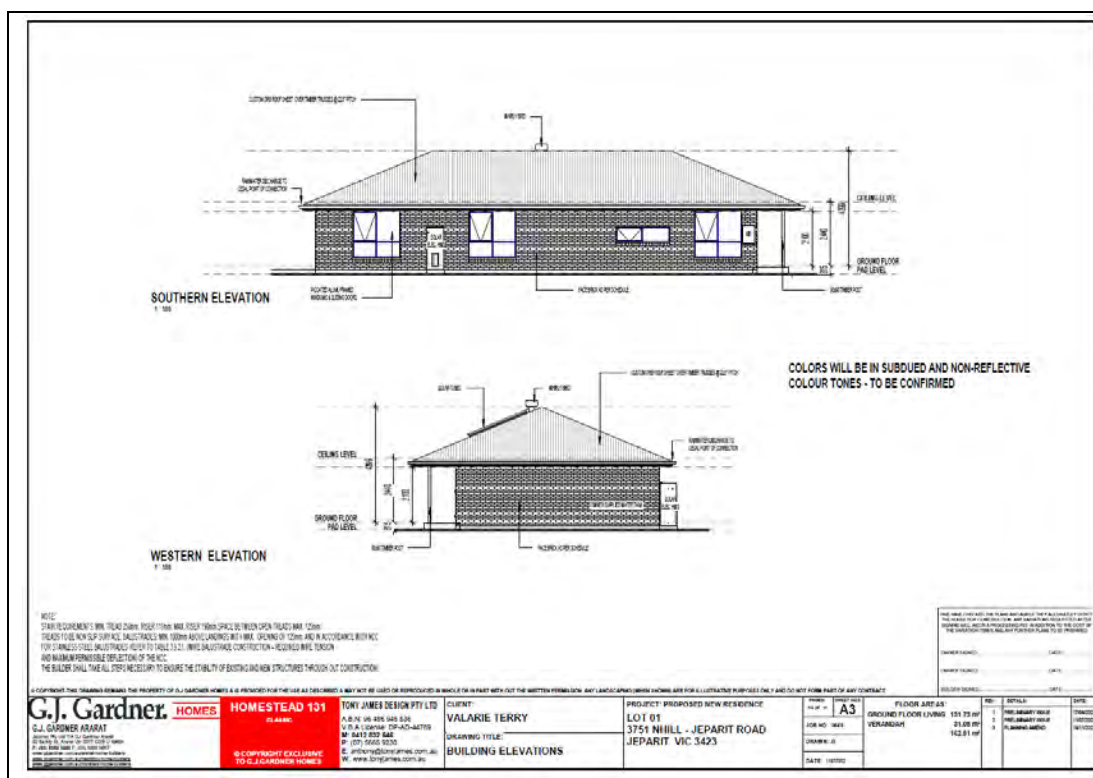
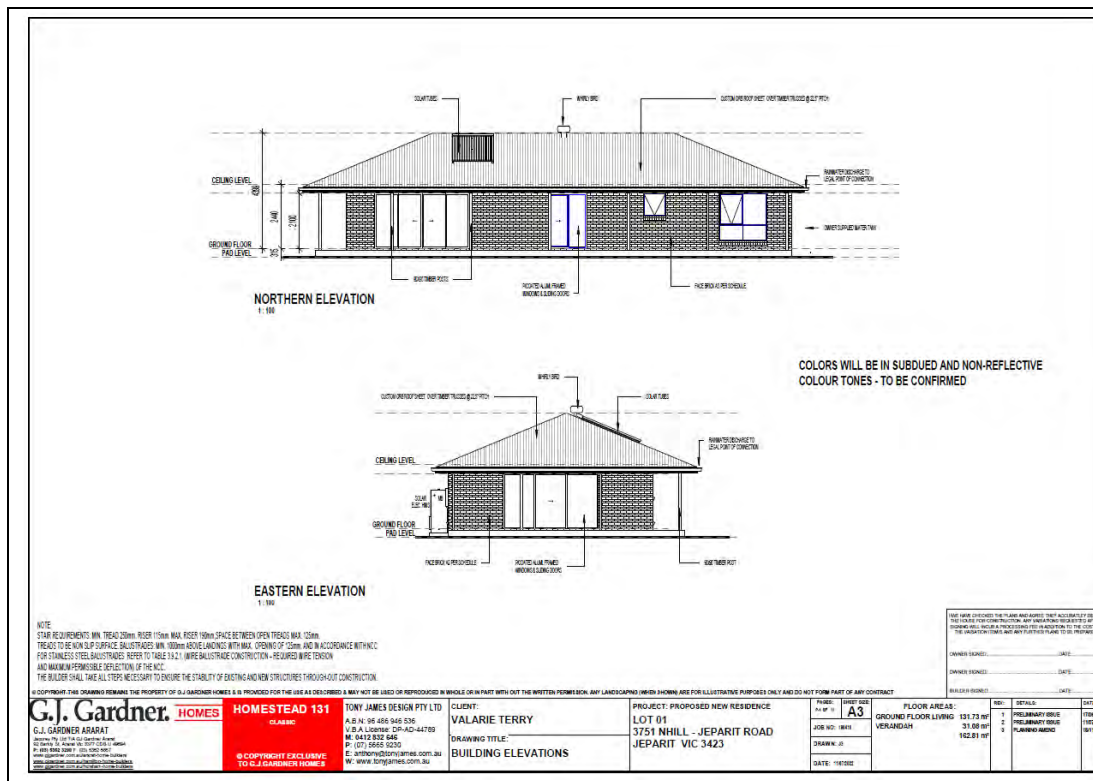
Vehicle access to the dwelling will be via a 3.5m wide all-weather access driveway from Nhill-Jeparit Road to the south and the alterations required for the access to this Transport Zone 2 also require a permit.

The applicant provided justification of the proposal including the following:

- *The dwelling is proposed to be setback 84.29 metres from the Nhill-Jeparit Road for the following reasons:*
 - *Proximity to the existing reticulated electricity supply which traverses through the application site.*
 - *The nominated dwelling site is marginally higher than the surrounding land form.*
 - *The proposed 84.29 metre setback is beyond the setback of the adjoining dwelling to the west (i.e., 60 metres) to protect the privacy of that dwelling and to reduce any effects from the proposed dwelling onto the horse yards which adjoin the west boundary of the application site.*
 - *The setback will reduce the possible impact of passing traffic noise upon the proposed dwelling.*
 - *The setback will provide a degree of privacy from passers-by.*
- *The registered proprietor of the application site acquired the property in January 2000. The land has been used over the past 20 years by the current owner for the keeping of one or two horses. In the event a permit is granted to use and develop the property for a dwelling the keeping of horses on the land will continue, together with the possible introduction of a few donkeys, goats and poultry.*
- *The introduction of a dwelling will not change the limited or modest agricultural use of the land for extensive animal husbandry.*
- *Adjoining properties to the east and west both accommodate dwellings. The highway to the south and the railway reserve to the north provide a buffer from broad acre land holdings, typically used for cropping purposes.*
- *The surrounding district is renowned for extensive broad acre cropping. The application site is too small to be used for viable cropping purposes.*
- *The agricultural qualities of the land are poor, having light sandy soils, which are not suitable for intensive agricultural practices and access to water is poor.*
- *The proposed dwelling will not result in the land use changing from agricultural purposes. There will be no loss or fragmentation of productive agricultural land.*
- *The dwelling will not be impacted upon by surrounding agricultural activities and will not adversely affect any surrounding land use activities.*
- *The approval of a dwelling in this location will not result in the proliferation of dwellings in this area. As described in Section 5 the surrounding properties are used and developed with dwellings.*
- *There is no native vegetation proposed to be removed associated with the development of a dwelling on the land. The proposed dwelling will have no impact on soil and water quality. The site is sufficiently large enough to treat and retain waste water within the curtilage of the property.*

Proposed Plans below:





Requirement for Permit:

The subject land is located within the Farming Zone. The land also adjoins the Transport Zone 2 (Nhill-Jeparit Road) to the south.

A planning permit is required for use and development of a dwelling under Clause 35.07-1 and Clause 35.07-4 of the Farming Zone. A planning permit is also required to alter access to a road in a Transport Zone 2 (Nhill-Jeparit Road) under Clause 52.29-2.

Restrictive Covenant or Section 173 Agreement:

The subject site is not burdened by a Restrictive Covenant or Section 173 Agreement.

Cultural Heritage Management Plan (CHMP):

The proposal is exempt from requiring a CHMP pursuant to the *Aboriginal Heritage Regulations 2018* as the site is not within an Aboriginal Cultural Heritage Sensitivity Area. The use and development of one dwelling on each lot are exempt activities in any case.

Subject site & locality:

The subject site is located on the north side of the Nhill-Jeparit Road, which is within the Transport Zone 2. The site is approximately 2.5km west of the Wimmera River and 3.0km west of the township of Jeparit. The site has a total area of 9.576 hectares (ha). The site contains a small shed at the rear adjacent to the north title boundary. There are some scattered native trees at the northern end of the site that are unaffected by the application.

To the north is an unused railway reserve that abuts the northern boundary of the property. There is vacant land to the north of the unused railway reserve and Lake Hindmarsh is located further to the north approximately 600m from the northern boundary of the site.

The applicant has provided details of the surrounding land uses to provide an understanding of the land uses and settlement pattern within proximity to the site. The applicant has provided a summary of surrounding land uses on the north side of the Nhill-Jeparit Road, between Four Mile Beach Road and the Wimmera River crossing to the east, as listed below.

Address	Description of Land Use
3661 Nhill-Jeparit Road	Dwelling
3693 Nhill-Jeparit Road	Shed
3723 Nhill-Jeparit Road	Dwelling
3751 Nhill-Jeparit Road	Application for Dwelling
3861 Nhill-Jeparit Road	Dwelling
CA 17C Nhill-Jeparit Road	Former Abattoir

Aerial Photo of the site and surrounding area with zone (FZ) below (POZI):



Photo of the existing vehicle access to the site below:



Consultation:

Consultation was undertaken and included:

- A request for further information was sent to the applicant on 9 September 2022.
- A request for an extension of time to provide the further information was submitted on 3 November 2022.
- An extension of time to provide the further information was approved on 4 November 2022.
- The further information including amended plans were received in SPEAR on 8 June 2022.
- A response to further information and consent to amend application was received from the applicant on 21 November 2022.

Section 52 Notice of application:

The application has been advertised pursuant to Section 52 of the *Planning and Environment Act 1987*, by:

- Sending notices to the owners and occupiers of the adjoining and adjacent land.
- Placing one public notice on the road frontage of the site.
- Placing a public notice on Council's website.

The notification has been carried out correctly. Council has not received any objections to date.

Referrals:

External Referrals/Notices were required by the Planning Scheme:

Section 55 Referrals

Department of Transport (DoT):

No objections, subject to conditions for the driveway and crossover to be constructed to DOT standards and for vehicles to enter and exit in a forward direction.

Section 52 Referrals

Agriculture Victoria:

Agriculture Victoria considers that:

- The application does not support and enhance agricultural production.
- The land's agricultural productivity is not necessarily limited by soil quality or property size, etc. In many cases the main obstacles to land being agriculturally productive are the ability to achieve environmental buffers and amenity separation distances to sensitive uses such as dwellings.
- The spread of rural living properties in the farming zone has the potential to limit future development or expansion of agricultural activities including Intensive animal production, Pig farms and Poultry farms in an area otherwise suited to the purpose.
- The approval of a dwelling would have the potential to set a precedent for further dwellings in the surrounding area given the pattern of small lots without dwellings which appear to be currently used for broad scale agriculture.

- The location given the proximity to urban centres and services, if the proposal was approved, it is likely that the approval of a dwelling will lead to the potential for viable holdings being reduced to hobby farm or lifestyle blocks, a divergence from productive farming and the purpose of the Farming Zone.
- The approval of a dwelling on the currently vacant land would permanently remove the ability of the land to be incorporated into surrounding agricultural enterprises and has the potential to limit the operation and expansion of adjoining and nearby agricultural uses.
- The proposal does not appear to effectively establish a domestic building envelope to minimise the domestic use impact on the land and, ensure maximising and maintaining the use of the land for agriculture.
- That without the establishment of a domestic building envelope there is a risk of further loss to available productive land over time.
- The area set aside for the domestic envelope, including the dwelling, should include any domestic outbuildings, yards, pool, garden, primary and secondary wastewater envelopes etc. and accessway.
- That the primary and secondary wastewater areas for the dwelling be appropriately buffered and fenced to exclude stock, in accordance with any land capability report recommendations.

Recommendations

Agriculture Victoria considers that the proposed use and development of a dwelling for rural residential purposes on the land does not meet the strategic objectives of the Hindmarsh Planning Scheme, with particular reference to Clause 14.01-1S Protection of agricultural land.

In addition, the approval of the dwelling would potentially set a precedent for surrounding parcels of land and potentially lead to a proliferation of dwellings in the Farming Zone.

The refusal of the application would appear supported by the VCAT cases cited above.

If Council considers that the proposal meets the strategic objectives of the Hindmarsh Planning Scheme, and Council determines a permit for a dwelling was to be approved, Agriculture Victoria makes the following recommendations:

- That any permit issued that allows the use and development of a dwelling in the Farming Zone is in association with agricultural production, protects against the potential for further subdivision of the land and ensures the use does not compromise farming activity in the area.
- That the domestic development be contained within a defined envelope that minimises the loss of agricultural land, shown on any approved plan as part of any permit issued.
- That conditions be placed on the permit to protect agricultural land through a binding agreement on title which ensures:
 - That any permit issued that allows the use and development of a dwelling in the Farming Zone is in association with the primary use of the land for agricultural production, protects against the potential for further subdivision of the land and ensures the ancillary use of a dwelling does not compromise farming activity in the area.

- That any domestic development be contained within an envelope minimising the domestic use of the land, whilst maximising and maintaining the agricultural use of the land and is shown on any approved plan as part of any permit issued.
- The dwelling must not be subdivided from the lot in the future, and the lot must not be subdivided to increase the number of lots, by excision or otherwise.
- That the primary and secondary wastewater areas for the dwelling be appropriately buffered and fenced to exclude stock, in accordance with any land capability report recommendations.
- That the owner acknowledges and accepts the possibility of nuisance from adjoining agricultural operations including animal production, spray drift, agricultural machinery use, pumps and associated hours of operation necessary for agricultural production.

The applicant has provided a response to the comments provided by Agriculture Victoria and advised as follows:

- *It is acknowledged that in principle Agriculture Victoria seeks to protect land which falls within the farming Zone for productive agricultural purposes.*
- *The Planning Report that accompanied the planning application includes the following statements with respect to the use of the land for agricultural purposes:*
 - *The registered proprietor of the application site acquired the property in January 2000. The land has been used over the past 20 years by the current owner for the keeping of one or two horses. In the event a permit is granted to use and develop the property for a dwelling the keeping of horses on the land will continue, together with the possible introduction of a few donkeys, goats and poultry.*
 - *The introduction of a dwelling will not change the limited or modest agricultural use of the land for extensive animal husbandry.*
 - *Adjoining properties to the east and west both accommodate dwellings. The highway to the south and the railway reserve to the north provide a buffer from broad acre land holdings, typically used for cropping purposes.*
 - *The surrounding district is renowned for extensive broad acre cropping. The application site is too small to be used for viable cropping purposes.*
 - *The agricultural qualities of the land are poor, having light sandy soils, which are not suitable for intensive agricultural practises and access to water is poor.*
 - *It is most unlikely that the use of the application site for a dwelling will lead to a proliferation of dwellings within the area. For example, the property holding on the south side of the Nhill Jeparit Road has an area of 767.5 hectares and is used for broad acre cropping, whilst properties on the north side of the Nhill Jeparit Road are significantly smaller land holdings, several of which are used and developed with dwellings.*

Wimmera Catchment Management Authority (WCMA):

Does not object to the granting of a permit. Note provided about flooding risks in the future.

Internal Referrals:

- Engineering: Comments provided, and condition required as summarised below.

Access:

As Nhill-Jeparit Rd is an arterial road, we will await for DOT'S response with regards to the access requirements (please provide a copy of their response when available).

If no response is received from DOT- the following shall apply:

- *The current access location at the South side of the lot on Nhill-Jeparit Rd, must be upgraded to the current standard, with a new 375mm drainage pipe and crossover will need to be constructed as per IDM SD-255 standard (pasted below) to the satisfaction of the Responsible Authority.*
- *The vehicle crossing must be constructed at the applicant's expense to provide ingress and egress to the site to the satisfaction of the Responsible Authority.*

Note:

A consent to works within road reserve permission is required prior to construction of crossover.

<https://www.hindmarsh.vic.gov.au/register-for-permits>

Drainage:

- (a) *The LPD is to be made away from any structure and Storm water should be collected from the dwelling and harvested into the rainwater tanks with overflow directed, downhill and away from the structure.*
- (b) *LPD can be applied with the building permit application.*

- Environmental Health: Comments provided, and condition required as detailed below.

Planning Scheme:

Planning Scheme Requirements:

Municipal Planning Strategy (MPS)

The following relevant Clauses in the MPS have been considered for the application.

Clause 02.02 Vision

Clause 02.03 Strategic Directions

Clause 02.03-4 Natural Resource Management

Clause 02.03-6 Economic Development

Planning Policy Framework (PPF)

The following relevant Clauses in the PPF have been considered for the application.

Clause 11.01-1S Settlement

Clause 11.01-1R Settlement – Wimmera Southern Mallee

Clause 11.01-1L Hindmarsh

Clause 11.03-6S Regional and local places

Clause 14.01-1S Protection of agricultural land

Clause 15.01-2S Building design

Clause 15.01-5S Neighbourhood character
Clause 15.01-6S Design for rural areas
Clause 16.01-3S Rural residential development
Clause 19.03-2S Infrastructure design and provision

Planning Response:

The proposed dwelling will be used in conjunction with the current agricultural use of the land for animal husbandry for horses and other animals. The proposal will result in the loss of a small area of agricultural land. The area for dwelling and associated domestic activities should be contained within a designated envelope area of approximately 1.0ha to minimise the potential loss of the agricultural activities on the land. It is noted that the site has not been used for productive grazing and cropping for over 23 years due to the limited site area. There are also three existing dwellings on the same section on the north side of Nhill-Jeparit Road on similar sized allotments.

Having regard to the site context, the current small scale agricultural activities on the land to be retained and the separation provided by Nhill-Jeparit Road and the unused railway reserve from the adjacent broad scale cropping land to the south and further west, the proposal will satisfy the strategic policy objectives on balance subject to conditions to the limit the extent of the site used for rural residential purposes.

Agriculture Victoria has provided comments and recommended that conditions be placed on any permit to protect agricultural land through a binding agreement on title, which can be addressed as a condition for a Section 173 Agreement. The agreement can require the dwelling to be contained to a designated envelope area of 1.0ha to ensure the removal of only approximately 1ha of the 9.576ha of agricultural land for a rural residential purpose. The dwelling will be required to be used in conjunction with the small scale animal grazing agricultural activities that are currently carried out and will be continued on the site, which will be included as part of a Section 173 Agreement. It is agreed that there is also a need to prevent any further subdivision of the land and to ensure future owners acknowledge and accept the possibility of nuisance from the adjacent under a Section 173 Agreement condition.

The proposed dwelling will therefore comply with the relevant provisions of the MPS and PPF subject to conditions.

Zoning Provisions

Clause 35.07 Farming Zone (FZ)

35.07-1 Table of Uses

A permit is required for the use of a dwelling on each lot which is a Section 2 Use (Permit required) under this Clause.

35.07-2 Use of land for a dwelling

A lot used for a dwelling must meet the following requirements:

- Access to the dwelling must be provided via an all-weather road with dimensions adequate to accommodate emergency vehicles.
- Each dwelling must be connected to reticulated sewerage, if available. If reticulated sewerage is not available all wastewater from each dwelling must be treated and retained within the lot in accordance with the requirements of the Environment Protection Regulations under the *Environment Protection Act 2017* for an on-site wastewater management system.
- The dwelling must be connected to a reticulated potable water supply or have an alternative potable water supply with adequate storage for domestic use as well as for fire fighting purposes.
- The dwelling must be connected to a reticulated electricity supply or have an alternative energy source.

35.07-4 Buildings and works

A permit is required to construct or carry out any of the following:

- A building or works associated with a use in Section 2 of Clause 35.07-1.
- A building which is within any of the following setbacks:
 - The setback from any other road or boundary specified in a schedule to this zone.
 - The setback from a dwelling not in the same ownership specified in a schedule to this zone.

35.07-6 Decision Guidelines

Before deciding on an application to use or subdivide land, in addition to the decision guidelines in Clause 65, the responsible authority must consider, as appropriate, matters under the following relevant headings:

- General issues
- Agricultural issues and the impacts from non-agricultural uses
- Accommodation issues
- Environmental issues
- Design and siting issues

Schedule to the Farming Zone

1.0 Subdivision and other requirements (Permit triggers)

- Minimum area for which no permit is required to use land for a dwelling (hectares) - All other land – 40 hectares.
- Minimum setback from a road – Transport Zone 2 – 100 metres.

Planning Response:

The proposal will comply with the relevant decision guidelines in the zone for the following reasons (as listed under the relevant headings):

General issues

- The proposal will comply with the relevant policies in the MPS and PPF on balance as discussed above.
- The proposal will be consistent with the current Wimmera Regional Catchment Strategy 2021-2027.
- The proposal will encourage small-scale sustainable land management by retaining the animal husbandry agricultural activities that have occurred on the land for the past 23 years, while allowing a 1.0ha area of the dwelling to be used in conjunction with agricultural activities on the land.
- The proposal will be compatible with the adjoining residential land uses and will retain the small scale agricultural activities on the land, which will not adversely impact on the adjacent larger scale agricultural land uses for cropping and grazing.
- The proposal will require the upgrade of the existing crossover on Nhill-Jeparit Road to meet the conditions that are required by the Department of Transport for suitable access from the Transport Zone 2. An all-weather access driveway to the dwelling, potable water supply and appropriate drainage will need to be constructed to Council requirements in accordance with conditions. Standard conditions will be required for services to be connected as required in Clause 35.07-2 of the Farming Zone.

Agricultural issues and the impacts from non-agricultural uses

- The proposal will allow the dwelling in conjunction with the small scale animal husbandry agricultural activities on the land that have occurred for 23 years, and on land which is marginal in quality and is not highly productive agricultural land.
- The proposal will remove approximately 1.0ha of land from small scale agricultural production and this will be limited to this extent by requiring conditions to require the dwelling and associated domestic outbuilding and infrastructure to be contained within a designated envelope area to ensure the agricultural productivity on the land, albeit modest in scale, is retained and is not permanently removed.
- The proposal is unlikely to limit the operation and expansion or adversely impact the adjacent broad scale agricultural uses to the south on the opposite side Nhill-Jeparit Road. This main road provides a reasonable buffer in terms of distance and visual impact from the existing dwellings on the north side of Nhill-Jeparit Road to the closest broad scale cropping agricultural uses to the south.
- A Land Management Plan is required as a condition to provide details of the proposed activities and infrastructure for the dwelling use in conjunction with the animal husbandry agricultural use.

Accommodation issues

- The proposed dwelling will result in the loss of marginally productive agricultural land for approximately 1.0ha by limiting the designated domestic envelope area to 1.0ha by a condition. This will result in only a loss of only 10.4% of the site for domestic residential purposes and will enable to balance of the land to be used for small scale animal husbandry agricultural uses. The proposal is unlikely to cause fragmentation of agricultural land as the adjoining land is used for dwellings and sheds and the closest productive cropping land is located to the south of Nhill-Jeparit Road.

- The dwelling is not likely to be adversely affected by agricultural activities on the adjacent farming land due to the separation distances as discussed above.
- The dwelling will not adversely affect the operation and expansion of adjoining and nearby agricultural uses as discussed above.
- The proposal will result in a modest increase to the concentration of one dwelling in this area to the west of the Jeparit Township, which is an acceptable planning outcome due to the site area, the site context and the conditions required to ensure the retention of agricultural activities in the long term for the dwelling to be located on the land.

Environmental issues

- The proposal is unlikely to have an adverse impact on soil and water quality and any other natural physical features and resources.
- There are native trees adjacent to the northern boundary of the site that will not be affected by the development of the dwelling and associated vehicle access and wastewater management areas.
- The proposal is unlikely to have impacts on the flora and fauna in the locality.

Design and siting issues

- The proposed dwelling will be setback 84.29m from the southern boundary to Nhill-Jeparit Road, which is acceptable and is unlikely to have adverse impacts on the adjacent agricultural uses. Conditions are required for a Land Management Plan and a Section 173 Agreement to ensure the ongoing management and use of the dwelling in conjunction with agricultural activities on the land.
- The dwelling will have appropriate siting, design, height, minimal bulk, colours and materials and is unlikely to have any adverse impacts on the environment.
- The proposed dwelling is unlikely to have any detrimental impact on the character and appearance of the area.
- The proposed dwelling is required to be connected to the required infrastructure to provide a crossover and all-weather access to the dwelling to comply with the conditions required by the Department of Transport and the requirements of Clause 35.07-2 of the Farming Zone. The wastewater management system will need to be designed to ensure compliance with the *Environment Protection Act 2017* and the relevant EPA Protocols. A potable water supply is also required for the dwelling. Standard conditions are required to provide the necessary infrastructure for the dwelling within a designated envelope area.
- The traffic management measures required relate to the upgrade of the crossover to meet the requirements of the Department of Transport and the construction of all-weather access to be constructed to Council standards, which will be addressed by conditions.

Overlay Provisions

Environmental Significance Overlay Schedule 6

There are no permit triggers to construct buildings and works under this Overlay.

Particular Provisions

Clause 52.06 Car Parking

52.06-5 Number of car parking spaces required under Table 1

- Dwelling – 2 car spaces - To each three or more bedroom dwelling (with studies or studios that are separate rooms counted as a bedrooms)

52.06-9 Design standards for car parking

Design standard 2 – Car parking spaces

Car parking spaces and accessways must have the minimum dimensions as outlined in Table 2.

Car spaces in garages or carports must be at least 6 metres long and 3.5 metres wide for a single space and 5.5 metres wide for a double space measured inside the garage or carport.

Planning Response:

There is adequate space to provide two car parking spaces for the three bedroom dwelling on the site to comply with the car parking requirements of this Clause.

Clause 52.29 Land Adjacent to a Principal Road Network

52.29-2 Permit requirement

A permit is required to create or alter access to a road in a Transport Zone 2.

52.29-6 Decision guidelines

Before deciding on an application, in addition to the decision guidelines in clause 65, the responsible authority must consider:

- The Municipal Planning Strategy and the Planning Policy Framework.
- The views of the relevant road authority.
- The effect of the proposal on the operation of the road and on public safety.
- Any policy made by the relevant road authority pursuant to schedule 2, clause 3 of the Road Management Act 2004 regarding access between a controlled access road and adjacent land.

Planning Response:

The existing crossover on Nhill-Jeparit Road will need to be upgraded in accordance with the requirements of DoT, which will be included as conditions, to ensure safe and efficient vehicle movements in and out of the site from the adjoining Transport Zone 2. The upgrades to the crossover for access will ensure the operation of the road is enhanced and public safety is protected.

General Provisions

Clause 65 - Decision Guidelines

Because a permit can be granted does not imply that a permit should or will be granted. The responsible authority must decide whether the proposal will produce acceptable outcomes in terms of the decision guidelines of this clause.

65.01 Approval of an application or plan

Before deciding on an application or approval of a plan, the Responsible Authority must consider, relevant matters, as appropriate.

65.02 Approval of an application to subdivide land

Before deciding on an application to subdivide land, the responsible authority must also consider, relevant matters, as appropriate.

Planning Response:

The site has been used for small-scale animal husbandry agricultural activities for 23 years and is located adjacent to three dwellings on the northern side of Nhill-Jeparit Road. The proposal will on balance comply with relevant planning policies in the MPS and PPF. The proposal is unlikely to impact on the environment, human health, and the amenity of the area. The proposal will, on balance, enable the orderly planning of the area. The proposal therefore complies with the relevant decision guidelines of Clause 65.

Discussion:

The proposed use and development of the dwelling on the lots is an acceptable planning outcome having regard to the small scale of animal grazing agricultural activities on the land by the same owner for the past 23 years and the site context. There are three existing dwellings in the same section of road along Nhill-Jeparit Road, together with the marginal agricultural quality and limited agricultural productivity of this relatively small allotment of 9.576ha compared to the broad scale cropping land of between approximately 2000ha and 4000ha that is used for more productive agricultural purposes within the Jeparit area.

The proposal will result use and development of a dwelling for rural residential purposes in conjunction with a low scale extensive animal husbandry agricultural use. Although there will be an increase in the number of dwellings by one dwelling, this is unlikely to lead to the proliferation of dwellings in the area due to the existence of dwellings on the smaller lots on the north side of Nhill-Jeparit Road within the immediate area.

The proposal is unlikely to cause land use conflicts with the adjacent agricultural land to the south due to the separation provided by Nhill-Jeparit Road to the broad scale cropping land to the south. The adjoining land to the west, north and east contains dwellings or is in common ownership with land containing dwellings on the adjoining land. The proposal is also unlikely to limit the agricultural activities that occur on the surrounding rural land due to the proposed setbacks from the title boundaries. A designated building envelope around the dwelling is required as a condition to ensure the loss of agricultural land is limited to no more than 1.0ha to encourage the retention of the existing low scale extensive animal husbandry that occurs on the land at present.

The proposal, on balance, will satisfy the competing objectives and strategies of the relevant planning policies in the MPS and PPF, the relevant decision guidelines of the FZ, Clause 52.06 and Clause 52.29. The proposal will generally enable the orderly planning of the area in accordance with Clause 65 subject to conditions.

The proposal should therefore be approved, and a Planning Permit be issued subject to conditions as outlined below.

Strategic, Statutory and Procedural Requirements:

The proposal is consistent with the Municipal Planning Strategy and the Planning Policy Framework, the Farming Zone, Clause 52.06 Car Parking, Clause 52.29 Land Adjacent to the Principal Road Network and Clause 65 Decision Guidelines.

Report to Council:

The Manager Development advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

Processing Times:

09/08/2022	Application submitted.
05/09/2022	Fee paid
05/09/2022	Further information required
03/11/2022	Request for an extension of time
04/11/2022	Extension of time approved
21/11/2022	Response to further information and consent to amend application received
22/12/2022	Advertising directions and letters sent
03/01/2023	External referrals sent to Department of Transport (S55), Agriculture Victoria (S52) & Wimmera CMA (S52)
03/01/2023	Internal referrals to Engineering and Environmental Health sent
10/01/2023	Referral response received from Wimmera CMA.
12/01/2023	Referral response received from Agriculture Victoria
17/01/2023	Referral response received from DoT
20/01/2023	Response received from Engineering
23/01/2023	Response received from Environmental Health
13/02/2023	Statutory declaration received for public notice requirements completed
13/02/2023	Response from the applicant to Agriculture Victoria's comments
05/04/2023	The report is being presented to Council at the meeting held 5 April 2023 (82 statutory days)

The statutory processing time requirements of the *Planning and Environment Act 1987* have not been satisfied in this instance.

Link to Council Plan:

A well-planned Council.

Financial Implications:

There are no financial implications.

Risk Management Implications:

There are unlikely to be any risks to be managed by Council above the ordinary Planning Enforcement provisions allowed for in the staffing salary.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Ms Jessie Holmes, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author: Bernadine Pringle, Consultant Town Planner.

In providing this advice as the Author, I have no disclosable interests in this report.

Communications Strategy:

Advise the applicant of Council's decision.

Next Steps:

Issue the Planning Permit and require amended plans if approved.

RECOMMENDATION:

That Council approves Planning Permit Application PA1790-2022 for the Use and development of a dwelling and alter access to a Transport Zone 2, on the subject land at 3751 Nhill-Jeparit Road Jeparit VIC 3423, subject to the following conditions:

Conditions:

Amended Plans

- 1. Before the commencement of any development, amended plans must be submitted to the satisfaction of the Responsible Authority to show:***
 - (a) A defined domestic envelope area for the dwelling, any associated outbuildings, garden, pools, yards, primary and secondary wastewater areas, accessways and perimeter fencing to enclose the envelope to be approximately 1.0 hectare in area.***
 - (b) The layout of the paddocks and perimeter fencing for the animal husbandry agricultural activities to be separated from the defined domestic envelope area.***
 - (c) A Land Management Plan for the dwelling to provide details of how the dwelling will be used in conjunction with the animal husbandry agricultural activities in accordance with Condition 3.***

All the above must be submitted to the satisfaction of the Responsible Authority.

Endorsed Plans – Use and Development

- 2. The use and development as shown on the endorsed plans must not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.***

Land Management Plan

- 3. Before the commencement of any development, the proposed activities and infrastructure required for the dwelling use to be carried out in conjunction with the animal husbandry agricultural use must be detailed in a Land Management Plan or equivalent document and must be submitted to, approved by and completed to the satisfaction of the Responsible Authority.***

Section 173 Agreement

- 4. Before the issue of an occupancy permit for the dwelling, the owner of the land must enter into an agreement under Section 173 of the Planning and Environment Act 1987 with the responsible authority. The agreement must be in a form to the satisfaction of the responsible authority, and the applicant must be responsible for the expense of the preparation and registration of the agreement, including the responsible authority's reasonable costs and expenses (including legal expenses) incidental to the preparation, registration and enforcement of the agreement. The agreement must contain covenants to be registered on the Title of the land and must provide for the following:***
 - (a) The owner acknowledges that the use and development of the dwelling in the Farming Zone will be used in association with the animal husbandry agricultural activities on the land in accordance with the endorsed Land Management Plan or approved alternative.***
 - (b) Any domestic development must be contained within a designated envelope to minimise the domestic use of the land, whilst maximising and maintaining the agricultural use of the land and shown on any approved plan as part of the planning permit issued.***
 - (c) If the use of land for a dwelling associated with agricultural activities ceases, the dwelling must be removed from the site, except with the further written consent of the Responsible Authority.***
 - (d) The dwelling must not be subdivided from the land in the future, and the land must not be subdivided to increase the number of lots, by excision or otherwise.***
 - (e) The primary and secondary wastewater areas for the dwelling must be appropriately buffered and fenced to exclude stock, and in accordance with any land capability report recommendations, EPA Protocols for on-site wastewater management and the Environment Protection Act 2017 or alternative.***

- (f) The owner acknowledges and accepts the possibility of nuisance from adjoining agricultural activities on adjacent land including animal production, agricultural machinery use, pumps, use and chemicals including spray drift, any dust, noise, odour, traffic and associated hours of operation necessary for agricultural production.**

A registered copy of the agreement with a dealing number must be provided to the responsible authority before the issue of an occupancy permit for the dwelling to the satisfaction of the Responsible Authority.

General Requirements

- 5. The dwelling must be constructed in subdued tones and non-reflective materials to the satisfaction of the Responsible Authority.**
- 6. The buildings and the site must be kept in an ordered and tidy state and its appearance must not prejudicially affect the amenity of the area to the satisfaction of the Responsible Authority.**
- 7. Care must be taken to ensure that the construction of the development and any ancillary works does not cause erosion or degradation of the subject site or surrounding land to the satisfaction of the Responsible Authority.**

Use for Dwelling

- 8. Access to the dwelling must be provided via an upgraded crossover and all-weather access with dimensions adequate to accommodate emergency vehicles to the satisfaction of the Responsible Authority.**
- 9. The wastewater from the dwelling must be treated and retained on-site by a secondary treatment system required by a Land Capability Assessment or alternative approved by the Responsible Authority in accordance with the Environment Protection Act 2017. In this regard, the wastewater system must be designed, approved and constructed in accordance with the relevant EPA Protocols for On-site Wastewater Management, or a relevant alternative to the satisfaction of the Responsible Authority.**
- 10. The dwelling must be connected to a reticulated potable water supply or have an alternative potable water supply with adequate storage for domestic use as well as for fire fighting purposes.**
- 11. The dwelling must be connected to a reticulated electricity supply or have an alternative energy source.**

Department of Transport

- 12. Prior to the occupation of the development allowed under this permit, the driveway and crossover must be shaped and constructed to the satisfaction of the Responsible Authority and at no cost to the Responsible Authority and the Head, Transport for Victoria. The crossover must be general in accordance with Councils Infrastructure Design Manual or VicRoads Guideline Drawing GD4010 Typical Access to Rural Properties (designed for passenger vehicles in a design speed of 80km/hr).**

13. All vehicles must enter and exit the site in a forward direction at all times.

Drainage

14. All stormwater and surface water discharging from the site for the approved development must be collected and harvested in rainwater tanks and overflow directed downhill and contained on site, to the satisfaction of the Responsible Authority.

