



ATTACHMENTS

ITEM 4 CONFIRMATION OF MINUTES

- Item 4 Attachment 1 – Council Meeting Minutes 26 July 2023

ITEM 7 GENERAL CORRESPONDENCE

- Item 7.1 Attachment 2 – Letter from Peter Taylor Memorial Events Committee
- Item 7.1 Attachment 3 – Congratulatory Letter to Cr Gersch
- Item 7.1 Attachment 4 – Letter from Minister Suleyman MP
- Item 7.1 Attachment 5 – Letter to Nhill A&P Society
- Item 7.1 Attachment 6 – Letter to Rainbow A&P Society

ITEM 9 ITEMS REQUIRING A DECISION

- Item 9.1 Attachment 7 – Conflict of Interest Policy
- Item 9.1 Attachment 8 – Public Transparency Policy
- Item 9.1 Attachment 9 – Councillor Interaction with Developers Policy
- Item 9.3 Attachment 10 – Regional Events Grant Grading

ITEM 10 COUNCIL COMMITTEES

- Item 10.1 Attachment 16 – Jeparit Town Committee Minutes 14 August 2023
- Item 10.2 Attachment 17 – Hindmarsh Pride Committee Notes 19 July 2023
- Item 10.3 Attachment 18 – WMPM Committee Minutes 20 June 2023
- Item 10.3 Attachment 19 – WMPM Committee Minutes 18 July 2023
- Item 10.3 Attachment 20 – Yurunga Homestead CAC Minutes 22 June 2023
- Item 10.3 Attachment 21 – Yurunga Homestead CAC AGM Minutes 27 July 2023
- Item 10.3 Attachment 22 – Yurunga Homestead CAC Chairperson Report
- Item 10.3 Attachment 23 – Yurunga Homestead CAC Financial Report
- Item 10.3 Attachment 24 – Yurunga Homestead CAC Minutes 27 July 2023

- Item 10.3 Attachment 25 – Rainbow Civic Centre CAC AGM Minutes 31 July 2023
 - Item 10.3 Attachment 26 – Rainbow Civic Centre CAC Chairperson Report
 - Item 10.3 Attachment 27 – Rainbow Civic Centre CAC Balance Sheet 2023
 - Item 10.3 Attachment 28 – Rainbow Civic Centre CAC Minutes 31 July 2023
-



MINUTES OF THE COUNCIL MEETING OF HINDMARSH SHIRE COUNCIL HELD WEDNESDAY 26 JULY 2023 AT THE NHILL MEMORIAL COMMUNITY CENTRE, 77-79 NELSON STREET NHILL, COMMENCING AT 3:00PM.

AGENDA

1	ACKNOWLEDGMENT OF THE INDIGENOUS COMMUNITY AND LIVE STREAMING STATEMENT	3
2	APOLOGIES	3
3	DECLARATION OF INTERESTS	3
4	CONFIRMATION OF MINUTES	4
5	PUBLIC QUESTION AND SUBMISSION TIME	4
6	ACTIVITY REPORTS	6
7	CORRESPONDENCE	10
7.1	GENERAL CORRESPONDENCE	10
8	PLANNING PERMITS	11
8.1	AMENDED APPLICATION TO PLANNING PERMIT PA0039-1999 – AMEND CONDITION 7 TO INCREASE THE MAXIMUM DUCK NUMBERS TO 20,000 – 142 DRAPERS ROAD NHILL VIC 3418	11
9	REPORTS REQUIRING A DECISION	27
9.1	GOVERNANCE UPDATES	27
9.2	INTERIM FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2023	31
9.3	COUNCIL PLAN AND MUNICIPAL HEALTH & WELLBEING PLAN 2021-2025 PROGRESS REPORT	32

9.4 DIMBOOLA TOWNSHIP ADVISORY COMMITTEE DISSOLUTION	47
--	----

10 COUNCIL COMMITTEES	50
------------------------------	-----------

10.1 DIMBOOLA TOWNSHIP ADVISORY COMMITTEE	50
10.2 RAINBOW TOWNSHIP ADVISORY COMMITTEE	50
10.3 NHILL TOWNSHIP ADVISORY COMMITTEE	51
10.4 JEPARIT TOWNSHIP ADVISORY COMMITTEE	51
10.5 HINDMARSH HEAVY TRANSPORT AND FREIGHT WORKING GROUP	52
10.6 WIMMERA MALLEE PIONEER MUSEUM COMMUNITY ASSET COMMITTEE	53
10.7 YURUNGA HOMESTEAD COMMUNITY ASSET COMMITTEE	53
10.8 RAINBOW CIVIC CENTRE COMMUNITY ASSET COMMITTEE	54

11 LATE REPORTS	55
------------------------	-----------

12 NOTICES OF MOTION	55
-----------------------------	-----------

13 OTHER BUSINESS	55
--------------------------	-----------

14 CONFIDENTIAL REPORTS	55
--------------------------------	-----------

15 LATE CONFIDENTIAL REPORTS	56
-------------------------------------	-----------

16 MEETING CLOSE	56
-------------------------	-----------

CRS B Ireland (Mayor), M Albrecht (Deputy Mayor), D Nelson, R Gersch, R Ismay, W Bywaters.

In Attendance:

Mr Greg Wood (Chief Executive Officer), Ms Monica Revell (Director Corporate and Community Services), Mr Michael Tudball (Acting Director Infrastructure Services), Ms Shauna Johnson (Executive Assistant) and Ms Petra Croot (Manager Governance and Human Services) items 1 to 9.1.

1 ACKNOWLEDGMENT OF THE INDIGENOUS COMMUNITY AND LIVE STREAMING STATEMENT

Cr B Ireland opened the meeting at 3:00pm by acknowledging the Indigenous Community.

Live Streaming Statement:

This meeting is being broadcast on the internet and the recording of the meeting will be published on Council's Facebook Page.

As a visitor in the public gallery, you may be filmed. By remaining in the public gallery, you consent to being filmed and for the recording of you to be made publicly available by the Council.

A copy of the Council's Live Streaming and Recording of Council Meetings Policy is available at the back of this room and on the Council's website. Please speak with one of our staff members if you have any questions.

2 APOLOGIES

No apologies.

3 DECLARATION OF INTERESTS

A Councillor or Officer with a conflict of interest in an item on the Agenda must indicate that they have a conflict of interest by clearly stating:

- the item for which they have a conflict of interest;
- whether their conflict is **general** or **material**; and
- the circumstances that give rise to the conflict of interest.

Declaration of material or general conflict of interest must also be advised by Councillors and Officers at the commencement of discussion of the specific item.

Cr W Bywaters declared a general conflict of interest in item 8.1 as the objector is a friend.

4 CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Council Meeting held on Wednesday 28 June 2023 at the Nhill Memorial Community Centre, as circulated to Councillors be taken as read and confirmed.

MOVED: CRS R Gersch/D Nelson

That the Minutes of the Ordinary Council Meeting held on Wednesday 28 June 2023 at the Nhill Memorial Community Centre, as circulated to Councillors be taken as read and confirmed.

CARRIED

Attachment Number: 1

5 PUBLIC QUESTION AND SUBMISSION TIME

Community members wishing to ask questions at council meetings may do so, in writing, at least 24 hours prior to the council meeting. Both the question and answer will be read out at the meeting. Questions may be submitted by mail, email info@hindmarsh.vic.gov.au or delivered in person to a council customer centre but are limited to two questions and 100 words including any pre-amble. Offensive, trivial and repetitive questions, questions which have been recently answered, or questions that may contain defamatory comments, may be excluded at the discretion of the Mayor.

The question must be accompanied by a name and the locality where the questioner resides or works, which will be read out at the meeting. By submitting a question, the questioner gives consent to this information being read out in public. Anonymous questions will not be answered.

Cr W Bywaters declared a general conflict of interest and left the room at 3:03pm.

Sonny Hoang made a public submission to his planning permit application (item 8.1 on the agenda).

Cr W Bywaters returned to the room at 3:05pm.

Question from Leonie Miller – Nhill:

I have read many comments on social media posts about the fencing off of the Nhill Railway Station facilities.

Is Hindmarsh Shire Council able to advocate, on behalf of the community, to find a solution to this situation to ensure the Nhill Railway Station building is once again available to the public and will remain viable in the future.

Question from Helen Woodhouse-Herrick – Nhill:

I am hoping that the Shire can find out what is happening after seeing the drastic action taken by the Australian Rail Track Corp of putting up a dreadful looking fence on the platform at our Nhill Railway Station and work to get this fixed before 'the concrete dries in the post holes'.

The fence is very close to the edge of the platform and poses an OH&S risk for the public. Nothing was prepped, like closing waiting room and toilet doors.

Please bite the bullet and start working on this for the community, to show power and strength.

Officer Response, Director Infrastructure Services:

Council received advice that Australian Rail Track Corporation (ARTC) engaged contractors to fence off the Nhill Train Station on Monday 17 July 2023 as an immediate measure following a heritage inspection that identified hazardous materials within the Nhill Facility, and to allow further assessments to be undertaken on the facility. ARTC priorities are community safety and maintaining access to the platform in the immediate term.

Their signage is posted at the station and was sent to stakeholders late on Friday 14 July. The works occurred Monday but they also expect further works in the more immediate term. They did apologise for the short notice, however once they became aware of potential hazardous materials they needed to act quickly and did have some issues securing a contractor to undertake the works.

Council understands the building is leased by ARTC from Victorian State Government and they will need to work with them on next steps and longer term measures.

Council understands there are no plans to change services, and in recent days the State Government has advised that another three years of funding has been committed to The Overland train service, however there are more works to be undertaken at the Station. Council has no immediate details on scope, timelines or cost for the works.

Contacts for ARTC are located on the posters with both a phone number and email address and all enquiries should be directed to ARTC in the first instance.

Council will advocate to both ARTC & the State Government for the station works to be completed in a timely manner, and will also continue our advocacy for a daily passenger rail service through to Nhill.

Council Officers have met recently with the Department of Transport & Planning and raised community concerns around the works and status of the Nhill Station.

6 ACTIVITY REPORTS

COUNCILLOR ACTIVITIES: 20 June – 17 July 2023

Cr IRELAND, MAYOR

Date	Meeting	Location	Comments
20/06/2023	Wimmera Mallee Pioneer Museum Meeting		
21/06/2023	Hindmarsh Shire Volunteers Appreciation Dinner		Speech.
21/06/2023	CEO Meeting		RE upcoming agenda.
22/06/2023	Jeparit Bowling Club AGM		Afterwards, the idea was discussed into using the club as a community hub, incorporating such things as a community garden, craft workshops, meeting place, etc.
22/06/2023	Yurunga Homestead Meeting		
26/06/2023	Civic Centre Meeting with Drama Club to look at future committee going forward	Rainbow	The meeting was very positive and at this stage the committee looks likely to remain.
28/06/2023	Council Briefing		
28/06/2023	Council Meeting		
28/06/2023	Community Care Services Break up Dinner		
29/06/2023	Mayoral Matters Column		
30/06/2023	Drag Bingo Night	Nhill	Speech. Fully booked out in advance and everybody seemed to enjoy a different theme. Our intention is to keep bringing events if people show enthusiasm to attend.
02/07/2023	NAIDOC Week Art Exhibition Opening	Dimboola Hub	Speech. A wide range of indigenous art on display and we received 2 pieces of artwork for perpetuity to display in the library area relevant to Hindmarsh shire. A big thanks to artist Gail Harradine.
03/07/2023	Radio Interview with Flow FM		Current topics in Shire, Lake Hindmarsh, Budget, etc.
04/07/2023	Dimboola Town Meeting		
05/07/2023	Meeting with Gem Consulting to discuss recruitment of CEO	Nhill	

10/07/2023	Jeparit Town Committee Meeting		
13/07/2023	RCV Rural Summit Dinner	Echuca	
14/07/2023	RCV Rural Summit Conference	Echuca	
15/07/2023	Guest Speaker Rotary Club of Nhill Changeover Night	Little Desert Lodge	

Cr ALBRECHT, DEPUTY MAYOR

Date	Meeting	Location	Comments
27/06/2023	Wimmera Southern Mallee Development Board Meeting	Online	
28/06/2023	Council Briefing	Nhill	
28/06/2023	Council Meeting	Nhill	
02/07/2023	Dimboola NAIDOC Art Exhibition	Dimboola	Congratulations and thank you to all the talented artists that shared their art work in the NAIDCOC week celebrations exhibition. A huge thank you to Gail Harradine for sharing her amazing work with the community, with two beautiful pieces being permanently displayed at the Dimboola library.
05/07/2023	Meeting with CEO recruitment consultant	Nhill	
17/07/2023	Nhill Town Committee Meeting	Nhill	Thank you to the outgoing members of the Nhill Town Committee and a huge thank you to Alana Storey who has done a wonderful job as Chair.

Cr GERSCH

Date	Meeting	Location	Comments
21/06/2023	Shire Acknowledgement Volunteers		
23/06/2023	RCV Board Meeting		
28/06/2023	Council Briefing / Meeting		
28/06/2023	Community Care Dinner		
02/07/2023	Nhill Lions Changeover Event		
03/07/2023	Nhill Information Centre Volunteer		
05/07/2023	Meeting with		

	Consultant RE CEO Recruitment		
13/07/2023	RCV Forum Dinner and Tour with Campaspe Shire	Echuca	
14/07/2023	RCV Summit	Echuca	

Cr NELSON

Date	Meeting	Location	Comments
21/06/2023	Volunteers Thank You Event	Nhill	
28/06/2023	Council Briefing	Nhill	
28/06/2023	Council Meeting	Nhill	
28/06/2023	Community Care Staff Thank You Event	Nhill	
02/07/2023	NAIDOC Week Art Show	Dimboola	
04/07/2023	Dimboola Town Advisory Committee Meeting		
05/07/2023	CEO Employment Meeting	Nhill	
08/07/2023	Christmas in July	Dimboola	
11/07/2023	Mates Mentoring	Dimboola	

Cr ISMAY

Date	Meeting	Location	Comments
28/06/2023	Council Briefing	Nhill	
28/06/2023	Council Meeting	Nhill	
28/06/2023	Community Care Workers Thank You		
05/07/2023	CEO Recruitment Meeting	Nhill	
07/07/2023	Inspection of Tree Planting Project	Rainbow Rises	
13/07/2023	RCV Welcome Dinner	Echuca	
14/07/2023	RCV Forum	Echuca	

Cr BYWATERS

Date	Meeting	Location	Comments
20/06/2023	Homework Club	The Patch Nhill	
28/06/2023	Council Briefing	Zoom	Online from Darwin caring for my

	Meeting and Council Meeting		grandchildren for the Northern Territories three-week school holidays.
05/07/2023	Meeting with CEO Recruitment Consultant	Phone Link from Darwin	
14/07/2023	Rural Councils Victoria Forum	Echuca	The theme was "Doing things differently".
15/07/2023			

7 CORRESPONDENCE

7.1 GENERAL CORRESPONDENCE

Responsible Officer: Chief Executive Officer
Attachment Numbers: 2 – 5

Introduction:

The following correspondence is attached for noting by Council.

Outwards:

- 2023/06/30 – Letter to Jonathan Starks RE Council Plan Submission
- 2023/06/30 – Letter to Barbara and Bernard Young RE Council Plan Submission
- 2023/06/30 – Letter to Emily Gladdis RE Council Plan Submission
- 2023/06/30 – Letter to Wendy Werner RE Council Plan Submission

RECOMMENDATION:

That Council notes the attached correspondence.

MOVED: CRS M Albrecht/W Bywaters

That Council notes the attached correspondence.

CARRIED

Attachment Number: 2 – 5

8 PLANNING PERMITS

Cr W Bywaters declared a conflict and left the room at 3:26pm.

8.1 AMENDED APPLICATION TO PLANNING PERMIT PA0039-1999 – AMEND CONDITION 7 TO INCREASE THE MAXIMUM DUCK NUMBERS TO 20,000 – 142 DRAPERS ROAD NHILL VIC 3418

Responsible Officer:	Director Infrastructure Services
File:	Planning – Applications
Assessment:	200136
Application Number:	PA0039-1999-A1
Application Received:	20 March 2023 (application amended)
Applicant:	Mr Sonny Hoang - Scolexia Pty Ltd
Owner:	Rosina Fine Foods Pty Ltd
Subject Land:	142 Drapers Road Nhill VIC 3418 (Lot 1 PS 432916L)
Proposal:	Amend condition 7 to increase the maximum duck numbers to 20,000
Zoning & Overlays:	Farming Zone (FZ) Bushfire Management Overlay (BMO) – does not apply to developed area
Attachment Numbers:	6 – 7

Summary:

This report recommends that Council issues a Notice of Decision to Amend Planning Permit PA0039-1999 to Amend Condition 7 to increase the maximum duck numbers to 20,000 on the subject land known as 142 Drapers Road, Nhill VIC 3418 (Lot 1 PS432916L).

Background:

On 20 March 2023, Scolexia Pty Ltd on behalf of Luv-a-Duck lodged an application to amend Planning Permit PA0039-1999, seeking to amend Condition 7 to increase the maximum duck numbers from 12,000 to 20,000. Relevant background information is contained under the points below.

- In 2019, an amended permit for 24,000 ducks was issued by VCAT at a Compulsory Conference. The increased duck capacity was included on the amended permit but the associated development was not.
- Luv-A-Duck applied to change the development form approved. This was objected to and appealed, where VCAT found the amended permit had expired and had reverted back to the 1999 permit.
- In 2022, VCAT approved the new shed works with the duck numbers remaining as per the original permit in 1999.
- This application now seeks to increase the duck numbers commensurate with the approved development.

Proposal Details:

The permit applicant, Scolexia Pty Ltd seeks approval to amend Planning Permit PA0039-1999, to increase the maximum on-site duck numbers from 12,000 to 20,000. The applicant's submission states that recently upgraded sheds have additional capacity to increase bird numbers up to 20,000. This requires Condition 7 of the Planning Permit to be updated to reflect the increase in bird numbers.

As the change updates permit conditions only and no buildings and works are proposed, no plans were submitted nor required for assessment.

Requirement for Permit:

A Planning Permit is required under the following clauses of the Hindmarsh Planning Scheme:

- Clause 35.07-1 (Farming Zone) – A permit is required to use the land for a use in Section 2 of Clause 35.07-1 (Poultry Farm).

Definitions:

Poultry Farm – *Land used to keep or breed poultry.*

Restrictive Covenant or Section 173 Agreement:

The subject site is not affected by any Covenants or Section 173 Agreements.

Cultural Heritage Management Plan (CHMP):

The proposal is exempt from requiring a CHMP pursuant to the *Aboriginal Heritage Regulations 2018*, as the proposal is in association with an activity that was lawfully occurring on the land before 28 May 2007, and is occurring on land that is not of Aboriginal Cultural Heritage Sensitivity.

Subject site & locality:

The subject site is known as 142 Drapers Road Nhill (Lot 1 PS432916L Parish of Winiam), which comprises a single title of 41.67 hectares. The land is generally flat, with minimal fall across the site. The land is currently improved by the existing Luv-a-Duck facilities on the land, and takes the benefit of Planning Permit PA0039-1999, which allows the use and development of the land for a poultry farm with a capacity of up to 12,000 birds.

The subject site adjoins farming zoned land in all directions. Surrounding land holdings are typically (but not exclusively) used for agricultural production, with the majority of holdings comprising broadacre farming activities. To the south of the land are stands of remnant native vegetation, with the Little Desert National Park located approximately 1.4km south of the subject land.

Heavy vehicle access to the land is provided via Drapers Road, L Creek Road and Winiam East Road to the Western Highway.

The site appears to have access to reticulated power, telecommunications, but not water and sewer.

Aerial Map below – Hindmarsh POZI (2016)



Aerial Map with Zoning and Overlays below – Hindmarsh POZI (2016)



Section 52 Notice of Application

The application has been advertised pursuant to Section 52 of the *Planning and Environment Act 1987* by the following:

- Letters to adjoining and nearby property owners; and
- A notice in the ‘Nhill Free Press’.

One (1) objection has been received to the application. The objection raises the following concerns:

- Application lacking sufficient/accurate detail to understand what is being proposed.
- Increase in duck numbers will adversely affect the amenity of the surrounding area from noise, odour, increased traffic and feathers.
- The poultry farm is currently operating in breach of their permit and are concerned about future breaches.
- Traffic and road safety impacts.
- Impacts on tourism.

These concerns will be discussed further in this assessment.

Referrals:

Referrals/Notice	Advice/Response/Conditions
Section 55 Referrals	
No Section 55 referrals were required for this application.	

Section 52 and Internal Notices	
Engineering	Consent, no new conditions dated 20 June 2023.
EPA	A response was not provided within the 28-day statutory timeframe (28 June).

Planning Assessment:

Planning Scheme Requirements:

Planning Policy Framework:

- Clause 02.03-4 Natural resource management
- Clause 13.05-1S Noise management
- Clause 13.06-1S Air quality management
- Clause 13.07-1S Land use compatibility
- Clause 14.01-1S Protection of agricultural land
- Clause 14.01-2S Sustainable agricultural land use
- Clause 14.01-2R Agricultural productivity – Wimmera Southern Mallee

Zoning Provisions:

Clause 35.07 – Farming Zone (FZ)

35.07-1 Table of uses

A permit is required to use the land for a use in Section 2 of Clause 35.07-1 (Poultry Farm).

Planning Response:

The proposal represents an amendment to an existing permit that authorises the use and development of the land for a Poultry Farm, with capacity for up to 12,000 ducks. In this context, the assessment required to be undertaken by Council is limited only to the amendment sought, which is to increase the duck capacity to 20,000 associated with the approved use. No modification to the existing built form or associated accessways and infrastructure is proposed.

The proposal will support the ongoing operation and expansion of the existing poultry farm by allowing increased duck capacity and thus increased yield. As a result, the proposal reinforces the purpose of the Farming Zone and provides for the on-going use of the land for agriculture, consistent with the Decision Guidelines of Clause 35.07-6. An expansion of this form of agricultural use enjoys broad and strong policy support by the relevant provisions of the Municipal Planning Strategy and the Planning Policy Framework, as listed above. The poultry farm has operated from this site for more than 20 years, with no complaints received from abutting agricultural land uses. This demonstrates that the use is compatible with surrounding land uses and there is opportunity for expansion provided that the use is managed appropriately.

The site is capable of accommodating the increase in duck numbers as a new and improved duck shed has been approved under the previous permit. Surrounding land uses predominantly consist of broadacre cropping, with the nearest sensitive land use being located approximately 2km from the new duck shed. The existing permit and endorsed plans include a detailed Environmental Management Plan to manage the use which will continue to apply to the amended proposal. Provided that the Environmental Management Plan is adhered to, unreasonable off-site amenity impacts and environmental issues are unlikely to result from the increase in duck numbers.

Decision guidelines relating to Accommodation and Design and Siting are not relevant to the assessment of this application as no buildings and works or accommodation are proposed. As mentioned above, the ducks will be housed within a modern shed approved as part of the previous permit where design, siting, access and other built form related matters were considered.

Based on the above factors, the proposed amendments are considered to be acceptable and will facilitate the ongoing operation of the Luv-a-Duck facility on the subject land.

Overlay Provisions:

The proposed amendment relates to existing buildings located outside the BMO and there are no land use triggers under the BMO. As such, the provisions of the BMO are not discussed further in this report.

Particular Provisions:

Clause 53.09 – Poultry Farm

Clause 53.09-1 – Application

This clause applies to permit applications to use land or construct a building or construct or carry out works for a poultry farm, including to increase the farm capacity of an existing poultry farm.

Clause 53.09-6 – Decision guidelines

Before deciding on an application to use land or construct a building or construct or carry out works, in addition to the decision guidelines in Clause 65, the responsible authority must consider, as appropriate:

- The purpose of the relevant zone.
- The design, height, setback and appearance of the proposed buildings and works.
- The proposed landscaping.
- The need to protect amenity of existing uses on adjoining land.
- The impact of the use of the land on the surrounding area, including from the emission of noise, light, vibration, odour, dust, or waste products.
- The impact of the proposal on any wetlands, waterways or water bodies.
- The likely environmental impact on the natural physical features and biodiversity of the land, including consideration of any Nutrient Management Plan submitted with the application.
- Whether the development will support and enhance agricultural production.
- The requirements of the Victorian Low Density Mobile Outdoor Poultry Farm Planning Permit Guidelines (June 2018).

