



## ATTACHMENTS

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### ITEM 4 CONFIRMATION OF MINUTES

- Item 4 Attachment 1 – Council Meeting Minutes 28 June 2023

### ITEM 7 CORRESPONDENCE

- Item 7.1 Attachment 2 – Response Letter to Jonathan Starks
- Item 7.1 Attachment 3 – Response Letter to Barbara and Bernard Young
- Item 7.1 Attachment 4 – Response Letter to Emily Gladdis
- Item 7.1 Attachment 5 – Response Letter to Wendy Werner

### ITEM 8 PLANNING PERMITS

- Item 8.1 Attachment 6 – PA0039-1999-A1 Written Submission
- Item 8.1 Attachment 7 – PA0039-1999-A1 Objection Letter

### ITEM 9 REPORTS REQUIRING A DECISION

- Item 9.1 Attachment 8 – Gender Equality Action Plan Update
- Item 9.1 Attachment 9 – Draft Volunteer Policy
- Item 9.1 Attachment 10 – Draft Asset Management Policy
- Item 9.2 Attachment 11 – Interim Finance Report
- Item 9.4 Attachment 12 – Letter from Dimboola Town Advisory Committee
- Item 9.4 Attachment 13 – Incorporated Entities Expenditure Guidelines

### ITEM 10 COUNCIL COMMITTEES

- Item 10.1 Attachment 14 – Dimboola Town Committee Minutes 4 July 2023
- Item 10.2 Attachment 15 – Rainbow Town Committee Minutes 19 June 2023
- Item 10.3 Attachment 16 – Nhill Town Committee Minutes 19 June 2023
- Item 10.4 Attachment 17 – Jeparit Town Committee AGM Minutes 10 July 2023

- Item 10.4 Attachment 18 – Jeparit Town Committee Minutes 10 July 2023
  - Item 10.5 Attachment 19 – Heavy Transport Working Group Minutes 14 June 2023
  - Item 10.6 Attachment 20 – Wimmera Mallee Pioneer Museum Minutes 16 May 2023
  - Item 10.7 Attachment 21 – Yurunga Homestead Committee Minutes 25 May 2023
  - Item 10.8 Attachment 22 – Rainbow Civic Centre Committee Minutes 26 June 2023
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**MINUTES OF THE COUNCIL MEETING OF HINDMARSH SHIRE COUNCIL HELD  
WEDNESDAY 28 JUNE 2023 AT THE NHILL MEMORIAL COMMUNITY CENTRE, 77-79  
NELSON STREET NHILL, COMMENCING AT 3:00PM.**

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**AGENDA**

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**16 MEETING CLOSE 40**

CRS B Ireland (Mayor), M Albrecht (Deputy Mayor), D Nelson, R Gersch, R Ismay, W Bywaters (via Zoom – items 5 to 16).

**In Attendance:**

Mr Greg Wood (Chief Executive Officer), Ms Monica Revell (Director Corporate and Community Services), Mr Michael Tudball (Acting Director Infrastructure Services) and Ms Shauna Johnson (Executive Assistant).

**1 ACKNOWLEDGMENT OF THE INDIGENOUS COMMUNITY**

Cr B Ireland opened the meeting at 3:09pm by acknowledging the Indigenous Community.

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**2 APOLOGIES**

No apologies.

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**3 DECLARATION OF INTERESTS**

A Councillor or Officer with a conflict of interest in an item on the Agenda must indicate that they have a conflict of interest by clearly stating:

- the item for which they have a conflict of interest;
- whether their conflict is **general** or **material**; and
- the circumstances that give rise to the conflict of interest.

Declaration of material or general conflict of interest must also be advised by Councillors and Officers at the commencement of discussion of the specific item.

Cr R Gersch declared a material conflict of interest in item 8.1 and 5.

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**4 CONFIRMATION OF MINUTES**

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**RECOMMENDATION:**

***That the Minutes of the Ordinary Council Meeting held on Wednesday 31 May 2023 at the Nhill Memorial Community Centre, as circulated to Councillors be taken as read and confirmed.***

**MOVED: CRS R Ismay/D Nelson**

***That the Minutes of the Ordinary Council Meeting held on Wednesday 31 May 2023 at the Nhill Memorial Community Centre, as circulated to Councillors be taken as read and confirmed.***

**CARRIED**

Attachment Number: 1

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**5 PUBLIC QUESTION AND SUBMISSION TIME**

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Community members wishing to ask questions at council meetings may do so, in writing, at least 24 hours prior to the council meeting. Both the question and answer will be read out at the meeting. Questions may be submitted by mail, email [info@hindmarsh.vic.gov.au](mailto:info@hindmarsh.vic.gov.au) or delivered in person to a council customer centre but are limited to two questions and 100 words including any pre-amble. Offensive, trivial and repetitive questions, questions which have been recently answered, or questions that may contain defamatory comments, may be excluded at the discretion of the Mayor.

The question must be accompanied by a name and the locality where the questioner resides or works, which will be read out at the meeting. By submitting a question, the questioner gives consent to this information being read out in public. Anonymous questions will not be answered.

Jonathan Starks spoke to his public submission on the Council Plan Actions 2023/2024 (item 9.2 on the agenda).

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Cr R Gersch declared a material conflict of interest and left the room at 3:15pm.

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Mark Shearwood and Dean Rus made a joint public submission to their planning permit application (item 8.1 on the agenda).

Tom and Bronwyn Pintarich made a joint public submission as objectors to a planning permit application (item 8.1 on the agenda).

**Question from Tom Pintarich, Nhill:**

Why has the council not addressed/responded to our objection to Standard B6, as the 2 units are not in alignment with 8 Russell Street, contrary to Hindmarsh Planning Scheme (page 595)?

The 1.2 gap between the units and 8 Russell Street breaches Standard B17 as the amended height require a side setback of 1.437 metres. Why is the council not enforcing its own planning scheme?

**Question from Bronwyn Pintarich, Nhill:**

For the fence between 8 & 10 Russell Street, how was the fence endorsed under schedule 6 of the ESO which deals with wetlands, fauna, & flora and under what authority is the council making a ruling about a fence when neither property boundary abuts council land?

Under the Building Regulation 2018, fence definition includes a) a screen, b) structure similar to a fence. As the trellis/screen is situated ON the fence and is being increased in height, how is this not an amendment to the fence?

**Officer Response, Michael Tudball (Acting Director Infrastructure Services):**

*These questions along with others were raised as objections and considered as part of the original Planning Permit Application PA1703-2021 considered by Council and approved with conditions on 3 November 2021. All objections and questions were all assessed and addressed in approving the original permit.*

*The amended permit being considered today is seeking to retrospectively approve departures from the original planning permit conditions to increase the height of the floor levels and the overall height of the two dwellings, the external walls altered from 'Weathertex' cladding to 'Easylap Panel' and the trellis screens above the boundary fences to be increased from 200mm to 570mm in height.*

*Council is recommending that the amended plans and permit be refused.*

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Cr R Gersch returned to the room at 3:29pm.

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**Question from Leonie Miller, Nhill:**

I wish to query the omission of the opening prayer at council meetings, which has been absent since the 1 March 2023 meeting.

Can you please provide the following:

- Justification for this change
- When, why, and who sought this change
- Reasons why this was not brought to the public council meeting (I could not find a record of this issue in any council minutes)

**Mayor's Response:**

*Councillors as a group discussed the opening prayer and decided it was no longer reflective of the diversity of our community.*

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**6 ACTIVITY REPORTS**

**COUNCILLOR ACTIVITIES:** 23 May 2023 – 19 June 2023

**Cr IRELAND, MAYOR**

Date	Meeting	Location	Comments
24/05/2023	Community Meeting	Jeparit	Arranged to explore a back to Jeparit long weekend to coincide with show.
25/05/2023	Yurunga Homestead Meeting		
26/05/2023	Grampians Tourism Meeting	Zoom	To discuss the VEP alternative with stakeholders.
30/05/2023	Museum Rally Planning Meeting		
31/05/2023	Council Briefing Meeting	Nhill	
31/05/2023	Council Meeting	Nhill	
01/06/2023	Mayoral Matters Article		
01/06/2023	Radio Interview with Rebekah Lowe		RE Council Meeting
04/06/2023	Guest Speaker at Rainbow Scouts 100 year Celebrations		
05/06/2023	Australian Citizenship Ceremony	Nhill Community Centre	
08/06/2023	Speaker at Opening of Rainbows Female Friendly Change Rooms		Also toured the football changerooms with Dr Anne Webster to point out their dilapidated state.
10/06/2023	Volunteered on gate at Wimmera Mallee Pioneer Museum's Rally and was later MC for the Opening Ceremony		
12/06/2023	Jeparit Town Meeting		
13/06/2023	ALGA Conference	Canberra	The week was full of issues we face in the future and overall was extremely informative- a review was given to council earlier today.
14/06/2023			
15/06/2023			
16/06/2023	ACLG Federal Government Conference	Canberra	

**Cr ALBRECHT, DEPUTY MAYOR**

Date	Meeting	Location	Comments
30/05/2023	Wimmera Southern Mallee Development Strategic Plan Launch	Horsham	It was wonderful to launch the new Strategic Plan for Wimmera Southern Mallee Development.
30/05/2023	Wimmera Southern Mallee Development Board Meeting	Horsham	
31/05/2023	Council Briefing	Nhill	
31/05/2023	Council Meeting	Nhill	

**Cr GERSCH**

Date	Meeting	Location	Comments
24/05/2023	MAV Budget	Zoom	
26/05/2023	Wimmera Regional Roads Meeting		
26/05/2023	RCV Board Meeting		
31/05/2023	Council Meeting		
01/06/2023	Visitor Information Lunch		
05/06/2023	Naturalisation Ceremony		
08/06/2023	Rainbow Netball Change Rooms Opening		
11/06/2023	Jeparit Museum		
14/06/2023	Heavy Truck Routes		
21/06/2023	Shire Volunteers Acknowledgement		

**Cr BYWATERS**

Date	Meeting	Location	Comments
23/05/2023	Homework Club	The Patch, Nhill	
23/05/2023	Thank You Event for Volunteers and Sponsors of the Wimmera Steampunk Festival	Dimboola	
30/05/2023	Homework Club	The Patch, Nhill	
30/05/2023	Wimmera Mallee Pioneer Museum Rally Meeting	Jeparit	
31/05/2023	Council Briefing and	Nhill	

	Council Meeting		
06/06/2023	Homework Club	The Patch, Nhill	
07/06/2023	Hindmarsh Landcare General Meeting	Dimboola	Project Hindmarsh 2023 will be held over the weekend of 7/8/9 July 2023 and will be based in Rainbow, restoring Rainbow Rises with wildflowers. Please register now: <a href="https://www.eventbrite.com.au/e/project-hindmarsh-2023-tickets-633005074217">https://www.eventbrite.com.au/e/project-hindmarsh-2023-tickets-633005074217</a>
10/06/2023	Wimmera Mallee Pioneer Museum Vintage Rally	Jeparit	Congratulations to the Wimmera-Mallee Pioneer Museum volunteer Committee on a very successful, educational, and interactive, Pioneer Rally. The weekend was fun for all ages, and very well attended. The beautiful Draft horses were amazing, and the food was tasty. It was fabulous to step back in time and see how people lived in the Pioneer days. It was also nice to see Jeparit buzzing with people and excitement. The little Jeparit supermarket was kept busy all weekend. I hope everyone that attended called in to see lake Hindmarsh.
11/06/2023	Wimmera Mallee Pioneer Museum Vintage Rally	Jeparit	For many years, the vintage rally has been the major fundraiser for the pioneer museum and the Jeparit township. The winner of the little farm animals, knitted by Kath, was Lois Goddard, Lois is the secretary of the Wedderburn historical engine and machinery society. Melanie Jolly won the driving lights. Bruce Muller of Nhill won the BBQ. The winners of the Nhill historical society raffle were first place, Ian Muller, second place, Barb Janeski and third, Graeme Weaver. The Lutheran church raised \$1,000 for their hall repairs and the Jeparit FARTS raised \$1,000 for the hospital and will be donating \$1,000 to the new oncology department in Horsham. Congratulations to all the winners and thank you to everyone for coming, entering the raffles, and supporting the stalls at the King's Birthday vintage Rally.
13/06/2023	Homework Club	The Patch, Nhill	
14/06/2023	Culturally, responsive, practice training for out of school hours learning support		I found the two-hour, online training session beneficial, not only for the homework club, but also for working and living in a multicultural community, as is Hindmarsh Shire.

	programs OSHLSP, also known as homework clubs.		
19/06/2023	Nhill Town Committee Meeting	Nhill	

**Cr ISMAY**

<b>Date</b>	<b>Meeting</b>	<b>Location</b>	<b>Comments</b>
16/05/2023	WMT Meeting	Imaginarium Dimboola	
24/05/2023	Discussion Via zoom, re Rainbow Brewery	Zoom	
31/05/2023	Briefing Meeting	Nhill	
31/05/2023	Council Meeting	Nhill	
08/06/2023	Rainbow Netball change rooms official opening		
08/06/2023	Inspection of men's change rooms with Anne Webster		
08/06/2023	Discussion with Mayor re Brewery		
19/06/2023	Rainbow Town Committee meeting		

**Cr NELSON**

No report received.

**7 CORRESPONDENCE**

**7.1 GENERAL CORRESPONDENCE**

**Responsible Officer:** Chief Executive Officer  
**Attachment Number:** 2

**Introduction:**

The following correspondence is attached for noting by Council.

**Inwards:**

- 2023/05/25 – Letter from Minister Giles RE Dr Mahmoud's Visa Application

**RECOMMENDATION:**

*That Council notes the attached correspondence.*

**MOVED: CRS R Gersch/D Nelson**

*That Council notes the attached correspondence.*

**CARRIED**

*Attachment Number: 2*

## 8 PLANNING PERMITS

Cr R Gersch declared a material conflict of interest and left the room at 3:46pm.

### 8.1 NOTICE OF REFUSAL TO AMEND PLANNING PERMIT APPLICATION PA1703-2021-A1 – DEVELOPMENT OF TWO DWELLINGS BESIDE THE EXISTING DWELLING, VEGETATION REMOVAL, CONSTRUCTION OF FENCES AND A THREE LOT SUBDIVISION (AMENDMENTS TO CONDITIONS AND AMENDED PLANS TO INCREASE FLOOR LEVELS AND HEIGHT AND CHANGE THE EXTERNAL WALL MATERIALS AND INCREASE HEIGHT OF SCREENING MEASURES) AT 10 RUSSELL STREET, NHILL, VIC 3418

<b>Responsible Officer:</b>	Director Infrastructure Services
<b>File:</b>	Planning – Applications
<b>Assessment:</b>	143500
<b>Application No:</b>	PA1703-2021-A1
<b>Applicant:</b>	Wendy Azzopardi, King Homes Pty Ltd
<b>Owner:</b>	Mark Shearwood
<b>Subject land:</b>	10 Russell Street, Nhill, VIC 3418 (Lot 1 on Title Plan 205474X)
<b>Amended Proposal:</b>	Development of two dwellings beside the existing dwelling, vegetation removal, construction of fences and a three lot subdivision ( <i>Amendments to conditions and amended plans to increase floor levels and height and change the external wall materials of the two proposed dwellings, and increase height of screening measures</i> )
<b>Zoning and Overlays</b>	General Residential Zone Schedule 1 Environmental Significance Overlay Schedule 6
<b>Attachment Number:</b>	3

#### Summary

This report recommends that Council issue a Notice of decision to refuse the Section 72 Application to Amended Planning Permit PA1703-2021-A1 for the development of two dwellings beside the existing dwelling, vegetation removal, construction of fences and a three lot subdivision on the land at 10 Russell Street, Nhill VIC 3418 (Lot 1 on Title Plan 205474X),

#### Background

Planning Permit PA1703-2021-A1 was issued with Council on 3 November 2021 for the development of two dwellings beside the existing dwelling and a three lot subdivision. Amended plans were endorsed to the permit under Condition 1 of the permit on 1 December 2021.

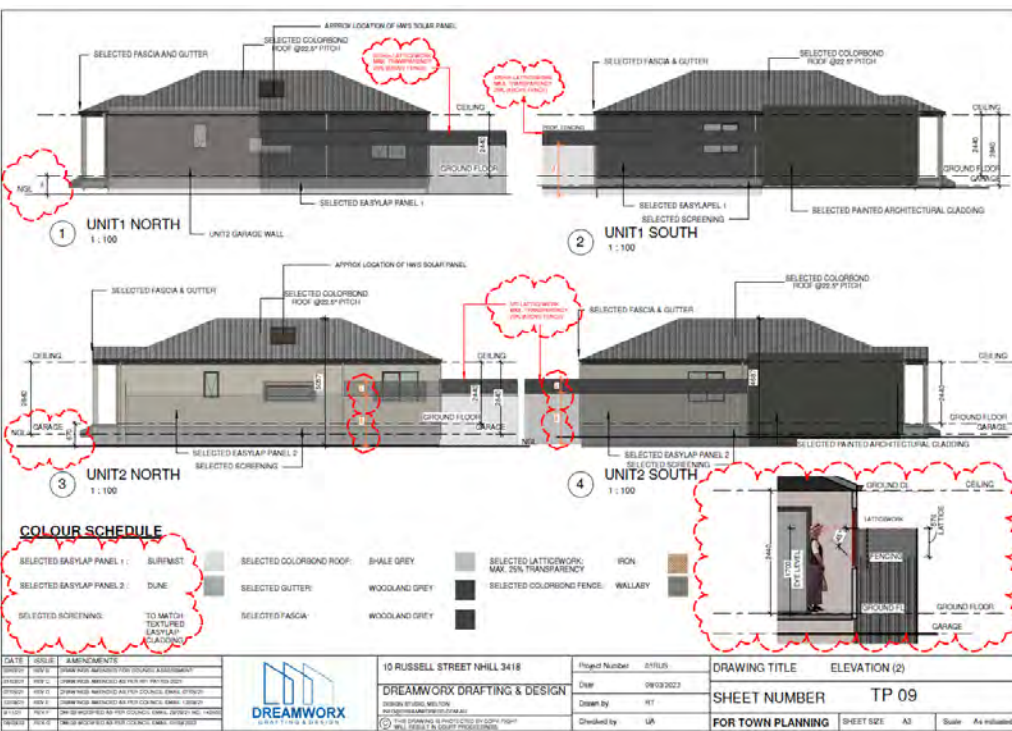
#### Amended Proposal

The amended plans seek retrospective approval for an increase in the height of the floor levels and the overall height of the two single storey detached dwellings, amendments to

the external materials and increased height of the trellis screens on the boundary fences. The amendments are for:

- The floor levels to increase by 370mm from 500mm to 870mm above ground level.
- The overall height of the two dwellings has also been increased by 370mm to be a height of 5.057m.
- The external walls of the two dwellings have been altered from 'Weathertex' cladding to 'Easylap Panel' cladding.
- The trellis screens above the boundary fences have been increased from 200mm to 570mm in height.

The amended elevations are detailed below:



**Requirement for Permit:**

The subject land is located within the General Residential Zone Schedule 1 and the Environmental Significance Overlay Schedule 6.

An amended planning permit is required to amend the construction of the two dwellings on a lot under Clause 32.08-6 of the General Residential Zone pursuant to Section 72 of the *Planning and Environment Act 1987*. An amended planning permit is not required for the construction of fences as the fences have been approved under the Environmental Significance Overlay Schedule 6.

The Council required a Section 72 Amendment as the amendments are:

- Of material consequence having regard to the purpose of the planning control under which the permit was granted , given that it would trigger an application of Standard B22 and relates to an issue raised by objectors at the time if the permit application and;
- Is contrary to the specific requirement within the permit, because they do not comply with condition 1 d) and 1 f) of the Permit.

**Subject Site and Locality**

The subject site is located on the western side of Russell Street and the northern side of Leahy Street in Nhill. The site has a total area of approximately 826.58m<sup>2</sup>. The site contains an existing single storey dwelling and two single storey buildings that are under construction for future dwellings, which are the subject of an amendment request.

The adjoining property to the north at 8 Russell Street is developed with a single storey weatherboard dwelling and detached garage. The adjoining property to the west at 44 Leahy Street is developed with a single storey weatherboard dwelling, carport and two sheds. To the east on the opposite side of Russell Street is single storey detached dwelling and shed. There are detached dwellings on the eastern and western sides of Russell Street and the southern side of Leahy Street.

Aerial Plan of the site and surrounding area below (POZI):





### **Restrictive Covenant or Section 173 Agreement**

The subject site is not burdened by a Restrictive Covenant or Section 173 Agreement yet.

### **Cultural Heritage Management Plan (CHMP)**

The proposal is exempt from requiring a CHMP as the proposal is not within land affected by Aboriginal Cultural Heritage Sensitivity pursuant to the *Aboriginal Heritage Regulations 2018*.

### **Advertising**

#### **Section 52 Notice of Application**

The amended application has been advertised pursuant to Section 52 of the *Planning and Environment Act 1987*, by:

- Sending notices to the owners and occupiers of the adjoining land.
- Placing two public notices on site, with one sign fronting Russell Street and one sign fronting Leahy Street for a period of 14 days.
- The application being made available for public viewing on Council's website.

The notification has been carried out correctly by Council on behalf of the applicant.

Council has received one (1) objection from the owner of the adjoining property to the north at 8 Russell Street.

The objection has raised planning related concerns with the amended development, which have been summarised as follows:

- Impact on neighbourhood character.
- Overdevelopment of the site.
- Loss of privacy.
- Design details.

The applicant has provided a written response to the objection received.

The objector provided a written response to the amended plans but did not withdraw their objection.

## **Referrals**

### **External Referrals**

Nil

### **Internal Referrals**

Nil

## **Planning Scheme:**

### Planning Scheme Requirements:

### **Municipal Planning Strategy (MPS)**

Clause 02.02 Vision

Clause 02.03 Strategic Directions

Clause 02.03-1 Settlement and housing

Clause 02.03-2 Environmental and landscape values

Clause 02.03-3 Environmental risks and amenity

Clause 02.03-5 Building Environment and heritage

Clause 02.04 Strategic Framework Plans - Nhill Framework Plan

### **Planning Policy Framework (PPF)**

Clause 11.01-1S Settlement

Clause 11.01-1R Settlement - Wimmera Southern Mallee

Clause 11.01-1L Settlement – Hindmarsh

Clause 15.01-2S Building Design

Clause 15.01-5S Neighbourhood character

Clause 19.03-2S Infrastructure design and provision

### Planning Response:

The amended development of two single storey dwellings with increased floor levels and height and alterations to the external materials will adequately respect the residential built form and character in the area in accordance with Clause 15.01-5S. The development will be connected to new infrastructure for the dwellings on Lot 2 and Lot 3 in accordance with Clauses 19.03-2S. The amended proposal will comply with the relevant planning policies in

the MPS and PPF relating to Settlement, Built Environment, Housing, Infrastructure and Urban Development.

### **Clause 32.08 – General Residential Zone**

Purpose

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To encourage development that respects the neighbourhood character of the area.*
- *To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.*

#### **32.08-6 Construction of two or more dwellings on a lot**

##### **Permit requirement**

A permit is required to:

- Construct a dwelling if there is at least one dwelling existing on the lot.
- Construct two or more dwellings on a lot.

This Clause requires applications under this provision to be assessed against the requirements of Clause 55. An assessment of the amendments to the endorsed plans under Clause 55 is discussed in the assessment section of this report.

##### Planning Response:

The amendments to the building design and form for the two single storey dwellings with increased floor levels and height and amended external materials and screening measures will adequately respect the neighbourhood character of the area and will facilitate modest housing growth in Nhill. The proposal will comply with the purpose and objectives of the zone.

### **Clause 42.01 Environmental Significance Overlay Schedule 6 (ESO6)**

#### **42.01-2 Permit requirement**

A permit is required to:

- Construct a fence if specified in a schedule to this overlay.

### **Schedule 6 to the ESO – Catchments of Wetlands Conservation Value**

#### **3.0 Permit requirement (relevant to the amended application)**

A permit is required for:

- Construction of a fence that may obstruct the flow of water.

##### Planning Response:

There are no new fences to be constructed that have not been approved on the endorsed plans dated 1 December 2021.

The amended proposal does not create a new permit trigger under Schedule 6 of the ESO.

### **Particular Provisions**

### **Clause 55 – Two or more Dwellings on a lot and Residential Buildings**

The amended application has been assessed against the requirements of Clause 55 and complies with the objectives and standards of the relevant Clauses, for the following reasons.

#### Clause 55.02 Neighbourhood character and Infrastructure

- The two single storey dwellings will have floor levels and building height increased from 0.5m to 0.87m above the ground level as detailed on the north elevation, which is an increase of 0.37m compared to the endorsed plans. The floor levels will not undermine the existing neighbourhood character and will respond adequately to the features of the site and surrounding area.
- The amended design to alter the external materials for the walls of the two dwellings to propose 'Easylap Panel' cladding will complement the external appearance of the existing dwelling and will not detract from the design of the surrounding dwellings.
- The amended proposal will adequately respect the neighbourhood and the site to comply with Standard B1 and the objectives in Clause 55.02-1.

#### Clause 55.03 Site Layout and Building Massing

- The amended design will not alter the approved setbacks of the dwellings.
- The increased building height of the two new dwellings by 0.37m to a maximum of 5.057m above ground level is acceptable in terms of building massing and will not detract from the neighbourhood character in accordance with Standard B7 and the objective in Clause 55.03-2.

#### Clause 55.04 Amenity Impacts

- The increased floor level and height of the two dwellings do not require any changes to the approved side and rear setbacks that comply with Standard B17 and the objective in Clause 55.04-1.
- The amended elevations (TP08 & TP09) show there will be 2.0 metre high Colorbond boundary fences retained and an increase in height of the trellis screening from 200mm to 570mm trellis above the approved external boundary fences. This screening measure to 2.57m high above ground level will ensure the provision of a 1.7m screen above the amended floor level at 870mm above ground level to prevent overlooking from the family room of the two dwellings into the habitable room windows and secluded open space area of the adjoining property to the north (8 Russell Street). The 570mm high trellis screen with a maximum transparency of 25% above the 2.0m high Colorbond boundary fences will comply with the requirements of Standard B22 and the objective in Clause 55.04-6.
- The amended elevations (TP08 & TP09) show the 2.0m high internal boundary fences and 570mm trellis screening above to prevent internal views between the existing and proposed dwellings on the site which complies with Standard B23 and the objective in Clause 55.04-7.

#### Clause 55.05 On Site Amenity and Facilities

- The private open space areas are not affected by the amendments to the two dwellings. The provision of open space continues to comply with Standard B28 and the objective in Clause 55.05-4.
- The orientation of the two dwellings is not altered by the amendments and complies with the objective in Clause 55.05-5.

#### Clause 55.06 Detailed Design

- The external materials for the walls of the two dwellings to propose 'Easylap Panel' cladding in a light grey 'Surf Mist' colour tone and a light brown 'Dune' colour tone will complement the appearance of the existing dwelling.
- The amended design, height and appearance of the two dwellings will not be substantial enough to not be in keeping with the prevailing character of the dwellings in the area. The alterations to the approved external materials will respect the existing neighbourhood character to comply with Standard B31 and the objective in Clause 55.06-1.

### **General Provisions**

#### **Clause 65 - Decision Guidelines**

Because a permit can be granted does not imply that a permit should or will be granted. The Responsible Authority must decide whether the proposal will produce acceptable outcomes in terms of the decision guidelines of this clause.

#### **65.01 Approval of an application or plan** (relevant to the application)

Before deciding on an application or approval of a plan, the Responsible Authority must consider, relevant matters, as appropriate.

#### Planning Response:

The amendments will not cause detrimental impacts on the environment and the amenity of the area. The amended proposal will facilitate the orderly planning of the area. The amended proposal complies with the relevant decision guidelines of this Clause.

#### **Response to Objection**

The objector has raised concerns about the amended proposal, which are generally summarised as impact on neighbourhood character, overdevelopment, loss of privacy and design details. In response to the concerns raised, the following comments are provided:

#### Impact on Neighbourhood Character

- The amended proposal for medium density housing on the site is a tight development that will result a higher density and building footprint than generally exists within the surrounding residential area. The amended design of the two single storey dwellings with the increase in floor level and height by 370mm and the resultant scale of the built form will not adversely affect the existing and prevailing character of the adjoining dwellings within this residential area and will respect neighbourhood character.

Overdevelopment

- The amended proposal proposes a higher density and greater building footprint in the same manner as of the original proposal. The amended development complies with Clause 55 and is not regarded as an overdevelopment of the site.

Design Details

- The amended design details of the external walls of the two dwellings comprise 'Easylap Panel' cladding and would have to be fire rated to be used for the construction of buildings in Victoria. The Colorbond roof cladding is not proposed to change. The amended external materials and colour tones for the amended development will complement the existing materials and colours of the adjacent dwellings within this residential area and is acceptable as discussed in the Clause 55 assessment above.