Permit Expiry - Use and Development

15. The use and development approved by this permit will expire if one of the following circumstances applies:

- (a) The development is not started within two years of the date of this permit.**
- (b) The development is not completed within four years of the date of this permit.**
- (c) The use is not commenced within four years of the date of this permit.**

In accordance with section 69 of the Planning and Environment Act 1987, the responsible authority may extend the periods referred to if a request is made in writing before the permit expires, or within six (6) months of the permit expiry date.

Notes:

Engineering

- The Legal Point of Discharge (LPD) can be applied with the building permit application.**

Wimmera CMA

- The 1% AEP flood is not the maximum possible flood. A flood larger in height and extent, than the 1% AEP flood, may occur in the future.**
- Should you require further information please contact Wimmera CMA Floodplain Officer, on (03) 5382 1544. To assist Wimmera CMA in handling any enquiries please quote WCMA-F-2023-00001 in your correspondence with us.**

MOVED: CRS R Ismay/M Albrecht

That Council approves Planning Permit Application PA1790-2022 for the Use and development of a dwelling and alter access to a Transport Zone 2, on the subject land at 3751 Nhill-Jeparit Road Jeparit VIC 3423, subject to the following conditions:

Conditions:

Amended Plans

- 1. Before the commencement of any development, amended plans must be submitted to the satisfaction of the Responsible Authority to show:**

- (a) A defined domestic envelope area for the dwelling, any associated outbuildings, garden, pools, yards, primary and secondary wastewater areas, accessways and perimeter fencing to enclose the envelope to be approximately 1.0 hectare in area.*
- (b) The layout of the paddocks and perimeter fencing for the animal husbandry agricultural activities to be separated from the defined domestic envelope area.*
- (c) A Land Management Plan for the dwelling to provide details of how the dwelling will be used in conjunction with the animal husbandry agricultural activities in accordance with Condition 3.*

All the above must be submitted to the satisfaction of the Responsible Authority.

Endorsed Plans – Use and Development

- 2. The use and development as shown on the endorsed plans must not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.*

Land Management Plan

- 3. Before the commencement of any development, the proposed activities and infrastructure required for the dwelling use to be carried out in conjunction with the animal husbandry agricultural use must be detailed in a Land Management Plan or equivalent document and must be submitted to, approved by and completed to the satisfaction of the Responsible Authority.*

Section 173 Agreement

- 4. Before the issue of an occupancy permit for the dwelling, the owner of the land must enter into an agreement under Section 173 of the Planning and Environment Act 1987 with the responsible authority. The agreement must be in a form to the satisfaction of the responsible authority, and the applicant must be responsible for the expense of the preparation and registration of the agreement, including the responsible authority's reasonable costs and expenses (including legal expenses) incidental to the preparation, registration and enforcement of the agreement. The agreement must contain covenants to be registered on the Title of the land and must provide for the following:*
 - (a) The owner acknowledges that the use and development of the dwelling in the Farming Zone will be used in association with the animal husbandry agricultural activities on the land in accordance with the endorsed Land Management Plan or approved alternative.*
 - (b) Any domestic development must be contained within a designated envelope to minimise the domestic use of the land, whilst maximising and maintaining the agricultural use of the land and shown on any approved plan as part of the planning permit issued.*

- (c) If the use of land for a dwelling associated with agricultural activities ceases, the dwelling must be removed from the site, except with the further written consent of the Responsible Authority.*
- (d) The dwelling must not be subdivided from the land in the future, and the land must not be subdivided to increase the number of lots, by excision or otherwise.*
- (e) The primary and secondary wastewater areas for the dwelling must be appropriately buffered and fenced to exclude stock, and in accordance with any land capability report recommendations, EPA Protocols for on-site wastewater management and the Environment Protection Act 2017 or alternative.*
- (f) The owner acknowledges and accepts the possibility of nuisance from adjoining agricultural activities on adjacent land including animal production, agricultural machinery use, pumps, use and chemicals including spray drift, any dust, noise, odour, traffic and associated hours of operation necessary for agricultural production.*

A registered copy of the agreement with a dealing number must be provided to the responsible authority before the issue of an occupancy permit for the dwelling to the satisfaction of the Responsible Authority.

General Requirements

- 5. The dwelling must be constructed in subdued tones and non-reflective materials to the satisfaction of the Responsible Authority.*
- 6. The buildings and the site must be kept in an ordered and tidy state and its appearance must not prejudicially affect the amenity of the area to the satisfaction of the Responsible Authority.*
- 7. Care must be taken to ensure that the construction of the development and any ancillary works does not cause erosion or degradation of the subject site or surrounding land to the satisfaction of the Responsible Authority.*

Use for Dwelling

- 8. Access to the dwelling must be provided via an upgraded crossover and all-weather access with dimensions adequate to accommodate emergency vehicles to the satisfaction of the Responsible Authority.*
- 9. The wastewater from the dwelling must be treated and retained on-site by a secondary treatment system required by a Land Capability Assessment or alternative approved by the Responsible Authority in accordance with the Environment Protection Act 2017. In this regard, the wastewater system must be designed, approved and constructed in accordance with the relevant EPA Protocols for On-site Wastewater Management, or a relevant alternative to the satisfaction of the Responsible Authority.*
- 10. The dwelling must be connected to a reticulated potable water supply or have an alternative potable water supply with adequate storage for domestic use as well as for fire fighting purposes.*

- 11. The dwelling must be connected to a reticulated electricity supply or have an alternative energy source.**

Department of Transport

- 12. Prior to the occupation of the development allowed under this permit, the driveway and crossover must be shaped and constructed to the satisfaction of the Responsible Authority and at no cost to the Responsible Authority and the Head, Transport for Victoria. The crossover must be general in accordance with Councils Infrastructure Design Manual or VicRoads Guideline Drawing GD4010 Typical Access to Rural Properties (designed for passenger vehicles in a design speed of 80km/hr).**
- 13. All vehicles must enter and exit the site in a forward direction at all times.**

Drainage

- 14. All stormwater and surface water discharging from the site for the approved development must be collected and harvested in rainwater tanks and overflow directed downhill and contained on site, to the satisfaction of the Responsible Authority.**

Permit Expiry - Use and Development

- 15. The use and development approved by this permit will expire if one of the following circumstances applies:**
- (a) The development is not started within two years of the date of this permit.**
 - (b) The development is not completed within four years of the date of this permit.**
 - (c) The use is not commenced within four years of the date of this permit.**

In accordance with section 69 of the Planning and Environment Act 1987, the responsible authority may extend the periods referred to if a request is made in writing before the permit expires, or within six (6) months of the permit expiry date.

Notes:

Engineering

- The Legal Point of Discharge (LPD) can be applied with the building permit application.**

Wimmera CMA

- The 1% AEP flood is not the maximum possible flood. A flood larger in height and extent, than the 1% AEP flood, may occur in the future.**
- Should you require further information please contact Wimmera CMA Floodplain Officer, on (03) 5382 1544. To assist Wimmera CMA in handling any enquiries please quote WCMA-F-2023-00001 in your correspondence with us.**

CARRIED

Attachment Number: 8

9 REPORTS REQUIRING A DECISION

9.1 GOVERNANCE UPDATES

Responsible Officer: Director Corporate and Community Services
Attachment Numbers: 9 – 11

Introduction:

This report seeks Council adoption of the Public Interest Disclosure Policy and the Fraud Prevention and Control Policy and Plan. This report also seeks the endorsement for the draft Public Art Policy to be made available to the public for consultation for the period between Thursday 6 April 2023 and Thursday 20 April 2023.

Discussion:

Public Interest Disclosure Policy

This policy fulfils Councils requirement to establish and publish procedures under s 58 of the *Public Interest Disclosures Act 2012* and in accordance with the Guidelines of the IBAC published under s 57 of the same Act.

Council's Public Interest Disclosure Policy has been reviewed and updated as described below.

- ***Definitions and Terms***

The policy's definitions have been reviewed and updated for clarity and accuracy against the PID Act and guidance materials, including the meaning of corrupt conduct and improper conduct. Additionally, terms relating to the *Local Government Act 1989* (i.e. S86 Committees) have been amended to reflect the *Local Government Act 2020*. The policy has also been amended to ensure the use of gender-neutral language.

- ***Broadening the explanation of who can make a disclosure***

This section has been updated to more comprehensively reflect the PID Act and ensure that anyone accessing the policy is provided detailed and clear information around making a Public Interest Disclosure.

The Public Interest Disclosure Policy was made available for public consultation from Thursday 2 March 2023 to Thursday 16 March 2023, no submissions were received.

Fraud Prevention and Control Policy and Plan

Council's Fraud Prevention and Control Policy and Plan demonstrates Council's commitment to the prevention, detection and investigation of all instances of fraud and corrupt activity. The policy and plan subject to a biennial review process to ensure that the provisions and measures that have been put in place are robust and relevant. Minor amendments have been made to ensure that definitions and processes are aligned with

recent changes in legislation and to ensure that defined processes for reporting and disclosure are clear. The policy and plan did not require substantive updates.

The Fraud Prevention and Control Policy and Plan was provided to Council's Audit and Risk Committee for review. At the meeting held on Wednesday 8 March 2023 the Audit and Risk Committee endorsed the revised policy to be presented to Council for adoption.

Public Arts Policy

Hindmarsh Shire Council's Public Art Policy aims to support the delivery of dynamic, contemporary public art to our diverse communities in a creative celebration of place, culture, heritage and environment. The first and current iteration of this policy was developed in 2018, and the review undertaken incorporated learnings from the application period of the document and additional principles that align with the ongoing values and goals of Council. New provisions within the Policy include –

- Amendments and additions to the guiding principles of the policy, including climate considerations and supporting local artists and businesses; and
- Increased emphasis on community consultation and engagement with all aspects of the public art project.

The Public Art Policy is to be made available for public consultation from Thursday 6 April to 2023 to Thursday 20 April 2023.

Options:

1. Council can choose to adopt the Public Interest Disclosure Policy and Fraud Prevention and Control Policy and Plan and endorse the Public Art Policy for release to the public for the specified consultation period;
2. Council can choose to make amendments to the Public Interest Disclosure Policy, Fraud Prevention and Control Policy and Plan and/or the Public Art Policy prior to adoption and, for the latter, release to the public for the specified consultation period.
3. Council can choose to not adopt the Public Interest Disclosure Policy and/or Fraud Prevention and Control Policy and Plan, and endorse the Public Art Policy for release to the public for the specified consultation period.

Link to Council Plan:

Strong governance practices

Financial Implications:

NIL

Risk Management Implications:

Public Art Policy

Maintaining a clear and comprehensive Public Art Policy provides for the transparent and effective use of public funds to enhance the aesthetic and livability of Hindmarsh Shire Council. Strengthening the guiding principles ensure that any action taken is aligned with the strategic direction of Council and Council's values.

Fraud Prevention and Control Policy and Plan

Establishing an effective and comprehensive mechanism for fraud identification and response ensures that the inherent and severe risks of fraudulent activity are minimised.

Public Interest Disclosure Policy

Council's Public Interest Disclosure Policy ensures that employees, Councillors and the public are provided a clear mechanism through which they can access and understand the process of making a Public Interest Disclosure. Such a mechanism provides for Council to effectively and appropriately respond to conduct that may impact Council's reputational and financial position.

Relevant legislation:

Public Interest Disclosure Act 2012

Interdependent Broad-based Anti-Corruption Commission Act 2011

Local Government Act 2020

Local Government Act 1989

Community engagement:

The report recommends a consultation period for the Public Art Policy, whereby the community will be able to provide feedback to Council regarding the revised policy.

Gender equality implications:

A Gender Impact Assessment has been conducted against the Public Art Policy as its implications have a direct and significant impact on the public.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Monica Revell, Director Corporate and Community Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Petra Croot, Manager Governance and Human Services

In providing this advice as the Author, I have no disclosable interests in this report.

Communications Strategy:

All policies will be placed on Council's website, will be available for public viewing on request and will be distributed to Council staff.

Next Steps:

As above.

RECOMMENDATION:

That Council:

- 1. adopts the Public Interest Disclosure Policy and Fraud Prevention and Control Policy and Plan; and***
- 2. endorses the Public Art Policy for release to the public for consultation from Thursday 6 April to Thursday 20 April 2023.***

MOVED: CRS R Gersch/W Bywaters

That Council:

- 1. adopts the Public Interest Disclosure Policy and Fraud Prevention and Control Policy and Plan; and***
- 2. endorses the Public Art Policy for release to the public for consultation from Thursday 6 April to Thursday 20 April 2023.***

CARRIED

Attachment Numbers: 9 – 11

Cr B Ireland declared a conflict of interest and left the room at 3:36pm.

9.2 NATIONAL GENERAL ASSEMBLY OF THE LOCAL GOVERNMENT ASSOCIATION

Responsible Officer: Chief Executive Officer

Introduction:

This report seeks approval for the Mayor to attend the Australian Local Government Association (ALGA) Annual Conference in Canberra from Tuesday 13 to Friday 16 June 2023.

Discussion:

The National General Assembly of the Local Government is due to be held in Canberra from 13 to 16 June. The theme of the assembly is Our Communities, Our Future with the aim of building stronger communities in the future.

The National General Assembly is attended by Council's from across Australia and provides an opportunity for Hindmarsh to network with other Local Government leaders. The program includes an address from the Prime Minister and various keynote speakers.

Council's Councillor Expense Entitlements Policy requires any interstate travel by Councillors be approved by a resolution of Council. At the Statutory Meeting in November 2022 Council nominated the Mayor as the delegate for the Australian Local Government Association (ALGA), but did not reference expenses for attending the conference. It is recommended future statutory meetings include approval of expenses for the ALGA when nominating the delegate.

Options:

1. Council can approve the attendance at the National General Assembly of Local Government from 13 to 16 June 2023 for the Mayor.
2. Council can decide not to send a delegate to the National General Assembly of Local Government from 13 to 16 June 2023.

Link to Council Plan:

Strong governance practices

Financial Implications:

Council budgets annually for costs for the delegate to attend the ALGA in Canberra. Council will incur costs associated with conference registration (\$1,070), airfares (approximately \$800), accommodation (\$1,050) and incidentals for the delegate attending.

Risk Management Implications:

No Risk Management Implications.

Relevant legislation:

Local Government Act 2020

Community engagement:

N/A

Gender equality implications:

Not required

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author & Officer Responsible – Greg Wood, Chief Executive Officer

In providing this advice as the Author & Officer Responsible, I have no disclosable interests in this report.

RECOMMENDATION:

That:

- 1. Council approves costs associated for the Mayor to attend the National General Assembly of Local Government in Canberra from 16 – 19 June 2023 including conference registration, airfares, accommodation and incidentals; and***
- 2. approval of expenses is explicit in appointment of the delegate at the next statutory meeting.***

MOVED: CRS R Ismay/W Bywaters

That:

- 1. Council approves costs associated for the Mayor to attend the National General Assembly of Local Government in Canberra from 16 – 19 June 2023 including conference registration, airfares, accommodation and incidentals; and***
- 2. approval of expenses is explicit in appointment of the delegate at the next statutory meeting.***

CARRIED

Cr B Ireland returned to the room at 3:39pm.

10 COUNCIL COMMITTEES

10.1 AUDIT AND RISK COMMITTEE

Responsible Officer: Chief Executive Officer

Attachment Number: 12

Introduction:

The Audit and Risk Committee held a meeting on 8 March 2023. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Audit and Risk Committee meeting held on 8 March 2023.

MOVED: CRS M Albrecht/D Nelson

That Council notes the minutes of the Audit and Risk Committee meeting held on 8 March 2023.

CARRIED

Attachment Number: 12

10.2 DIMBOOLA TOWNSHIP ADVISORY COMMITTEE

Responsible Officer: Chief Executive Officer
Attachment Number: 13

Introduction:

The Dimboola Township Advisory Committee held a meeting on 7 March 2023. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council:

- 1. notes the minutes of the Dimboola Township Advisory Committee meeting held on 7 March 2023; and***
- 2. notes the resignation of Heidi Bruce from the Committee.***

MOVED: CRS D Nelson/W Bywaters

That Council:

- 1. notes the minutes of the Dimboola Township Advisory Committee meeting held on 7 March 2023; and***
- 2. notes the resignation of Heidi Bruce from the Committee.***

CARRIED

Attachment Number: 13

10.3 JEPARIT TOWNSHIP ADVISORY COMMITTEE

Responsible Officer: Chief Executive Officer

Attachment Numbers: 14 – 15

Introduction:

The Jeparit Township Advisory Committee held meetings on 13 February 2023 and 13 March 2023. The purpose of this report is to note the minutes from these meetings. Copies of these minutes are included as attachments for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Jeparit Township Advisory Committee meetings held on 13 February 2023 and 13 March 2023.

MOVED: CRS R Gersch/M Albrecht

That Council notes the minutes of the Jeparit Township Advisory Committee meetings held on 13 February 2023 and 13 March 2023.

CARRIED

Attachment Numbers: 14 – 15

10.4 NHILL TOWNSHIP ADVISORY COMMITTEE

Responsible Officer: Chief Executive Officer
Attachment Number: 16

Introduction:

The Nhill Township Advisory Committee held a meeting on 20 March 2023. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Nhill Township Advisory Committee meeting held on 20 March 2023.

MOVED: CRS M Albrecht/R Gersch

That Council notes the minutes of the Nhill Township Advisory Committee meeting held on 20 March 2023.

CARRIED

Attachment Number: 16

10.5 RAINBOW TOWNSHIP ADVISORY COMMITTEE

Responsible Officer: Chief Executive Officer
Attachment Number: 17

Introduction:

The Rainbow Township Advisory Committee held a meeting on 20 March 2023. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Rainbow Township Advisory Committee meeting held on 20 March 2023.

MOVED: CRS R Ismay/R Gersch

That Council notes the minutes of the Rainbow Township Advisory Committee meeting held on 20 March 2023.

CARRIED

Attachment Number: 17

10.6 WIMMERA MALLEE PIONEER MUSEUM COMMUNITY ASSET COMMITTEE

Responsible Officer: Chief Executive Officer
Attachment Numbers: 18 – 19

Introduction:

The Wimmera Mallee Pioneer Museum Community Asset Committee held meetings on 16 December 2022 and 21 February 2023. The purpose of this report is to note the minutes from these meetings. Copies of these minutes are included as attachments for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Wimmera Mallee Pioneer Museum Community Asset Committee meetings held on 16 December 2022 and 21 February 2023.

MOVED: CRS W Bywaters/D Nelson

That Council notes the minutes of the Wimmera Mallee Pioneer Museum Community Asset Committee meetings held on 16 December 2022 and 21 February 2023.

CARRIED

Attachment Numbers: 18 – 19

10.7 YURUNGA HOMESTEAD COMMUNITY ASSET COMMITTEE

Responsible Officer: Chief Executive Officer
Attachment Numbers: 20 – 22

Introduction:

The Yurunga Homestead Community Asset Committee held meetings on 24 November 2022, 30 January 2023 and 20 February 2023. The purpose of this report is to note the minutes from these meetings. Copies of these minutes are included as attachments for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Yurunga Homestead Community Asset Committee meetings held on 24 November 2022, 30 January 2023 and 20 February 2023.

MOVED: CRS R Gersch/D Nelson

That Council notes the minutes of the Yurunga Homestead Community Asset Committee meetings held on 24 November 2022, 30 January 2023 and 20 February 2023.

CARRIED

Attachment Numbers: 20 – 22

11 LATE REPORTS

No late reports.

12 NOTICES OF MOTION

No notices of motion.

13 OTHER BUSINESS

No other business.

14 CONFIDENTIAL REPORTS

Cr W Bywaters declared a general conflict of interest in item 14.1 as one of the applicants is a family member.

Cr R Ismay declared a general conflict of interest in item 14.1 in confidential item.

Cr R Gersch declared a general conflict of interest in item 14.1 in confidential item.

In accordance with Section 66 (2) (a) of the *Local Government Act 2020*, Council may close the meeting to the public to consider confidential information. Confidential information is defined by part IV of the *Freedom of Information Act 1982*, and by Section 3 of the *Local Government Act 2020* as being:

- a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released;
- b) security information, being information that if released is likely to endanger the security of Council property or the safety of any person;
- c) land use planning information, being information that if prematurely released is likely to encourage speculation in land values;
- d) law enforcement information, being information which if released would be reasonably likely to prejudice the investigation into an alleged breach of the law or the fair trial or hearing of any person;
- e) legal privileged information, being information to which legal professional privilege or client legal privilege applies;
- f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs;
- g) private commercial information, being information provided by a business, commercial or financial undertaking that—
 - i. relates to trade secrets; or

- ii. if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;
- h) confidential meeting information, being the records of meetings closed to the public under section 66(2)(a);
- i) internal arbitration information, being information specified in section 145;
- j) Councillor Conduct Panel confidential information, being information specified in section 169;
- k) information prescribed by the regulations to be confidential information for the purposes of this definition;
- l) information that was confidential information for the purposes of section 77 of the Local Government Act 1989

RECOMMENDATION:

That the meeting be closed in accordance with section 66 (2) (a) of the Local Government Act 2020, to consider reports that contain confidential information as defined by section (3) of the Local Government Act 2020, and/or Part IV of the Freedom of Information Act 1982:

- 14.1 CONTRACT AWARD 2022-2023-02 PANEL OF APPROVED SUPPLIERS – GOODS AND SERVICES – this report contains “Council business information, being information that would prejudice the Council’s position in commercial negotiations if prematurely released” insofar as it pertains to contractual matters;**
- 14.2 CONTRACT TO UPLIFT ASSETIC MYDATA TO SOFTWARE AS A SERVICE (CLOUD) AND IMPLEMENT THE WORKS MODULE – this report contains “Council business information, being information that would prejudice the Council’s position in commercial negotiations if prematurely released” insofar as it pertains to contractual matters; and**
- 14.3 CEO EMPLOYMENT AND REMUNERATION COMMITTEE – this report contains “personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs” insofar as it pertains to employment matters.**

MOVED: CRS M Albrecht/R Gersch

That the meeting be closed in accordance with section 66 (2) (a) of the Local Government Act 2020, to consider reports that contain confidential information as defined by section (3) of the Local Government Act 2020, and/or Part IV of the Freedom of Information Act 1982:

- 14.1 CONTRACT AWARD 2022-2023-02 PANEL OF APPROVED SUPPLIERS – GOODS AND SERVICES – this report contains “Council business information, being information that would prejudice the Council’s position in commercial**

negotiations if prematurely released” insofar as it pertains to contractual matters;

14.2 CONTRACT TO UPLIFT ASSETIC MYDATA TO SOFTWARE AS A SERVICE (CLOUD) AND IMPLEMENT THE WORKS MODULE – this report contains “Council business information, being information that would prejudice the Council’s position in commercial negotiations if prematurely released” insofar as it pertains to contractual matters; and

14.3 CEO EMPLOYMENT AND REMUNERATION COMMITTEE – this report contains “personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs” insofar as it pertains to employment matters.

CARRIED

15 LATE CONFIDENTIAL REPORTS

16 MEETING CLOSE

There being no further business, Cr B Ireland declared the meeting closed at 4:13pm.

Greg Wood

27 April 2023

Cr Brett Ireland
Mayor
Hindmarsh Shire Council
Via email: bireland@hindmarsh.vic.gov.au

Dear Brett

Re: Expiry of CEO Contract

I am writing to notify council that I will not be seeking a further extension of my chief executive officer contract which expires on 15 October 2023.

I have enjoyed my time working with Hindmarsh Shire Council since commencing in September 2016 and would like to highlight some of the significant achievements during my term as CEO:

- Construction of the dual lane Albacutya Bridge, replacing the single lane no longer fit for purpose bridge.
- Establishment of Hindmarsh Shire Libraries, including new and updated library spaces in each of the four towns.
- Successful implementation of the *Local Government Act 2020*, including stronger governance and procurement practices.
- Construction of skate parks in Dimboola, Nhill and Rainbow.
- Extensive works widening and upgrading of two strategic freight routes - Nhill Rainbow Road and Antwerp Woorak Road.
- New female friendly change rooms at Dimboola and Rainbow.
- Significant upgrades to Caravan Parks including adoption of the Rainbow Caravan Park Master Plan, new amenities for Rainbow Caravan Park, upgrading amenities at Nhill Caravan Park, new all abilities bathroom at Dimboola Caravan Park, and construction of new cabins at all four caravan parks in Hindmarsh Shire.
- Funding and commencement of Wimmera River Discovery Trail.
- Dimboola Civic Hub and Visitor Node, including associated landscaping and construction of new amenities.
- Jeparit swimming hole precinct upgrades including the construction of a new retaining wall and decking, installation of a new camp kitchen and new amenities, and associated landscaping.

- Funding and commencement of the Llew Schilling Silo project, a very exciting variation to the Silo Art projects completed to date as this project includes a viewing deck at the top of the silo.
- Extension of the Silo Art Trail into Hindmarsh Shire with completion of the painting of the Albacutya and Arkona Silos.

I would like to acknowledge and thank the hard-working staff and councillors at Hindmarsh Shire for their support. Hindmarsh has a lot to offer for community members and visitors, and projects currently underway will further attract people to our region.

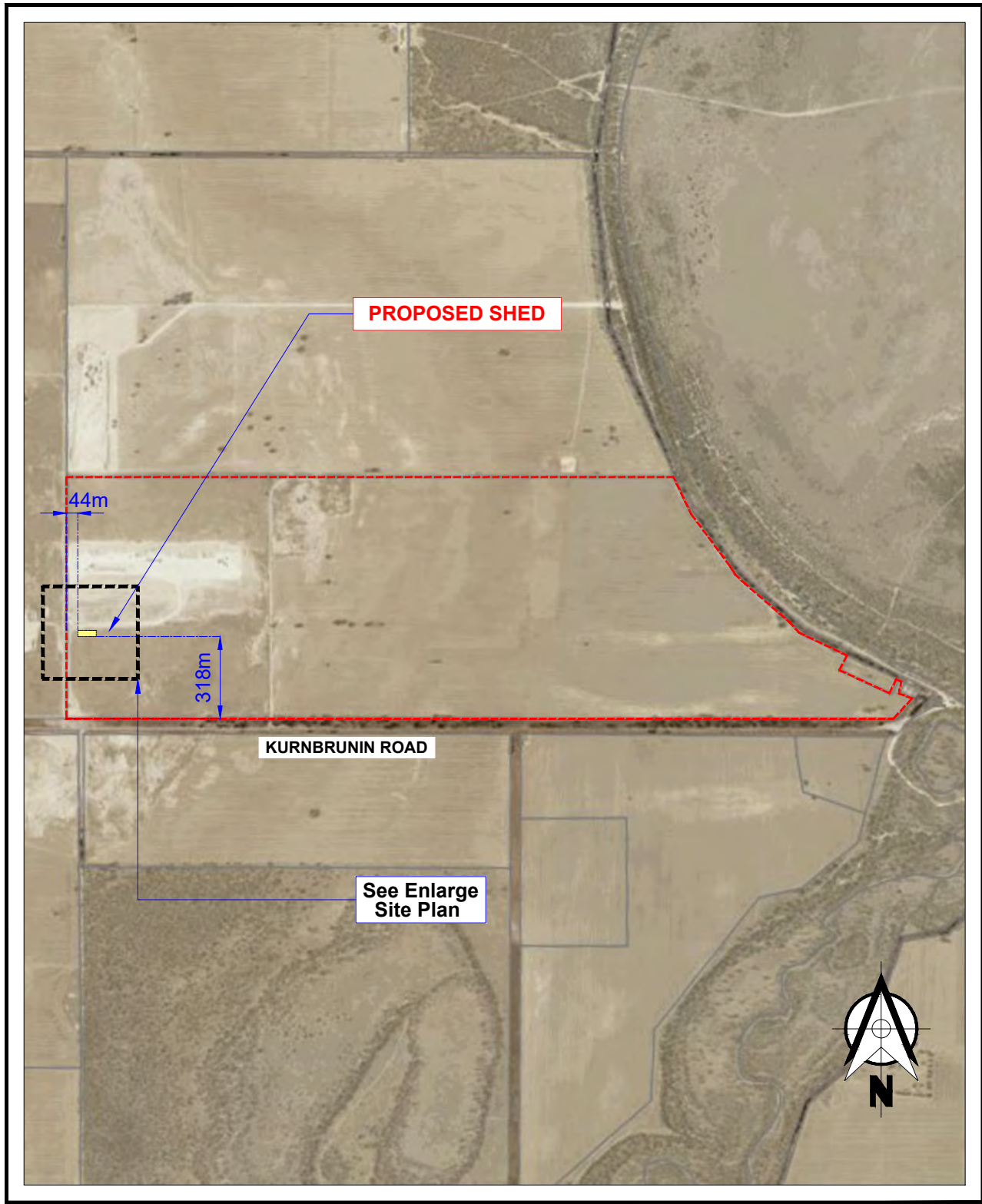
I wish staff, council and the community all the best in the future.

Yours sincerely

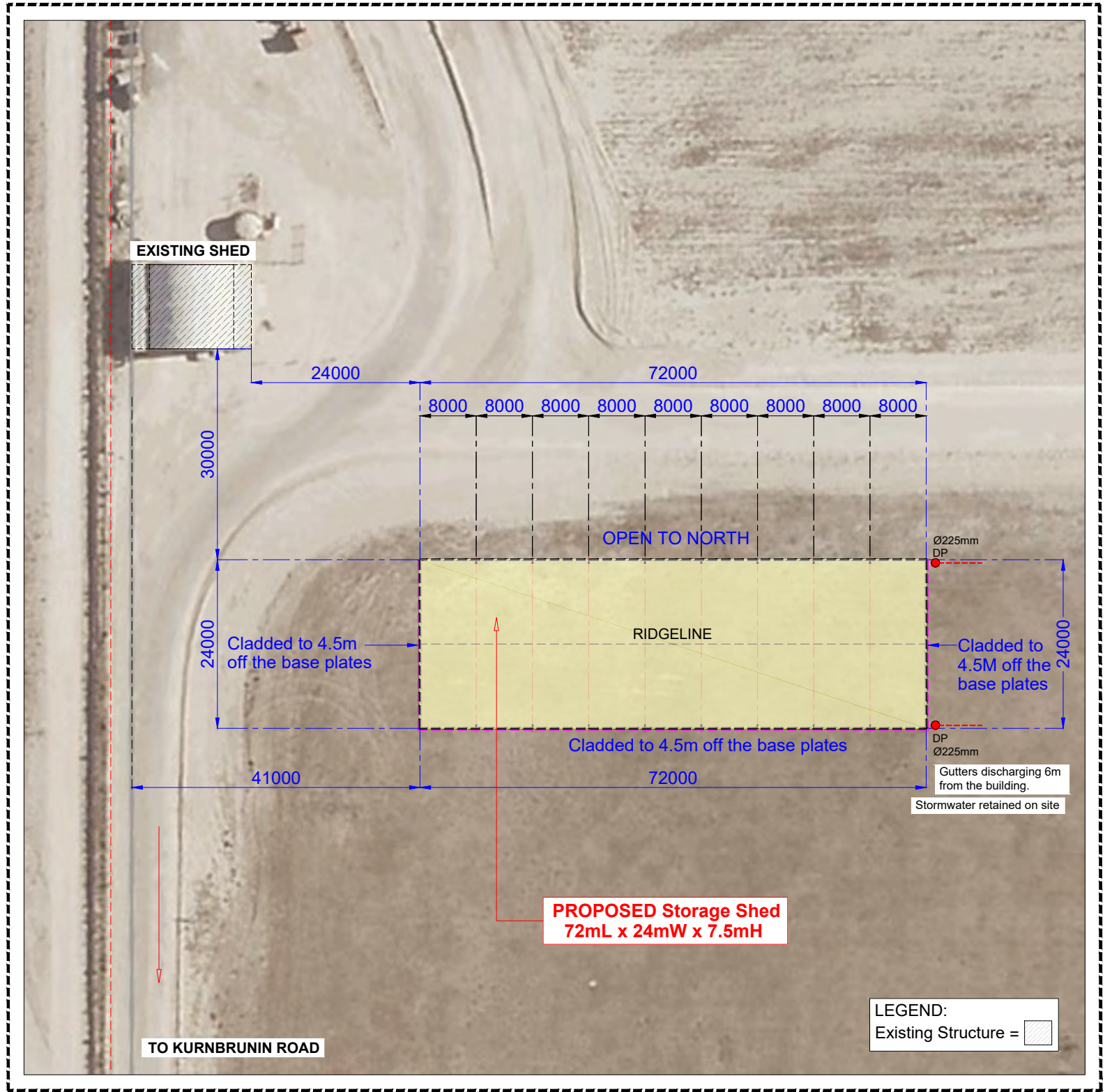
A handwritten signature in black ink, appearing to read 'greg wood', with a stylized flourish extending from the end.