Planning Response:

The relevant decision guidelines are addressed in turn below:

- *The purpose of the relevant zone.*
The subject site is located within the Farming Zone, where the purpose of the zone encourages agricultural land uses to be located. The proposed amendment to increase bird numbers will support and enhance agricultural production on the land by ensuring the viability and on-going operation of the Luv-a-Duck facility.
- *The design, height, setback and appearance of the proposed buildings and works.*
N/A no buildings and works are proposed.
- *The proposed landscaping.*
No additional landscaping is considered to be required given that no new buildings and works are proposed.
- *The need to protect amenity of existing uses on adjoining land.*
Adjoining land uses predominantly consist of agriculture in the form of broadacre cropping. Areas of native vegetation are common and no sensitive land uses are observed within 1km of the site. Adjoining land uses are not sensitive in nature, however, any potential off-site amenity impacts will be appropriately managed and enforced by the existing Environmental Management Plan.
- *The impact of the use of the land on the surrounding area, including from the emission of noise, light, vibration, odour, dust, or waste products.*
The original permit allowed for the installation of modern shedding facilities which included modern ventilation, feeding equipment and the like. These improvements have provided the opportunity for increased duck capacity whilst ensuring that

environmental impacts and off-site amenity impacts can be suitably managed in line with the existing Environmental Management Plan for the site.

- *The impact of the proposal on any wetlands, waterways or water bodies.*

There are no wetlands, waterways or water bodies within close proximity of the site. In spite of this, the existing Environmental Management Plan includes measures to mitigate any potential impacts to water resources within the surrounding area.

- *The likely environmental impact on the natural physical features and biodiversity of the land, including consideration of any Nutrient Management Plan submitted with the application.*

There are no anticipated impacts on natural physical features or biodiversity of the site as the birds are currently and will continue to be housed within the approved poultry sheds. As the increase in bird numbers will not necessitate the physical expansion of the facility, the proposal is unlikely to impact natural physical features or biodiversity in the area. Furthermore, as stated previously, the use will be required to operation in accordance with the existing Environmental Management Plan to ensure that any environmental impacts are avoided.

- *Whether the development will support and enhance agricultural production.*

As discussed previously, the proposal supports the ongoing operation and expansion of an existing Poultry Farm. Recent improvements to site facilities and infrastructure have provided the opportunity for duck numbers to increase at a scale commensurate with the scope of development already authorised. By increasing duck numbers, it will allow the facility to cater for increased demand as well as safeguard its long term viability and on-going operation.

- *The requirements of the Victorian Low Density Mobile Outdoor Poultry Farm Planning Permit Guidelines (June 2018).*

N/A – the existing facility does not operate as a low density mobile outdoor poultry farm.

For the reasons discussed above, the amendments are considered to be consistent with the provisions of Clause 53.09.

General Provisions

Clause 65 - Decision Guidelines

Because a permit can be granted does not imply that a permit should or will be granted. The Responsible Authority must decide whether the proposal will produce acceptable outcomes in terms of the decision guidelines of this clause.

Clause 65.01– Approval of an application or plan

Before deciding on an application or approval of a plan, the Responsible Authority must consider, as appropriate (relevant to the application):

- The matters set out in section 60 of the Act.
- Any significant effects the environment, including the contamination of land, may have on the use or development.
- The Municipal Planning Strategy and the Planning Policy Framework.
- The purpose of the zone, overlay or other provision.

- Any matter required to be considered in the zone, overlay or other provision.
- The orderly planning of the area.
- The effect on the environment, human health and amenity of the area.
- The proximity of the land to any public land.
- Factors likely to cause or contribute to land degradation, salinity or reduce water quality.
- Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.
- The extent and character of native vegetation and the likelihood of its destruction.
- Whether native vegetation is to be or can be protected, planted or allowed to regenerate.
- The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.
- The adequacy of loading and unloading facilities and any associated amenity, traffic flow and road safety impacts.
- The impact the use or development will have on the current and future development and operation of the transport system.

Planning Response:

The proposal is appropriate taking into account the matters set out in Section 60 of the *Planning and Environment Act 1987*. Namely, the proposal satisfies the relevant provisions of the Hindmarsh Planning Scheme, notification and referrals were undertaken and there are no negative environmental, social or economic effects. One objection was received against the application and the matters raised have been suitably addressed below.

As deliberated throughout this report, the proposal is consistent with the Planning Policy Framework, the Farming Zone and Clause 53.09. The proposal results in an orderly and desirable planning outcome as it provides for the ongoing operation and expansion of an existing poultry farm on land zoned for such purposes. The increase in duck numbers is unlikely to result in any unreasonable amenity and environmental impacts given that surrounding land uses are not sensitive in nature and the existing Environmental Management Plan will continue to apply.

The proposal will not have any implications in terms of cultural heritage and bushfire and no native vegetation will be impacted. Existing access and on-site loading/unloading facilities will be utilized. No issues were raised by the engineering department in terms of the capability of the road network to accommodate any increase in traffic as a result of the increased duck numbers. As such, the proposal is unlikely to impact the current and future operation of the transport system.

Response to Objections:

(Objection in italics, response in standard text)

Application lacking sufficient/accurate detail to understand what is being proposed.

Response: The written submission from the applicant is considered to clearly outline what is being proposed and includes an assessment of the relevant planning considerations. As the application only proposes an increase in duck numbers, plans are not considered to be required for the assessment of this application, noting that the proposal is intrinsic to the plans approved by VCAT in August 2022.

Increase in duck numbers will adversely affect tourism and the amenity of the surrounding area from noise, odour, increased traffic and feathers.

Response: The original permit allowed for the installation of modern shedding facilities which included modern ventilation, feeding equipment and the like. These improvements have provided the opportunity for increased duck capacity whilst ensuring that environmental impacts and off-site amenity impacts can be suitably managed. The existing Environmental Management Plan will continue to apply to the amended proposal to manage and potential off-site amenity impacts.

The poultry farm is currently operating in breach of their permit and are concerned about future breaches.

Response: Council has received complaints that as a consequence of the Tribunal's decision in *Dahlenburg v Hindmarsh SC (Red Dot) [2022] VCAT 669 (21 June 2022)*, the subject site is in breach of the current 'duck number' condition of 12,000. Given that this permit application is before Council, any such breach (which has not been proven at the time of writing) would be considered to be rectified should the application be approved.

In terms of assessment of this application, the principles expressed in *Van Egmond v Knox CC & Bassett & Ors [1985] 3 PABR 249 (23 April 1985)* and its expansions in *Knox City Council v Tulcany Pty Ltd [2004] VSC 375 (30 September 2004)* should be applied to this proposal. These are relevantly summarised in each matter as follows:

Van Egmond v Knox CC

'The board proposes to consider the application on its merits and not place the applicant at any disadvantage because he has commenced the use illegally. Ironically the fact that the applicant has illegally commenced the use enables a better assessment of the use as possible problems have already been revealed'.

Knox City Council v Tulcany Pty Ltd

'The statement of principle contained in Van Egmond does not suggest the Tribunal should look only at the application plans. To the contrary, it expressly identifies the paradox that unlawful commencement of a use (or construction of a development) may enable a better appreciation of its impact on its context than plans or other descriptions of a proposal ever could. This is self-evidently correct'.

The crux of these decisions is that, a permit holder must not be punished nor rewarded should an application be made retrospectively/in breach of a permit, however the fact that an activity may already be occurring can aid assessment. The application is assessed on this basis.

In relation to future conduct, any prospective permit breaches are enforcement matters to be dealt with under a separate process, and not matters to be considered when assessing the merits of a planning permit application.

Traffic and road safety impacts.

Response: No issues were raised by the Engineering Department in relation to the capacity of the road network to cater for increased traffic or road safety concerns. It is noted that the proposal has been previously assessed in relation to road safety matters, which can continue to be managed by suitable conditions.

Discussion:

Planning Policy Framework (PPF) and Municipal Planning Strategy (MPS)

The proposal meets the objectives of the relevant provisions of the PPF and MPS for the reasons discussed earlier in this report.

Clause 35.07 Farming Zone

The proposal complies with the purpose and decision guidelines of Clause 35.07 for the reasons outlined in the planning response to the zone as discussed above.

Clause 53.09 Poultry Farm

The proposal complies with the relevant decision guidelines of Clause 53.09 for the reasons outlined in the planning response to this clause as discussed above.

Clause 65 Decision Guidelines

The proposal complies with the relevant decision guidelines of Clause 65 as discussed above.

Strategic, Statutory and Procedural Requirements:

The proposal is consistent with the Planning Policy Framework and the Municipal Planning Strategy, including the Farming Zone and Clause 53.09 of the Hindmarsh Planning Scheme.

Report to Council:

The Manager Regulatory Services advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

Processing Times:

15/09/2022 Application to amend Planning Permit PA0039-1999 lodged with Council.
06/10/2022 The fee was paid.
20/03/2023 The application was amended.

30/05/2023 The application was notified.
31/05/2023 The application was referred to Engineering.
31/05/2023 The application was referred to the Environment Protection Authority.
15/06/2023 Objection to the application received.
16/06/2023 Engineering referral response provided.
16/06/2023 Advertising period completed for the proposal.
27/06/2023 Applicants response to the objection was received.
26/07/2023 The report is being presented to Council at the meeting held 26 July 2023 (111 days).

The statutory processing time requirements of the *Planning and Environment Act 1987* have not been satisfied in this instance.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible: Michael Tudball, Director Infrastructure Services
In providing this advice as the Officer Responsible, I have no interests to disclose.

Author: Ebony Cetinich, Consultant Town Planner, on behalf of Bob Huxley, Manager Regulatory Services.

In providing this advice as the Author, I have no interests to disclose.

Link to Council Plan:

Objective – Facilitating and supporting economic development.

Financial Implications:

Nil

Risk Management Implications:

Nil

Communications Strategy:

Advise the Applicant of Council's decision.

Next Steps:

Issue a Notice of Decision to Amend the Planning Permit if approved by Council.

RECOMMENDATION:

That Council issues a Notice of Decision to Amend Planning Permit PA0039-1999 to amend condition 7 to increase the maximum duck numbers to 20,000 on the subject

land known as 142 Drapers Road Nhill VIC 3418 (Lot 1 PS432916L), subject to the following amended conditions:

Department of Natural Resources and Environment Conditions

- 1. That all works be carried out in accordance with the submitted plans and specifications.**
- 2. On site waste management shall be in line with EPA guidelines thereby minimising the risk of waste movement from the site.**
- 3. That all pest plant and animal infestations are actively controlled.**

Environmental Protection Authority Conditions

- 4. The buffer distance to the nearest residence from the nearest poultry sheds should be at least 500 metres, as recommended in the Authority's Publication No AQ2/86 "Recommended Buffer Distances for Industrial Residual Air Emissions, or as amended to the satisfaction of the Responsible Authority.**

Responsible Authority Conditions

- 5. Prior to the endorsement of the plans associated with the amended development authorised by Tribunal order dated 16 August 2022 ('the amended development'), amended plans are required to be submitted to the satisfaction of the Responsible Authority delineating the 2 nearest sensitive receptors on the appendix M plan that have not been identified on the plan. Once endorsed, these plans will form part of this permit.**
- 6. The use and development must be undertaken in accordance with the endorsed plans except with the written consent of the Responsible Authority.**
- 7. The number of ducks housed at the facility shall not exceed 20,000, without application for a further Planning Permit.**
- 8. A Building Permit is required for the construction of the buildings.**

Amenity

- 9. The construction of the amended development must be managed so that the amenity of the area is not adversely affected through the:
 - (a) Transport of materials, goods or commodities to or from the land;**
 - (b) Appearance of any buildings, works or materials;**
 - (c) Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, or oil;**
 - (d) Presence of vermin; or**
 - (e) In any other way.****
- 10. Any further external lighting proposed as part of the amended development must be designed, baffled and located so as to prevent any adverse effect on adjoining land to the satisfaction of the Responsible Authority**

Engineering

- 11. Traffic associated with construction of the amended development to be limited to daylight hours on L Creeks Road and Drapers Road from the datum of Winiam**

East Road intersection through to the entrance to the subject site to the satisfaction of the Responsible Authority.

- 12. The applicant is to provide an independent condition assessment of L Creeks Road and Drapers Road from the datum of Winiam East Road intersection through to the entrance to the subject site prior to the commencement of the amended development and increase in duck numbers from 12,000 to 20,000 and is to meet any costs associated with remedial works resulting from damage caused by construction traffic associated with the development of the site to the satisfaction of the Responsible Authority.**
- 13. Traffic associated with the construction of the amended development must only enter Winiam East Road via the Western Highway.**

Decommission of sheds

- 14. Within 3 months of the commencement of use of the shed shown in green on drawing number SCL21-06-002, sheds E and F as shown on that plan must be decommissioned so as to not house ducks and evidence of decommissioning provided to the satisfaction of the Responsible Authority.**

Expiry condition

- 15. This permit as it relates to the amended use and development will expire if:

 - (a) The amended development is not commenced within two (2) years of the date of the amended permit (16/08/2022);**
 - (b) The amended development is not completed within four (4) years of the date of the amended permit (16/08/2022);**
 - (c) The amended use is not started within two (2) years after the completion of the amended development; or**
 - (d) The amended use is discontinued for a period of two (2) or more years.****

THIS PERMIT HAS BEEN AMENDED AS FOLLOWS:

Date of Amendment	Brief Description of Amendment	Responsible Authority
16 August 2022	This permit has been amended pursuant to Section 74 of the Planning and Environment Act 1987, having regard to the following: (a) Permit preamble amended (b) Conditions 5 and 9-15 inserted and Conditions 6-8 renumbered accordingly	Victorian Civil and Administrative Tribunal
26/07/2023	This permit has been amended pursuant to Section 74 of the Planning and Environment Act 1987, having regard to the following: (a) Condition 7 and 12 has been amended to increase duck numbers to 20,000 and Condition 15 has been updated to include the amended use.	Hindmarsh Shire Council

MOVED: CRS R Ismay/D Nelson

That Council issues a Notice of Decision to Amend Planning Permit PA0039-1999 to amend condition 7 to increase the maximum duck numbers to 20,000 on the subject land known as 142 Drapers Road Nhill VIC 3418 (Lot 1 PS432916L), subject to the following amended conditions:

Department of Natural Resources and Environment Conditions

- 1. That all works be carried out in accordance with the submitted plans and specifications.**
- 2. On site waste management shall be in line with EPA guidelines thereby minimising the risk of waste movement from the site.**
- 3. That all pest plant and animal infestations are actively controlled.**

Environmental Protection Authority Conditions

- 4. The buffer distance to the nearest residence from the nearest poultry sheds should be at least 500 metres, as recommended in the Authority's Publication No AQ2/86 "Recommended Buffer Distances for Industrial Residual Air Emissions, or as amended to the satisfaction of the Responsible Authority.**

Responsible Authority Conditions

- 5. Prior to the endorsement of the plans associated with the amended development authorised by Tribunal order dated 16 August 2022 ('the amended development'), amended plans are required to be submitted to the satisfaction of the Responsible Authority delineating the 2 nearest sensitive receptors on the appendix M plan that have not been identified on the plan.
Once endorsed, these plans will form part of this permit.**
- 6. The use and development must be undertaken in accordance with the endorsed plans except with the written consent of the Responsible Authority.**
- 7. The number of ducks housed at the facility shall not exceed 20,000, without application for a further Planning Permit.**
- 8. A Building Permit is required for the construction of the buildings.**

Amenity

- 9. The construction of the amended development must be managed so that the amenity of the area is not adversely affected through the:**
 - (a) Transport of materials, goods or commodities to or from the land;**
 - (b) Appearance of any buildings, works or materials;**
 - (c) Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, or oil;**
 - (d) Presence of vermin; or**
 - (e) In any other way.**

10. ***Any further external lighting proposed as part of the amended development must be designed, baffled and located so as to prevent any adverse effect on adjoining land to the satisfaction of the Responsible Authority***

Engineering

11. ***Traffic associated with construction of the amended development to be limited to daylight hours on L Creeks Road and Drapers Road from the datum of Winiam East Road intersection through to the entrance to the subject site to the satisfaction of the Responsible Authority.***
12. ***The applicant is to provide an independent condition assessment of L Creeks Road and Drapers Road from the datum of Winiam East Road intersection through to the entrance to the subject site prior to the commencement of the amended development and increase in duck numbers from 12,000 to 20,000 and is to meet any costs associated with remedial works resulting from damage caused by construction traffic associated with the development of the site to the satisfaction of the Responsible Authority.***
13. ***Traffic associated with the construction of the amended development must only enter Winiam East Road via the Western Highway.***

Decommission of sheds

14. ***Within 3 months of the commencement of use of the shed shown in green on drawing number SCL21-06-002, sheds E and F as shown on that plan must be decommissioned so as to not house ducks and evidence of decommissioning provided to the satisfaction of the Responsible Authority.***

Expiry condition

15. ***This permit as it relates to the amended use and development will expire if:***
- (a) The amended development is not commenced within two (2) years of the date of the amended permit (16/08/2022);***
 - (b) The amended development is not completed within four (4) years of the date of the amended permit (16/08/2022);***
 - (c) The amended use is not started within two (2) years after the completion of the amended development; or***
 - (d) The amended use is discontinued for a period of two (2) or more years.***

THIS PERMIT HAS BEEN AMENDED AS FOLLOWS:

Date of Amendment	Brief Description of Amendment	Responsible Authority
16 August 2022	<i>This permit has been amended pursuant to Section 74 of the Planning and Environment Act 1987, having regard to the following: (c) Permit preamble amended (d) Conditions 5 and 9-15 inserted and Conditions 6-8 renumbered accordingly</i>	<i>Victorian Civil and Administrative Tribunal</i>

26/07/2023	<i>This permit has been amended pursuant to Section 74 of the Planning and Environment Act 1987, having regard to the following: (b) Condition 7 and 12 has been amended to increase duck numbers to 20,000 and Condition 15 has been updated to include the amended use.</i>	<i>Hindmarsh Shire Council</i>
-------------------	--	---------------------------------------

CARRIED

Attachment Numbers: 6 – 7

Cr W Bywaters returned to the room at 3:31pm.

9 REPORTS REQUIRING A DECISION

9.1 GOVERNANCE UPDATES

Responsible Officer: Director Corporate and Community Services

Attachment Numbers: 8 – 10

Introduction:

This report provides an update on the progress of Council's Gender Equality Action Plan (GEAP) and seeks adoption of the amended Volunteer Policy and Asset Management Policy.

Discussion:

Gender Equality Action Plan

The GEAP is an organisational commitment to improving gender equality in the workplace. The GEAP presents a number of once-off and recurring strategies and measures to be undertaken by Council in support of its vision for gender equality. Updates around the GEAP's implementation are provided to Council when the Council Plan update is presented every quarter.

Attachment 8 details the Council's progress against Gender Equality Action Plan's Strategies and Measures. Council is progressing well with the implementation of the plan and will continue to ensure that we are on-track to submit progress reports in early 2024 to the Commission for Gender Equality.

Volunteer Policy

Council's Volunteer Policy supports Council's relationship with its volunteers and ensures that the mutual obligations between Council and volunteers are clearly defined. Council's volunteers ensure that critical services are available to the community when Council may not have the funding or resources to do so with paid staff. The policy is scheduled to be reviewed every two years, and minor updates have been made to reflect changes in legislation, including the *Gender Equality Act 2020*. The responsibilities of Council and Volunteers have also been reviewed and updated to ensure all fundamental mutual obligations are included.

Council Officers responsible for the management of and supervision of volunteers were consulted on all amendments to the Volunteer Policy.

Asset Management Policy

Council's Asset Management Policy forms part of its Asset Management Framework, supporting compliance with section 92(1) of the *Local Government Act 2020*. The Asset Management Policy was last reviewed in 2015 and as such, Council officers have revised the policy in line with current practices and Council objectives. These changes reflect and support current roles, responsibilities and practices, and refine the principles that guide Council's asset management strategy.

Options:

1. Council can choose to note the Gender Equality Action Plan update and adopt the Volunteer Policy and Asset Management Policy;
2. Council can choose to note the Gender Equality Action Plan update and amend the Volunteer Policy and/or the Asset Management Policy prior to adoption;
3. Council can choose to note the Gender Equality Action Plan update and not adopt the Volunteer Policy and/or Asset Management Policy.

Link to Council Plan:

Strong governance practices
A community well informed and engaged
Gender Equity, respect and leadership

Financial Implications:

NIL

Risk Management Implications:

Strategic Risks – *Governance, Community Needs & Asset Management*

Establishing a GEAP and ensuring that all actions are being implemented and reporting processes are in place ensures that Council is complying with the *Gender Equality Act 2020*.

Ensuring that Council's volunteer management documents and processes are clear, mutually beneficial and up-to-date strengthens Council's relationship with volunteers and ensures that the services they provide to the community continue to operate effectively. This policy also ensures that Council is complying with relevant policies and legislation in the management of volunteer activities.

Asset management is one of Council's Strategic Risks. Council has an extensive number of critical assets that ensure the safe and effective functioning of our community. The maintenance of existing assets and development of new assets are core Council services and are at the centre of Council's overall financial and strategic planning decision-making. Ensuring that this policy is relevant, appropriate and robust supports Council's broader asset management framework. The principles listed in the policy provide guidance to Council staff and Councillors in decision-making around the management of Council assets.

Relevant legislation:

Local Government Act 2020
Local Government Act 1989
Gender Equality Act 2020

Community engagement:

Council has met with volunteer representatives and groups on various occasions to discern how Council officers can improve the management and support of volunteer groups. The

principles identified through these consultation processes have been included in the policy review.

Gender equality implications:

Volunteer Policy & Asset Management Policy

A Gender Impact Assessment is required when the policy is externally facing and aimed at the general public. The Volunteer Policy's scope is Council Staff, Councillors and Volunteers of Council, therefore a Gender Impact Assessment is not required. Similarly, the Asset Management Policy guides Council's internal asset management processes and also does not require a Gender Impact Assessment. Specific activities that are directed at resourcing and evaluating asset maintenance and usability may be subject to a GIA.

Gender Equality Action Plan

The Gender Equality Action Plan is primarily concerned with promoting gender equality both within Council as an organisation and in the wider community – due to the nature of the document and it already having received approval from the Commission for Gender Equality, a Gender Impact Assessment on Council's progress is not required.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Monica Revell, Director Corporate and Community Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Petra Croot, Manager Governance and Human Services

In providing this advice as the Author, I have no disclosable interests in this report.

Communications Strategy:

All policies will be made available on Council's website and distributed via email to Council staff. The Hindmarsh Pride Committee Terms of References will be circulated to all committee members and published on Council's website.

Next Steps:

As above.

RECOMMENDATION:

That Council notes the Gender Equality Action Plan update and adopts the Volunteer Policy and Asset Management Policy.

MOVED: CRS W Bywaters/M Albrecht

That Council notes the Gender Equality Action Plan update and adopts the Volunteer Policy and Asset Management Policy.

CARRIED

Attachment Numbers: 8 – 10

9.2 INTERIM FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2023

Responsible Officer: Director Corporate and Community Services
Attachment Number: 11

Introduction:

The financial report for the fourth quarter of the 2022/2023 financial year has been prepared, including explanations of variances where applicable, and is presented for the information of Council.

RECOMMENDATION:

That Council notes the Interim Financial Report for the period ending 30 June 2023 as presented.

MOVED: CRS R Gersch/D Nelson

That Council notes the Interim Financial Report for the period ending 30 June 2023 as presented.

CARRIED

Attachment Number: 11

9.3 COUNCIL PLAN AND MUNICIPAL HEALTH & WELLBEING PLAN 2021-2025 PROGRESS REPORT

Responsible Officer: Director Corporate and Community Services

Introduction:

This report provides Council with a progress update on the actions for 2022/2023 taken against the Council Plan and Municipal Health & Wellbeing Plan 2021-2025.

Discussion:

Council's main strategic document the Council Plan 2021-2025 was developed and adopted on 22 September 2021. The document contains strategic objectives under four Themes Our Community; Built and Natural Environment; Competitive and Innovative Economy; and Good Governance & Financial Sustainability with annual actions on how Council will achieve the objective of the plan.