Loss of privacy

- The proposed increase in the floor levels by 370mm to be 870mm above ground level will be addressed by the same 370mm increase from 200mm to 570mm high trellis screening above the 2.0 metre high Colorbond boundary fences along the external boundaries and internal boundaries of the site.
- The 2.57m total height of the proposed fence and trellis screening along the northern boundary adjoining the objector's property to the north will ensure the new habitable room windows which face this property boundary have a visual barrier at least 1.8 metres high.

As the floor level of the habitable room windows is greater than 0.8 metres above ground level at the boundary, the screening measures to 1.8m high will limit views into the secluded open space and habitable room windows of the adjoining property to the north within 9 metres.

The amendment proposal would comply with the required minimum height for a 1.7 metre high permanent fixed screen above floor level and no more than 25% transparent in accordance with Standard B22 in Clause 55.04-6.

**Strategic, Statutory and Procedural Requirements:**

The amended proposal is generally consistent with the Municipal Planning Strategy and Planning Policy Framework, the General Residential Zone, Clause 55, and Clause 65 of the Hindmarsh Planning Scheme subject to conditions.

**Reasons for refusal:**

The Section 72 Amendment was sought following noncompliance with the Planning Permit conditions and is requesting that the amendment be applied retrospectively.

Planning Permit 1703-2021 was issued by Council on November 3, 2021 with Condition 1 Plans endorsed on December 1, 2021. Condition 1 of the permit required amended plans to be submitted and endorsed as follows:

1. *Before the commencement of the development, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will for part of the permit. The plans must be drawn to scale with dimensions. The plans must be generally in accordance with the plans submitted with the application but amended to show...*

*d) An amended West Elevation (TP08) to show notations for:*

*i) The 0.5m height difference between the natural ground level and the finished floor level unit of Unit 1 and Unit 2*

*f) An amended North Elevation (TP09) to show notations for:*

*i) The 0.5m height difference between the natural ground level and the finished floor level unit of Unit 1 and Unit 2*

Point 1 (d) and 1 (f) were separated out as particular points of notation due to the objections raised during the application and as such they need to be taken into account as imposed conditions on the permit.

The Council was advised in late November 2022 of concerns that the development was not being undertaken in accordance with the endorsed plans. An inspection of the site from the footpath determined that the finished floor level of the poured garage slab did look considerably higher than the permitted 0.5m. Council advised the Private Building Surveyor verbally and in writing on 1 December 2022 and the Building Surveyor advised Council in writing on 8 December 2022 that an inspection had taken place on 6 December 2022 and that the FFL was 0.75m. They also wrote that the builder was verbally advised that secondary consent was required or that the FFL must be brought into level in accordance with the approved plans.

Works continued to take place on the site and on 16 January 2023, the Private Building Surveyor advised Council that:

*A Written direction to fix was issued with a note for the Builder to stop any further work on-site until the height of the subfloor frame is attended to and rectified.*

On 19 January 2023, Council wrote to the Builder advising that an application for a Section 72 Amendment was required.

Council received the amended application on 21 February 2023.

On 27 February 2023, Council received notification of workers on site and attended the site under authorisation to advise the contractors that there was a Written Direction in place as advised by the PBS and also that there was a current amendment application underway and that works were not being carried out in accordance with endorsed plans.

The use of a Section 72 Amendment for the purpose of retrospectively seeking approval to amend a deliberate condition which was placed on the permit to address an objector's concern about a proposal is problematic to Council

Whilst the ability to apply for an Amendment is not contained to a point in the development, it can be applied prior to the commencement of development, throughout and even after the development is completed in certain circumstance – there is not prescription around the use of the s.72 amendment process to seek approval for an amendment after the proposed amendment has occurred.

There are also concerns that on notification of the noncompliance with the Planning permit condition - works continued to progress on the development elements that pertained to the condition whilst the amendment was being sought making the prospect of reinstatement to the original condition more difficult.

There is a dilemma for Council in approving the Amendment – whilst the standards objectives are met for B22 in relation to the amended height and therefore the required screening at 0.875m, there is the manner in which the amendment was sought retrospectively and only as a result of non-compliance with the condition on the permit. Careful consideration to the precedent set by approving the amendment retrospectively should be made to ensure that planning permit holders do not seek to subvert the planning process.

**Report to Council:**

The Director of Infrastructure Services advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

**Processing Times:**

- 21/02/2023 Amended application lodged.
- 01/03/2023 Further information and amended plans requested.
- 15/03/2023 Fee received.
- 09/03/2023 Response to further information and amended plans received pursuant to Section 50 of the *Planning and Environment Act 1987*.
- 09/03/2023 Further information including title and amended application form outstanding requested.
- 14/03/2023 Response to further information with amended application form and title received pursuant to Section 50 of the *Planning and Environment Act 1987*.
- 31/03/2023 Email sent to the applicant requesting information due to inconsistencies with the amended plans.
- 11/04/2023 Additional information including amended revision versions of the plans and consent to amend the application form received.
- 17/04/2023 Spoke to the applicant about inconsistencies with the amended plans.
- 18/04/2023 Amended plans received.
- 21/04/2023 Amended plans requested to correct inconsistencies with the plans.
- 24/04/2023 Amended plans received.



- 27/04/2023 Public Notice instructions sent to applicant - HSC requested to undertake notification on the behalf of the applicant.
- 27/04/2023 Public notification commenced – letters sent.
- 27/04/2023 Public notice – signs erected by Council on site.
- 11/05/2023 Objection received.
- 15/05/2023 Advertising period ends.
- 17/05/2023 Objection sent to the applicant.
- 30/05/2023 Response to objection from the applicant received.
- 30/05/2023 Advertising fee paid to Council
- 28/06/2023 Presented to Council for decision.

The report is being presented to Council for approval at the Council Meeting held 28 June 2023 (47 statutory days).

The statutory processing time requirements of the *Planning and Environment Act 1987* have been satisfied in this instance.

**Link to Council Plan:**

Built and Natural Environment – a well-planned neighborhood and strong governance practices.

**Financial Implications:**

The Planning Permit decision may be appealed at VCAT and Council may incur legal costs associated with the VCAT process.

**Risk Management Implications:**

There may be risk to be managed by Council subject to a decision on the Amendment application and an appeal being lodged by the objector or applicant with VCAT.

There may also be risks associated with a precedent being set in relation to non-compliance with the issued Planning Permit conditions in lieu of retrospective planning permit consent being approved by Council.

**Conflict of Interest:**

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Jessie Holmes, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Jessie Holmes, Director Infrastructure

In providing this advice as the Author, I have no interests to disclose.

**Communications Strategy:**

Advise the applicant of the Council's decision.

**Next Steps:**

Issue a Notice of Decision to Refuse the Section 72 Amendment Planning Permit and require the applicant to comply with the original permit conditions.

**RECOMMENDATION:**

***That Council issues a Notice of Decision to refuse the Section 72 Application to Amended Planning Permit PA1703-2021-A1 for the development of two dwellings beside the existing dwelling, vegetation removal, construction of fences and a three-lot subdivision on the land at 10 Russell Street, Nhill VIC 3418 (Lot 1 on Title Plan 205474X).***

**Grounds of Refusal:**

- 1. The amended application seeks retrospective approval for amendments that are inconsistent with conditions on the permit.***
- 2. The amended application will not enable the orderly planning of the area and represents an inappropriate planning outcome.***
- 3. The amended application was only sought following notice to the applicant of non-compliance with the planning permit conditions.***

**MOVED: CRS R Ismay/D Nelson**

***That Council issues a Notice of Decision to refuse the Section 72 Application to Amended Planning Permit PA1703-2021-A1 for the development of two dwellings beside the existing dwelling, vegetation removal, construction of fences and a three-lot subdivision on the land at 10 Russell Street, Nhill VIC 3418 (Lot 1 on Title Plan 205474X).***

**Grounds of Refusal:**

- 1. The amended application seeks retrospective approval for amendments that are inconsistent with conditions on the permit.***
- 2. The amended application will not enable the orderly planning of the area and represents an inappropriate planning outcome.***
- 3. The amended application was only sought following notice to the applicant of non-compliance with the planning permit conditions.***

**CARRIED**

Attachment Number: 3

Cr R Gersch returned to the room at 3:56pm.

**9 REPORTS REQUIRING A DECISION**

**9.1 ADOPTION OF THE 2023/2024 BUDGET (INCORPORATING THE LONG-TERM FINANCIAL PLAN FOR 2023/2024-2032/2033 AND THE REVENUE AND RATING PLAN)**

**Responsible Officer:** Director Corporate and Community Services

**Attachment Number:** 4

**Introduction:**

This report presents the 2023/2024 Annual Budget (incorporating the Long-Term Financial Plan for 2023/2024-2032/2033 and Revenue and Rating Plan) for adoption.

**Discussion:**

At the Council meeting held on Wednesday 31 May 2023 Council resolved to approve the draft 2023/2024 Annual Budget (incorporating the Long-Term Financial Plan and Revenue and Rating Plan) and invite public submissions.

Council is required under Section 94 of the *Local Government Act 2020* to prepare a budget for each financial year and the subsequent 3 financial years by 30 June each year or any other date fixed by the Minister by notice published in the Government Gazette.

The budget has been prepared in accordance with relevant statutory requirements, including the *Local Government Act 2020 (the Act)* and *Local Government (Planning and Reporting) Regulations 2014*.

A requirement of the *Local Government Act 2020* is that all Victorian Local Governments adopted a Revenue and Rating Plan by 30 June 2021. The Revenue and Rating Plan was developed and adopted on 23 June 2021 and has been revised in conjunction with preparation of the 2023/2024 Budget. The Revenue and Rating Plan was developed to retain the current differentials for farm and commercial/industrial properties (10 percent discount), recreational properties (50 percent discount) and non-farm vacant land (100 percent penalty).

When revising the plan consideration was given on the capacity for each class of ratepayer to pay rates and benchmarking against similar councils was undertaken.

The 2023/24 budget has been developed to balance the retention of existing community service levels, maintenance and renewal of assets, as well as new initiatives to improve amenity and make Hindmarsh a better place to live. It replicates the format of the four Key Results Areas used in the 2021-2025 Council Plan, namely:

- Our Community;
- Built and Natural Environment;
- Competitive and Innovative Economy ; and
- Good Governance and Financial Sustainability.

The budget has been prepared based on available information to inform forecasts and assumptions.

Council advertised for submissions from Thursday 1 June to Wednesday 21 June.

**Submissions:**

No submissions were received in relation to the draft 2023/2024 budget incorporating the long-term financial plan and revenue and rating plan.

**Rates and Charges:**

The rates and charges calculated for 2023/24 are based on revaluation figures as at 1 January 2023. The Revenue and Rating Plan includes differentials for farms and commercial/industrial properties (10 percent discount), recreational properties (50 percent discount), and non-farm vacant land (100 percent penalty).

The Victorian State government rate cap increase for 2023/2024 has been set at 3.5%. The cap, in line with the Essential Services Commission (ESC) calculation method, applies the increase to the average rates payable per assessment.

The total amount to be raised by general rates and charges in 2023/2024 is \$9.8m which is an increase of \$0.37m from 2022/2023.

The following table summarises the rates to be determined for the 2023/2024 year. A more detailed analysis of the rates to be raised is contained in the budget document under item 4.1.1 Rates and charges.

Type or Class of Land		Budget 2022/2023 \$	Budget 2023/2024 \$	Change
Residential	Cents/\$ CIV	0.00287260	0.00208960	-27.26%
Farm Land	Cents/\$ CIV	0.00258530	0.00188070	-27.25%
Business, Industrial & Commercial Land	Cents/\$ CIV	0.00258530	0.00188070	-27.25%
Recreational and Cultural Land	Cents/\$ CIV	0.00143630	0.00104480	-27.26%
Urban Vacant Land	Cents/\$ CIV	0.00574520	0.00417920	-27.26%
Municipal charge	\$/ property	\$200.00	\$200.00	0.00%
Kerbside waste / recycling collection charge	\$/ property	\$418.00	\$453.00	8.37%
General waste charge	\$/ property	\$15.00	\$17.00	13.33%

**Capital Works:**

The 2023/2024 budget includes capital works expenditure of \$7.45m. The proposed key initiatives for the 2023/2024 financial year are outlined below. Further details are included in the relevant sections of the budget document.

The draft 2023/2024 budget incorporating the revised Rating and Revenue Plan and the draft Long Term Financial Plan was presented to Council on Wednesday 31 May 2023. Under Council's Community Engagement Policy the draft budget, revised Revenue and Rating Plan and draft Long Term Financial Plan was made available for public inspection and the receiving of submissions for the period Thursday 1 June to Wednesday 21 June 2023. Council will be advised of any submissions received at the 28 June 2023 Council meeting.

The draft 2023/2024 budget incorporating the revised Revenue and Rating Plan and draft Long Term Financial Plan was also made available for public inspection at Council's Customer Service Centres, at Council Libraries and online on Council's website.

**Link to Council Plan:**

The 2023/2024 Budget provides the funding for Council to undertake its initiatives and activities proposed in the Council Plan's four key result areas. Each program in the Budget contains a statement about how the program will contribute to the initiatives and strategies detailed in the Council Plan 2021-2025.

**Financial Implications:**

The 2023/2024 Budget is consistent with the parameters set out in Councils' ten-year financial plan.

**Risk Management Implications:**

The preparation of the Budget is a statutory.

**Gender equality implications:**

No gender impact assessment is required.

**Conflict of Interest:**

Under section 130(2) of the *Local Government Act 2020* officers providing advice to Council must disclose any interests, including the type of interest.

Author: Heather Boyd, Manager Finance and Customer Services.

In providing this advice as the Author of this report I have no interests to disclose.

Officer Responsible: Monica Revell, Director Corporate and Customer Services.

In providing this advice as the Officer Responsible of this report I have no interests to disclose.

**Communications Strategy:**

Council must give notice of the adoption of the Budget 2023/2024 incorporating the Revenue and Rating Plan and Long-Term Financial Plan. A public notice will be inserted in the Dimboola Banner, Rainbow Jeparit Argus, Nhill Free Press and Weekly Advertiser advising of the adoption of the Budget 2023/2024.

Copies of the adopted Budget incorporating the Revenue and Rating Plan and Long-Term Financial Plan will be placed on Council's website and hard copies will be made available from Hindmarsh Shire Council Customer Service Centres.

**RECOMMENDATION:**

**1. That having considered submissions to the proposed 2023/2024 Budget, Council:**

**1.1 adopts the 2023/2024 Budget incorporating the Revenue and Rating Plan and the Long Term Financial Plan pursuant to the Local Government Act 2020;**

**1.2 gives public notice of this decision to adopt the 2023/2024 Budget incorporating the Revenue and Rating Pan and Long Term Financial Plan, and makes available for public inspection on Council's website and at Council's Customer Service Centres:**

**1.3 acknowledges the contribution of submitters to the budget process, and thanks them for their contribution;**

**1.4 authorises officers to notify in writing, each person who has made a formal submission to the budget process; and**

**2. That having considered submissions to the proposed 2023/2024 budget, Council declare the following rates and charges:**

**2.1 That an amount of \$9,804,349 be declared as the amount which Council intends to raise by general rates by the application of differential rates, the annual service charge (kerbside waste / recycling collection charge and General waste charge) municipal charge (all described later in this Recommendation), and Windfarms in lieu of rates, which amount is calculated as follows:**

<b>General rates</b>	<b>\$7,676,407</b>
<b>Municipal charge</b>	<b>\$746,800</b>
<b>Kerbside waste / recycling collection charge</b>	<b>\$1,217,664</b>
<b>General waste charge</b>	<b>\$63,478</b>
<b>Windfarms in lieu of rates</b>	<b>\$100,000</b>
<b>Total</b>	<b>\$9,804,349</b>

**2.2 That it be further declared pursuant to the Local Government Act 2020 that the general rate be raised by the application of differential rates having regard to the objectives of each differential rate and characteristics of the land which are the criteria for declaring each differential rate as set out in Section 4 of the Budget 2023/24;**

- 2.3 That it be confirmed that the differential rates for all rateable land within the municipal district be determined by multiplying “Capital Improved Value” of each rateable land by a percentage specified as the percentage of each uniform rate (which percent may be alternatively expressed as cents in the dollar of the Capital Improved Value):**

Type of Rate	Rate in Dollar on Capital Improved Value Cents/\$CIV
Residential Land	0.00208960
Farm Land	0.00188070
Business, Industrial & Commercial Land	0.00188070
Recreational and Cultural Land	0.00104480
Urban Vacant Land	0.00417920

- 2.4 That Council adopts the return of the revaluation of all properties within the Hindmarsh Shire as at 1 January 2023 from the Valuer General.**

**3. MUNICIPAL CHARGE**

- 3.1 That pursuant the Local Government Act 2020, a Municipal Charge be declared for the period commencing on 1 July 2023 and ending on 30 June 2024;**
- 3.2 The municipal charge be declared for the purpose of covering some of the administrative costs of Council;**
- 3.3 The Municipal Charge be in the sum of \$200.00 for each rateable land within the municipal district in respect of which a municipal charge may be levied.**

**4. ANNUAL SERVICE CHARGE (KERBSIDE COLLECTION / RECYCLING CHARGE AND GENERAL WASTE CHARGE)**

- 4.1 That, pursuant to the Local Government Act 2020 an Annual Service Charge be declared for the period commencing on 1 July 2023 and ending on 30 June 2024;**
- 4.2 That the Annual Service Charge be made for the collection and disposal of refuse and that this Charge be referred to as the “Kerbside waste / recycling collection charge”.**
- 4.3 That the Annual Service Charge for “Kerbside waste / recycling collection charge” be in the sum of \$453.00 for each rateable land within the municipal district in respect of which service charges may be levied and where the services listed in 5.2 above are available.**
- 4.4 That the Annual Service Charge be made for the collection and disposal of refuse and that this Charge be referred to as the “General waste charge”.**
- 4.5 That the Annual Service Charge for “General waste charge” be in the sum of \$17.00 for each rateable land within the municipal district of which a general waste charge may be levied.**

**5. INTEREST ON UNPAID RATES AND CHARGES**

*That interest at the rate prescribed in the Local Government Act 2020 be payable in respect of any of the aforesaid rates and charges which are not paid by the dates fixed pursuant to the Act by the date specified for their payment.*

**6. AUTHORISATION TO LEVY AND RECOVER**

*That the Chief Executive Officer be authorised to levy and recover the aforesaid rates and charges in accordance with the Act.*

**7. SUBMISSIONS**

*That having considered all submissions received, Council thanks those who have made a submission and notify in writing, each person who has made a separate submission, of the decision and the reasons for that decision, under section 223 of the Act, the reason being that Council believes the budget as adopted achieves the objectives of Council as determined by the Act and the role of Council as determined by the Act.*

**MOVED: CRS M Albrecht/R Ismay**

**1. That having considered submissions to the proposed 2023/2024 Budget, Council:**

**1.1 adopts the 2023/2024 Budget incorporating the Revenue and Rating Plan and the Long Term Financial Plan pursuant to the Local Government Act 2020;**

**1.2 gives public notice of this decision to adopt the 2023/2024 Budget incorporating the Revenue and Rating Pan and Long Term Financial Plan, and makes available for public inspection on Council’s website and at Council’s Customer Service Centres:**

**1.3 acknowledges the contribution of submitters to the budget process, and thanks them for their contribution;**

**1.4 authorises officers to notify in writing, each person who has made a formal submission to the budget process; and**

**2. That having considered submissions to the proposed 2023/2024 budget, Council declare the following rates and charges:**

**2.1 That an amount of \$9,804,349 be declared as the amount which Council intends to raise by general rates by the application of differential rates, the annual service charge (kerbside waste / recycling collection charge and General waste charge) municipal charge (all described later in this Recommendation), and Windfarms in lieu of rates, which amount is calculated as follows:**

<b>General rates</b>	<b>\$7,676,407</b>
<b>Municipal charge</b>	<b>\$746,800</b>
<b>Kerbside waste / recycling collection charge</b>	<b>\$1,217,664</b>
<b>General waste charge</b>	<b>\$63,478</b>
<b>Windfarms in lieu of rates</b>	<b>\$100,000</b>
<b>Total</b>	<b>\$9,804,349</b>



**2.2 That it be further declared pursuant to the Local Government Act 2020 that the general rate be raised by the application of differential rates having regard to the objectives of each differential rate and characteristics of the land which are the criteria for declaring each differential rate as set out in Section 4 of the Budget 2023/24;**

**2.3 That it be confirmed that the differential rates for all rateable land within the municipal district be determined by multiplying “Capital Improved Value” of each rateable land by a percentage specified as the percentage of each uniform rate (which percent may be alternatively expressed as cents in the dollar of the Capital Improved Value):**

Type of Rate	Rate in Dollar on Capital Improved Value Cents/\$CIV
Residential Land	0.00208960
Farm Land	0.00188070
Business, Industrial & Commercial Land	0.00188070
Recreational and Cultural Land	0.00104480
Urban Vacant Land	0.00417920

**2.4 That Council adopts the return of the revaluation of all properties within the Hindmarsh Shire as at 1 January 2023 from the Valuer General.**

### **3. MUNICIPAL CHARGE**

**3.1 That pursuant the Local Government Act 2020, a Municipal Charge be declared for the period commencing on 1 July 2023 and ending on 30 June 2024;**

**3.2 The municipal charge be declared for the purpose of covering some of the administrative costs of Council;**

**3.3 The Municipal Charge be in the sum of \$200.00 for each rateable land within the municipal district in respect of which a municipal charge may be levied.**

### **4. ANNUAL SERVICE CHARGE (KERBSIDE COLLECTION / RECYCLING CHARGE AND GENERAL WASTE CHARGE)**

**4.1 That, pursuant to the Local Government Act 2020 an Annual Service Charge be declared for the period commencing on 1 July 2023 and ending on 30 June 2024;**

**4.2 That the Annual Service Charge be made for the collection and disposal of refuse and that this Charge be referred to as the “Kerbside waste / recycling collection charge”.**

**4.3 That the Annual Service Charge for “Kerbside waste / recycling collection charge” be in the sum of \$453.00 for each rateable land within the municipal district in respect of which service charges may be levied and where the services listed in 5.2 above are available.**

**4.4 That the Annual Service Charge be made for the collection and disposal of refuse and that this Charge be referred to as the “General waste**

*charge”.*

*4.5 That the Annual Service Charge for “General waste charge” be in the sum of \$17.00 for each rateable land within the municipal district of which a general waste charge may be levied.*

**5. INTEREST ON UNPAID RATES AND CHARGES**

*That interest at the rate prescribed in the Local Government Act 2020 be payable in respect of any of the aforesaid rates and charges which are not paid by the dates fixed pursuant to the Act by the date specified for their payment.*

**6. AUTHORISATION TO LEVY AND RECOVER**

*That the Chief Executive Officer be authorised to levy and recover the aforesaid rates and charges in accordance with the Act.*

**7. SUBMISSIONS**

*That having considered all submissions received, Council thanks those who have made a submission and notify in writing, each person who has made a separate submission, of the decision and the reasons for that decision, under section 223 of the Act, the reason being that Council believes the budget as adopted achieves the objectives of Council as determined by the Act and the role of Council as determined by the Act.*

**CARRIED**

Attachment Number: 4

## 9.2 COUNCIL PLAN ACTION PLAN 2023/2024

**Responsible Officer:** Director Corporate and Community Services

**Attachment Numbers:** 5 – 9

### **Introduction:**

This report presents the Council Plan 2021-2025 and Health and Wellbeing Plan 2021-2025 Action Plan 2023/2024 for adoption.

### **Discussion:**

At the Council meeting held on Wednesday 3 May 2022 Council resolved to approve the Council Plan 2021-2025 Action Plan 2023/2024 and invite public submissions.

The Council Plan 2021-2025 incorporates the Community Vision and Public Health and Wellbeing Plan (Plan). In developing the Vision, Council Plan and Health and Wellbeing Plan Council considered the needs and aspirations raised by our communities. Council engaged with the community by conducting an online survey and holding in person community conversation sessions.

In developing the Plan it was intended to be a living document that will be reviewed and updated annually. The plan contains annual actions, allowing Council to adapt to our changing environment and inform the budget for each financial year.

The development of the 2023/2024 Action Plan was informed through community consultation in the initial development of the plan along with consultation sessions held during March and October 2022.

The action plan continues to work towards the vision: Working together to be a connected, inclusive, and prosperous community.

This vision will be achieved through values with transparent and accountable actions and decisions, inclusion, and collaboration with residents, showing respect and integrity to all; and being proactive and responsible encouraging innovation.

Actions for 2023/2024 are set against four key themes:

- Our Community
- Built and Natural Environment
- Competitive and Innovative Economy
- Governance and Financial Sustainability.

The Health and Wellbeing Actions 2023/2024 focus on five key areas:

- Healthy Eating
- Active Living
- Social Connectivity
- Improving Mental Health

- Preventing all forms of violence and injury.

The draft Action Plan was made available to allow for submissions for the period Thursday 4 May 2023 to Friday 2 June 2023.

### **Submissions**

Council received four (4) submissions in relation to the 2023/2024 Action Plan.

#### Emily Gladdis – Nhill

Emily's submission contained a few questions for Council including a question regarding the implementation of the Nhill Streetscape Plan, reducing the main street in Nhill to be 40 kilometers per hour, active promotion and participation in community initiatives including active April and walk to school, town committees holding new resident events, and a plan or disabled access for the lake or Jaypex park. Emily commended Council on the plan noting that it looks fantastic.

In response Council has been finalising the location and design for the Nhill Streetscape Plan in consultation with the Nhill Lake and Nhill Park Run committees, it is anticipated the designs and location will be finalised shortly. Permits and permissions are required from external organisations, once approval and permission is granted construction on the path will be able to commence. Council has quarterly meetings with the Department of Transport and advocates for safe speeds through our township CBDs as this is consistently raised by communities. Promotion and participation in community initiatives that support physical activities, including Walk to School, Active April and Park Run will be undertaken during 2023/2024. Council will liaise with our Town Committees on hosting new resident's events in our towns, this has been paused due to the COVID-19 pandemic. The construction of the pathway linking the town to the lake will be constructed of compacted crushed rock, and able to be accessed by all abilities, with solar bollard lighting installed for safety of those using the track.

#### Johnathan Starks - Dimboola

Johnathan would like additional consideration for the natural environment, with only one current action addressing pests and weeds. Johnathan noted that council does not currently have an Environmental Plan, that permit collection on roadsides should be reviewed, a Corella management plan developed, advocacy should be undertaken to include Italian white snails as declared pests under the *Victorian Biosecurity Act 2010*, that there is no mention of biodiversity or natural environment education or awareness programs, and there is no mention of alignment with any regional plans such as the Wimmera CMA's regional catchment strategy.

In response Council will look to enacting an Environment Management Plan in the next four-year cycle of Council – a new resource has been placed in this area and we look forward to developing a 10-year strategy in consultation with our partners and community. Council encourages reporting of concerns about illegal firewood collection, and the reporting to Forest Fire Management as there are significant fines. Council is awaiting the release of the

new State Corella Management Plan due out in 2023 – neighbouring council plans are based on the old government gazettal and are proving to be largely ineffective in minimising damage to assets. Council continues to look at ways to partner with more suitable organisations to run education and awareness programs including but not limited to Landcare, CMA, DEECA and AgVic. Council has strong alignment with several regional plans including the Wimmera CMA’s regional catchment strategy – as one of its partners in delivering the strategy Council is involved through emergency management, land use planning, maximizing the benefits of the Wimmera River and integrated water management. We continue to develop our maturity around conservation and vegetation corridors.

An additional action has been included in the Council Plan Actions 2023/2024 to “work closely with conservation partners including the Wimmera CMA to educate the community on land management and conservation strategies.

Wendy Werner - Jeparit

Wendy’s submission thanked the council staff who attended the community consultation for the time spent talking the community and answering questions thoroughly. Wendy also thanked Council staff who have interacted with her during the year. Wendy’s submission spoke on representation of WMPM committee meetings and strengthening communication.

In response discussions will be held internally regarding committee representation and ensuring strong communication between Council and Council committees.

Barbara & Bernard Young – Rainbow

Barbara and Bernard’s submission would like Council to consider both an all-abilities toilet and line marking for all abilities parking in Federal Street Rainbow. Barbara and Bernard note that currently the all-abilities toilet is located at the rear of the MECCA, and not properly set up for vehicle access of departure.

Council is currently investigating options for an all-abilities toilet facing Federal Street. Our internal asset management team are working through locations for disabled parking and widening of parking bays in Federal Street.

**Options:**

Council must prepare and advertise its Council Plan 2021-2025 and Community Vision 2040 pursuant to the *Local Government Act 2020*. The Health and Wellbeing Plan must be prepared pursuant to the *Public Health and Wellbeing Act 2008*.

**Link to Council Plan:**

The Council Plan is the overarching plan that sets the strategic objectives for Council over the four-year term and provides initiatives and activities under the four key themes.

**Financial Implications:**

Actions for 2023/2024 will be contained within the annual budget 2023/2024 and long-term financial plan.