Greg Wood

cc info@hindmarsh.vic.gov.au




OVERALL SITE PLAN
Scale: 1 : 22500m

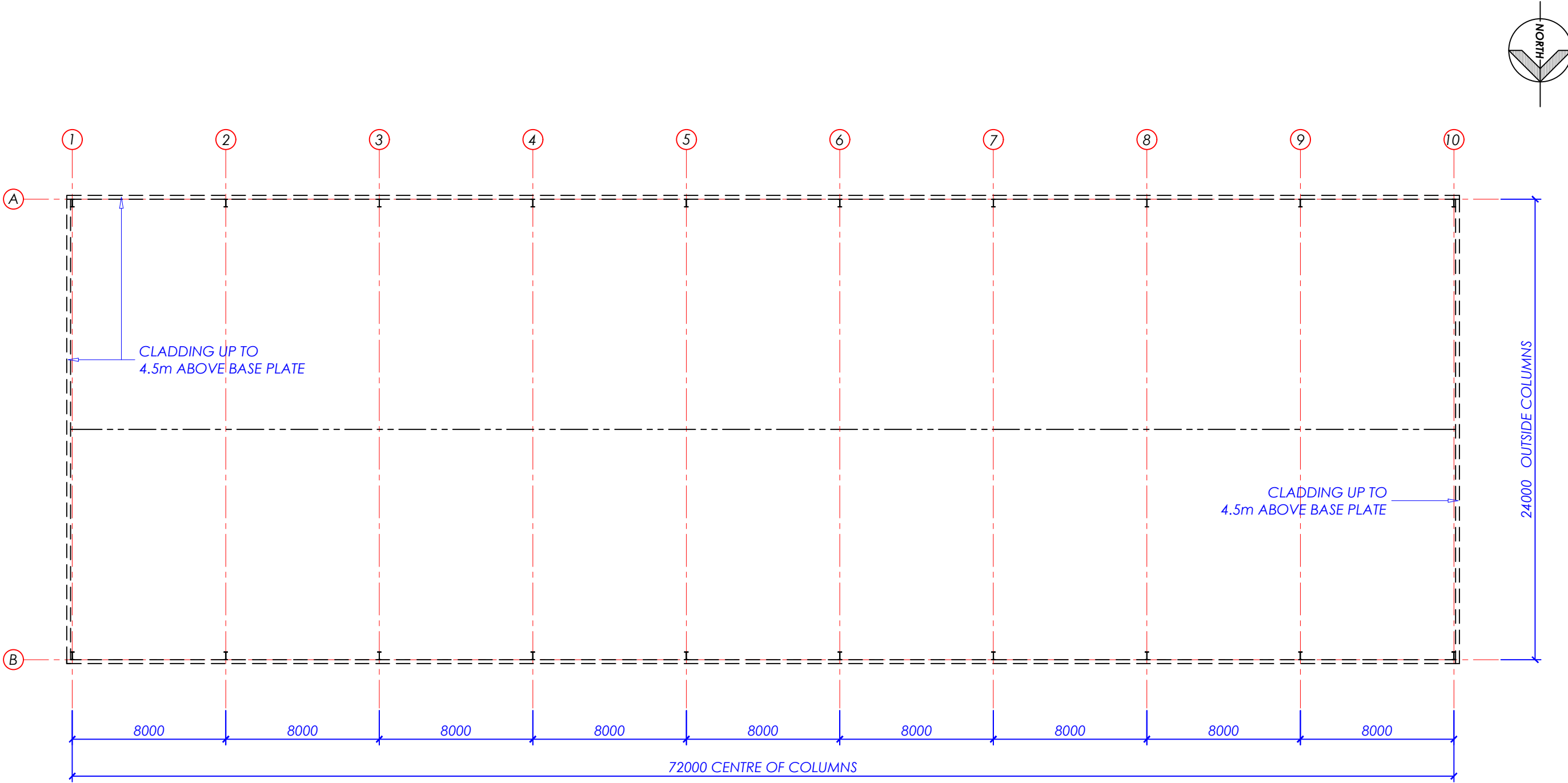


ENLARGE SITE PLAN
Scale: 1 : 750m


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	DRAWING NAME: 22135 - Nick Paterson Gypsum Storage Shed			PROPERTY DETAILS			DRAWING NAME:		SITE PLAN	
	REV NO:		DATE:	Crown Description:		Allot. 5 PARISH OF KURNBRUNIN		DRAWING NO:	SIZE:	A3
	A	DRAFT SITE MAP	03/10/2022	Address:		KURNBRUNIN ROAD RAINBOW 3424				
	B	DRAFT SITE MAP	05/12/2022	Standard Parcel Identifier (SPI):		5\PP2943		PAGE: 1 OF 1		SCALE: 1:150 m
				Local Government Area (Council):		HINDMARSH				
			Council Property Number:		11680 (Part)					

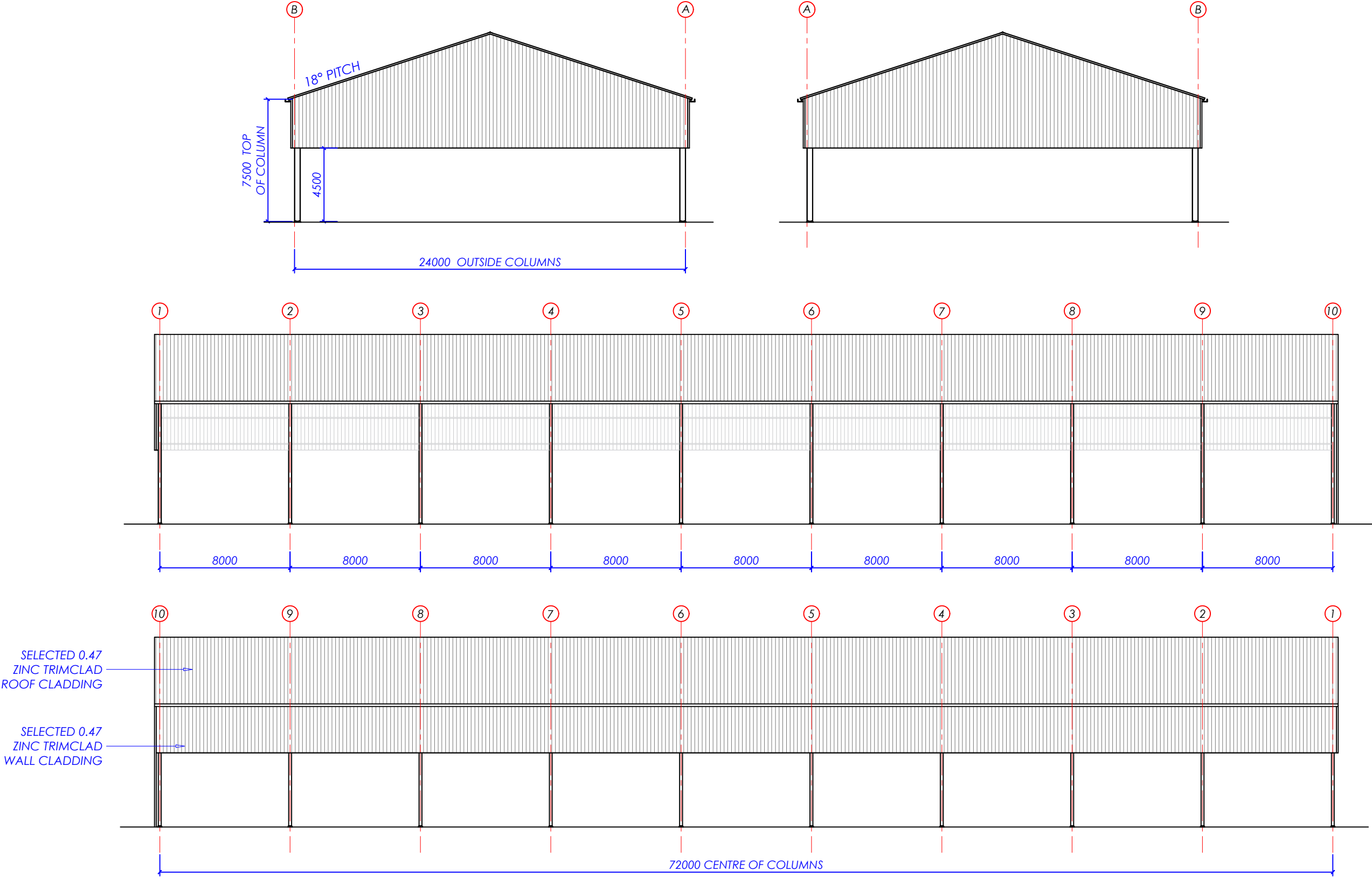
PROPOSED 72 x 24 x 7.5m MACHINERY SHED FOR NICK PATTERSON- Rainbow VIC 3424, Australia



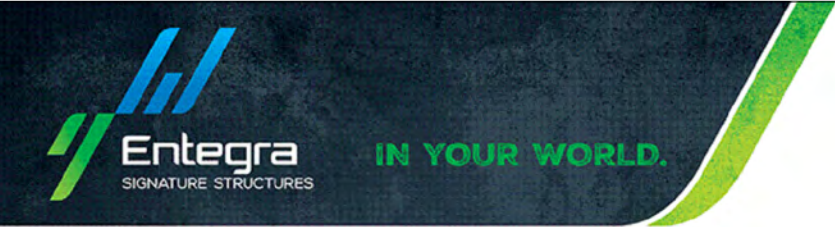
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 Entegra SIGNATURE STRUCTURES IN YOUR WORLD.	NOTES: CONCEPT ONLY UNLESS OTHERWISE STATED ALL DIMENSIONS IN MILLIMETERS	REV NO:	DESCRIPTION	DATE:	DRAWN: KT	DRAWING NAME: LAYOUT PLAN			
		A	PLANNING DRAWINGS	16/10/2020	CHECKED.	DRAWING NO:	SHEET: A01	REV: A	SIZE: A3
		B							
		C							
		D			APPROVED.	PAGE: 1 OF 2	SCALE: 1:225	DATE: 19/09/2022	
					ISSUED.				

PROPOSED 72 x 24 x 7.5m MACHINERY SHED FOR NICK PATTERSON- Rainbow VIC 3424, Australia



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NOTES:

CONCEPT ONLY

UNLESS OTHERWISE STATED ALL DIMENSIONS IN MILLIMETERS

REV NO:	DESCRIPTION	DATE:	DRAWN: KT	DRAWING NAME: ELEVATIONS			
A	PLANNING DRAWINGS	16/10/2020	CHECKED.	DRAWING NO:	SHEET: A02	REV: A	SIZE: A3
B			APPROVED.				
C			ISSUED.				
D							

Drawing Register					
Sheet Number	Sheet Name	Current Revision	Current Revision Date	Current Revision Description	Count
A101	Site Plan				1
A150	Proposed Elevations				1
A120	Pit Plan				1
A122	Platform Plans				1
A000	Cover				1
A151	Proposed Elevations				1
A160	Sections				1
A110	Ground Floor Demolition				1
A115	Demolition Elevations				1
A121	Proposed Ground Floor Plan				1
A111	Demolition Plans				1
A116	Demolition Elevations				1
A123	Roof Plan				1
A170	9AM Shadow				1
A171	12PM Shadow				1
A172	3PM Shadow				1

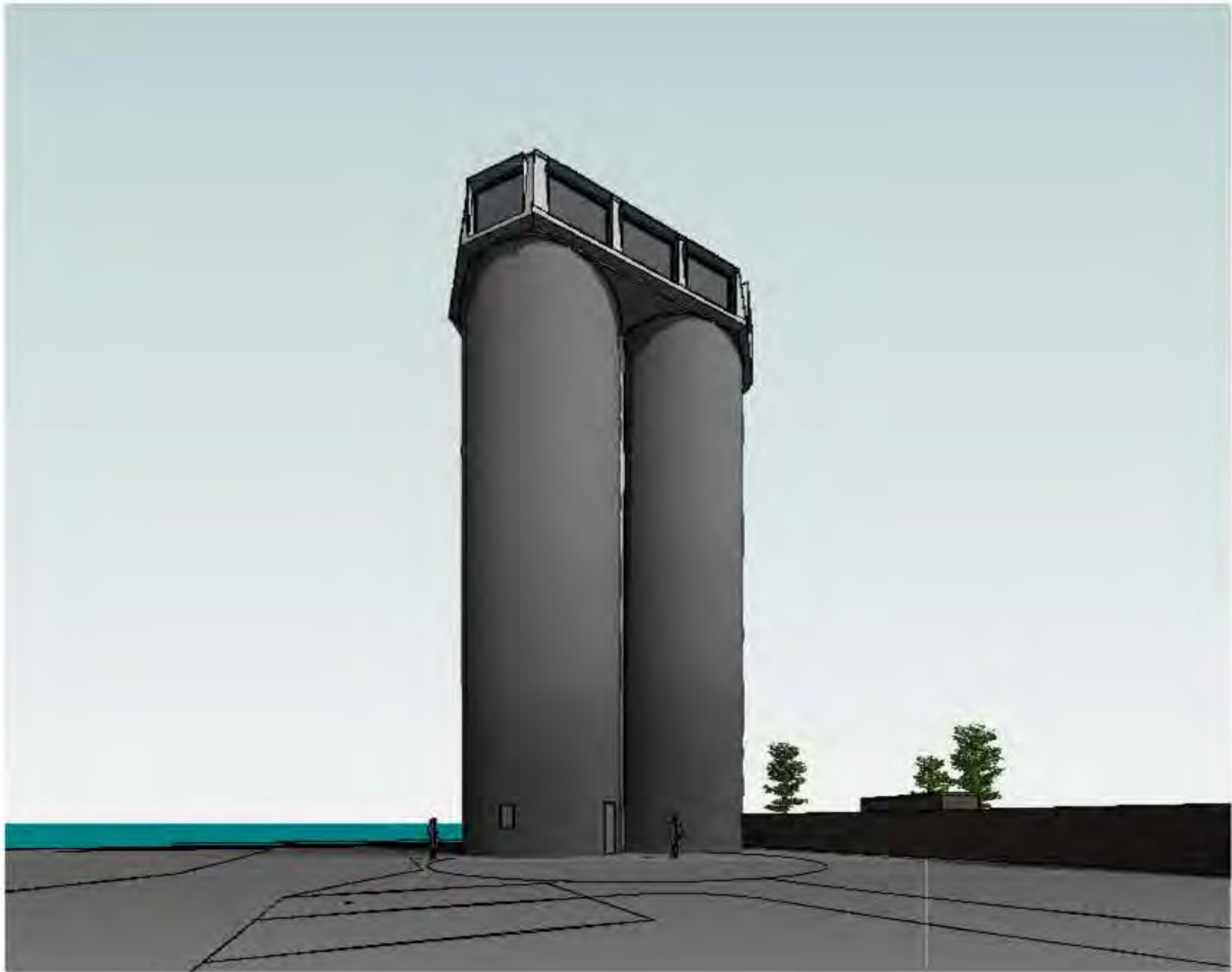
Room Schedule						
Number	Name	Level	Area	Base Finish	Floor Finish	Count
1	Gallery	Ground Floor	32 m²			1
2	Core	Ground Floor	5 m²			1
3	Lift	Ground Floor	4 m²			1
4	Gallery	Ground Floor	39 m²			1
5	Void	Ground Floor	5 m²			1
6	Lift	Platform 01	4 m²			1
7	Gallery	Platform 01	39 m²			1
8	Landing	Platform 01	46 m²			1
9	Basement	Basement	28 m²			1
10	Loft	Platform 02	10 m²			1
11	Lift	Platform 02	4 m²			1
12	Platform	Platform 02	71 m²			1
14	Loft	Loft Plan	10 m²			1

Area Schedule (Gross Building)					
Number	Name	Level	Area	Perimeter	Comments
1	Ground Floor	Ground Floor	107 m²	42916	
2	Canopy	Ground Floor	36 m²	24823	
3	Platform 01	Platform 01	107 m²	43189	
4	Platform 02	Platform 02	134 m²	44512	
5	Area	03 Loft	13 m²	12987	
7	Area	Basement	32 m²	21725	
Grand total			429 m²		
Area Schedule (Internal floor area)					
Number	Name	Level	Area	Perimeter	Comments
1	Ground Floor	Ground Floor	86 m²	51430	
2	Platform 01	Platform 01	46 m²	36061	
3	Platform 2	Platform 02	90 m²	46330	
Grand Total			222 m²		

Check all dimensions and site conditions prior to commencement of any work, the purchase or ordering of any materials, fittings, plant, services or equipment and the preparation of shop drawings and or the fabrication of any components.

Do not scale drawings - refer to figured dimensions only. Any discrepancies shall immediately be referred to the architect for clarification.

All drawings may not be reproduced or distributed without prior permission from the architect.



1 01 North View



2 02 West View

Revision	Date	Description	Initial	Checked
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Mallee Silo Art Trail Rainbow
13 Bow Street
Rainbow, Victoria 3424

Cover



Status	SCHEMATIC DESIGN		
Scale	@ A1		
Drawn	Author	Checked	Checker
Project No.	22 010		
Plot Date	15/10/2022 8:06:27 AM		
BIM			
Drawing no.	Revision		

A000

Do not scale drawings - refer to figured dimensions only. Any discrepancies shall immediately be referred to the architect for clarification.

Status	SCHEMATIC DESIGN
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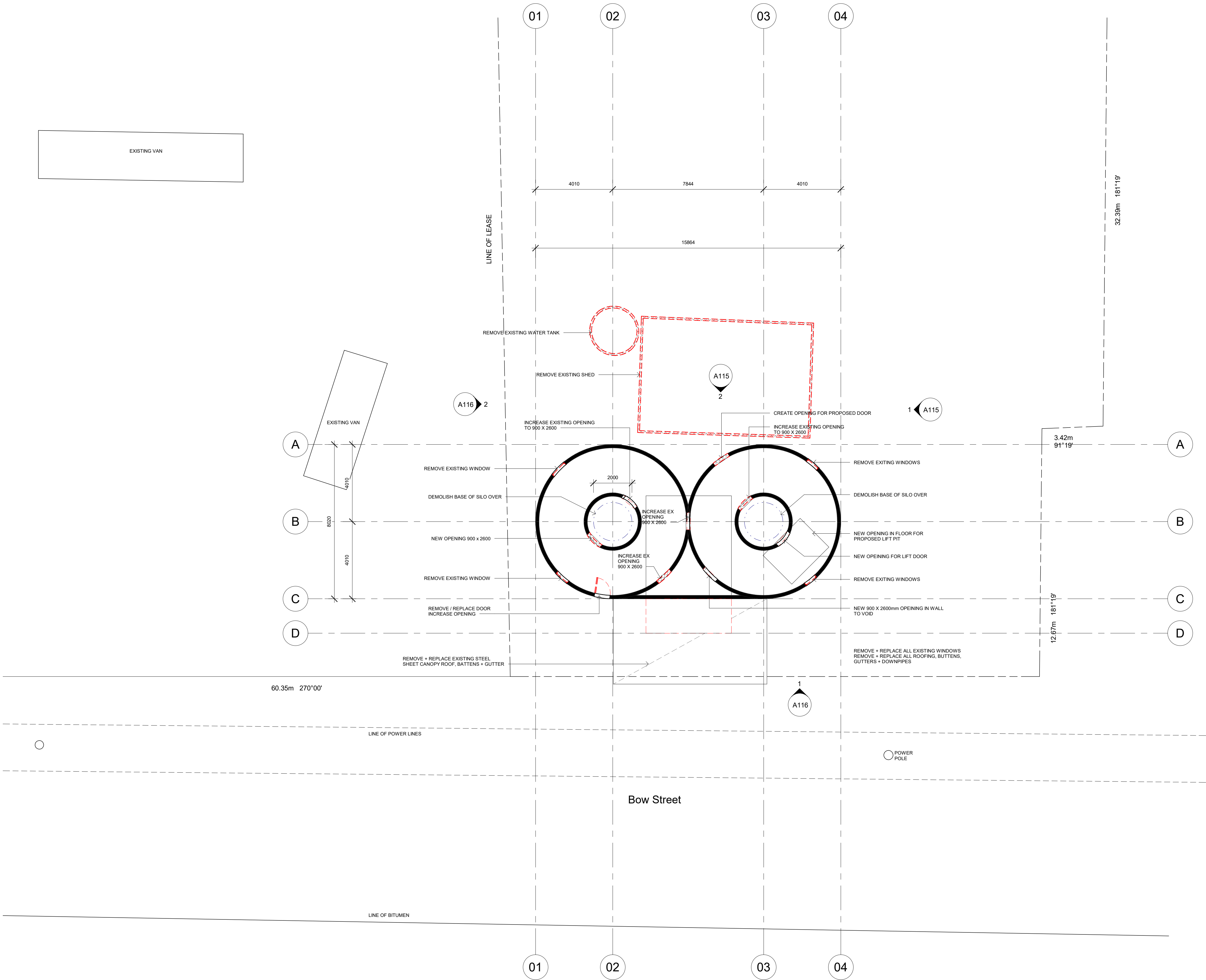
019



Check all dimensions and site conditions prior to commencement of any work, the purchase or ordering of any materials, fittings, plant, services or equipment and the preparation of shop drawings and or the fabrication of any components.

Do not scale drawings - refer to figured dimensions only. Any discrepancies shall immediately be referred to the architect for clarification.

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1 Existing Ground Floor
1 : 100

Mallee Silo Art Trail Rainbow
13 Bow Street
Rainbow, Victoria 3424

Ground Floor Demolition



Status	SCHEMATIC DESIGN		
Scale	1 : 100	@	A1
Drawn	Author	Checked	Checker
Project No.	22 010		
Plot Date	14/10/2022 3:16:46 PM		
BIM			
Drawing no.	Revision		

A110

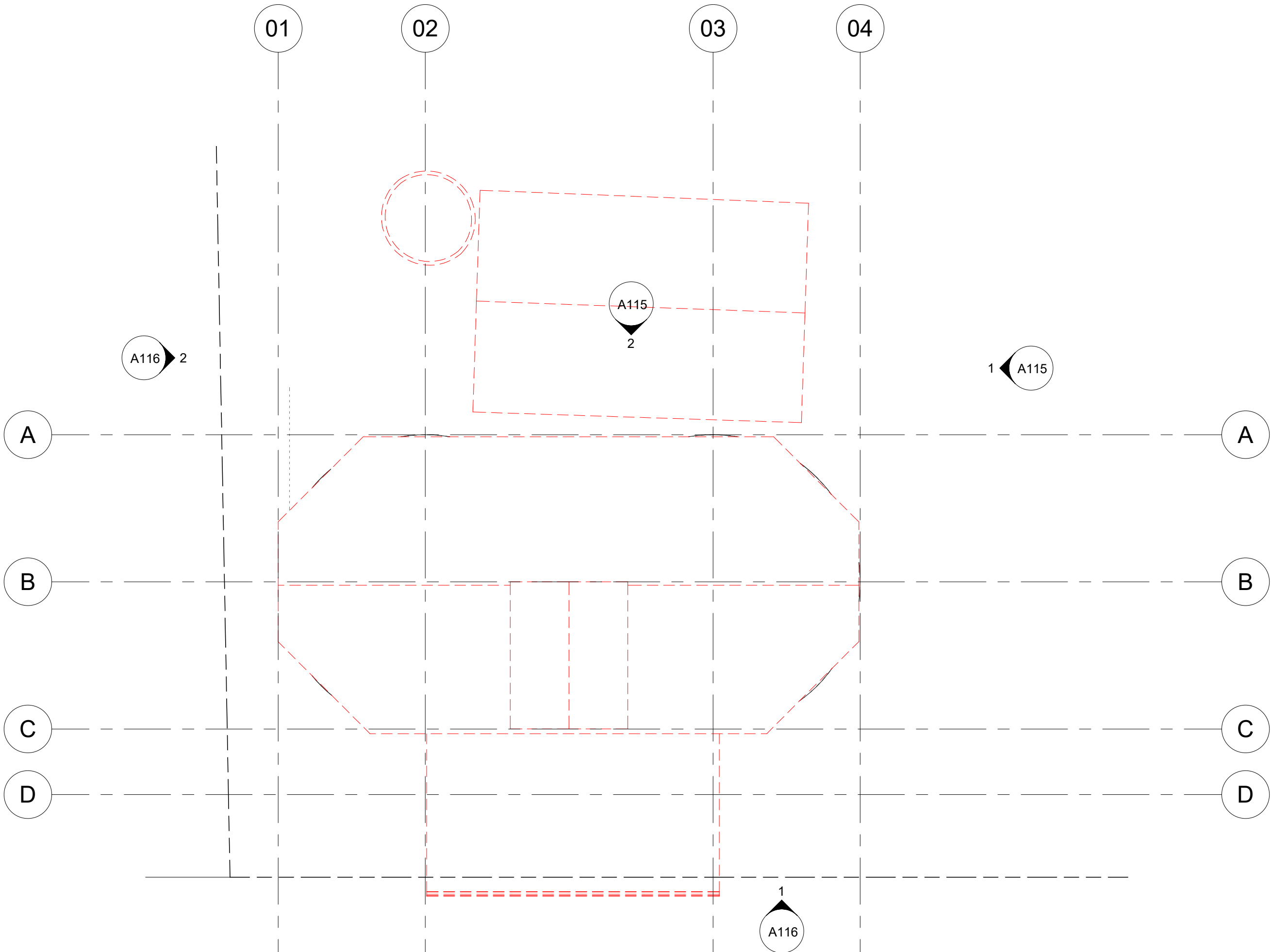
Dig Design
10/27 | 401 Docklands Drive
Docklands Victoria 3008
t. 03 9077 2662
e. info@digdesign.net.au
w. digdesign.net.au



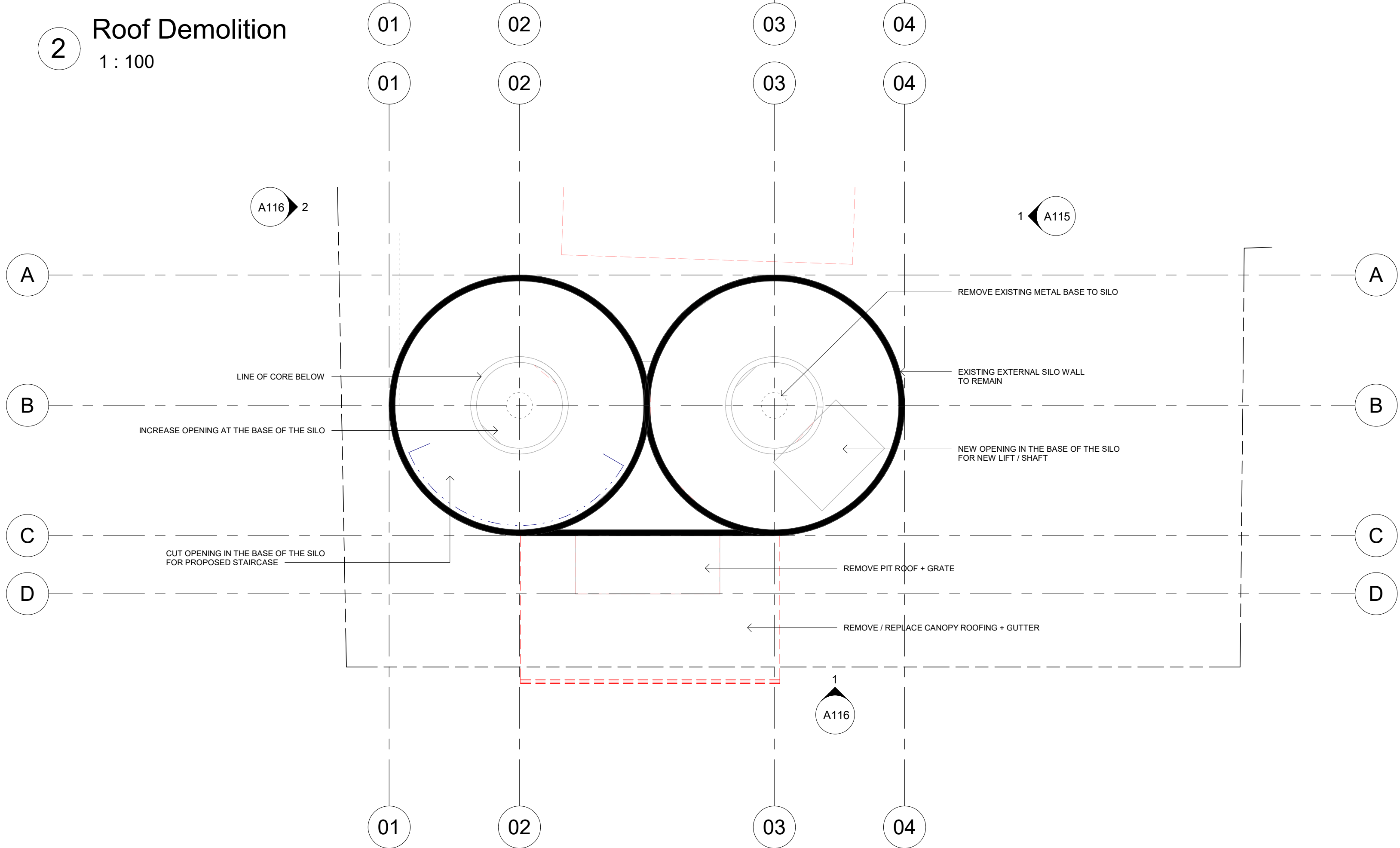
Check all dimensions and site conditions prior to commencement of any work, the purchase or ordering of any materials, fittings, plant, services or equipment and the preparation of shop drawings and or the fabrication of any components.

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2 Roof Demolition
1 : 100



1 Base of Silo Demolition
1 : 100

Revision	Date	Description	Initial	Checked
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Mallee Silo Art Trail Rainbow
13 Bow Street
Rainbow, Victoria 3424

Demolition Plans

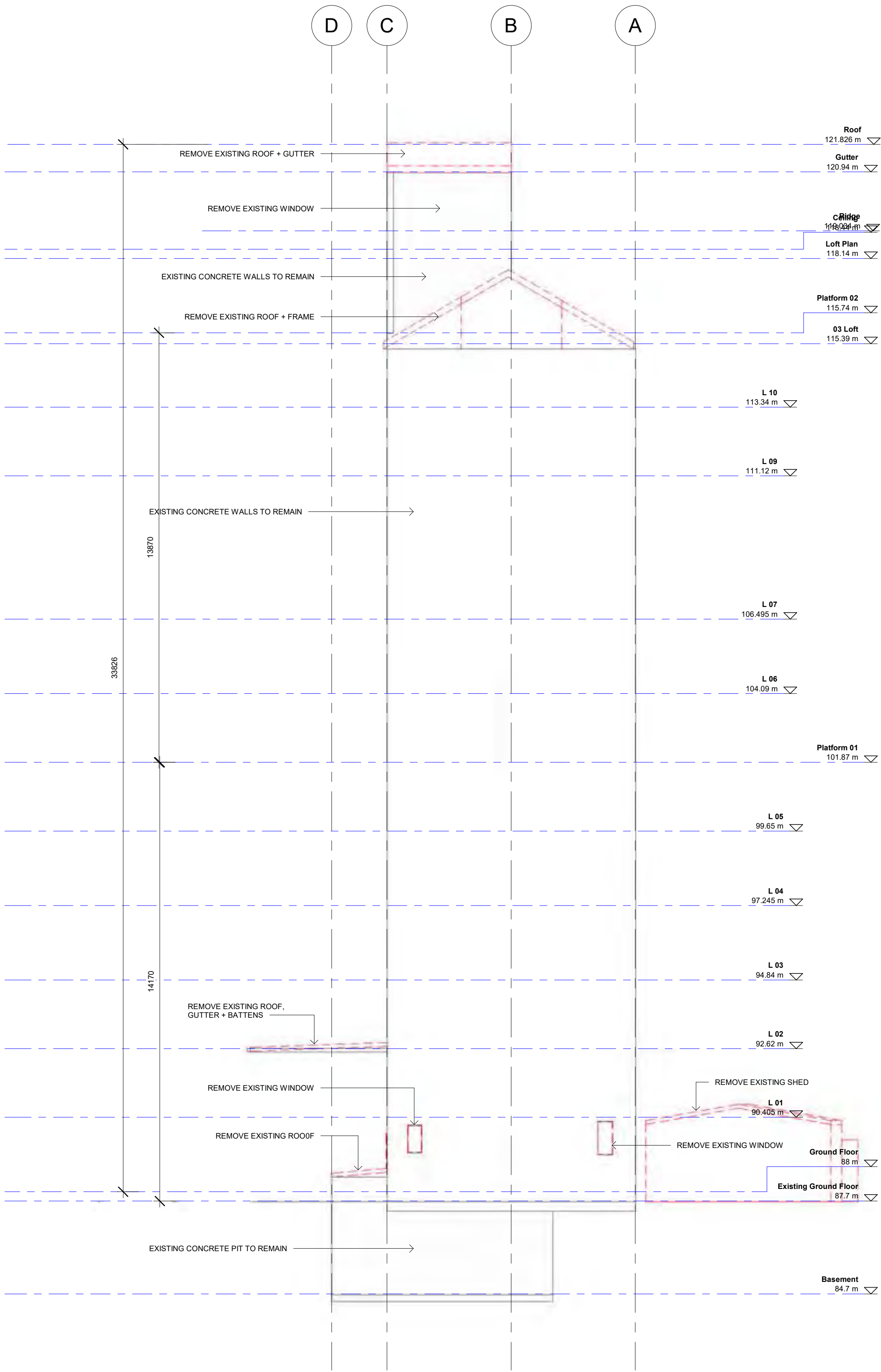


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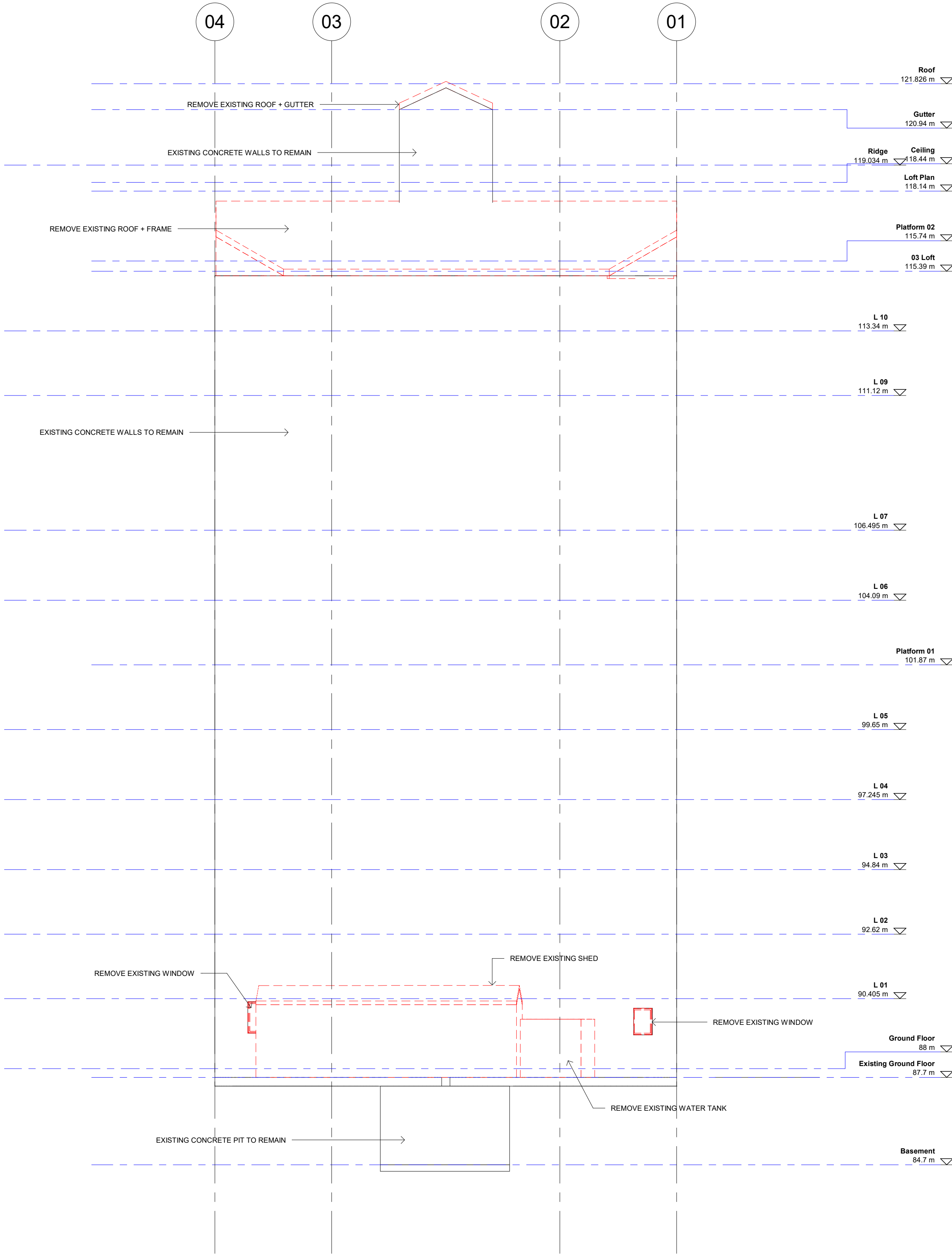
BIM	
Drawing no.	Revision

A111





1 Existing East Elevation
1 : 100



2 Existing North Elevation
1 : 100

Revision	Date	Description	Initial	Checked
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Mallee Silo Art Trail Rainbow 13 Bow Street Rainbow, Victoria 3424

