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3 April 2025

MINUTES

Ordinary Council Meeting

Date: Wednesday 2 April 2025

Time: 3:00pm

Venue: Nhill Council Chamber,
92 Nelson Street, Nhill

Council: Cr Ron Ismay – Mayor
Cr Chan Uoy – Deputy Mayor
Cr Roger Aitken
Cr Rosie Barker
Cr Tony Clark

Officers: Monica Revell – Chief Executive Officer
Petra Croot – Director Corporate & Community Services
Ram Upadhyaya – Director Infrastructure Services



Cr Ron Ismay - Mayor
West Ward



Cr Chan Uoy – Deputy Mayor
East Ward



Cr Roger Aitken
North Ward



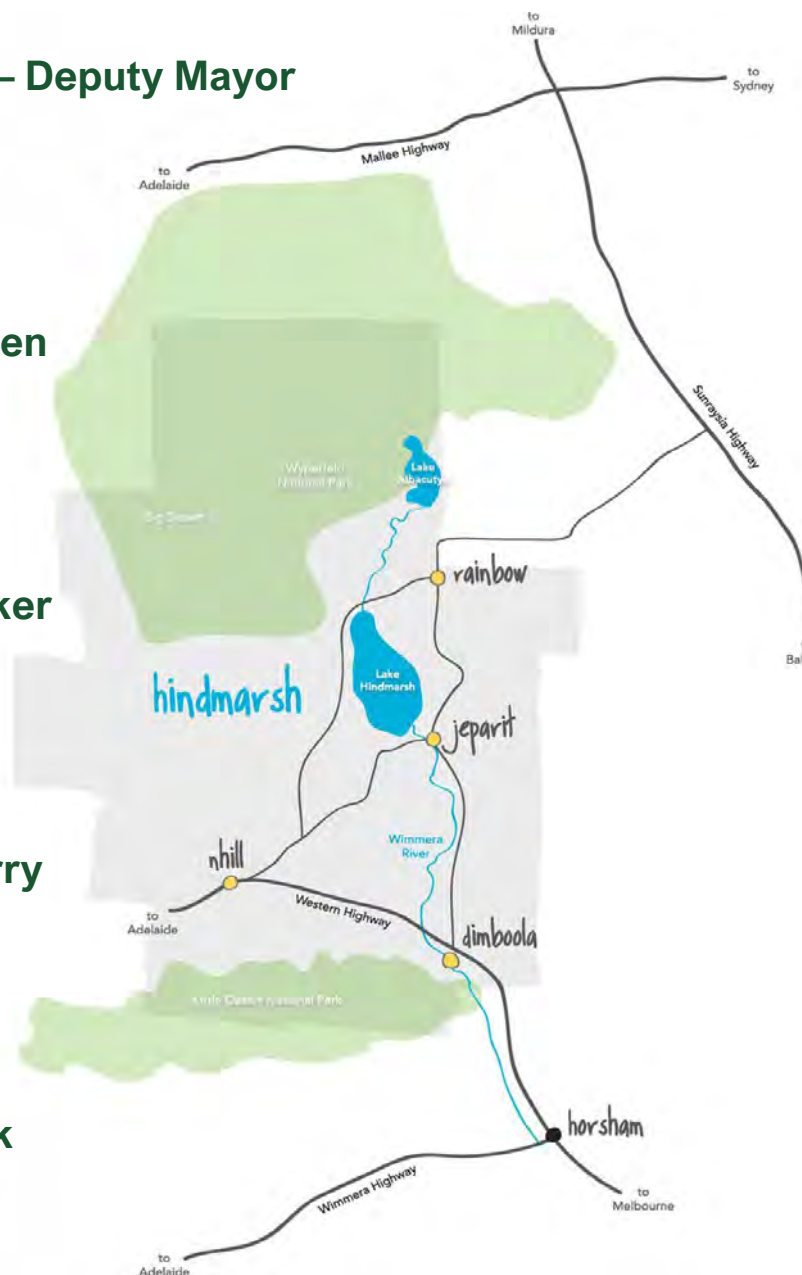
Cr Rosie Barker
West Ward



Cr James Barry
East Ward



Cr Tony Clark
North Ward



Councillor Statement of Values

Our commitment is to come prepared to every meeting, fostering a respectful and inclusive environment where accountability and approachability are at the core of our actions. We value and encourage innovation, collaboration, and open communication, always keeping in mind the well-being and needs of our community. Together, we stand united as one, working towards shared goals with mutual respect and consideration.

Vision

Working together to be a connected, inclusive and prosperous community.