Progress on the 2022/2023 actions against the Council Plan are included below:

Theme One – Our Community

Action Item	Update on Action	Status
Monthly and fortnightly e-newsletters distributed through emails and available on Council's website	Q4. Council continues to prepare and circulate fortnightly e-newsletters and monthly newsletters. Monthly Newsletters are printed for collection at all libraries, Council offices and a variety of businesses in Dimboola, Jeparit, Nhill and Rainbow. Council is now also including a 2-page newsletter with Community Care Accounts when they are being sent out each month.	Ongoing
Establish LGBTIQ+ Focus Groups to advise Council on key projects and initiatives	Q4. The LGBTIQ+ Advisory Committee has been established and continues to meet every two months.	Ongoing
Councillors and Council Officers attend advisory committees including Town Committees, Wimmera Mallee Pioneer Museum and Yurunga Homestead meetings	Q4. Councillors and Council Officers attend Town Advisory Committees, Wimmera Mallee Pioneer Museum and Yurunga Homestead meetings.	Ongoing
Advocate for after school care and an increase childcare in Hindmarsh Shire.	Q4. Emerge attended the March 2023 briefing session to discuss services and challenges with Councillors. Officers continue to meet with Emerge in relation to increased childcare in	Ongoing

	Hindmarsh Shire.	
Implement the Hindmarsh Shire Youth Strategy	Q4. Hindmarsh Shire Youth Council is regularly achieving activities and initiatives that assist with implementing the 2021-25 Youth Strategy. Our 2023 Youth Councillors are passionate about mental health and have successfully recorded the first two episodes of their Youth Council Mental Health Podcast. They bring forth creative ideas for events and initiatives for Hindmarsh that address the wider youth community including a games night to attract a wider crowd and potentially include those who may not usually attend other events such as their 80s Disco in Jeparit recently which was another great success.	Ongoing
Work with various agencies to host and promote school holiday activities throughout the Shire.	Q4. Officers and Youth Councillors worked closely to implement the most recent June/July School Holiday Program. With 20 successful activities including Art, Science, Cooking, Yoga, Gaming and other entertainment, young people in Hindmarsh weren't left with nothing to do. Similarly, to what we have done in the past we liaised with schools, caravan parks and community businesses to promote our events as well as regular promotion online. We are seeing consistent growth in numbers at all activities.	Ongoing
Continue to support early years services in Hindmarsh Shire	Q4. Officers continue to meet regularly with the Department and Emerge in relation to early years services in Hindmarsh Shire. Council continues to provide facilities for both kindergarten and long day care.	Ongoing
Partner with Nhill Learning Centre to ensure barriers and views of the Karen and other multicultural communities are considered	Q4. Officers are discussing with Karen representative's topics for future information sessions following the successful multicultural waste session in March 2023. Council's Youth Officer continues to work closely with the Centre for Multicultural Youth who are creating positive activities and opportunities at Nhill Learning Centre. Council is strengthening their relationship and supporting CMY where appropriate to bring about more opportunities for our Karen and other multicultural community and young people.	Ongoing
Support and host youth events that are	Q4. Each Youth Councillor has notably thrived over the past few months, and we have seen	Ongoing

<p>accessible to all Hindmarsh Shire youth.</p>	<p>them step into their roles ready to create change. They have successfully run multiple events including the 80s Disco with over 80 people in attendance - a 20 percent increase since their disco 12 months ago, a Games Night with 70 in attendance, recordings of two podcast episodes for the mental health podcast, 5 successful youth council meetings most with over 50% of Youth Councillors in attendance, assistance with school holiday activities, and the preparation of VicHealth related initiatives.</p>	
<p>Key documents translated into Karen</p>	<p>Q4. A recycling information video was created for the launch of the purple glass recycling bins. This video was released with both an English and Karen voice-over. The video was launched at a public information session in Nhill. The Wimmera Emergency Management brochures have also been translated into Karen and distributed through the neighborhood house networks.</p>	<p>Ongoing</p>
<p>Undertake Cultural Audit and Develop Strategy</p>	<p>Q4. The consultant has commenced work on the cultural review, the strategy has not yet been finalised.</p>	<p>Underway</p>
<p>Support our ageing community through hosting seniors concert, social connection activities including movie matinees and morning teas, and delivery of community care service</p>	<p>Q4. Monthly class movies continue to be shown with people enjoying the films and an opportunity to connect. Cuppa Connections continue in each of the libraries on a weekly basis. Planning is underway for the delivery of digital literacy to seniors in Hindmarsh Shire Libraries during August, September, October and November 2023.</p>	<p>Ongoing</p>
<p>Support local community events such as the Rainbow Desert Enduro, Nhill Friday Fiestas in February, Peter Taylor Barefoot Tournament etc.</p>	<p>Q4. Support for events continues across a range of services provided by Council. Recent examples of events supported through various departments includes the Wimmera Steampunk Festival, Wimmera Mallee Pioneer Museum Vintage Rally and local markets etc.</p>	<p>Ongoing</p>
<p>Celebrate volunteers week, International Day of People with Disability and Harmony day</p>	<p>Q4. Council hosted a function at the NMCC on 21 June 2023 to acknowledge and thank volunteers from across the shire. A free bus travel was provided for volunteers who live outside of Nhill. Catering and a free screening of a film was also enjoyed by those attending.</p>	<p>Ongoing</p>

Support culturally significant days including for first nations people	Q4. An art exhibition featuring the work of local indigenous is to be held in the Old Shire Hall Dimboola during NAIDOC Week. The exhibition will also include the unveiling of two works of art by Gail Harradine of Dimboola that will be on permanent display in the Dimboola Library.	Ongoing
Provide community action grants to support Hindmarsh community groups and organisations	Q4. Community Action Grants continue to be well received by the community and will continue in the 2023 / 2024 financial year. Some minor amendments to the guidelines and application process may be required.	Ongoing
Continue to advocate for funding for the Rural Outreach Program	Q4. Council places quarterly posts on Facebook to promote this valuable service to our community. Officers advocate for continuation of this important program at every opportunity.	Ongoing
Advocate for and host a range of learning and skill development opportunities for all ages throughout Hindmarsh	Q4. Planning is underway for the delivery of digital literacy for seniors training in Hindmarsh Shire Libraries during August, September, October & November.	Ongoing
Support and coordinate the volunteer taxi service in Nhill	Q4. Council continues to coordinate and support the Volunteer Taxi Service in Nhill.	Ongoing
Work with community groups including Senior Citizens to re-establish following the COVID-19 pandemic	Q4. Council's Social Support Officer continues to touch base with Senior Citizens.	Ongoing
Consider community garden opportunities in Dimboola	Q4. A community garden was prioritised at the Dimboola Community Planning meeting on 27 March 2023 for the development of the Community Plan. The Dimboola Urban Landcare has formed and are currently discussing options for a community garden.	Underway

Theme Two – Built & Natural Environment

Action Item	Update on Action	Status
Seal Dimboola Civic Hub Carpark; laneway between Lochiel Street and public amenities and Road between Wimmera Street and Carpark.	Q4. Project has been completed with solar lighting recently installed. This project has received a good response from the community.	Completed
Implement glass	Q4. Monthly collections have taken place since	Completed

collection throughout the Shire	April with a steady increase in bin presentation rates. The new waste contract will be put to Council in June with glass waste transitioning to 8 weekly.	
Work with Hindmarsh Landcare in addressing pest and weed problems throughout Hindmarsh including the weed Gazania which is spreading along roadside verges.	Q4. Rabbit ripping and weed spraying has been carried out by contractors across the identified locations.	Underway
Seek funding for BMX dirt tracks, pocket parks, dog parks	Q4. The Rainbow Neighborhood House is continuing to plan and obtain approvals prior to the construction of the BMX track at the Rainbow Recreation Reserve.	Ongoing
Hold free green waste month in September and encourage residents to tidy their properties	Q4. Completed, Free green waste was collected at all four transfer stations from September 1 to December 30, 2022.	Completed
Implementation of Nhill streetscape plan	Q4. Council has met with the Nhill Lake Committee and representatives of Nhill Park Run and have agreement on the proposed route of the pathway linking Victoria & Pine Streets to the Nhill Lake Foreshore. Final costings are being carried out and community consultation will be held as the proposal is to close the levee bank adjacent to Towns Lane to vehicle traffic and have Towns Lane as a one-way lane. Traffic bollards and solar bollard lighting will also be installed. The walking track will also link to the track through the swamp and to Jaypex Park which is part of the Nhill Park Run route.	Underway
Installation of solar heating on Nhill swimming pool	Q4. Council Officers continue to negotiate with the Department of Education and Training (DET) for consent to install the solar heating on the new stadium roof.	Underway
Develop playground strategy	Q4. Consultation is scheduled for late 2023 with early years and young people alongside	Underway

	guardians.	
Seek funding for all abilities access to the swimming pool and changeroom at Dimboola Swimming Pool	Q4. All ability hoists have been installed in at Dimboola and Rainbow Swimming Pools.	Completed
Seek funding to develop a Masterplan for the Dimboola Recreation Reserve	Q4. No update. To be considered in future budgets.	Delayed
Seek funding to undertake a solar assessment on Council buildings and halls	Q4. Awaiting suitable Sustainability Victoria funding rounds to be opened.	Delayed
Construction of shade structures at Dimboola and Nhill Skateparks	Q4. Construction on the shade shelters at Dimboola and Nhill Skateparks has been completed, additional security lighting has also been installed.	Completed
Consider opportunities and seek funding for lighting in public areas	Q4. Funding opportunities for increased lighting will continue to be monitored.	Ongoing
Ensure Council representation on Western Highway Action Committee, Wimmera Regional Transport Group and Hindmarsh Landcare Network	Q4. Council continues to have representatives on the Western Highway Action Committee, Regional Transport Group and Hindmarsh Landcare Network	Ongoing
Continue to advocate for funding for Davis Park improvements	Q4. Council resolved to fund Stage 1 of Davis Park through the Local Roads and Community Infrastructure Phase 4. Plans have been endorsed by the Nhill and District Sporting Club Committee.	Underway

Theme Three – Competitive and Innovative Economy

Action Item	Update on Action	Status
Upgrades to ensuites at Dimboola Caravan Park	Q4. Rescoped works allowed Council to proceed with upgrades to 2 ensuites rather than 4. Future funding will be sourced to finish off the remaining ensuites.	Underway
Provide the business assistance grants program	Q4. Business Assistance Grants were provided through two rounds during 2022/2023. The Business Assistance Grants program will open again in the 2023 / 2024 financial year.	Ongoing

Promote Hindmarsh as a tourism destination to stop, stay and play	Q4. Officers have increased Visit Hindmarsh content across all social media channels through posts, reels, and videos. A media campaign through Wimmera Mallee Tourism was successful with Visit Wimmera Mallee social media campaign including Hindmarsh content. There is continued Hindmarsh content on Visit Wimmera Mallee and Silo Art Trail social media channels. Officers continue development of image and video content. Officers are providing support in development of Jeparit Heritage Walking Trail.	Ongoing
Partner with West Vic Business to provide events and education for Hindmarsh businesses to come together, network and learn	Q4. Plans for the next quarterly meeting on Tuesday 18 July 2023 is underway with a focus on how the visitor economy impacts local economic development. Wayne Street of Street Ryan who is preparing Councils Economic Development Strategy will facilitate a discussion. Council continues to be represented on region-wide projects and leveraging for best outcomes for Hindmarsh and WMT region through the State Governments Regional Tourism Reform.	Ongoing
Tourism information available in Hindmarsh Shire business	Q4. Tourism information is continually updated with the printing and distribution of visitor information.	Ongoing
Seek funding for continued development of Hindmarsh Shire Caravan Parks including a Masterplan for Nhill Caravan Park	Q4. A consultant has been appointed to develop a master plan for the Nhill Caravan Park with consultations to commence in August 2023. Delivery of the six new cabins located in Dimboola, Jeparit & Rainbow Caravan Parks are expected to occur during August / September 2023.	Underway
Implementation of Council's economic development strategy	Q4. Development of the Economic Development Strategy is well underway with the consultant to attend the Hindmarsh Business Network meeting in July to facilitate a discussion about how the Visitor Economy impacts Economic Development in the region.	Underway
Seek funding and implement components of the Wimmera Mallee Pioneer Museum Masterplan	Q4. Council provided support for the design of 12 interpretive signs now printed and installed around the museum. Council continues to work closely with committee in development of further interpretation signs.	Ongoing

Support Wimmera Development Association housing strategy	Q4. Council continues to support the WDA housing strategy.	Ongoing
Commence Silo Art at Llew Schilling Silo in Rainbow and Arkona Silo	Q4. Design now complete and project is advertised for tender from 22 April. Tender period open through 7 June. Other site works ongoing – replacement garage permit approved and materials ordered etc.	Underway
Construct new amenities at Rainbow Caravan Park	Q4. Currently awaiting a construction schedule to determine expected delivery date.	Underway

Theme Four – Good Governance & Financial Sustainability

Action Item	Update on Action	Status
Implementation of strategies identified in the Workforce Plan	Q4. Officers continue to work through the strategies identified in the Workforce Plan.	Ongoing
Online streaming of Council meetings through Council's Facebook page	Q4. Council continues to livestream the Council meetings with links to the recordings included on the Council website. Council adopted a <i>Live Streaming and Publishing Recordings of Council Meetings Policy</i> to provide structure to Council's processes and intentions for live-streaming and recording Council meetings, as well as making sure Council is adhering to privacy obligations.	Ongoing
Consideration of employing a trainee, or apprentice when vacancies arise throughout the year	Q4. Council continues to consider opportunities on a case-by-case basis as positions become vacant or new positions are available. During 2022/2023 Council has employed a Customer Service trainee, Environmental Health Officer Cadet and Planning Cadet.	Ongoing
Community conversation sessions held annually in our four main towns	Q4. Community Consultation Sessions were held in May 2023 in each of the four towns. Community Planning consultations were held in each town in late March / early April for input into the community plans and economic development strategy. Community Action Plans are currently being developed based on the outcomes of the community consultation sessions.	Ongoing
Drop-in sessions held allowing for community input on key documents or projects	Q4. During 2022/2023 drop-in sessions were held for the Nhill Streetscape Plan Implementation, and to support and assist businesses and committees to list onto the	Ongoing

	Australian Tourism Data Warehouse.	
Update Long Term Financial Plan	Q4. The updated Long Term Financial Plan was updated as part of the 2023/2024 annual budget development.	Ongoing
Quarterly finance reporting to Council	Q4. During 2022/2023 finance reports were presented to Council on a quarterly basis.	Ongoing
Ensure Council representation on Wimmera Development Association, Rural Council's Victoria, and Municipal Association of Victoria	Q4. Council continues to have representatives on the WDA, RCV and MAV.	Ongoing
Quarterly Council plan reporting to Council	Q4. During 2022/2023 Council Plan reporting was presented to Council on a quarterly basis.	Ongoing
Implementation of gender equality action plan	Q4. Council has participated in the 2023 People Matter Survey for Local Government, Aboriginal and Torres Strait Islander Cultural Awareness Training (local focus) was undertaken by a significant group of customer-facing staff, Council forms reviewed during the EOFY process have been reviewed to include increased gender-neutrality and facilities audit planned for July 2023.	Ongoing
Collaborate with Horsham Rural City Council, and Loddon Shire to implement the Rural Council Transformation Project	Q4. Council staff are continuing to work with Civica, Loddon and Horsham on the new structures required for the Altitude software. Significant training has been completed as part of the roll out of the new software.	Ongoing
Audit & Risk Committee meetings review and consider Council risks at each meeting	Q4. Council's Risk register is provided at each Audit & Risk Committee meeting for discussion and consideration.	Ongoing

Progress on the 2022/2023 actions against the Municipal Health & Wellbeing Plan are included below:

Healthy Eating

Action Item	Update on Action	Status
Review "Healthy Food Choices Policy"	The Healthy Food Choices Policy was reviewed and updated in February 2023, establishing new pathways for the promotion of healthy food choices through the Youth Council and Supported Playgroup programs.	Ongoing

Promote and participate in national Nutrition Week	Council's school holiday activities include "cooking with Sharon" which includes preparation of healthy food. During the March / April school holidays participants created wraps with a choice of healthy salad and vegetables.	Ongoing
Healthy eating messages available in common areas, intranet, education messages, posters in our parks and across organisation	Council catering includes a range of healthy food choices, with employees encouraged to ensure meetings include predominately healthy food choices. Council continues to explore ways to promote healthy eating amongst our staff and within the community – including partnering with WWHS dieticians and health promotion teams to explore partnership opportunities.	Ongoing
Information on our healthy food choices policy included in new employee inductions	Policy is included as part of induction process for new employees.	Ongoing
Discuss healthy food choices with parents attending supported playgroup and provide information on the 'traffic light system'	Fresh fruit is provided for snacks for those attending supported playgroup sessions, encouraging children to try a variety of healthy food choices.	Ongoing

Active Living

Action Item	Update on Action	Status
Actively promote and participate in community initiatives that support physical activity including Active April, Walk to School, and Park Run.	Council encourages community groups to provide details of events and initiatives that support physical activity. Events are promoted on Council's website and social media pages.	Ongoing
Maintain and promote walking and cycling tracks across the Shire.	Council maintains footpaths and walking tracks throughout the municipality, and support community groups who are developing tracks and trails.	Ongoing
Provide maximum shade across the Shire (by planting more trees and installing shade structures) in different areas: walking tracks, cycling tracks and outdoor sitting areas.	Council has installed several shade shelters across the municipality including behind the library and nine-creeks area in Dimboola, Jeparit Swimming Hole, and Jaypex Park in Nhill. Shade shelters have been installed at the Dimboola and Nhill Skateparks. Council has also planted a large number of trees across the municipality during the financial year.	Ongoing

Maintain and promote local parks, bike paths, recreation facilities and community activities to encourage physical activity.	Council maintains playgrounds, sports ovals, swimming pools, skate parks and a number of other recreation areas throughout the Shire to encourage people to be active. Council Officers will explore developing a series of Facebook posts highlighting different recreation areas and their use and amenity.	Ongoing
Utilise Hindmarsh Shire Libraries and supporting organisations for a variety of physical activity sessions like yoga classes, pilates, as well as supporting education sessions from health professionals.	School holiday activities have included a range of events and activities in Hindmarsh Shire Libraries, including pilates.	Ongoing
Support and promote outdoor play and provide opportunities for this during playgroup and supported playgroup sessions	During the warmer months supported playgroup activities are undertaken outdoors. School holiday activities also includes events and activities outdoors.	Ongoing

Social Connectivity

Action Item	Update on Action	Status
Support our community to use Hindmarsh Shire Libraries and Neighbourhood Houses	A large range of activities are undertaken in Hindmarsh Shire Libraries to encourage the community to utilise the spaces. Weekly cuppa connections sessions are held for community members to attend, and neighbourhood house term brochures are available in Hindmarsh Shire Libraries.	Ongoing
Increase awareness and celebrate the diversity of people in our community.	Council celebrated diversity day with an event in Nhill attended by representatives from a diverse background. Council endeavours to support cultural events, where possible, in the provision of facilities, community grants programs and supporting with marketing and promotion.	Ongoing
Increase the range of community activities that support social connections.	Council provides a range of services and activities that encourage social connections including monthly movie matinees, weekly cuppa connections, school holiday activities, evening music sessions etc.	Ongoing
Support and maintain the	Music sessions have been held in parks /	Ongoing

use of the natural environment for different meet and greet activities	gardens throughout Hindmarsh including the rear of the Dimboola library, Menzies square, Rainbow oasis, Jaypex Park Nhill. Work is currently underway to improve access and landscape the Jeparit Swimming Hole and Riverbank precinct. Stage 1 of the Wimmera River Discovery Trail will follow the Wimmera River from Dimboola through Jeparit.	
Increase the opportunity to meet new and diverse people	Council provides a large range of events and activities to encourage people to meet new and diverse people. Council also encourages community groups and organisations to promote events and activities on Council's website and social media platforms	Ongoing
Support families to meet up outside of playgroup and early years services to strengthen relationships.	Council provides recreation facilities including parks, playgrounds, swimming pools to encourage people to meet up. Council committees and community groups also undertake a large range of activities to encourage family participation including easter egg hunts, Christmas carols in the park.	Ongoing

Mental Health

Action Item	Update on Action	Status
Support and promote participation in library-based programs	Hindmarsh Shire Libraries undertake a range of programs aimed at getting people out communicating with people, including cuppa connections, jigsaw club, the newly established writing club and storytime.	Ongoing
Promote awareness of support available and raise awareness of the signs of poor mental health through social media	Promotion of the Rural Outreach Program, signs of poor mental health, men's health week, 16 days of activism were all promoted on Council's social media platform and throughout the offices and depots.	Ongoing
Advocate for the continuation of the Rural Outreach Program	Council advocates for the continuation of funding for the Rural Outreach Program at any opportunity presented.	Ongoing
Improve residents access to the natural environment through appropriate planning, provision and maintenance of open spaces for residents to	Council is currently undertaking significant works at the Jeparit Swimming Hole and Riverbank precinct to improve access and facilities for community members to enjoy. Other projects including working with GWM and Nhill Lake Committee for the provision of a permanent water source for the Nhill Lake, small	Ongoing

use and enjoy.	bridges and a boardwalk at the rear of Dimboola Library / nine creeks will be installed allow more community members to enjoy and access the paths and trails, and improvements to local parks with shade structures.	
Participate in programs that support Mental Health including Mental Health First Aid Training	Council's Youth Council 2022 undertook mental health first aid training. Officers are currently working with West Wimmera Health Services to host a training session in Jeparit.	Ongoing

Preventing all forms of violence and injury

Action Item	Update on Action	Status
Provide public information and participate in 16 days of activism against gender-based violence to raise awareness of gender equity and family violence	Council participated in 16 days of activism promoting gender-based violence through our social media platforms and hosting the movie Brazen Hussies.	Ongoing
Implement the gender equality action plan	Implementation of the Gender Equality Action Plan continues.	Ongoing
Demonstrate leadership on gender equity and promote respectful relationships through partnerships, programs, activities, spaces and education and Council's implementation of the <i>Gender Equality Act 2020</i>	Council has established connections with Orange Door and will continue to explore how we might engage with that service in the course of our activities. Council officers actively participate in the Gender Equality Commissions Local Government Community of Practice to ensure we are actively collaborating and problem solving with sector stakeholders. Council has opened its library spaces to support community services and celebrate women's achievements, including the artworks of Gail Harradine, now permanently on display at the Dimboola library.	Ongoing
Commit to and implement CORE strategy 2021-2025 in partnership with Women's Health Grampians	Council signed the second iteration of the CORE strategy 2021-2025. Officers attend regular Women's Health Grampians meetings.	Ongoing
Promote awareness through social media on the signs of family	Ongoing awareness of signs of family violence through sharing information from other organisations, information placed in Council	Ongoing

violence and the support mechanisms in place available for victims	offices and depots.	
--	---------------------	--

Link to Council Plan:

The Council Plan is the overarching plan that sets the strategic objectives for Council over the four-year term and provides annual actions to achieve the plan under the four key themes.

Financial Implications:

Council's annual budget allocates funding to complete initiatives.

Risk Management Implications:

The preparation of the Council Plan, incorporating the Health and Wellbeing Plan, and Community Vision is a statutory requirement.

Relevant legislation:

The Council Plan was developed under the *Local Government Act 2020* and Public Health and *Wellbeing Act 2008*.

Community engagement:

Community engagement was undertaken as part of the development and adoption of the Council Plan 2021-2025.

Gender equality implications:

A gender impact assessment was not required.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author and Officer Responsible – Monica Revell, Director Corporate & Community Services
In providing this advice as the Author and Officer Responsible, I have no disclosable interests in this report.

RECOMMENDATION:

That Council receives the Council Plan actions 2022/2023 fourth quarter update and Municipal Health & Wellbeing Plan 2021-2025 actions 2022/2023 update.

MOVED: CRS R Gersch/W Bywaters

That Council receives the Council Plan actions 2022/2023 fourth quarter update and Municipal Health & Wellbeing Plan 2021-2025 actions 2022/2023 update.

CARRIED

9.4 DIMBOOLA TOWNSHIP ADVISORY COMMITTEE DISSOLUTION

Responsible Officer: Director Corporate and Community Services

Attachment Numbers: 12 – 14

Introduction:

This report seeks Council approval to dissolve the Dimboola Town Advisory Committee and approve the transfer of funds currently held on behalf of the Dimboola Town Advisory Committee to the newly formed incorporated association, less the contribution of \$27,000 towards the Dimboola Soundshell project.

Discussion:

At the meeting of the Dimboola Town Advisory meeting held on 4 July 2023 (see attachment 14), the Committee resolved to request the dissolution of the Town Committee, as the Dimboola Progress Association Incorporated had been formed which would take over the role of the Town Committee.