Demolition Elevations



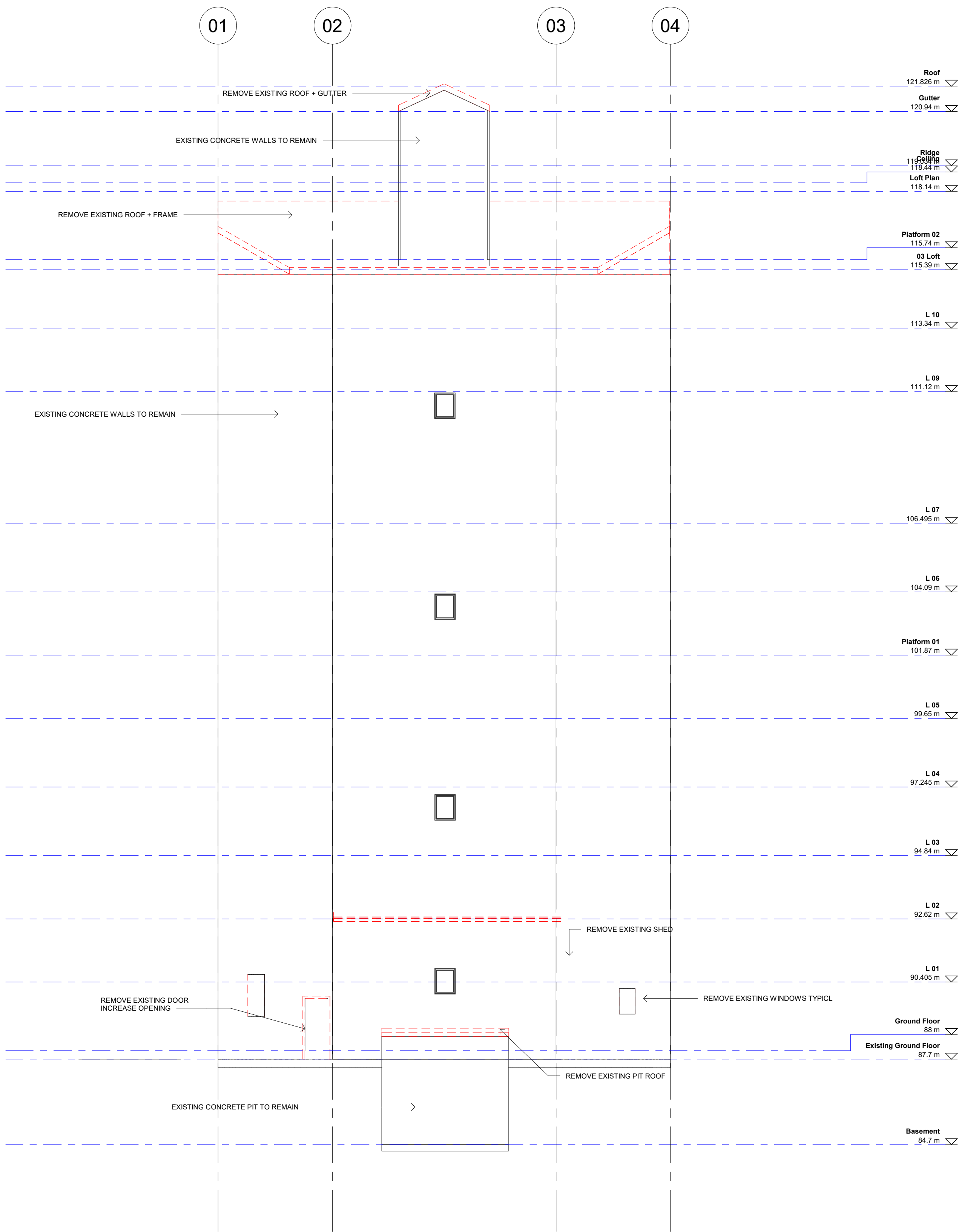
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Drawing no.	Revision		

A115

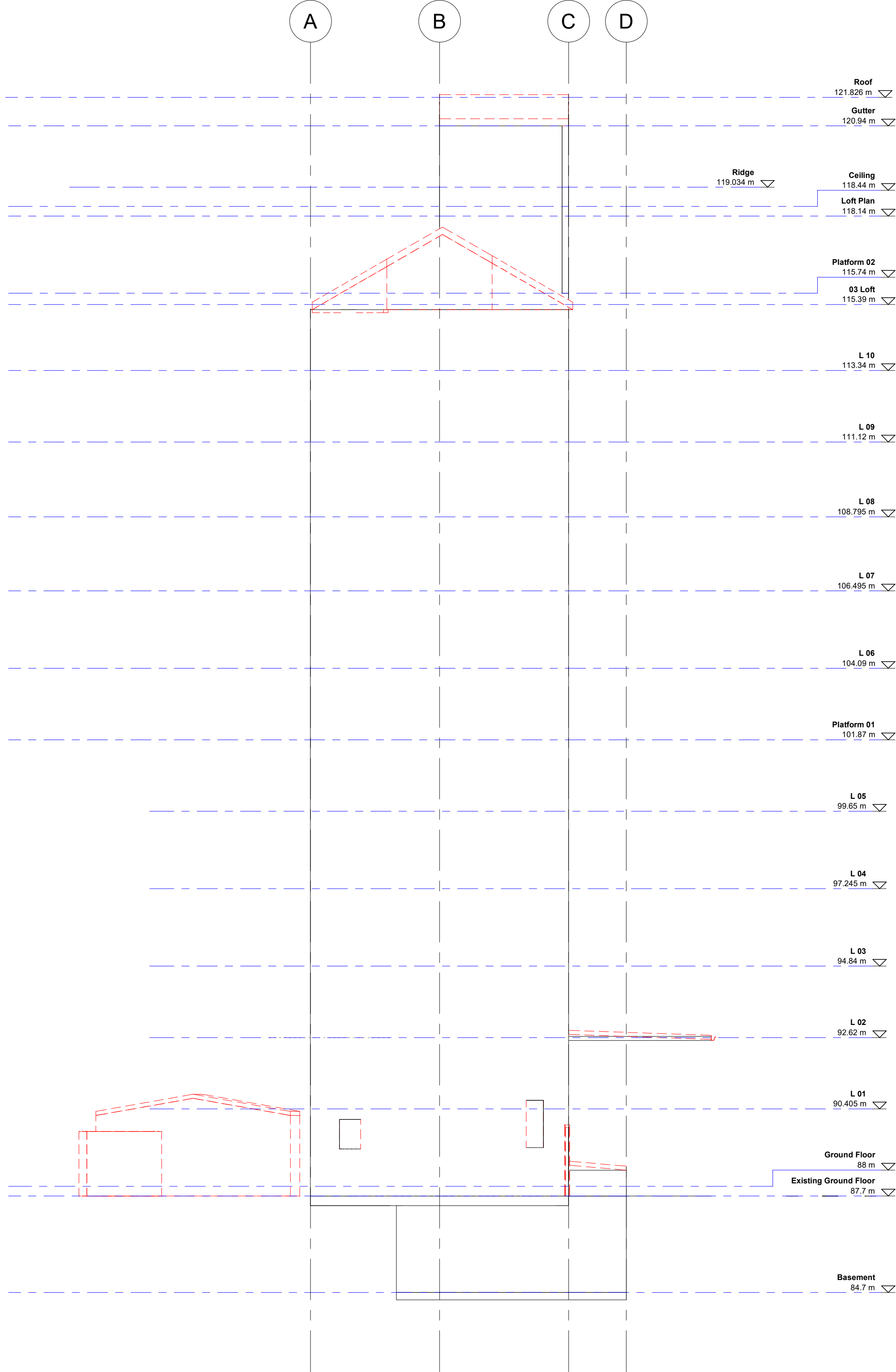
Check all dimensions and site conditions prior to commencement of any work, the purchase or ordering of any materials, fittings, plant, services or equipment and the preparation of shop drawings and or the fabrication of any components.

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1 Existing South Elevation
1 : 100



2 Existing West Elevation
1 : 100

Revision	Date	Description	Initial	Checked
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Mallee Silo Art Trail Rainbow 13 Bow Street Rainbow, Victoria 3424

Demolition Elevations



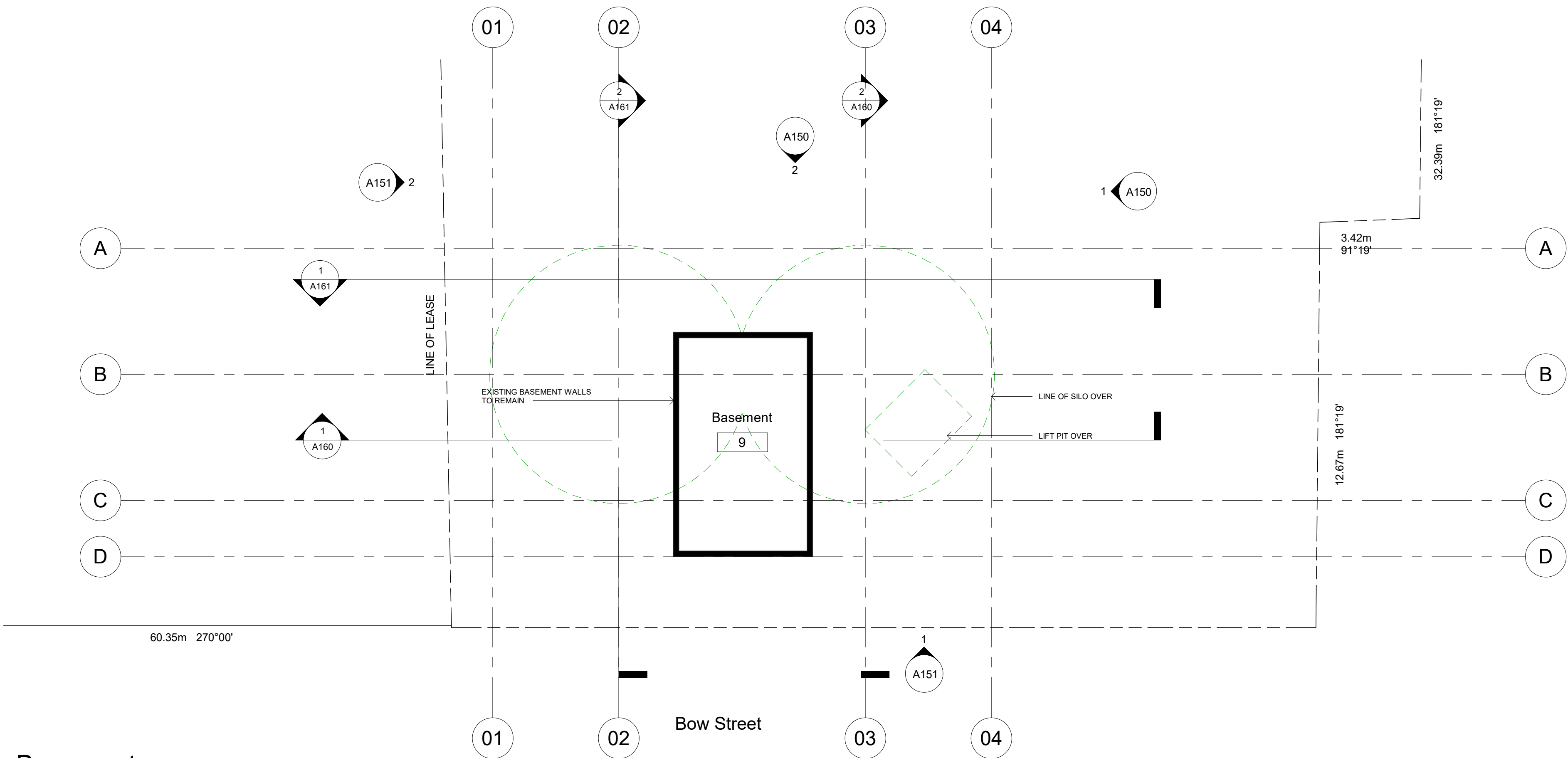
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BIM				
Drawing no.	Revision			

A116

Check all dimensions and site conditions prior to commencement of any work, the purchase or ordering of any materials, fittings, plant, services or equipment and the preparation of shop drawings and or the fabrication of any components.

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1 Basement
1 : 100

Revision	Date	Description	Initial	Checked
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Mallee Silo Art Trail Rainbow 13 Bow Street Rainbow, Victoria 3424

Pit Plan

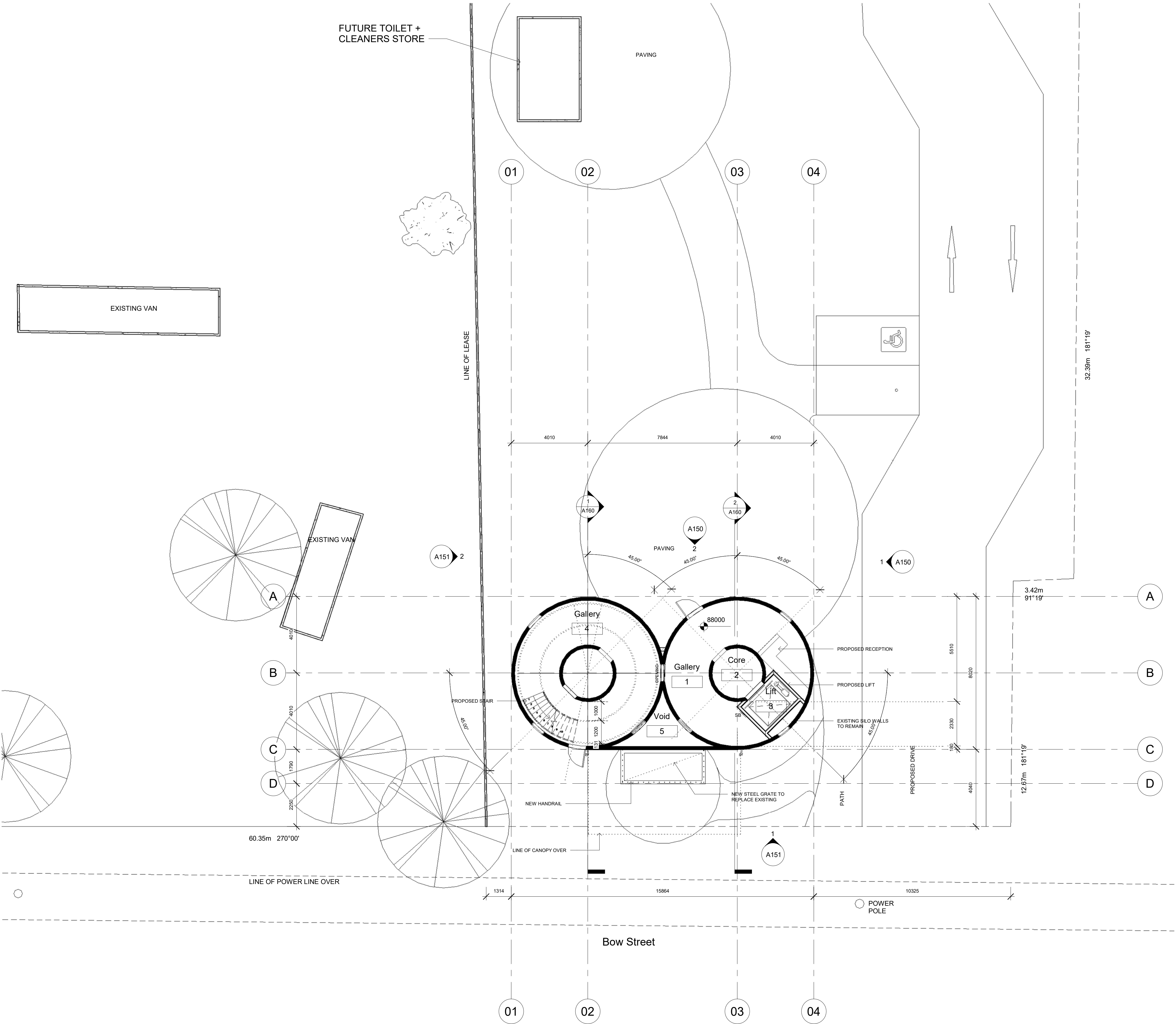
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Drawing no.	Revision		

A120

Check all dimensions and site conditions prior to commencement of any work, the purchase or ordering of any materials, fittings, plant, services or equipment and the preparation of shop drawings and or the fabrication of any components.

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Revision	Date	Description	Initial	Checked
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Mallee Silo Art Trail Rainbow
13 Bow Street
Rainbow, Victoria 3424

Proposed Ground Floor Plan



Status	SCHEMATIC DESIGN		
Scale	1 : 100	@ A1	
Drawn	Author	Checked	Checker
Project No.	22 010		
Plot Date	15/10/2022 8:12:34 AM		

BIM	
Drawing no.	Revision

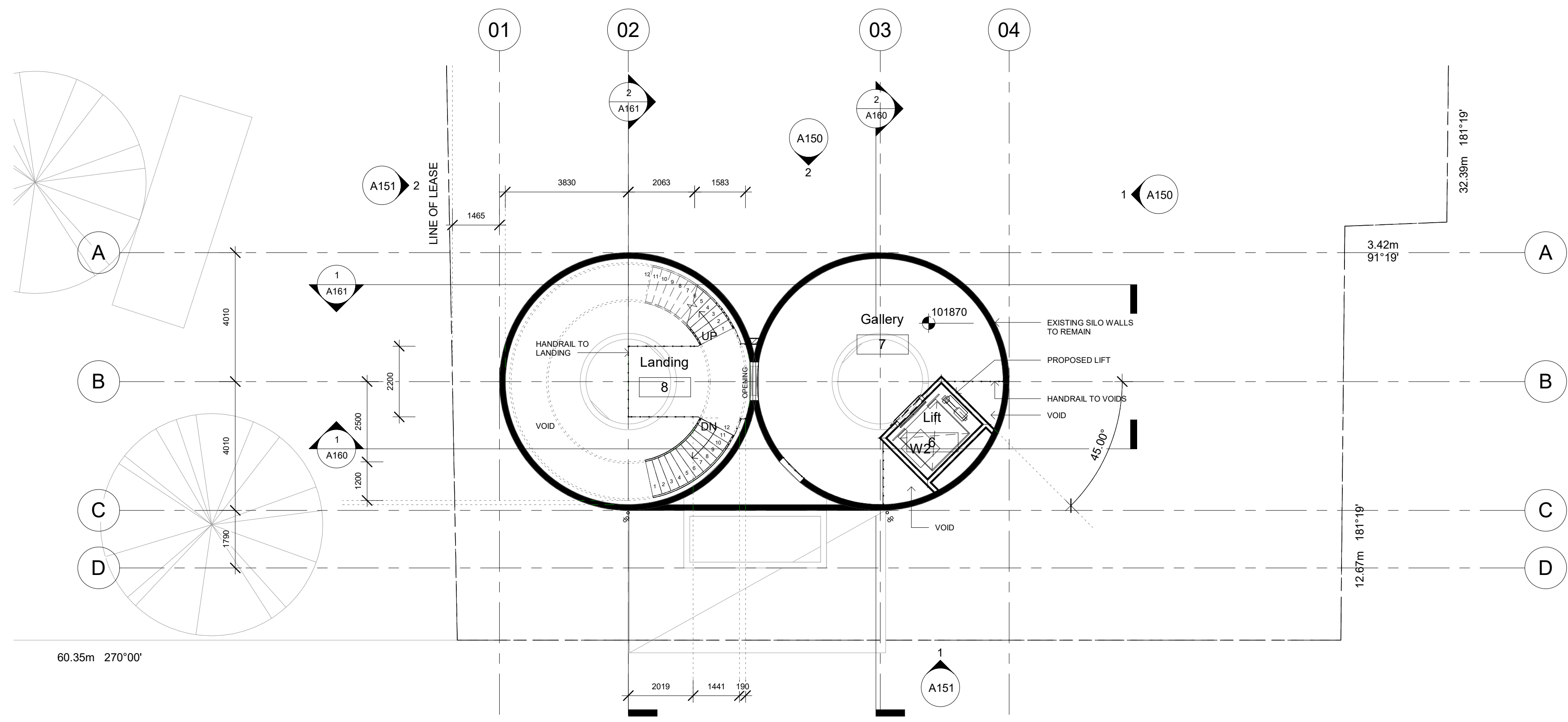
A121



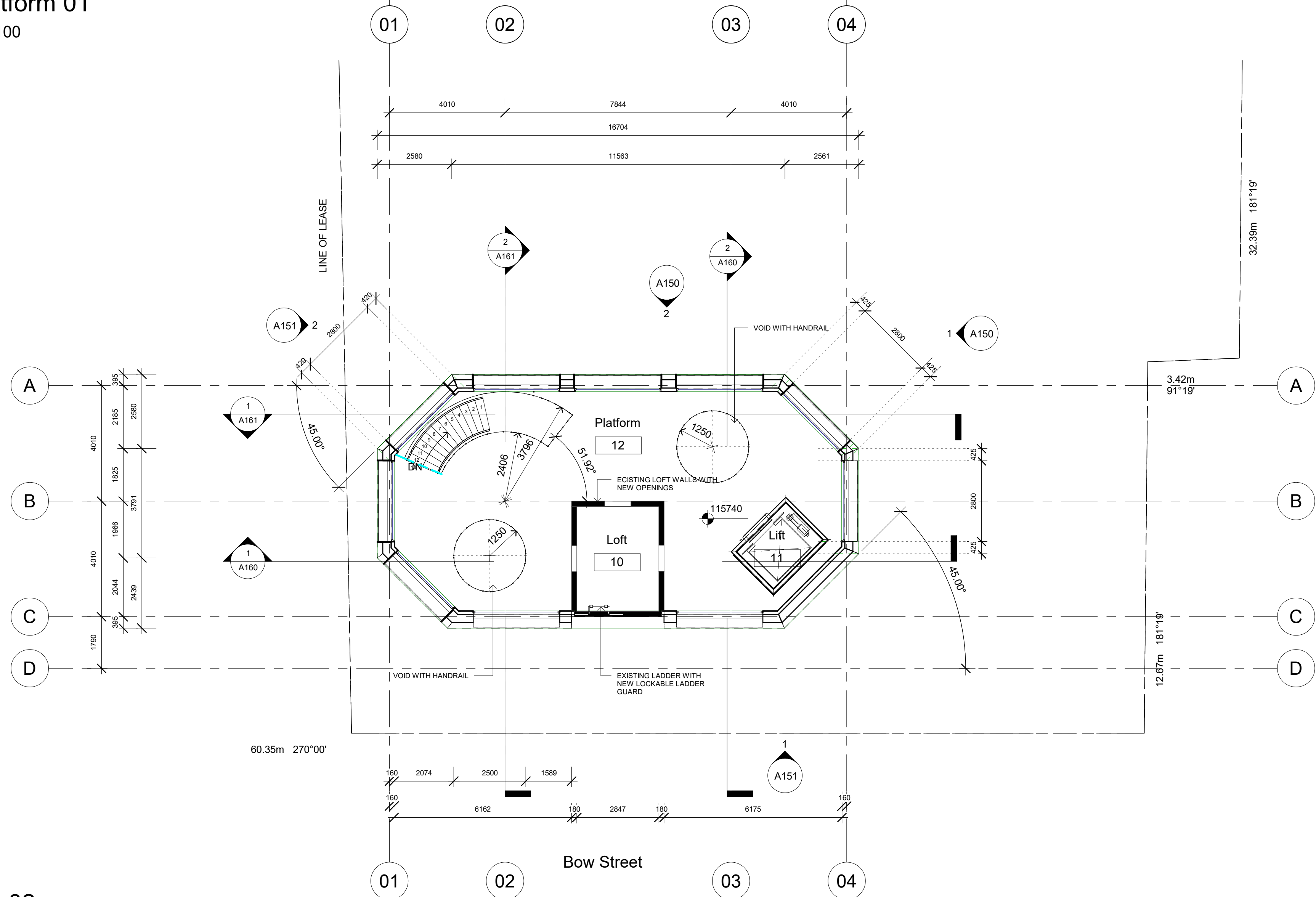
Check all dimensions and site conditions prior to commencement of any work, the purchase or ordering of any materials, fittings, plant, services or equipment and the preparation of shop drawings and or the fabrication of any components.

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2 Platform 01
1 : 100



1 Platform 02
1 : 100

Revision	Date	Description	Initial	Checked
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Mallee Silo Art Trail Rainbow 13 Bow Street Rainbow, Victoria 3424

Platform Plans



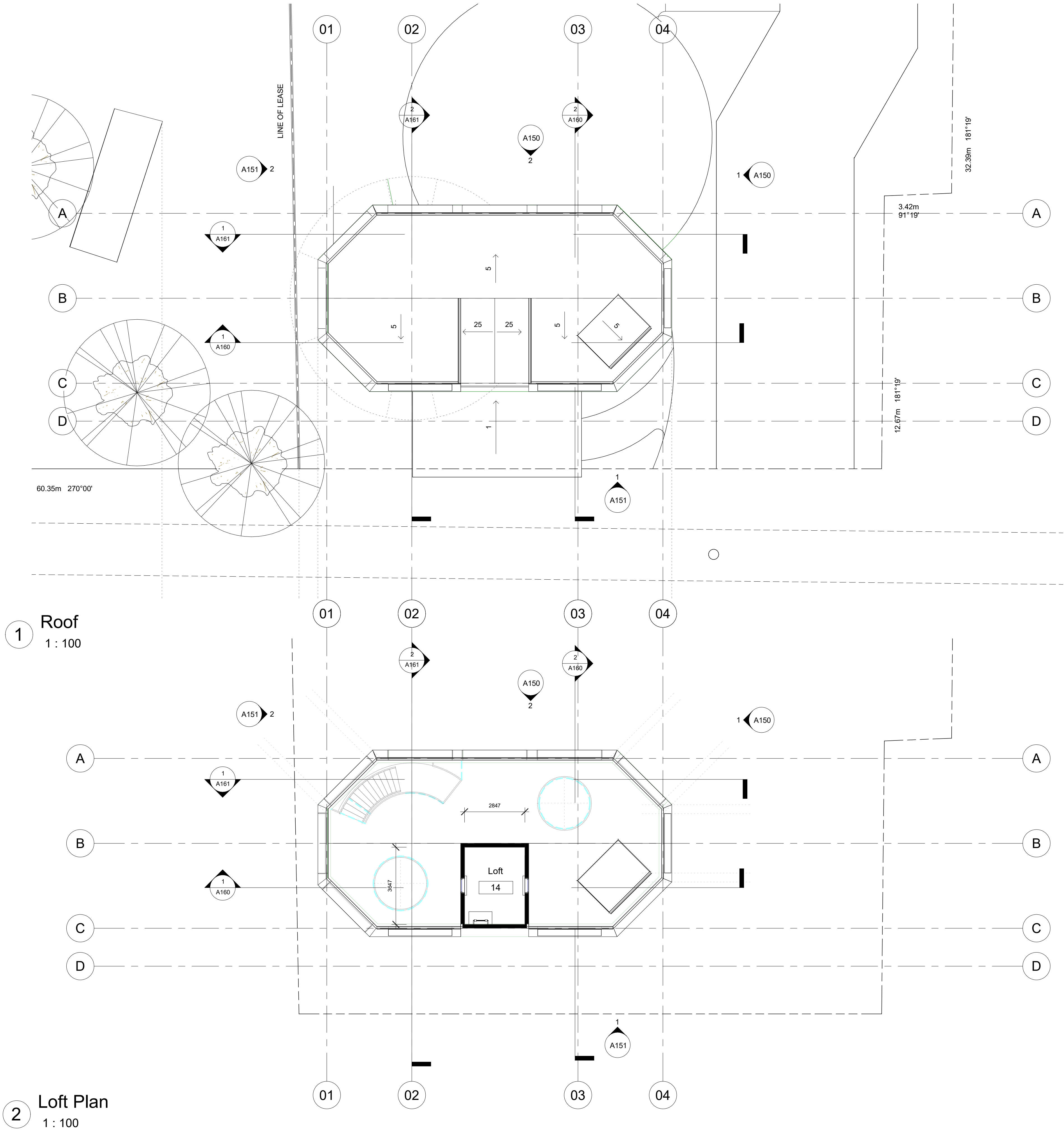
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Project No.	22 010			
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BIM				
Drawing no.	Revision			

A122

Check all dimensions and site conditions prior to commencement of any work, the purchase or ordering of any materials, fittings, plant, services or equipment and the preparation of shop drawings and or the fabrication of any components.

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Revision	Date	Description	Initial	Checked
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Mallee Silo Art Trail Rainbow 13 Bow Street Rainbow, Victoria 3424

Roof Plan

Status	SCHEMATIC DESIGN			
Scale	1 : 100	@ A1		
Drawn	Author	Checked	Checker	
Project No.	22 010			
Plot Date	14/10/2022 3:23:40 PM			
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Drawing no.	Revision			

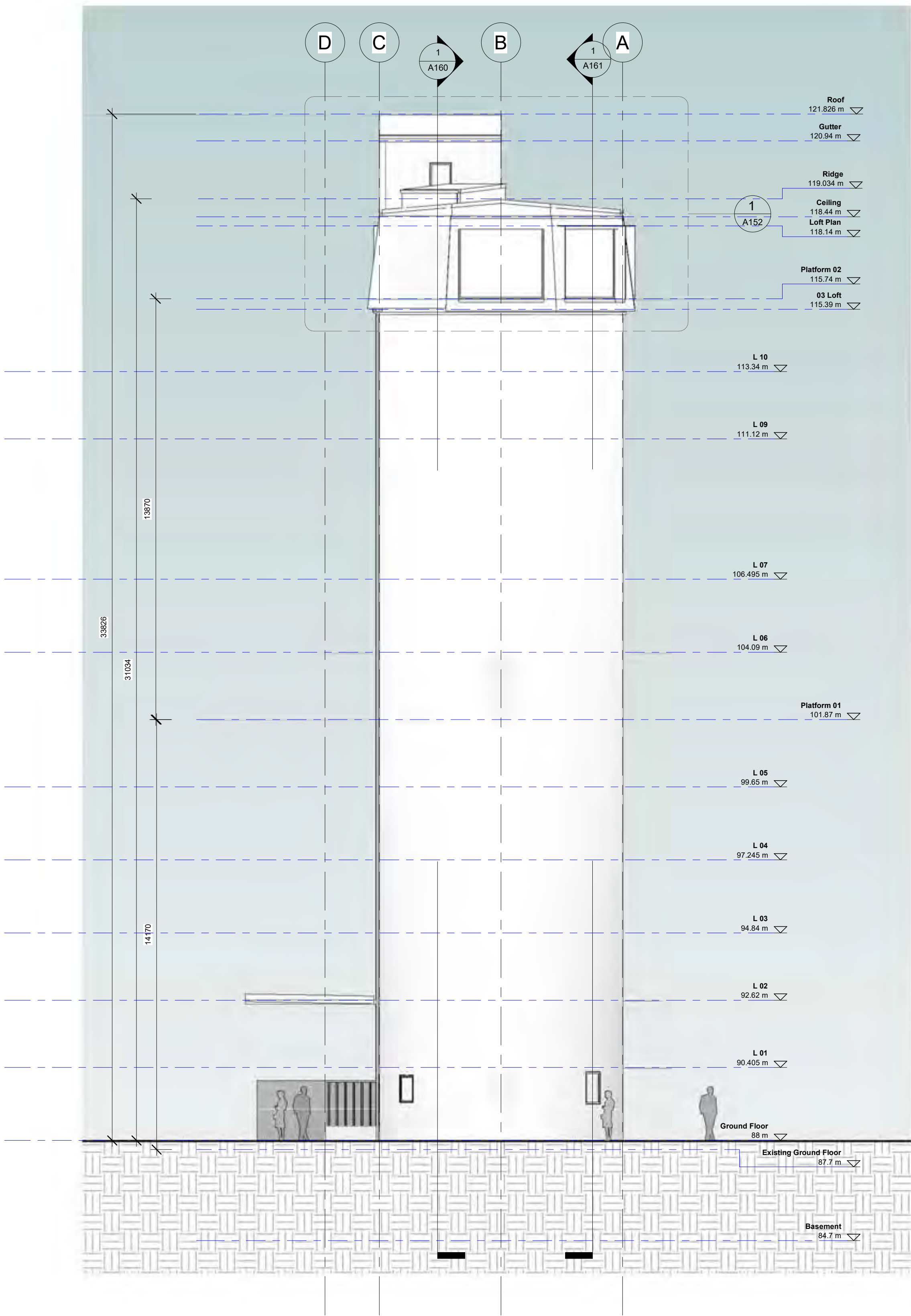
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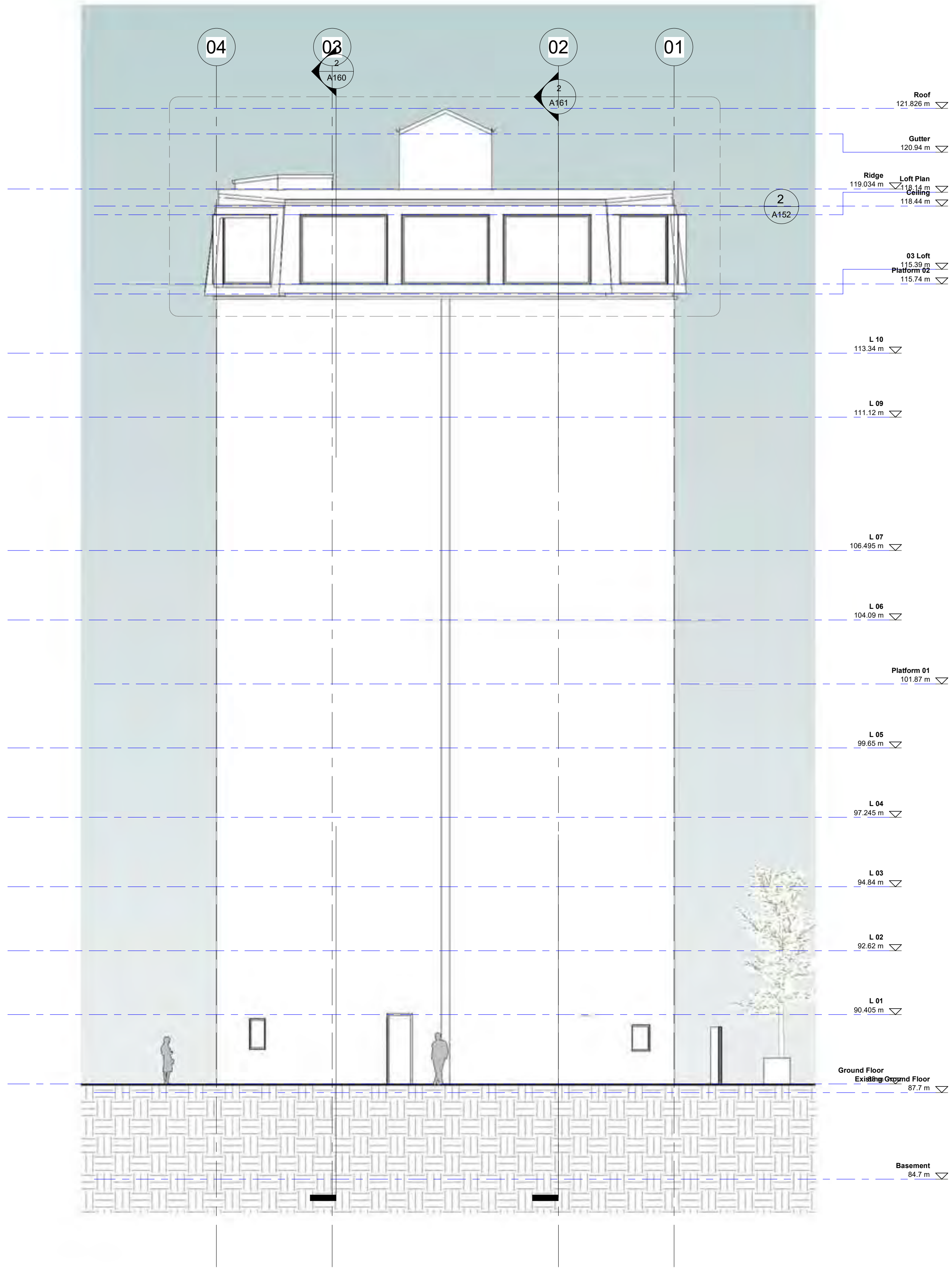
Check all dimensions and site conditions prior to commencement of any work, the purchase or ordering of any materials, fittings, plant, services or equipment and the preparation of shop drawings and or the fabrication of any components.