We will achieve our vision through four key themes woven into our Council Plan and Vision:

- Our Community
- Built and Natural Environment
- Competitive and Innovative Economy
- Good Governance and Financial Sustainability

Values

Council addresses key values through:

- Transparent and accountable actions and decisions
- Inclusion and collaboration with residents
- Showing respect and integrity to all
- Being proactive and responsible by encouraging innovation

Mission

- Increase accessible services to enable the community to be healthy, active and engaged.
- Provide infrastructure essential to support the community; and to protect and enhance our natural environment.
- Foster a sustainable and diversified local economy where economic growth is encouraged and supported.
- Promote user friendly services to ensure transparency, good governance and financial sustainability.
- Advance gender equality, equity and inclusion for all.



Purpose of Council Meetings

Council conducts its formal decision-making process through Ordinary Meetings of Council and Special Meetings of Council.

Ordinary meetings are held regularly to conduct the ongoing business of the Council and Special meetings are held from time to time for specific purposes.

Council adopts a schedule for its Ordinary Council Meetings annually. This schedule can be found on Council's website www.hindmarsh.vic.gov.au/Council-meetings.

From time to time the Mayor and Councillors may call a Special Meeting of Council to deal with urgent items. These meetings are generally held at the Council Chambers at the specified time and date advertised in the public notices in local newspapers and on Council's website.

Meetings, or parts of meetings, are only closed to the public when topics of a confidential nature are discussed, such as an individual's personal or financial circumstances, contractual or legal matters. Grounds for closing the meeting are defined in more detail within Section 3(1) and Section 66 of the *Local Government Act 2020* (the Act).

Before each Ordinary or Special Council Meeting an Agenda is prepared by the Chief Executive Officer detailing the items that are to be presented to the meeting for Council's consideration and decision.

Copies of agendas are available at the Council offices and on Council's website. The decisions of the Council become resolutions of the Council and are recorded in the official Council Minutes. Except for matters classified as confidential, all Agenda reports, Minutes and recordings of meetings are available on Council's website.



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In Attendance:

Councillors:

Cr Ron Ismay (Mayor), Cr Chan Uoy (Deputy Mayor), Cr Roger Aitken, Cr Rosie Barker, and Cr Tony Clark.

Officers:

Ms Monica Revell (Chief Executive Officer), Ms Petra Croot (Director Corporate and Community Services), Mr Ram Upadhyaya (Director Infrastructure Services) Ms Cherylee Shandley (Manager Planning and Environment) items 6 to 10.1, Ms Mikayla Mackley (Planning Assistant) items 6 to 10.1, and Ms Mary-Ann Speakman (Customer Service and Councillor Support Officer).

1 INTRODUCTION

1.1 ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY

Cr Ron Ismay, Mayor, opened the meeting at 3:02pm by acknowledging the Indigenous Community.

1.2 LIVESTREAMING STATEMENT

Cr Ron Ismay read the Live Streaming Statement.

1.3 STATEMENT OF VALUES

Cr Rosie Barker read out the Statement of Values.



2 APOLOGIES

Cr James Barry

3 DECLARATION OF INTERESTS

A Councillor or Officer with a conflict of interest in an item on the Agenda must indicate that they have a conflict of interest by clearly stating:

- the item for which they have a conflict of interest;
- whether their conflict is **general** or **material**; and
- the circumstances that give rise to the conflict of interest.

Declaration of material or general conflict of interest must also be advised by Councillors and Officers at the commencement of discussion of the specific item.

Ms Monica Revell declared a material conflict of interest in item 15.1 as it relates to her employment.

4 CONFIRMATION OF MINUTES AND BUSINESS ARISING

4.1 CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Council Meeting held on Wednesday 05 March 2025 at the Nhill Council Chamber, 92 Nelson Street, Nhill, as circulated to Councillors be taken as read and confirmed.

MOVED: Cr T Clark/Cr R Barker

That the Minutes of the Ordinary Council Meeting held on Wednesday 05 March 2025 at the Nhill Council Chamber, 92 Nelson Street, Nhill, as circulated to Councillors be taken as read and confirmed.