The Dimboola Town Committee was originally formed under Section 86 of the *Local Government Act 1989*, that gave Council the power to establish Special Committees that are commonly known as “Section 86 Committees of Management”. Following the implementation of the *Local Government Act 2020 (Act)* the Dimboola Town Committee became the Dimboola Town Advisory Committee (Committee), with members appointed to the committee by Council.

The effect of the changes in the Act meant that the funds that were formally held by the Section 86 Committee required management by Council. Under the delegation the Committee requires approval of all expenditure - any funds to be expended below \$2,000 could be authorised by the Council's staff representative at the meeting while any expenditure above \$2,000 required Councils approval of the expenditure.

Following many discussions by the committee both with their committee members and other incorporated associations, the Committee decided that the community will be better served by an incorporated body who will be able to make financial decisions without the delay of requiring Councils approval at meetings and have the flexibility to operate under their incorporation rules rather than Terms of Reference set by Council.

A meeting was held on Tuesday 4 July 2023, open to the public, where the committee voted to request that Council dissolve the Committee and request that Council approve the transfer of funds currently held on behalf of the Committee to the newly formed committee, less the \$27,000 contribution towards the Dimboola Soundshell project.

To ensure any money provided by Council (both past and future) is used for community purposes, a set of guidelines have been developed to govern expenditure of funding currently held on behalf of the Town Committee and accessing any future allocations from Council.

Options:

1. That Council dissolves the Dimboola Town Advisory Committee and transfer the funds currently held by Council on behalf of the Town Committee to the new Progress Association, excluding the \$27,000 contribution towards the Dimboola Soundshell project.
2. That Council does not dissolve the Dimboola Town Advisory Committee and informs the current members that the Town Committee has not been dissolved.

Link to Council Plan:

Strong governance practices – Work collaboratively with, and support, appropriate community organisations, to plan community initiatives and mitigate community issues.

Financial Implications:

As at 30 June 2023, Council holds on behalf of Dimboola Town Advisory Committee \$56,567.00 in general funding, of which \$27,000.00 has been committed to the upgrade of the Soundshell, leaving \$29,567.00 available to transfer to the newly established Progress Association. There is also a further \$35,921.97 held relating to the Wimmera Steam Punk Festival which will also be paid to the Progress Association for use on the next Steam Punk Festival.

Risk Management Implications:

All risk management implications will be managed as part of the Council decision.

Relevant legislation:

Local Government Act 2020

Community engagement:

The Dimboola Town Advisory Committee advertised and held an open meeting to discuss the dissolution of the Town Committee. A number of questions were asked at the meeting by members of the public which the Committee were able to answer satisfactorily.

Gender equality implications:

Not required

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Monica Revell, Director Corporate and Community Services.
In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Heather Boyd, Manager Finance and Customer Services

In providing this advice as the Author, I have no disclosable interests in this report.

Communications Strategy:

NA

Next Steps:

Officers will communicate the outcome of Council's decision to the committee and work through necessary processes.

RECOMMENDATION:

That Council:

- 1. Dissolves the Dimboola Town Advisory Committee, as an independent incorporated association has been established, which will perform a similar role to the Town Committee;**
- 2. Approves the transfer of the funds currently held on behalf of the Dimboola Town Advisory Committee to the newly formed incorporated association, less the contribution of \$27,000 towards the Dimboola Soundshell which are committed funds by the Dimboola Town Advisory Committee, and;**
- 3. Notes that transfers of Council funds to incorporated associations is subject to those funds being expended according to the 'Council Contribution to Incorporated Entities Expenditure Guidelines' as amended from time to time. (Attachment 13).**

MOVED: CRS D Nelson/W Bywaters

That Council:

- 1. Dissolves the Dimboola Town Advisory Committee, as an independent incorporated association has been established, which will perform a similar role to the Town Committee;**
- 2. Approves the transfer of the funds currently held on behalf of the Dimboola Town Advisory Committee to the newly formed Dimboola Progress Association Inc., less the contribution of \$27,000 towards the Dimboola Soundshell which are committed funds by the Dimboola Town Advisory Committee, and;**
- 3. Notes that transfers of Council funds to incorporated associations is subject to those funds being expended according to the 'Council Contribution to Incorporated Entities Expenditure Guidelines' as amended from time to time. (Attachment 13).**

CARRIED

Attachment Numbers: 12 – 14

10 COUNCIL COMMITTEES

10.1 DIMBOOLA TOWNSHIP ADVISORY COMMITTEE

Responsible Officer: Chief Executive Officer
Attachment Number: 14

Introduction:

The Dimboola Township Advisory Committee held a meeting on 4 July 2023. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Dimboola Township Advisory Committee Meeting held on 4 July 2023.

MOVED: CRS W Bywaters/D Nelson

That Council notes the minutes of the Dimboola Township Advisory Committee Meeting held on 4 July 2023.

CARRIED

Attachment Number: 14

10.2 RAINBOW TOWNSHIP ADVISORY COMMITTEE

Responsible Officer: Chief Executive Officer
Attachment Number: 15

Introduction:

The Rainbow Township Advisory Committee held a meeting on 19 June 2023. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Rainbow Township Advisory Committee Meeting held on 19 June 2023.

MOVED: CRS R Ismay/R Gersch

That Council notes the minutes of the Rainbow Township Advisory Committee Meeting held on 19 June 2023.

CARRIED

Attachment Number: 15

10.3 NHILL TOWNSHIP ADVISORY COMMITTEE

Responsible Officer: Chief Executive Officer
Attachment Number: 16

Introduction:

The Nhill Township Advisory Committee held a meeting on 19 June 2023. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Nhill Township Advisory Committee Meeting held on 19 June 2023.

MOVED: CRS M Albrecht/D Nelson

That Council notes the minutes of the Nhill Township Advisory Committee Meeting held on 19 June 2023.

CARRIED

Attachment Number: 16

10.4 JEPARIT TOWNSHIP ADVISORY COMMITTEE

Responsible Officer: Chief Executive Officer
Attachment Numbers: 17 – 18

Introduction:

The Jeparit Township Advisory Committee held its Annual General Meeting followed by a general meeting on 10 July 2023. The purpose of this report is to note the minutes (including chair handover report) from these meetings and appoint the positions of members from the annual general meeting. A copy of these minutes are included as attachments for the information of Council.

RECOMMENDATION:

That Council:

1. notes the minutes of the Jeparit Township Advisory Committee Annual General

meeting (including the chair handover report) and general meetings held on 10 July 2023;

2. appoints members in the following positions:

- **Chairperson – Jason Hutson**
- **Vice Chairperson – Teresa Smith**
- **Secretary – Cheryl Quinn**
- **Committee Members – Craige Proctor, Mel Wagener, Rebecca Schultz, Sharron Reilly, Tara Paech and Ann-Marie Werner.**

MOVED: CRS R Gersch/R Ismay

That Council:

1. notes the minutes of the Jeparit Township Advisory Committee Annual General meeting (including the chair handover report) and general meetings held on 10 July 2023;

2. appoints members in the following positions:

- **Chairperson – Jason Hutson**
- **Vice Chairperson – Teresa Smith**
- **Secretary – Cheryl Quinn**
- **Committee Members – Craige Proctor, Mel Wagener, Rebecca Schultz, Sharron Reilly, Tara Paech and Ann-Marie Werner.**

CARRIED

Attachment Number: 17 – 18

10.5 HINDMARSH HEAVY TRANSPORT AND FREIGHT WORKING GROUP

Responsible Officer: Chief Executive Officer

Attachment Number: 19

Introduction:

The Hindmarsh Heavy Transport and Freight Working Group held a meeting on 14 June 2023. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Hindmarsh Heavy Transport and Freight Working Group Meeting held on 14 June 2023.

MOVED: CRS M Albrecht/W Bywaters

That Council notes the minutes of the Hindmarsh Heavy Transport and Freight Working Group Meeting held on 14 June 2023.

CARRIED

Attachment Number: 19

10.6 WIMMERA MALLEE PIONEER MUSEUM COMMUNITY ASSET COMMITTEE

Responsible Officer: Chief Executive Officer
Attachment Number: 20

Introduction:

The Wimmera Mallee Pioneer Museum Community Asset Committee held a meeting on 16 May 2023. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Wimmera Mallee Pioneer Museum Community Asset Committee Meeting held on 16 May 2023.

MOVED: CRS D Nelson/W Bywaters

That Council notes the minutes of the Wimmera Mallee Pioneer Museum Community Asset Committee Meeting held on 16 May 2023.

CARRIED

Attachment Number: 20

10.7 YURUNGA HOMESTEAD COMMUNITY ASSET COMMITTEE

Responsible Officer: Chief Executive Officer
Attachment Number: 21

Introduction:

The Yurunga Homestead Community Asset Committee held a meeting on 25 May 2023. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Yurunga Homestead Community Asset Committee Meeting held on 25 May 2023.

MOVED: CRS R Ismay/R Gersch

That Council notes the minutes of the Yurunga Homestead Community Asset Committee Meeting held on 25 May 2023.

CARRIED

Attachment Number: 21

10.8 RAINBOW CIVIC CENTRE COMMUNITY ASSET COMMITTEE

Responsible Officer: Chief Executive Officer

Attachment Number: 22

Introduction:

The Rainbow Civic Centre Community Asset Committee held a meeting on 26 June 2023. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Rainbow Civic Centre Community Asset Committee Meeting held on 26 June 2023.

MOVED: CRS R Ismay/M Albrecht

That Council notes the minutes of the Rainbow Civic Centre Community Asset Committee Meeting held on 26 June 2023.

CARRIED

Attachment Number: 22

11 LATE REPORTS

No late reports.

12 NOTICES OF MOTION

No notices of motion.

13 OTHER BUSINESS

No other business.

14 CONFIDENTIAL REPORTS

In accordance with Section 66 (2) (a) of the *Local Government Act 2020*, Council may close the meeting to the public to consider confidential information. Confidential information is defined by part IV of the *Freedom of Information Act 1982*, and by Section 3 of the *Local Government Act 2020* as being:

- a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released;
- b) security information, being information that if released is likely to endanger the security of Council property or the safety of any person;
- c) land use planning information, being information that if prematurely released is likely to encourage speculation in land values;
- d) law enforcement information, being information which if released would be reasonably likely to prejudice the investigation into an alleged breach of the law or the fair trial or hearing of any person;
- e) legal privileged information, being information to which legal professional privilege or client legal privilege applies;
- f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs;
- g) private commercial information, being information provided by a business, commercial or financial undertaking that—
 - i. relates to trade secrets; or
 - ii. if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;
- h) confidential meeting information, being the records of meetings closed to the public under section 66(2)(a);
- i) internal arbitration information, being information specified in section 145;
- j) Councillor Conduct Panel confidential information, being information specified in section 169;

- k) information prescribed by the regulations to be confidential information for the purposes of this definition;
- l) information that was confidential information for the purposes of section 77 of the Local Government Act 1989

No confidential reports.

15 LATE CONFIDENTIAL REPORTS

16 MEETING CLOSE

There being no further business, Cr B Ireland declared the meeting closed at 4:06pm.

PETER TAYLOR MEMORIAL BAREFOOT TOURNAMENT

Dear Mr Mayor Brett Ireland and all sitting councillors,

I am writing this letter to apply for events funding for our upcoming Peter Taylor Memorial Barefoot Tournament event which is to be held in February 2024.

Before writing this letter of application, I have been notified the Events Grant has been restricted to \$7500. This has now become very restrictive, if not a crippling issue for the Peter Taylor Barefoot event. The restriction of funding will create major issues with how the event is presented. Now, it may not be financially viable to hold, due to the increase in running costs.

As you are all aware, this event is a free for all to attend. It was designed as an event for Mental Wellbeing, Cancer Awareness and support. The community is welcomed and encouraged to attend.

A cost analyse has been completed and it would not be financially possible to run the event due to the costings if we were to make this a charge to attend event to compensate for the lack of Grant Funding. The increase in costs include Temporary Fencing Hire and erection, Traffic Management Costs and hire of Security Guards. Fencing and Security was quoted at \$20,000 and Traffic Management could equal that cost again.

The Peter Taylor Memorial was run in 2022 post the Covid 19 Pandemic. This hugely successful event, with approximately 2500 people in attendance on the Saturday night, without doubt supported our decision to hold another in 2024. The local community, clubs and visitors, standing on the banks of the Wimmera River at Dimboola, joined in unity enjoying this great event under lights. An electric atmosphere of Culture and Celebration.

The Replan data provided by the Hindmarsh Shire Council shows the Peter Taylor Memorial event of 2022 provided a value of \$600, 000 to the local economy of Dimboola and surrounding areas for that weekend.

This event provides benefits to the local economy. Many local sporting clubs and community groups financially benefit from its success. This financial support, undoubtably enables these clubs/organisations to continue to operate within our community.

95% of all Food and Beverage sold at the Peter Taylor Memorial is sourced from Dimboola and Nhill businesses. Infrastructure required for hire is also sourced from local business.

We're looking to invest part of this Grant again to hire a Big Screen Television (\$6,500.00). This expense was previously covered with the events grant.

This Screen provided a complete view of everything happening in detail, inside and behind the boat. The entire stretch of river can be viewed to give spectators on the bank a bird's eye view of how skiers are competing. It also enables a replay opportunity which showcases the skiers' abilities during the competition.

The Big Screen and its operators made it possible for the event to be Live Streamed across the world. The competition was viewed in Europe, Canada, New Zealand and North America which has created international interest and attendance for both competitors and spectators.

This also added a prominent promotional benefit for our sponsors.

As a gesture of gratitude and goodwill, we would like to offer the Hindmarsh Shire Council, the opportunity to promote and assist other upcoming local events. Having such a large and diverse audience, it would be invaluable for showcasing Hindmarsh Shire and the Wimmera Region.

We have also had discussions with the Hindmarsh Tourism officer regarding providing video footage of the event. Promoting tourism for visitors to see what the Hindmarsh Shire has to offer. Also promoted are upcoming tourism events such as the Nhill Aero Club Fly in and Airshow. I have also had discussions with VORRA to organise promotional footage for the Rainbow Off Road Racing Events. We also provide a dedicated area for the club to promote their Race vehicles and their events.

Unfortunately, the current financial restrictions will now likely force us to remove these promotional allocations for the Hindmarsh Shire and upcoming Tourism Events. Businesses and Sponsors will now have to finance the cost of the hire of the Big Screen, or we will remove it from the event entirely.

We have other financial obligations which are required to host such an event. These include Toilet Semi trailer- to supply the capacity of toilets required, Quoted at \$6500. This is a necessity due to crowd numbers that have previously attended and inadequate number/location of toilets within the Dimboola Recreation Reserve.

Critically important to the success of the Peter Taylor Memorial Event is our promotional budget for advertising. We have spent \$4000.00 for Print Media, AM/FM Radio Broadcasting and online promotional platforms.

The First Nations smoking ceremony and welcome to country was a \$1000.00 fee.

The now famous fireworks display that closes the Peter Taylor Memorial Weekend is a favourite for kids and adults alike. The Dimboola Boat and Water Ski Club has shared this expense with event sponsors in the past at a cost \$5000.00.

At the end of the 2022 Peter Taylor Memorial event, there was a discussion with other event organisers and the Hindmarsh Shire Council about how to secure and keep the longevity and future of marquee events within the Hindmarsh Shire.

We understand Rainbow Desert Enduro must run their events annually to retain its position on the Off-Road Association calendar.

After these conversations we decided to run the PTM event biannually to protect its future. We also discussed that it relieved the financial pressure on the Hindmarsh Shire Council and would ultimately stop events competing against each other for financial assistance. This would also ensure the events are successfully run and promoted to the highest standards which are expected within the Hindmarsh Shire Council.

We have sincerely appreciated the assistance the Hindmarsh Shire Council has previously provided- \$7500 plus \$2500 in-kind.

Unfortunately, the in-kind was never delivered due to a communication breakdown. This caused huge financial pressure on our club because we had to purchase bunting, a significant number of

steel posts and end caps, to meet health/safety requirements. We also had to mark out safety barriers for the fireworks and the QR coded event area as per the Covid event rules stipulated by the Victorian Health Minister.

Members of the Dimboola Ski Club reached into their own pockets to purchase these important items to cater for the event and the health Ministers event rules, instead of extracting funds from the 2 nominated charities.

In closing we are asking you to please reconsider the amount limit nominated for tourism event grants. We were not approached for discussions or consultation about what was being considered and what it costs to run the events.

As a committee for the Peter Taylor Memorial Barefoot Waterski Tournament, we are requesting the Hindmarsh Councillors to please reconsider this funding. We would like to request at a minimum \$15,000.00 to successfully promote and host the Peter Taylor Memorial Barefoot Tournament in February 2024.

The Peter Taylor Memorial Barefoot Event won the Australia Day Award for **Best Tourism Event** which is an honour for both the Hindmarsh Shire Council and the Dimboola Boat and Water Ski Club.

Awaiting your response,

Yours Sincerely, the Peter Taylor Memorial Events Committee



WEST WIMMERA SHIRE COUNCIL

19th July 2023

Cr Rob Gersch
The Hindmarsh Shire Council
92 Nelson Street
Nhill Vic 3418

Dear Rob,

Re: Congratulations – Order of Australia Medal

On behalf of the West Wimmera Shire Council, I am writing to congratulate you on receiving an Order of Australia Medal.

Receiving an Order of Australia Medal is a proud and significant achievement that recognises your substantial contributions and significant impact on the local community.

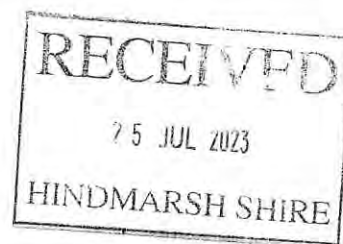
Your contribution and service to Local Government over the last 30 years is honourable and this award is well deserved.

Being able to work alongside you in various meetings has been a privilege and you have made us all feel welcomed throughout the years.

We know your continued support to the local community and on Council will continue for many more years to come.

Yours sincerely

Councillor Tim Meyer
Mayor





Hon Natalie Suleyman MP

Minister for Veterans
Minister for Small Business
Minister for Youth

GPO Box 1774
Melbourne, Victoria 3001 Australia
Telephone: +61 1300 591 858

Ref: CMIN-2-23-20018

Mr Greg Wood
Chief Executive Officer
Hindmarsh Shire Council
PO Box 250
NHILL VIC 3418
By email: gwood@hindmarsh.vic.gov.au

Dear Mr Wood

PUBLIC HOLIDAY GAZETTAL

Thank you for your letter dated 5 June 2023 requesting substitute public holiday arrangements within Hindmarsh Shire in lieu of Melbourne Cup Day 2023.

I have made a declaration in the Victorian Government Gazette that Tuesday 7 November 2023 is not a public holiday for the localities of Rainbow, Albacutya, Kenmare, Broughton, Yanac, Netherby, Lorquon, Nhill, Glenlee, Kiata, Gerang Gerung and Little Desert within Hindmarsh Shire.

As a substitute for this day, Tuesday 17 October 2023 is appointed a full-day public holiday for the localities of Rainbow, Albacutya and Kenmare, and Thursday 19 October 2023 is appointed a full-day public holiday for the localities of Broughton, Yanac, Netherby, Lorquon, Nhill, Glenlee, Kiata, Gerang Gerung and Little Desert within Hindmarsh Shire.

A copy of the notice has been attached for your records.

If you require further information, please contact Ylva Carosone, Executive Director, Small Business Victoria, in the Department of Jobs, Skills, Industry and Regions, on 0418 985 653 or email ylva.carosone@ecodev.vic.gov.au.

I wish all the very best for the local businesses and communities celebrating the Rainbow Show on Tuesday 17 October 2023 and the Nhill Show on Thursday 19 October 2023.

Yours sincerely

The Hon. Natalie Suleyman MP
Minister for Small Business

Date: 28/06/2023



Victoria Government Gazette

By Authority of Victorian Government Printer

No. G 30 Thursday 27 July 2023

www.gazette.vic.gov.au

GENERAL

Public Holidays Act 1993

I, Hon. Natalie Suleyman MP, Minister for Small Business, under section 8 of the **Public Holidays Act 1993**, declare –

- Tuesday 7 November 2023 is not a public holiday for the localities of Rainbow, Albacutya, Kenmare, Broughton, Yanac, Netherby, Lorquon, Nhill, Glenlee, Kiata, Gerang Gerung and Little Desert within Hindmarsh Shire.
- Tuesday 17 October 2023 is a full day public holiday for the localities of Rainbow, Albacutya and Kenmare within Hindmarsh Shire.
- Thursday 19 October 2023 is a full day public holiday for the localities of Broughton, Yanac, Netherby, Lorquon, Nhill, Glenlee, Kiata, Gerang Gerung and Little Desert within Hindmarsh Shire.

Dated 28 June 2023

HON. NATALIE SULEYMAN MP
Minister for Small Business

Water Act 1989

DECLARATION OF SERVICED PROPERTIES

For the purposes of section 144 of the **Water Act 1989** Goulburn Valley Region Water Corporation (trading as Goulburn Valley Water), declares it has made provision for water and/or sewerage services to the following lots commencing 31 August 2023:

Potable Water and Sewerage

Lots 1–3, PS909661M; 10 Steele Street, Stanhope
Lots 65 and S2, PS913635P; 7665 Goulburn Valley Highway, Kialla
Lots 1–2, PS909675A; 7755 Goulburn Valley Highway, Kialla
Lots 1–14, PS910127B; 13 Industrial Road, Shepparton
Lots 1–2, PS910038A; 1549 Maroondah Highway, Bonnie Doon
Lots 1–4, PS837308D; 84 Sutherland Street, Kilmore
Lots 1–17 and 24, PS834057T; Sheyna Drive, Numurkah

Potable Water only

Lots 1–14, PS718873K; South Boundary Road, Kyabram
Lots 1–29, PS848580Y; 2401 Goulburn Valley Highway, Alexandra

Sewerage only

Lot 1, TP333707K; 481 Winter Road, Girgarre

For more information, telephone Goulburn Valley Water on 1800 45 45 00.



Hindmarsh
Shire Council

**Administration
Centre**

PO Box 250
92 Nelson Street
Nhill VIC 3418
Ph: (03) 5391 4444
Fax: (03) 5391 1376

email:
info@hindmarsh.vic.gov.au

website:
www.hindmarsh.vic.gov.au

ABN 26 550 541 746

**Customer Service
Centres**

Jeparit
10 Roy Street
JEPARIT VIC 3423
Ph: (03) 5391 4450
Fax: (03) 5397 2263

Dimboola
101 Lloyd Street
DIMBOOLA VIC 3414
Ph: (03) 5391 4452
Fax: (03) 5389 1734

Rainbow
15 Federal Street
RAINBOW VIC 3424
Ph: (03) 5391 4451
Fax: (03) 5395 1436

28 July 2023

Julie Woolcock
Secretary/Treasurer
Nhill Agricultural & Pastoral Society
PO Box 80
NHILL VIC 3418
Email: nhillap.secretary@gmail.com

Dear Julie

Re: Request for substitute public holiday in lieu of Melbourne Cup Day for Nhill Show Day 2023

Thank you for your letter dated 30 April 2023 requesting a public holiday for Nhill and surrounding localities for Nhill Show Day in lieu of Melbourne Cup Day public holiday.

At its meeting on 31 May 2023, Council resolved to write to the Minister for Small Business requesting that a substitute public holiday be observed on Thursday 19 October 2023, in lieu of Melbourne Cup Day for the Nhill Agriculture and Pastoral Society Show Day for the localities of Broughton, Yanac, Netherby, Lorquon, Nhill, Glenlee, Gerang Gerung and Little Desert within the Shire.

Council has received confirmation from the Minister that this request has been approved, and Thursday 19 October 2023 has been gazetted by the Minister as a public holiday for these districts. This is in place of Melbourne Cup Day no longer being declared a public holiday for Nhill and surrounding districts.

I am pleased that the Nhill A&P Society will be able to hold this event again this year and wish you all the best for your preparation for the Nhill Show 2023. I trust that it will be a successful day.