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1 East
1 : 100



2 North
1 : 100

Revision	Date	Description	Initial	Checked
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Mallee Silo Art Trail Rainbow
13 Bow Street
Rainbow, Victoria 3424

Proposed Elevations



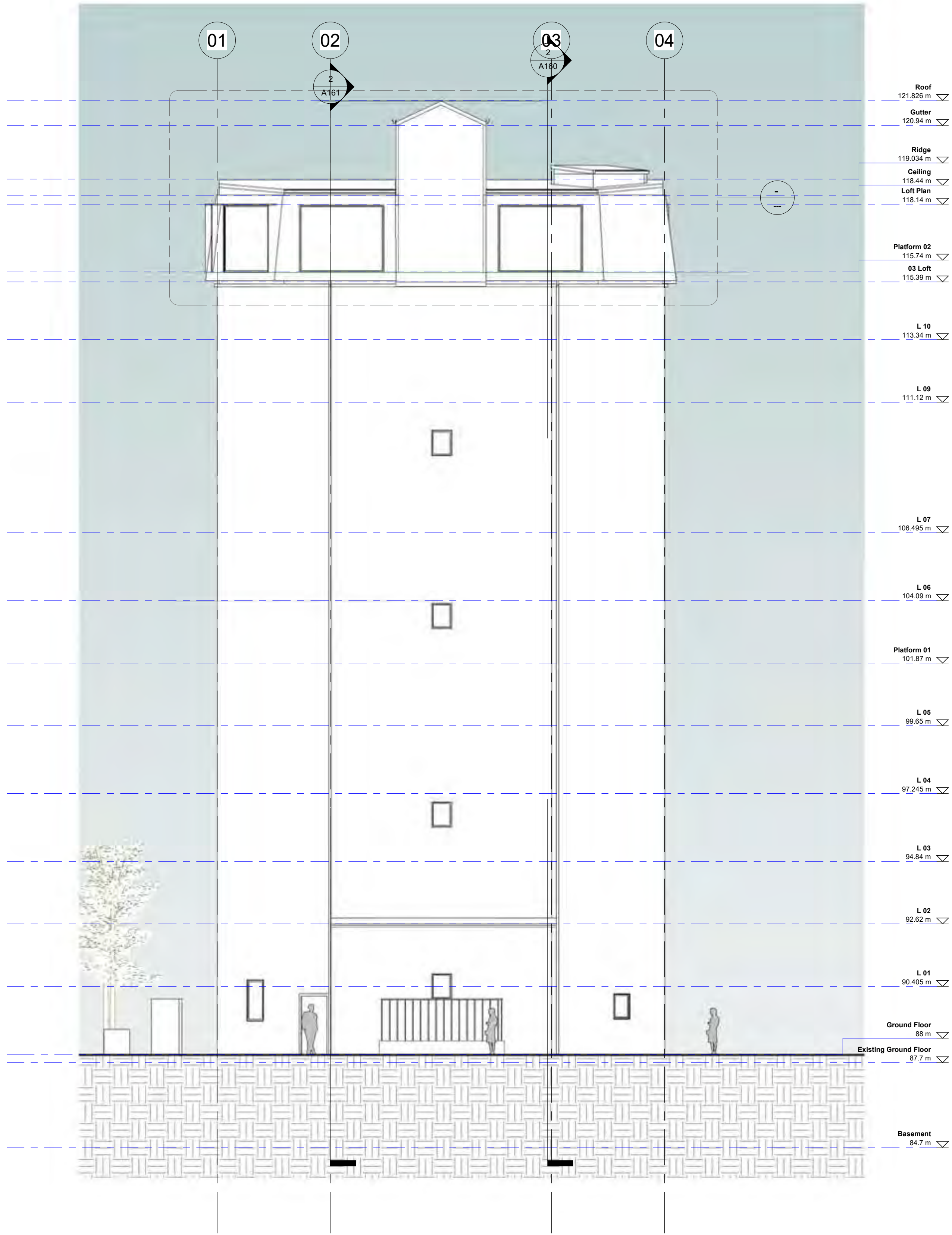
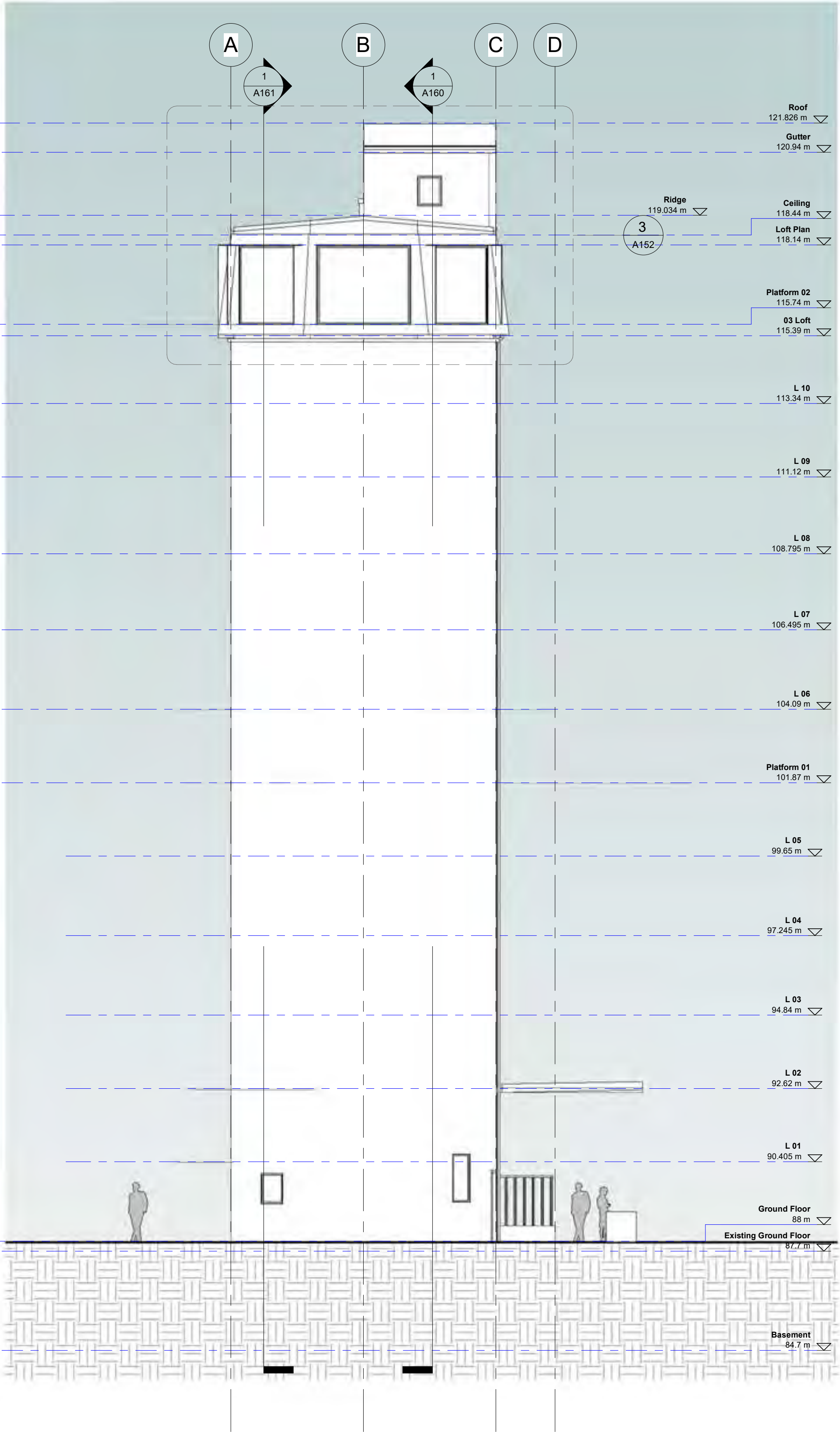
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Plot Date	14/10/2022 3:24:19 PM		
BIM			
Drawing no.	Revision		

A150

Check all dimensions and site conditions prior to commencement of any work, the purchase or ordering of any materials, fittings, plant, services or equipment and the preparation of shop drawings and or the fabrication of any components.

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2 West
1 : 100

1 South
1 : 100

Mallee Silo Art Trail Rainbow
13 Bow Street
Rainbow, Victoria 3424

Proposed Elevations

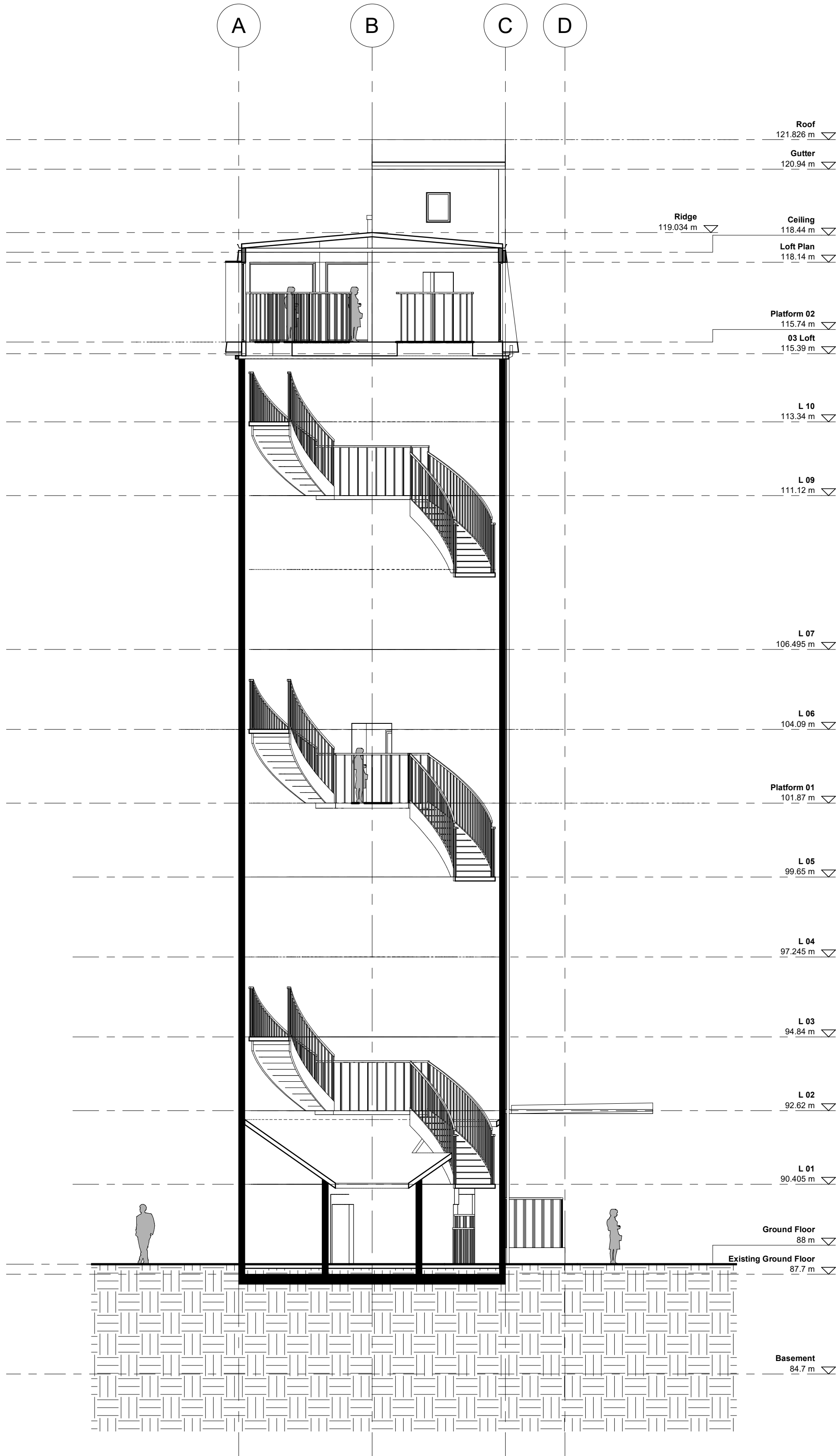
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Drawing no.	Revision		

A151

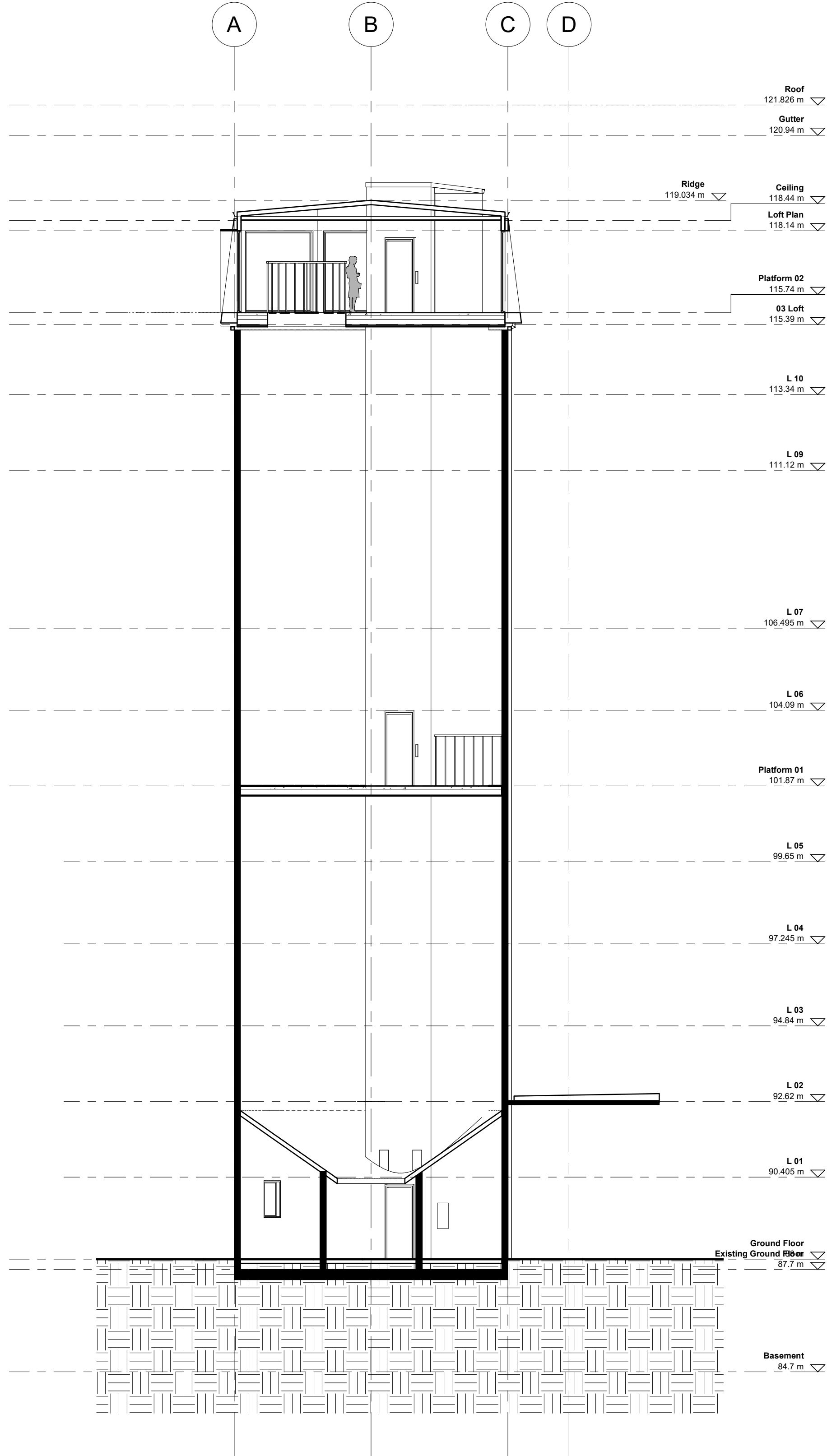
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1 Section 4
1 : 100



2 Section 2
1 : 100

Revision	Date	Description	Initial	Checked
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Mallee Silo Art Trail Rainbow 13 Bow Street Rainbow, Victoria 3424

Sections

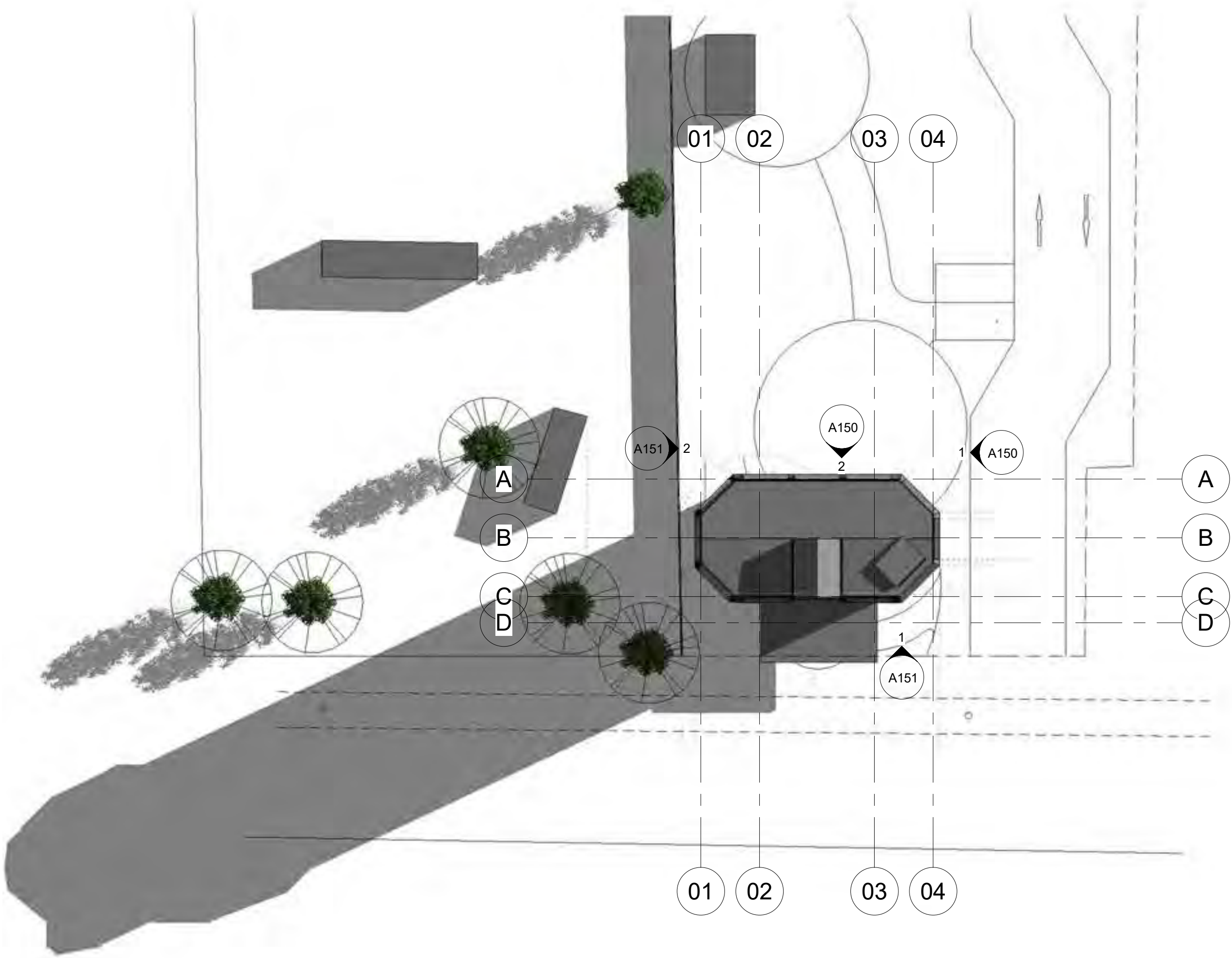
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BIM				
Drawing no.	Revision			

A160

Check all dimensions and site conditions prior to commencement of any work, the purchase or ordering of any materials, fittings, plant, services or equipment and the preparation of shop drawings and or the fabrication of any components.

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1 Shadow 9am
1 : 250

Revision	Date	Description	Initial	Checked
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Mallee Silo Art Trail Rainbow
13 Bow Street
Rainbow, Victoria 3424

9AM Shadow



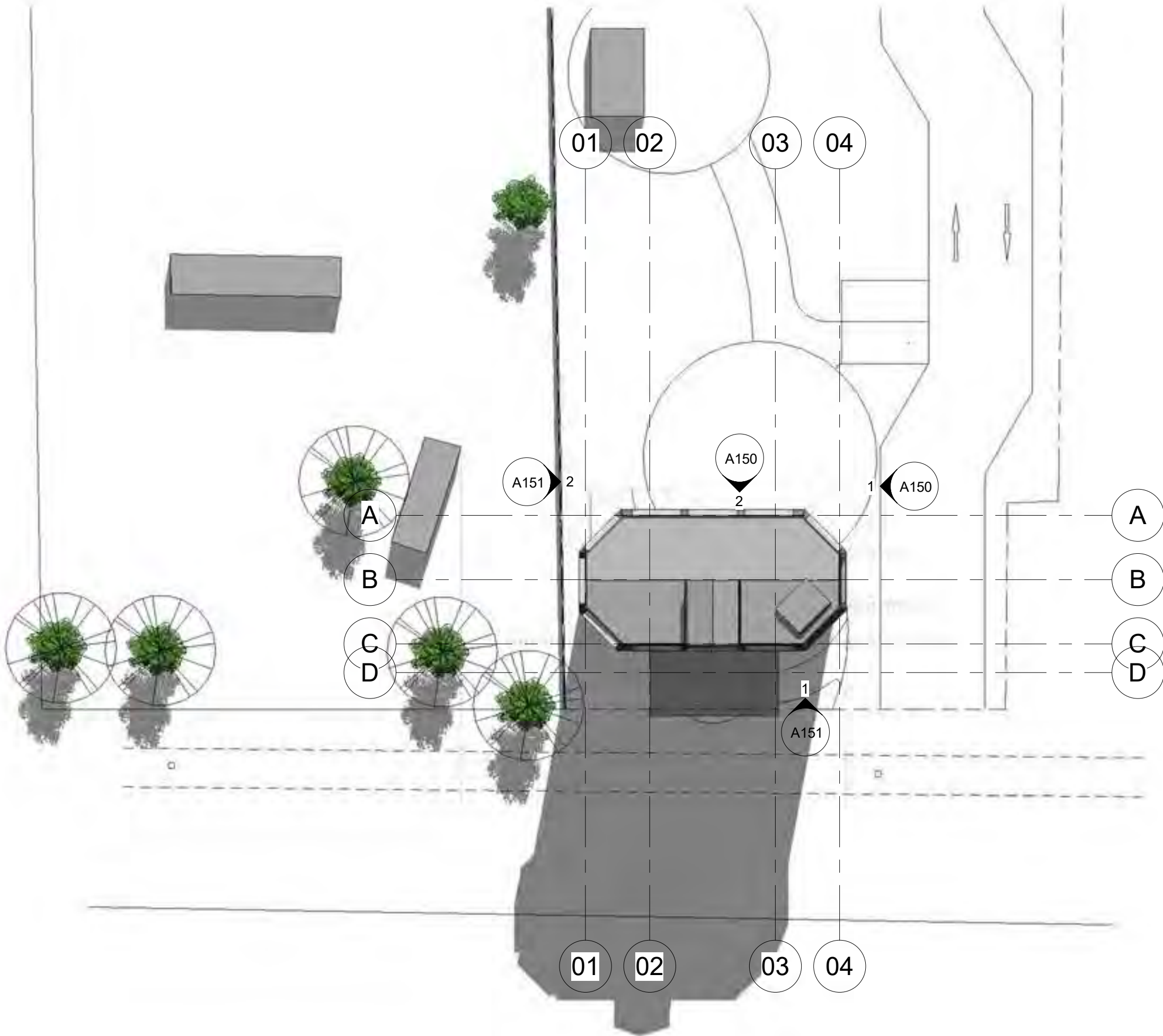
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Drawn	Author	Checked	Checker
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Plot Date	14/10/2022 3:30:16 PM		
BIM			
Drawing no.	Revision		

A170

Check all dimensions and site conditions prior to commencement of any work, the purchase or ordering of any materials, fittings, plant, services or equipment and the preparation of shop drawings and or the fabrication of any components.

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1 Shadow 12pm
1 : 250

Revision	Date	Description	Initial	Checked
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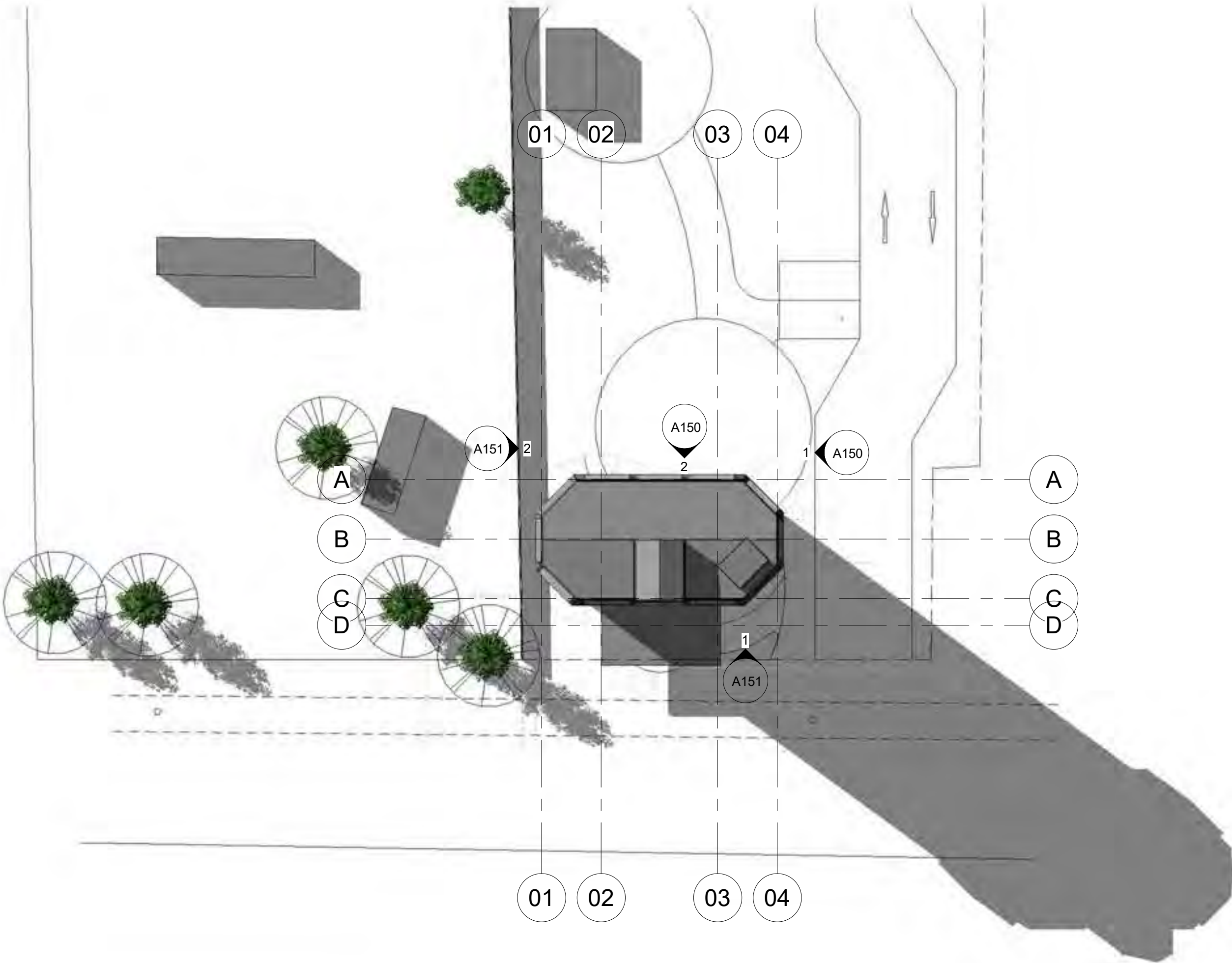
Mallee Silo Art Trail Rainbow
13 Bow Street
Rainbow, Victoria 3424

12PM Shadow



Status	SCHEMATIC DESIGN		
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Drawn	Author	Checked	Checker
Project No.	22 010		
Plot Date	14/10/2022 3:32:55 PM		
BIM			
Drawing no.	Revision		

A171



1 Shadow 3pm
1 : 250

Revision	Date	Description	Initial	Checked
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Mallee Silo Art Trail Rainbow
13 Bow Street
Rainbow, Victoria 3424

3PM Shadow



Status	SCHEMATIC DESIGN		
Scale	1 : 250	@ A1	
Drawn	Author	Checked	Checker
Project No.	22 010		
Plot Date	14/10/2022 3:34:46 PM		
BIM			

Drawing no.	Revision
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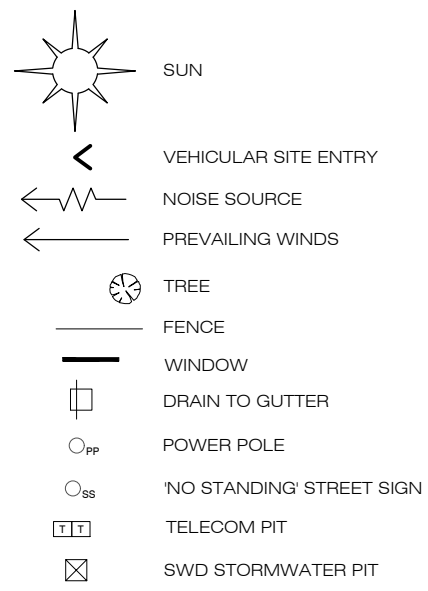
A172



1. ALL LEVELS AND DIMENSIONS MUST BE CHECKED AND VERIFIED BEFORE COMMENCEMENT OF WORK.
2. ALL WORKS MUST BE EXECUTED IN A WORKMAN LIKE MANNER AND ALL MATERIALS MUST CONFORM TO THE LATEST APPLICABLE AUSTRALIAN STANDARD CODES.
3. WRITTEN DIMENSIONS TAKE PRECEDENCE OVER SCALE.
- DO NOT SCALE FROM DRAWING.
4. WINDOW SIZES ARE NOMINAL ONLY.
5. THIS DRAWING(S) IS TO BE READ IN CONJUNCTION WITH THE PROJECT SPECIFICATIONS, RELEVANT REPORTS, ENGINEERS COMPUTATIONS AND / OR PLANS AND SOIL TEST REPORT WHERE INDICATED.
6. ALL MANUFACTURED / ORDERED ITEMS TO HAVE SIZES CHECKED ON SITE BEFORE ORDERING



- (A) ST STEPHENS LUTHERAN CHURCH
(B) RAINBOW COLLEGE - 350m
(C) RAINBOW SKATE PARK - 300m
(D) FEDERAL STREET SHOPS - 290m
(E) RAINBOW CFA - 480m



A	14.10.22	PLANNING ISSUE
NO.	DATE.	DETAILS.
AMENDMENTS.		

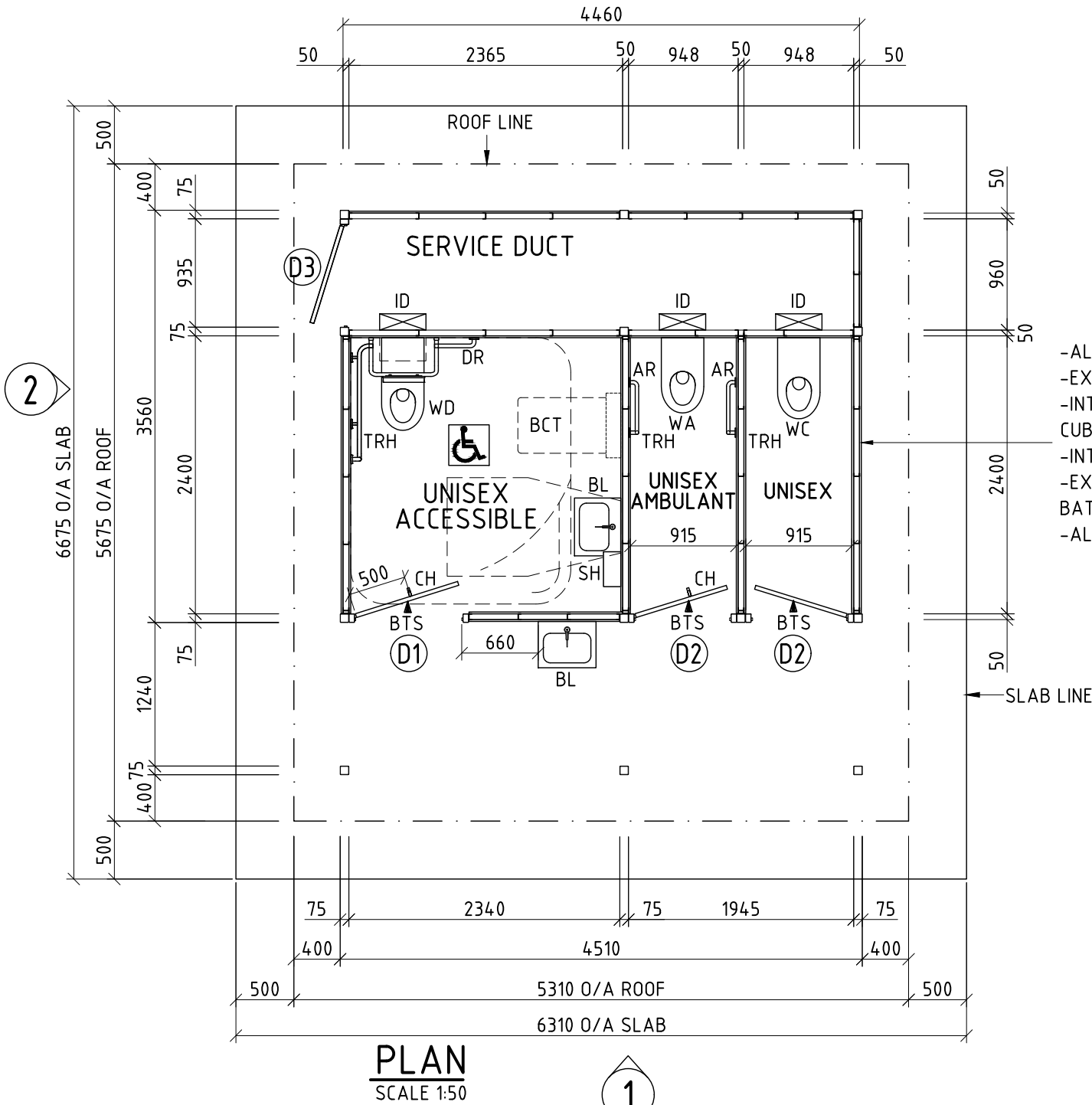
ALL DIMENSIONS IN MILLIMETRES - DO NOT SCALE

DOOR LEGEND

- D1-2040x925 COLORBOND CLAD DOOR-STEEL FRAME
D2-2040x825 COLORBOND CLAD DOOR-STEEL FRAME
D3-2040x875 COLORBOND CLAD DOOR-STEEL FRAME

LEGEND (REQUIRED TO COMPLY WITH AS1428.1)

- WD = DISABLED COMPLIANT PAN
WA = AMBULANT COMPLIANT PAN (IF APPLICABLE)
ID = INDUCT CISTERN
BL = COMPLIANT BASIN C/W FLARED LEVER PILLAR TAP
BP = BASIN C/W TIMED FLOW PUSH BUTTON
COLD WATER TAP (IF APPLICABLE)
BTS = COMPLIANT BRAILLE TACTILE SIGNAGE
DR = DISABLED COMPLIANT RAILS C/W COMPLIANT BACK REST
AR = AMBULANT COMPLIANT RAILS (IF APPLICABLE)
SH = COMPLIANT SHELF
CH = COAT HOOK
TRH = TOILET ROLL HOLDER
DOOR PUSH/PULL PLATES & INDICATOR BOLTS.



- ALL WALLS TO 2100 HIGH UNLESS NOTED.
- EXTERNAL WALL TO SERVICE DUCT TO 2190 HIGH.
- INTERNAL WALL BETWEEN SERVICE DUCT AND CUBICLES TO 2360 HIGH.
- INTERNAL WALL BETWEEN CUBICLES TO 2360 HIGH.
- EXTERNAL WALL TO CUBICLES TO HAVE TIMBER BATTEN PANEL OVER.
- ALL WALLS TO HAVE 50 GAP UNDER.