CARRIED

Attachments:

1. 2025 03 05 MINUTES COUNCIL MEETING - MEDIA [4.1.1]
 2. CONFIDENTIAL - 2025 03 05 MINUTES COUNCIL MEETING [4.1.2]
-

4.2 BUSINESS ARISING FROM PREVIOUS MINUTES

Council Meeting	Recommendation Action	Action Taken	Complete / In Progress / Delayed
18 December 2024	That Council submits a funding application to undertake upgrades for Dimboola Swimming Pool and refers \$275,000 to the draft 2025/2026 budget.	Application for Dimboola Swimming Pool Upgrade was submitted on 17 March 2025.	Complete
5 February 2025	That Council supports the development and submission of a funding application through the Community Sports Infrastructure Fund 2025 for the establishment of master plans for the Dimboola Recreation Reserve, Jeparit Tennis Club and Caravan Park Precinct and Davis Park, Nhill and refer Council's co-contribution of \$45,000 to the 2025 / 2026 annual budget.	Application has been submitted and 2025/2026 contribution referred to draft Budget.	Complete
05 March 2025	Delegations Update – S5 and S11A	Delegations updated in Council's system and relevant officers notified.	Complete
05 March 2025	That Council adopts the Councillor Expense Entitlements Policy and Fee Waiver and Reduction Policy	Added to Council's website, Councillor SharePoint and Council Meeting Wrap Up Post published on Social Media	Complete
05 March 2025	That Council advocates to Victorian State Government, the Hon. Lizzie Blandthorn, Minister for Children, to fund Phase 2 of By Five, covering program delivery from 2025-2029 and raise awareness via all forms of media of the importance of this funding and its value to the Hindmarsh and broader Wimmera community.	Letter prepared and sent to Hon. Lizzie Blandthorn, Minister for Children	Complete
05 March 2025	That Council notes the Little Desert Bushfire preliminary business impact report and continue engaging with impacted businesses.	Officers have followed up impacted business and confirmed no further action required.	Complete
05 March 2025	That Council adopts the Heavy Transport and Freight Vehicle Working Group Terms of Reference.	The terms of reference were adopted by Council. The meeting has been scheduled for 15 May 2025.	Complete



Council Meeting	Recommendation Action	Action Taken	Complete / In Progress / Delayed
05 March 2025	That Council adopts the Hindmarsh Planning Scheme Review and sends the report to the Minister for Planning in accordance with Section 12(B) of the <i>Planning and Environment Act 1987</i> .	The adopted Planning Scheme Review was sent to the office of the Minister for Planning, in accordance with Section 12B of the <i>Planning and Environment Act 1987</i> . Council officers are working on a list of potential planning projects (as recommended by the PSR), in order to brief Councillors about their options for undertaking strategic work.	Complete



5 PUBLIC QUESTION AND SUBMISSION TIME

Community members wishing to ask questions at council meetings may do so, in writing, at least 24 hours prior to the council meeting. Both the question and answer will be read out at the meeting. Questions may be submitted by mail, email info@hindmarsh.vic.gov.au or delivered in person to a council customer centre but are limited to two questions and 100 words including any pre-amble. Offensive, trivial and repetitive questions, questions which have been recently answered, or questions that may contain defamatory comments, may be excluded at the discretion of the Mayor.

The question must be accompanied by a name and the locality where the questioner resides or works, which will be read out at the meeting. By submitting a question, the questioner gives consent to this information being read out in public. Anonymous questions will not be answered.

Stephen Wylie - Jeparit

Why is the dog registration fee not calculated on a pro-rata basis if the registration isn't for the full year? Could this be adjusted to better reflect actual period of registration?

Response:

The animal registration fee is calculated on a pro-rata basis if the registration isn't for the full year (eg if you register an animal in January the amount payable would be 1/4 of the full year).

Unfortunately, Stephen was charged for the full year due to confusion amongst staff. This issue has been communicated to Stephen and Stephen has agreed to come back to council office for a refund to be processed for the excess payment amount.

Why is cat registration cheaper than dog registration, considering the only wild feral animals I see in my area of Jeparit are wild cats?

Response:

The cat registration was historically kept down to encourage residents to register their cats. The registration cost is heavily subsidised if the animal is microchipped and desexed.



6 ACTIVITY REPORTS

COUNCILLOR ACTIVITIES: 25 February 2025 – 24 March 2025

6.1 CR RON ISMAY, MAYOR

Date	Meeting/Event	Location	Comments
25/02/2025	Vic Grid Information Session	Warracknabeal	
26/02/2025	Event Discussion ARB Big Desert Enduro 480	Online (Teams)	
28/02/2025	Wimmera Southern Mallee Regional Transport Group Meeting	Horsham	
05/03/2025	Council Briefing and Council Meeting	Council Chambers, Nhill	
11/03/2025	Anne Webster Announcement	Mecca Hall, Rainbow	
11/03/2025	Nhill Township Committee Meeting	Nhill	
12/03/2025	Council Plan Workshop	Nhill	
12/03/2025	Anne Webster Announcement	Davis Park, Nhill	
17/03/2025	ERC Discussion CEO, Mayor Independent Chair	Online (Teams)	
18/03/2025	EPA Regional Council Session	Boort	
19/03/2025	Council Briefing Session	Council Chambers, Nhill	
19/03/2025	Community Meeting discussing Little Desert Fires, Fire Services Levy and Dingo Issues	Winiam	
20/03/2025	Harmony Day Celebrations	Nhill	