**Risk Management Implications:**

The preparation of the Council Plan, incorporating the Health and Wellbeing Plan, and Community Vision is a statutory requirement.

**Relevant legislation:**

Local Government Act 2020  
Public Health and Wellbeing Act 2008

**Community engagement:**

The Council Plan 2021-2025, incorporating the Health and Wellbeing Plan, and Community Vision 2040 was developed following consultation with the community during March and October 2022.

Community conversation sessions included round table discussions where participants were asked to consider and discuss a series of questions with Councillors and staff members.

**Gender equality implications:**

No gender impact assessment is required.

**Conflict of Interest:**

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author & Officer Responsible – Monica Revell, Director Corporate & Community Services  
In providing this advice as the Author & Officer Responsible, I have no disclosable interests in this report.

**Communications Strategy:**

Copies of the Council Plan 2021-2025 incorporating the Health and Wellbeing Plan Action Plan 2023/2024 will be available at Council's Customer Service Centres and on Council's website. Officers will provide individual responses to the community members who made a submission to the Council Plan 2021-2025 Action Plan 2023/2024.

**RECOMMENDATION:**

***That Council approves the Council Plan 2021-2025 Action Plan 2023/2024.***

***MOVED: CRS D Nelson/W Bywaters***

***That Council approves the Council Plan 2021-2025 Action Plan 2023/2024.***

**CARRIED**

*Attachment Numbers: 5 – 9*

## 10 COUNCIL COMMITTEES

### 10.1 DIMBOOLA TOWNSHIP ADVISORY COMMITTEE

**Responsible Officer:** Chief Executive Officer

**Attachment Number:** 10

**Introduction:**

The Dimboola Township Advisory Committee held a meeting on 6 June 2023. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

**RECOMMENDATION:**

***That Council notes the minutes of the Dimboola Township Advisory Committee Meeting held on 6 June 2023.***

**MOVED: CRS D Nelson/W Bywaters**

***That Council notes the notes of the Dimboola Township Advisory Committee Meeting held on 6 June 2023.***

**CARRIED**

*Attachment Number: 10*

### 10.2 AUDIT AND RISK COMMITTEE

**Responsible Officer:** Chief Executive Officer

**Attachment Number:** 11

**Introduction:**

The Audit and Risk Committee held a meeting on 14 June 2023. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

**RECOMMENDATION:**

***That Council notes the minutes of the Audit and Risk Committee Meeting held on 14 June 2023.***

**MOVED: CRS R Ismay/R Gersch**

***That Council notes the minutes of the Audit and Risk Committee Meeting held on 14 June 2023.***

**CARRIED**

Attachment Number: 11

**11 LATE REPORTS**

No late reports.

**12 NOTICES OF MOTION**

No notices of motion.

**13 OTHER BUSINESS**

No other business.

**14 CONFIDENTIAL REPORTS**

In accordance with Section 66 (2) (a) of the *Local Government Act 2020*, Council may close the meeting to the public to consider confidential information. Confidential information is defined by part IV of the *Freedom of Information Act 1982*, and by Section 3 of the *Local Government Act 2020* as being:

- a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released;
- b) security information, being information that if released is likely to endanger the security of Council property or the safety of any person;
- c) land use planning information, being information that if prematurely released is likely to encourage speculation in land values;
- d) law enforcement information, being information which if released would be reasonably likely to prejudice the investigation into an alleged breach of the law or the fair trial or hearing of any person;
- e) legal privileged information, being information to which legal professional privilege or client legal privilege applies;
- f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs;
- g) private commercial information, being information provided by a business, commercial or financial undertaking that—
  - i. relates to trade secrets; or
  - ii. if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;



- h) confidential meeting information, being the records of meetings closed to the public under section 66(2)(a);
- i) internal arbitration information, being information specified in section 145;
- j) Councillor Conduct Panel confidential information, being information specified in section 169;
- k) information prescribed by the regulations to be confidential information for the purposes of this definition;
- l) information that was confidential information for the purposes of section 77 of the Local Government Act 1989

**RECOMMENDATION:**

***That the meeting be closed in accordance with section 66 (2) (a) of the Local Government Act 2020, to consider reports that contain confidential information as defined by section (3) of the Local Government Act 2020, and/or Part IV of the Freedom of Information Act 1982:***

- 14.1 CONTRACT AWARD 2022-2023-18 COLLECTION OF KERBSIDE AND BULK BINS OF GENERAL WASTE AND RECYLCABLES, BULK TRANSPORT OF GENERAL WASTE AND RECYCLABLES AND PROCESSING OF RECYCLABLES – this report contains “Council business information, being information that would prejudice the Council’s position in commercial negotiations if prematurely released” insofar as it pertains to contractual matters.**

**MOVED: CRS R Gersch/M Albrecht**

***That the meeting be closed in accordance with section 66 (2) (a) of the Local Government Act 2020, to consider reports that contain confidential information as defined by section (3) of the Local Government Act 2020, and/or Part IV of the Freedom of Information Act 1982:***

- 14.1 CONTRACT AWARD 2022-2023-18 COLLECTION OF KERBSIDE AND BULK BINS OF GENERAL WASTE AND RECYLCABLES, BULK TRANSPORT OF GENERAL WASTE AND RECYCLABLES AND PROCESSING OF RECYCLABLES – this report contains “Council business information, being information that would prejudice the Council’s position in commercial negotiations if prematurely released” insofar as it pertains to contractual matters.**

**CARRIED**

**15 LATE CONFIDENTIAL REPORTS**

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**16 MEETING CLOSE**

There being no further business, Cr B Ireland declared the meeting closed at 4:29pm.

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30 June 2023

Jonathan Starks

Email: [REDACTED]

Dear Jonathan

**Re: Council Plan Actions 2023/2024 Submission**

Thank you for taking the time to provide comment on the Council Plan Actions 2023/2024 and for attending the Council meeting on Wednesday 28 June 2023.

Council considered your submission at its meeting held on Wednesday 28 June 2023 in relation to items listed under Theme Two – Built and Natural Environment. We have addressed your submission below.

Council does not have a current Environment plan. Last one expired in 2013. In response: Council will look to enacting an Environment Management Plan in the next four-year cycle of Council – a new resource has been placed in this area by Council and we look forward to developing a 10 year strategy in this space in consultation with our partners and community.

Review permitted collection of firewood on roadsides. Current firewood load levels on permitted roadsides are unknown, possibly unsustainable, and probably illegal, as many roadsides support woodland listed under the Victorian FFG Act.

In response: Council issues very few roadside firewood collection permits and enforces them with conditions and random inspections. If there are specific concerns about persons carrying out illegal firewood collection, these should be reported to Forest Fire Management as there are significant fines applicable.

Develop a Corella management plan. Corellas are causing damage to buildings and other private and community assets in towns. Neighbouring councils have corella management plans.

In response: Council is awaiting the release of the new State Corella Management Plan due out in 2023. The current neighbouring council plans are based on the old government gazettal and are proving to be largely ineffective in minimising the damage to assets.

Italian White Snails are a declared pest under the Victorian Biosecurity Act 2010 and a serious threat to agriculture. Council has obligations under the Act to address biosecurity issues on land managed by council. Council should develop a plan to address the biosecurity risk to agriculture and the environment posed by Italian White Snails.

In response: Council has advocated for changes to LGV weeds and pests funding as well as to the previous DEWLP regional director on this issue and will continue to do so.

No mention of any biodiversity or natural environment education or awareness programs.

In response: Council will continue to look at ways to partner with more suitable organisations to run education and awareness programs including but not limited to Landcare, CMA, DEECA, and AgVic.

No mention of alignment with any regional plans, such as the WCMA's Regional Catchment Strategy.

In response: Council has strong alignment with a number of regional plans including the WCMA's Regional Catchment Strategy. As one of its partners in delivering the strategy, Council is involved through emergency management, land use planning, maximising the benefits of the Wimmera River and integrated water management. We will continue to develop our maturity around conservation and vegetation corridors.

An additional action item has been included in the Council plan to work closely with conservation partners including the Wimmera CMA to educate the community on land management and conservation strategies.

On behalf of Council I would like to once again thank you for your submission. Public comment and involvement in the Council Plan process is crucial in achieving outcomes that best address community need. Your time and effort taken to participate is greatly appreciated.

Yours sincerely

A handwritten signature in black ink, appearing to read 'gwood', written over a horizontal line.

Greg Wood  
**Chief Executive Officer**



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30 June 2023

Barbara and Bernard Young

Email: [REDACTED]

Dear Barbara and Bernard

**Re: Council Plan Actions 2023/2024 Submission**

Thank you for taking the time to provide comment on the Council Plan Actions 2023/2024.

Council considered your submission at its meeting held on Wednesday 28 June 2023 in relation to an all-abilities toilet and line marking for all abilities parking in Federal Street Rainbow.

In response to your submission Council is currently investigating options for an all-abilities toilet facing Federal Street. Our internal asset management team are also working through locations for disabled parking and widening of parking bays in Federal Street.

On behalf of Council, I would like to once again thank you for your submission. Public comment and involvement in the Council Plan process is crucial in achieving outcomes that best address community need. Your time and effort taken to participate is greatly appreciated.

Yours sincerely

Greg Wood  
**Chief Executive Officer**



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30 June 2023

Emily Gladdis

Email: [REDACTED]

Dear Emily

**Re: Council Plan Actions 2023/2024 Submission**

Thank you for taking the time to provide comment on the Council Plan Actions 2023/2024.

Council considered your submission at its meeting held on Wednesday 28 June 2023 in relation to Nhill Streetscape Plan, reducing the main street in Nhill to be 40 kilometres per hour, active promotion and participation in community initiatives including active April and walk to school, town committees holding new residents events, and a plan or disabled access for the lake or Jaypex park.

In response Council has been finalising the location and design for the Nhill Streetscape Plan stage 1 path in consultation with the Nhill Lake and Nhill Park Run committees. It is anticipated the designs and location will be finalised shortly. Permits and permissions are required from external organisations, once approval and permission is granted construction of the path will be able to commence. The construction of the pathway linking the town to the lake will be constructed of compacted crushed rock and will be able to be accessed by all abilities, with solar bollard lighting installed for safety of those using the track.

Council meetings quarterly with the Department of Transport and advocates for safe speed through our township CBDs as this is consistently raised by communities, we will continue to advocate for reduced speed limits.

Promotion and participate in community initiatives that support physical activities, including Walk to School, Active April, and Park Run will be undertaken during 2023/2024.

Council will liaise with out Town Committees on hosting new resident's events in our towns, this had been paused due to the COVID-19 pandemic.

Thank you for your positive acknowledgement of the Council Plan Actions for 2023/2024.

On behalf of Council, I would like to once again thank you for your submission. Public comment and involvement in the Council Plan process is crucial in achieving outcomes that best address community need. Your time and effort taken to participate is greatly appreciated.

Yours sincerely

A handwritten signature in black ink, appearing to read 'gwood', with a stylized flourish underneath.

Greg Wood  
**Chief Executive Officer**



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Shire Council

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30 June 2023

Wendy Werner

Email: [REDACTED]

Dear Wendy

**Re: Council Plan Actions 2023/2024 Submission**

Thank you for taking the time to provide comment on the Council Plan Actions 2023/2024.

Council considered your submission at its meeting held on Wednesday 28 June 2023 in relation to the recent community consultation session in Jeparit, representation at WMPM committee meetings and strengthening communication.

Thank you for your comments on our recent community consultation session and Council staff interaction throughout the year. Discussions will be held internally regarding committee representation and ensuring strong communication between Council and Council committees.

On behalf of Council, I would like to once again thank you for your submission. Public comment and involvement in the Council Plan process is crucial in achieving outcomes that best address community need. Your time and effort taken to participate is greatly appreciated.

Yours sincerely

Greg Wood  
**Chief Executive Officer**





# Planning Permit Amendment Proposal “Increase in Bird Numbers” Mt Lee

**Property Address:** 142 DRAPERS ROAD  
Nhill VIC 3418

**Planning Permit:** 39-1999

**Version Date:** March 2023

**Version:** 2

**Client:** Luv-A-Duck Pty Ltd



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## DOCUMENT CONTROL

Reference	Status	Date	Prepared	Checked	Authorised
SCL22-07	Version 1	SEP 2022	Sonny Hoang	Sonny Hoang	Sonny Hoang
SCL22-07	Version 2	Mar 2023	Sonny Hoang	Sonny Hoang	Sonny Hoang

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## 1.0 THE PROPOSAL

### 1.1 Description of the Planning Permit Amendment Application

The property has an existing planning permit as per **Appendix C** "PA0039-1999 - 142 Drapers Rd Nhill 2022 Planning Permit" (**Permit PA39/1999**) which includes the endorsed plans set out at **Appendix D** "PA0039-1999 - 142 Drapers Rd Nhill 2022 Endorsed Plans".

Permit PA39/1999 was first issued on 18 August 1999 and allows for the use and development of the land at 142 Drapers Road, Nhill VIC 3418 (Lot 1 PS432916) (the **Site**) "for the purpose of Breeder/Developer Poultry Farm (Duck Farm)".

This application seeks approval to amend condition 7 of Permit PA39/1999, which currently provides:

*"The number of ducks housed at the facility shall not exceed 12,000 without application for a further Planning Permit."*

Specifically, this application seeks approval to amend condition 7 to increase the number of ducks housed at the facility to 20,000. No other amendments are sought.

Condition 7 (once amended) would read as follows (changes tracked):

*"The number of ducks housed at the facility shall not exceed ~~12,000~~ 20,000 without application for a further Planning Permit."*

### 1.2 Objective

Following an amendment made in recent years, Permit PA39/1999 authorises construction of a new poultry shed to replace two existing sheds, which are at the end of their design life. The approved shed will have capacity to accommodate additional bird numbers up to 20,000.

This application seeks to align the authorised works with the authorised use through the amendment now proposed to existing condition 7.

The granting of the proposed amendment will allow the approved shed to realise its intended capacity. In turn, the existing farm will be able to meet growing consumer demand for duck meat and continue to positively contribute to the local economy, including through direct employment opportunities and ancillary contractual services.

The proposal to increase the approved duck numbers will have a minimal impact on the local amenity in regards to odour, noise, or traffic. The property has sufficient buffer distances to the nearest sensitive receptor which will mitigate any potential impacts of noise or odour upon the surrounding local amenity. This is considered further below.

### 1.3 Site Description

The subject property is located at 142 Drapers Road Nhill Victoria 3418. It is identified as Lot 1 PS432916 as per **Appendix A** "142 Drapers Road Nhill Victoria 3418- Planning Property Report". The property consists of 1 parcel of pastoral land used for intensive animal farming for duck rearing as per **Appendix B** "SCL21-06-001-B - FEATURE SURVEY MAP" (see **Figure 1**).



Figure 1: Survey Feature Map

## 2.0 RELEVANT PLANNING PROVISIONS

### 2.1 Hindmarsh Planning Scheme - applicable controls

The subject property is zoned FZ – Farming by the Hindmarsh Planning Scheme (see **Figure 2**), as per **Appendix A** “142 Drapers Road Nhill Victoria 3418 - Planning Property Report”.

The property is also partially subject to the Bushfire Management Overlay. The Bushfire Management Overlay does not regulate use of land and therefore it is not considered relevant to the current application.



**Figure 2: Property Zoning Map**

As noted above, Permit PA39/1999 currently authorises “use and development of the land for the purpose of Breeder/Developer Poultry Farm (Duck Farm)” as shown in **Appendix C** “PA0039-1999 - 142 Drapers Rd Nhill 2022 Planning Permit”.

Under the Hindmarsh Planning Scheme, the approved and existing use of the land meets the definition of a ‘poultry farm’, which is a ‘Section 1’ use under the Farming Zone (clause 35.07), subject to compliance with conditions which cannot be met here.

Use of the subject property for the purposes of a ‘poultry farm’ therefore requires a permit under section 2 of clause 35.07.

Accordingly, the proposed increase in duck numbers is **PERMITTED** upon approval of a planning permit under clause 35.07-1 – section 2, and this application is to be assessed by reference to the decision guidelines under clauses 35.07-6 and 65.01 (as applicable).

It is also to be assessed by reference to the requirements of clause 53.09 of the Hindmarsh Planning Scheme, which relevantly applies to permit applications to use land for a poultry farm, including to increase the farm capacity of an existing poultry farm.

## 2.1.1 Decision Guidelines

This application seeks to amend condition 7 which regulates the use of the land otherwise authorised by Permit PA39/1999.

Accordingly, the decision guidelines relevant to this application are those that are relevant to the use of the land. This is primarily determined by clause 35.07 (the Farming Zone), clause 53.09 (Poultry Farm) and clause 65.01 (Approval of an application) of the Hindmarsh Planning Scheme.

### Farming Zone (clause 35.07)

#### **Purpose**

The purpose of the Farming Zone is as follows:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To provide for the use of land for agriculture.*
- *To encourage the retention of productive agricultural land.*
- *To ensure that non-agricultural uses, including dwellings, do not adversely affect the use of land for agriculture.*
- *To encourage the retention of employment and population to support rural communities.*
- *To encourage use and development of land based on comprehensive and sustainable land management practices and infrastructure provision.*
- *To provide for the use and development of land for the specific purposes identified in a schedule to this zone.*

Consistent with this purpose, the subject land is currently used for productive agricultural purposes (poultry farm), and this application seeks an amendment to enable that use to continue at a scale commensurate with the scope of development already authorised. Existing employment will be retained to continue operating the poultry farm, noting that the proposed amendment would enhance the long-term on-going operation of the poultry farm.

#### **Decision guidelines**

The decision guidelines set out in clause 35.07-6 identify a range of matters for the responsible authority to consider, as appropriate. Relevantly, these span general issues, agricultural issues, environmental issues and design and siting issues.

Given the confined nature of the amendment sought by this application, and that use of the subject property as a poultry farm is already authorised, most of these matters are either not relevant or of limited (incremental) relevance only.

It is submitted as follows:

- the capability of the subject land to accommodate the increased number of ducks has been resolved in part through the approval of the development of the new poultry shed (in particular, the infrastructure requirements associated with the new shed that is capable of housing the increased number of birds have been addressed);
- there is an endorsed "Environmental Management Plan" as per **Appendix D** "PA0039-1999 - 142 Drapers Rd Nhill 2022 Endorsed Plans" which sets out the environmental objectives and management responses in order to minimise and control the impact upon the local amenity;
- the subject property is an existing poultry farm and therefore its suitability for such use is established;
- the amendment sought will preserve capacity of the site to sustain the ongoing agricultural use; and
- there are no known or anticipated impacts on natural physical features and resources of the area, either currently or if the bird numbers is authorised to increase.

### Poultry farm (clause 53.09)

The purpose of clause 53.09 of the Hindmarsh Planning Scheme is "to facilitate the establishment and expansion of poultry farms... in a manner that is consistent with orderly and proper planning and the protection of the environment".

Clause 53.09 applies to applications to increase the farm capacity of an existing poultry farm.

The decision guidelines in clause 53.09-6 require the responsible authority to consider specified matters, most of which are not relevant given the confined and incremental nature of the amendment sought by this application.

Matters that are potentially relevant are as follows:

- *The purpose of the relevant zone.*

- *The need to protect amenity of existing uses on adjoining land:*
- *The impact of the use of the land on the surrounding area, including from the emission of noise, light, vibration, odour, dust, or waste products.*
- *The impact of the proposal on any wetlands, waterways or water bodies.*
- *The likely environmental impact on the natural physical features and biodiversity of the land, including consideration of any Nutrient Management Plan submitted with the application.*
- *Whether the development will support and enhance agricultural production. The requirements of the Victorian Low Density Mobile Outdoor Poultry Farm Planning Permit Guidelines (June 2018).*

In accordance with clause 53.09-6, the proposed amendment would meet the relevant requirements of the decision guidelines as follows:

- i. **The purpose of the relevant zone** - as above, this application accords with the purpose of the applicable Farming Zone.
- ii. **The need to protect amenity of existing uses on adjoining land** – The amenity of the existing uses on adjoining land are protected via the mitigation strategies described in Section 3 of this report, and as reflected in the endorsed “Environmental Management Plan” as per **Appendix D** “PA0039-1999 - 142 Drapers Rd Nhill 2022 Endorsed Plans”.
- iii. **The impact of the use of the land on the surrounding area** – A poultry farm has the potential to have impacts on the surrounding area. Most of those impacts are not under consideration because they do not relate to the amendment sought by this application. To the extent that impacts could be generated by an increased number of birds, this is considered in section 3 of this report.
- iv. **The impact of the proposal on any wetlands, waterways, or water bodies** – There are no wetlands, waterways or water bodies surrounding this property which may be affected by the increase in bird numbers, noting that the birds are currently and would continue to be housed in sheds, and there is no release of effluent outside of the shed.
- v. **The likely environmental impact on the natural physical features and biodiversity of the land** – There are no known or anticipated impacts on natural physical features or biodiversity as the birds are currently and will continue to be housed within the approved poultry sheds, avoiding interaction (and therefore impacts) on any natural physical features or biodiversity in the area.
- vi. **Whether the development will support and enhance agricultural production** – The amendment will improve, support and enhance agricultural production by providing on-going employment within the community as required to support the production of ducks.
- vii. **The requirements of the Victorian Low Density Mobile Outdoor Poultry Farm Planning Permit Guidelines (June 2018)**—Not applicable. The farm does not operate as a low density mobile outdoor poultry farm.

#### **Clause 65.01**

Clause 65.01 of the Hindmarsh Planning Scheme specifies matters that a responsible authority must consider, as appropriate, before deciding on any application.

There is considerable overlap between these decision guidelines and those specified in clauses 35.07 and 53.09, and accordingly, reference is made to the matters outlined above. It is further noted that it is consistent with orderly planning for the existing use of the land to be authorised to accommodate bird numbers commensurate with the scope of authorised works, so as to optimise the existing agricultural use of the land (and the economic benefits it brings to the local community).



### 3.0 EFFECTS ON SURROUNDING LOCALITY

#### 3.1 Noise

An increased number of birds has the potential to generate greater noise. However, the noise generated on the site by the additional birds is not expected to be audible to the nearest sensitive receptor given the relative low volume of noise associated with ducks, absorption by the landscape buffer zone; and the minimum 1950m separation distance to the nearest sensitive receptor marked as ‘Additional Receptor 1’ on page 49 of the endorsed plans shown in **Appendix D** “PA0039-1999 - 142 Drapers Rd Nhill 2022 Endorsed Plans” (See **Figure 3**).

The out loading of poultry feed into the storage silos is the main source of noise. This operation is conducted during normal operating hours, from Monday to Friday, once a week, for a 1-hour duration. All machinery used on farm is routinely maintained and comply with State Environment Protection Policy (Control of Noise from Commerce, Industry and Trade) No. N-1. This activity is not anticipated to change if this application is approved; the number of deliveries would not change. The facility has feed storage silos which are filled on a weekly basis depending on the number of birds held on the farm and their stage of growth within each shed. The additional birds will not necessitate an increase in feed delivery frequency as currently feed is delivered in a single load trailer. For the increased bird numbers, the feed delivery may require an additional dog trailer to be attached, hence will not increase the number of deliveries but rather each delivery will be a larger load.

Noise management measures are specified in the endorsed EMP and these would continue to apply if the increased number of birds is permitted.

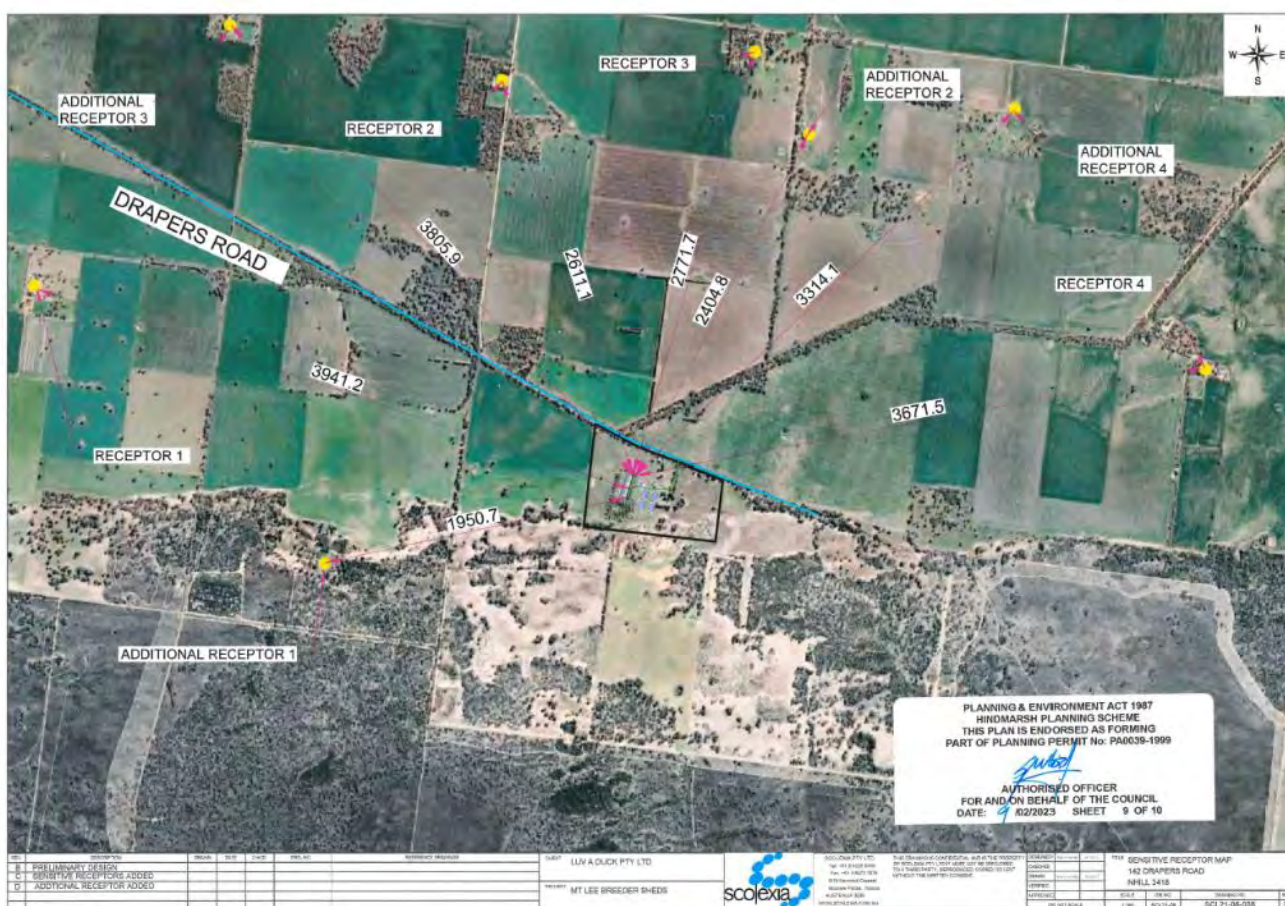


Figure 3: Sensitive Receptor Map

#### 3.2 Odour Emissions

An increased number of birds has the potential to generate greater odour emissions. However, in this case, and for the reasons explained below, there is expected to be negligible (if any) additional impact on nearby sensitive receptors.

The proponent intends to operate the developed farm according to the endorsed “Environmental Management Plan” as per **Appendix D** “PA0039-1999 - 142 Drapers Rd Nhill 2022 Endorsed Plans”. This will ensure mitigation measures are used to minimise potential odour impact on surroundings. The appropriate use of ventilation, temperature control and drinker management will ensure the manure remains in a sustainable state (dry) without odour generation.

As shown in **Figure 3**, the separation distance to the nearest sensitive receptor is at least 1950m which is a more than adequate separation distance. There have been no complaints received in regards to odour for the current farm operations.

### **3.3 Hours of Operation**

The site operating time will be limited to the following hours:

Site access hours 6am - 6pm (Monday – Sunday)

Limited use of mobile plant from 7.00am to 6pm (Monday – Sunday)

On occasion extended working hours are required at the end of a batch where a team of not more than 5 workers would visit the site to remove the birds and clean the sheds. These occurrences are limited and expected to occur every 20 weeks for each shed.

### **3.4 Waste Disposal**

Manure and litter will be removed from the sheds upon termination of the batch cycle when the birds are removed from the shed. Manure and litter will be removed from site using securely covered transport vehicles to ensure no waste material escapes from the vehicles.

### **3.5 Car Parking and Local Traffic**

Conditions 11 to 13 of Permit PA39/1999 regulate the traffic and car parking impacts associated with construction of the new shed. These existing controls are considered sufficient to address potential traffic impacts going forward; in particular, there are no changes to staffing levels or expected increase in weekly truck movements associated with approval of the increased number of birds.

## **4.0 CONCLUSION**

In essence, this application seeks to align the already authorised works with its intended use – being up to 20,000 birds.

In view of the above, the proponent considers the proposed amendment to be suitable and justifiable, consistent with the Hindmarsh Planning Scheme, and with minimal impact on local amenities.