Yours sincerely

Greg Wood
Chief Executive Officer



Hindmarsh
Shire Council

**Administration
Centre**

PO Box 250
92 Nelson Street
Nhill VIC 3418
Ph: (03) 5391 4444
Fax: (03) 5391 1376

email:
info@hindmarsh.vic.gov.au

website:
www.hindmarsh.vic.gov.au

ABN 26 550 541 746

**Customer Service
Centres**

Jeparit
10 Roy Street
JEPARIT VIC 3423
Ph: (03) 5391 4450
Fax: (03) 5397 2263

Dimboola
101 Lloyd Street
DIMBOOLA VIC 3414
Ph: (03) 5391 4452
Fax: (03) 5389 1734

Rainbow
15 Federal Street
RAINBOW VIC 3424
Ph: (03) 5391 4451
Fax: (03) 5395 1436

28 July 2023

Norelle Eckermann
Secretary
Rainbow Agricultural & Pastoral Society Inc
PO Box 85
RAINBOW VIC 3424
Email: rainbowshow3424@gmail.com

Dear Norelle

Re: Request for substitute public holiday in lieu of Melbourne Cup Day for Rainbow Show Day 2023

Thank you for your letter received 10 May 2023 requesting a public holiday for Rainbow and surrounding localities for Rainbow Show Day in lieu of Melbourne Cup Day public holiday.

At its meeting on 31 May 2023, Council resolved to write to the Minister for Small Business requesting that a substitute public holiday be observed on Tuesday 17 October 2023, in lieu of Melbourne Cup Day for the Rainbow Agriculture and Pastoral Society Show Day for the localities of Rainbow, Albacutya and Kenmare within the Shire.

Council has received confirmation from the Minister that this request has been approved, and Tuesday 17 October 2023 has been gazetted by the Minister as a public holiday for these districts. This is in place of Melbourne Cup Day no longer being declared a public holiday for Rainbow and surrounding districts.

I am pleased that the Rainbow A&P Society will be able to hold this event again this year and wish you all the best for your preparation for the Rainbow Show 2023. I trust that it will be a successful day.

Yours sincerely

Greg Wood
Chief Executive Officer

POLICY



Hindmarsh Shire Council Conflict of Interest Policy

1 Purpose

Council is committed to governing in the best interests of the Community and delivering services in a fair, transparent and accountable manner.

The purpose of this Policy is to:

- give the community confidence in the decisions that Council is making;
- guide Councillors, members of Committees and employees on what a conflict of interest is;
- ensure Council's organisational and decision making processes are transparent and free from prejudice; and
- ensure that Council is compliant with the *Local Government Act 2020*.

2 Scope

This policy applies to all Councillors, members of Committees and Council employees.

3 Definitions

CEO	means Chief Executive Officer of Hindmarsh Shire Council
Committees	include Delegated Committees established by the <i>Local Government Act 2020</i> , Community Asset Management Committees established under delegation by the CEO, and advisory committees.
Council	means Hindmarsh Shire Council
Act	means the <i>Local Government Act 2020</i>
Relevant person	means a person who is a Councillor; or member of a delegated committee who is not a Councillor; or a member of Council staff.
Family member	means <ol style="list-style-type: none">a spouse or domestic partner of the relevant person;a parent, grandparent, sibling, child, grandchild, step parent, step sibling or step child of the relevant person or of their spouse or domestic partner orany other relative that regularly resides with the relevant person.
Affected person	means <ol style="list-style-type: none">the relevant person;a family member of the relevant person

- c) a body corporate of which the relevant person or their spouse or domestic partner is a Director or a member of a governing body
- d) an employer of the relevant person unless the employer is a public body
- e) a business partner of the relevant person
- f) a person for whom the relevant person is a consultant, contractor or agent;
- g) a beneficiary under a trust or an object of a discretionary trust of which the relevant person is a trustee;
- h) a person from whom the relevant person has received a disclosable gift.

4 Legislative context

(a) Overarching governance principles

This policy is to be read in conjunction with the overarching governance principles outlined in s9 of the Act, with particular reference to the following principles:

*Council decisions are to be made and actions taken in accordance with the relevant law;
The transparency of Council decisions and information is to be ensured.*

(b) Conflict of interest provisions of the Act

The Act describes two classes of interests:

- S127 of the Act– General conflict of interest; and
- S128 of the Act – Material conflict of interest.
- S129 of the Act - Exemptions

(c) General conflict of interest

A general conflict of interest is defined by s127 of the Act as in the following way:

*“a relevant person has a general conflict of interest in a matter if an **impartial, fair minded person** would consider that the **person’s private interests** could result in that person **acting in a manner that is contrary to their public duty.**”*

(d) Material conflict of interest

A material conflict of interest is defined by s128 of the Act as in the following way:

*“a relevant person has a material conflict of interest in respect of a matter if an **affected person** would **gain a benefit or suffer a loss depending on the outcome of the matter.**”*

(e) Exemptions

S129 of the Act contains exemptions to the conflict of interest provisions:

A conflict of interest does not arise if any of the following arises:

- the conflict of interest is so remote or insignificant that it could not be reasonably regarded as capable of influencing the actions or decisions of the relevant person in relation to the matter;
- the interest that would give rise to a conflict of interest is held in common with a substantial proportion of the residents, ratepayers or electors of the municipal district and does not exceed the interests held by the other residents, ratepayers or electors.
- the relevant person does not know the circumstances that give rise to the conflict of interest, and could not be reasonably expected to know those circumstances;
- the interest only arises because the relevant person is the representative of the Council on a not-for-profit organisation that has an interest in the matter and the relevant person receives no personal advantage from the not-for-profit organisation;
- the interest only arises because a family member of the relevant person is a member but not an office-holder of a not-for-profit organisation;
- the interest only arises because the relevant person is a member of a not-for-profit organisation that has expressed an opinion or advocated for an outcome in regard to the matter;
- the interest arises in relation to a decision by a Councillor on a matter or in a circumstance that is prescribed to be exempt by the regulations.

5 Declaring a conflict of interest

Conflicts of interest are to be declared in accordance with the Governance Rules and the Employee Code of Conduct.

6 Declaring other relationships / associations

There may be some instances where a person has a relationship or association with a person or company or other entity which does not fall within the scope of *general conflict of interest* or *material conflict of interest*.

In these instances, employees and councilors are encouraged to declare the relationship or association with their manager or supervisor or with the CEO.

An example of this might be where someone is on an interview panel where they went to school with someone who is an applicant but with whom they no longer have a relationship with. In this instance it may simply be noted on the Recruitment Interest Declaration form that is completed prior to completing the interview.

7 Roles and responsibilities

Person/s responsible	Accountabilities
Councillors	<ul style="list-style-type: none"> • Being aware of their obligations to avoid conflicts of interest; • Disclosing any conflicts of interest in accordance with the Governance Rules; • Not being involved in decisions and actions that could reasonably be seen to be compromised by their private interests or affiliations; • Avoiding private action in which they could be seen to have an improper advantage from inside information from their position within Council;

	<ul style="list-style-type: none"> • Not using their position or Council resources for private gain; • Ensuring that there can be no reasonable perception that they have received an improper benefit that may influence the performance of their duties.
Employees	<ul style="list-style-type: none"> • Being aware of their obligations to avoid conflicts of interest; • Disclosing any conflicts of interest in accordance with the Governance Rules; • Not being involved in decisions and actions that could reasonably be seen to be compromised by their private interests or affiliations; • Avoiding private action in which they could be seen to have an improper advantage from inside information from their position within Council; • Not using their position or Council resources for private gain; • Ensuring that there can be no reasonable perception that they have received an improper benefit that may influence the performance of their duties.
CEO	<ul style="list-style-type: none"> • Implementing policy and procedure for identifying and managing conflicts of interest.

8 Compliance

(a) Audit and reporting

All declared conflicts of interest will be recorded in the Conflict of Interest Register by the Governance Unit and monitored as per Council Policy.

(b) Training and development

This Policy will be included in induction and ongoing governance training programs.

Training and development will be put in place for Councillors annually.

(c) Privacy

In accordance with the *Victorian Privacy and Data Protection Act 2014* any personal information or confidential information collected will be for the purpose of documenting any conflicts of interest.

Information relevant to conflict of interest will be disclosed to the CEO. Information will be used to the purpose of recording and evaluating conflicts of interest and may be disclosed as permitted by law.

Please refer to Council's Privacy Policy for further information.

9 Communication

This policy will be communicated via Council's website, Council's intranet, via email, at the Councillor induction.

10 Responsibility

Policy Owner: CEO

11 Supporting documents

Document
Hindmarsh Shire Council Councillor Code of Conduct Hindmarsh Shire Council Hospitality and Gifts Policy (Councillors) Hindmarsh Shire Council Privacy Policy
Local Government Act 2020 Local Government Victoria: Conflict of Interest – A Guide for Councillors

12 Document control

Hindmarsh Shire Council Conflict of Interest Policy		Policy Category	GOVERNANCE
Version Number	02	Policy Status	ADOPTED
Approved/Adopted By	COUNCIL	Approved/Adopted on:	19 AUGUST 2020
Responsible Officer	Manager Governance and Human Services	Review Date:	3 years from date of approval
Version History	Date	Version	Description
	04 March 2020	01	New policy
	19 August 2020	03	Updated after introduction of Local Government Act 2020

POLICY



C019 Public Transparency Policy

1 Purpose

This Public Transparency Policy (the **Policy**) supports Council in its ongoing drive for good governance and reinforces the importance of open and accountable conduct. In practice, it provides guidance as to how Council information is to be made publicly available. Council must adopt and maintain a public transparency policy under section 57 of the Local Government Act 2020 (the Act). This Policy gives effect to the public transparency principles outlined in section 58 of the Act -

- (a) Council decision making processes must be transparent except when Council is dealing with information that is confidential by virtue of the Act or any other Act;
- (b) Council information must be publicly available unless –
 - (i) the information is confidential by virtue of the Act or any other Act;
 - (ii) public availability of the information would be contrary to the public interest;
- (c) Council information must be understandable and accessible to members of the municipal community;
- (d) public awareness of the availability of Council information must be facilitated.

2 Scope

This policy applies to all Councillors, delegated committees under the Act and all employees of Hindmarsh Shire Council.

3 Definitions

For the purposes of this policy, Council adopts the following definitions:

Community

Means the Municipal Community and includes –

- (a) people who live in the municipal district of the Council;
and
- (b) people and bodies who are ratepayers of the Council;
and
- (c) Traditional Owners of land in the municipal district of the Council; and
- (d) people and bodies who conduct activities in the municipal district of the Council.¹

¹Local Government Act 2020 s3

Confidential information	has the same meaning under section 3 of the Act and is further described under clause 7(a) of this Policy
Council	means Hindmarsh Shire Council
Closed Meetings	Under section 66(5) of the Act, Council may determine that a meeting is to be closed to the public to consider confidential information. A meeting may therefore be closed to the public if Council resolves to close the meeting, in order to consider a confidential matter regarding issues of a legal, contractual or personnel nature and other issues deemed not in the public interest.
Transparency	a lack of hidden agendas or conditions, and the availability of all information needed in order to collaborate, cooperate and make decisions effectively.
Contrary to Public Interest	Means where Council may refuse to release information if it determines that the harm likely to be created by releasing the information will exceed the public benefit in being transparent.

4 Policy

4.1 Policy Statement

Transparency and accountability go hand in hand. Openness, accountability, and honesty define local government transparency and Council's obligation to share information with the community. Transparency is central to the ability of the community to hold its elected officials accountable.

Public transparency, in the local government context, requires that the decision-making processes of the Council be conducted openly with information made freely and proactively available to individuals and participation in decision-making is encouraged. There should be minimal exceptions and in accordance with legal requirements. An explanation should always be provided as to why information will not be released or why a decision cannot be made with full transparency.

4.2 Application

To enact the principles of transparency, Council will apply them to the following processes.

4.2.1 Decision-making at Council Meetings

Decision-making at Council meetings –

- Will be undertaken in accordance with the Governance Rules.
- Will be conducted in an open and transparent forum, unless in accordance with the provisions in the Governance Rules.
- Will be informed through community engagement, in accordance with the Community Engagement Principles and the Community Engagement Policy.

4.2.2 Council Information

Council delivers a range of services to residents, business and visitors to the municipality and our services and functions are documented. Council will publish information about Council services and administration activities on Council's website or will make this information available upon request.

Part II of the *Freedom of Information Act 1982* requires Council to publish a number of statements designed to assist individuals in accessing the information it holds. A list of available information is provided in the Part II Statement published in accordance with the *Freedom of Information Act 1982*. This information includes:

Documents such as:

- Plans and Reports adopted by Council;
- policies;
- project and service plans;
- grant application, tenders and tender evaluation material;
- service agreements, contracts, leases and licences;
- Council leases, permits and notices of building and occupancy; and
- relevant technical reports and / or research that informs decision making.

Procedural information such as:

- Practice notes and operating procedures;
- application processes for approvals, permits, grants, access to Council services;
- decision making processes;
- guidelines and manuals;
- community engagement processes; and
- complaints handling processes.

Council records including but not limited to the details below, will be made available where possible on Council's website or on request:

- Council and Delegated Committee meeting agendas and minutes;
- reporting from Committees required to in accordance with the Governance Rules;
- details of Delegated Committees, Community Asset Committees and Advisory Committees;
- registers of gifts, benefits and hospitality offered to Councillors or Council Staff;
- registers of travel undertaken by Councillors or Council Staff;
- registers of Conflicts of Interest disclosed by Councillors or Council Staff;
- submissions made by Council to State or Federal processes;
- details of any Memorandum of Understanding entered into by Council that are not subject to confidentiality clauses;
- registers of donations and grants made by Council;
- registers of leases entered into by Council, as lessor and lessee;
- register of Delegations;
- register of Authorised officers;
- register of Election campaign donations;
- summary of Personal Interests; and
- any other Registers or Records required by legislation or determined to be in the public interest.

Publications

Council publishes a range of newsletters and reports for residents, businesses and visitors to Hindmarsh. These can be downloaded from Council's website or by contacting Council for a copy. Some of these publications are available at Council's Libraries.

4.3 Transparency Considerations and Limitations

Some Council information that informs decision making by Council may not be made publicly available. This will only occur if the information is confidential information or if its release would be contrary to the public interest or in compliance with relevant legislation.

4.3.1 Legislation and Policy

The information made available is subject to the provisions of:

- the *Privacy and Data Protection Act 2014*;
- the *Local Government Act 2020*
- the *Freedom of Information Act 1982*;
- the *Health Records Act 2001*; and
- Council's Privacy Policy.

4.3.2 Confidential Information

"Confidential information" is defined in section 3 of the *Local Government Act 2020*. It includes the types of information listed in the following table.

Type of Information	Description
Council business	Information that would prejudice the Council's position in commercial negotiations if prematurely released.
Security	Information that is likely to endanger the security of Council property or the safety of any person if released.
Land use planning	Information that is likely to encourage speculation in land values if prematurely released.
Law enforcement	Information which would be reasonably likely to prejudice the investigation into an alleged breach of the law or the fair trial or hearing of any person if released.
Legal privileged	Information to which legal professional privilege or client legal privilege applies.
Personal	Information which would result in the unreasonable disclosure of information about any person or their personal affairs if released.
Private commercial	Information provided by a business, commercial or financial undertaking that relates to trade secrets or that would unreasonably expose the business, commercial or financial undertaking to disadvantage if released.
Confidential meeting	Records of a Council and/or Delegated Committee meeting that are closed to the public to consider confidential information.

Internal arbitration Confidential information relating to internal arbitration about an alleged breach of the Code of Conduct – Councillors.

Councillor Conduct Panel Confidential information relating to a Councillor Conduct Panel matter.

Confidential information under the 1989 Act Information that was confidential information for the purposes of section 77 of the *Local Government Act 1989*.

Council may decide, in the interests of transparency, to release information to the public even though it is confidential under the Act. However, this will not happen if release is contrary to law, in breach of contractual requirements or if releasing the information is likely to cause harm to any person or is not in the public interest to do so.

4.3.3 Public Interest Test

Council is not required to make publicly available information if the release would be Contrary to the Public Interest, in accordance with the Act. Council may refuse to release information if it is satisfied that the harm to the community likely to be created by releasing the information will exceed the public benefit in it being released.

When considering possible harm from releasing information, Council will only concern itself with harm to the community or members of the community. Potential harm to the Council will only be a factor if it also damages the community, such as where it involves a loss of public funds or prevents the Council from performing its functions.

4.4 Freedom of Information

The *Freedom of Information Act 1982* gives individuals a right to apply for access to documents held by Council. Council is committed to proactive and informal release of information in accordance with the *Freedom of Information Act 1982*, and the Professional Standards issued by the Office of the Victorian Information Commissioner. Individuals are encouraged to contact Council prior to submitting an application under Freedom of Information as Council staff can advise what documents are available for inspection and in some instances can assist with providing the requested information informally.

5 Responsibilities

All Councillors and Council Officers are responsible for facilitating access to council information in accordance with this policy.

Specific responsibilities are detailed below -

Party/parties	Roles and responsibilities
Council	Champion the commitment and principles for public transparency through leadership, modelling practice and decision-making.
Executive Management Team	Champion behaviours that foster transparency and drive the principles through policy, process and leadership. Monitor implementation of this policy.

Senior Management Team	Manage areas of responsibility to ensure public transparency, good governance and community engagement is consistent with this policy.
All Staff	Public transparency is the responsibility of all employees as appropriate to their role and function. All staff respond to requests for information and facilitate provision of information in consultation with their manager and in alignment with this Policy.
Manager Governance	To monitor implementation of this policy and conduct periodic reviews to drive continuous improvement.

6 Non-Compliance

If a member of the community wishes to question a decision about the release of information, this should be raised directly with the officer handling the matter in the first instance. If the member of the community is still not satisfied and would like to contest the decision, this can be reported to Council's Manager Governance and Human Services on (03) 5391 4444.

If you are not satisfied with Council's response, the concerns can be raised directly with the Victorian Ombudsman's office on (03) 9613 6222. or via the website www.ombudsman.vic.gov.au.

7 Human Rights and Responsibilities Charter Compatibility Statement

This policy has been reviewed against section 13 of the *Charter of Human Rights and Responsibilities Act 2006*. Importantly, transparency is a human right under the *Charter of Human Rights and Responsibilities Act 2006*, namely, "the right to have the opportunity, without discrimination, to participate in the conduct of public affairs, directly or through freely chosen representatives. Additionally, this policy also provides for the protection of an individual's right not to have their privacy unlawfully or arbitrarily interfered with.

8 Monitoring, Evaluation and Review

Council commits to monitoring processes, information sharing and decision making to understand the overall level of success in the Policy's implementation.

A periodic review of this policy will be undertaken to ensure any changes required to strengthen or update the policy are made in a timely manner.

9 References

Related documents	Legislation
Governance Rules Public Transparency Principles Privacy and Data Protection Policy	<i>Charter of Human Rights and Responsibilities Act 2006</i> <i>Freedom of Information Act 1982</i>

Community Engagement Policy Privacy Policy	<i>Local Government Act 2020</i> <i>Local Government Act 1989</i> <i>Equal Opportunity Act 2010</i>
---	---

10 Document Control

C019 Public Transparency Policy		Policy Category	COUNCIL
Version Number	1.1	Policy Status	DRAFT
Approved/Adopted By	COUNCIL	Approved/Adopted on:	XX August 2023
Responsible Officer	CEO	Review Date:	XX August 2026
Version History	Date	Version	Description
	August 2020	1.0	New policy required by <i>Local Government Act 2020</i>
	August 2023	1.1	Scheduled Policy Review

POLICY

C012 Councillor Interaction with Developers



1 Purpose

Councillors are often required to make decisions about planning and developments in their municipality and as part of seeking information, may interact with developers on upcoming projects. Council acknowledges that interactions with developers are a necessary and essential part of a healthy democracy and every person, organisation, and interest group have a right to put a case forward to elected officials as part of the land use planning decision-making process.

This policy provides guidance for how Councillors should interact with developers to maintain integrity, transparency, and good governance in their decision-making whilst also promoting development for the social and economic benefit of Hindmarsh Shire.

2 Scope

This policy applies to all Councillors of Hindmarsh Shire Council and to their interactions with developers in relation to land-use planning related matters, including current planning permit applicants and prospective planning permit applicants.

3 Definitions

Council	means Hindmarsh Shire Council
Councillors	means elected Councillors of Hindmarsh Shire Council, including the Mayor
Contact	means any communication or information exchange between a Councillor and a developer, regardless of whether it was expected, planned, solicited or reciprocated and regardless of the means of communication.
Developers	an applicant, or proposed applicant, for a land use planning application or similar. This includes any consultants, advisors, agents, representatives or person closely associated with the developer who is appointed to promote or advocate for the developer's interests or proposal.

4 Policy

4.1 Conflict of Interest

Council should not engage in any form of contact with developers when there is an existing conflict of interest. If an interaction with a developer is handled inappropriately and/or not in accordance with this policy, a Councillor may create a conflict of interest and preclude themselves from future decision-making relating to the relevant development application.

4.2 Contact with Prospective Developers

Councillors should encourage responsible and appropriate development in Council's area. Councillors should not feel inhibited in any communications with potential developers in promoting the benefits of developing in Hindmarsh.

However, in dealings with potential developers, Councillors:

- must make clear to potential developers that they can provide general information on the application process only and cannot give advice about, or commit to, the development's chance of success;
- should suggest the developer seek independent professional advice;
- if applicable, must encourage potential developers to seek preliminary advice on their proposal by utilising the established process within Council's planning department pre-lodgement meetings with Council officers; and
- should not state any opinions or provide any advice regarding the proposal (other than that stated above). The Councillor must be aware that if they do give a personal opinion on the potential development, this may preclude them from being involved in any decisions on the development in the future.

4.3 Councillors Involvement in Decision-making

It is the Council staff responsibility to receive and assess development applications, culminating in a report to Council that provides information and a recommendation on the application. The role of the Council in the decision-making process is to approve or decline the application on the information and recommendation provided by Council staff. To avoid prejudicing the eventual decision, Councillors must not make up their minds about a development application until they have read the officer's reports and heard all sides of the debate. This may include receiving submissions, as a Council, to be read in conjunction with the Council report.

4.4 Commenting Prior to Decision

Any involvement a Councillor has with a development application during its assessment has the potential to damage the integrity of the final determination. It is important that Councillors avoid making public comments that could be seen as supporting or opposing an application.

In addition, Councillors should not be seen to be trying to influence the public by commenting on the application or signing petitions during the public comment period.

If a member of the public, particularly those that have an objection to the development application, approaches a Councillor to discuss the application, they should avoid comment and encourage the person to direct their objection and comment to Council officers to be included, where appropriate, for Council consideration. Written submissions directed to and received by individual Councillors should be provided to the Mayor to be distributed to all Councillors and the Director Infrastructure Services.

4.5 Meeting with Developers

Any request for a meeting between Councillors and developers should occur only to listen to the position of the relevant person or group. To ensure a fair and transparent process, where such meetings occur, Councillors must then also make themselves available to all other parties involved in the matter to hear their views should they similarly request to be heard.

At any meeting with developers, Councillors:

- **should advise the contact that the meeting might be registered in accordance with this Policy, and should proceed only if the contact understands and agrees;**
- must make clear that they are only in attendance to listen to the person or group, that they can provide general information on the application process only and they cannot give advice about the development's chance of success;
- should not state any opinions or provide any advice regarding the proposal (other than that stated above). The Councillor must be aware that if they do give a personal opinion on the potential development, this may preclude them from being involved in any decisions on the development in the future; and
- should state that in relation to Council's possible decision on the application, that the Councillor's principal obligation is to serve the public interest by ensuring that their decision is -
 1. consistent with the planning legislation, Council's planning scheme and policies; and
 2. made after having appropriate regard to any officer's (or Council appointed consultant's) advice; and
 3. not influenced by any other irrelevant or inappropriate consideration.

Councillors should avoid one-on-one meetings with developers who have an application before Council or who may make an application to Council. A one-on-one meeting with a developer runs the risk of a Councillor being perceived as being influenced or biased in their decision-making.

Requests for a meeting should go through official Council channels, such as a generic Council inbox. Councillors should only meet with a developer with a Council officer present. The Councillor should be transparent with other Councillors around the nature of the meeting and provide them with the opportunity to attend should they wish to do so.

Where a Councillor receives a request to meet with a developer who has no current application before Council, they should be mindful during the interaction of any impacts the meeting might have on future applications as per clause [4.1.1](#).

4.6 Meeting with Developers where the Development Application is Subject to Legal Proceedings

In the event that a land use planning application is proceeding to any type of court or tribunal proceeding, no meetings between Councillors and developers should take place unless approved by the Chief Executive Officer or the Director Infrastructure Services, with such meeting being approved on a "without prejudice" basis.

4.7 Gifts and Hospitality

Management of offers of gifts or hospitality from developers should be managed in accordance with Council's Gifts and Hospitality Policy.