6.2 CR CHAN UOY, DEPUTY MAYOR

Date	Meeting/Event	Location	Comments
25/02/2025	Yarriambiack Shire Vic Grid Information Session	Warracknabeal	
26/02/2025	Event Discussion ARB Big Desert 480	Online (Teams)	
28/02/2025	Youth Council Presentation	Civic Hub, Dimboola	
01/03/2025	Janet Pilmore's Flowering Gum Award	Arura Campsite, Dimboola	



Date	Meeting/Event	Location	Comments
05/03/2025	CEO Employment and Remuneration Committee Meeting	Council Chambers, Nhill	
05/03/2025	Council Briefing and Council Meeting	Council Chambers, Nhill	
12/03/2025	Council Plan Workshop	Council Chambers, Nhill	
12/03/2025	Anne Webster	Davis Park, Nhill	\$2.8M Announcement
19/03/2025	Council Briefing Session	Council Chambers, Nhill	
19/03/2025	Winiam Hall Meeting	Nhill-Harrow Road	
20/03/2025	Harmony Week	Nhill Memorial Community Centre	

6.3 CR ROGER AITKEN

Date	Meeting/Event	Location	Comments
24/02/2025	Youth Council Meeting	Jeparit	
24/02/2025	Meeting Friends of Lake Hindmarsh	Four Mile Beach Camp Kitchen, Jeparit	A good turn out.
25/02/2025	Vic Grid Information Session Yarriambiack Shire Council	Warracknabeal	
25/02/2025	Meeting with CFA – Our Ageing Equipment	Rainbow	
28/02/2025	Meeting Youth Council Certificate Presentation Dinner	Dimboola	
03/03/2025	Rainbow Rises Events Association AGM and General Meeting	Rainbow	
05/03/2025	Briefing and Council Meeting	Council Chambers, Nhill	
11/03/2025	Anne Webster Announcement and Meeting	Mecca Hall, Rainbow	
12/03/2025	Council Plan Workshop	Council Chambers, Nhill	
17/03/2025	Rainbow Town Committee	Rainbow	
18/03/2025	Wimmera Mallee Pioneer Museum Meeting	Jeparit	
19/03/2025	Council Briefing	Council Chambers, Nhill	
19/03/2025	Landcare Meeting and Farmer Information Evening	Rainbow	



Date	Meeting/Event	Location	Comments
20/03/2025	Rainbow Rises Events Association Meeting	Rainbow	

6.4 CR ROSIE BARKER

Date	Meeting/Event	Location	Comments
05/03/2025	Council Briefing	Council Chambers, Nhill	It was good to hear the presentation by Council Staff on their work completed and plans for Gender Diversity.
05/03/2025	Council Meeting	Council Chambers, Nhill	
05/03/2025	Nhill Dog Park Planning with Nhill Town Committee	Nhill Dog Park	On site review of plans by council operations.
11/03/2025	Davis Park Meeting	Online (Teams)	Supporting the Sporting Clubs.
11/03/2025	Nhill Township Committee Meeting	Nhill Senior Citizens	Good turn out. Organising Leo Lions Easter Egg Hunt.
12/03/2025	Planning Workshop	Council Chambers, Nhill	
12/03/2025	Anne Webster Funding Announcement	Davis Park, Nhill	
13/03/2025	Women in Leadership	Online	
16/03/2025	HSC Survey Promotion	Nhill Lions Club Market at Jaypex Park	
19/03/2025	HSC Audit and Risk Committee	Council Chambers, Nhill	
19/03/2025	Nhill Community Meeting	Winiam Hall	Good to see passionate support for positive changes in our Shire.
20/03/2025	Harmony Day	Nhill Memorial Community Centre	Great presentations by our Deputy Mayor, Chan Uoy and other community members.
21/03/2025	MAV Convention of Councillors	Cape Schnack	Comprehensive event covering the role of a Councillor



Date	Meeting/Event	Location	Comments
			and learning from other Councillors by sharing knowledge.
22/03/2025	MAV Convention of Councillors	Cape Schnack	Workshops, lectures and discussions
23/03/2025	MAV Convention of Councillors	Cape Schnack	Workshops, lectures and discussions.