As such, the proponent requests the shire’s favourable consideration of the proposal and the granting of an amended planning permit.

-----End of Main Body -----

## 5.0 FIGURES LIST

FIGURE	TITLE
1	Survey Feature Map
2	General Site Layout Plan
3	Sensitive Receptor Map

## 6.0 TABLES LIST

TABLE	TITLE
	None

## 7.0 APPENDICES

APPENDIX	TITLE
A	142 Drapers Road Nhill Victoria 3418 - Planning Property Report
B	SCL21-06-001-B - FEATURE SURVEY MAP
C	PA0039-1999 - 142 Drapers Rd Nhill 2022 Planning Permit
D	PA0039-1999 - 142 Drapers Rd Nhill 2022 Endorsed Plans

## 8.0 REFERENCES

-----End of Document -----

[REDACTED]  
[REDACTED]  
[REDACTED]  
15<sup>th</sup> June 2023

Ms Jessie Holmes  
Director Infrastructure Services  
Hindmarsh Shire Council  
92 Nelson Street  
Nhill 3418

Dear Jessie,

Re: Application for an amendment to a Planning Permit – Reference Number PA0039-1999-A1, for the property at 142 Drapers Road, Nhill 3418.

We are writing to OBJECT to this application for the following reasons,

- Insufficient information has been lodged to clearly understanding what is proposed.

It is unclear what is actually being applied for, the letter we received, the notice in the newspaper and the notice on the property all state that the proposal is seeking to “Amend Permit to permit additional buildings and works, and increase maximum duck numbers on site to 20,000.”

The documents on display for public comment state that the proposal is seeking to “Amending Condition 7 of the Permit to allow a maximum of 20,000 ducks to be housed on the site.”

The documents on display has, Appendix D “PA0039-1999-142 Drapers Rd Nhill 2022 Endorsed Plans” missing. Which means we are unable to accurately review the plans and see what is proposed/authorized on the site.

Given that we have not been provided with consistent, accurate, or informative permit application documentation, we cannot possibly form and/or present all our objections at this time. We therefore reserve the right to present further objections once we have received the appropriate documentation.

However, at this time, based on the possibly incorrect information provided for public comment we have the following concerns.

- The proposed amendment will cause adverse impacts on the surrounding area by way of noise, odour, and increased traffic, thus clashing with the amenity of the area.
- Luv a duck are currently in breach of their permit (by having more birds than their current planning permit states.) We have concerns they will continue to breach whatever permit is issued by council.
- There is a stream of tourist filled cars traveling along the Kiata South Rd, Winiam East Rd, Winiam Rd and the Nhill Harrow Rd each day.  
While we acknowledge that Luv a duck has a big impact on the economy of Nhill and surrounds, tourism has a bigger impact. The increase in not only trucks but B double trucks, the dirty litter and feathers which blow off the trucks, and the increase in worker traffic all affects the look and safety of these areas which Tourists visit.

We look forward to hearing from you with the full and correct documents for public consultation.

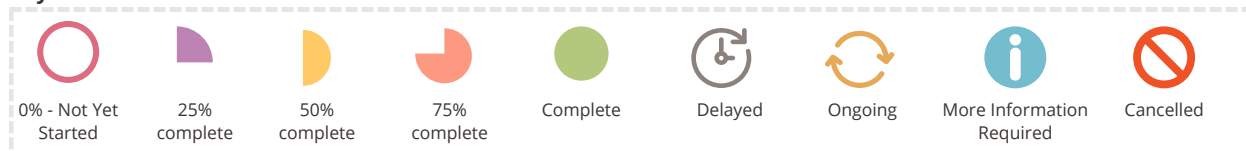
And urge council not to approve this amendment.

Regards

Roger and Marlene Dahlenburg

# Strategies and Measures - July 2023 Progress

## Key



### Objective: Leadership champions gender equality and is measured on its success.

ACTIONS	WHEN	STATUS	OUTCOMES	JULY 2023 PROGRESS
Review Act@Work Leadership Statement and develop into Gender Equality Leadership Statement	June 2022		Increased focus on gender equality from the Executive and Management teams as key influencers of workplace culture	Gender Equality Leadership Statement update completed.
Display Gender Equality Leadership Statement in prominent work locations	June 2022		Increased awareness and understanding of the extent and impact of gender inequality and Council's organisational commitment to combatting gender inequality in the workplace	Leadership statement published on Council's SharePoint site and displayed in depots, offices and workshops
Include Leadership Statement in employee inductions	March 2023		Increased awareness and understanding of the extent and impact of gender inequality and Council's organisational commitment to combatting gender inequality in the workplace	Leadership Statement provided to new employees during induction.
Memo from CEO re Council's commitment to gender equality	Annually in March		Increased focus on gender equality from the Executive and Management teams as key influencers of workplace culture.	Memo produced and distributed in March 2023.
Memo from HR re Family Violence leave	Annually in October		Workplace policies reflect the needs of all genders, and appropriate leave and flexible working arrangements are available to support workers of all genders.	Memo distributed in November 2022.

### Objective: Staff culture is inclusive and demonstrates gender equality and leadership is committed to continuous improvement








ACTIONS	WHEN	STATUS	OUTCOMES	JULY 2023 PROGRESS
Gender Equality Training for all staff, including information regarding sexual harassment prevention and gender-based discrimination	Every 2 years		Increased culture of challenging gender inequalities, across all settings and across all life stages	Training planned for second half of 2023.
LGBTIQ+ Training undertaken by staff	Every 2 years		Increased awareness and understanding of factors that impact inequality and the impact of intersectionality on access, opportunity and participation	Training planned for second half of 2023.

ACTIONS	WHEN	STATUS	OUTCOMES	JULY 2023 PROGRESS
Aboriginal and Torres Strait Islander cultural awareness training undertaken by staff	Every 2 years		Increased awareness and understanding of factors which impact inequality and the impact of intersectionality on access, opportunity and participation	Training undertaken in first half of 2023 for community-facing staff members. Additional training scheduled for second half of 2023 for additional staff members.
Internal employee experience survey	Annually in July		Improved consultation with the workforce  Increased capacity to identify and respond to issues and barriers that inhibit gender equality	Survey undertaken in 2022. Due to privacy consideration, Council is reconsidering how it might most effectively undertake internal employee surveys in 2023.
Continued participation in the People Matter Survey	Annually		Improved consultation with the workforce  Increased capacity to identify and respond to issues and barriers that inhibit gender equality	People Matters Survey conducted by external provider in June 2023.
Include information hub re gender equality in new SharePoint site	June 2022		Improved consultation with the workforce  Increased capacity to identify and respond to issues and barriers that inhibit gender equality	Some information regarding Gender Equality is available in the Wellness Hub section of Sharepoint.
LGBTQIA+ recognition should be strongly demonstrated on LGBTQIA+ days of significance*	Annually		Improved recognition of the dignity, successes, historical contributions and experience of LGBTQIA+ people.  Increased awareness and understanding of factors which impact inequality and the impact of intersectionality on access, opportunity and participation	Hindmarsh Pride Committee formed and provided information to Council on how to most appropriately acknowledge days of significance.
Celebrate women's achievements and promote gender equality as part of International Women's Day (IWD) and 16 Days of Activism	Annually		Increased promotion of gender equality and gender-based issues in internal and public settings	IWD and 16 Days of Activism events held in 2023.
Annual review of employee exit interview data	Annually in February		Increased capacity to identify and respond to issues and barriers that inhibit gender equality	Exit data collated and presented to Senior Management Team for review and action in March 2023.

\*Mardi Gras and Pride Marches; Wear it Purple Day; Intersex Awareness Day; Intersex Day of Solidarity; Celebrate Bisexuality Day (aka Bisexual Visibility Day); International Lesbian Day; Transgender Awareness Week; Transgender Day of Visibility, Transgender Day of Remembrance; Asexual Awareness Week, and IDAHOBIT






**Objective: Systems and structures of Hindmarsh Shire Council are gender equal**

ACTIONS	WHEN	STATUS	OUTCOMES	JULY 2023 PROGRESS
Review parental leave provisions in EBA during EBA negotiations	July 2022		Workplace policies reflect the needs of all genders, and appropriate leave and flexible working arrangements are available to support the diverse needs of employees	Parental leave provisions reviewed and negotiated with Union members and representatives in 2022 and 2023. New EBA adopted in 2023.
Review Policy Framework to ensure that gender is something that is considered when reviewing or developing external or internal policies	January 2023		Increased focus on gender equality when making decisions or taking action, including during procurement, recruitment, budgeting and policymaking processes	Policy Framework revised in March 2023 to include gender equality provisions.
Review and update employee details form to ensure that the form is inclusive to gender diverse people	March 2022		All workplace environments are equitably safe and accessible to all genders	Employee forms updated and continued to be regularly reviewed. The introduction of HappyHR provides an opportunity to review all onboarding processes in this regard.
Council forms utilised by members of the community are reviewed and updated to ensure the form is inclusive to gender diverse people	September 2022		All workplace environments are equitably safe and accessible to all genders	Council forms updated at the end of the financial year and review undertaken around gender inclusivity. This will be ongoing through 2023 as we collate forms across all Council service areas.
Use Gender Impact Assessments (GIAs) to provide a gender lens to Council policies, projects, programs and services.	Ongoing		Improved understanding and application of Gender Equality Act principles	GIAs are in place for in-scope policies, programs, projects and services.
Unconscious bias / interview training for staff who are regularly on interview panels	Annually		Employees are equipped to identify and respond to biases, barriers and stereotypes that may contribute to gender inequality in the workplace	Training modules undertaken  Ratio of male, female and self-described undertaking training
Identify and remove participation barriers to ensure community engagement and consultation are inclusive and accessible for all genders	Ongoing		Council's commitment to gender equality is embedded in its community engagement practices	Policies and processes incorporate gender and inclusion considerations. Gender impact assessments undertaken for major consultation activities to ensure that they are inclusive and accessible.














## Objective: Improve gender segregated workforces

ACTIONS	WHEN	STATUS	OUTCOMES	JULY 2023 PROGRESS
<p>Undertake an audit or facilities checklist of:</p> <ul style="list-style-type: none"> <li>• Customer Service Centres</li> <li>• Workshops and Depots</li> </ul> <p>Audit to consider:</p> <ul style="list-style-type: none"> <li>• Are the facilities accessible and equitable for both females and males?</li> <li>• Is there sufficient light to ensure that people can safely enter and leave after dark?</li> </ul>	June 2022 and then Annually		All workplace environments are equitably safe and accessible to all genders	Audit undertaken and presented to SMT. A number of items actioned and planned for 2023/24. Review for 2023 planned for late July.
Actions arising out of audits to be outlined in order of priority and presented to SMT	September 2022		Increased focus on gender equality from the Executive and Management teams as key influencers of workplace culture.	As above.
Create an internal awareness campaign to assist staff in understanding the gendered segregation of occupations within the workplace, workforce and industry and the impact that gender stereotypes can have on staffing decisions	March 2023 and then Annually		Employees are equipped to identify and respond to biases, barriers and stereotypes that may contribute to workforce segregation	Information circulated by HR intermittently throughout 2022 and 2023. Council aims to develop a more targeted campaign once the results of the People Matters survey are made available.

### Key

								
0% - Not Yet Started	25% complete	50% complete	75% complete	Complete	Delayed	Ongoing	More Information Required	Cancelled

# POLICY



## C010 Volunteer Policy

---

### 1 Purpose

This policy identifies the mutual obligations and responsibilities of Hindmarsh Shire Council (**Council**) and Council Volunteers. The policy also aims to:

- ensure a robust Volunteer program which augments Council's services and programs;
- ensure that each Council volunteer has access to the required information when choosing to volunteer with Council and throughout their period of service;
- ensure that Volunteers are properly inducted to Council.

### 2 Scope

This policy applies to Council staff, volunteers, Councillors and contractors who engage with Council volunteers.

### 3 Principles

Council values and is heavily reliant on the contribution of volunteers to provide support where Council does not have the funding or resources to do so.

Volunteering is an activity undertaken which is:

- to be of benefit to the community and the volunteer
- of the volunteer's own free will and without coercion
- in positions not designated as paid
- underpinned by the 'Principles of Volunteering' as defined in the National Standards for Volunteer Involvement 2015.

The relationship between Council and its volunteers is one of trust, recognition and mutual obligations. Volunteers take on agreed obligations and responsibilities and in return the organisation is committed to be responsive to the needs and expectations of those who volunteer their services.

#### 3.1 The relationship between volunteers and paid staff

Effective relationships between volunteers and paid staff lead to enjoyable and productive workplaces. The involvement of volunteers in Council should not constitute a threat to job security or work satisfaction of paid employees. The role of volunteers compared with paid employees will be distinct but complementary. The roles that volunteers perform are designed to enhance and add value to the achievements made by paid employees.

#### 3.2 Volunteer responsibilities

Volunteers play an important role in the life of the services and have a responsibility to comply with all the policies and procedures of Council. In addition volunteers will be expected to:

- Undertake a Volunteer Police Check that is paid for by Council;
- Undertake a Volunteer Working with Children Check in accordance with Council's Working with Children Check and Policy Check Policy and Child Safe Standards Policy;
- Take responsibility in complying with all health and safety requirements and reporting of any issues, thereby contributing to a safe work environment for other volunteers, paid employees, clients and members of the public;
- Be responsible in making realistic commitments in terms of both time and areas of involvement and to honour those commitments;
- To treat Council, personal and confidential information in accordance with the *Privacy and Data Protection Act 2014 (Vic)*, in particular the Information Privacy Principles contained within this Act;
- Bring to the attention of management any issues that relate to their volunteering activities;
- Where a volunteer uses their own vehicle to carry out a service, the vehicle must be registered and maintained in a roadworthy condition. The onus for insurance coverage rests with the owner of the vehicle (or the volunteer), who should ensure appropriate third party property damage or comprehensive insurance is kept current. This must be provided to Council at the commencement of the volunteer position, and provided on a recurrent basis as the coverage is renewed.
- Adhere to the Council Code of Conduct while undertaking duties or tasks on behalf of Council.

### **3.3 Council responsibilities**

Council recognises the important role that volunteers play in the life of the community and as such agree to:

- Engage volunteers in accordance with anti-discrimination, equal opportunity and gender equality legislation;
- Provide volunteers with a healthy and safe workplace;
- Provide a formal induction to all volunteers before they are allocated tasks;
- Define volunteer roles and develop clear role statements;
- As required, provide training to volunteers to improve their skillset and assist them in the performance of their voluntary role;
- Not require a volunteer to perform any role or task that they are not appropriately qualified or skilled to undertake;

- Provide appropriate public liability insurance coverage for volunteers, where applicable;
- Provide feedback on performance;
- Inform volunteers of their responsibilities as volunteers and ensure that their work complements but does not undermine the work of paid employees;
- Reimburse volunteers for pre-agreed out of pocket expenses;
- Provide all volunteers with information on grievances and unsatisfactory performance operational frameworks and procedures; and
- Regularly acknowledge and recognise the contributions of volunteers.

## **4 Policy Responsibilities and Delegations**

### **4.1 Council**

- Responsibility to ensure that this policy is consistent with the current Council Plan and Vision and other Council Policies.

### **4.2 Chief Executive Officer**

- Overall responsibility for compliance with this policy.
- Overall responsibility for enforcing accountability.
- Overall responsibility for providing resources.
- Overall responsibility for performance monitoring.

### **4.3 Director Corporate and Community Services**

- Responsibility for compliance with this policy.
- Responsibility for enforcing accountability.
- Responsibility for providing resources.
- Responsibility for performance monitoring.

### **4.4 Manager Governance and Human Services**

- Responsibility for reviewing this policy every two years.
- Responsibility to develop frameworks and procedures in compliance with this policy.
- Responsibility to enforce compliance with frameworks and procedures.
- To maintain a volunteer personnel file as per PROV standards.

### **4.5 Employees Responsible for the management of volunteers**

- Responsibility to ensure that each new volunteer is given relevant information for the volunteer role requested.
- Responsibility to ensure that all employees of council are aware of the role of a volunteer and the procedures that need to be undertaken in order to become a volunteer.

#### 4.6 All Council Employees, Contractors and Volunteers

- Responsibility to participate where required in the development of frameworks and procedure in compliance with this policy.
- Responsibility to comply with frameworks and procedures developed to achieve compliance with this policy.

### 5 References

Related documents	Legislation
Hindmarsh Shire Council Code of Conduct Child Safe Standards Policy	<i>Local Government Act 2020</i> <i>Local Government Act 1989</i> <i>Equal Opportunity Act 2010</i> <i>Occupational Health and Safety Act 2004</i> <i>Gender Equality Act 2020</i> <i>Privacy and Data Protection Act 2014</i>

### DOCUMENT CONTROL

Hindmarsh Shire Council Volunteer Policy		<b>Policy Category</b>	Council
<b>Version Number</b>	1.3	<b>Policy Status</b>	DRAFT
<b>Approved/Adopted By</b>	Council	<b>Approved/Adopted on:</b>	-
<b>Responsible Officer</b>	CEO	<b>Review Date</b>	-
<b>Version History</b>	<b>Date</b>	<b>Version</b>	<b>Description</b>
	10 October 2019	1.0	Initial version
	16 April 2015	1.1	Updated version
	15 June 2019	1.2	Updated to be Council wide policy
	XX June 2023	1.3	Review and updated

# POLICY



## C011 Asset Management Policy

---

### 1 Purpose

Asset management ensures that the appropriate infrastructure and other physical assets are available now and into the future for the benefit of the community. It also and supports the delivery of services whilst balancing levels of service, risk and whole-of-lifecycle asset costs.

The purpose of this policy is:

- To define Council's guiding principles for asset management.
- To assist Council to achieve best practice asset management towards delivery of the Hindmarsh Shire Council Plan 2021-25 and Community Vision to 2040.
- To guide staff in complying with Asset Plan provisions of the *Local Government Act 2020*.

### 2 Scope

This policy applies to all infrastructure and other physical assets owned or controlled by Council, including land, buildings, open space, lighting, fleet/mobile plant and lighting assets.

An asset management plan may cover a set of related asset categories.

### 3 Definitions

<b>Council</b>	means Hindmarsh Shire Council
<b>CEO</b>	means Chief Executive Officer

### 4 Responsibility

The following key roles, positions and groups have defined functions as follows:

#### 4.1 Council

Council will make decisions that demonstrate sound stewardship of assets in relation to asset management including consideration of intergenerational equity. Council is responsible for adopting the Asset Management Policy and the Asset Plan, and ensuring that asset management requirements (as documented in the Asset Management Plan) are given appropriate consideration when considering financial allocations during the annual budget planning process and long term financial plans.

## **4.2 CEO**

The CEO will ensure that adequate resources are allocated to enable sound asset management practice across the organisation. They will ensure that asset management objectives align with the organisation's objectives, the Council Plan and the Community Vision. They will ensure that an integrated strategic planning framework is developed and implemented to meet the objectives of the Council.

## **4.3 Executive Management Team**

The Executive Management Team will support the CEO in their decision making, and provide leadership in relation to asset management for any asset-related functions within their directorate.

## **4.4 Strategic Assets Coordinator**

The Strategic Assets Coordinator will provide leadership and direction for implementing Council's asset management framework, including developing the asset management policy, strategic asset management plan and associated asset management plans in accordance with financial plans and annual budget allocations. They have primary responsibility for the monitoring and implementation of the principles contained within this policy across the organisation.

## **4.5 Development Engineer**

The Development Engineer is responsible for assisting the Strategic Assets Coordinator through the development and maintenances of Council's Asset Management System, the undertaking of site inspections of Council Assets and the development of concept, scope and cost estimates for future capital works programs.

## **4.6 Manager Finance and Customer Service**

The Manager Finance and Customer Service will ensure that the financial projections in asset management plans are a key input into the long-term financial plan and will implement a service planning framework to assist asset managers and coordinators in predicting future demand associated with assets and services.

# **5 Policy / Procedure**

## **5.1 Policy Principles**

Hindmarsh Shire Council's asset management principles are as follows:

- **Principle 1** – We will implement and maintain an asset management framework comprising this Policy, a Council Plan and a Council-adopted Asset Plan.
- **Principle 2** - The asset management framework will align with ISO 55001 (Asset Management – Management Systems – Requirements), the International Infrastructure Management Manual and the Asset Plan provisions of the Local Government Act 2020.

- **Principle 3** – Asset management will support the delivery of the Council Plan (as it addresses the overarching Community Vision) and the various subordinate strategies of Council.
- **Principle 4** – Asset planning will have a planning horizon of at least 10 years, and longer where needed, including consideration of the Hindmarsh Shire Council Community Vision to 2040 and climate adaption considerations.
- **Principle 5** – Lifecycle asset activities (acquisition, operations, maintenance, renewal and disposal) will be considered with the objectives of minimizing costs and environmental impact over the whole lifecycle.
- **Principle 6** – Levels of service will be defined for asset-based services in consideration of community needs, financial, social and environmental sustainability.
- **Principle 7** – Funding for renewal of existing assets needed for ongoing service provision will be given priority over funding for new assets, asset upgrades and expansions.
- **Principle 8** – Renewal of existing assets will be based on service need, fitness for purpose, asset condition, and compliance and risk management considerations.
- **Principle 9** – Proposed new assets, asset upgrades and expansions will be in alignment with the Council Plan, Council strategies, service plans and demand forecasts.
- **Principle 10** – Asset management planning and long-term financial planning will be integrated with the service and risk implications of any divergence between asset and financial plans considered as part of the planning process.
- **Principle 11** – Asset management roles, responsibilities and accountabilities will be clearly defined and resourced appropriately and linked to position descriptions and the Workforce Plan.
- **Principle 12** – Asset management training and skills development will be provided for staff, management and Councillors.
- **Principle 13** – A corporate centralised asset management information system will be utilised for the operational and strategic management of assets.
- **Principle 14** – We will regularly measure and report performance against objectives and strive to continuously improve asset management, including the introduction of innovative technologies for productivity and capability improvements.

## **5.2 Audit and Review**

This policy will be monitored continuously to ensure its relevance in terms of community needs and expectations, Council goals and targets and statutory requirements. The Chief Executive / Executive Team shall review compliance with this policy on an ongoing basis and amend the policy if it is no longer deemed relevant.

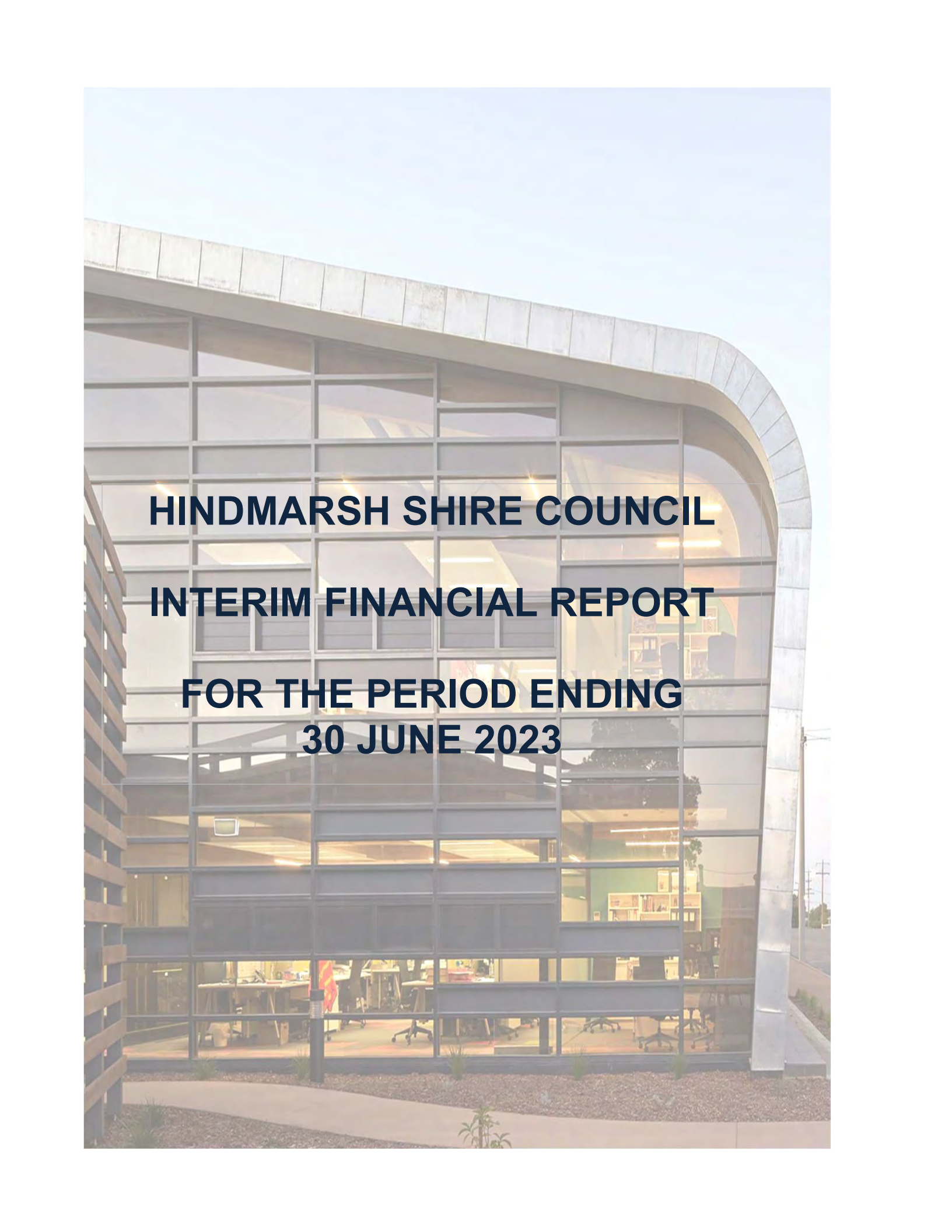


## 6 References

Related documents	Legislation
Hindmarsh Shire Council Plan 2021-2025 and Community Vision to 2040 Hindmarsh Shire Council Long-term Financial Plan	<i>Local Government Act 2020</i> <i>Road Management Act 2004</i>

## 7 Document Control

Asset Management Policy		<b>Policy Category</b>	Council
<b>Version Number</b>	1.3	<b>Policy Status</b>	DRAFT
<b>Approved/Adopted By</b>	Council	<b>Date approved/adopted</b>	May 2015
<b>Responsible Officer</b>	DIS	<b>Review Date</b>	June 2026
<b>Version history</b>	<b>Date</b>	<b>Version</b>	<b>Description</b>
	April 2010	1.0	Last Approval Date
	26 March 2015	1.1	For Internal Review
	May 2015	1.2	Version adopted by Council
	June 2023	1.3	Policy Review



**HINDMARSH SHIRE COUNCIL  
INTERIM FINANCIAL REPORT  
FOR THE PERIOD ENDING  
30 JUNE 2023**

**Hindmarsh Shire Council  
Interim Management Financial Report  
For the period ending 30 June 2023**

**COMMENTARY**

**General**

This interim report is for the period ending 30 June 2023.

The Financial report provides financial reporting and variances against budget. This report incorporates Year to Date actual and variance figures for the year up to 30 June 2023.

This report is subject to changes due to end of year processes.

**Dashboard**

The Dashboard provides Council with a set of graphs detailing both financial and non-financial items. This will be available for distribution at the Council meeting.

**Executive Summary & Ratios**

The Executive Summary and ratios provides Council with a summary of financial items comparing year to date actuals against year to date budget.

**Financials**

Attached to this report are a set of financial statements consisting of an Income Statement, Balance Sheet, Cash Flow Statement, Capital Works Schedule and Detailed Program Expenditure. These statements are prepared in line with Australian Accounting Standards and the relevant regulations under the *Local Government Act 2020*, and the *Local Government (Planning and Reporting) Regulations 2014*. The statements provide YTD Actual data with a comparison against YTD Budget figures.

A brief summary of the major budget variances is outlined on the following pages.

**Comprehensive Income Statement**

The Comprehensive Income Statement shows an operating surplus for the period 1 July 2022 to 30 June 2023 of \$6,227,436 compared to a budgeted surplus of \$2,029,615.

There are a number of items that make up the overall variances between actual and budget. Explanation of material variances have been detailed against the Comprehensive Income Statement report.

**Balance Sheet and Cash Flow**

Cash and cash equivalents at 30 June 2023 shows a balance of \$14,586,034.

**Capital Expenditure**

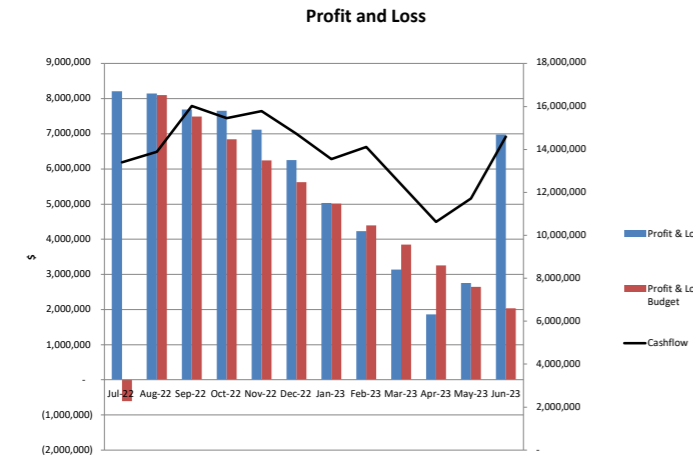
This report shows Capital works expenditure for the period 1 July 2022 to 30 June 2023.