4.8 Campaign Donations

Local government election candidates must provide a record of whether they did or didn't receive any donations, gifts or in-kind support for their election campaign. Under the Act, all candidates in Victorian council elections must submit a return within 40 days of election day.

Once Council has received a *successful* candidate’s campaign donations return form, any disclosable gifts from developers will be transferred to Council’s **Register of Interactions** (see clause [4.9](#)). If it is not clear that the donation is from a developer, Council may ask that the Councillor confirm further information as to the nature of the donation so that it might be properly recorded.

4.9 Register of Interactions

Councillors should keep a written record of the matters discussed at any interaction with a developer. A Councillor Declaration of Contact with Developer Form (see Appendix 1) should be completed and forwarded to the Chief Executive Officer for inclusion in the Register of Contact with Developers within 10 business days of the meeting taking place.

The Manager Governance and Human Services (on behalf of the Chief Executive Officer) is responsible for maintaining the Register of Contact with Developers. The Register shall be made publicly available in an electronic format on the Council’s website and updated on a monthly basis.

5 Charter of Human Rights and Responsibilities Act 2006 – Compatibility Statement

The Victorian *Charter of Human Rights and Responsibilities Act 2006* has been considered in relation to whether any human right under the Charter is restricted or interfered with in any way by enacting any part of this policy. It is considered that this policy is consistent with the rights outlined in the Charter.

6 References

Related documents	Legislation
Hindmarsh Shire Council Councillor Code of Conduct	<i>Local Government Act 2020</i> <i>Local Government Act 1989</i>
Hindmarsh Shire Council Gifts and Hospitality Policy	<i>Charter of Human Rights and Responsibilities Act 2006</i>
Hindmarsh Shire Council Conflict of Interest Policy	<i>Gender Equality Act 2020</i> <i>Planning and Environment Act 1987</i>

7 Document Control

C012 Councillor Interaction with Developers		Policy Category	COUNCIL
Version Number	1.0	Policy Status	DRAFT
Approved/Adopted By	COUNCIL	Approved/Adopted on:	XX 2023
Responsible Officer	CEO	Review Date	XX 2026

Version History	Date	Version	Description
	XX 2023	1.0	New Policy

DRAFT

Appendix 1

Councillor Declaration of Contact with Developer Form



	Details
Councillor name	
Name of Developer	
Date, time and place of contact	
Type or method of contact	
Property under discussion	
Nature of issue covered in the contact	
Did you advise the developer of the Contact Register?	
How did you advise them of the Contact Register?	
Other relevant information/comments	

Signed

Date

Organisation	Event name	requested funding (financial and in-kind)	total budget	sponsorship/co-contribution/other income	eligible								recommended grant funding	comments
						Actively promote Hindmarsh Shire and deliver community and/or (significant) tourism, visitor and economic outcomes	Encourage partnerships and collaborations between groups and businesses within Hindmarsh Shire	Compliance with Council and other authority requirements	Provide evidence of community support and community engagement	Events which celebrate cultural, heritage, and community wellbeing	Have an Event management plan			
Rainbow Playgroup	George the Farmer	\$7,500.00	\$7,500.00	\$0	Y	2	3	3	2	2	3	15	\$0.00	Small local event.
Dimboola Boat and Ski Club	Peter Taylor Barefoot Ski Memorial	\$7,500.00	\$ 51,296.00	\$ 43,796.00	y	5	3	3	3	3	3	20	\$7,500.00	*Note: letter requesting an additional \$7500 (total \$15000).
The Oasis, Rainbow	2024 Big Sky Festival	\$7,500.00	\$13,160.00	\$5,660	Y	4	3	3	3	3	3	19	\$7,500.00	proven previous success, attracts visitors from afar, co-contribution/other funding
Rainbow offroad racing	2024 Rainbow enduro	\$7,500.00	\$8,500.00	\$1,000	Y	5	3	3	3	1	3	18	\$7,500.00	proven previous success, attracts visitors from afar
Nhill Aviation heritage Centre	2024 Nhill Airshow	\$ 7,500.00	\$ 150,700.00	\$ 143,200.00	Y	5	3	3	3	3	3	20	\$7,500.00	proven previous success, attracts visitors from afar, significant co-contribution/other funding
		\$37,500.00		\$ 193,656.00									\$30,000.00	



15th August 2023

MINUTES OF THE JEPARIT TOWNSHIP ADVISORY COMMITTEE MEETING OF THE HINDMARSH SHIRE COUNCIL HELD ON 14TH AUGUST 2023 at the Memorial Hall, Roy Street, Jeparit at 7.30pm.

Present: Mayor: Mr. B. Ireland (HSC), Mr. R. Huxley (Regulatory Services Officer of HSC) Teresa Smith (Vice-Chair), Cheryl Quinn (Sec), Sharron Reilly (CM), Annmarie Werner (CM), , Mel Wagener (CM), Craige Proctor (CM), including Wendy Werner, John Knickholds, Tony Simpson and Colin Moore (Community Members).

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

We acknowledge the Shire's Indigenous community as the first owners of this country. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.

2. APOLOGIES

Jason Hutson (Chair-Person), B. Schultz (CM) and Tara Paech (CM).

3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

NIL.

4. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the JTAC Committee Meeting held on 10th July, 2023 at 7.30pm at the Memorial Hall, Roy Street, Jeparit. circulated to Committee Members be taken as read and confirmed
(Attachment: 1)

Moved: Annmarie Werner
Seconded: Mel Wagener

Carried

5. BUSINESS ARISING FROM THE MINUTES

6. CORRESPONDENCE

INWARD:

- 6.1 C. Proctor (Committee M) Business Network session 11/7/23
- 6.2 S. Reilly (Committee M) Polo shirt Quote 12/7/23
- 6.3 P. Bell (Community M) Thank you letter 12/7/23
- 6.4 B. Huxley (HSC) Regional Community Guidelines 13/7/23
- 6.5 B. Huxley (HSC) Regional Community Guidelines 13/7/23
- 6.6 B. Huxley (HSC) Regional Community Guidelines 13/7/23
- 6.7 B. Huxley (HSC) Draft of AGM & Minutes 17/7/23
- 6.8 P. Bell (Community M) Connection Weekend 18/7/23
- 6.9 P. Bell (Community M) Connection weekend letter 18/7/23
- 6.10 S. Johnson (HSC) Committee Agenda New Template 19/7/23
- 6.11 B. Huxley (HSC) Completed AGM Min & Fin 19/7/23
- 6.12 P. Bell (Community M) Three day event 22/7/23
- 6.13 S. Reilly (Committee M) Promotional Polo Shirt 25/7/23
- 6.14 (Committee M's) Grampians Tourism News 28/7/23
- 6.15 B Huxley (HSC) Auto Response 7/8/23

OUTWARD:

- 6.16 C. Proctor (Committee M) Business Network session 11/7/23
- 6.17 (Committee M's) Business Network session 11/7/23
- 6.18 S. Reilly (Committee M) Polo shirt Quote 11/7/23
- 6.19 (Committee M's) Three day weekend event 11/7/23
- 6.20 H. Boyd (HSC) JTAC Financial Statement 11/7/23
- 6.21 S. Reilly (Committee M) Promotional Polo Shirt 12/7/23
- 6.22 (Committee M's) Three day weekend event 12/7/23
- 6.23 P. Bell (Community M) Connection Weekend 12/7/23
- 6.24 P. Bell (Community M) Thank You 12/7/23
- 6.25 J. Hutson & T. Smith (Committee M's) W. Werner Response letter 13/7/23
- 6.26 B. Huxley (HSC) Regional Community Grant 13/7/23
- 6.27 B. Huxley (HSC) JTAC Draft Minutes 15/7/23
- 6.28 W. Werner (Community M) funding proposal suggestion 15/7/23
- 6.29 P. Bell (Community M) Three day event 18/7/23
- 6.30 P. Bell (Community M) Three day event 19/7/23
- 6.31 B. Huxley (HSC) JTAC Final Minutes 19/7/23
- 6.32 (Committee M's) Final Minutes of JTAC Meeting & AGM 22/7/23
- 6.33 P. Bell (Community M) Support letter 22/7/23
- 6.34 S. Reilly (Committee M) Promotional Polo Shirt 25/7/23
- 6.35 (Committee M's) Grampians Tourism News 28/7/23
- 6.36 S. Reilly (Committee M) Promotional Polo Shirt 7/8/23
- 6.37 H. Boyd (HSC) Financial Statement ending 31st July 23 7/8/23
- 6.38 (Committee M's) Agenda and Min of Previous Meeting 7/8/23

That the Outward Correspondence be approved and the Inward Correspondence noted.

Moved: Sharron Reilly

Seconded: Craig Proctor

Carried

7. EVENTS

Event:		Location:		Date	
<i>Relevant documents</i>					
	Responsibility	Due date	Status		
Risk assessment					
Food permit					
Local Law permit					

8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR

8.1 Sharron. Reilly (Committee Member) Supplied Polo Shirt samples consisting of Bamboo cotton blend of varying sizes. \$530.75 (which includes art work) for 9 shirts from a Horsham supplier. Sharron recorded sizing for each person. Discussion regarding JTAC to partially contribute towards individual costing was held no decision made at this point. **Discussion next meeting.**

8.2 W. Werner (Community Member) Bowling Club/Community Hub re presented their financial request for Community Garden assistance.

After a discussion and explanation into the short term vision and long term goals of JDBCCH, Wendy Werner and John Knickholds were asked to leave the room to enable the JTAC to have an open discussion involving contribution of funding to Jeparit & District Bowling Club (Community Hub). Receipts of expenditure will be furnished to the JTAC. Funds will not be paid until a User Agreement between HS Council and J & D Bowling Club is signed. Upon correct documentation completion Craige Proctor (CM) **Moved:** that the JTAC furnish the JDBCCH with a cheque to the amount of \$1,995.00 to assist financially with the proposed programme.

Seconded: Annemarie Werner (CM)

Carried

9. COUNCILLOR REPORT

9.1 Swimming hole/caravan park area decking is showing signs of completion and then the landscaping will be commenced.

9.2 Application in Feb 2024 for floating pontoon.

9.3 Short list of interviews of CEO's being conducted.

9.4 Any discussion regarding local football/basketball club mergers need to be discussed with HSC.

10. OFFICER REPORT

10.1 Dimboola Advisory Town Committee has become incorporated. They still receive HSC annual funding however they have their own charter, raise and spend their funding.

10.2 Riverside Road works scheduled for repair.

11. URGENT BUSINESS

11.1 Water drainage requiring gravel stones on corner (bend) of Riverside Street.

11.2 Roof Installation on WC facilities (sporting complex) **has not commenced.**

11.3 Riverside still reflects an enormous amount of spread loose tin cans.

11.4 GWS road works completed early 2022 in Broadway still reflects a unsafe road condition with simple cones and signage.

12. FINANCE REPORT

12.1 Summary of Balances in Finance Report.

RECOMMENDATION:

That the Finance Reports as provided with this Agenda be approved.

Moved:

Seconded: Not Furnished:

12.2 Purchase Orders to be raised - \$2,000 or less

Moved: Craige Proctor

Seconded: Annemarie Werner

Carried

ITEM NO.	DESCRIPTION	DECISION
8.2	JDBCCH	Garden Project financial assistance \$1,995.00 (J & DBC)

12.3 Purchase Orders to be raised – Greater than \$2,000

NIL.

13. DECISIONS TO BE MADE

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	Nil
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	Nil
8	General Business as Notified to the Chair	8.1 & 8.2
9	Councillor's Report	9.1, 9.2, 9.3 & 9.4
10	Officer's Report	10.1, & 10.2
11	Urgent Business	11.1, 11.2, 11.3 & 11.4
12.1	Finance Report	Not Furnished.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed. (8.2)
12.3	Purchase Orders to be Raised (above \$2,000)	Nil

14. MEETING CLOSED

The meeting closed at 8.38pm

15. COUNCIL OFFICER AUTHORISATION

*to be completed by Council Officer

I, ROBERT HUXLEY accept the following recommendations made by the JTA Committee at this meeting held on 14th August 2023

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	Nil
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	Nil
8	General Business as Notified to the Chair	8.1 & 8.2
9	Councillor's Report	9.1, 9.2, 9.3 & 9.4
10	Officer's Report	10.1, 10.2 & 10.3
11	Urgent Business	11.1, 11.2, 11.3 & 11.4
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed.

I _____ advise that the following items:

ITEM NO.	DESCRIPTION	DECISION

- Need to be referred to a Council Meeting / CEO for a decision
- Require more Information
- Do No align with the Hindmarsh Shire Council Plan

SIGNED: Council Officer

R. HUXLEY

Dated: 18/8/2023





19 July 2023

NOTES OF THE HINDMARSH PRIDE ADVISORY COMMITTEE HELD AT THE DIMBOOLA LIBRARY & CUSTOMER SERVICE CENTRE, 101 LLOYD STREET DIMBOOLA ON WEDNESDAY 19 JULY 2023, COMMENCING AT 5.00PM.

PRESENT:

Cr Melanie Albrecht – Councillor, Craig Proctor – Member, Greg Wood – Chief Executive Officer, Monica Revell – Director Corporate & Community Services, Petra Croot – Manager Governance & Human Services, Whitney Kingston – Coordinator Library Services

1. Welcome and Acknowledgement of the Indigenous Community

Acknowledgement of the Indigenous Community.

We acknowledge that this meeting is being held on the lands of the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagalk Nations and we acknowledge them as Traditional Owners of Country.

We recognise the important ongoing role that Indigenous people have in our community and pay our respects to their Elders, past and present.

2. Apologies

3. Declaration of Interests

Committee Members to declare any known interests in relation to any item published on the agenda for this meeting, either:

- Direct; or
- indirect interest
 - by close association;
 - that is an indirect financial interest;
 - because of conflicting duties;
 - because of receipt of an applicable gift;

- as a consequence of becoming an interested party; or
- because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised at the commencement of discussion of the specific item.

4. Confirmation of Minutes of Previous Meeting

ENDORSED:

That minutes of the Hindmarsh Pride Committee meeting held on Wednesday 12 April 2023 via Teams are circulated for members information.

Refer item 4.1

5. Council Grants

Discussion was held during the meeting on how we might ensure our grants processes are inclusive and accessible to LGBTQIA+ initiatives.

6. Statement of Inclusion

Discussion was held during the meeting on what a statement of inclusion should include and what it means for the statement to be publicly visible. Discussion was held regarding Council creating “Welcome Here” Hindmarsh Pride stickers that can be distributed to local businesses and sporting clubs.

7. Events

Discussion was held regarding the Drag Bingo event and suggestions for future events including Wear it Purple Day.

8. General Business

Discussion was held regarding recruiting for Ally’s to the committee, including what it means to be an ally and how to be a good ally.

9. Next Meeting

The date of the next meeting was discussed and will be called for specific purposes due to low attendance at the scheduled bi-monthly meetings.

Wimmera Mallee Pioneer Museum

Dimboola Road, Jeparit, Victoria 3423

Email: wmpmjeparit@gmail.com

Facebook: www.facebook.com/WMPMJeparit

Minutes – Tuesday, 20 June, 2023, 7.30 p.m. at Briarley House

1) **Welcome and Acknowledgement of Country**

The President welcomed members and delivered the Acknowledgement of Country.

2) **Declarations of interest – NA**

3) **Present:** Wendy Werner – President (WW); Craig Proctor - Secretary (CNP; remotely via phone); Maryanne Paech – Treasurer (MP); Clem Paech (CP); Peter Pumpa (PP); Rhys Wilkosz (RW); Tige Mannington (TM); Cr Brett Ireland (HSC, BI). Guests: Wendy Zanker; Terry Wundersitz; Peter Robson; Rod Cameron; Paul Bell; Colin Moore; Tony Simpson; Cheryl Quinn; Tracy Guildersleeve; John Johnson; Brett Gebert.

Apologies: Jeff Woodward (HSC); Mel Wagener; Don Pedder; Greg Roberts; Cr Wendy Bywaters.

MOTION: To accept the apologies. Moved: CP Seconded: PP CARRIED

4) **Minutes of Previous Meeting**

The last meeting, on 16 May 2023, was a general meeting.

MOTION: To accept the Minutes of the 16 May meeting. Moved: WW Seconded: MP CARRIED

5) **Correspondence**

Inwards

- HSC Environmental Health Food News Newsletter
- HSC Notification of Volunteers Thank You Event, 21 June
- HSC Community Asset Committee Annual Reporting (due 31 August for WMPM AGM **17 October**)
- Mick Harrison Signs – invoice for nine of the twelve storyboards (\$1,980.00)
- WVAHS – indication of interest in attending 60th Anniversary event (lunch and bus tour, Horsham, 28 September; CNP will likely attend; others?)
- Letter from Joan Reichelt expressing concern over hearing of ‘plans’ to remove exhibits from McKay Shed
- Shauna Johnson’s response to CNP’s suggestion re short videos uploaded to social media (YouTube)
- Sharon Reilly – explanation of potential support for Rally from machinery enthusiasts
- MAVEC Newsletter
- Victoria Police (Dimboola) re ongoing dispute over items

Outwards

- CNP to HSC seeking advice on producing and uploading to YouTube short videos on buildings and exhibits.
- Notification to HSC of AGM date: **17 October, 7.30 p.m.**
- Response to Victoria Police (Dimboola) re dispute over items

MOTION: To accept the outward correspondence and note the inward Correspondence.

Moved: WW Seconded: CP CARRIED

6) **Business arising from Correspondence**

- CNP to produce a trial WMPM video to be submitted to JW for comment and potentially to be uploaded to Visit Wimmera YouTube channel. JW has video editing software and has offered to assist in the production of any videos.
- Attending the WVAHS 60th Anniversary is a great opportunity for other Committee Members to network with other groups in the region.

7) **Treasurer’s Report (MP)**

Volunteer Hours: May 2023: 463.5 hours

Purchases / Finances - Receipts submitted and to be passed for payment: Jeparit Supermarket \$348.04; Bow Bakery \$75.60; Mick Harrison Signs \$1,980.00; Clugston Butchers \$432.75; Ace Radio Broadcasts \$220.00; Maryanne Paech \$814.99.

May 2023	
Opening balance 01.05.23	16,303.93
Receipts	1,235.10
Expenses	452.80
Closing balance 31.05.23	17,206.23

Term Deposits (2)	34,739.17
Total	\$51,851.75

MOTION: To accept the Treasurer's report as circulated. Moved: MP Seconded: TM CARRIED

MOTION: To pass invoices and receipts for payment. Moved: MP Seconded: PP CARRIED

8) **General business**

1) **Rally review.**

Clem Paech: The horses were the highlight. Cheryl Quinn: Several stalls made money and perhaps WMPM could have charged those stallholders a small amount to increase income for WMPM? Brett Ireland: Very positive feedback except that people missed the Town Garage Sale. Peter Pumpa: We needed more people on board to help but it all went well. Maryanne Paech: Re the cost to stalls – insurance is an issue so in the past some did not attend so we cut the fees and some stalls ran for charity and we felt it better to not charge those stallholders. Kids' activities worked well with the support of Wendy Bywaters. Church service successful. Saturday's attendance: 406; Sunday's 259; overall 665. Cash from entries - \$5,475; Eftpos - \$1,925; Total entries \$7,400; stove food \$733; raffle \$263; coffee \$1685; these were without expenses. Approx. takings \$7,900. Didn't have to subsidise Rob's carriages as they recovered their costs. Craige Proctor: Very successful weekend; there was a potential issue with children around engines; Tom Fax the blacksmith was a great drawcard; other heritage groups being included and a presence was an asset; it was good to utilise the space around Werrap Hall and it was good to have the Garden and Craft Clubs involved. Wendy Werner; it was a long year with frequent meetings over 3 hours each time but there was very positive feedback so it has rewards for the community along with Lutheran community which benefited; there was fundraising for charities; donation of coffee machine by Maldon group so we now have machine for future use which is very welcome.

- 2) **Future Rallies.** N.B. Since discussion around the 2023 Rally and proposals around 2024 Rally extended over two hours and many points were repeated, the following is a précis of key points raised. On 12 June CNP attended the Jeparit Town Advisory Committee and, as a courtesy, provided the Committee with an explanation behind the decision not to stage the Rally in its current form in 2024. CNP is producing a Rally Organisational Spreadsheet to support an Event Coordinator/Project Manager overseeing a future Rally. WW and MP currently have access to this and it will become a work in progress. Input from Sharon Reilly: A lot of the passionate Rally men enjoy working together, selecting an item to get it running. They would like to get some of the old (appropriate) tractors "running restored" and run a vintage tractor pull, as part of the rally. Could include a run against the Clydesdales. CNP: We are trying very hard to achieve some of the goals of the HSC Master Plan and Interpretive Plan along with the Significance Assessment; Rally planning every fortnight from January meant we lost momentum with some of these goals. The key is to put in place an organisational structure for future rallies so that the Committee can focus on broader Museum goals. It is frustrating not being able to focus on these fully. The Volunteer Hours for May alone (463.5 hours) is a huge underestimate as most volunteer hours are 'behind the scenes' and not recorded; this was confirmed by MP. The Management Committee will not be running a two-day Rally in 2024 (WW). PP – we need to invite more to serve on the Management Committee. Six people can't do all the work. MP – we need a Committee committed to coming to meetings not just to the Rally. WW – if there is to be a Rally we need a separate Committee to report to the Management Committee. Keen to have more people on the Committee. Cheryl Quinn – Role of volunteers? Can they be better utilised? WW – we have the bare minimum of volunteers to open the Museum; they can't be utilised differently. Cheryl Quinn - Concerned about not having a Rally for the community; other towns will seize that weekend. WZ and PR – if you don't have it we'll lose out to other towns. Paul Bell – not good to change the two-day focus; not good for the town. Towns have a small nucleus of people to organise things. We should ask for help and we'll get it. WW – doesn't work as hoped for. Paul Bell – give people more notice? Colin Moore – happy to help out but not happy to serve on a committee. MP – Of more than 300 entries to the Rally, only 34 were from Jeparit. Tony Simpson – approach other committees for assistance? BI – HS 28.7% volunteer rate cf 13% for State. 1,400 volunteers in Shire, 1/3 being 69+. CNP – could future Rallies have more of a Hindmarsh focus? We want more locals to visit the Museum – smaller events, tours, Open Days to raise engagement factor. Put the Museum on radar screens. (Extensive discussion on these and other concerns and suggestions over the next hour.) Peter Robson offered to potentially lead the Rally Sub-committee.

Motion: nominations for new Committee Members – Wendy Zanker; Rhys Wilkosz; Peter Robson; Brett Gebert. All nominees accepted nomination. **Moved:** PP; **Seconded:** MP **Carried**

3) **Visitors:**

Mary-Anne Paech's report on Attendance:

Adults	Pens/Conc.	Children	Family	Group	Mother's Day
30	19	1	0	4	11

- 4) **Storyboard frames.** Sincere thanks is extended to Peter Pumpa for his enormous effort in mounting most of the storyboards in time for the Rally. The storyboards are being very well received. Currently 6 of the 12 are framed.
- 5) **Volunteers.** John Nickholz, new local resident interested in learning blacksmithing through a class in Melbourne. Colin Moore has also offered to volunteer.
- 6) **Back to Jeparit event, 21-22 October.** Paul Bell gave update on planning for the Back to Jeparit weekend.
- 7) **Donations** Dennis Rogers shovel, 1915 Netherby-Lorquon line. Ken Mayberry double yoke for a bullock team. Barry Kelm's brother's home-made buggy. Add to agenda for next month.
- 8) **Pricing structure 2023-24.** Membership drive. To give locals more of an incentive to bring others to Museum. Tony Simpson: suggested a free voucher system for locals. Agenda for next month.
- 9) **Maintenance.** Request from Jeff Woodward to discuss prioritising maintenance work wish list for maintenance budget.
- rabbit proofing perimeter fence
 - painting Chemist Shop sign
 - Albacutya and Briarley – roof and walls – scope? Lacework – working bee and repainting. Community project? One shed at southern end – termite issue so machinery needs to be moved.
 - dog leg fence repairs.
 - Blacksmith and McKay signs
 - Albacutya photo
 - New straw on thatched shed (Gordon Mills)
 - Aiden – high-medium-low priorities need to be determined followed by site visit then including in budget.
- 10) **Goal setting for the next twelve months.**
Previously set goals:
1. Storage (finish Albacutya room (line), move office materials here)
 2. Reorganising McKay Shed
 3. Signage across site and implementation of QR Codes
 4. Cataloguing and digitisation (Albacutya photo room)
 5. Rally
 6. Indigenous display (use Rally funds to progress this?)
 7. Risk Management
- CNP's preferred priorities (suggestions only):
- rationalising exhibits in log cabins, Werrap and Tarranyurk Halls
 - more storyboards: H.V. McKay shed; Grain handling (pickling); Machinery collection; Brief history of Museum. Goal: six more signs by end of 2023.
 - refurbishing photo exhibits in Albacutya
- 11) **New/Urgent Business: NA**
Joan Reichelt letter: WW: No push by MC to remove any item from Museum. Some to be put in storage to make better exhibit. The Reichelt combine is crucial to Museum's story. It is not going anywhere.
- 12) **Shire Update:** Jeff Woodward NA
- 13) **Councillor update:** Cr Brett Ireland
- 14) Next General Meetings **Tuesday 18 July** and **Tuesday 15 August** 7:30 pm at the Museum.
Meeting closed at 10.35 p.m.