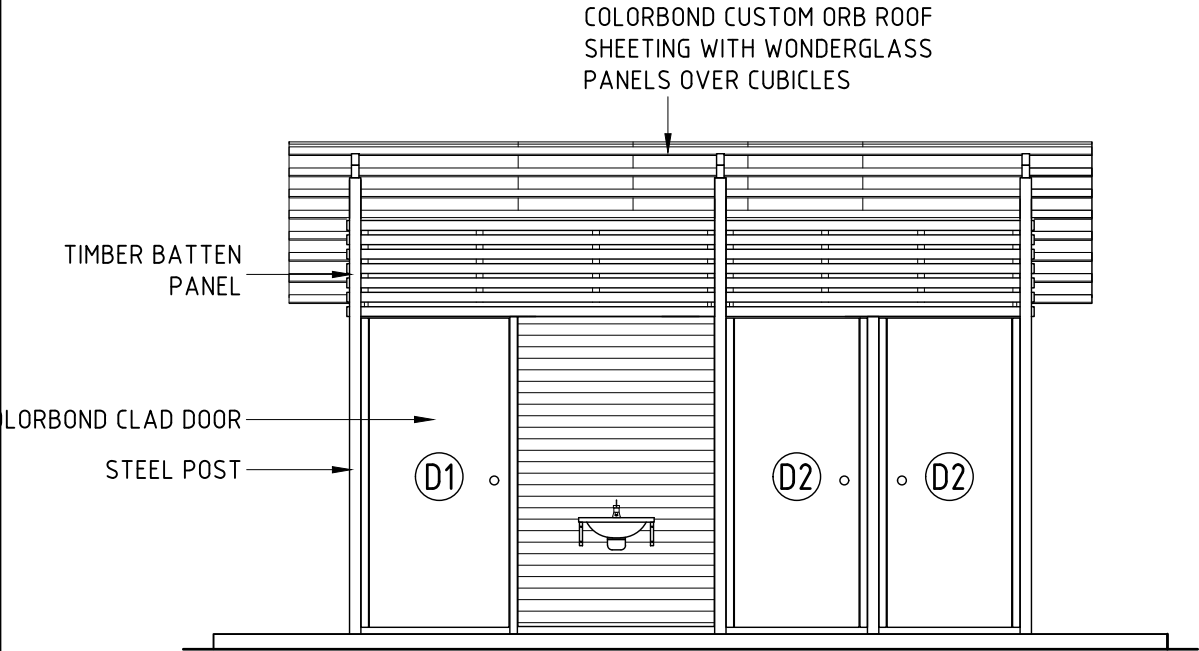
OPTIONAL

- BCT = BABY CHANGE TABLE
SHROUDED PLUMBING TO BASINS
HC = HOSE COCK-VANDAL PROOF KEY TAP W/ HOSE MOUNT
DISABLED COMPLIANT MIRROR
SHARPS DISPOSAL UNIT

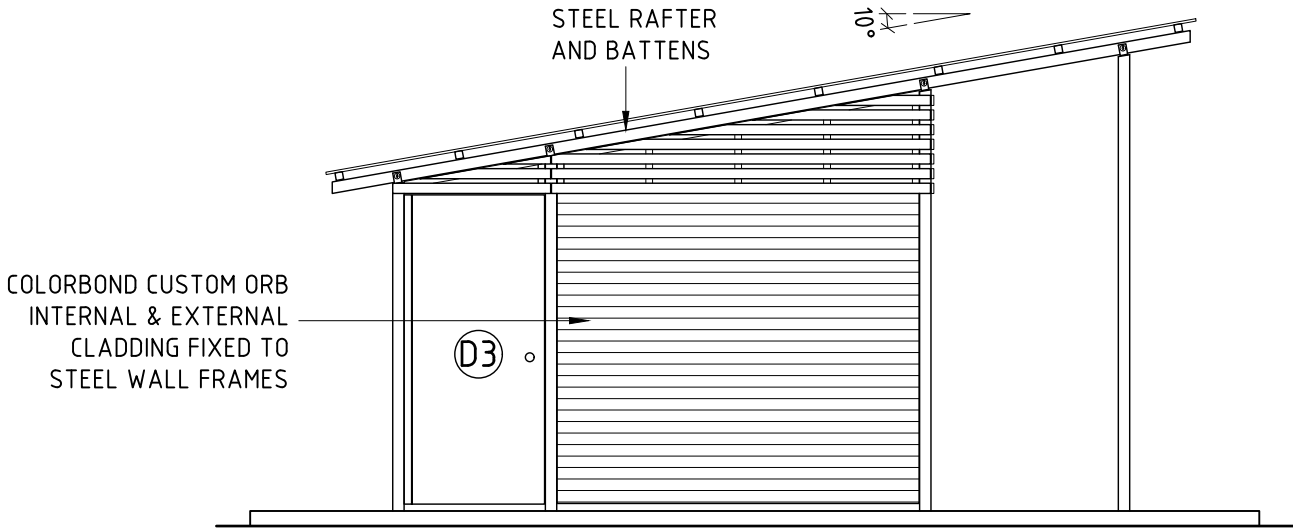
REVISION	DATE:	DRAWN BY.	<p>© LANDMARK PRODUCTS LIMITED</p> <p>THIS DOCUMENT IS AND SHALL REMAIN THE PROPERTY OF LANDMARK PRODUCTS LIMITED. UNAUTHORISED USE OF THIS DOCUMENT IN ANY FORM IS PROHIBITED.</p> <p>Landmark Products Limited. A.B.N. 99 112 000 843 55-57 Kabi Circuit, Deception Bay P.O. Box 603, Deception Bay Queensland 4508</p> <p>PH: 1300 768 230 FAX: 1300 768 260 www.landmarkpro.com.au landmark@landmarkpro.com.au</p>	CLIENT NAME	PROJECT No.	PAGE
6				LANDMARK PRODUCTS PTY. LTD.	-	A3
5				PROJECT	DATE:	DRAWN
4				LANDMARK "CARETAKER" RESTROOM RANGE	07/06/18	MAF
3				STANDARD K9505 "CARETAKER" 2C1D (SKILLION)	DRAWING No.	SCALE
2				DRAWING TITLE	K9505-P	NOTED
1			CHECKED BY:	PRELIM - PLAN	SHEET No.	REV.
			DATE:		001	0

ALL DIMENSIONS IN MILLIMETRES - DO NOT SCALE

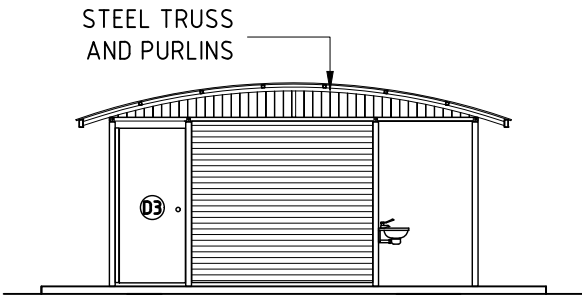
- GENERAL NOTES:**
- 1. DURING CONSTRUCTION THE STRUCTURE SHALL BE MAINTAINED IN A STABLE CONDITION AND NO PART SHALL BE OVER STRESSED.
 - 2. PRIOR TO COMMENCEMENT OF WORKS THE BUILDER SHALL SATISFY THEMSELVES OF THE CORRECT LOCATIONS OF ALL EXISTING SERVICES WHETHER INDICATED OR NOT ON THE PLANS.
 - 3. LOCATING OF THE STRUCTURE, INCLUDING CO-ORDINATES IF APPLICABLE, IS THE RESPONSIBILITY OF THE CLIENT AND/OR THE CLIENT'S SITE REPRESENTATIVE.
 - 4. STRUCTURE HAS BEEN DESIGNED AS A CLASS 10A STRUCTURE AND IN ACCORDANCE TO THE FOLLOWING AUSTRALIAN STANDARDS:
 - AS1170.1, AS1170.2, AS1720.1, AS3600 AND AS4100, AS1664.
 - 5. STRUCTURE IS SUITABLE FOR N3 AREAS AND HAS BEEN DESIGNED WITH AN ANNUAL RECURRENCE INTERVAL OF 100 YEARS.
 - 6. SITE COVERAGE IS 30.13m² (ROOF AREA).
 - 7. THE FOOTING HAS BEEN DESIGNED ASSUMING:
 - SITE CLASS S OR M
 - ALLOWABLE SOIL BEARING CAPACITY OF 100kPa
 - SOIL ADHESION OF 10kPa(TO BE VERIFIED ON SITE).
 - 8. FOR SLABS ON GROUND, ALL TOPSOIL AND UPPER STRATA CONTAINING SOFT OR ORGANIC MATTER ARE TO BE REMOVED AND REPLACED WITH SELECT COMPACTED FILL.
 - 9. ALL FILL TO BE CLEAN, PLACED IN LAYERS NOT EXCEEDING 200mm AND COMPACTED TO 95% STANDARD COMPACTION.
 - 10. EARTHWORKS SHALL BE CARRIED OUT IN ACCORDANCE WITH CRITERIA AND PROCEDURES SET OUT IN AS3798 GUIDELINES ON EARTHWORKS FOR COMMERCIAL AND RESIDENTIAL DEVELOPMENTS.



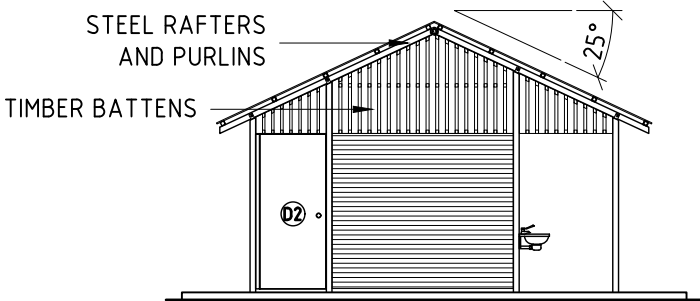
ELEVATION 1 (SKILLION OPTION SHOWN)
SCALE 1:50



ELEVATION 2
SCALE 1:50



ELEVATION 2 (CURVED OPTION)
SCALE 1:100



ELEVATION 2 (GABLE OPTION)
SCALE 1:100

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6						LANDMARK PRODUCTS PTY. LTD.	-	A3
5						PROJECT	DATE:	DRAWN
4							07/06/18	MAF
3						LANDMARK "CARETAKER" RESTROOM RANGE STANDARD K9505 "CARETAKER" 2C1D (SKILLION)	DRAWING No.	SCALE
2							K9505-P	NOTED
1				CHECKED BY:	DATE:	DRAWING TITLE	SHEET No.	REV.
						PRELIM - ELEVATIONS	002	0

POLICY

C015 Public Art Policy



1 Purpose

Hindmarsh Shire Council's Public Art Policy aims to support the delivery of dynamic, contemporary public art to our diverse communities in a creative celebration of place, culture, heritage and environment.

Art in public places creates distinctive, safe and vibrant environments. It promotes community identity and wellbeing and increases the livability of the Shire.

This policy provides direction to Council with a clear and transparent process for assessing and making decisions about the design, placement and conservation of public art spaces in the Hindmarsh Shire, with the aim of ensuring artworks are:

- Placed strategically.
- Relevant to our community
- Supported by our community
- Appropriate to their context, with consideration given to Indigenous or other heritage within the community, if applicable.
- High aesthetic value and of excellent quality
- Pose no danger to our environment or to people.

The Public Art Policy also guides the management of Council's public art collection to ensure its longevity and protect its significance.

2 Scope

This policy applies to all public artworks currently in Council's public art collection and new or proposed public artworks created using Council's resources. It applies to projects and decision-making processes within Council with aspects of the policy applying to public artworks created by external parties on Council owned or managed property. The policy applies to both temporary and permanent works.

3 Definitions

Council means Hindmarsh Shire Council

Public Art describes artwork which is displayed in public places such as parks, streets, buildings and other publicly accessible areas. It does not include art that is displayed in spaces which are specifically dedicated to the presentation of the arts such as museums, galleries, theatres and concert halls.

Temporary Works mean works that are generally designed to last between 0 – 5 years. These may include performance-based works or temporary installations. Occasionally a work which is intended to be temporary may outlive its designated time. This decision is usually made by the commissioning body when the work proves to be very popular and/or the community attaches a particular significance to the work.

Permanent Works mean works that are generally intended to last between 5 – 15 years or occasionally longer depending on the durability of the materials, and the ongoing relevance of the work. For example a “permanent” wall mural is likely to last for 5 – 6 years while a steel sculpture is likely to last up to 15 years or longer.

4 Guiding Principles

In delivering public art project around Hindmarsh Shire, Council will follow these guiding principles:

4.1 Purpose

Public art should contribute to the social, cultural and economic vitality of Hindmarsh. Public art should promote local identity and a sense of place, stimulate creativity, expression and innovation by artists and the community and provide an opportunity for diverse communities across Hindmarsh to participate in arts activities and experiences.

4.2 Placement

Consideration will be given to the placement of public art projects, including accessibility, appropriateness, local history, Indigenous heritage. Public art projects will endeavour to enhance the community’s experience of Hindmarsh Shire’s public spaces. Public art should not be detrimental to the amenity of public spaces or to the environment and should be accessible to people of all abilities. Public art shall not be detrimental to public safety, including inhibiting the vision of drivers through the use of reflective materials or blocking visibility of, or access to, roads or footpaths.

Public art projects, subject to community interest and funding requirements, shall be equitably spread across Hindmarsh Shire.

4.3 Respect

Art is subjective and may not be interpreted by all members of the community in the same way, or in the way intended by Council or the artist. In all possible ways, Council should ensure that public art avoids offence, exclusion or disrespect.

4.4 Climate Considerations

Consideration shall be given to the materials, methods, placement and process of the public art project to ensure minimal impact to the natural environment. When calling for proposals for public art projects, Council should request that applicants provide evidence of how they will apply this principle.

4.5 Quality

Consideration should be given to the quality of design and implementation. This means ensuring that the budget allocated to the project is maximised and that the final artwork is the result of a well-planned process and excellent handiwork.

4.6 Supporting Local Artists and Businesses

The public realm offers a rich variety of settings in which artists can extend their creative practice. By providing and facilitating opportunities for artists who live or work in Hindmarsh, including students, emerging and established artists, to present their work within the public realm, Council and other commissioners of public art in Hindmarsh can contribute to the sustainability of artists and arts practice in our community.

5 Funding

Funding for public art projects may be sourced through the following mechanisms

- Council's recurrent budget and capital works program;
- One-off budget submissions to deliver a public art project identified through community consultation or interest;
- External grant funding from a government agency or philanthropic organisation;
- Private business and property owners; or
- Community fundraising.

6 Procedure

6.1 Public Art Project Proposal - External

Where an external party (individual, business, community group) initiate a proposal for a public art project, the request shall be directed to the Manager Community and Economic Development (MCED). The MECD will consult with internal work areas, including Local Laws, Risk Management, Asset Management and Planning to determine the viability of the proposal, including the requirement for any permits or any external consultation that may need to be undertaken with relevant authorities. Prior to consideration by Council, where necessary, the individual, community group or external party must provide written evidence of 'in-principle' support from the landowner to use the site.

6.2 Public Art Project Proposal – Internal

Where Council is considering funding a public art project, Council will publicise a detailed brief and invite responses/proposals from artists or appropriately skilled individuals/groups. Appropriate contract arrangements should be put in place to provide for, at a minimum, project timelines, insurance, projected lifespan of the artwork, repairs and maintenance, funding body acknowledgements, permit requirements and ownership.

6.3 Site Selection

All public art projects require an assessment of the proposed site, including –

- Possible geo-technical issues (e.g. stability of soil)
- Accessibility (e.g. physical access, traffic, safety)
- Ownership (e.g. private/public, council/state/federal)
- Heritage (e.g. overlays, historic significance)
- Environmental concerns (e.g. materiality, local flora and fauna, noise)
- Indigenous significance of site
- Permits required

6.4 Consultation

It is important to recognise that regardless of the location in which a public art work is to be developed, the different needs and character, as well as cultural, social, environmental and aesthetic values attached to each place are considered. There will be some approaches to public art which may be better suited to some local contexts than others, taking into account both the existing local character of the built environment and the communities who live there.

Effective community consultation and feedback processes are important in order to build meaningful participation and a sense of ownership by communities in relation to public art where public art is to be introduced.

As part of its commitment to building a sense of ownership and meaningful participation by local communities in relation to public art, Council will provide effective community consultation and feedback processes particularly in relation to large scale, permanent works which are likely to have a significant impact on the local environment. These consultation and feedback processes may themselves employ creative approaches and outcomes and can also help to build stronger understandings within the community about the nature and value of public art in general.

6.5 Approval

Council will make the final decision regarding new permanent and major public art projects.

6.6 Decommissioning, Removal or Replacement

A work may be considered for decommissioning, removal or replacement when

- It is deemed to be beyond repair or less value than the cost of repair;
- The cost of ongoing maintenance is prohibitive;
- The artwork is unsafe or presents a danger to the public;
- The artwork is being replaced with a new piece of artwork that has been identified to be more suitable for the site; or
- The nature of the artwork is no longer considered appropriate for public display.

7 Document Control

Public Art Policy		Policy Category	COUNCIL
Version Number	1.1	Policy Status	DRAFT
Approved/Adopted By	Council	Date Approved/Adopted	3 May 2023
Responsible Officer	CEO	Review Date	3 May 2026
Version History	Date	Version	Description

	August 2018	1.0	New Policy
	May 2023	1.1	Policy Review

DRAFT

POLICY

Social Media Policy (Council)



Purpose

The purpose of this Policy is to provide strategic guidance to Hindmarsh Shire Council (Council) employees and Councillors involved in the delivery of social media and to encourage active promotion of Hindmarsh Shire through the use of social media. This policy also aims to facilitate dynamic and interactive two-way communication, which can complement existing communication and further improve information sharing and access and delivery of key services. This policy supports Council's Community Engagement Plan.

This policy will provide an understanding and guidance for the use of social media platforms and tools when conducting Council business.

Scope

This policy applies to all employees, Councillors, contractors, agents and volunteers of Council who may use social media on behalf of the Council. This policy will also apply to agencies and individuals who provide services to Council.

This policy applies to any social media, whether official, unofficial, or personal that purports to provide material about Council and its activities.

The use of any social media under the direct control of the Council must be in accordance with this policy, including Section 86 Committees, Advisory Committees and Committees of Management and their associated activities.

This policy applies to digital spaces where people may comment, contribute, create, forward, post, upload and share content.

Policy

1. Definitions

Administrators mean Hindmarsh Shire Council employees and volunteers authorised by the CEO to post on social media

CEO means the Chief Executive Officer of Hindmarsh Shire Council

Council means the Hindmarsh Shire Council and any of its members or committees or employees or Councillors.

Social Media means the online technologies, platforms and practices that people use to share content, news, opinions, insights, experiences and perspectives.

Social Media Manager means the person appointed by the CEO to manage its social media.

2. Objective

The objectives of this policy is to outline the requirements for compliance with confidentiality, governance, legal, privacy and regulatory parameters when using social media to conduct Council business.

The policy provides guidelines for decision making about standard material that is used on social media.

It aims to:

- Provide direction for Council to participate in an online environment to comply with good corporate governance;
- Promote effective and productive community engagement through social media;
- Minimise miscommunication or mischievous communications; and
- Help manage the inherent challenges of speed and immediacy.

3. Policy Statement

Council will use and develop social media to promote Council, the Shire, Council activities and assets in the local region.

Council will encourage local residents, businesses, clubs and organisations to positively promote the Shire, its activities and other related information through the use of social media.

Council has a duty of care to monitor social media to ensure that accurate and positive messages are being portrayed.

Council has a duty of care to address negative issues expressed on social media and seek ways to resolve these issues and turn them from negatives into positives.

When using social media to conduct Council business, all parties are expected to:

- Seek prior authorisation from **CEO** to establish a social media site/presence;
- Adhere to Council codes of conduct, policies and procedures;
- Behave with caution, courtesy, honesty and respect;
- Comply with relevant laws and regulations;
- Reinforce the integrity, reputation and values of Hindmarsh Shire; and
- Understand the terms and conditions of the social media being used.

4. Responsibilities and Delegations

The policy shall identify the officers and articulate their responsibilities for the implementation of the policy.

CEO

The CEO is responsible for the policy and the delegation of a Social Media Manager and other responsible officers.

Social Media Manager

Only the approved Social Media Manager and administrators (including approved volunteers) can post and respond on behalf of Council.

It is the responsibility of Council's social media manager to oversee social media accounts, the security of passwords and upkeep of these accounts. The social media manager, under direction of the CEO, has the power to grant access to other members of staff to administer groups on the platforms and to post content.

Administrators

Administrators should recognise the role of the Council and the importance of supporting the mission and values of the Council in the use of social media.

Administrators should be aware of their obligations under the relevant Code of Conduct for Council, including requirements for disclosure of conflict of interest, in the use of social media systems for incidental and private use.

Administrators must be clear about professional identity or any vested interests.

5. Policy

If there is any doubt about applying the provisions of this policy, check with the CEO or social media manager before using social media.

Depending on the nature of the issue and potential risk, it may also be appropriate to consider seeking legal advice.

5.1. Administration

Social media sites must accredit Council and use authorised logos.

5.2. Authorisation

Council representatives will be provided access with administrative rights to specific social media on a case-by-case basis and in consultation with the CEO.

Each person granted access to post or create content in an official capacity must have undergone training that is specific to each platform they use. Access rights can be revoked by the Social Media Manager or the CEO at any time.

Administrators must complete ongoing training to update knowledge on emerging social trends and evolving best practice in social media, when requested to do so.

It is the responsibility of each person who has been granted access to post or create content to ensure that the highest standards of honest integrity and courtesy is maintained at all times, as per the Hindmarsh Shire Council Employee Code of Conduct.

Administrators will ensure appropriate authorisation has been obtained before using social media including but not limited to uploading content and acting as a spokesperson on behalf of Council.

5.3. Messaging

Messages should be phrased in professional language and the content should be such that it will not discredit Hindmarsh Shire Council. Obscene, defamatory, threatening, harassing, discriminatory remarks and other anti-social behaviors and postings are prohibited.

Messages should be based on genuine need, and otherwise comply with the content requirements set out in this policy.

5.4. Monitoring

The Social Media Manager (or authorised Administrator) will quickly address any inappropriate messages or misuse. Such inappropriate content includes spam, advertising, offensive statements, inaccurate information, foul language, or unconstructive criticism of Council or any of its activities.

The Social Media Manager (or authorised Administrator) will delete negative comments that are rude, defamatory, offensive, threatening, harassing, discriminatory or personal.

Administrators will be respectful of all individuals and communities with which you interact online.

The Social Media Manager is responsible for monitoring social media channels. Consideration will be given to providing back up to the Social Media Manager.

The Social Media Manager (or authorised Administrator) will correct misinformation in an appropriate and polite manner without being personal and will not engage in heated arguments.

The Social Media Manager will investigate negative comments for accuracy and where possible reframe the problem to respond in a positive manner. If it is likely the problem will persist the Social Media Manager will bring it to the attention of the CEO for further action.

5.5. Posting

Administrators must only disclose publicly available information.

Administrators will encourage discussion by posting quality content and questions.

Administrators will be polite and respectful of others' opinions.

Administrators will post information on social media, which is open and transparent, and enhances opportunities within Hindmarsh Shire.

Administrators should not disclose confidential, personal or private information where there is sufficient detail for potential identification of Councillors, Council staff or third parties.

Images should incorporate a Hindmarsh Shire Council watermark or logo on its edge to discourage appropriation by visitors to the site or, if appropriated, to still acknowledge the Council.

5.6. Other media

Enquiries from media outlets should be referred to the CEO for an official response. For more information please see Hindmarsh Shire Council's Media Policy.

5.7. Appropriate use of social media

Council employees and Councillors should not engage in any online conduct which creates a conflict of interest between themselves and Council, or otherwise harms the business interests of Council.

5.8. Permission

All citations on social media must be accessed to the original information through the use of a hyperlink.

Council and the Social Media Manager are responsible for ensuring that, so far as it is within their control, information gained through the use of their position is compliant with the *Privacy and Data Protection Act 2014*. Members should be aware about the access, use and release of personal information in relation to employees and Councillors, its clients and ratepayers.

Permission must be obtained prior to the use of photographs or images of any co-workers, ratepayers, residents or recognisable members of the public on any Council social media platforms. Photograph permission forms are to be completed.

Permission will be sought from the creator or copyright owner, to use or reproduce copyright material.

Permission will be sought before publishing or uploading material in which the intellectual property rights are owned by a third party.

Administrators will ensure Council's standard disclaimer is obvious to clearly communicate the rules of engagement to the public.

6. Strategies

Social media will be used to build more meaningful relationships with customers, communities and other relevant stakeholders of Council.

7. Record Keeping

Under the *Public Records Act 1973* (Vic), municipal councils have certain obligations to keep records they have created, as well as public records. This obligation extends to records created through social media. Please see Hindmarsh Shire Council's Records Management Policy for further information.

8. Supporting documents

Document	Location
Hindmarsh Shire Council Employee Code of Conduct	User workspace/Council Documents/Governance/Policies Council Version/1. Current Policies – Reviewed and Approved
Hindmarsh Shire Council Councillor Code of Conduct	User workspace/Council Documents/Governance/Policies Council Version/1. Current Policies – Reviewed and Approved
Hindmarsh Shire Council Community Engagement Policy	User workspace/Council Documents/Governance/Policies Council Version/1. Current Policies – Reviewed and Approved
Hindmarsh Shire Council Confidentiality Policy (Agreement?)	User workspace/Council Documents/Governance/Policies Council Version/1. Current Policies – Reviewed and Approved
Hindmarsh Shire Council Media Policy	User workspace/Council Documents/Governance/Policies Council Version/1. Current Policies – Reviewed and Approved
Hindmarsh Shire Council Privacy Policy	User workspace/Council Documents/Governance/Policies Council Version/1. Current Policies – Reviewed and Approved
Hindmarsh Shire Council Records Management Policy	User workspace/Council Documents/Governance/Policies Council Version/1. Current Policies – Reviewed and Approved
Hindmarsh Shire Council Style Guide	User workspace/Council Documents/Governance/Policies Council Version/1. Current Policies – Reviewed and Approved

9. Resources

Copyright Act 1968 (Cth);

Local Government Act 1989 (Vic);

Crimes Act 1958 (Vic);

Privacy Act 1988 (Cth);

Defamation Act 2005 (Vic);

Public Administration Act 2004 (Vic);

Equal Opportunity Act 2010 (Vic);

Public Records Act 1973 (Vic);

Freedom of Information Act 1982 (Vic);

Spam Act 2003 (Cth); and

Privacy and Data Protection Act 2014 (Vic);

Victorian Charter of Human Rights and Responsibilities 2007

10. Document control

Social Media Policy		Policy Category	MEDIA AND COMMUNICATIONS
Version Number	03	Policy Status	APPROVED
Approved/Adopted By	COUNCIL	Approved/Adopted on:	05/02/2020
Responsible Officer	Chief Executive	Review Date:	05/02/2023
Version History	Date	Version	Description
	21/08/2013	01	Original
	21/08/2017	02	Second version
	07/01/2020	03	Fine-tuned the policy to ensure that it distinguished Council's stance on Social Media and removed the operational and internal matters relating to Social Media.

The background of the cover is a photograph of a modern building with a large, curved glass facade. The building's interior is visible through the glass, showing office spaces with desks, chairs, and bookshelves. The building has a curved roofline and a concrete base. The text is overlaid on the center of the image.

HINDMARSH SHIRE COUNCIL

FINANCIAL REPORT

**FOR THE PERIOD ENDING
31 MARCH 2023**

**Hindmarsh Shire Council
Management Financial Report
For the period ending 31 March 2023**

COMMENTARY

General

This report is for the period ending 31 March 2023

The Financial report provides financial reporting and variances against budget. This report incorporates Year to Date actual and variance figures for the six months up to 31 March 2023.

Dashboard

The Dashboard provides Council with a set of graphs detailing both financial and non-financial items. This will be available for distribution at the Council meeting.

Executive Summary & Ratios

The Executive Summary and ratios provides Council with a summary of financial items comparing year to date actuals against year to date budget.

Financials

Attached to this report are a set of financial statements consisting of an Income Statement, Balance Sheet, Cash Flow Statement, Capital Works Schedule and Detailed Program Expenditure. These statements are prepared in line with Australian Accounting Standards and the relevant regulations under the *Local Government Act 2020*, and the *Local Government (Planning and Reporting) Regulations 2014*. The statements provide YTD Actual data with a comparison against YTD Budget figures.

A brief summary of the major budget variances is outlined on the following pages.

Comprehensive Income Statement

The Comprehensive Income Statement shows an operating surplus for the period 1 July 2022 to 31 March 2023 of \$3,133,855 compared to a budgeted surplus of \$3,847,543.

There are a number of items that make up the overall variances between actual and budget. Explanation of material variances have been detailed against the Comprehensive Income Statement report.

Balance Sheet and Cash Flow

Cash and cash equivalents at 31 March 2023 shows a balance of \$12,371,011.

Capital Expenditure

This report shows Capital works expenditure for the period 1 July 2022 to 31 March 2023.

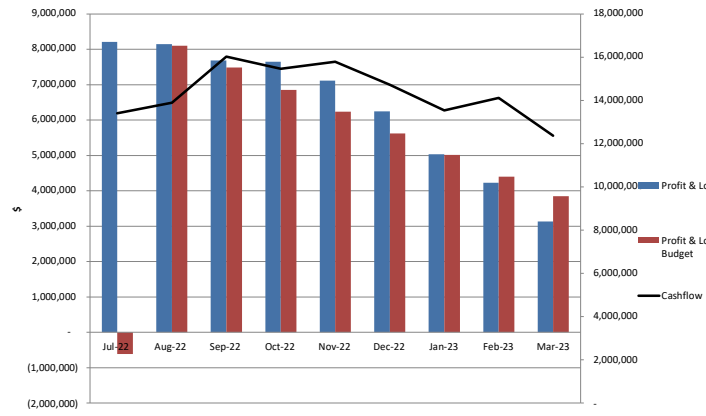
"The Chief Executive Officer, as required under Section 97(3) of the *Local Government Act 2020* is of the opinion a revised budget is not required"



Hindmarsh Shire Council Performance Dashboard For the period ending 31 March 2023

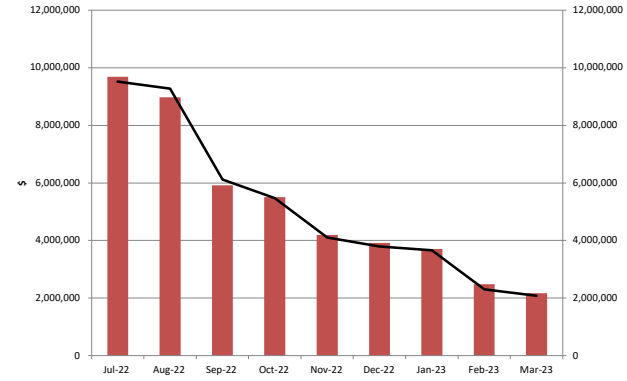
Profit & Loss

Profit and Loss

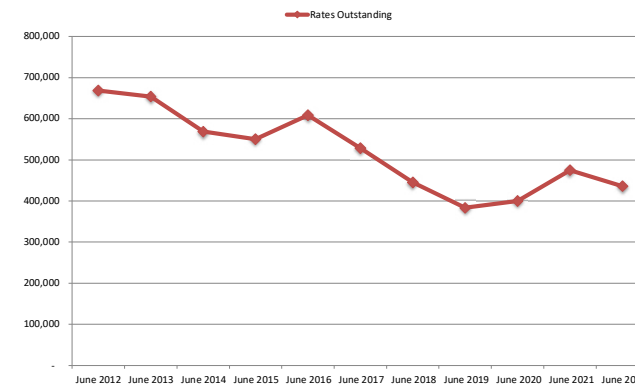


Outstanding Debtors, Rates & Infringements

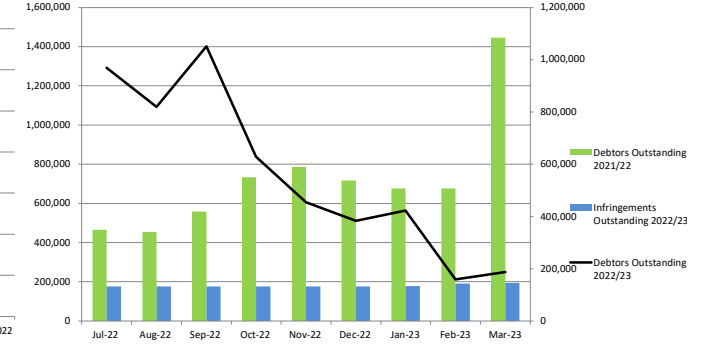
Rates Outstanding



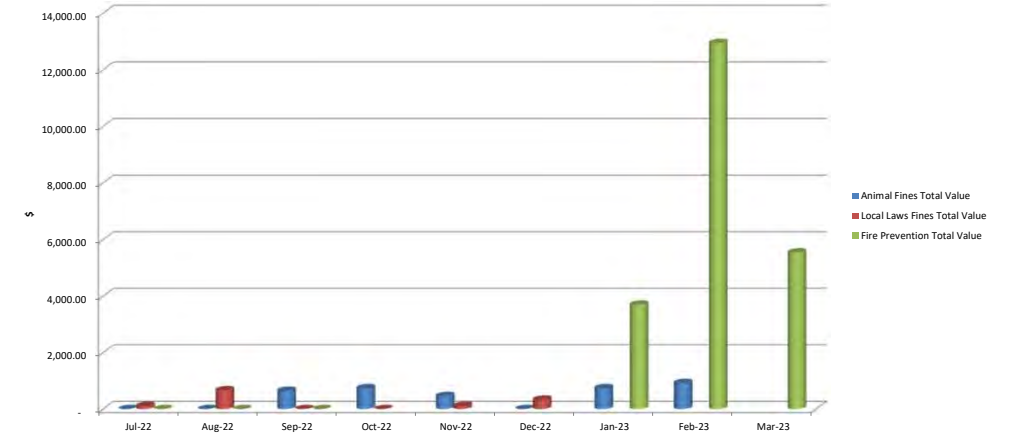
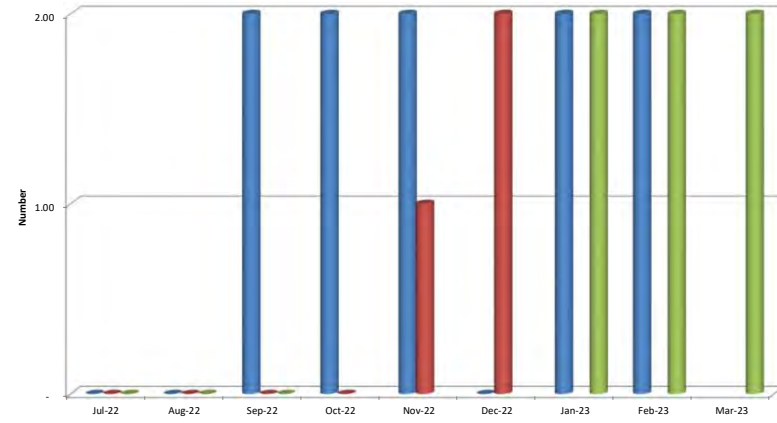
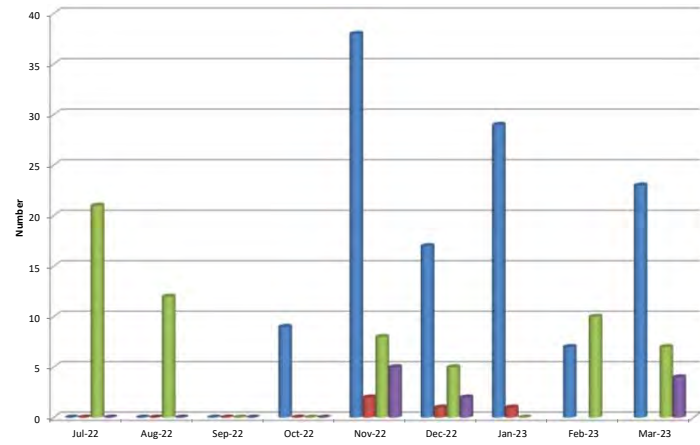
Rates Arrears