"The Chief Executive Officer, as required under Section 97(3) of the *Local Government Act 2020* is of the opinion a revised budget is not required"



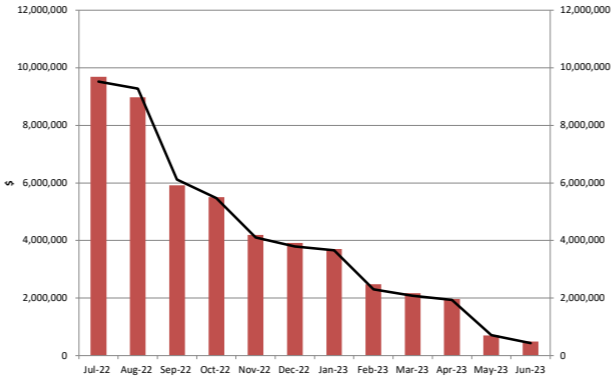
### Hindmarsh Shire Council Performance Dashboard For the period ending 30 June 2023

#### Profit & Loss

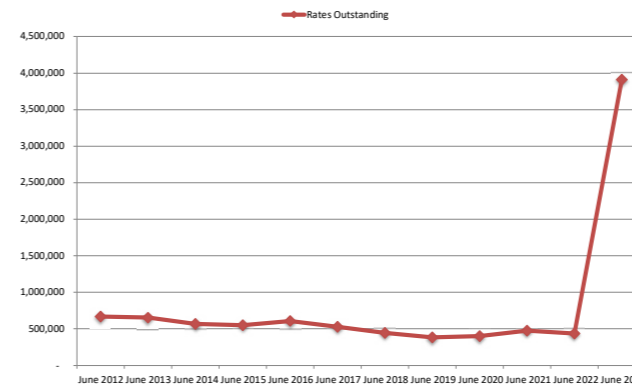


#### Outstanding Debtors, Rates & Infringements

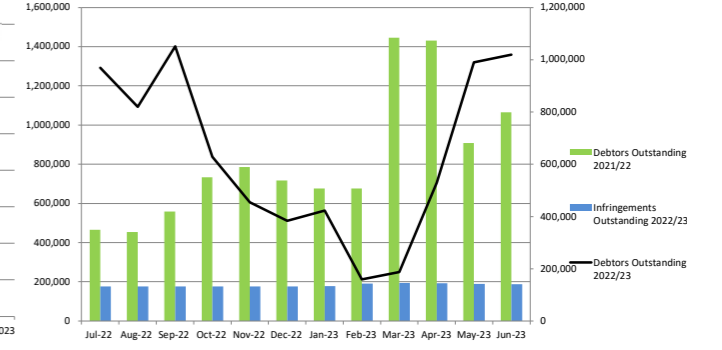
##### Rates Outstanding



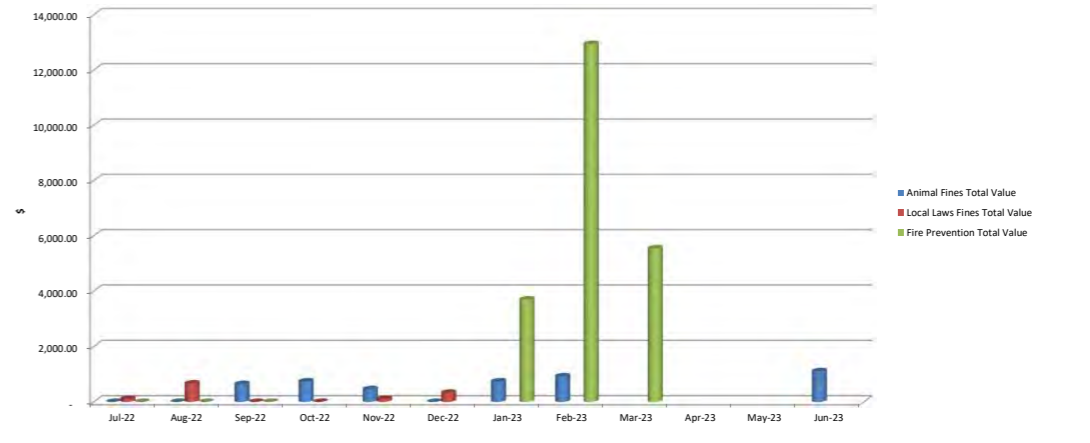
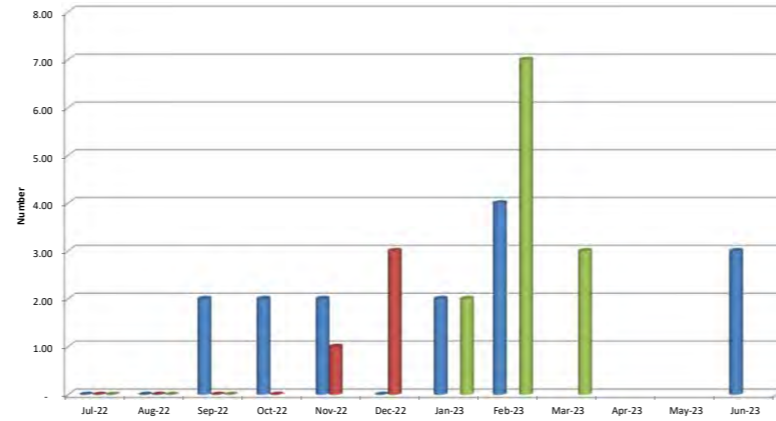
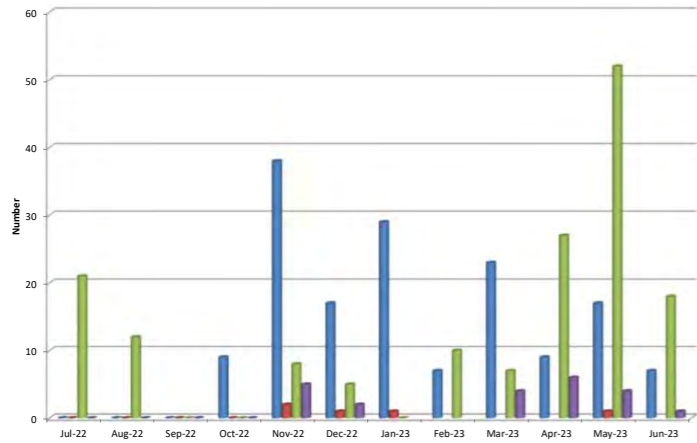
##### Rates Arrears



##### Debtors & Infringements

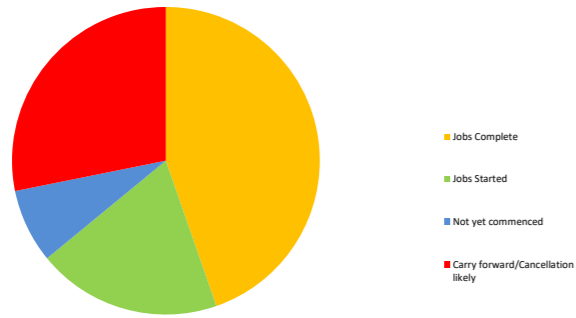


#### Local Laws



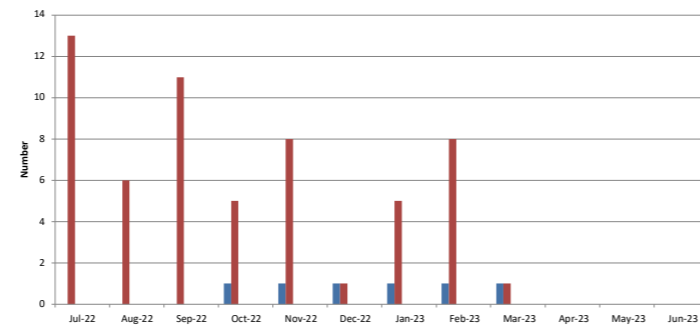
#### Capital Works

##### Capital Works

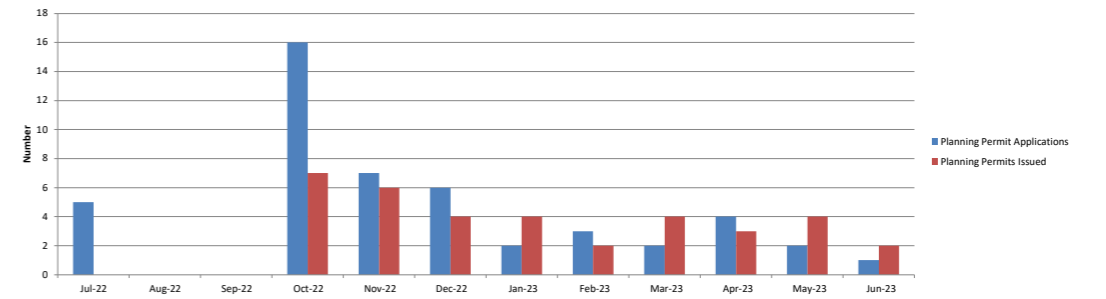


#### Building & Planning

##### Building



##### Planning

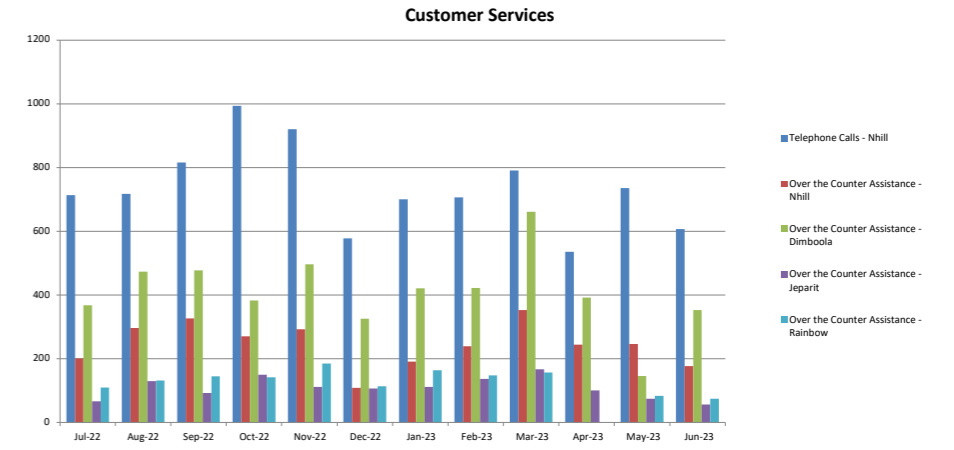
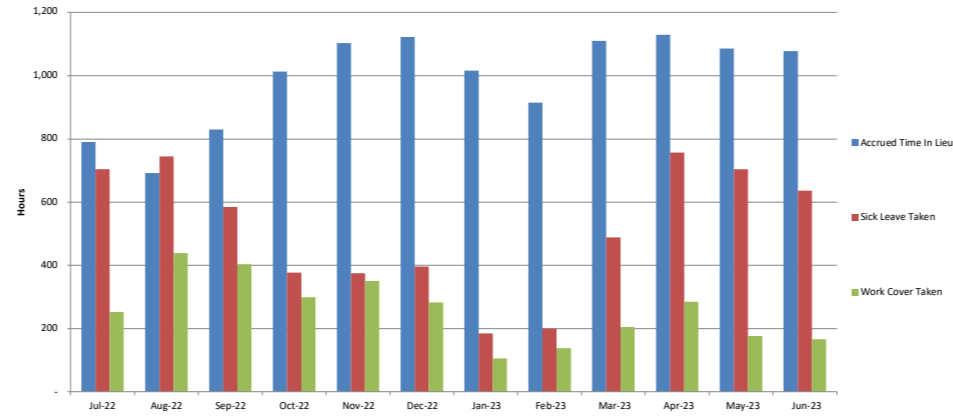
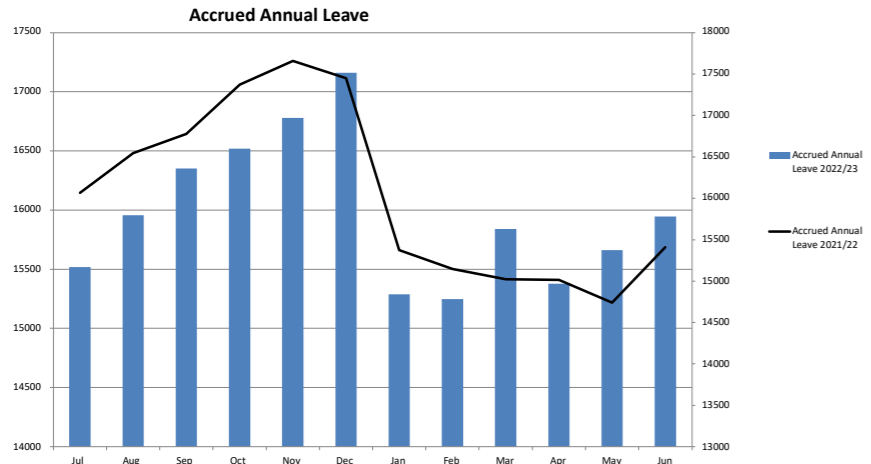




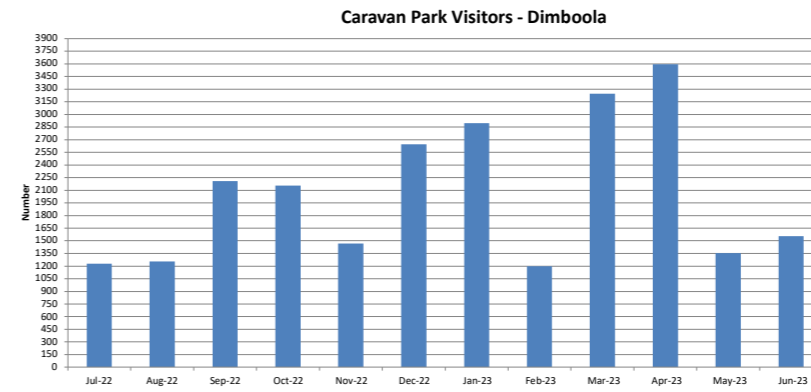
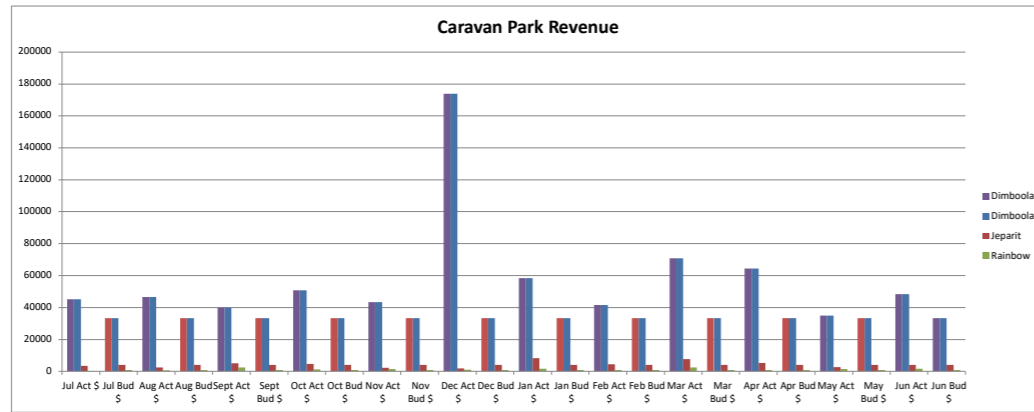
### Hindmarsh Shire Council Performance Dashboard For the period ending 30 June 2023

#### Human Resources

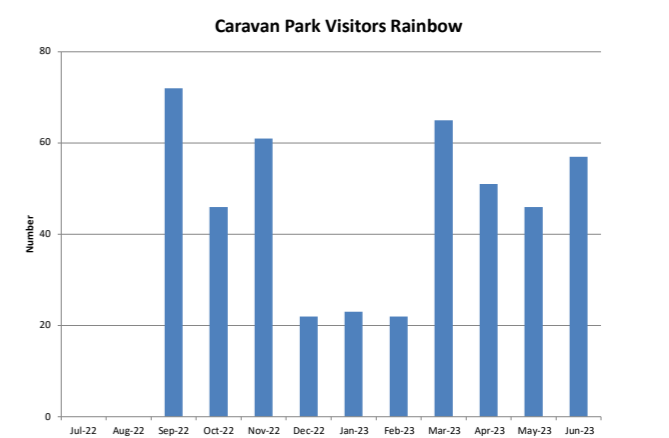
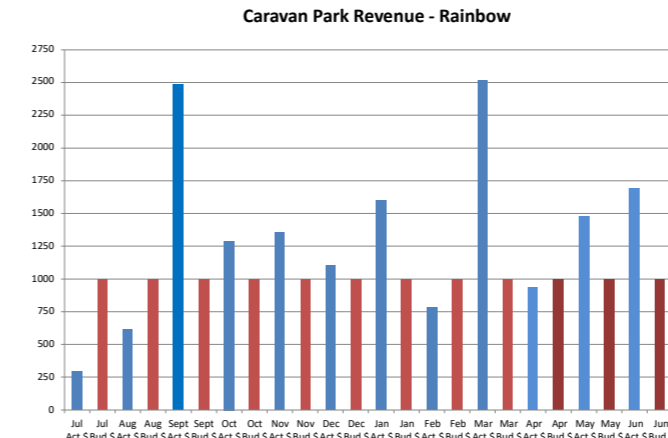
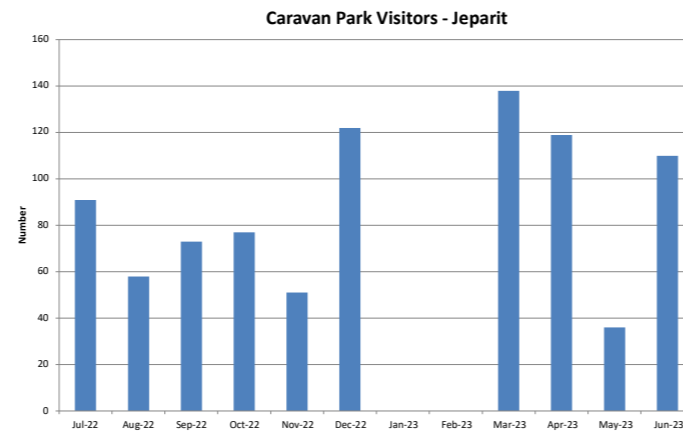
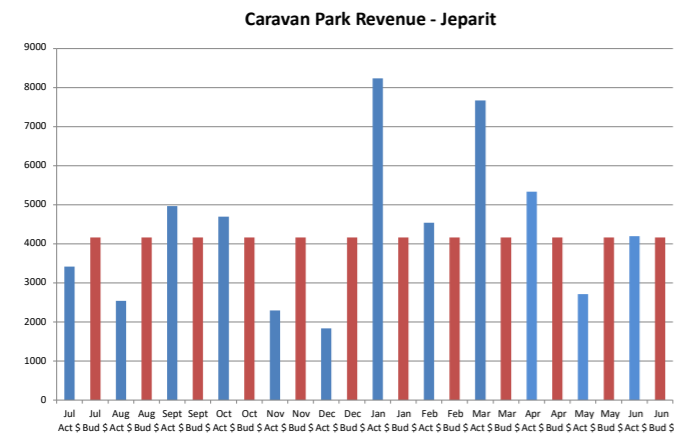
#### Customer Services



#### Caravan Park



#### Caravan Park



**Hindmarsh Shire Council  
Executive Summary  
As at 30 June 2023**

	<b>Actual YTD June 2023</b>	<b>Budget YTD June 2023</b>	<b>Indicator</b>
Rates & Charges Collected	9,342,595	7,075,475	
Income Statement Operating Surplus/(Deficit)	6,227,436	2,029,615	
Adjusted Underlying Surplus/(Deficit)	2,104,862	(2,713,981)	
Cash & Investments	14,588,603		
Rates Debtors	531,656		
Sundry Debtors	1,035,477		
Infringement Debtors	187,522		
Balance Sheet Working Capital	14,455,811		
Total Operating Revenue	26,395,428	23,971,443	
Total Operating Expenditure	20,167,992	21,941,828	
Capital Works Expenditure	9,084,022	9,016,883	

**Indicator Legend**

	No action required
	Requires active monitoring
	Immediate action required

**Hindmarsh Shire Council  
Ratio Summary  
As at 30 June 2023**

	Actual YTD	Budget	Indicator
<b>Working Capital</b> (This ratio identifies if the Council has sufficient Current Assets to meet its due debts with a safety margin. A generally acceptable current ratio is 2 to 1.)	556%	107%	
<b>Asset Renewal</b> (This ratio identifies councils expenditure renewing assets compared to the depreciation of the asset)	146%	42%	
<b>Own Source Revenue Coverage Ratio</b> (This ratio is the measurement of a Council's ability to cover its costs through its own revenue efforts.)	66%	56%	
<b>Operating Surplus Ratio</b> (This ratio is a measure of a Council's ability to cover its operational costs and have revenues available for capital funding or other purposes.)	47%	17%	
<b>Liquidity</b> (This ratio is the measurement of a Council's current assets compared to current liabilities.)	460%	118%	
<b>Unrestricted Cash</b> (This ratio is the measurement of a Council's cash compared to current liabilities.)	441%	463%	
<b>Indebtedness</b> (This ratio is the measurement of a Council's non-current liabilities compared to own source revenue.)	1%	26%	
<b>Rates Concentration</b> (This ratio is the measurement of a Council's rate revenue compared to total revenue.)	36%	49%	
<b>Cash Expense Ratio (months)</b> (This ratio indicates (in months) how long Council can continue to undertake operations without any revenue being received.)	3.79		

**Indicator Legend**

	No action required
	Requires active monitoring
	Immediate action required

**Hindmarsh Shire Council**  
**Comprehensive Income Statement**  
**For the period ending 30 June 2023**

	YTD Actual \$	YTD Budget \$	YTD Variance \$	Ref
<b>Income</b>				
Rates and charges	9,449,595	9,433,966	15,629	1
Statutory fees and fines	26,778	42,000	(15,222)	2
User fees & Reimbursements	2,214,882	1,712,650	502,232	3
Contributions - cash	65,693	12,000	53,693	4
Grants - operating (recurrent)	7,550,872	5,824,933	1,725,939	5
Grants - operating (non-recurrent)	248,922	69,000	179,922	6
Grants - capital (recurrent)	1,080,799	1,080,798	1	
Grants - capital (non-recurrent)	4,088,617	4,411,596	(322,979)	7
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	33,957	332,000	(298,043)	8
Interest	328,253	80,000	248,253	9
Other income	1,307,059	972,500	334,559	10
<b>Total Income</b>	<u>26,395,428</u>	<u>23,971,443</u>	<u>2,423,985</u>	
<b>Expenses</b>				
Employee costs	8,178,606	8,177,036	1,570	
Materials and services	6,025,592	6,101,141	(75,549)	11
Depreciation	4,774,836	6,189,530	(1,414,694)	12
Other expenses	1,188,958	1,474,121	(285,163)	13
<b>Total expenses</b>	<u>20,167,992</u>	<u>21,941,828</u>	<u>(1,773,836)</u>	
Share of net profits/(losses) of associates and joint ventures accounted for by the equity method	-	-	-	
<b>Surplus (deficit) for the year to date</b>	<u>6,227,436</u>	<u>2,029,615</u>	<u>4,197,821</u>	
Net asset Revaluation increment / (decrement)	-	-	-	
<b>Comprehensive result</b>	<u><u>6,227,436</u></u>	<u><u>2,029,615</u></u>	<u><u>4,197,821</u></u>	



**Comprehensive Income Statement**  
**Explanation of material variations**  
**For the period ending 30 June 2023**

Variance		
Ref	Item	Explanation
1	Rates and Charges	Rates and Charges are above budget due to the Windfarm invoices and a small number of supplementary valuations.
2	Statutory fees and fines	Animal Control Fines and Fire Prevention Fines are lower than budgeted.
3	User fees & Reimbursements	User fees and charges is above budget due to the timing of invoices raised for services such as aged care and Rural Roads Victoria (RRV). Caravan park income is also higher than budgeted.
4	Contributions - cash	Contributions are higher than budget due to the contributions to the Town Committees.
5	Grants - operating (recurrent)	Recurrent operating grants are higher than budgeted due to receipt of 100% of the grants commission funding for the 2023/2024 year.
6	Grants - operating (non-recurrent)	Operating Grants - non recurrent is higher than budgeted due to income grants that were received during the year including the Rapid Antigen Testing (RAT) Program, Library Digital Literacy Grant, Kindergarten Grant, and the State Library Innovation Grant.
7	Grants - Capital (non-recurrent)	Capital grants is lower than budgeted due to Local Roads & Community Infrastructure funding for Phases 1, 2 and 3 not received at 30 June 2023.
8	Net gain/(loss) on disposal of property, infrastructure, plant and equipment	Net gain or loss on sale of plant and equipment will be completed as part of the end of financial year process.
9	Interest	Interest received is higher than budgeted due to an increase in interest rates.
10	Other Income	Other income is higher than budgeted due to internal charges for plant recovery. As part of the end of year reconciliations internal charges and recovery charges will be applied to expenditure.

**Comprehensive Income Statement**  
**Explanation of material variations**  
**For the period ending 30 June 2023**

11	Materials and services	Materials and services is below budget due to internal adjustments to water charges.
12	Depreciation	Depreciation for 2022/2023 will be reconciled at the end of the financial year.
13	Other Expenses	Other expenses are lower than budgeted due to a number of memberships and subscriptions not being paid at 30 June, along with a small number of areas being under budget including postage, mobile phone expenses, and audit fees. An assessment was completed for bad and doubtful debts resulting in the provision for bad and doubtful debts being reduced.

**Hindmarsh Shire Council**  
**Balance Sheet**  
**As at 30 June 2023**

	<b>YTD Actual 2022/23 \$</b>	<b>Actual 2021/22 \$</b>	<b>Ref</b>
<b>Current assets</b>			
Cash and cash equivalents	14,588,603	14,980,215	1
Rates and other receivables	2,053,344	1,902,961	2
Other assets & Inventories	985,464	587,151	
<b>Total current assets</b>	<u>17,627,411</u>	<u>17,470,327</u>	
<b>Non-current assets</b>			
Investments in associates by equity method	295,103	295,103	
Infrastructure, Property and Plant and Equipment	195,031,933	201,579,255	
Capital Expenditure 2022/23	9,084,022	0	3
Trade and other receivables	2,207	2,207	
<b>Total non-current assets</b>	<u>204,413,265</u>	<u>201,876,565</u>	
<b>Total assets</b>	<u>222,040,676</u>	<u>219,346,892</u>	
<b>Current liabilities</b>			
Trade and other payables	848,425	2,752,875	4
Trust Funds and Deposits	100,618	101,886	5
Provisions	2,222,557	2,166,346	6
<b>Total current liabilities</b>	<u>3,171,600</u>	<u>5,021,107</u>	
<b>Non current liabilities</b>			
Provisions	198,473	198,473	6
<b>Total non-current liabilities</b>	<u>198,473</u>	<u>198,473</u>	
<b>Total liabilities</b>	<u>3,370,073</u>	<u>5,219,581</u>	
<b>Net assets</b>	<u>218,670,603</u>	<u>214,127,311</u>	
<b>Equity</b>			
Accumulated surplus	79,882,824	71,533,642	
Surplus/(Deficit) for period	6,227,436	8,349,185	
Asset revaluation reserve	132,560,343	134,244,484	
<b>Total equity</b>	<u>218,670,603</u>	<u>214,127,311</u>	

**Balance Sheet**  
**Explanation of material variations**  
**As at 30 June 2023**

<b>Variance</b>		
<b>Ref</b>	<b>Item</b>	<b>Explanation</b>
1	Cash and Cash Equivalents	Cash and Cash Equivalents reflects the receipt of 100% of the 2023/2024 Financial Assistance Grant in June 2023.
2	Rates and Other Receivables	Rates and other receivables recognise outstanding rates and receivables as at 30 June 2023. Receivables includes grants invoiced but not received in 2022/2023.
3	Capital Expenditure	Capital Expenditure as at 30 June 2023 was \$9,084,022. Refer to the Capital Works report for further information.
4	Trade and Other Payables	Trade and Other Payables represents the amount outstanding to creditors as at 30 June 2023.
5	Trust Funds and Deposits	As at 30 June 2023 Council holds \$100,618 for the Fire Services Levy which will be remitted during the 2023/2024 financial year.
6	Provisions	Provisions represents the amount held for Long Service and Annual Leave as well as quarry and landfill restoration.