Wimmera Mallee Pioneer Museum

Dimboola Road, Jeparit, Victoria 3423

Email: wmpmieparit@gmail.com

Facebook: www.facebook.com/WMPMJeparit

Minutes – Tuesday, 18 July, 2023, 7.30 p.m. at Briarley House

1) Welcome and Acknowledgement of Country

The President welcomed members and delivered the Acknowledgement of Country.

2) Declarations of interest – NA

- 3) **Present:** Wendy Werner – President (WW); Craig Proctor - Secretary (CNP); Maryanne Paech – Treasurer (MP); Clem Paech (CP); Peter Pumpa (PP); Rhys Wilkosz (RW); Tige Mannington (TM); Cr Brett Ireland (HSC, BI); Cr Wendy Bywaters; Jeff Woodward (HSC); Guests: Wendy Zanker; Terry Wundersitz; Peter Robson; Rod Cameron; Colin Moore; Aaron McLean; Cheryl Quinn; Mel Wagener; Brett Gebert; Colin Bell.

Apologies: Don Pedder

MOTION: To accept the apologies. Moved: PP Seconded: CNP CARRIED

4) Minutes of Previous Meeting

The last meeting, on 20 June 2023, was a general meeting.

MOTION: To accept the Minutes of the 20 June meeting. Moved: WW Seconded: MP CARRIED

5) Correspondence

Invoice from Nhill-Dimboola Band (\$150.00)

Invoice from Wimmera Mallee News (\$360.00)

Invoice from Mick Harrison Signs (\$660.00) (second of two invoices for storyboards)

Catherine Saul (HSC) – change in Food Registration Class. Change to Class 4 which means no cost to the

Museum for future events. We need only submit a Statement of Trade with Foodtrader (formerly Streatrader).

Mick Henderson (HSC) – re maintenance priorities

The Old Machinery Magazine subscription renewal (\$79)

Letter from Fiona Williams, Jeparit, re disputed ownership of items.

Outwards – NA aside from email responses to several items above.

MOTION: To accept the outward correspondence and note the inward Correspondence.

Moved: CP Seconded: CNP CARRIED

6) Business arising from Correspondence

MOTION: To action business arising from Correspondence i.e. respond to Fiona Williams' letter. Moved:

CNP Seconded: CP CARRIED

7) Treasurer's Report (MP)

Volunteer Hours: June 2023: 497.5 hours

Purchases / Finances - Receipts submitted and to be passed for payment: Jeparit Supermarket \$348.04;

Bow Bakery \$75.60; Mick Harrison Signs \$1,980.00; Clugston Butchers \$432.75; Ace Radio Broadcasts

\$220.00; Maryanne Paech (horses repayment) \$814.99; Wimmera Mallee News \$360.00; Nhill Dimboola

Band \$150.00; Elgas \$42.20; Wendy Werner reimbursement \$50.50, stationery; \$48.00, stamps; \$54.26,

extension lead; DVDs \$44.95; ink, \$108.44; PDF, \$264.50; Shelton & Lane, laminating pouches, \$43.00;

Horsham City Meats, \$59.40; Mick Harrison Signs, \$660.00.

June 2023		Rally	Receipts	Expenses	
Opening balance 01.06.23	17,206.23	Entry	\$7,589.00	Caps	\$445.00
Receipts	14,173.95	Souvenirs	\$125.00	HSC Bins	\$20.40
Expenses	7,767.49	Drinks/ice creams	\$220.00	M. Vorkapich	\$170.00
Closing balance 30.06.23	26,840.43	Catering	\$2,421.35	(Other expenses	
Term Deposits (2)	34,379.17	Raffle	\$263.00	still coming in)	
Total	\$61,485.95	Total	\$10,618.85		

MOTION: To accept the Treasurer's report as circulated. Moved: MP Seconded: CNP CARRIED

MOTION: To pass invoices and receipts for payment. Moved: MP Seconded: PP CARRIED

8) General business

- 1) **'The Visitor Economy' presentation by Jeff Woodward and Shire Update** including **RV Dump Site sign and new brochures** (JW). Quote received for \$660.00 incl. GST but not including framing). JW focussed on Covid-recovery for Victoria in terms of regional Victoria and made the point that there were more people attending Dimboola's Steampunk Festival from South Australia than from Victoria's regional areas combined which raises the question of whether more needs to be done to promote local events in South Australia. JW to share Powerpoint with CNP to distribute with Minutes. One more tourist cabin for Jeparit, late August.

MOTION: To accept quote of \$660.00 for new Museum sign. Moved: CP Seconded: CNP CARRIED

- 2) **Rally 2024 update** (following on from June meeting) WW reiterated that the Management Committee would not be responsible for organising a Rally in 2024 due to lack of resources and called for nominations from Committee Members and other attendees to form an Organising Committee. TM stated he is unwilling to be involved with Rally organisation if there is interference from the current Chair. PR and PP – Sub-committees aren't effective, based on past experience. PR – there aren't enough people available to be on a Committee and a Sub-committee. (There was a lengthy discussion relating to Committees and Sub-committees). TM – individuals take responsibility for separate facets of Rally and that works well. MP – there still needs to be someone to coordinate this. TM – promoting the Rally needs to be under way now. CNP – communication is key to avoid confusion. JW – the role of the Committee is to run the Museum and this can't be dropped in order to focus on the Rally. There really needs to be a separate group holding separate meetings. WW supported this view and commented that the focus on the Rally means the Museum is stagnating. Cr Wendy Bywaters – Event Committee rather than a Sub-committee? Mel Wagener asked for show of hands for support for the Rally and argued that the Rally is vital to Jeparit and cannot be lost as it benefits the town. JW – floated idea of engaging a commercial event organiser which would cost a lot of money. WW asked for people to nominate to take a leadership role. Cr Wendy Bywaters queried JW whether the Museum/Town Committee might be eligible for the \$7,500 grant to stage an event. People nominating to meet before the August meeting to discuss how to proceed with Rally organisation: Cheryl Quinn; CNP, Mel Wagener; Wendy Zanker, WW; Rod Cameron. Others attending meeting were invited to join this meeting.

CNP gave an overview of an organisational spreadsheet for an Event Coordinator to work with (below; shaded boxes indicate areas CNP would be willing to have oversight of). Peter Robson stated that at the June meeting he had not indicated that he was willing to take on a leadership role for the organisation.

Rally organisation spreadsheet for Event Coordinator (CNP)

Timeline	Compliance (HSC)	BBQ	First Aid/Safety	Hay etc.
Communications	Media/Advertising	Insurance	Exhibitors	Stalls
Food Vendors	Machinery	Volunteers	Entertainment	Financial
Demonstrations	HSC Support	Permits	Program	Official opening
Technology	Working bees	Tours/Talks	Sponsorship	Horses
Other heritage groups	Church service	Vintage cars	Town Garage Sale	

- 3) **New Management Committee Members.**

WW explained that having more Committee Members is an excellent idea but they have to commit to attending meetings as the more on the Committee the higher the quorum required.

MOTION: That Don Pedder and Terry Wundersitz be nominated and appointed to the Management Committee. Moved: TM Seconded: PP CARRIED

- 4) **Visitors (MP):**

June Attendance:

Adults	Pens./Conc.	Children	Family	Group
27	17	3	-	-

Group Bookings:

Group of 46 visiting Museum **Wednesday 19 July**, 2.30 p.m. Two other groups from Murtoa West Wimmera Health groups from Murtoa visiting on **Friday 21** and **Friday 28 July**, 11 a.m.

- 5) **Volunteers**

Volunteer conduct. Comment was made (PP) about local complaints about one volunteer's conduct. WW stated this had been addressed and should not be an issue. WW also reiterated that if it weren't for the volunteers there would be no Museum as it is they who enable us to open five days a week and that they provide a valuable asset. There are only two others who can be relied on when a volunteer is unable to attend to open the Museum and the Management Committee and the community should be more mindful

of this. WW stressed the inappropriateness of being critical of volunteers 'not doing anything' which is not true. WZ – happy to volunteer but just needs to be asked to help. MP – volunteering as Committee Members means opening the Museum. CNP made the comment that we should acknowledge that quite a few people go out of their way to do things at and for the museum which aren't known about in order to make it a more engaging, appealing and safer place for all – cleaning out spouts, tidying sheds, making frames for new signs; we should remember to acknowledge that these efforts are undertaken often quietly and without thanks.

Volunteer induction proposal. CNP proposed producing a Museum-specific orientation and support manual – separate from but including the HSC Volunteer compliance requirements - for ongoing and future volunteers: expectations; duties and tasks; induction into the history of the collections; engaging with visitors etc. In principle this proposal was supported.

MOTION: To develop a Volunteer Induction Manual. Moved: MP Seconded: BG CARRIED

- 6) **Community Asset Committee Annual Reporting.** Reports and lists of Committee Members to HSC due **31 August** (WW, MP, CNP) and **Scheduling of AGM:** HSC notified of 17 October date. PR stated AGMs were always in July but WW said they haven't been in July for at least eight years. MP – it should remain as scheduled. PR – why can't it be voted on? Cr Wendy Bywaters and WW – inappropriate to make such a change.
- 7) **AMaGA workshops** (Collections and Community Resilience Project <https://amagavic.org.au/resilience>) EOI submitted. CNP has applied to have AMaGA personnel to visit the Museum later in the year to provide support with cataloguing and digitisation of the collection. Between 3 and 5 people required (committee and volunteers) over three days and then another three days three weeks later.
- 8) **HEP Partnerships:** next webinar to be attended by CNP Friday 28 July.
- 9) **Donations** (WW). Kay Lewis Donation (photos relating to Hamdorf family). Railway shovel. Kube donation; on hold. Organ; it was decided more detailed background is needed. Kelm self-made buggy. Photos of 'Jeparit' ship from David Young.
- 10) **Pricing structure 2023-24.**
New entry prices from July.
Changing sign at entrance and in Briarley and informing volunteers.
MOTION: To replace entrance sign. Moved: CNP Seconded: TM CARRIED DONE

Membership drive: brief discussion on how to achieve this.
MOTION: That we introduce a \$20 per year individual membership pass (exclusive of Rally admission and other smaller events). Moved: CP Seconded: BG CARRIED
- 11) **Purchase of laminator for replacement and new signage** (WW). We need an onsite laminator as many faded and tired signs need to be replaced urgently.
MOTION: That we purchase an A3 laminator. Moved: WW Seconded: MP CARRIED
- 12) **Gas tanks** (WW). These are to be returned.
- 13) **Hammers missing from Antwerp Smithy?** PP and PR stated that several hammers have been removed but no specific details were provided. To be investigated further due to the gravity of the accusations.
- 14) **Update on Ryko the Byko banner** (WW) We need to explore options for having the large banner digitised. Need to start thinking of where an 11-metre digitised copy might go as it won't go into any buildings.
- 15) **Social media reach / Museum promotion** (CNP). CNP challenged the idea that the Rally had not been well promoted. He listed all the media outlets whom we paid for advertising the Rally along with those which were cost-free i.e. WVAHS newsletter to 50+ heritage organisations and Facebook page. He provided analytics of 'hits' and 'engagements' with Rally-related posts. For example, the promotional flyer on 2 May reached 5,338 people, 955% higher than the median post reach; Cr Wendy Bywaters' posts promoting the Rally had 800% more reactions and 2,0005 more comments than 'average' posts. In the lead up to the Rally there were 15,500 post 'reaches', far greater than normal. It is impossible to argue that promotion of the Rally was not far reaching. WW stated that Rally attendance has been decreasing, down from 1,000 in 2014 then dropping to 900 and to around 700 in 2022.
Wendy Zanker showed an example of a magnetic car decal promoting the Angling Competition, something we might consider for future Rallies. We could investigate decals for the Museum, not just for the Rally?
- 16) **Newsletter subscriptions:** MAVEC Newsletter? *The Old Machinery Magazine* (Queensland; \$79 print or electronic)? CNP asked anyone interested in receiving the digital version of the MAVEC newsletter to let

him know and he would share these digitally. Brett Gebert expressed interest in receiving these. It was decided that we would pay for electronic and hard copies of the Old Machinery Magazine.

17) **Small events**

Father's Day, **3 September**. Suggestions discussed. Rod Cameron, Brett Gebert expressed interest in supporting event; we could approach Daryl Meek at Nhill for support or ideas. Could have a machinery focus? Old cars? Despite lack of support from a few members it was decided to proceed with the plan. Treasure Hunt or some other activity for October School holidays. CNP could liaise with Bec Donohoo at Jeparit School.

18) **Back to Jeparit event, 21-22 October**. Paul Bell not in attendance so no additional details provided although there will be several tours/talks at the Museum on 21 October, run by CNP.

19) **Maintenance (WW)**. WW has been liaising with Mick Henderson, HSC, re jobs including dog leg fence repairs and repairs to one of the sheds; PP can potentially fix the problem.

20) **New/Urgent Business:**

Changing entrance fees signage (as per above). **DONE**

First Aid training for volunteers. Email JW at HSC again. CNP – courses are available online and quite inexpensive. Could be worthwhile offering it to existing volunteers to encourage them to feel more involved. Cr Wendy Bywaters – would be good upskilling. Revisited earlier discussion on the need for a defibrillator.

Should we invite Dimboola Progress Committee to discuss Steampunk success and lessons for WMPM?

21) **Councillor update:** Cr Brett Ireland – focussed on can return initiative but pointed out how labour intensive and expensive it is; not an attractive proposition.

22) Next General Meetings **Tuesday 15 August** and **Tuesday 19 September** 7:30 pm at the Museum.

Meeting closed at 9.55 p.m.

Yurunga Homestead Community Asset Committee

General Meeting, Thursday, June 22nd, 2023, Solly Household, 5 Taverner St
Rainbow, 7:30pm

Draft Minutes

Welcome and Opening

Members present: Jenny Solly (Chair), Peter Solly (Secretary/Treasurer), Col Drendel, Heather Drendel

Visitors: Cr Brett Ireland (Hindmarsh Shire Mayor)

Apologies:

Moved: Col Drendel, Heather Drendel – That the apology be accepted. c/d

Additional items for General Business (to be accepted at Chairperson's discretion)

- Trees for Bees program
- Update on painting inside

Declaration by a Councillor, Officer or Committee Member of any direct or indirect interest in any item on the agenda

Nil

Minutes of the previous meeting as circulated

Moved: Heather Drendel, Col Drendel – That the minutes of the general meeting held on May 25th 2023 as circulated be accepted as a true and accurate record.
c/d

Business Arising:

- June 5: John Barton and Barry Parker from Council and two asbestos workers visited Yurunga to carry out an asbestos audit for Council. A green asbestos sticker has been placed on the lino at the linen press. Stickers have been placed on all linos in the domestic rooms.
- We have now caught a total of eleven mice in the house
- June 8: Peter and Jenny met with Max Clark at Yurunga to discuss what we would like done in the garden. Evan Young is to prune the orchard. Max is getting Mal Drendel to prune the roses
- Max offered to reduce the hourly rate for pruning. He emailed an updated quote, which we accepted
- Pruning is planned to commence in late June/early July
- June 8: Elaine Doling (heritage consultant) rang. She has been looking for photos showing original decorative features, colours and wallpaper

designs. Jenny spoke to Dr Gary, who expected that the internal painting would be finished by now. He will ring painter Ray Burzacott

- June 14: Elaine Doling visited the Archive in Rainbow, then Yurunga. She planned to do more paint scrapings. Dr Gary will visit soon, then they can complete the Conservation Management Plan
- June 12: Belinda will transcribe her talk for the mural QR Code so that we can record her again
- Elaine suggested that next time we paint the picket fence, it should be in the same colour as the wrought iron lace work
- Elaine advised that if we have a copy of the original urn cast, we ask that a rim at the top and a base be added. There is a photo showing the rim in the Liesfield wedding group photo in the 1982 Structures Report
- I discussed the lino with Elaine. She suggested that if we decide the lino is a safety hazard, we would need to apply to Heritage Victoria for permission to remove it
- June 15: Thanks to Peter for spraying weeds around the house, on paths and stones and on the road base

Correspondence In (Emails)

- June 1: Jeff Woodward to Jenny and Peter re an invitation to a volunteer thank you film in Nhill on June 21
- June 6: Jeff to Peter and Jenny re an offer to develop a tourist brochure/flyer for Yurunga
- June 6: Michelle Stewart (Environmental Health Officer) to Peter re copy of Food Newsletter
- June 7: Petra Croot (Manager Governance and Human Services) to our Committee re the volunteer thank you film
- June 8: Petra Croot to Yurunga team re reporting requirements, annual report templates and advertising the Annual General Meeting
- June 13: Max Clark to Peter re updated gardening quote and timeframe
- June 16: Max Clark to Peter re confirmation of pruning arrangements

Late Correspondence In (Emails)

- June 19: Elaine Doling (Munerva Heritage) to committee re Trevor Huggard's 1996 report on the Coach House. He wrote about extreme maintenance neglect and non implementation of his previous recommendations. He is still considered THE expert in this area.
- June 19: Jeff Woodward to Committee re updated invite to Volunteer Film Night on June 21
- June 21: Jeff Woodward to Peter requesting a zoom option for the meeting on June 22nd.

Correspondence Out (Emails)

- June 5: Peter to Max Clark re accepting quote for pruning by Evan Young
- June 7x3: Peter to Jeff W, Petra C and Michelle S re thanks

- June 7: Peter forwarded the film invitation to our volunteers
- June 14: Peter to Petra Croot re information about our AGM and if he needs to hand write transactions for the financial audit
- June 14: Peter to Elaine Doling re Heritage Victoria copy of changes to architect's drawings of the coach house and photos of the coach house with west and south walls propped up before demolition
- June 16: Peter to Max Clark re accepting the updated quote for pruning, paying for hours actually worked, and a query about removal of green waste
- June 16: Peter to Aiden Dent (Team Leader Facilities) re our prioritized wishlist for future work at Yurunga

Late Correspondence Out (Emails)

- June 22: Peter to S86 Hindmarsh Shire re minutes of May meeting.

Moved Col Drendel, Heather Drendel – That the inward correspondence be received and the outward endorsed. c/d

Reports

~Financial

Yurunga Homestead Community Asset Committee

Financial Report

May1st 2023 to May 31st 2023

Opening Balance per statement at 1 st May	\$12,164.46
Plus Income:	
Entries X 4	\$30.00
Donations	\$27.00
Craft Shop sales	\$7.20
Total Income	\$64.20

Less Expenses:

Total Expenses	\$0.00
----------------	--------

Closing Balance per statement 31 st March	\$12,228.66
--	-------------

Term Deposit reinvested with interest on 28th April 2023
at 3.95% % interest pa for 12 months .

To be reinvested by April 28 th 2024	\$5,090.82
---	------------

Peter Solly Secretary/Treasurer, Yurunga Homestead Community Asset Committee

Moved Peter Solly, Heather Drendel – That the financial report be accepted. c/d

Hindmarsh Shire

~Mayor, Cr Brett Ireland.

Aiden dent resigned today. There are 200 community based vol organisations in the Hindmarsh Shire.

There is a 1 shire asset per 75 people in the shire.

1400 people volunteer being 28.7% of the population. The Victorian average is 13.3%. Most are older people.

Mayor Brett spent last week in Canberra on conferences and rubbed shoulders with senior politicians.

A vote to introduce nuclear power was lost 51/49

The vaccination status and policy at the shire needs to be updated.

Moved Col Drendel, Heather drendel – That the Hindmarsh Shire report be received. c/d

General Business

- Arrangements for Annual General Meeting July 27 – Advertising is being organized by the shire. We will advertise on facebook. Venue is Mecca meeting Room. Financial audit arrangements have been made with Heather Boyd.
- Yurunga Tourism Brochure – Jeff Woodward has made an offer that we would like to accept. We need more details – costs etc
- Collecting and storing the extra redgum verandah timber. Needs to be measured to check that it will fit.
- Arrangements for Catering tour 19th July (Marulan Historical Society and CWA) – Contingencies for inclement weather! Hot food – soup. Possibly cover roof of fern house – pre hire supper room just in case.
- Reproducing urns for front door. Heather will follow up some leads.
- Pruning arrangements MNC mowing have been approved
- Site clean up working bee – Dr Gary Hill needs to be consulted re some of the material from the Coach House. He will be here mid July. Aim at mid August, Thursday 24th, 9am start. This is also our meeting night. Hayden's café dinner is suggested.
- Trees for Bees program – Tracey Smith read about this in the Hopetoun Paper. Grants are available. Are we interested? Not at this stage. We have garden plants that attract bees.

- Update on painting inside – Dr Gary Hill rang Peter June 21st. Ray Burzacott visited today June 22nd to check colours and work so that he can prepare a new quote. Significantly more work is now being done. Ray can't start until the end of July.
- Updating wish list of future works for Aiden Dent and CMP. Asbestos removal in lino was added as a high priority.
- Revising the action items. All items are on track and in progress.

Meeting Closed 9.45pm

Booking

Wednesday, July 19th, 2023, lunch and tour, Marulan Coaches (NSW), Historical Society and CWA, 35ppl & 2 crew, midday arrival

Contact: [REDACTED] [REDACTED]

Next Meeting: Annual General Meeting followed by General Meeting, Thursday, July 27, 2023, 7:30pm

If you have an idea or would like some action taken, please notify the Secretary or Chairperson so that it can go on the agenda for discussion at the meeting. If something comes up after the agenda goes out (usually a week before the meeting), it can be listed on the night.



**Yurunga Homestead Community Asset Committee
Annual General Meeting
July 27th 2023**

DRAFT MINUTES

**Mecca Meeting Room, Federal St Rainbow
Meeting opened at 7:30 pm**

1 ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY

We acknowledge the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagalk Nations as Traditional Owners of Country.

We recognise the important ongoing role that Indigenous people have in our community and pay our respects to their Elders, past and present.

2 PRESENT

Past Committee 2022 - 23: Jennifer Solly (Chair), Peter Solly (Secretary/Treasurer), Heather Drendel, Colin Drendel

Official visitors: Mayor Cr Brett Ireland

Other visitors: Greg Roberts – Rainbow Town Committee

3 APOLOGIES

Lou Ravenhorst, Jeff Woodward

Moved: Col Drendel, Heather Drendel - That the apologies be received c/d

4 CONFLICTS OF INTEREST

Nil

5 CONFIRMATION OF MINUTES

Moved: Col Drendel, Heather Drendel - That the Minutes of the Yurunga Homestead Community Asset Committee Annual General Meeting held on July 28th 2022 at the

Eureka Hotel Rainbow as circulated to Committee Members be taken as read and confirmed. c/d

6 CHAIR HANDOVER REPORT AND ANNUAL REPORT J H

Chairperson Jennifer Solly read and tabled the 2022 – 23 Chairperson's report.

Moved: Jenny Solly, Heather Drendel - That the Chairpersons Report be accepted. c/d

7 TREASURER/FINANCE REPORT

Treasurer Peter Solly tabled the Treasurer's Report as circulated.

7.1 Summary of balances in finance report:

Working Account balance at 1 st July 2022	\$15,706.62
Working Account balance at 30 th June 2023	\$12,260.70
Term deposit at 27 th April 2022	\$5,043.32
Term deposit at 4 th May 2023	\$5090.82

Moved: Peter Solly, Col Drendel - That the Financial Report as provided with this Agenda and tabled be approved. c/d

8 NOMINATION OF COMMUNITY REPRESENTATIVES

Mayor Cr Brett Ireland took the chair. He thanked the Committee for work done in the past year. For a small committee lots had been achieved. In particular thanks to Col Drendel for the verandah work. The year was successful financially.