Debtors & Infringements

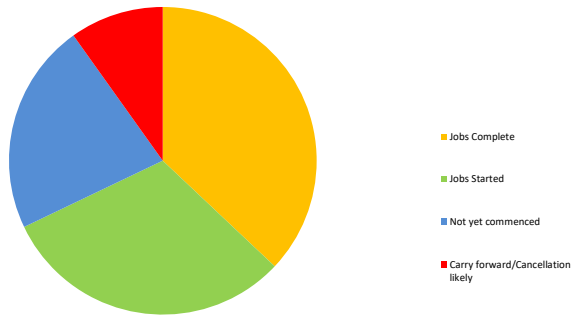


Local Laws

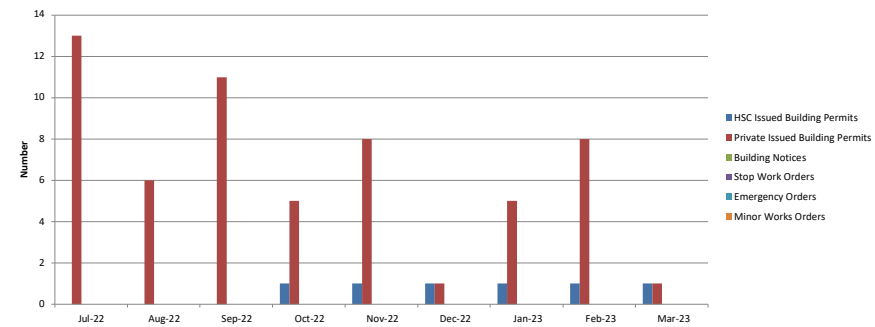


Capital Works

Capital Works

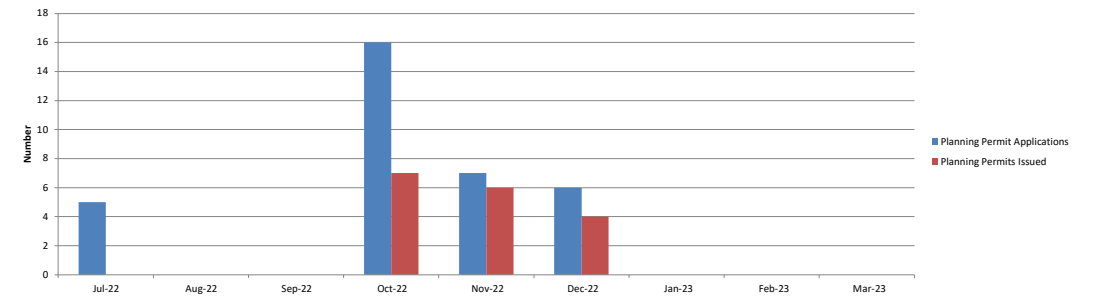


Building



Building & Planning

Planning

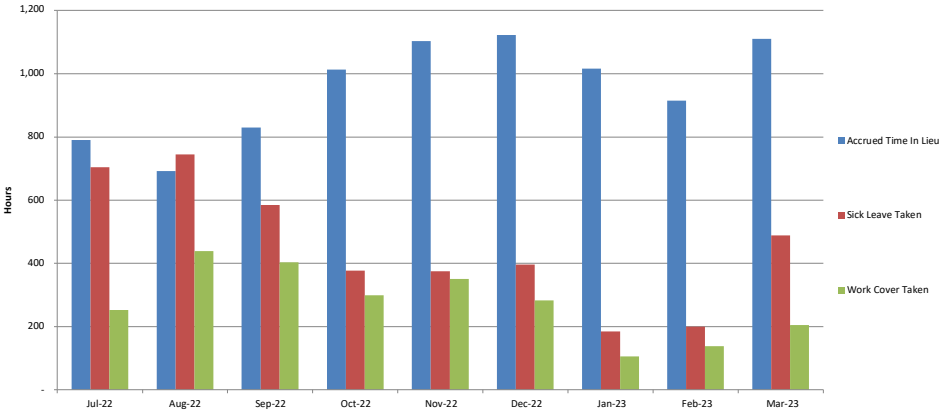
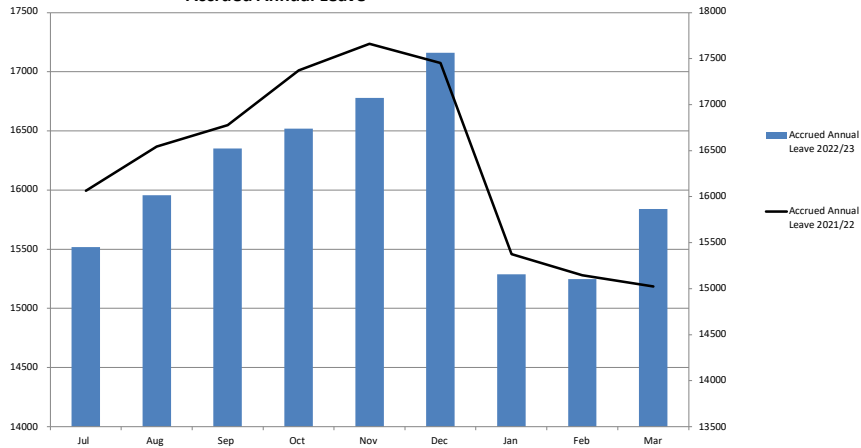




Hindmarsh Shire Council Performance Dashboard
For the period ending 31 March 2023

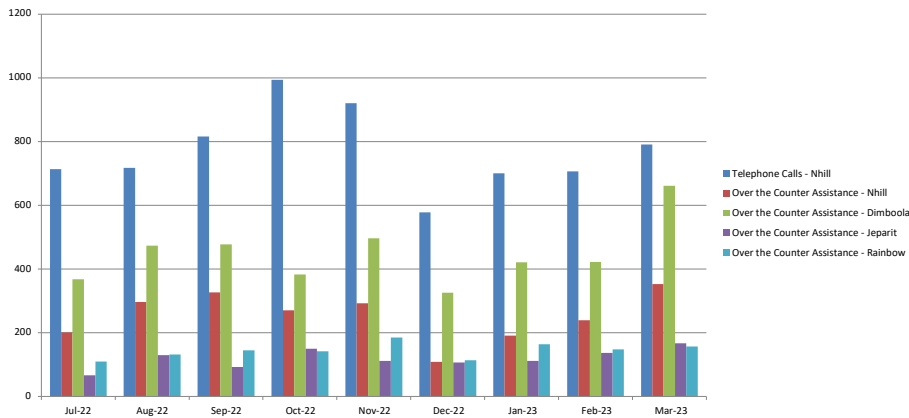
Human Resources

Accrued Annual Leave



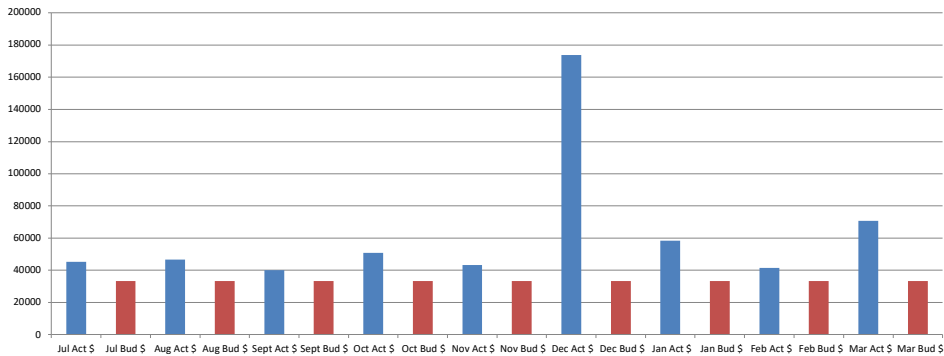
Customer Services

Customer Services

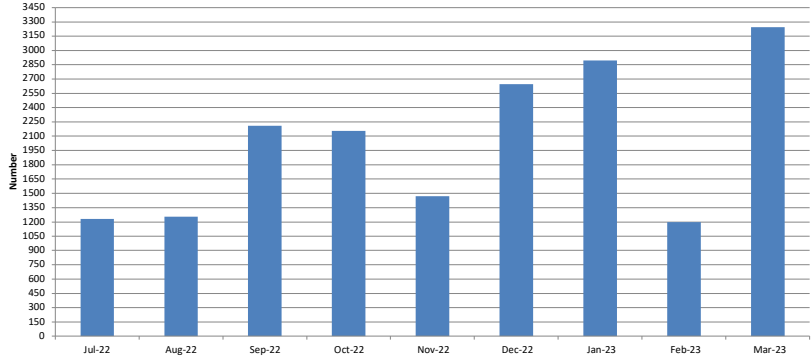


Caravan Park

Caravan Park Revenue - Dimboola

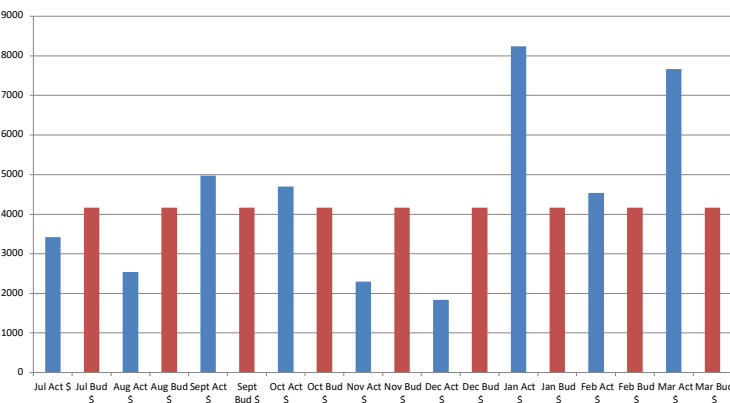


Caravan Park Visitors - Dimboola

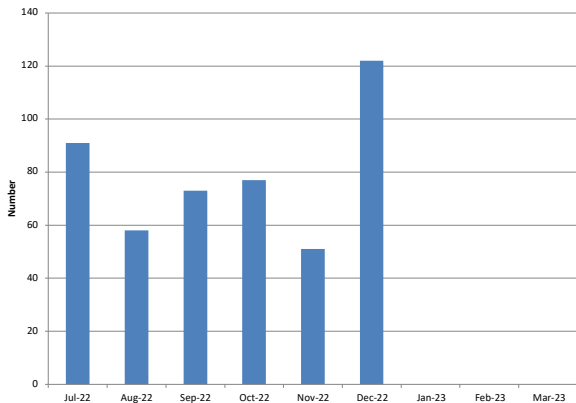


Caravan Park

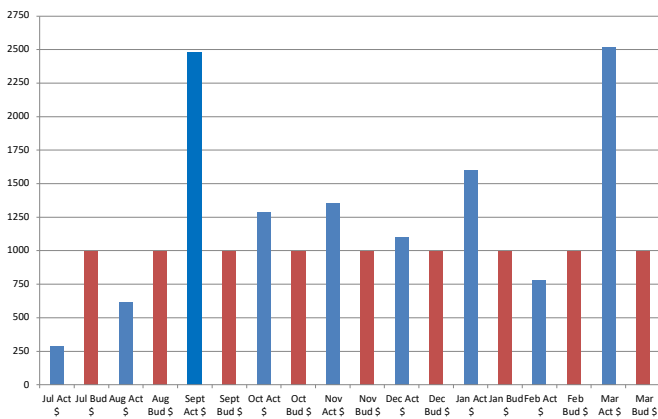
Caravan Park Revenue - Jeparit



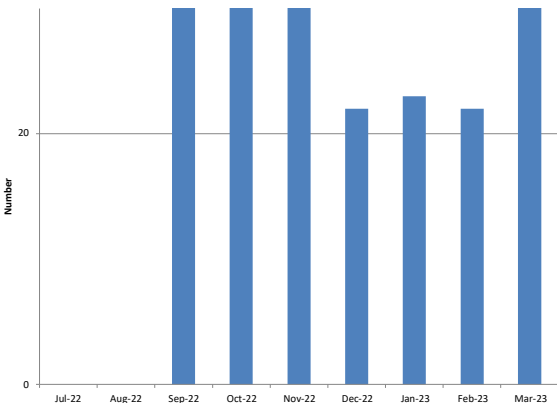
Caravan Park Visitors - Jeparit



Caravan Park Revenue - Rainbow



Caravan Park Visitors Rainbow



**Hindmarsh Shire Council
Executive Summary
As at 31 March 2023**

	Actual YTD March 2023	Budget YTD March 2023	Indicator
Rates & Charges Collected	7,644,909	7,055,276	
Income Statement Operating Surplus/(Deficit)	3,133,855	3,847,543	
Adjusted Underlying Surplus/(Deficit)	(180,776)	291,265	
Cash & Investments	12,371,011		
Rates Debtors	2,137,025		
Sundry Debtors	186,865		
Infringement Debtors	194,262		
Balance Sheet Working Capital	13,268,981		
Total Operating Revenue	17,563,745	20,321,162	
Total Operating Expenditure	14,429,890	16,473,619	
Capital Works Expenditure	5,796,800	6,745,023	

Indicator Legend

	No action required
	Requires active monitoring
	Immediate action required

**Hindmarsh Shire Council
Ratio Summary
As at 31 March 2023**

	Actual YTD	Budget	Indicator
Working Capital (This ratio identifies if the Council has sufficient Current Assets to meet its due debts with a safety margin. A generally acceptable current ratio is 2 to 1.)	588%	107%	
Asset Renewal (This ratio identifies councils expenditure renewing assets compared to the depreciation of the asset)	185%	42%	
Own Source Revenue Coverage Ratio (This ratio is the measurement of a Council's ability to cover its costs through its own revenue efforts.)	85%	70%	
Operating Surplus Ratio (This ratio is a measure of a Council's ability to cover its operational costs and have revenues available for capital funding or other purposes.)	26%	33%	
Liquidity (This ratio is the measurement of a Council's current assets compared to current liabilities.)	455%	118%	
Unrestricted Cash (This ratio is the measurement of a Council's cash compared to current liabilities.)	473%	441%	
Indebtedness (This ratio is the measurement of a Council's non-current liabilities compared to own source revenue.)	2%	27%	
Rates Concentration (This ratio is the measurement of a Council's rate revenue compared to total revenue.)	53%	49%	
Cash Expense Ratio (months) (This ratio indicates (in months) how long Council can continue to undertake operations without any revenue being received.)	4.52		

Indicator Legend

	No action required
	Requires active monitoring
	Immediate action required

Hindmarsh Shire Council
Comprehensive Income Statement
For the period ending 31 March 2023

	YTD Actual \$	YTD Budget \$	YTD Variance \$	Ref
Income				
Rates and charges	9,376,969	9,407,034	(30,065)	1
Statutory fees and fines	26,068	31,491	(5,423)	
User fees & Reimbursements	1,629,410	1,299,518	329,892	2
Contributions - cash	59,518	9,000	50,518	3
Grants - operating (recurrent)	1,754,140	4,366,944	(2,612,804)	4
Grants - operating (non-recurrent)	80,883	51,732	29,151	5
Grants - capital (recurrent)	137,103	810,270	(673,167)	6
Grants - capital (non-recurrent)	3,239,517	3,307,374	(67,857)	7
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	75,114	248,904	(173,790)	8
Interest	215,657	59,976	155,681	9
Other income	969,365	728,919	240,446	10
Total Income	17,563,745	20,321,162	(2,757,417)	
Expenses				
Employee costs	5,675,567	6,130,494	(454,927)	11
Materials and services	4,133,768	4,589,722	(455,954)	12
Depreciation	3,482,704	4,640,328	(1,157,624)	13
Other expenses	1,137,851	1,113,075	24,776	14
Total expenses	14,429,890	16,473,619	(2,043,729)	
Share of net profits/(losses) of associates and joint ventures accounted for by the equity method	-	-	-	
Surplus (deficit) for the year to date	3,133,855	3,847,543	(713,688)	
Net asset Revaluation increment / (decrement)	-	-	-	
Comprehensive result	3,133,855	3,847,543	(713,688)	

Comprehensive Income Statement
Explanation of material variations
For the period ending 31 March 2023

Variance			
Ref	Item	Explanation	
1	Rates and Charges	Rates and Charges are below budget due to the third quarter Windfarm invoice not yet being raised.	
2	User fees & Reimbursements	User fees and charges is above budget due to the timing of invoices raised for services such as aged care and Rural Roads Victoria (RRV). Caravan park income is higher than budgeted for.	
3	Contributions - cash	Contributions is higher than budget due to the timing for the contributions to the Town Committees.	
4	Grants - operating (recurrent)	Recurrent operating grants are lower than budgeted due to 75% of the grants commission funding for this year received in April 2022.	
5	Grants - operating (non-recurrent)	Operating Grants - non recurrent is higher than budgeted due to income from the Rapid Antigen Testing (RAT) program as well as receipt of a State Library Innovation Grant.	
6	Grants - capital (recurrent)	Grants - Capital (recurrent) is below budget as Council has yet to receive a portion of the Roads to Recovery funding for 2022/2023.	
7	Grants - Capital (non-recurrent)	Capital grants is higher than budgeted due to the recognition of funding received in 2021/2022 committed to capital projects.	
8	Net gain/(loss) on disposal of property, infrastructure, plant and equipment	Plant and Equipment replacement, including sales, has commenced with replacement of vehicles to occur over the 2022/2023 financial year.	
9	Interest	Council has received higher than budgeted income from interest on investments due to the rising interest rates.	
10	Other Income	Other income is higher than budgeted due to internal charges for plant recovery.	

Comprehensive Income Statement
Explanation of material variations
For the period ending 31 March 2023

11	Employee Costs	Employee costs are currently under budget due to staff vacancies .
12	Materials and services	Materials and services is below budget due to the timing of the budget in relation to expenses. Invoices have yet to be received for the Management of the swimming pools, waste collection and disposal as well as internal charges for quarry restoration. Operational expenses on Roads is lower than budgeted due to the timing for sealed road edge repairs.
13	Depreciation	Depreciation for 2022/2023 will be reconciled at the end of the financial year.
14	Other Expenses	Other expenses are higher than budgeted due to the timing of the budget in relation to insurance which has been paid in full.

Hindmarsh Shire Council
Balance Sheet
As at 31 March 2023

	YTD Actual 2022/23 \$	Actual 2021/22 \$	Ref
Current assets			
Cash and cash equivalents	12,371,011	14,980,215	1
Rates and other receivables	2,924,389	1,902,961	2
Other assets & Inventories	690,057	587,151	
Total current assets	<u>15,985,457</u>	<u>17,470,327</u>	
Non-current assets			
Investments in associates by equity method	295,103	295,103	
Infrastructure, Property and Plant and Equipment	198,096,549	201,579,255	
Capital Expenditure 2022/23	5,796,800	0	3
Trade and other receivables	2,207	2,207	
Total non-current assets	<u>204,190,659</u>	<u>201,876,565</u>	
Total assets	<u>220,176,116</u>	<u>219,346,892</u>	
Current liabilities			
Trade and other payables	187,446	2,752,875	4
Trust Funds and Deposits	296,364	101,886	5
Provisions	2,232,666	2,166,346	6
Total current liabilities	<u>2,716,476</u>	<u>5,021,107</u>	
Non current liabilities			
Provisions	198,473	198,473	6
Total non-current liabilities	<u>198,473</u>	<u>198,473</u>	
Total liabilities	<u>2,914,949</u>	<u>5,219,581</u>	
Net assets	<u>217,261,167</u>	<u>214,127,311</u>	
Equity			
Accumulated surplus	79,882,824	71,533,642	
Surplus/(Deficit) for period	3,133,855	8,349,185	
Asset revaluation reserve	134,244,484	134,244,484	
Total equity	<u>217,261,164</u>	<u>214,127,311</u>	

Balance Sheet
Explanation of material variations
As at 31 March 2023

Variance		
Ref	Item	Explanation
1	Cash and Cash Equivalents	Cash and Cash Equivalents reflects the receipt of substantial grant funding late in the previous financial year that was carried forward for projects which are to commence in 2022/2023.
2	Rates and Other Receivables	Rates and other receivables recognise total rates raised for the 2022/2023 financial year. The third installment has closed.
3	Capital Expenditure	Capital Expenditure as at 31 March 2023 was \$5,796,800. Refer to the Capital Works report for further information.
4	Trade and Other Payables	Trade and Other Payables represents the amount outstanding to creditors as at 31 March 2023.
5	Trust Funds and Deposits	As at 31 March 2023 Council holds \$283,438 for the Fire Services Levy which will be remitted during the 2022/2023 financial year and \$12,926 in refundable deposits.
6	Provisions	Provisions represents the amount held for Long Service and Annual Leave as well as quarry and landfill restoration.

Hindmarsh Shire Council
Statement of Cash Flows
For the period ending 31 March 2023

Cash Flows from Operating Activities

	Inflows/ (Outflows)
Receipts	
Rates & Charges	7,644,909
Statutory Fees and Fines	8,222
User Fees	2,506,807
Interest	215,657
Contributions - Cash	59,518
Grants - Recurrent	1,835,024
Net GST refund/(payment)	22,883
Grants - Non Recurrent	1,347,561
Trust	22,678
Other Revenue	969,365
Payments	
Employee Costs	(5,609,247)
Other Expenses	(1,324,562)
Suppliers	(4,586,333)
	<hr/>
Net cash inflow/(outflow) from operating activities	3,112,482

Cash Flows from Investing Activities

Payments for Property Plant and Equipment and Infrastructure	(5,796,800)
Proceeds from sale of Property Plant and Equipment	75,114
Net cash inflow (outflow) from investing activities	<hr/> (5,721,686)

Cash flows from Financing activities

Net cash inflow (outflow) from financing activities	<hr/> -
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Net increase/(decrease) in cash held	(2,609,204)
Cash at beginning of the period	14,980,215
Cash at end of the period	<hr/> <hr/> 12,371,011

Hindmarsh Shire Council
Capital Works
For the period ending 31 March 2023

	YTD Actual \$	YTD Budget \$	YTD Variance \$	Ref
Property				
Land	-	-	-	
Total Land	-	-	-	
Buildings	1,228,385	1,693,251	464,866	1
Total Buildings	1,228,385	1,693,251	(464,866)	
Total Property	1,228,385	1,693,251	(464,866)	
Plant and Equipment				
Plant, machinery and equipment	1,221,098	1,018,098	(203,000)	2
Fixtures, fittings and furniture	75,948	67,482	(8,466)	
Total Plant and Equipment	1,297,046	1,085,580	(211,466)	
Infrastructure				
Roads	2,053,291	1,760,085	(293,206)	3
Bridges	56,392	-	(56,392)	4
Footpaths and cycleways	102,638	147,204	44,566	
Drainage	269,720	124,632	(145,088)	5
Other infrastructure	789,328	1,934,271	1,144,943	6
Total Infrastructure	3,271,369	3,966,192	(694,823)	
Total Capital Works Expenditure	5,796,800	6,745,023	948,223	
Represented by:				
New asset expenditure	1,237,150	2,244,312	1,007,162	
Asset renewal expenditure	3,204,366	3,179,898	(24,468)	
Asset expansion expenditure	-	-	-	
Asset upgrade expenditure	1,355,284	1,320,813	(34,471)	
Total Capital Works Expenditure	5,796,800	6,745,023	948,223	

Capital Works
Explanation of material variations
For the period ending 31 March 2023

Variance Ref	Item	Explanation
1	Buildings	Purchase of the new Holiday Park cabins and the Jeparit Riverbank Precinct Amenities has yet to commence. Work has been undertaken on the Rainbow Rec Reserve change rooms has been complete and the WSM Caravan Park upgrades commenced carried forward from 2021/22.
2	Plant, machinery and equipment	The purchase of plant and machinery is higher than budgeted as Council has received vehicles ordered in 2021/2022 as well as the purchase of the grant funded library van.
3	Roads	The expenditure is higher than budgeted due to construction of the Albacutya Bridge Road extension which was carried forward from 2021/2022.
4	Bridges	The Albacutya Bridge construction was completed in 2022/2023.
5	Drainage	Drainage is over budget due to urgent work being undertaken to correct drainage issues in the Dimboola Recreation Reserve.
6	Other Infrastructure	The shortfall in actual expenditure to budget is due to the phasing of the budgeted projects, in particular the Silo Art trail and the transfer stations upgrades.

Hindmarsh Shire Council
Key Result Area Summary
For the period ending 31 March 2023

Service area	Description of services provided		2022/2023 YTD Actual \$	2022/2023 YTD Budget \$	2022/2023 Annual Budget \$
Theme 1: Our Community					
Community Development	Councils community Development Team works with community groups, organisations and individuals to assist communities reach their aspirations and be healthy, active and engaged.	Operating Expenditure	178,008	167,898	213,909
		Operating Revenue	203,290	374,850	500,000
		NET Expenses (Revenue)	(25,282) -	206,952 -	286,091
		Capital Expenditure	80,835	468,567	625,000
Maternal and Child Health Centres	Maintain maternal and child health facilities in Dimboola and Nhill. Council provides support to early years' services through the Municipal Early Years Plan. Council does not provide Maternal and Child Health Services. This service is provided by West Wimmera Health Services in Dimboola, Jeparit, Nhill and Rainbow.	Operating Expenditure	3,543	13,113	17,497
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	3,543	13,113	17,497
		Capital Expenditure	-	-	-
Kindergarten Services	Provision of Kindergarten services in Dimboola, Jeparit, Nhill and Rainbow under contract with Horsham District Kindergarten Association. Council does not directly deliver Kindergarten Services.	Operating Expenditure	71,842	90,495	120,708
		Operating Revenue	70,729	23,994	32,000
		NET Expenses (Revenue)	1,113	66,501	88,708
		Capital Expenditure	-	-	-
Youth Services	Improve the wellbeing of and opportunities for youth within the Shire.	Operating Expenditure	95,371	119,178	158,950
		Operating Revenue	85,500	56,223	75,000
		NET Expenses (Revenue)	9,871	62,955	83,950
		Capital Expenditure	-	-	-
Aged & Disability Services	Council's Aged and Disability Services aim to support people in their own homes and communities by providing services that promote and maintain independence. The program assists frail older people, people with a disability and their carers. These services provide basic support and maintenance to people living at home or who are at risk of premature or inappropriate admission to long-term residential care.	Operating Expenditure	768,420	801,846	1,069,528
		Operating Revenue	847,332	744,885	993,566
		NET Expenses (Revenue)	(78,912)	56,961	75,962
		Capital Expenditure	5,793	-	-
Health Promotion	To protect and enhance the health of the community.	Operating Expenditure	118,187	92,250	123,045
		Operating Revenue	58,713	21,366	28,500
		NET Expenses (Revenue)	59,474	70,884	94,545
		Capital Expenditure	-	-	-

Service area	Description of services provided	2022/2023 YTD Actual \$	2022/2023 YTD Budget \$	2022/2023 Annual Budget \$
Community Transport	Operating Expenditure	-	-	-
	Operating Revenue	-	-	-
	NET Expenses (Revenue)	-	-	-
	Capital Expenditure	-	-	-
Libraries	Operating Expenditure	237,411	270,981	361,410
	Operating Revenue	377,964	92,394	123,240
	NET Expenses (Revenue)	(140,553)	178,587	238,170
	Capital Expenditure	60,859	48,735	65,000
Arts, Culture and Community Events	Operating Expenditure	74,455	79,101	105,501
	Operating Revenue	700	-	-
	NET Expenses (Revenue)	73,755	79,101	105,501
	Capital Expenditure	-	-	-
Recreation Programs	Operating Expenditure	10,444	11,034	14,713
	Operating Revenue	-	-	-
	NET Expenses (Revenue)	10,444	11,034	14,713
	Capital Expenditure	-	-	-
Public Order & Safety	Operating Expenditure	142,650	176,812	235,005
	Operating Revenue	55,143	79,757	85,674
	NET Expenses (Revenue)	87,507	97,055	149,331
	Capital Expenditure	-	-	-
Early Years	Operating Expenditure	13,490	28,440	37,941
	Operating Revenue	-	-	-
	NET Expenses (Revenue)	13,490	28,440	37,941
	Capital Expenditure	-	-	-

Service area	Description of services provided		2022/2023 YTD Actual \$	2022/2023 YTD Budget \$	2022/2023 Annual Budget \$
Theme 2: Built & Natural Environment					
Local Roads & Bridges	Provide safe, all weather access to residences and allow for efficient transport of goods to and from the Shire. • The aim of the road network is to provide property access for local traffic. Council endeavours to provide all-weather access to existing residential homes and dry weather access roads to non-residential properties. • Council's road network comprises 573 kilometres of sealed roads, 845 kilometres of gravel roads (all weather) and approximately 1470 kilometres of earth roads (dry weather only, some contain gravel sections, though not maintained to an all-weather standard). The network also comprises six bridges and a significant number of large culverts. • VicRoads is responsible for main roads including highways and marked routes. Similarly, state government agencies are responsible for roads and tracks within declared parks such as the Little Desert, Big Desert and along the Wimmera River.	Operating Expenditure	2,925,723	4,185,324	5,582,530
		Operating Revenue	629,015	810,270	1,080,798
		NET Expenses (Revenue)	2,296,708	3,375,054	4,501,732
		Capital Expenditure	2,109,682	1,760,085	2,347,731
Drainage Management	Well maintained, fit for purpose drainage systems within townships.	Operating Expenditure	357,476	494,235	659,221
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	357,476	494,235	659,221
Paths & Trails	Well maintained pedestrian access, including disabled access to critical and popular destinations around our townships.	Capital Expenditure	69,185	124,632	166,233
		Operating Expenditure	164,533	183,564	244,838
		Operating Revenue	300,000	-	-
		NET Expenses (Revenue)	(135,467)	183,564	244,838
		Capital Expenditure	102,638	147,204	196,350
Tree Management	Conduct maintenance, inspections and replanting works on Council road reserves, parks and gardens, and recreation reserves.	Operating Expenditure	285,897	268,362	357,940
		Operating Revenue	7,121	-	-
		NET Expenses (Revenue)	278,776	268,362	357,940
		Capital Expenditure	-	-	-

Service area	Description of services provided	2022/2023 YTD Actual \$	2022/2023 YTD Budget \$	2022/2023 Annual Budget \$
Town Beautification	Maintain and redevelop public open spaces in Dimboola, Jeparit, Nhill and Rainbow.	Operating Expenditure	490,650	547,173
		Operating Revenue	8,000	-
		NET Expenses (Revenue)	482,650	547,173
		Capital Expenditure	32,585	112,464
		Operating Expenditure	159,067	187,389
		Operating Revenue	6,938	4,041
Community Centres & Public Halls	Maintenance, renewal and upgrade of Council-owned and controlled community centres and halls, and support of communities that undertake these activities on behalf of Council. To protect and enhance the health of the community.	NET Expenses (Revenue)	152,130	183,348
		Capital Expenditure	8,430	14,994
		Operating Expenditure	511,483	737,766
		Operating Revenue	25,842	-
		NET Expenses (Revenue)	485,641	737,766
		Capital Expenditure	1,107,938	880,911
Recreation Facilities	Maintenance, renewal and upgrade of Council owned and controlled recreational land, buildings and facilities. Council also supports groups that undertake these activities on behalf of Council.	Operating Expenditure	1,077,017	1,066,149
		Operating Revenue	1,704,138	1,317,902
		NET Expenses (Revenue)	(627,121)	(251,753)
		Capital Expenditure	215,162	-
		Operating Expenditure	409,914	475,155
		Operating Revenue	271,750	299,880
Waste Management	Management of Council's transfer stations and collection and disposal of domestic waste and recyclables across the Shire.	NET Expenses (Revenue)	138,164	175,275
		Capital Expenditure	-	-
		Operating Expenditure	86,653	57,834
		Operating Revenue	86,653	57,834
		NET Expenses (Revenue)	-	-
		Capital Expenditure	-	-
Quarry Operations	Management of Council-owned and controlled quarries and gravel pits for extraction of gravel for road making.	Operating Expenditure	75,463	153,756
		Operating Revenue	75,000	56,223
		NET Expenses (Revenue)	463	97,533
		Capital Expenditure	-	-
		Operating Expenditure	61,562	116,730
		Operating Revenue	22,003	33,732
Waterway Management	Management of Council-controlled waterways including weir pools and lakes.	NET Expenses (Revenue)	39,560	82,998
		Capital Expenditure	-	-
		Operating Expenditure	-	-
		Operating Revenue	-	-
		NET Expenses (Revenue)	-	-
		Capital Expenditure	-	-
Environmental Management	Manage, protect and enhance Council's natural assets in conjunction with Government departments and environmental groups.	Operating Expenditure	155,677	155,677
		Operating Revenue	45,000	45,000
		NET Expenses (Revenue)	110,677	110,677
Fire Prevention	Identification of potential fire hazards and prevention of loss of life and property caused by fire.	Capital Expenditure	-	-
		Operating Expenditure	-	-
		Operating Revenue	-	-

Service area	Description of services provided		2022/2023 YTD Actual \$	2022/2023 YTD Budget \$	2022/2023 Annual Budget \$
Theme 3: Competitive and Innovative Economy					
Economic Development	Facilitate an environment that is conducive to a sustainable and growing local business sector and provides opportunities for residents to access employment.	Operating Expenditure	159,288	97,632	130,217
		Operating Revenue	6,064	5,625	7,500
		NET Expenses (Revenue)	153,224	92,007	122,717
		Capital Expenditure	-	37,485	50,000
Tourism	To develop a thriving Wimmera Mallee Tourism industry predominantly based on, but not limited to, the Shire's heritage and environmental assets.	Operating Expenditure	191,306	214,362	285,883
		Operating Revenue	1,504,646	524,790	700,000
		NET Expenses (Revenue)	(1,313,340)	(310,428)	(414,117)
		Capital Expenditure	326,740	539,784	720,000
Private Works	Provision of private civil works services. • Provide quotations for private works undertaken by Council's works department to residents, contractors and other authorities. • Potential private works include grading of farm driveways, grading of fence lines, construction of driveway cross-overs, and supply of labour, plant and materials. • Private works also include repair to Council's infrastructure caused by repair work to third party assets.	Operating Expenditure	233,139	344,070	458,905
		Operating Revenue	287,608	354,609	473,000
		NET Expenses (Revenue)	(54,470)	(10,539)	(14,095)
		Capital Expenditure	-	-	-
Caravan Parks and Camping Grounds	Maintenance, renewal and upgrade of Council Caravan Parks and Camping Grounds.	Operating Expenditure	464,019	422,172	563,051
		Operating Revenue	831,535	1,036,080	1,382,000
		NET Expenses (Revenue)	(367,515)	(613,908)	(818,949)
		Capital Expenditure	417,909	1,217,205	1,623,569
Land Use Planning	To ensure that any development that occurs in Hindmarsh Shire is carried out in accordance with relevant planning policies, principals and controls.	Operating Expenditure	167,947	221,607	295,601
		Operating Revenue	66,118	53,604	71,500
		NET Expenses (Revenue)	101,829	168,003	224,101
		Capital Expenditure	-	-	-
Building Control	To provide statutory and private building services to the community	Operating Expenditure	201,571	205,524	274,143
		Operating Revenue	28,930	36,756	49,000
		NET Expenses (Revenue)	172,641	168,768	225,143
		Capital Expenditure	-	-	-