**Hindmarsh Shire Council**  
**Statement of Cash Flows**  
**For the period ending 30 June 2023**

**Cash Flows from Operating Activities**

	<b>Inflows/ (Outflows)</b>
<b>Receipts</b>	
Rates & Charges	9,342,595
Statutory Fees and Fines	15,672
User Fees	2,223,976
Interest	328,253
Contributions - Cash	65,693
Grants - Recurrent	7,799,795
Net GST refund/(payment)	(31,612)
Grants - Non Recurrent	3,140,357
Trust	(11,025)
Other Revenue	1,289,707
<b>Payments</b>	
Employee Costs	(8,105,044)
Other Expenses	(1,602,271)
Suppliers	(6,006,657)
	8,449,438
<b>Net cash inflow/(outflow) from operating activities</b>	<b>8,449,438</b>

**Cash Flows from Investing Activities**

Payments for Property Plant and Equipment and Infrastructure	(9,084,022)
Proceeds from sale of Property Plant and Equipment	242,972
<b>Net cash inflow (outflow) from investing activities</b>	<b>(8,841,050)</b>

**Cash flows from Financing activities**

<b>Net cash inflow (outflow) from financing activities</b>	<b>-</b>
--	----------

<b>Net increase/(decrease) in cash held</b>	(391,612)
Cash at beginning of the period	14,980,215
<b>Cash at end of the period</b>	<b>14,588,603</b>

**Hindmarsh Shire Council**  
**Capital Works**  
For the period ending 30 June 2023

	YTD Actual \$	YTD Budget \$	YTD Variance \$	Ref
<b>Property</b>				
Land	-	-	-	
<b>Total Land</b>	-	-	-	
Buildings	2,000,041	2,258,569	258,528	1
<b>Total Buildings</b>	2,000,041	2,258,569	(258,528)	
<b>Total Property</b>	2,000,041	2,258,569	(258,528)	
<b>Plant and Equipment</b>				
Plant, machinery and equipment	1,971,922	1,358,000	(613,922)	2
Fixtures, fittings and furniture	112,419	90,000	(22,419)	3
<b>Total Plant and Equipment</b>	2,084,341	1,448,000	(636,341)	
<b>Infrastructure</b>				
Roads	3,262,244	2,347,731	(914,513)	4
Bridges	57,292	-	(57,292)	5
Footpaths and cycleways	251,041	196,350	(54,691)	6
Drainage	273,072	166,233	(106,839)	7
Other infrastructure	1,155,991	2,600,000	1,444,009	8
<b>Total Infrastructure</b>	4,999,640	5,310,314	(310,674)	
<b>Total Capital Works Expenditure</b>	9,084,022	9,016,883	(67,139)	
<b>Represented by:</b>				
New asset expenditure	1,475,581	2,993,569	1,517,988	
Asset renewal expenditure	5,261,444	4,261,547	(999,897)	
Asset expansion expenditure	-	-	-	
Asset upgrade expenditure	2,346,997	1,761,767	(585,230)	
<b>Total Capital Works Expenditure</b>	9,084,022	9,016,883	(67,139)	

**Capital Works**  
**Explanation of material variations**  
**For the period ending 30 June 2023**

Variance Ref	Item	Explanation
1	Buildings	Work on the new Holiday park cabins, Dimboola Depot and Jeparit Workshop have commenced, but were not completed at 30 June 2023. A number of projects carried forward from 2021/2022 were completed during 2022/2023 including the Rainbow Recreation Reserve Female Friendly change rooms, and the Wimmera Southern Mallee Caravan Park upgrades.
2	Plant, machinery and equipment	The purchase of plant and machinery is higher than budgeted as Council has received plant and fleet ordered in 2021/2022 as well as the purchase of the grant funded library van.
3	Fixtures, fittings and furniture	Furniture and Fixtures includes the fit out of the Park Cabins purchased with the Wimmera Southern Mallee Caravan Park upgrades grant.
4	Roads	The expenditure is higher than budgeted due to construction of the Albacutya Bridge Road extension which was carried forward from 2021/2022.
5	Bridges	The Albacutya Bridge construction was completed in 2022/2023.
6	Footpaths and Cycleways	Work commenced on the Wimmera River Discovery Trail carried forward from previous years.
7	Drainage	Drainage is over budget due to urgent work being undertaken to correct drainage issues in the Dimboola Recreation Reserve.
8	Other Infrastructure	The under expenditure compared to budget is due to the phasing of the budgeted projects, in particular the Silo Art trail and the transfer stations upgrades.

**Hindmarsh Shire Council**  
**Key Result Area Summary**  
**For the period ending 30 June 2023**

Service area	Description of services provided	2022/2023 YTD Actual \$	2022/2023 YTD Budget \$	2022/2023 Annual Budget \$	
<b>Theme 1: Our Community</b>					
<b>Community Development</b>	Councils community Development Team works with community groups, organisations and individuals to assist communities reach their aspirations and be healthy, active and engaged.	Operating Expenditure	272,592	213,909	213,909
		Operating Revenue	573,248	500,000	500,000
		NET Expenses (Revenue)	(300,656) -	286,091 -	286,091
		Capital Expenditure	282,074	625,000	625,000
<b>Maternal and Child Health Centres</b>	Maintain maternal and child health facilities in Dimboola and Nhill. Council provides support to early years' services through the Municipal Early Years Plan. Council does not provide Maternal and Child Health Services. This service is provided by West Wimmera Health Services in Dimboola, Jeparit, Nhill and Rainbow.	Operating Expenditure	4,724	17,497	17,497
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	4,724	17,497	17,497
		Capital Expenditure	-	-	-
<b>Kindergarten Services</b>	Provision of Kindergarten services in Dimboola, Jeparit, Nhill and Rainbow under contract with Horsham District Kindergarten Association. Council does not directly deliver Kindergarten Services.	Operating Expenditure	98,586	120,708	120,708
		Operating Revenue	158,046	32,000	32,000
		NET Expenses (Revenue)	- 59,460	88,708	88,708
		Capital Expenditure	-	-	-
<b>Youth Services</b>	Improve the wellbeing of and opportunities for youth within the Shire.	Operating Expenditure	132,500	158,950	158,950
		Operating Revenue	117,500	75,000	75,000
		NET Expenses (Revenue)	15,000	83,950	83,950
		Capital Expenditure	-	-	-
<b>Aged &amp; Disability Services</b>	Council's Aged and Disability Services aim to support people in their own homes and communities by providing services that promote and maintain independence. The program assists frail older people, people with a disability and their carers. These services provide basic support and maintenance to people living at home or who are at risk of premature or inappropriate admission to long-term residential care.	Operating Expenditure	1,172,586	1,069,528	1,069,528
		Operating Revenue	1,176,721	993,566	993,566
		NET Expenses (Revenue)	(4,135)	75,962	75,962
		Capital Expenditure	5,793	-	-
<b>Health Promotion</b>	To protect and enhance the health of the community.	Operating Expenditure	181,789	123,045	123,045
		Operating Revenue	131,360	28,500	28,500
		NET Expenses (Revenue)	50,429	94,545	94,545
		Capital Expenditure	-	-	-
<b>Community Transport</b>		Operating Expenditure	-	-	-
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	-	-	-
		Capital Expenditure	-	-	-



Service area	Description of services provided	2022/2023	2022/2023	2022/2023	
		YTD Actual	YTD Budget	Annual Budget	
		\$	\$	\$	
<b>Libraries</b>	Provision of permanent library services in Dimboola and Nhill, and improving services to Jeparit and Rainbow.	Operating Expenditure	322,954	361,410	361,410
		Operating Revenue	389,894	123,240	123,240
		NET Expenses (Revenue)	(66,940)	238,170	238,170
		Capital Expenditure	95,480	65,000	65,000
<b>Arts, Culture and Community Events</b>	Promote and support activities relating to arts, culture and community events throughout the Shire.	Operating Expenditure	103,745	105,501	105,501
		Operating Revenue	6,918	-	-
		NET Expenses (Revenue)	96,826	105,501	105,501
		Capital Expenditure	-	-	-
<b>Recreation Programs</b>	Providing a range of recreation programs that encourage an active and healthy life.	Operating Expenditure	14,367	14,713	14,713
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	14,367	14,713	14,713
		Capital Expenditure	-	-	-
<b>Public Order &amp; Safety</b>	Educate the community about public order and safety and enforce Council's compliance with the local laws when required. Operate the school crossing on the Western Highway in Nhill and maintain school crossings throughout the Shire.	Operating Expenditure	189,928	235,005	235,005
		Operating Revenue	91,881	85,674	85,674
		NET Expenses (Revenue)	98,047	149,331	149,331
		Capital Expenditure	-	-	-
<b>Early Years</b>	Lead a joint effort that will give Hindmarsh children the best start in life, working collaboratively with community and early years providers.	Operating Expenditure	18,671	37,941	37,941
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	18,671	37,941	37,941
		Capital Expenditure	-	-	-

Service area	Description of services provided	2022/2023	2022/2023	2022/2023	
		YTD Actual \$	YTD Budget \$	Annual Budget \$	
<b>Theme 2: Built &amp; Natural Environment</b>					
<b>Local Roads &amp; Bridges</b>	<p>Provide safe, all weather access to residences and allow for efficient transport of goods to and from the Shire.</p> <ul style="list-style-type: none"> <li>The aim of the road network is to provide property access for local traffic. Council endeavours to provide all-weather access to existing residential homes and dry weather access roads to non-residential properties.</li> <li>Council's road network comprises 573 kilometres of sealed roads, 845 kilometres of gravel roads (all weather) and approximately 1470 kilometres of earth roads (dry weather only, some contain gravel sections, though not maintained to an all-weather standard). The network also comprises six bridges and a significant number of large culverts.</li> <li>VicRoads is responsible for main roads including highways and marked routes. Similarly, state government agencies are responsible for roads and tracks within declared parks such as the Little Desert, Big Desert and along the Wimmera River.</li> </ul>	Operating Expenditure	3,955,745	5,582,530	5,582,530
		Operating Revenue	1,572,711	1,080,798	1,080,798
		NET Expenses (Revenue)	2,383,034	4,501,732	4,501,732
		Capital Expenditure	3,316,693	2,347,731	2,347,731
<b>Drainage Management</b>	Well maintained, fit for purpose drainage systems within townships.	Operating Expenditure	456,394	659,221	659,221
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	456,394	659,221	659,221
		Capital Expenditure	77,416	166,233	166,233
<b>Paths &amp; Trails</b>	Well maintained pedestrian access, including disabled access to critical and popular destinations around our townships.	Operating Expenditure	222,260	244,838	244,838
		Operating Revenue	300,000	-	-
		NET Expenses (Revenue)	(77,740)	244,838	244,838
		Capital Expenditure	250,487	196,350	196,350
<b>Tree Management</b>	Conduct maintenance, inspections and replanting works on Council road reserves, parks and gardens, and recreation reserves.	Operating Expenditure	383,135	357,940	357,940
		Operating Revenue	9,500	-	-
		NET Expenses (Revenue)	373,635	357,940	357,940
		Capital Expenditure	-	-	-

Service area	Description of services provided	2022/2023	2022/2023	2022/2023	
		YTD Actual	YTD Budget	Annual Budget	
		\$	\$	\$	
<b>Town Beautification</b>	Maintain and redevelop public open spaces in Dimboola, Jeparit, Nhill and Rainbow.	Operating Expenditure	561,893	729,676	729,676
		Operating Revenue	12,000	-	-
		NET Expenses (Revenue)	549,893	729,676	729,676
		Capital Expenditure	32,760	150,000	150,000
<b>Community Centres &amp; Public Halls</b>	Maintenance, renewal and upgrade of Council-owned and controlled community centres and halls, and support of communities that undertake these activities on behalf of Council. To protect and enhance the health of the community.	Operating Expenditure	241,347	249,940	249,940
		Operating Revenue	12,237	5,400	5,400
		NET Expenses (Revenue)	229,109	244,540	244,540
		Capital Expenditure	54,384	20,000	20,000
<b>Recreation Facilities</b>	Maintenance, renewal and upgrade of Council owned and controlled recreational land, buildings and facilities. Council also supports groups that undertake these activities on behalf of Council.	Operating Expenditure	925,763	963,940	983,940
		Operating Revenue	31,045	-	-
		NET Expenses (Revenue)	894,718	963,940	983,940
		Capital Expenditure	1,353,561	1,195,000	1,195,000
<b>Waste Management</b>	Management of Council's transfer stations and collection and disposal of domestic waste and recyclables across the Shire.	Operating Expenditure	1,537,167	1,421,969	1,421,969
		Operating Revenue	1,768,590	1,365,825	1,365,825
		NET Expenses (Revenue)	(231,423)	56,144	56,144
		Capital Expenditure	243,280	-	-
<b>Quarry Operations</b>	Management of Council-owned and controlled quarries and gravel pits for extraction of gravel for road making.	Operating Expenditure	577,113	633,788	633,788
		Operating Revenue	326,422	400,000	400,000
		NET Expenses (Revenue)	250,691	233,788	233,788
		Capital Expenditure	-	-	-
<b>Waterway Management</b>	Management of Council-controlled waterways including weir pools and lakes.	Operating Expenditure	99,860	77,142	77,142
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	99,860	77,142	77,142
		Capital Expenditure	-	-	-
<b>Environmental Management</b>	Manage, protect and enhance Council's natural assets in conjunction with Government departments and environmental groups.	Operating Expenditure	152,909	205,069	205,069
		Operating Revenue	150,000	75,000	75,000
		NET Expenses (Revenue)	2,909	130,069	130,069
		Capital Expenditure	-	-	-
<b>Fire Prevention</b>	Identification of potential fire hazards and prevention of loss of life and property caused by fire.	Operating Expenditure	69,044	155,677	155,677
		Operating Revenue	23,218	45,000	45,000
		NET Expenses (Revenue)	45,826	110,677	110,677
		Capital Expenditure	-	-	-
<b>Theme 3: Competitive and Innovative Economy</b>					
		Operating Expenditure	185,495	130,217	130,217
	Facilitate an environment that is conducive to a sustainable and	Operating Revenue	6,064	7,500	7,500

Service area	Description of services provided	2022/2023	2022/2023	2022/2023	
		YTD Actual	YTD Budget	Annual Budget	
		\$	\$	\$	
<b>Economic Development</b>	growing local business sector and provides opportunities for residents to access employment.	NET Expenses (Revenue)	179,431	122,717	122,717
		Capital Expenditure	-	50,000	50,000
<b>Tourism</b>	To develop a thriving Wimmera Mallee Tourism industry predominantly based on, but not limited to, the Shire's heritage and environmental assets.	Operating Expenditure	264,226	285,883	285,883
		Operating Revenue	1,778,246	700,000	700,000
		NET Expenses (Revenue)	(1,514,020)	(414,117)	(414,117)
		Capital Expenditure	385,723	720,000	720,000
<b>Private Works</b>	Provision of private civil works services. • Provide quotations for private works undertaken by Council's works department to residents, contractors and other authorities. • Potential private works include grading of farm driveways, grading of fence lines, construction of driveway cross-overs, and supply of labour, plant and materials. • Private works also include repair to Council's infrastructure caused by repair work to third party assets.	Operating Expenditure	305,456	458,905	458,905
		Operating Revenue	373,633	473,000	473,000
		NET Expenses (Revenue)	(68,177)	(14,095)	(14,095)
		Capital Expenditure	-	-	-
		Operating Expenditure	656,569	563,051	563,051
<b>Caravan Parks and Camping Grounds</b>	Maintenance, renewal and upgrade of Council Caravan Parks and Camping Grounds.	Operating Revenue	1,197,608	1,382,000	1,382,000
		NET Expenses (Revenue)	(541,039)	(818,949)	(818,949)
		Capital Expenditure	925,712	1,623,569	1,623,569
<b>Land Use Planning</b>	To ensure that any development that occurs in Hindmarsh Shire is carried out in accordance with relevant planning policies, principals and controls.	Operating Expenditure	235,055	295,601	295,601
		Operating Revenue	81,436	71,500	71,500
		NET Expenses (Revenue)	153,619	224,101	224,101
		Capital Expenditure	-	-	-
<b>Building Control</b>	To provide statutory and private building services to the community	Operating Expenditure	273,264	274,143	274,143
		Operating Revenue	51,591	49,000	49,000
		NET Expenses (Revenue)	221,673	225,143	225,143
		Capital Expenditure	-	-	-

Service area	Description of services provided	2022/2023	2022/2023	2022/2023	
		YTD Actual	YTD Budget	Annual Budget	
		\$	\$	\$	
<b>Aerodrome</b>	Manage and maintain the Nhill Aerodrome	Operating Expenditure	73,556	119,768	119,768
		Operating Revenue	84,477	155,000	155,000
		NET Expenses (Revenue)	(10,921)	(35,232)	(35,232)
		Capital Expenditure	-	300,000	300,000
<b>Theme 4: Good Governance &amp; Financial Sustainability</b>					
<b>Civic Governance &amp; Leadership</b>	To ensure that Council provides effective leadership and that its decisions are transparent, inclusive and based on sound recommendations and advice.	Operating Expenditure	1,065,662	1,095,057	1,095,057
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	1,065,662	1,095,057	1,095,057
		Capital Expenditure	-	-	-
<b>Customer Service Centres</b>	Operation and maintenance of customer service centres to provide facilities from which Council can efficiently deliver services to the community. Provision of information to ratepayers and the general public on a broad range of services provided by Council and other government agencies.	Operating Expenditure	523,412	482,630	482,630
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	523,412	482,630	482,630
		Capital Expenditure	44,441	15,000	15,000
<b>Council Elections</b>	Efficient and effective running of Elections by the Victorian Electoral Commission on behalf of Council.	Operating Expenditure	-	-	-
		Operating Revenue	292	-	-
		NET Expenses (Revenue)	(292)	-	-
		Capital Expenditure	-	-	-
<b>Financial Management</b>	To ensure the efficient and effective allocation of resources through sound financial planning and management that secures the long term financial viability of the municipality.	Operating Expenditure	443,199	491,473	491,473
		Operating Revenue	7,064,773	7,556,589	7,556,589
		NET Expenses (Revenue)	(6,621,573)	(7,065,116)	(7,065,116)
		Capital Expenditure	-	-	-
<b>Rating and Valuations</b>	Management of Council's rating system, including valuation of properties and the levying of rates and charges.	Operating Expenditure	147,370	224,367	224,367
		Operating Revenue	8,242,832	8,239,051	8,239,051
		NET Expenses (Revenue)	(8,095,462)	(8,014,684)	(8,014,684)
		Capital Expenditure	-	-	-

Service area	Description of services provided	2022/2023	2022/2023	2022/2023	
		YTD Actual	YTD Budget	Annual Budget	
		\$	\$	\$	
<b>Records Management</b>	Effective and efficient recording, storage, retrieval and disposal of records in line with the standards of the Public Records Office of Victoria.	Operating Expenditure	67,083	80,602	80,602
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	67,083	80,602	80,602
		Capital Expenditure	-	-	-
<b>Information Technology</b>	Using Information Technology as a tool to connect with the community and provide efficient and effective services.	Operating Expenditure	354,823	360,922	360,922
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	354,823	360,922	360,922
		Capital Expenditure	69,239	85,000	85,000
<b>Risk Management</b>	Monitor and manage Council's risks in relation to operations, employment and infrastructure.	Operating Expenditure	711,557	561,938	561,938
		Operating Revenue	71,400	-	-
		NET Expenses (Revenue)	640,157	561,938	561,938
		Capital Expenditure	-	-	-
<b>Contract Management</b>	Using Information Technology as a tool to connect with the community and provide efficient and effective services.	Operating Expenditure	199,324	190,725	190,725
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	199,324	190,725	190,725
		Capital Expenditure	-	-	-
<b>Payroll and Human Resources Services</b>	Provision of payroll services to Council employees and the provision of Human Resources services to management.	Operating Expenditure	331,410	367,708	367,708
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	331,410	367,708	367,708
		Capital Expenditure	-	-	-
<b>Emergency Management</b>	Provide support to the community in the areas of emergency preparedness, emergency response and emergency recovery.	Operating Expenditure	69,468	73,837	73,837
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	69,468	73,837	73,837
		Capital Expenditure	-	-	-
<b>Depots &amp; Workshops</b>	Operation of Council's depots and workshops including the provision of heavy plant and equipment.	Operating Expenditure	1,391,865	1,108,139	1,108,139
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	1,391,865	1,108,139	1,108,139
		Capital Expenditure	1,510,044	1,115,000	1,115,000

**To: Hindmarsh Shire CEO, Executives, Mayor, Councillors**

As discussed in the Dimboola Town Advisory Committee meeting held on Tuesday 4<sup>th</sup> July 2023 at the Dimboola Library, the Dimboola Town Advisory Committee moved & Carried that Hindmarsh Shire Council dissolve this Committee, and that the funds held on behalf of the Dimboola Town Advisory Committee, be transferred across into the account of the newly formed "Dimboola Progress Assoc Inc", once approved by the Hindmarsh Shire. The new "Town Committee" has been incorporated as the "Dimboola Progress Association Inc", with 3 of the current "Dimboola Town Advisory Committee" members being on the Executive Committee of this new Association, plus also a past member of the Dimboola Town Advisory Committee.

We felt very strongly that we needed continuity at an executive level, as there are significant funds that are to be carried over to this group, and we want to ensure the completion of these earmarked projects. The members of our new association "Dimboola Progress Assoc Inc" consist of members of the Dimboola Town Advisory Committee, plus also other "community focused" people from our town, with our purpose continuing to focus on our Community.

The Dimboola Progress Assoc Inc's Purpose, as stated in its Model Rules are:

- To promote and foster the progress and prosperity of Dimboola and the surrounding areas,
- To attract residents and business to Dimboola
- To work towards the improvement of existing amenities of the town
- To protect and preserve the history and heritage of Dimboola and the surrounding areas
- To assist communication between people of the community and local Government
- To work with other groups in the community and assist to reach their goals.

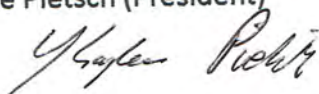
Specific Activities:

- Promotion of local business and community events
- In conjunction with Dimboola Arts Inc to manage and further enhance Dimboola Tower Park
- Representation and advocacy of community issues, concerns and interests
- To mentor and develop leadership skills within the community
- Improve the Town Centre, and promote local business

We felt that as we are a very progressive & cohesive group, and very committed to our town & community, we would work more effectively on our own. Also, moving away from the Hindmarsh Shire would allow our group to accept Community donations, gifts and bequeaths, and open up other fundraising opportunities for us.

We are very proud of the close association and good communication that we have had as the Dimboola Town Advisory Committee, with the Hindmarsh Shire, and we very much intend to continue this close relationship.

Kaylene Pietsch (President)



# GUIDELINES

## Council Contribution to Incorporated Entities – Expenditure Guidelines



### 1 Introduction

These guidelines provide information on how Hindmarsh Shire Council contributions, including the transfer of Advisory Committee funds, are to be managed by the Incorporated Entity receiving those funds.

### 2 Use of Funds

Funds provided by Council should be used on projects approved by the Council that benefit the community.

### 3 Timing of Expenditure

Council funds should be expended in the financial year in which they are provided. Approval will be required for any funds to be carried forward from one financial year to the next with a list of what those funds will be committed to in the future financial year. Any amount of unspent funds at the end of the financial year may result in funding being withheld in the following financial year.

### 4 Eligible Expenditure

- Community Events and activities (new residents BBQs, music events, arts events etc).
- Amenities within the community such as paths and trails (approval will be required for specific projects).
- Public Liability and public event insurances.
- Street furniture (approval will be required for specific projects).
- Public structures within the relevant area eg shade sails, BBQs etc (approval will be required for specific projects).
- Administration expenses relating to the delivery of projects that benefit the community (i.e. advertising and printing costs, marketing materials etc.).

### 5 Examples of Ineligible Expenditures

- Benefits restricted to the Incorporated Association, including members of the Association, eg catering for meetings.
- Administration expenses relating to the general operation of the Committee (i.e. annual fees, bank fees, general stationery etc.).
- Alcohol.
- Private use of funds.
- Wages.



## 6 Reporting

- Each year the Incorporated Entity will provide Council with a budget on planned activities within their area for use of Council funds as evidenced in the minutes of their meetings.
- A financial statement is to be provided to Council at the end of each year showing that the funds have been expensed in a manner that is agreed to by Council, as evidenced in the minutes of their Annual General Meeting.
- Further funding is conditional on approved use of previously provided council funds.
- Council funds that need to be carried forward from one year to another eg seed funding for future events, will require Council approval.

## 7 References

Related documents	Legislation
C020 Advisory Committee Policy Procurement Policy	<i>Local Government Act 2020</i>

## 8 Document Control

<b>Council Contributions to Incorporated Entities – Expenditure Guidelines</b>		<b>Policy Category</b>	OPERATIONAL
<b>Version Number</b>	1.0	<b>Policy Status</b>	Adopted
<b>Approved/Adopted By</b>	CEO	<b>Approved/Adopted on:</b>	20 July 2023
<b>Responsible Officer</b>	DCCS	<b>Review Date</b>	July 2026
<b>Version History</b>	<b>Date</b>	<b>Version</b>	<b>Description</b>
	July 2023	1.0	New Guidelines



4 July 2023

To Committee Members,  
“as addressed”

NOTICE is hereby given that the Dimboola Township Advisory Committee Meeting of the Hindmarsh Shire Council will be held at the Dimboola Library, on Tuesday 4 July 2023 commencing at around 7pm.

### **AGENDA**

#### **1. Acknowledgement of the Indigenous Community and Country**

*We acknowledge the Shire’s Indigenous community as the first owners of this country.*

*We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.*

#### **2. Apologies**

**Received:**

#### **3. Disclosure of conflicts of interest**

#### **4. Confirmation of Previous Minutes**

#### **5. Business Arising from the Minutes**

#### **6. Correspondence**

- a. Inward
- b. Outward

#### **7. Events**

#### **8. General business as notified to the Chair**

- a. Presentation on the activities undertaken by the Dimboola Town Advisory Committee during the term of the previous committee – 31 December 2021 to 30 June 2023
- b. To discuss a recommendation to be put to Council to dissolve the Dimboola Town Advisory Committee.

- a. **MOTION:** The Dimboola Town Advisory Committee request Council to dissolve the Town Committee as an incorporated association has been established, in which all current Town Committee members will be members of.
- b. **MOTION:** The Dimboola Town Advisory Committee request council approval to transfer the funds currently held on behalf of the Dimboola Town Advisory Committee to the newly formed incorporated association, less the contribution of \$27,000 towards the Dimboola Soundshell project which are committed funds by the Dimboola Town Advisory Committee.

**9. Councillor Report**

- a. Cr Deb Nelson

**10. Officer Report**

- a. Heather Boyd

**11. Urgent business**

**12. Finance report**

**13. Decisions to be made**

**14. Meeting Close**

**15. Council Officer Authorisation**

**ATTACHMENTS:**

Financial Reports – May 2023

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## MINUTES

### 1. Acknowledgement of the Indigenous Community and Country

*We acknowledge the Shire's Indigenous community as the first owners of this country.*

*We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.*

### 2. Apologies

#### Received:

**In attendance:** Kaylene Pietsch, Chan Uoy, Deb Nelson, Jo Donnelly, Melissa Haby, Karen Bennet

**Guests:** members of the Rainbow and Jeparit Town Committees, members of the public, representatives from Hindmarsh Shire Council including Mayor Brett Ireland, CEO Greg Wood, Director Corporate and Community Monica Revell, Manager Community Development Phil King, Manager Assets and Facilities Mick Henderson, Manager Finance and Customer Services Heather Boyd

### 3. Disclosure of conflicts of interest

Debra Nelson declared a conflict of interest in item 8.

### 4. Confirmation of Previous Minutes

- a. The Dimboola Town Committee did not have a Quorum at the June meeting so there were only informal minutes.

### 5. Business Arising from the Minutes

Nil

### 6. Correspondence

- c. Inward Nil
- d. Outward Nil

### 7. Events

### 8. General business as notified to the Chair

- a. Presentation on the activities undertaken by the Dimboola Town Advisory

Committee during the term of the previous committee – 31 December 2021 to 30 June 2023

Debra Nelson left meeting having declared a conflict of interest in the next agenda item.

- b. To discuss a recommendation to be put to Council to dissolve the Dimboola Town Advisory Committee.

A number of questions came from the members of the public in attendance including:

- how much insurance will be for the Progress Association?
- What paperwork will be required by the Progress Association including Working with children checks and Criminal History Checks? The CEO advised that the Progress Association should consider having this paperwork as it may assist with keeping insurance costs low.
- Who chose the name Dimboola Progress Association?

Karen Bennett left the meeting prior to the vote being taken on the motions below.

CEO Greg Wood provided advice to the Town Committee with regards to the expenditure of funds, in particular how the funds in item b. will need to be reported back to Council to ensure they are spent on community activities and for the community. Guidelines will be provided to the Progress Association for the expenditure of the funds identified in item b.