All positions were declared vacant.

Moved: Col Drendel, Heather Drendel - That all existing members be returned: Jennifer Solly, Peter Solly, Lou Ravenhorst, Colin Drendel and Heather Drendel. New members can be added. c/d

9 ELECTION OF OFFICER BEARERS

9.1 Chairperson: Jenny Solly nominated by Heather Drendel, Col Drendel, accepted and elected

9.2 Secretary/Treasurer: Peter Solly nominated by Col Drendel, Heather Drendel, accepted and elected

10 CONFIRMATION OF BANKING SIGNATORIES

Moved: Peter Solly, Heather Drendel – That the banking signatories remain unchanged being Peter Solly, Jennifer Solly and Colin Drendel. c/d

11 ENTRY AND CATERING CHARGES For new bookings from 27th July:

- General Entry Adult \$10.00
 - General Entry Secondary Student \$7.00
 - Younger Children No Charge
 - Family \$30.00
 - Lunch and Tour \$30.00 pp (\$20 + \$10)
 - Morning or Afternoon Tea and Tour \$25.00 (\$15 + \$10)
 - Tour Crew and Carers no charge
 - Local resident bringing visiting paying customer free entry
-

Moved: Heather Drendel, Col Drendel – That the updated charges as above be adopted. c/d

12 MEETING SCHEDULE FOR FOLLOWING 12 MONTHS – Meetings are normally held on the 4th Thursday of each month except December at 7:30 pm – venue determined by weather but normally at Yurunga.

13 NEXT ANNUAL GENERAL MEETING DATE - Thursday July 25th 2024 at 7:30 pm

14 MEETING CLOSED 8:15 pm

SIGNED: Council Officer Mayor Cr Brett Ireland

Dated: July 27th 2023

Yurunga Homestead Community Asset Committee, Rainbow
Chairperson's Report, 2022-2023

I have pleasure in presenting my Chairperson's report for the Yurunga Homestead Community Asset Committee for 2022-2023.

Our year has revolved around ongoing conservation work in the domestic rooms at the western end of the homestead. These works have been funded by a Heritage Victoria Living Heritage grant. The project has been managed by our heritage consultants at Minerva Heritage, in liaison with Hindmarsh Shire Council.

Exhibits in the six affected rooms were removed and relocated in November last year, prior to the arrival of Ian Parker, a specialist stone mason. Ian used a stitching technique to stabilize the walls by tying together solid limestone chunks across and around the gaping cracks.

Last December, Ian and I were interviewed on ABC radio about the project. The walls have now been rendered. Paint scrapings have revealed the original colour scheme in the domestic rooms, and the painter is due to start this month.

Yurunga has been closed on Sundays since mid-November last year, but open by appointment. Some key rooms have been cleaned and made accessible to visitors, while other rooms have been used for storage. We were delighted to host a wedding in the garden last February.

Understandably, visitor numbers have dropped this year, with about 180 recorded. We welcomed six coach group tours, four including catering. Our visitors have been very interested in the conservation techniques employed. We plan to resume our Sunday volunteer duty roster once it is safe to do so. Thanks to our volunteers for assisting with tours. Thank you also to our generous donors.

Our financial year is now aligned with the fiscal year. This will make reporting to Council more efficient. Since the Commonwealth bank in Rainbow closed, cash has been deposited at the local post office. Paperwork, such as changing signatories and renewing term deposits, is done in Horsham. Internet banking is working very well, with only the occasional cheque required.

Our Committee members have been very active in our efforts to improve, maintain, preserve and manage Yurunga. Peter Solly is our reliable Secretary and Treasurer. Colin and Heather Drendel have brought expertise and new ideas. Lou Ravenhorst lends moral support while on an extended road trip with wife Robyn. Many thanks to the Mayor, Councillor Brett Ireland, for regularly attending our meetings, following things up and supporting our activities.

Regular cleaning, gardening, catering and minor maintenance have continued, along with some larger projects. Our Committee funded the installation of a temporary floor in the coach house and secured two rooms for storage.

The cleaning down and oiling of the entire verandah was organised and undertaken by Colin, with assistance from Peter, Heather and Councillor Brett Ireland. Colin also restored the laundry door lock and found a key to make the door usable.

We purchased a display fridge for catering and orchard produce. Heather's jam and chutney, made with plums from our heritage orchard, is selling well at Yurunga. Excess fruit from our orchard was sold at the Rainbow craft shop. Thanks to Jan Edelsten for kindly making curtains for three bedrooms and for restoring the Coolgardie safe.

The picket fence has been painted with financial support from Council. An arborist's report on the original Carob trees made recommendations to Council about their maintenance. Some work has been done. The Carobs are considered to be very significant, being some of the oldest in Victoria. A check on the termite bait stations found no fresh activity. Thank you to Aiden Dent for his assistance with maintenance while working at Council.

Thank you to Hindmarsh Shire Council for their ongoing support and encouragement. We have been assisted with tourism information, auditing of our books, governance training, maintenance projects and advertising for our Annual General Meeting. The outdoor staff based in Dimboola and Rainbow, particularly Allan Roberts, continue to be very helpful with mowing and rubbish removal.

A major clean up of the Yurunga grounds is planned for late August. Several tasks have been identified. Thanks to Council for releasing Allan to work with our Committee for the day.

While more remains to be done in the house, restoration of the coach house has been a long term goal. We are searching for clear photographs of the west wall of the coach house when it was intact. These would be an invaluable guide for future restoration. A community member is currently following some leads. Please contact a Committee member if you can assist.

We look forward to the completion of the grant works in the near future, including exterior painting and reinstatement of the original drainage system.

I wish the incoming Office Bearers and Committee Members a fruitful and enjoyable year.

Jennifer Solly

Chairperson

**Yurunga Homestead Community Asset Committee
Annual General Meeting 2023
Financial Report July 1st 2022 to June 30th 2023**

	2022 - 23	2021 -22
INCOME		
Door takings – entries	\$1,352.50	\$2,965.00
Produce sales	\$432.70	\$479.00
Books etc	\$33.00	\$28.00
Craft shop produce sales	\$68.84	\$78.40
Donations	\$547.60	\$268.70
Catering	\$1,452.50	\$1,470.00
TOTAL INCOME	\$3,887.14	\$5,289.10
EXPENDITURE		
Catering	\$314.41	\$201.67
Maintenance and Contents	\$6,289.91	\$130.41
Includes Coach house floor \$5,660.21 and Display Fridge \$250.00		
Power	\$707.74	\$497.42
Merchandise Advertising	\$0.00	\$47.25
Orchard and Garden	\$0.00	\$330.00
Miscellaneous	\$21.00	\$10.00
TOTAL EXPENDITURE	\$7,333.06	\$1,216.75
Bank Balance at 1st July 2022	\$15,706.62	
Plus Income	\$3,887.14	
Less Expenditure	\$7,333.06	
Bank Balance at 30th June 2023	\$12,260.70	
Term Deposit at 30 th June 2021	\$5,040.92	
Term Deposit at 27th April 2022	\$5,043.32	
Term Deposit at 4th May 2023	\$5,090.82	
Interest Earned	\$47.50	
Invested until April 27th 2024 at 3.95% PA		

Peter Solly – Secretary/Treasurer, Yurunga Homestead Community Asset Committee.

Yurunga Homestead Community Asset Committee

General Meeting, Thursday, July 27th, 2023, Mecca meeting room following AGM

Draft Minutes

Welcome and Opening at 8:15

Members present: as AGM Jennifer Solly (Chair), Peter Solly (Secretary/Treasurer), Heather Drendel, Colin Drendel

Visitors: Mayor Cr Brett Ireland, Greg Roberts – Rainbow Town Committee

Apologies: Lou Ravenhorst, Jeff Woodward

Moved: Heather Drendel, Col Drendel - That the apologies be received c/d

Additional items for General Business (to be accepted at Chairperson's discretion)

- Hindmarsh Shire email address
- Catering ideas

Declaration by a Councillor, Officer or Committee Member of any direct or indirect interest in any item on the agenda

Nil

Minutes of the previous meeting as circulated

Moved: Col Drendel, Heather Drendel – That the minutes of the general meeting held on June 22nd 2023 as circulated be accepted as a true and accurate record. c/d

Business Arising:

- June 26: The Mecca meeting room was booked for our AGM, and the kitchen/supper room for the Marulan tour on July 19
- June 26: Mal Drendel has pruned the roses, but more needed on top of the arches
- June 27: Allan Roberts delivered the redgum verandah timber to the coach house
- June 28: Big thanks to Peter and Col for lifting the redgum into the working man's room. Estimate made that there is sufficient timber to do about 30 metres of verandah when the time comes
- June 28 and July 8: Phone calls with Dianne Dickson, who is searching for clear photos of the intact west wall of the coach house (helpful for the restoration). No luck so far. She will check an old hard drive in Ballarat and follow other leads
- July 3: A big thank you to Heather, Col and Ruth G for taking a group of 12 Gippsland visitors through Yurunga. They were very appreciative

- July 9: 13 Hindmarsh tree planters visited Yurunga on Sunday. Gary Spivak will visit to service the thresher next time
- Evan Young has pruned the orchard
- July 17: Thanks to Peter for taking through a group of 6 from Netherby, including exchange students from Germany and Switzerland
- July 18: Michelle Stewart and Catherine Saul (HSC Environmental Health Officers) visited Heather and Jenny to inspect their kitchens
- July 18: Many thanks to the Shire outdoor worker from Dimboola for kindly mowing the property in time for the Marulan visit
- July 19: Very successful Marulan lunch and tour for 46 people. Many thanks to Heather for leading the catering team (Heather, her sister Glenda, Jenny and Cynthia H), supported by Col and Peter. The bowling club was ideal for the meal (great idea Heather). Hire was at members' rates (thanks Col and the club). Thanks Ruth G for tour guiding assistance. \$90.00 of Heather's preserves sold. Marulan Coaches will be back
- Thanks Peter for taking 5 people through on July 24th – Community Options Horsham "Monday Motoring". Included 2 carers.
- July 27: Painter Ray Burzacott rang Peter. Will start internal painting next Monday Jul 31st. Will need to ask about cabinets in kitchen and school room. Do we need to empty and move them? We need to cover the copper and wash troughs in the laundry.

Correspondence In (Emails)

- June 27: Heather Boyd (HSC Manager Finance and Customer Services to Peter re happy to audit the Yurunga books
- June 27: Shauna Johnson (HSC Executive Assistant) to Peter re Shauna will advertise the Yurunga AGM for us
- June 29&July 10&16: Carolyn Hale, Marulan Coaches to Peter re tour on July 19
- July 4&10: Eve Briere, Trade Travel to Peter re booking for seniors group on Tuesday, 10 October, 2023
- July 11: Max Clark, MNC Gardening Service to Peter re copy of his Invoice
- July 18: Max Clark, MNC mowing re closure of business
- July 20: Michelle Stewart to Jenny re keeping temperature records and information about allergens, etc
- July 20: Carolyn, Marulan Coaches to Peter re invoice paid and thanks for a wonderful visit, enjoyed by everyone. "Lunch was just the best and Yurunga fantastic."
- July 20: Marulan Coaches to Peter re copy of payment

Late Correspondence In (Emails)

- July 26: Expanding Horizons re booking for Wednesday 22nd May 2024 Contact Jessica George. Group is Martins Albury 40 ish people
- July 26: Community Options Horsham re thanks for invoice/receipt
- July 27: Jeff Woodward – report for tonight's meeting

Correspondence Out (Emails)

- June 27: Peter to Petra Croot re advertising the Yurunga AGM

- June 27: Peter to Heather Boyd re request for Heather to check and audit our financial affairs
- June 27: Peter to Dr Gary and Elaine re asbestos audit, stickers on lino and safety issues with lino
- June 29, July 10x2 & July 16: Peter to Carolyn, Marulan Coaches re tour on July 19
- July 10: Peter to Eve Briere, Trade Travel re group booked for October 10
- July 20: Jenny to Michelle Stewart re thanks
- July 22: Peter to S86 draft June minutes

Late Correspondence Out (Emails)

- July 26: Peter to Community Options Horsham re invoice/receipt for July 24th visit
- July 26: Peter to Expanding Horizons re confirmation of booking for May 22nd 2024
- July 27: Peter to Jeff Woodward – thanks for report

Moved: Heather Drendel, Col Drendel – That the inward correspondence be received and the outward endorsed. c/d

Reports

~Financial

Yurunga Homestead Community Asset Committee

Financial Report

June 1st 2023 to June 30th 2023

Opening Balance per statement at 1 st June	\$12,228.66
Plus Income:	
Craft Shop sales	\$32.04
Total Income	\$32.04
Less Expenses:	
Total Expenses	\$0.00
Closing Balance per statement 30 th June	\$12,280.70
Term Deposit reinvested with interest on 28 th April 2023 at 3.95% % interest pa for 12 months . To be reinvested by April 28 th 2024	\$5,090.82

Peter Solly Secretary/Treasurer, Yurunga Homestead Community Asset Committee

Moved: Peter Solly, Col Drendel – That the financial report be accepted. c/d

It was suggested we check on getting interest on the balance of our working account.

Hindmarsh Shire

~Jeff Woodward – via email

- On-going discussions at higher regional levels continue around the establishment of a “Visitor Economy Partnership” which may lead to Visit Wimmera Mallee and Grampians Tourism forming close relationships under an overarching VEP governing body. This presents a very strong and positive way forward and should lead to more direct support from Visit Victoria for the Wimmera Mallee region.
- Llew’s Silo project progressing with variation to plans being discussed and costed internally prior to further community consultation/updates.
- It is hoped that the demise of the Commonwealth Games may see more money coming into our region through tourism/events/sporting grants than we would have seen from any increased tourism from the games. We hope that we’ll actually do better off from it ... but remains to be seen over the coming months when more detail around funding packages will be announced.
- Continuing to sort through some VicRoads issues around getting brown tourism signs installed for Rainbow Lake.
- Next cabin for Rainbow is expected in late August-September (current estimate from builder ... may have some delay but none indicated to us at the moment)
- Preliminary discussions around looking into the possibility of getting a funded heritage curator specifically to work with heritage attractions across the Wimmera Mallee region.
- Working on a draft Yurunga brochure/flyer similar to the Pioneer Museum one. Will be up shortly to take some photos and maybe track down some historical images to include. Hope to get a first draft in the next couple of weeks.

~Mayor, Cr Brett Ireland

- We are getting two more cabins at the Rainbow Caravan Park and will eventually have six in a row. We are committed to getting the Rainbow Caravan Park up to scratch.
- The idea of having a shared heritage curator to cover larger area is being investigated and would be a great idea.
- Nhill railway station has been fenced off for OHS reasons. The Shire is looking for answers to get it reopened
- Dimboola Town Committee has dissolved partnership with Council

Moved Col Drendel, Heather Drendel – That the Shire reports be received. cd

General Business

- Garden jobs: spraying and mulching fruit trees (check mulch with Evan Young), finishing tops of rose arches, reducing height of tree in front of kitchen window and pruning shrub (butterfly bush?)

- Stand alone tourism card/brochure to promote Yurunga (Jeff W has kindly offered to design one) - covered in his report.
- Bookings: Monday, August 14 (tour only) and Tuesday, October 10, lunch and tour – Trade Travel 12:15
- Update on reproducing the original urns for the front steps. Heather has a contact at Art Station Elphimngstone. Needs a good photo to allow a new cast made. We will keep looking.
- Recommencing the Sunday volunteer duty roster – we need to get the volunteers back involved to assist cleaning etc. Ring them and get it moving. Volunteer registration forms, police checks, working with children and double covid vaccinations need to be updated.
- Site clean up and working bee, Thursday, August 24, 9am start. Café dinner and August meeting to follow – contact Daniel Griffiths and Allan Roberts
- Hindmarsh Shire email address – contact Jeff Woodward to check on feasibility. Our gmail account is untidy to use.
- Catering ideas were discussed informally. We need to formalize menus.
- Action items review - all ok

Meeting Closed 9:20. pm

Bookings

Monday, August 14, 2023, tour only. Community Options, Horsham, Ladies' social group, about 10 ppl, arrival around lunchtime Contact: Louise

Tuesday, October 10, 2023, lunch and tour, seniors group. 22 ppl, arrival 12:15-12:45pm Contact: Eve Briere, Trade Travel, Qld

Wednesday, May 22nd 2024, lunch and tour approx 11:30 am. Expanding Horizons, Martins Albury 40 ish people Contact Jessica George.

██ ph ████████████████████

Next Meeting: Thursday August 24th 2023 at Hayden's Café – following clean up working bee.

If you have an idea or would like some action taken, please notify the Secretary or Chairperson so that it can go on the agenda for discussion at the meeting. If something comes up after the agenda goes out (usually a week before the meeting), it can be listed on the night.



23 July 2023

To Committee Members,
"as addressed"

NOTICE is hereby given that a Civic Centre Community Asset Committee **Annual** General Meeting of the Hindmarsh Shire Council will be held at the Supper Room on 31 July 2023 commencing at 7:30pm. With a general meeting to follow.

AGENDA

Attending: Michael Sullivan, Graham Petschel, Shirley Petschel, Rob Koning, Bill Hutson and Kate Hutson

Visitors, Mayor Cr Brett Ireland, Marie Heinrich, Karen Koning, Peter Solly, Jenny Solly, Alan Lehman and Greg Roberts

1 ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY

We acknowledge the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagalk Nations as Traditional Owners of Country.

We recognise the important ongoing role that Indigenous people have in our community and pay our respects to their Elders, past, present and emerging.

2 APOLOGIES

2.1 Mal Smith and Colleen Petschel

Motion to Accept Apologies:

Moved: Rob Koning **Second:** Kate Hutson – Carried

3 CONFLICTS OF INTEREST: None Noted

4 CONFIRMATION OF MINUTES

RECOMMENDATION:

4.1 That the Minutes of the Rainbow Community Asset Annual Committee Meeting held 30th August 2022 at the civic small meeting room circulated to Committee Members be taken as read and confirmed.

Moved: Kate Hutson **Second:** Graham Petschel - Carried

5. FINANCE REPORT. **Summary of balances in finance report**

Balance Sheet 01/07/2022 – 30/06/2023 Balance in Cheque account \$6496.70 as per balance sheet supplied

Motion: to approve 2022-2023 Balance Sheet

Motion: *That the Finance Report Balance sheet as provided with this Agenda be approved:*

Moved: Kate Hutson **Seconded:** Rob Koning - Carried

Chairperson Bill Hutson gave a brief explanation of the roles of executive committee member requirements. Questions invited. There were no questions.

6. CHAIR HANDOVER REPORT; Bill Hutson Presented Chair Report for year 2022-2023

6.1 Motion: to receive hand over report.

Moved: Marie Heinrich **Second:** Karen Koning – Carried

6.2 Chairperson declares all positions vacant

7. ELECTION OF OFFICER BEARERS Officiated by Cr Brett Ireland

7.1 Chairperson: Rob Koning **nominated by:** Kate Hutson, Accepted

7.2 Vice Chair: Mal Smith, **Nominated By:** Rob Koning, Accepted

7.3 Secretary: Jenny Solly, nominated by: Graham Petschel, Declined
Peter Solly nominated by Bill Hutson, Declined

Kate Hutson, nominated by: Rob Koning, Accepted

7.4 Treasurer: Karen Koning, nominated by: Rob Koning, Accepted

7.5 Bookings Secretary: Karen Koning nominated by: Bill Hutson – Accepted

8. COMMUNITY REPRESENTATIVES

8.1 Peter Solly, Alan Lehman, Colleen Petschel and Graham Petschel

Moved: Peter Solly **Seconded:** Karen Koning – Carried

9. Bank Signatories:

9.1 Cheques must be signed by any two signatories.

1. Rob Koning
2. Kate Hutson
3. Karen Koning

Motion: to approve signatories, (Preferably Kate Hutson and either Rob or Karen. However, if Kate is not available then both Rob and Karen can sign under observation of another committee member)

Moved: Peter Solly **Second:** Alan Lehman - Carried

10. ANNUAL MEETING CLOSED @ 7:58 pm

Civic Centre Chair report 31st July 2023

As I reflect on the last couple of years and the difficulty experienced by the Pandemic which has left lasting effects on our organization, the largest one being the unofficial closing of the Rainbow Dance Club which has been our major source of reliable income over the last twenty years.

The Civic Centre Management Committee has become an ageing committee requiring replacement and we look forward to a new committee being selected to allow continuation of its services to the Rainbow Community.

thank you to proprietors of the Post Office for allowing the hall keys to be held there while the Café was closed and now thank you to Hayden's Cafe' for allowing them to be stored there for the convenience of everyone in the community

I would also like to thank the committee for their valuable support during this time as Chairperson and I wish the new committee every success in the future.

Bill Hutson

RAINBOW CIVIC CENTRE MANAGEMENT COMMITTEE

BALANCE SHEET

1/07/2022 – 30/06/2023

INCOME

EXPENDITURE

OPENING BALANCE \$ 4538.70

Hall S/Room/Kitchen Hire \$ 1580.69

Tax Control \$ 25.00

Bond Payment \$ 262.73

Table Hire \$ 30.00

Donation \$ 500.00

Advertising \$ 29.09

Bond Refund \$ 20.00

Apra Licence \$ 45.45

PO Box Rent \$ 134.55

Tax Control \$ 170.42

Purchase Batteries \$ 40.91

Total \$ 440.42

\$6937.12

Closing Bank Balance \$ 6496.70

\$ 6937.12

Unpresented CHQs **\$0.00**

Bank Balance 30 – 6 – 23

Cheque Account **\$6496.70**

Term Deposit \$00.00

Shirley Petschel – Secretary/Treasurer

Shirley Petschel



16 July 2023

To Committee Members,
"as addressed"

NOTICE is hereby given that a Rainbow Community Asset Committee **General Meeting** of the Hindmarsh Shire Council will be held at the Civic Small meeting room on 31 July 2023 commencing at following the Annual meeting.

AGENDA

Attending: Michael Sullivan, Graham Petschel, Shirley Petschel, Rob Koning, Bill Hutson and Kate Hutson

Visitors: Mayor Cr Brett Ireland, Marie Heinrich, Karen Koning, Peter Solly, Jenny Solly, Alan Lehman and Greg Roberts

1 ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY

We acknowledge the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagalk Nations as Traditional Owners of Country.

We recognise the important ongoing role that Indigenous people have in our community and pay our respects to their Elders, past, present and emerging.

2 APOLOGIES

2.1 Motion: to Accept Apologies: Mal Smith and Colleen Petschel

Moved: Rob Koning **Second:** Kate Hutson – Carried

CONFLICTS OF INTEREST – None Noted

3 CONFIRMATION OF MINUTES

RECOMMENDATION:

3.1 That the Minutes of the Rainbow Community Asset Committee General Meeting held on 30th August at the civic small meeting room circulated to Committee Members be taken as read and confirmed.

Moved: Graham Petschel

Second: Peter Solly - Carried

4 CORRESPONDENCE

4.1 Out: Thank you letter to Hayden's Cafe for holding hall keys.

4.2 Sent email to Aiden Dent to see if the door repairs were a proposition on the lane side of the hall as well as removal of old air conditioners including the reinstatement of the windows from where the air conditioners are removed.

4.3 Request information as to what time of the year the damp course will be completed.

Inward: email from Mick Henderson Manager Assets and Facilities advising that Aiden Dent does not work for the shire anymore and he has picked up the majority of Aiden's role, and still waiting for Darryl Leyonhjelm to give us a start date.

RECOMMENDATION

Motion: that the outward correspondence be approved and the inward be noted.

Moved: Alan Lehman

Second: Peter Solly - Carried

5 GENERAL BUSINESS

5.1 New committee set hire fees for 2023 – 2024 or to review hire fees at a later date.

Decided after discussion to review at a later date.

5.2 List infrastructure / repairs to follow up.

- Upgrade lane side doors.
- Remove old air conditioners.
- Restore windows where air conditioners are removed.
- Damp course repairs.

Committee to followed up with discussion at next meeting.

6 FINANCE REPORT

6.1 Summary of balances in finance report.

6.2 Bank Balance 31/ 07/2023: \$6,509.70

RECOMMENDATION:

That the Finance Report (Bank balance) as provided with this Agenda be approved.

6.3 Moved: Peter Solly **Second:** Karen Koning - Carried

RECOMMENDATION:

7 MEETING CLOSED @ 8:30 pm