Service area	Description of services provided	2022/2023 YTD Actual \$	2022/2023 YTD Budget \$	2022/2023 Annual Budget \$
Aerodrome	Manage and maintain the Nhill Aerodrome	Operating Expenditure	49,078	119,768
		Operating Revenue	-	155,000
		NET Expenses (Revenue)	49,078	(35,232)
		Capital Expenditure	-	300,000
Theme 4: Good Governance & Financial Sustainability				
Civic Governance & Leadership	To ensure that Council provides effective leadership and that its decisions are transparent, inclusive and based on sound recommendations and advice.	Operating Expenditure	765,782	1,095,057
		Operating Revenue	-	-
		NET Expenses (Revenue)	765,782	1,095,057
		Capital Expenditure	-	-
Customer Service Centres	Operation and maintenance of customer service centres to provide facilities from which Council can efficiently deliver services to the community. Provision of information to ratepayers and the general public on a broad range of services provided by Council and other government agencies.	Operating Expenditure	383,788	482,630
		Operating Revenue	-	-
		NET Expenses (Revenue)	383,788	482,630
		Capital Expenditure	17,610	15,000
Council Elections	Efficient and effective running of Elections by the Victorian Electoral Commission on behalf of Council.	Operating Expenditure	-	-
		Operating Revenue	692	-
		NET Expenses (Revenue)	(692)	-
		Capital Expenditure	-	-
Financial Management	To ensure the efficient and effective allocation of resources through sound financial planning and management that secures the long term financial viability of the municipality.	Operating Expenditure	330,178	491,473
		Operating Revenue	1,224,838	7,556,589
		NET Expenses (Revenue)	(894,661)	(7,065,116)
		Capital Expenditure	-	-
Rating and Valuations	Management of Council's rating system, including valuation of properties and the levying of rates and charges.	Operating Expenditure	154,923	224,367
		Operating Revenue	8,237,103	8,239,051
		NET Expenses (Revenue)	(8,082,180)	(8,014,684)
		Capital Expenditure	-	-

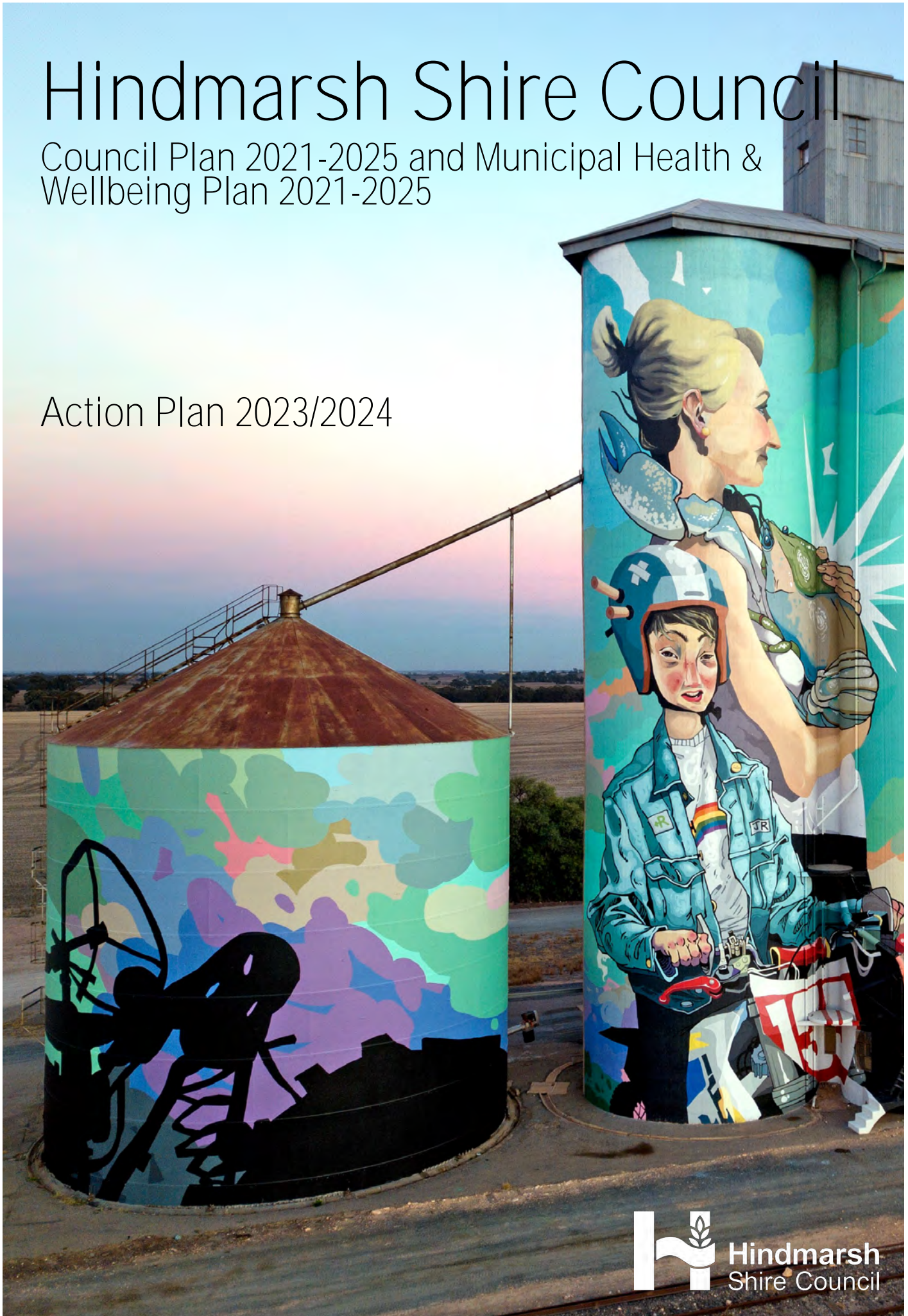
Service area	Description of services provided		2022/2023 YTD Actual \$	2022/2023 YTD Budget \$	2022/2023 Annual Budget \$
Records Management	Effective and efficient recording, storage, retrieval and disposal of records in line with the standards of the Public Records Office of Victoria.	Operating Expenditure	50,446	60,426	80,602
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	50,446	60,426	80,602
		Capital Expenditure	-	-	-
Information Technology	Using Information Technology as a tool to connect with the community and provide efficient and effective services.	Operating Expenditure	250,194	270,603	360,922
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	250,194	270,603	360,922
		Capital Expenditure	36,485	63,729	85,000
Risk Management	Monitor and manage Council's risks in relation to operations, employment and infrastructure.	Operating Expenditure	514,241	421,290	561,938
		Operating Revenue	70,967	-	-
		NET Expenses (Revenue)	443,275	421,290	561,938
		Capital Expenditure	-	-	-
Contract Management	Using Information Technology as a tool to connect with the community and provide efficient and effective services.	Operating Expenditure	146,938	142,983	190,725
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	146,938	142,983	190,725
		Capital Expenditure	-	-	-
Payroll and Human Resources Services	Provision of payroll services to Council employees and the provision of Human Resources services to management.	Operating Expenditure	231,538	275,688	367,708
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	231,538	275,688	367,708
		Capital Expenditure	-	-	-
Emergency Management	Provide support to the community in the areas of emergency preparedness, emergency response and emergency recovery.	Operating Expenditure	55,281	55,368	73,837
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	55,281	55,368	73,837
		Capital Expenditure	-	-	-
Depots & Workshops	Operation of Council's depots and workshops including the provision of heavy plant and equipment.	Operating Expenditure	971,211	830,844	1,108,139
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	971,211	830,844	1,108,139
		Capital Expenditure	876,297	835,920	1,115,000

Service area	Description of services provided		2022/2023 YTD Actual \$	2022/2023 YTD Budget \$	2022/2023 Annual Budget \$
Asset Management	Provision of skills, resources and systems to ensure the most efficient and effective management of Council's assets. • Ensure that Council targets the correct level of asset expenditure to achieve and maintain the desired levels of service into the foreseeable future.	Operating Expenditure	101,834	189,486	252,736
		Operating Revenue	1,792	1,125	1,500
		NET Expenses (Revenue)	100,042	188,361	251,236
	• Ensure that Council's asset renewal expenditure targets the most critical assets. • Provide regular condition and defect audits of Council's assets to ensure safety and levels of service are maintained. • Provide Council's asset valuations.	Capital Expenditure	5,250	-	-
Fleet Management	Ensure that Council's vehicle fleet is management, maintained and replaced in the most efficient and efficient way possible.	Operating Expenditure	165,686	210,672	281,051
		Operating Revenue	64,078	59,976	80,000
		NET Expenses (Revenue)	101,608	150,696	201,051
		Capital Expenditure	323,402	257,148	343,000
Accounts Payable	Payment of invoices in an efficient and timely manner.	Operating Expenditure	23,210	28,809	38,428
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	23,210	28,809	38,428
		Capital Expenditure	-	-	-
Accounts Receivable	Receival of payments from debtors in an efficient and timely manner.	Operating Expenditure	8,704	13,797	18,410
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	8,704	13,797	18,410
		Capital Expenditure	-	-	-

Hindmarsh Shire Council

Council Plan 2021-2025 and Municipal Health & Wellbeing Plan 2021-2025

Action Plan 2023/2024



Hindmarsh
Shire Council

2023/2024 Annual Plan to achieve our objectives

Theme One – Our Community

Action Item
Promotion and marketing of Council information including the monthly hardcopy newsletters available at customer service centres and libraries, and fortnightly e-newsletters distributed through emails and available on Council's website
Support our ageing community through hosting inclusive seniors concert and social connection activities including movie matinees and morning teas, with a focus on diversity (refugee background, migrants, aboriginal and Torres Straight Islanders, all abilities and LGBTIQ+)
Continue to support early years services including the roll out of up to 30 hours of four-year old kindergarten in Hindmarsh
Continue to advocate for after school care and an increase in childcare in Hindmarsh Shire
Continue to implement the Hindmarsh Shire Youth Strategy
Support and host youth events that are accessible to all Hindmarsh Shire youth.
Work with various agencies to host and promote school holiday activities throughout the Shire
Host outdoor music sessions in Dimboola, Jeparit, Nhill and Rainbow
Work with various agencies to facilitate and host information sessions to inform multicultural community members on Council services and services of public and private agencies and organisations
Key documents translated into Karen
Consider community garden opportunities in Dimboola
Support and coordinate the volunteer taxi service in Nhill
Commence implementation of the recommendations from the Cultural Audit
Celebrate volunteers week, International Day of People with Disability and Harmony day
Support culturally significant days including for first peoples
Provide community action grants to support Hindmarsh community groups and organisations
Advocate for and host a range of learning and skill development opportunities for all ages throughout Hindmarsh

Theme Two – Built & Natural Environment

Action Item
Continue to advocate for funding for Davis Park upgrades including undercover seating
Facilitate Hindmarsh Heavy Transport and Freight Working Group
Seek funding for shade structure over Jeparit recreation reserve playground
Install recycling and glass collection bins in main street in Dimboola, Jeparit, Nhill and Rainbow
Sealed road construction works on Dimboola Minyip Road (subject to funding)
Hold free green waste month in September and encourage residents to tidy their properties prior to the fire season
Continue implementation of the Nhill Streetscape Plan
Refurbishment and repairs of Dimboola toddler swimming pool
Commence implementation of the Hindmarsh playground strategy
Advocate for funding for a new weir at Jeparit
Facilitate designs for the Rainbow Football Changerooms
Seek funding to undertake a solar assessment on Council buildings and halls
Construction of shade structure at Rainbow Skateparks
Consider opportunities and seek funding for lighting in public areas
Ensure Council representation on Western Highway Action Committee, Wimmera Regional Transport Group and Hindmarsh Landcare Network
Commence construction of new Mechanics workshop at Jeparit Depot and upgrades to Dimboola Depot
Work with Hindmarsh Landcare Network in addressing pest and weed problems throughout Hindmarsh including Gazania and Fleabane which is spreading along roadside verges
Seek funding for BMX dirt tracks, pocket parks, dog parks
Seek funding for permanent Caneball and Volleyball courts in Nhill
Construction of shade structure at Rainbow Skatepark

Theme Three – Competitive and Innovative Economy

Action Item

Installation of cabins at Dimboola, Jeparit and Rainbow caravan parks

Provide the Business Assistance Grants program

Promote Hindmarsh as a tourism destination to stop, play and stay

Host quarterly business networking sessions in Hindmarsh for businesses to come together, network and learn

Undertake a review of the Hindmarsh Planning Scheme

Seek funding for continued development of Hindmarsh Shire Caravan Parks including master plan for Nhill Caravan Park

Adopt and Commence implementation of Council's Economic Development Strategy 2023-2028

Support and seek funding and implement components of the Wimmera Mallee Pioneer Museum Masterplan

Support Wimmera Development Association housing strategy through identification of suitable land and advocacy for funding additional housing in Hindmarsh

Continue construction of Silo Art project at Llew Schilling Silo in Rainbow

Installation of new amenities at Rainbow Caravan Park that include access for all abilities

Provide funding to support local community events that attract visitation to Hindmarsh Shire

Actively seek funding to upgrade key freight routes for our agricultural economy

Theme Four – Good Governance & Financial Sustainability

Action Item

Continue implementation of strategies identified in the Workforce Plan

Host information sessions on a Councillor role in the lead up to the 2025 Council elections

Online streaming of Council meetings through Council's Facebook page that include closed captions with meetings available to view through a link on Council's website

Consideration for employing a trainee, or apprentice when vacancies arise throughout the year

Community conversation sessions held annually in our four main towns

Drop in sessions held allowing for community input on key documents or projects

Update Long Term Financial Plan

Implement recommendations from LGPro Inclusive Employment Pathways forum

Continue implementation of gender equality action plan

Continue to collaborate with Horsham Rural City Council and Loddon Shire Council to implement the Rural Council Transformation Project



Health & Wellbeing Initiatives

Healthy Eating

Action Item:

Review "Heathy Food Choices Policy"

Promote and participate in national Nutrition Week

Healthy eating messages available in common areas, intranet, education messages, posters in our parks and across organisation

Information on our healthy food choices policy included in new employee inductions

Discuss healthy food choices with parents attending supported playgroup and provide information on the 'traffic light system'



Active Living

Action Item:

Actively promote and participate in community initiatives that support physical activity including Active April, Walk to School, and Park Run

Maintain and promote walking and cycling tracks the across the Shire

Provide maximum shade across the Shire (by planting more trees and installing shade structures) in different areas: walking tracks, cycling tracks and outdoor sitting areas

Maintain and promote local parks, bike paths, recreation facilities and community activities to encourage physical activity

Utilise Hindmarsh Shire Libraries and supporting organisations for a variety of physical activity sessions like yoga classes, pilates, as well as supporting education sessions from health professionals

Support and promote outdoor play and provide opportunities for this during playgroup and supported playgroup sessions

Social Connectivity

Action Item:

Support our community to use Hindmarsh Shire Libraries and Neighbourhood Houses

Increase awareness and celebrate the diversity of people in our community

Increase the range of community activities that support social connections

Support and maintain the use of the natural environment for different meet and greet activities

Increase the opportunity to meet new and diverse people through inclusive activities and events

Support families to meet up outside of playgroup and early years services to strengthen relationships

Mental Health

Action Item:

Support and promote participation in library based program

Promote awareness of support available and raise awareness of the signs of poor mental health through social media

Advocate for the continuation of the Rural Outreach Program

Improve residents' access to the natural environment through appropriate planning, provision and maintenance of open spaces for residents to use and enjoy

Participate in programs that support Mental Health including Mental Health First Aid Training

Preventing all forms of violence and injury

Action Item:

Provide public information and participate in 16 days of activism against gender-based violence to raise Awareness of gender equity and family violence

Implement the gender equity action plan

Demonstrate leadership on gender equity and promote respectful relationships through partnerships, programs, activities, spaces and education and Council's implementation of the *Gender Equality Act 2020*

Commit to and implement CORE strategy 2021-2025 in partnership with Women's Health Grampians

Promote awareness through social media and Council's newsletter on the signs of family violence and the support mechanisms in place available for victims







12 April 2023

MINUTES OF THE LGBTIQ+ ADVISORY COMMITTEE HELD AT THE NHILL MEMBORIAL COMMUNITY CENTRE, 77-79 NELSON STREET NHILL AND VIA MICRSOFT TEAMS, ON WEDNESDAY 12 APRIL 2023, COMMENCING AT 5PM.

PRESENT:

Cr Melanie Albrecht – Councillor, Craig Proctor – Member, Lou Bellizzi – Member, Jessie – Wimmera Pride Representative, Greg Wood – Chief Executive Officer, Monica Revell – Director Corporate & Community Services, Petra Croot – Manager Governance & Human Services, Whitney Kingston – Coordinator Library Services

1. Welcome and Acknowledgement of the Indigenous Community

Welcome and acknowledgement of the indigenous community by Monica Revell.

We acknowledge the Shire's indigenous community as the first owners of this country. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.

2. Apologies

Georgia Gelligen – Community Development & Youth Officer

3. Declaration of Interests

Committee Members to declare any known interests in relation to any item published on the agenda for this meeting, either:

- Direct; or
- indirect interest
 - by close association;
 - that is an indirect financial interest;
 - because of conflicting duties;
 - because of receipt of an applicable gift;
 - as a consequence of becoming an interested party; or
 - because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised at the commencement of discussion of the specific item.

There were no declarations of interest.

4. Confirmation of Minutes of Previous Meeting

ENDORSED:

That minutes of the LGBTIQ+ meeting held on Wednesday 8 February 2023 via Teams are circulated for members information.

Refer item 4.1

5. Committee Chair

Discussion to be held during the meeting on chairperson for committee.

Decision made to determine chair at each meeting until the group size increases.

6. Gender Equality Action Plan Actions

Discussion to be held during the meeting on Actions that can make our community engagement practices more inclusive.

1. What are the current barriers to participation in community events / engagement practices?
2. What can be included in the marketing / posters / media releases and at the event / activity to ensure safety / inclusivity / accessibility?

Discussion held regarding the Rainbow Ready Roadmap for Local Government ([Rainbow Ready roadmap - Local government | Victorian Government \(www.vic.gov.au\)](https://www.vic.gov.au/rainbow-ready-roadmap-local-government)); inclusive statements on marketing, inclusive 'ally' posters at public spaces; visibility all year round; re-evaluate gendered spaces; language (forms to be reviewed); and recognition and visibility of CALD LGBTIQ+ cohort.

Officers will commence implementation of above discussions.

7. IDAHOBIT May 2023

Discussion to be held regarding IDAHOBIT activity in Hindmarsh Shire.

Discussion held regarding activity for IDAHOBIT day including drag story-time, education, and possibility of a panel discussion providing a safe space for people to ask questions.

8. General Business

- Wimmera Pride Project have been invited to attend the meeting to discuss collaboration.
Jessie from Wimmera Pride spoke on the activities and focus for this year, and collaboration with Hindmarsh Shire LGBTIQ+ Advisory Committee.
- Committee Name
Discussion was held regarding renaming the committee, consensus was to recommend the group rename to "Hindmarsh Pride".

9. Next Meeting

The next meeting will be held on Wednesday 14 June 2023 from 5pm at the Dimboola Library.

Wimmera Mallee Pioneer Museum

Dimboola Road, Jeparit, Victoria 3423

Email: wmpmjeparit@gmail.com

Facebook: www.facebook.com/WMPMJeparit

Minutes – Tuesday, 21 March 2023, 7.30 p.m. at Briarley House

1) **Welcome and Acknowledgement of Country**

The President welcomed members and delivered the Acknowledgement of Country.

2) **Declarations of interest** – Craige indicated that he is a member of the Jeparit Garden Club and that we would be discussing a request from the Club but confirmed there was no conflict of interest.

3) **Present:** Wendy Werner – President (WW); Maryanne Paech – Treasurer (MP); Clem Paech (CP); Craige Proctor - Secretary (CNP); Tige Mannington (TM); Peter Pumpa (PP); Brett Ireland (BI); Jeff Woodward (JW, via Teams); Rod Cameron (guest).

Apologies: None

4) **Minutes of Previous Meeting**

The last meeting, on 21 February 2023, was a planning meeting.

Motion: To accept the Minutes of the 21 February meeting. Moved: WW Seconded: MP CARRIED

5) **Correspondence**

Inwards

- Nhill Historical Society – Lowan Shire chairs
- MAVEC Newsletters (2)
- WVAHS Newsletter and notification of AGM in Charlton 15 April
- Notification from JW that HSC is securing a defibrillator for WMPM
- Vern Witney, Toodyay WA, seeking information on the CD Sunshine Harvester and requesting we send photos of the item at WMPM. Also sent an electronic copy of Tracmach Club newsletter.
- Jeparit Garden Club – seeking permission to hold a raffle at its plant stall at the Rally.
- Horsham Camera House – confirmation that order for equipment has been placed.
- Justice Department – phone call re community service.
- JW/HSC – Risk Management Plan and Application for street collectors permit for Rally
- Winsome Menadue – letter confirming donation of family clothing and other items relating to the Newcombe family along with a donation of \$100.

Outwards

- Response to Nhill Historical Society's request for six chairs to be returned
- HSC re renewal of Streatrader registration
- WW – to Horsham Camera House confirming approval for purchasing photographic equipment.
- WW – to Aiden Dent HSC re toilets not flushing and electrical upgrade (see 8.12 Maintenance)

Motion: To accept the outward correspondence and note the inward Correspondence.

Moved: WW Seconded: TM CARRIED

6) **Business arising from Correspondence**

1. Return of Lowan Shire chairs to Nhill. Collected on Friday 17 March.
2. WVAHS AGM and Zone Meetings at Charlton, April 15 & 16. Craige will be attending and so can represent WMPM at the Wimmera Zone Meeting on the day. A report from the President needs to be presented and submitted for inclusion in the June issue of the newsletter (which Craige produces).
3. Jeparit Garden Club raffle at Rally. JGC is requesting to sell plants and run a raffle at the Rally. Discussed and approved. **Action: CNP to communicate approval to JGC. DONE**
4. Community Service request. Meeting with a representative from the Department of Justice on 27 March to discuss having someone undertaking community service at WMPM.

7) **Treasurer's Report**

Maryanne Paech circulated a financial report.

Volunteer Hours: February 2023: 349.5

Purchases / Finances Accounts for payment/reimbursement: Wendy Werner \$130.04 reimbursement; Maryanne Paech \$20 reimbursement for visitors' book; Jeparit Supermarket \$359.97; Total: \$510.01.

February 2023	
Opening balance 01.02.23	\$31,735.92
Receipts	\$798.40
Expenses	\$510.01
Unallocated funds	-\$69.50
Closing balance 28.02.23	\$32,388.64
Term Deposits (2)	\$19,346.88
Total	\$51,982.97

Motion: To accept the Treasurer's report as circulated, to increase petty cash by \$50 and to pay WW's account. Moved: MP Seconded: PP CARRIED

Motion: To transfer \$15,000 into Term Deposit account maturing in March and to select best interest rate. Moved: WW Seconded: PP CARRIED

8) **General Business**

Visitors:

Mary-Anne Paech's report on Attendance -

Adults	Concessions	Children	Family
14	21		3

Group Bookings:

Group Link Visit: 13 seniors + driver and guide, 2/3/2023 and 4 men + driver and carer from Grampians Health Community Connections, 21/3/2023

9) **Volunteers:**

A list of scheduled tasks/advice for volunteers (yard maintenance, machinery upkeep, decobwebbing, washing and dusting, general cleaning of buildings etc.) has been drafted.
Volunteer conduct was discussed at considerable length.

10) **CHG Grant** (applications due May 2023)

Need to follow through on Significance Assessment. Preservation needs/Conservation plan.

11) **Donations** from Andrew Kube (chaffcutter and welder). Decision deferred until next meeting. **Action: PP and CP to identify space and possible location for exhibition if we accept the offer of the chaffcutter.**

12) **Display cabinet.** NA

13) **Rally**

HSC Intention to hold an event notification submitted. HSC Risk Assessment Review and Street Collectors' Permit to be submitted by CNP.

PA/electrical upgrade essential. **Action Seek input from Teresa Smith re electrical needs-upgrade.**

Wayfinding. Important to have this done before the Rally.

10/15 minute tours. CNP is considering short talks across the two days focussing on the buildings. Someone else may be able to give short talks on mechanical exhibits.

Body pack PA for localised tours? CNP suggested purchasing a Body Pack microphone for running the short talks, separate from the existing PA system. **Action CNP to explore options prior to next meeting. DONE**
Teresa Smith has confirmed she can run a food stall.

TM indicated there is interest in an Ararat coffee van attending.

MP indicated there is interest from the Nhill Lions Club in attending (food).

No interest from the Mopoke Club in attending.

14) **History, Engagement and Preservation Partnerships seminar:** Craige participated in the third seminar (online through Federation University), 17 March. Subsequent seminars will be held every seven weeks for the rest of the year. One relevant discussion point was placing Fed. Uni. History students in organisations as part of work experience. CNP has initiated conversations with Fed. Uni. personnel who will also attend the W.V.A.H.S. AGM in Charlton.

15) **Small/transient exhibits:** offer of assistance from Rod Cameron to run short-term 'pop up' exhibits associated with significant days or events e.g. Mothers' Day. These could be held on the verandah and promoted locally.

16) **Mothers' Day morning/afternoon tea event? Sunday 14 May**

Motion: That with the support of Rod Cameron we run a Mothers' Day event with a 'pop up' exhibition.

Moved: CP **Seconded:** WW **CARRIED Action:** WW, CNP, MP to liaise with Rod Cameron. **DONE**

17) **Design of new WMPM Letterhead** (CNP) **DONE**

18) **Merchandise list.**

19) **Maintenance:** toilets not flushing, electrical upgrade and painting some buildings

- 20) **More working bees prior to Rally – 3?** [These will be scheduled for April, May and June.](#)
- 21) **Future goals (discussion points):**
- H.V. McKay Shed. How to display collection? Remove duplicates. How do we link this to another shed? WW: Enlist support of Mopoke to help move the machinery?
 - CNP suggested we have the H.V. McKay sign repainted. TM suggested the Chemist's Shop sign also needs to be repainted and PP suggested the Blacksmith's Shop sign also needs repainting. **Action:** [PP to contact Tim Elliot re getting a quote for these jobs.](#)
- 22) **New/Urgent Business:**
- **Money and security camera.** Options for dealing with security were discussed and will continue.
- 23) **Shire Update:** Jeff Woodward (RV Dump Site sign)
- 24) **Councillor update:** Cr Brett Ireland
- 25) **Next Meetings:** Rally Planning Meeting, **Tuesday 4 April, 2023, 7.00 p.m.**
Official Meeting, **Tuesday 18 April, 2023** 7:30 pm at the Museum.

Meeting Closed at 11.00 p.m.

Yurunga Homestead Community Asset Committee

General Meeting. Thursday, March 23rd, 2023, Yurunga dining room, 7:30pm

Draft Minutes

Welcome and Opening at 7:35 pm in the Yurunga Garden

Members present: : Jenny Solly (chair), Peter Solly (secretary/ treasurer), Col Drendel, Heather Drendel

Visitors: Cr Brett Ireland (Hindmarsh Shire Mayor)

Apologies: Lou Ravenhorst

Moved: Col Drendel, Heather Drendel – That the apology be accepted. c/d

Additional items for General Business (to be accepted at Chairperson's discretion)

- Feedback from Hindmarsh Shire re Engagement Meeting at Dimboola on October 4th
- Formal Permission from Shire for Alan Roberts to help clean up around the yard.

Declaration by a Councillor, Officer or Committee Member of any direct or indirect interest in any item on the agenda

Nil

Minutes of the previous meeting as circulated

Moved: Heather Drendel, Col Drendel – That the minutes of the general meeting held on February 20th 2023 as circulated be accepted as a true and accurate record. c/d

Business Arising:

- Feb 21: Ron Ismay collected the display fridge from Hayden's Café and delivered it to Yurunga on his forklift. He also shifted the mangle from the verandah to the coach house. Thanks Ron
- Feb 22: Elaine Doling (heritage consultant) visited with sample paint pots to match the original paint colours in the domestic rooms (grant work)
- Elaine will keep an eye out for people who can make copies of the original garden urns
- Feb 26: Dr Gary Hill and Elaine returned to fix a problem in the plaster in the maid's room and do a final check of paint colours. Dr Gary intends to get a plasterer to fill remaining wall cracks ready for painting

- Thanks to Colin Drendel for ordering the linseed oil and turps from Ismays for resealing the verandah
- Mar 1: Advice from Aiden Dent (Shire Acting Coordinator Facilities and Environment) that materials for the verandah will be covered by the maintenance budget. Peter saw Gabby at Ismays about a purchase order number
- Aiden also advised that a purchase order would be organized for Ray Burzacott's painting (grant works) and that there is a large amount of redgum timber at the Nhill depot (This was purchased by Council for future verandah repairs at Yurunga)
- Mar 1: Very successful lunch tour for Jeff Woodward's volunteers from the Nhill Visitor Information Centre. Thanks to the catering team- Heather, Cynthia H and Jenny, and Peter for setting up, packing up and giving the talk
- Mar 1: Thanks to Heather for labeling and bringing in her plum jam and chutney for sale today (\$142.70 in sales)
- Mar 1: Many thanks to Colin D for fixing the laundry door lock and providing a key to fit the lock
- Mar 2: The north and west verandah was blown down and washed. The rest of the verandah was more resistant. A huge effort from Colin and Heather, the Mayor Cr Brett Ireland and Peter
- Mar 7: Jenny cleaned silver and washed items in the dining room. Heather has done the laundry
- Mar 8: We received a donation of \$300 from the Rainbow Dance Club via Bill Hutson. The club has disbanded
- Mar 13: Rob Koning recorded the commentary for the mural
- Mar 15: Aiden Dent emailed a copy of an arborist's report on Yurunga's Carob trees and recommendations to Council, which are being followed up
- Mar 16: A big thank you to Colin and Brett for putting the first coat of linseed oil on the north and west verandah
- Mar 17: The Bigham and Roberts family had their Debutante photos taken at Yurunga
- Mar 17: Peter replaced the bolt on the toilet door and repaired the wheelbarrow tyre. Apples were picked. Figs are in
- Mar 18: Marj Gebert recorded the mural commentary
- The March 22 Marulan lunch and tour was postponed due to illness of the coach operator

Late Items

- Mar 20: A big thank you to Heather and Col and friends for putting the second coat on the verandah
- Mar 21 - 23: Heather and Jenny washed cleaned and reassembled the Dining Room and other rooms. Peter edged the lawn, Alan Roberts mowed the lawn
- Mar 23: Les Mellings phoned to confirm Donald Probus visit Thursday 28th with 16 possibly 18 visitors, one gluten free arrive approx 12pm.

Correspondence In

(Emails)

- Feb 23: Jeff Woodward to Peter re March 1 lunch
- Feb 27: Maddison Thommers Trade Travel re reconfirming booking on March 26
- Mar 1: Aiden Dent to Peter re purchase order number for verandah and redgum is at the Nhill depot
- Mar 2: re purchase order number for Ismays
- Mar 7: Catherine Saul (Environmental Health Officer HSC) to Peter re current details for Yurunga Registration for Food Premises and Food Safety Program Officer
- Mar 8: Carolyn , Marulan Coaches to Peter re need to reschedule March 22 tour due to illness
- Mar 14: Catherine Saul to Peter re thanks
- Mar 15: Aiden Dent to Peter re copy of arborist's report on the Carob trees
- Mar 15: Minerva Heritage (Dr Gary and Elaine) to Peter and Jenny re arborist's report and Conservation Management Plan
- Mar 15: Minerva Heritage to Peter and Jenny re copy of the final colour scheme for kitchen, laundry, pantry, vestibule, maid's room and exterior woodwork
- Mar 15x2: Minerva Heritage to Peter and Jenny re photos of exterior of Yurunga in various states in 1920 and the 1970's

Late Correspondence In

(Emails)

- Mar 19x2: Minerva Heritage to Peter and Jenny re paint colour schemes for kitchen etc and comment re Drawing Room wallpaper.

Correspondence Out

(Emails)

- Feb 23: Peter to Jeff Woodward re numbers and dietary requirements for March 1 lunch
- Feb 23: Peter to Aiden Dent re request for verandah materials to be covered by the maintenance budget and a query about stored redgum
- Feb 24: Peter to Maddison Thommers, Trade Travel re March 26 tour and lunch and advising about conservation work
- Feb 24: Peter to Carolyn, Marulan Coaches re tour and lunch on March 22 and ongoing conservation work
- Feb 27: Peter to Maddison re thanks
- Mar 1: Peter to Aiden re thanks
- Mar 2: Peter to Jeff Woodward re invoice for lunch on March 1
- Mar 2: Peter to Aiden Dent re thanks
- Mar 2: November, January and February Minutes emailed to Council
- Mar 6: Peter to Jeff W re thanks for ordering defibrillator for Yurunga
- Mar 7: Peter to Catherine Saul (Environmental Health Officer HSC) re contact details for registration of food premises at Yurunga
- Mar 8: Peter to Carolyn, Marulan Coaches re best wishes and future visit

- Mar 13: Peter to Catherine Saul re copies of Jenny's and Heather's Certificate of Registration of Food Premises and Heather's Food Safety Supervision Statement of Attainment
- Mar 15: Peter to Minerva Heritage (Dr Gary and Elaine) re copy of arborist's report on Yurunga's Carob trees
- Mar 15: Peter to Aiden Dent re thanks
- Mar 16: Peter to Minerva Heritage, thanks for Mar 15 emails
- Mar 19: Peter to Minerva Heritage, more detailed response re paint colour schemes and photos

Late Correspondence Out (Emails)

- Mar 19: Peter to Minerva Heritage re thanks for emails re Drawing Room wallpaper and colour schemes.

Moved: Col Drendel, Heather Drendel – That the incoming correspondence be received and the outgoing endorsed. c/d

Reports

~ Financial

Yurunga Homestead Community Asset Committee

Financial Report

February 1st 2023 to February 28th 2023

Opening Balance per statement at 1 st February	\$10,800.34
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Plus Income:

Donation Peter Luxford Wedding	\$100.00
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Total Income	\$100.00
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Less Expenses:

T Ismay & Co, broom	\$19.50
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Callum Bull, fridge	\$250.00
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Total Expenses	\$269.50
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Closing Balance per statement 28 th February	\$10,630.84
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Term Deposit reinvested with interest on 27th January 2023
at 1.95% interest pa for 3 months .

To be reinvested by April 27 th 2023	\$5,066.46
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Peter Solly Secretary/Treasurer, Yurunga Homestead Community Asset Committee

Higher interest is available for longer term investments. Should we investigate this? 3.85% 12 months, 3.95% 24 months (each 0.1% on \$5000 = \$5 per year)

Moved Heather Drendel, Col Drendel - That we invest the term deposit for 12 months. c/d

Moved: Peter Solly, Col Drendel – That the financial report be received. c/d

~ Mayor, Cr Brett Ireland

- Stage one for bike pump track has finance will be built in July at the Recreation Reserve
- The Hospital received donation of trauma teddies today.
- The Deb ball was an excellent function.
- West Wimmera Health Service has produced a document showing the health profile for the town. This was tabled. Copies are available from the Shire Service Centre

~ Jeff Woodward – absent

Moved: Col Drendel, Heather Drendel – That the Shire report be received. c/d

General Business

- Verandah update. Two coats have been applied to the North and West verandahs. There have been difficulties cleaning the rest. Col is to work on rest when he is available. More oil has been ordered.
- Cleaning update (available rooms) Jenny and Heather have done the dining room, master bedroom, second bedroom, bathroom and underground room. Three other rooms are used for storage.
- Thank you to the Dance Club for the donation of \$300.00.

Moved Col Drendel, Heather Drendel that we send a thank you. c/d

- Storage of surplus verandah redgum. Peter to ask Aiden Dent if it is practical to return and store this in the Coach House.
- Location of Defibrillator? We suggest the East wall of shed near toilet. Jeff Woodward is to be informed.
- Official reopening when work is complete? We are aiming for a Devonshire Tea in spring. Speakers Gary and Elaine could be invited. We have limited access now by appointment.
- Feedback from October 4th Dimboola Shire Engagement Meeting. Peter is to ask Petra Croot if any follow up is available.

- Clean up of yard. Cr Brett is to ask if Alan Roberts is available for a day to assist.
- All the best to Heather for knee replacement.

Meeting Closed 8:37

Bookings

Trade Travel, Sunday March 26th 2023, lunch and tour. 20 ppl plus 2 crew.

Arrival 11:30 am

Contact [REDACTED] [REDACTED] Mon-Fri 9am-5pm

NEW BOOKING: Thursday, March 30th 2023, lunch and tour, 12-15 ppl

Donald Probus Club. Contact [REDACTED] [REDACTED]

Next Meeting: April 20, 2023, 7:30pm

If you have an idea or would like some action taken, please notify the Secretary or Chairperson so that it can go on the agenda for discussion at the meeting. If something comes up after the agenda goes out (usually a week before the meeting), it can be listed on the night.