A question was raised how much money did the Town Committee have which CEO Wood responded there was approximately \$87,000 which included the money committed for the Dimboola Soundshell.

- a. **MOTION: The Dimboola Town Advisory Committee request Council to dissolve the Town Committee as an incorporated association has been established, in which all current Town Committee members will be members of.**

**Moved: Jo Donnelly**

**Seconded: Melissa Haby**

**Carried 4/0 Carried**

- b. **MOTION: The Dimboola Town Advisory Committee request Council approval to transfer the funds currently held on behalf of the Dimboola Town Advisory Committee to the newly formed incorporated association, less the contribution of \$27,000 towards the Dimboola Soundshell project which are committed funds by the Dimboola Town Advisory Committee.**

**Moved: Melissa Haby**

**Seconded: Chan Uoy Carried 4/0 Carried**

Debra Nelson returned to the room.

**9. Councillor Report**

- b. Cr Deb Nelson spoke of the decisions of Council at the meeting held on 28 June 2023 including the adoption of the 2023/2024 budget as well as the Council Plan action plan. Items of interest in the budget include replacing the town clock, upgrade to the toddlers pool and a new bus shelter screen. Deb spoke about the tenders coming up for the depots and also about the purple class binds.

**10. Officer Report**

- a. Phil King presented a verbal report on the Dimboola Soundshell project. Networking meeting on tourism at Jeparit on 18 July at 6.30pm.
- b. Heather Boyd provided information on the finances of the Town Committee.

**11. Urgent business**

**12. Finance report**

**12.1 RECOMMENDATION:**

That the Finance Report as provided with this Agenda be approved.

**Moved: Kaylene Pietsch**  
**Seconded: Melissa Haby**

**12.2 Purchase Orders to be raised - \$2,000 or less**

**RECOMMENDATION:**

That the Council Officer raise the following Purchase Orders, being a value of \$2,000 or less.

The following items were approved via email as they were urgent business between meetings.

<b>Creditor</b>	<b>Value \$</b>	<b>Description of Goods or Services</b>
Wimmera Bakery	\$100	Catering for volunteers evening, Tower Park Market, Town Committee meeting July
Dimboola IGA	\$100	Catering for volunteers evening, Tower Park Market, Town Committee meeting July

**Moved: Kaylene Pietsch**  
**Seconded: Jo Donnelly**

**12.3 Purchase Orders to be raised – Greater than \$2,000**

**RECOMMENDATION:**

That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders greater than \$2,000.

Moved  
Seconded

Creditor	Value \$ (> \$2,000)	Description of Goods or Services

**13. Decisions to be made**

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION
8a	General Business	That the Dimboola Town Advisory Committee request Council to dissolve the Town Committee, as an incorporated association has been established in which all current Town Committee members will be members of.
8b	General Business	That the Dimboola Town Advisory Committee request council approval to transfer the funds currently held on behalf of the Dimboola Town Advisory Committee to the newly formed incorporated association, less the contribution of \$27,000 towards the Dimboola Soundshell project which are committed funds by the Dimboola Town Advisory Committee.

**14. Meeting Close**

8.05pm

**15. Council Officer Authorisation**

ATTACHMENTS:  
Financial Reports – June 2023

**15. COUNCIL OFFICER AUTHORISATION**

\*to be completed by the Council Officer

I Heather Boyd accept the following recommendations made by the Dimboola Town Advisory Committee at this meeting held on 4 July 2023:

ITEM NO.	DESCRIPTION	DECISION
12.2	Dimboola IGA \$100.00	That the Council Officer raise the following Purchase Orders, being a value of \$2,000 or less.
12.2	Wimmera Bakery \$100.00	That the Council Officer raise the following Purchase Orders, being a value of \$2,000 or less.

I Heather Boyd advise that the following items:

ITEM NO.	DESCRIPTION	DECISION
8a	General Business	<b>That the Dimboola Town Advisory Committee request Council to dissolve the Town Committee, as an incorporated association has been established in which all current Town Committee members will be members of.</b>
8b	General Business	<b>That the Dimboola Town Advisory Committee request council approval to transfer the funds currently held on behalf of the Dimboola Town Advisory Committee to the newly formed incorporated association, less the contribution of \$27,000 towards the Dimboola Soundshell project which are committed funds by the Dimboola Town Advisory Committee.</b>

- Need to be referred to a Council Meeting / CEO for a decision

SIGNED: Council Officer



Heather Boyd

Dated:

5 July 2023





17<sup>th</sup> June 2023

To Committee Members,

NOTICE is hereby given that a Rainbow Township Advisory Committee Meeting of the Hindmarsh Shire Council will be held at the Civic Centre Small Meeting Room on Monday 19<sup>th</sup> June 2023 commencing at 7.30pm.

## AGENDA

1. **Acknowledgement of the Indigenous Community**

2. **Apologies**  
[Greg Roberts](#)

3. **Disclosure by Committee members or Councillors or Council Officers of any interest or conflicts of interest in any item on the agenda**

4. **Confirmation of Minutes**

5. **Business Arising from the Minutes**

6. **Correspondence**  
**IN**

- [Response from Michele Conlin – Latrobe University research 22-5-23](#)
- [Chairman’s report – Greg Roberts \(hold over until AGM\) 14-6-23](#)
- [Letter from Christmas committee 17-6-23](#)

**OUT**

- [Email to Michele Conlin – Latrobe University research](#)

7. **Events**

8. **General business as notified to the Chair**

- a. [Time of public consultation meetings](#)
- b. [Christmas sub-committee requests](#)
- c. [Small towns forum report – Bernard Young](#)
- d. [Incorporation](#)

**9. Councillor Report**

**10. Officer Report**

**11. Urgent business**

**12. Finance report**

**13. Decisions to be made**

**14. Meeting Closed**

**15. Council Officer Authorisation**

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**1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER**

***Acknowledgement of the Indigenous Community***

*We acknowledge the Shire's Indigenous community as the first owners of this country. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.*

**2. APOLOGIES**

Apologies : Greg Roberts, Belinda Eckermann

*Apologies be accepted Moved Bill Hutson/Allira Roberts AiF C*

Attendance : Bill Hutson, Mick Henderson, Allira Roberts, Graham Nuske, Colleen Petschel, Ron Ismay, Bernard Young

**3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.**

NA

**4. CONFIRMATION OF MINUTES**

***That the Minutes of the RTAC Committee Meeting held on Monday May 15<sup>th</sup> 2023 at the Civic Centre Meeting Room, circulated to Committee Members be taken as read and confirmed.*** *Moved by Allira Roberts/ Bill Hutson AiF C*

**5. BUSINESS ARISING FROM THE MINUTES**

NA

**6. CORRESPONDENCE**

**INWARD**

- Response from Michele Conlin – Latrobe University research 22-5-23  
*AR, GN & CP to meet prior to visit to map out a plan*
- Chairman's report – Greg Roberts (hold over until AGM) 14-6-23
- Letter from Christmas committee 17-6-23 – *covered in general business*

**OUTWARD**

- Email to Michele Conlin – Latrobe University research

**RECOMMENDATION** That the Outward Correspondence be approved and the Inward Correspondence noted.

*Moved by Allira Roberts/ Bill Hutson AiF C*

**7. EVENTS**  
 - Bernard mentioned the Landcare Tree Planting weekend starting on July 8<sup>th</sup>

<b>Event:</b>		<b>Location:</b>		<b>Date</b>	
<i>Relevant documents</i>					
	<b>Responsibility</b>	<b>Due date</b>	<b>Status</b>		
<b>Risk assessment</b>					
<b>Food permit</b>					
<b>Local Law permit</b>					

**8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR**

**8.1 Time of public consultation meetings**

- Only 4 people were at the recent public consultation in Rainbow (budget meeting)
- Brett Ireland mentioned at the last Shire meeting that if people have suggestions about better times to voice them
- Graham read out the email and response he received from the Shire
- Discussed that 7:00-7:30pm might be better times
- As the RTC we also need to promote upcoming community consultation meetings a bit more effectively. This could include emailing all community groups
- **Motion : It is suggested that community consultation meetings start at the later time of 6:30-7:30pm prior to a RTC meeting. Moved Graham/Allira AiF C**

**8.2 Christmas working party proposal**

- The committee commented on how well the proposal was written and there had obviously been a lot of research and time spent on the letter
- There was a discussion on the two options
- **Motion : The committee approves Option 2 of the proposal of a \$1500 budget with the location of a fake tree outside the post office. Moved Allira/Colleen AIF C**
- Receipts to be sent into the RTC/Shire for reimbursement

**8.3 Small Towns Forum Report – Bernard Young**

- Bernard outlined what was discussed and what he discovered at the Forum
- We need to generate ideas & find the people who will back them
- Small towns want to have people do things with them not to them
- Ask the question...what does this town need
- Small towns can & need to generate more ideas in what they can do
- Looking at projects similar to the Sea lake pub set up

- The RTC thanked Bernard for his report and also for his letter of support advocating for more disabled toilets in town

#### 8.4 Incorporation

- Michael raised this issue as Dimboola Town Committee is investigating the process at the moment.
- Perhaps joining forces with the rainbow Progress Association (Inc).
- The Association would have control over the money...but the Shire would still contribute the annual amount (\$7500 at the moment)
- There would be less Council restrictions
- However, Council would still be involved and invited to meeting so that the voice to Council continues.
- Dimboola has a meeting on Tue July 4<sup>th</sup> 2023...it might be an idea to send a couple of people to the meeting.
- We would then report back to the RTC..maybe allocate a whole meeting to the question.
- More details from Michael after the meeting:
  - *As discussed last night, Dimboola is holding a meeting regarding disbanding their town committee and becoming a progress association.*
  - *They are holding a meeting Tuesday 4<sup>th</sup> July at 7pm at the Dimboola Library.*
  - *I have just spoken to Kaylene Piestch this morning and she has said they have all the information we would need including how to go about it if it's something Rainbow Town committee was wanting to do.*
  - *I think after talking to Kaylene it would be very beneficial to for a couple members to attend the meeting.*

### 9. COUNCILLOR REPORT

- Silo Tender process has just closed
- Revising the Rainbow Rise tender as a tad over budget
- Bruce Heinrich has nearly finished all earth moving works on the Rainbow Rise site
- Footpath work continuing in town

### 10. OFFICER REPORT

- Rainbow Cabins, at this stage looking like being delivered late September.
- Rainbow caravan park walking tracks and roadways being upgraded
- Footpath in Taverner street ongoing
- Shoulder re sheet continuing on Kurnbrunin road- Albacutya
- Rising Damp in Mecca West wall in Hall & West wall in ladies toilet, Purchase order has been raised and contractor will look to do the work in the next couple months. (need to confirm with contractor & Bill to ensure there is no bookings in the hall)

### 11. URGENT BUSINESS

- Bernard handed a letter to the RTC from the Council outlining the Roadside Weeds & pest program Funding
- Concerned that we have a Rabbit problem in town
- This will be raised at the next Landcare meeting – advocating that it is an issue

### 12. FINANCE REPORT

**12.1 Summary of Balances in Finance Report.**

**RECOMMENDATION:**

That the Finance Report for [May 2023](#) as provided with this Agenda be approved.  
*(Pending as not tabled at meeting or sent with agenda.it will be sent through as an email with approved minutes)*

**12.2 Purchase Orders to be raised - \$2,000 or less**

**RECOMMENDATION:**

That the Council Officer raise the following Purchase Orders, being a value of \$2,000 or less.

Moved- Allira Roberts

Seconded- Colleen Petschel

Creditor	Value \$	Description of Goods or Services
Quotes being sourced	\$1,500	Christmas Decorations, Federal Street

**12.3 Purchase Orders to be raised – Greater than \$2,000**

**RECOMMENDATION:**

That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders greater than \$2,000.

Moved

Seconded

Creditor	Value \$ (> \$2,000)	Description of Goods or Services

**13. DECISIONS TO BE MADE**

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	<a href="#">Confirmation of the Minutes</a>

5	Business Arising from Minutes	
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	Landcare tree Planting weekend July 8 <sup>th</sup> -9 <sup>th</sup>
8	General Business as Notified to the Chair	Approved Christmas working party to purchase a tree and Christmas decorations to the amount of \$1500..to be paid as receipts come in
9	Councillor's Report	Delivered
10	Officer's Report	Delivered
11	Urgent Business	Roadside Weeds and pests program funding
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved. (pending)
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed.
12.3	Purchase Orders to be Raised (above \$2,000)	That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders listed which are greater than \$2,000.

**14. MEETING CLOSED**

The meeting closed at 20:50

**15. COUNCIL OFFICER AUTHORISATION**

\*to be completed by the Council Officer

I Michael Henderson accept the following recommendations made by the Rainbow Town Advisory Committee at this meeting held on 19/06/2023

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	
8	General Business as Notified to the Chair	
9	Councillor's Report	
10	Officer's Report	

11	Urgent Business	
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed.  Conditionally approve \$1,500 expense once further quotes have been sourced.



SIGNED:

Dated:

26/06/2023





19 June 2023

To Committee Members,  
“as addressed”

NOTICE is hereby given that a Nhill Township Advisory Committee Meeting of the Hindmarsh Shire Council will be held at the Nhill Memorial Community Centre, on the 19<sup>th</sup> of 2023 commencing at 7.30pm.

## AGENDA

**1. Acknowledgement of the Indigenous Community**

**2. Apologies**

**3. Disclosure by Committee members or Councillors or Council Officers of any interest or conflicts of interest in any item on the agenda**

**4. Confirmation of Minutes**

**5. Business Arising from the Minutes**

**6. Correspondence**

In

- Footpath cleaning
- Volunteer Thank You Invitation – 21 June 2023
- Volunteer thank you invite
- Advisory Committee Documentation
- Town Committee report

Out

- NTC minutes 15052023
- 19/06 agenda items Stationers Site Visit next week
- NMCC 19/06 use

**7. Events**

**8. General business as notified to the Chair**

- 8.1 Nhill Leo's assisting Nhill Town Committee
- 8.2 Information board in Goldsworthy Park

8.3 AGM

**9. Councillor Report**

**10. Officer Report**

**11. Urgent business**

**12. Finance report**

**13. Decisions to be made**

**14. Meeting Closed**

**15. Council Officer Authorisation**

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**1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER**

***Acknowledgement of the Indigenous Community***

*We acknowledge the Shire's Indigenous community as the first owners of this country. We respectfully acknowledge the Wotjobaluk, Jaadwa, Jadawadjali, Jupagulk and Wergaia peoples, and their elders past, present and emerging. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.*

**2. APOLOGIES**

- Cr Melanie Albrecht
- Pauline McCracken

**Attendees:** Daniel Griffiths (Council Officer), Alana Storey (Chairperson), Darrell Hall, Jenny Dufty, Vicki Natt and Cr Wendy Bywaters (Councillor standing in for Cr Melanie Albrecht).

**3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.**

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

No conflicts of interest declared.

**4. CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

***That the Minutes of the Nhill Town Committee Meeting held on the 15<sup>th</sup> of May 2023 at the Nhill Gallery Central, circulated to Committee Members be taken as read and confirmed.***

*Moved: Jenny Dufty*

*Seconded: Vicki Natt*

**5. BUSINESS ARISING FROM THE MINUTES**

In was noted that Council Officer Daniel Griffiths followed up within Council on the progress on the footpath cleaning that was discussed last meeting and other previous meetings, and provided an update. The Council is currently enquiring into getting a pressure washer and once obtained will be developing a schedule for pressure washing the footpaths in future. This schedule will be developed through a trial-and-error methodology to figure out the best frequency the pressure washing of the footpaths would need to be done at. It was also noted that as this is an issue that has been raised at the Nhill Town Committee meetings a few times that the Town Committee will be notified once this starts.

**6. CORRESPONDENCE**

In

- Footpath cleaning
- Volunteer Thank You Invitation – 21 June 2023
- Volunteer thank you invite
- Advisory Committee Documentation
- Town Committee report

Out

- NTC minutes 15052023
- 19/06 agenda items
- Stationers Site Visit next week
- NMCC 19/06 use

**RECOMMENDATION**

That the Outward Correspondence be approved and the Inward Correspondence noted.

Moved: Jenny Dufty

Seconded: Darrel Hall

**7. EVENTS**

Event:		Location:		Date	
<i>Relevant documents</i>					
	Responsibility	Due date	Status		
Risk assessment					

<b>Food permit</b>			
<b>Local Law permit</b>			

**8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR**

8.1 Nhill Leo’s assisting Nhill Town Committee

The Nhill Lions Leo’s have been in touch with Nhill Town Committee member Pauline McCracken stating that she would like to assist the Town Committee with a number of projects around town in future. However, after discussion with the members present it was decided for no decision to be made about the Nhill Lions Leo’s involvement in the suggested ongoing activities as a number of the current Town Committee members will not be continuing into the new member period and this is their last ordinary meeting and it was felt best for the decision to be left to the new Committee after the AGM.

Discussion was had about a couple of the suggestions as these were items previously discussed, including painting the drums at the Nhill showgrounds and spreading bark at the Truck Bay. As part of the beautification projects around Nhill that the Nhill Lions Leo’s this has included painting the drums at the showgrounds and in the past it had been discussed that the paint get damaged when the drums are moved as necessary at the time of the Nhill Show. The A&P Society is currently looking into putting handles onto the drums to help protect the paint when they are moved.

The other item discussed was around spreading bark at the truck bay, as it was identified that there was some confusion as to past conversation held between Council workers and members of the Nhill Town Committee as to who spread the bark and where and how the bark is dropped to be spread around the truck bay. It was decided that further conversations between the Nhill Town Committee and Council workers to clear up this confusion after the AGM.

A motion was moved by Vicki Natt to donate \$300.00 to the Nhill Lions Leo’s to continue beautification of Nhill projects in conjunction with the Nhill Town Committee. This motion was seconded by Jenny Dufty.

8.2 Information board in Goldsworthy Park

An item was raised for discussion via email from Town Committee member Pauline McCracken about the possibility of moving the information notice board currently near the toilets at the back of the information centre in Goldsworthy Park. A discussion was had with those present about the possibility of moving the information board and it was decided that discussion would need to be had with the information centre about this and the impacts on them as the people that oversee it. It was also discussed that the idea mentioned previously of moving it to near the Post Office would not be appropriate due to it not being a central or well frequented location for either visiting travellers or Nhill locals. It was also discussed with those present that the current location is easy to access for the information centre staff that update it, it is easy to find and is central to the main part of town and that moving it may not be worth it.

### 8.3 AGM

It was decided by those members present that the Nhill Town Committee Annual General Meeting will be held at the time and location our next ordinary meeting would normally take place, on the third Monday of July at the Nhill Memorial Community Centre. It was also decided that those in attendance would bring a plate to share and that the decision to hold an ordinary meeting following the AGM would be left with the new committee.

## 9. COUNCILLOR REPORT

Cr Wendy Bywaters attended the Nhill Town Committee meeting as stand in for the Committee's usual Councillor representative Cr Melanie Albrecht. Cr Bywaters did not have a report to share with the Committee however did wish to say thank you to the members of the Nhill Town Committee for all of their hard work for the Committee and for Nhill on behalf of herself and the Council.

## 10. OFFICER REPORT

Council Officer Daniel Griffiths provided an update on a number items part the the Hindmarsh Shire streetscape and community plan which will be happening. These items included that plans are moving forward for a walking track between the lake and Jaypex park along the track often used by Parkrun participants, a pedestrian bridge between Jaypex park and the showgrounds and the development of a caneball court near the tennis club. The continuing issues surrounding the swimming pool and discussions with the Department of Education are ongoing were also noted and Cr Bywaters will be following up on this matter at the next council meeting to find out any progress made. Daniel also noted that funding is available in the Council Action plan for a new residents BBQ which the council hopes to look into soon.

## 11. URGENT BUSINESS

### Nhill Railway Station

Nhill Town Committee members were recently invited to meet with the CEO of Keep Australia Beautiful along with the Stationeers group on the 15<sup>th</sup> of June, which was attended by Jenny Dufty. Jenny reported back to those in attendance that the meeting was interesting to listen to however she noted that the station is not looking good at the moment and is in a bit of a state of disrepair and in need of some construction jobs, however as the station is owned by Vic Tracks it was noted only cosmetic jobs can be done by those not associated with Vic Tracks. To this end the visiting CEO has offered to get some money for plants and pots to be purchased and put at the station in an effort of beautification.

Jenny also shared her concerns about a loose electric wire at the station she spotted whilst there and a discussion was had as to how to report it and who to report it to. The decision was made for Council Officer Daniel Griffiths to have a look at the wire the following day and contact PowerCor about it.

## 12. FINANCE REPORT

### 12.1 Summary of Balances in Finance Report.

**RECOMMENDATION:**

That the Finance Report as provided with this Agenda be approved.

Moved: Vicki Natt

Seconded: Jenny Dufty

**12.2 Purchase Orders to be raised - \$2,000 or less**

**RECOMMENDATION:**

That the Council Officer raise the following Purchase Orders, being a value of \$2,000 or less.

The following items were approved via email as they were urgent business between meetings.

<b>Creditor</b>	<b>Value \$</b>	<b>Description of Goods or Services</b>
Nhill Lions Leo's	\$300.00	Donation toward Nhill beautification projects done in conjunction with Nhill Town Committee.

**12.3 Purchase Orders to be raised – Greater than \$2,000**

**RECOMMENDATION:**

That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders greater than \$2,000.

Moved

Seconded

<b>Creditor</b>	<b>Value \$ (&gt; \$2,000)</b>	<b>Description of Goods or Services</b>

**13. DECISIONS TO BE MADE**

The following decisions are recommendations to Council for endorsement:

<b>ITEM NO.</b>	<b>DESCRIPTION</b>	<b>DECISION</b>
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	
8	General Business as Notified to the Chair	
9	Councillor's Report	

10	Officer's Report	
11	Urgent Business	
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed.
12.3	Purchase Orders to be Raised (above \$2,000)	That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders listed which are greater than \$2,000.

**14. MEETING CLOSED**

**15. COUNCIL OFFICER AUTHORISATION**

\*to be completed by the Council Officer

I  Daniel Griffiths  accept the following recommendations made by the Nhill Committee at this meeting held on 19 June 2023:

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	
8	General Business as Notified to the Chair	
9	Councillor's Report	
10	Officer's Report	
11	Urgent Business	
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed.

SIGNED:

Council Officer



Dated:

19/07/2023



10<sup>th</sup> July, 2023

**MINUTES** of the **AGM** of Jeparit Advisory Committee Meeting of the Hindmarsh Shire Council held at the Memorial Hall, Roy Street, Jeparit on Monday 10<sup>th</sup> July, 2023 at 7.30pm.

**IN ATTENDANCE:**

Councillor in Attendance: Mayor: Mr. B. Ireland (HSC), Mr. R. Huxley (HSC), Jason Hutson (CM) Cheryl Quinn (CM), Teresa Smith(CM), Craige Proctor (CM), Mel Wagener (CM), Tara Paech (CM), Sharron Reilly (CM), Annmarie Werner (CM), including Wendy Werner, John Nickholds, Paul Bell, Tony Simpson and Colin Moore (Community Members).

**1 ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY**

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**2 APOLOGIES**

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Bec Schultz (CM)

**3 CONFLICT OF INTERESTS**

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Nil

**4 CONFIRMATION OF MINUTES**

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RECOMMENDATION:

*That the AGM Minutes of the Jeparit Committee Meeting held on 21st February 2022 Jeparit Football Pavilion Recreation Centre circulated to Committee Members be taken as read and confirmed.*

**Moved:** Teresa Smith

**Seconded:** Mel Wagener

**Carried**



## 5 2021 CHAIR HANDOVER REPORT

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5.1 Jason Hutson welcomed everybody tonight to the JTAC AGM and presented his report as follows.

Firstly I would like to thank Cheryl for taking on the role of Secretary over the last term and also doing a great job. I would like to thank the JTAC members for all their time and effort during the past couple of years attending face to face meetings, however with new members coming on board for this year we look forward to some great ideas for Jeparit.

The Christmas lights competition was run once again with great support from local businesses and plenty of lights in the streets of Jeparit.

Australia day once again was held in Menzies Square with a good attendance and a beautiful day was enjoyed by all. Bacon and eggs for breakfast and our Australia Day event with Hindmarsh Shire dignitaries. We also had a JTAC award to present to Mr. Jason Hutson.

Thanks to Wendy Werner a tree planting day was organised and planted.

Other projects currently being worked on are, Township entrance signs looking forward to the Heritage River Discovery Trail and Jeparit's node and swimming hole, caravan park, tennis court precinct area and enjoyment of the mural in Menzies Square.

I would like to thank the Hindmarsh Shire for their continued and valued support, councillor Brett Ireland now Mayor for his reports each month and finally thank you Janette Fritsch (HSC) for her time and contributions during the year and meeting with the new Regulatory Services person of HSC Mr. Bob Huxley.

**Moved:** Mel Wagener (CM) **Seconded:** Cheryl Quinn (CM) **Carried**

## 6 ELECTION OF OFFICER BEARERS

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**: Mr. B. Ireland (HSC) declared that the positions of Chair, Vice Chair and Secretary were now Vacant for the year 2023 to 2025.**

### 6.1 Chairperson

Nominee: Jason Hutson

Nominated: Terese Smith

Seconded: Mel Wagener

**Accepted:**

In the absence of other nominees, **Jason Hutson** was appointed to the position of Chair.

**6.2 Vice Chairperson**

Nominee: Teresa (Floss) Smith

Nominated: Mel Wagener

Seconded: Craige Proctor

**Accepted:**

In the absence of other nominees, **Teresa Smith** was appointed to the position of Vice Chair.

**6.3 Secretary**

Nominee: Cheryl Quinn

Nominated: Sharron Reilly

Seconded: Teresa Smith

**Accepted:**

In the absence of other nominees, **Cheryl Quinn** was appointed to the position of Secretary.

**6.4 General Committee**

Craige Proctor, Mel Wagener, Bec Schultz, Sharron Reilly, Tara Paech, and Annmarie Werner.

**7 GENERAL BUSINESS**

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Nil

**8 MEETING CLOSED**

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8.1 7.45 pm

**9 COUNCIL OFFICER AUTHORISATION**

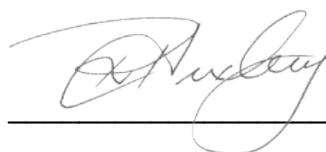
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\*to be completed by the Council Officer

I Bob Huxley accept the following recommendations made by the Jeparit Town Advisory Committee at this meeting held on 10<sup>th</sup> July 2023.

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
6.4	Committee Members	That JTAC memberships be approved
6.1,6.2,63	Election of office bearers	Election of: Chairperson, Assistant. Chairperson and Secretary

SIGNED: Council Officer



Dated:

19/07/2023



10<sup>th</sup> July 2023

**MINUTES OF THE JEPARIT TOWNSHIP ADVISORY COMMITTEE MEETING OF THE HINDMARSH SHIRE COUNCIL HELD ON 10<sup>TH</sup> JULY 2023 at the Memorial Hall, Roy Street, Jeparit at 7.45pm.**

**Present:** Mayor: Mr. B. Ireland (HSC), Mr. R. Huxley (HSC)  
Jason Hutson (Chair) Teresa Smith (Vice-Chair), Cheryl Quinn (Secretary), Sharron Reilly (CM), Annmarie Werner (CM), Tara Paech (CM), Mel Wagener (CM), Craige Proctor (CM), including Wendy Werner, John Knickholds, Paul Bell, Tony Simpson and Colin Moore (Community Members).

**1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER**

“We acknowledges that this meeting is being held on the lands of the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagalk Nations and we acknowledge them as Traditional Owners of Country.

We recognise the important ongoing role that Indigenous people have in our community and pay our respects to their Elders, past and present.”

**2. APOLOGIES**

B. Schultz (CM)

**3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.**

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

**NIL.**

**4. CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

***That the Minutes of the JTAC Committee Meeting held on 12<sup>th</sup> June, 2023 at 7.30pm at the Memorial Hall, Roy Street, Jeparit. circulated to Committee Members be taken as read and confirmed***

*(Attachment: 1)*

**Moved:** Mel Wagener

**Seconded:** Craige Proctor

**Carried**

**5. BUSINESS ARISING FROM THE MINUTES**

- 5.1 Water drainage requiring gravel stones on corner (bend) of Riverside Street.
- 5.2 Roof Installation on WC facilities (sporting complex) is scheduled to commence.
- 5.3 Riverside still reflects an enormous amount of spread loose tin cans.
- 5.4 Draft Booklet loaned to Mr. Woodward by (CM) Sharron Reilly.

It was felt that Mr. J. Woodward will attend to these issues as he has just returned from leave.

**6. CORRESPONDENCE**

**INWARD:**

- 6.1 J. Holmes (HSC) Minutes of Meeting May – DRAFT 9/5/23
- 6.2 J. Holmes (HSC) Final Minutes Meeting May – 9/5/23
- 6.3 P. Bell (Community Member) Re; Connecting with your Community - 17/5/23
- 6.4 J. Holmes (HSC) Re \$80.00 voucher 17/5/23
- 6.5 Ms. L. Dillon(CM) Re: Not applying for Committee membership. 17/5/23
- 6.6 Mr. J. Hudson (Chair-CM) Re: Connecting with your Community (PB) - 19/5/23
- 6.7 (JTAC) Grampians Tourism Industry Newsletter 31/5/23
- 6.8 H. Boyd (HSC) Re: Financial Statement up to 31<sup>st</sup> May – 6/6/23

**OUTWARD:**

- 6.9 J. Holmes (HSC) DRAFT Minutes of Meeting 8/5/23
- 6.10 J. Holmes (HSC) Final Minutes Meeting May – 9/5/23
- 6.11 Mayor (HSC) & S86 (HSC) Minutes of May Meeting – 9/5/23
- 6.12 (CM) Minutes of May Meeting 9/5/23
- 6.13 (CM) Re: Connecting with your Community (P. Bell) - 17/5/23
- 6.14 (CM) Grampians Tourism Industry Newsletter - 31/5/23
- 6.15 H. Boyd (HSC) Re: Financial Statement to end of May – 5/6/23
- 6.16 J. Holmes (HSC) Re: GWM Road, Power Corp & W.C. Facil Roof. – 5/6/23
- 6.17 Mayor (HSC), Prev Min of May Meeting & Agenda of June Meeting – 6/6/23
- 6.18 J. Holmes (HSC) Prev Min of May Meeting & Agenda of June Meeting – 6/6/23

That the Outward Correspondence be approved and the Inward Correspondence noted.

**Moved:**Mel Wagener

**Seconded:** Teresa Smith

**Carried**

**7. EVENTS**

Event:	Location:	Date	
<i>Relevant documents</i>			
	Responsibility	Due date	Status
Risk assessment			
Food permit			

<b>Local Law permit</b>			
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## **8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR**

**8.1** Mr. P. Bell discussed the organisation of a three day event in October celebrating marked years for our Agr Show, Jeparit Golf Club, Jeparit Tennis club. Mr. Bell is organising a Dinner/Dance event on 21<sup>st</sup>/22<sup>nd</sup> Oct. at the Memorial Hall on the evening of. Teresa Smith **Moved:** That the JTAC secretary write a letter of support for Mr. Bell to take to the AMP society meeting.

**Seconded:** Mel Wagener – **Carried. Completed.**

**8.2** Ms. Wendy Werner, (President of Jeparit Bowling Club and Community Hub) & Mr. John Knickholds presented a discussion about the high incident of mental health in Jeparit and the community benefits of a Community garden. Land is available for their use and donated crates will assist. Funds are being sought to commence this project. Sharron Reilly **Moved:** That a formal proposal be drafted by Ms. W. Werner and presented to the Committee. **Seconded:** Teresa Smith **Carried.**

**8.3 (N/notified to Chair)** Mel Wagner asked attendees of the meeting for their opinions with the Town applying (through the Supermarket) for an ATM. Positive comments about this benefit which be accessible over the weekend and after hours and may relieve the Post Office of some of the high demand.

## **9. COUNCILLOR REPORT**

Mr. B. Ireland (Mayor - HSC) furnished the meeting with;

**9.1** Various Township Committees and their progress.

**9.2** New CEO's commencement is 16/10/23 CEO's interviews are conducted by Mr. Nick Kelly. Greg Wood's current contract ends mid October 2023.

**9.3** Business Networking (Tourism) on 18/7/2023, 6.00pm for 6.30pm at the Memorial Hall in Jeparit.

**9.4** Increase of 3.5% of Community Residential Rates in Hindmarsh Shire (Maximum permitted by State Government).

**9.5** "Cash A Can" will commence regionally for the Shire. Plan is to attach the profits to benefit the townships. Description of methods varies in different states.

**9.6** Discovery tail meeting?

## **10. OFFICER REPORT**

**10.1** Mr. Bob Huxley is Jeparit's (Regulatory Services Officer of HSC) and will attendee our meetings.

**10.2** Sleepers need to be removed from some garden beds but a replacement solution needs to be decided upon before sleepers are removed as surrounding brickwork will move without secure edging. Concrete seemed to be the solution.

## **11. URGENT BUSINESS**

N/A

## **12. FINANCE REPORT**

**12.1** Summary of Balances in Finance Report.

### **RECOMMENDATION:**

That the Finance Reports as provided with this Agenda be approved.

**Moved:** Annmarie werner  
**Seconded:** Craige Proctor

**Carried**

**12.2 Purchase Orders to be raised - \$2,000 or less**

**Moved:**  
**Seconded:**

**Carried**

ITEM NO.	DESCRIPTION	DECISION

**12.3 Purchase Orders to be raised – Greater than \$2,000**  
**NIL.**

**13. DECISIONS TO BE MADE**

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION

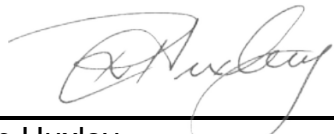
**14. MEETING CLOSED**

The meeting closed at 9.00pm.

Next JTAC meeting to be held Monday 14th August 2023, **at the Memorial Hall, Roy Street, Jeparit at 7.30pm.**

**15. COUNCIL OFFICER AUTHORISATION**

\*to be completed by the Council Officer

I  accept the following recommendations  
Bob Huxley  
(Regulatory Services Officer)

made by the JTAC Committee at this meeting held on 10<sup>th</sup> July, 2023:

## 1. WELCOME AND ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY

Welcome and acknowledgement of the indigenous community by the Chairperson.

*We acknowledge the Shire's indigenous community as the first owners of this country. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.*

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## 2. APOLOGIES

Mayor Ireland - HSC  
David Moore – DTP  
Ian Mond - DTP

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## 3. DECLARATION OF INTERESTS

Committee Members to declare any known interests in relation to any item published on the agenda for this meeting, either:

- Direct; or
- indirect interest
  - by close association;
  - that is an indirect financial interest;
  - because of conflicting duties;
  - because of receipt of an applicable gift;
  - as a consequence of becoming an interested party; or
  - because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised at the commencement of discussion of the specific item.

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## 4. TERMS OF REFERENCE

4.1 Any additional requirements  
*No amendments required*

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## **5. ACTION PLAN**

### **5.1 Davis Ave, Whitehead Ave, Belcher St, Nhill-Jeparit Rd and Rethus Dr access**

#### **Discussed the options available**

Rethus Drive – could become available to PBS Level 3.

Further work and information required on the other locations – including potential changes to the Davis Ave, Whitehead Ave intersection as it currently has permits for PBS Level 2, however has failed the sweep path testing.

Action: DTP to look further at the Nhill-Jeparit Rd/Belcher St intersection and the impacts of the rail stack site.

### **5.2 Road Gazette of additional roads to HSC network**

Working group pleased with outcome – DTP to assist HSC with the commencement of the documentation for the mapping and liaise with NHVR.

### **5.3 80km/h speed signage on the Western Hwy Nhill**

Requests have been made by the local Growers group, HSC and VicPol and DTP has not provided a written explanation for refusal or a timeline if approved.

Action: DTP to follow up on a written response to the request to move the 80km speed signs currently located at the Nhill Jeparit/Western Hwy intersection further out.

### **5.4 DOT Speed zone EOI (Expression of interest)**

Informed Working Group of the four areas Council had proposed. Concerns from the working group about reducing the Nhill main street to 40 km, given it is a highway.

### **5.5 Dimboola Overpass**

Discussed current funding to design works for the overpass strengthening. Discussion on permits to travel through Dimboola – HSC raised community concerns around trucks moving through Lloyd Street and this was unlikely to be supported by Council.

### **5.6 Applications for future funding – State Safety Fund**



Informed Working Group that HSC had nominated an officer to be on the Advisory Board to develop of the funding guidelines for the State Safety Grant funding.

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## **6. GENERAL BUSINESS**

- Advise if there is any other persons who need to be invited to be in this working group.

Mass Management queried DTP about the timeline for gazettal of their network.

School bus unloading Kinder children in Nhill, needs to be moved as it is currently unsafe. HSC to look at current conditions.

Belcher St needs widening and possible slip lane for entry to GrainCorp site.

Action: Request for DTP to connect HSC with the Road Bridges funding program who undertook the audit of the Antwerp and Tarranyurk bridges to provide clarity around the limitations of use.

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## **7. NEXT MEETING**

The next meeting will be held at a date set by the working group.

### ***RECOMMENDATION:***

***That the next meeting be held 20 September 2023***

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# Wimmera Mallee Pioneer Museum

Dimboola Road, Jeparit, Victoria 3423

Email: [wmpmjeparit@gmail.com](mailto:wmpmjeparit@gmail.com)

Facebook: [www.facebook.com/WMPMJeparit](http://www.facebook.com/WMPMJeparit)

## Minutes – Tuesday, 16 May, 2023, 7.30 p.m. at Briarley House

### 1) Welcome and Acknowledgement of Country

The President welcomed members and delivered the Acknowledgement of Country.

### 2) Declarations of interest – NA

### 3) Present: Wendy Werner – President (WW); Craig Proctor - Secretary (CNP); Maryanne Paech – Treasurer (MP); Clem Paech (CP); Peter Pumpa (PP); Rhys Wilkosz (RW); Tige Mannington (TM); Norm Dahlenburg (guest)

**Apologies:** Jeff Woodward (HSC); Cr Brett Ireland.

**MOTION: To accept the apologies. Moved: PP Seconded: TM CARRIED**

### 4) Minutes of Previous Meeting

The last meeting, on 18 April 2023, was a general meeting.

**MOTION: To accept the Minutes of the 18 April meeting. Moved: WW Seconded: CP CARRIED**

### 5) Correspondence

#### Inwards

- Nhill Silo Heritage Project – Rally participation
- WVAHS – new Facebook page (managed by CNP)
- K’lu Say Say, Community Employment Connector – Karen food stall at Rally
- Eileen Jorgenson – Clydesdale display

#### Outwards

- WW to HSC – potholes at car park entrance
- JW re Dump site signage
- Email and posted invitations to exhibitors
- CNP and WW to HSC re road management

**MOTION: To accept the outward correspondence and note the inward Correspondence.**

**Moved: MP Seconded: CNP CARRIED**

### 6) Business arising from Correspondence

- Karen food stall at Rally to proceed
- We are not able to use the paddock across the road due to not having submitted the required Vicroads Traffic Management Plan earlier.

### 7) Treasurer’s Report

Maryanne Paech circulated a financial report.

Volunteer Hours: April 2023: 300 hours

Purchases / Finances - Receipts submitted by WW (\$120), CNP (\$132.49) and TM (178.01).

April 2023	
Opening balance 01.04.23	\$15,848.75
Receipts	\$480.70
Expenses (Flexipay fees)	\$25.52
Closing balance 28.04.23	\$16,303.93
Term Deposits (2)	\$34,379.17
<b>Total</b>	<b>\$50,954.75</b>

**MOTION: To accept the Treasurer’s report as circulated. Moved: MP Seconded: WW CARRIED**

### 1) General Business

#### Visitors:

Mary-Anne Paech’s report on Attendance for April -

Adults	Pensioners	Children	Family	Group
53	27	2	5	2

### 2) Volunteers. John Nickholds – discussion with WW re possibility of WMPM sponsoring him to undertake a

blacksmithing course which could be beneficial to the Museum going forward. Cost would be around \$400. To be discussed further.

- 3) **Community Service placement update.** HSC places community service offenders from time to time and have oversight of all procedures and would manage this should the opportunity to place someone arise. No further action.
  - 4) **Indigenous collection update.** Barengi Gadjin are currently seeking additional funding to enable representatives to liaise with WMPM re management of the collection going forward. No further action for now but include in Agenda for August.
  - 5) **Back to Jeparit event, 21-22 October.** CP and CNP attended the A&P Society's AGM at which opportunities for the Back to Jeparit event in October could work with WMPM. MP indicated that the Museum holds a lot of Jeparit Show memorabilia which could be displayed at the showgrounds or at the Museum in order to attract visitors over the weekend. Idea raised of wagon rides between showground and Museum with reduced entry rates.
  - 6) **CHG Grant.** No further action.
  - 7) **Digitisation update.** Offers from Debbie Stead and another local person to assist with cataloguing. To be discussed further.
  - 8) **Donations.** The item from A. Kube is safe until a place at WMPM can be found for it.
  - 9) **Storyboards update.** All twelve boards have been printed and are due to be collected from Horsham. PP explained several options for mounting them securely. CNP acknowledged the excellent support of Jeff Woodward in taking the storyboards to the completion stage.
  - 10) **RHSV seminar day at Birchip, 20 May** (CNP attending): Capacity building – leading and retaining volunteers; Managing and maintaining an archive and creating fascinating stories; Writing for exhibitions and on-site tours.
  - 11) **Small/transient exhibits.** Rod Cameron is keen on setting up further small-scale exhibits. CNP suggested the Back to Jeparit in October could be a good opportunity for WMPM to stage an exhibit. Rod is also keen to sort through and rationalise the items held in the garage.
  - 12) **Mother's Day Afternoon Tea event** Sunday 14 May. Eleven attended. The atmosphere was very genial and this augured well for future similar events.
  - 13) **Pricing structure 2023-24.** CNP raised the possibility of setting a Membership Fee to encourage more local people to visit the Museum at a discounted price. Possibly \$20 Single and \$30 Family. WMPM previously had such a membership option. It was generally considered this is worth discussing further at the June meeting.
  - 14) **Maintenance.** Discussions with Aiden Dent and Simon Mibus re installing 3 more circuits in the electrical system to prevent cut-outs to supply at the Rally. Matt Campbell has continued painting the chemist shop. Discussed log cabin repair – drop logs – and replacing hessian in the bedroom.
- 8) **New/Urgent Business:**
- MP needs to withdraw funds for the float at the Rally. **MOTION:** That MP withdraw up to \$3,000 for Rally float. **Moved: MP Seconded: WW CARRIED**
- Caps for souvenirs. These cost \$18.75 each. **MOTION:** Moved that MP order 20 hats – colour at her discretion. **Moved: WW Seconded: TM CARRIED**
- Banking: we discussed the implications of the closure of the NAB branch and the use of the Post Office. Three options for the future: single signature card vs electronic approval via phone; internet banking (to pay vendors). To be discussed at June meeting but it was proposed we ask JTAC to organise a club transition meeting/workshop.
- 9) **Updates on Rally preparations**
- Advertising/posters; Dimboola HS; *Weekly Times*; *Wimmera Mallee News*; *Weekly Advertiser* *W. Advertiser*: 1/8 page \$200 plus GST. *Warrack Herald*, *Dim. Banner*, *Argus*: \$320; *H. Times* \$200. WW and CNP meeting with Melissa Masters, *Wimmera Mallee News*, 18/5 10 a.m. Preference is for an 1/8 page advertisement plus radio segment. CNP and WW to make final decision.
  - Exhibitors. No donuts; no shearer at this stage.
  - Food: Floss Smith; Karen community; coffee van from Maldon. RW to explore vegetarian food contact in Mildura.
  - Voice amplifier received
  - Program. CNP to finalise along with map.
  - Official opening. 11.30 a.m. by Emma Kealy. Thanks to CP for organising this. WW to Liaise further with Uncle Warren re Smoking Ceremony/Welcome to Country.

- Church service. Not yet confirmed.
- School involvement. Not yet confirmed.
- Kids' activities. MP suggested stick shed making; CNP suggested sketching buildings and machinery. Paperbark pictures, maze, quoits, hookey, jigsaw also suggested.
- Mini talks – Eileen Jorgenson. CNP to approach Eileen re giving a talk on Clydesdales.
- Garden/Craft Clubs set up on day before.
- Wayfinding
- Music. Jeff Woodward on Saturday; Dimboola Brass Band. Lionel Ferris and Nhill Accordions.
- Gas cylinders. Buy 2 small cylinders as extra.
- **MOTION:** To buy 2 x 12 volt batteries from Marko's battery stall. **Moved: TM Seconded WW CARRIED**
- Posters given to all attending to distribute in appropriate locations in other towns/venues.
- Town Committee trailer, trestles and chairs.
- Wrist bands for exhibitors.

The future of the Rally was raised and discussed at length. Generally it was felt that with so few committee members and volunteers we can call on, the work in preparing for a Rally is onerous and time-consuming and detracts from other long-term goals arising out of the Masterplan (WW, CNP). Other projects keep being deferred to focus on the Rally (WW, CNP). The cost effectiveness was also seen as an issue; the Rally does not bring in sufficient funds to justify the time devoted to it (PP, MP, CP). Age is also a factor as there are no younger people coming on board as the existing committee continues to age (CNP). The timing is also an issue in a farming community; June is a bad time for committee members who are farmers to devote energy and time to the Rally (PP, RW). The main counter argument is that the Rally is popular with exhibitors who are willing to travel for the event (TM). CNP suggested not holding a Rally in 2024 and to devote the year to pursuing other goals. Not holding a Rally would not preclude WMPM from staging alternative events on a smaller scale and over one day rather than a long weekend.

**MOTION:** That WMPM not hold a Rally in its current form in 2024 and the concept can be revisited post-2024. **Moved: WW Seconded CNP All in favour. CARRIED**

10) **Shire Update:** Jeff Woodward

Will be developing a media release for the Rally once I receive update details of exhibitors etc.

Will be doing Facebook promotion of Rally on Visit Hindmarsh from next week.

Drafting design for WMPM sign at dump point, should have first draft by end of this week.

Interpretive sign boards have been printed, will liaise internally and with Craige regarding pickup of signs this week.

A reminder that public liability insurance Certificates of Currency for all exhibitors need to be collected by the committee prior to the event ... or it will result in a breach of Event Permit.

11) **Councillor update:** Cr Brett Ireland - NA

12) Next Meeting **Tuesday 20 June 2023** 7:30 pm at the Museum.

Next Rally Planning Meeting **Tuesday 30 May** 7.00 p.m. at the Museum.

Next Working Bee: **Saturday 27 May**

Meeting Closed at 10.30 p.m.

## Yurunga Homestead Community Asset Committee

General Meeting, Thursday, May 25th, 2023, Solly Residence, 5 Taverner St  
Rainbow, 7:30pm

### **Draft Minutes**

Welcome and Opening at 7:30 pm

Members present: Jenny Solly (Chair), Peter Solly ( Secretary/Treasurer), Col Drendel, Heather Drendel via phone

Visitors: Cr Brett Ireland (Hindmarsh Shire Mayor)

Apologies: Lou Ravenhorst, Jeff Woodward available via phone

Moved: Col Drendel, Heather Drendel – That the apologies be accepted. c/d

Additional items for General Business (to be accepted at Chairperson's discretion)

nil

Declaration by a Councillor, Officer or Committee Member of any direct or indirect interest in any item on the agenda

nil

Minutes of the previous meeting as circulated

Moved: Heather Drendel, Col Drendel – That the minutes of the general meeting held on April 27<sup>th</sup> 2023 as circulated be accepted as a true and accurate record. c/d

### Business Arising:

- May 3: Many thanks to Colin Drendel for oiling the front verandah, fixing the jamming dining room/verandah door, dismantling the map drawer cabinet and removing it from the vestibule, doing some sweeping and removing the back door weather seal for repairs
- May 4: Thanks to Colin for washing down the south verandah
- May 4&5: Craig, a photographer from Ballarat, took photos of Yurunga on behalf of Council for a promotion of towns in the Shire
- May 6: Thanks to Colin who fixed and refitted the back door weather seal and repaired the laundry screen door so that it closes properly
- May 8: Thanks Colin for sealing the south verandah
- May 11: We caught 2 mice at the east end of the house
- May 11: Dr Gary rang, requesting photos of the rendering work for a progress report to Heritage Victoria
- May 11: Dr Gary informed us that all of the domestic rooms, the school room and vestibule will be painted

- May 15: Two more mice were caught in same area
- May 16: Phone call from Michelle Stewart, an Environmental Health Officer at Council, regarding our catering operations. She would like to observe us at our next catering.
- May 18: Allan Roberts rang. The extra redgum verandah timber has arrived at the Rainbow depot and is under cover.
- May 18: Aiden Dent has asked for a wishlist of items we would like Council to concentrate on now and in the future
- May 18: Aiden Dent advised that Nelson's Tree Trimming will probably be working on the Carob trees this weekend
- May 20: Tim from Nelsons tree services pruned both Carob trees. Only 10% can be removed at any time during pruning. The female tree is now well clear of the house
- May 25: Peter did some cleaning of floors in the conservation area. Reports that a total of 5 mice have been caught.

#### Correspondence In (Emails)

- May 1: Jeff Woodward to Minerva Heritage re AusPro Carpentry invoice
- May 2: Aiden Dent to Peter re AusPro invoice
- May 3: Jeff W to Peter re invoice sorted
- May 16 x2: Carolyn, Marulan Coaches to Peter re rebooking lunch and tour on Wednesday, 19<sup>th</sup> July, 2023
- May 17: Aiden Dent to Peter re work on Carob trees will be booked in and/or done by the end of the financial year and making a wishlist of future work at our next meeting
- May 17: Max Clark to Peter re visiting Yurunga to assess the orchard and roses to make a quote on pruning
- May 18: Aiden Dent to Peter re Nelson's Tree Trimming will most likely be working on the Carob trees this weekend

#### Late Correspondence In (Emails)

- May 19: Thank you for minutes from Shauna Johnson
- May 21: Max Clark MC Mowing to Peter re quotes for pruning

#### Correspondence Out (Emails)

- May 3: Peter to Aiden Dent re AusPro invoice
- May 16: Peter to Carolyn, Marulan Coaches re confirming lunch and tour booking on 19<sup>th</sup> July, 2023
- May 17: Peter to Daniel Griffiths re items to be removed and work done with Allan Roberts later in the year (approved by CEO)
- May 17 x2: Peter to Aiden Dent re any further information or time line for recommended work on the Carob trees and our priorities on future work
- May 17: Peter to Max Clark re quoting on pruning the orchard and roses
- May 17: Peter to Aiden Dent re discussing our priorities for future work

- May 18: Peter to Aiden Dent re thanks for update on Carob Tree treatment by Nelson Tree Trimming

Late Correspondence Out  
(Emails)

- May 19: Peter to S86 re Draft Minutes from April meeting

Moved: Col Drendel, Heather Drendel – That the incoming correspondence be received and the outgoing endorsed. c/d

Reports

~Financial

Yurunga Homestead Community Asset Committee

Financial Report

April 1<sup>st</sup> 2023 to April 30<sup>th</sup> 2023

Opening Balance per statement at 1 <sup>st</sup> April	\$12,234.64
Plus Income:	
Spirit Travel Tour	\$157.50
Total Income	\$157.50
Less Expenses:	
T Ismay & Co, Sugar Soap, Tricleanium	\$61.80
Origin Energy, Electricity	\$165.88
Total Expenses	\$227.68
Closing Balance per statement 31 <sup>st</sup> March	\$12,164.46
Term Deposit reinvested with interest on 28 <sup>th</sup> April 2023 at 3.95% % interest pa for 12 months .	
To be reinvested by April 28 <sup>th</sup> 2024	\$5,090.82

*Peter Solly* Secretary/Treasurer, Yurunga Homestead Community Asset Committee

Moved: Peter Solly, Col Drendel – That the financial report be received. c/d

~Mayor, Cr Brett Ireland

Community Consultation Budget Meetings have all been held.  
The Shire is putting lots of information out in various ways.

Tenders are out for Rainbow Rises infrastructure development.  
The Eureka Hotel is shut so we now have no hotel in Rainbow.  
There is possibly a farming consortium being developed to get the brewery going to produce "Rainbow Beer".

Barbara Young is still working on the walking track and may be able to use the rubble from the Coach House surrounds

The celebration of the Centenary of Scouting in Rainbow is on 4<sup>th</sup> June

New female change rooms at Rainbow Recreation Reserve will be opened on June 8<sup>th</sup> at 5:30 pm

~Jeff Woodward - nil

Moved: Heather Drendel, Col Drendel – That the Shire report be received. c/d

#### General Business

- Two items offered to be added to the second bedroom, a framed pen painting done by Joan Liesfield and a photo of Joan and Max Liesfield as children were accepted
- Collecting and storing the extra redgum verandah timber. We will work out a time convenient to us all
- Catering tour 19<sup>th</sup> July (Marulan Historical Society and CWA) approx. 35 people.
- Mural QR Code – Still waiting for Belinda to re record
- Max Clark's pruning quotes -

Moved: Heather Drendel, Col Drendel - That we clarify Max's quote re hourly rates and GST and accept with a ceiling of \$1100 and ask Aiden if the maintenance budget can help. c/d

- Wishlist of future works for Aiden Dent. A wish list is being prepared to be used in conjunction with the Conservation Management Plan that is yet to be finalized.
- Revising the action items – all items are up to date.

#### Booking

Wednesday, July 19<sup>th</sup>, 2023, lunch and tour, Marulan Coaches (NSW), Historical Society and CWA, 35ppl & 2 crew, midday arrival

Contact: Carolyn 0412 477 021

Meeting closed 910 pm



Next Meeting: Thursday, June 22, 2023, 7:30pm

If you have an idea or would like some action taken, please notify the Secretary or Chairperson so that it can go on the agenda for discussion at the meeting. If something comes up after the agenda goes out (usually a week before the meeting), it can be listed on the night.



20<sup>th</sup> June 2023

To Committee Members,  
"as addressed"

NOTICE is hereby given that a Rainbow Community Asset Committee **General Meeting** of the Hindmarsh Shire Council will be held at the Civic Small meeting room on **26<sup>th</sup> June 2023** commencing at 7:30pm.

**Attending:** Bill Hutson, Kate Hutson, Graham Petschel, Michael Sullivan, Shirley Petschel Rob Koning.

**Visitors:** Mayor Cr Brett Ireland, Peter Solly, Colleen Petschel, Karen Koning, Tony Clark, Malcolm Smith and Graham Nuske.

## **1 ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY**

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We acknowledge the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagalk Nations as Traditional Owners of Country.

We recognise the important ongoing role that Indigenous people have in our community and pay our respects to their Elders, past, present and emerging.

## **2 APOLOGIES**

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Hamish Hollandy and Beth Matuschka

### **2.1 Motion: to accept apologies.**

**Moved:** Michael Sullivan **Second:** Graham Petschel - carried

## **3 CONFLICTS OF INTEREST non recorded**

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## **4 CONFIRMATION OF MINUTES**

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4.1 RECOMMENDATION: that the last general meeting minutes of the Rainbow Community Assets Committee held the 30<sup>th</sup> August 2022 at the civic centre small meeting room circulated and read out to committee members and visitors be taken as read and confirmed.

**Moved:** Michael Sullivan **Second:** Kate Hutson - carried

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## 5 CORRESPONDENCE

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### 5.1 Inward nil

### 5.2 Outward

5.3 Pre budget email sent to Aidan Dent Re civic centre door repairs, removal of old water air conditioners and refurbishment of the windows where the air conditioners were on Butter factory lane side.

### RECOMMENDATION

*That the Outward Correspondence be approved and the Inward Correspondence noted.*

**Moved:** Kate Hutson **Second:** Malcolm Smith - carried

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## 6 GENERAL BUSINESS

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6.1 Prior to annual meeting discuss future of the civic centre committee as it is very much an ageing committee and the reluctance of community members stepping up to take committee positions, could mean that the civic centre management would most likely go back to the shire if a committee could not be found.

Mayor Cr Brett Ireland presented information suggesting that council would be prepared to take over the management of the hall if required, also that any money that the civic centre had, council would spend it on the hall.

The question was then put how would people feel about the council taking control of the Civic Centre Management.

After discussion which suggested from those present, they would prefer the civic centre management to remain in the hands of the Rainbow Community that was quite unanimous providing a committee could be found.

6.2 Chairperson suggested a short news item in the Argus to explain that if sufficient members of the community don't come forward the Hall management may fall back to council.

It was agreed that an item should be included in the Rainbow Argus explaining the situation coinciding with the Advertising of the AGM.

6.3 Have been advised that the rising damp in the civic centre west wall and lady's toilet is going to be addressed at last, will mean that some hire may be temporarily affected. The repair is expected to be in the vicinity of \$35,000.00

The committee will manage and work with the contractors as best they can

**6.4 Civic doors, windows & air conditioners: Verbally Aden Dent has advised that he has not made much progress on this, as he is having trouble getting someone to quote on the job.**

Still to find out.

## **7 FINANCE REPORT**

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7.1 Balance \$6,496.70 Nab Cheque account on 05/06/2023

**Motion:** to confirm bank balance.

**Moved:** Michael Sullivan **Second:** Graham Petschel - carried

7.2 Graham Petschel spoke of the work undertaken by the Secretary/Treasurer Shirley Petschel and Chairperson Bill Hutson, as they had held these positions for about twenty four years on the Civic Centre Management Committee.

Moved: Graham Petschel a vote of thanks to the Secretary/Treasurer and Chairperson for their services to the committee for such a long time.

**Second:** Rob Koning - carried

## **8 MEETING CLOSED 7:53 pm**

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