Cr Rosie Barker also attended the ARB Big Desert Rainbow Rises Event meeting, CEO Employment Remuneration Committee meeting and Anne Webster's Announcement in Rainbow.

6.5 CR JAMES BARRY

Date	Meeting/Event	Location	Comments
06/02/2025	Big Desert ARB Event Discussion	Online (Teams)	
05/03/2025	CEO Employment and Remuneration Committee Meeting	Council Chambers, Nhill	
05/03/2025	Council Briefing and Council Meeting	Council Chambers, Nhill	
12/03/2025	Council Plan Workshop with Michael Tudball	Council Chambers, Nhill	
19/03/2025	Council Briefing	Council Chambers, Nhill	
19/03/2025	Community Meeting	Winiam Hall	

6.6 CR TONY CLARK

Date	Meeting/Event	Location	Comments
26/02/2025	Event Discussion ARB Big Desert 480 Meeting		
05/03/2025	Briefing Session	Council Chambers, Nhill	
05/03/2025	Council Meeting	Council Chambers, Nhill	
05/03/2025	CEO Employment and Remuneration Meeting		
10/03/2025	Jeparit Township Advisory Meeting		
11/03/2025	MP Anne Webster Announcement and Visit	Mecca Hall, Rainbow	
12/03/2025	Council Plan Workshop	Council Chambers, Nhill	



19/03/2025	Community Meeting	Winiam Hall	
19/03/2025	Briefing Session	Council Chambers, Nhill	



7 CORRESPONDENCE

Responsible Officer: Chief Executive Officer

Introduction:

The following correspondence is attached for noting by Council.

Inwards:

- 2025/02/28 - Yarriambiack Shire Council to Council re Request for Letter of Support MAV Motion – (Attachment Number: 7.1.1)
- 2025/03/14 - Bass Coast Shire Council to Council re Request for Letter of Support MAV Motion – (Attachment Number: 7.1.2)

Outwards:

- 2025/03/07 - Council to Lizzie Blandthorn re Funding Phase 2 of the By Five Wimmera Southern Mallee Early Years Initiative – (Attachment Number: 7.1.3)
- 2025/03/14 - Council to Yarriambiack Shire Council re Support on Motion to MAV State Council Meeting – (Attachment Number: 7.1.4)
- 2025/03/17 - Council to Bass Coast Shire Council re Support on Motion to MAV State Council Meeting (Attachment Number: 7.1.5)
- 2025/03/19 - Council to Graeme Schneider re Purchase Offer – Tower Park Dimboola – CONFIDENTIAL (Attachment Number: 7.1.6)

RECOMMENDATION:

That Council notes the attached correspondence.

MOVED: Cr C Uoy/Cr T Clark

That Council notes the attached correspondence.

CARRIED



8 ASSEMBLY OF COUNCILLOR RECORDS

Responsible Officer: Chief Executive Officer

Attachments:

1. 2025 02 26 Assembly of Councillors Record [8.1.1]
2. 2025 03 05 Assembly of Councillors Record 1 of 2 [8.1.2]
3. 2025 03 05 Assembly of Councillors Record 2 of 2 [8.1.3]
4. 2025 03 19 Assembly of Councillors Record [8.1.4]

Introduction:

As required under Section 33(9) of Hindmarsh Shire Council's Governance Rules, the attached Assembly of Councillors Records are presented as attachments to the Council Agenda for the information of Councillors.

RECOMMENDATION:

That Council notes the Assembly of Councillor Records as presented.

MOVED: Cr R Aitken/Cr C Uoy

That Council notes the Assembly of Councillor Records as presented.

CARRIED



9 PLANNING PERMITS

9.1 PA1857-2024 COUNCIL REPORT - 6 BELL STREET NHILL - 2 ADDITIONAL DWELLINGS AND 3 LOT SUBDIVISION

Responsible Officer: Director Infrastructure Services

Attachments:

1. Officer Assessment Delegate Report PA1857-2024 [9.1.1]
2. PA1857-2024 Rescode Assessment [9.1.2]
3. PA1857-2024 Objection [9.1.3]
4. PA1857-2024 Plans for Endorsement REV B [9.1.4]
5. CONFIDENTIAL - PA1857-2024 Arborist Report [9.1.5]

Executive Summary:

This report seeks a decision for planning application PA1857-2024, recommending that Council issues a notice of decision to issue a planning permit. The proposal involves the development of 6 Bell Street, Nhill, with two additional dwellings fronting Ridgewell Street, along with a three-lot subdivision, fence construction, and vegetation removal. The application is brought to Council due to a standing objection from a neighbour, citing concerns including site coverage, setbacks, energy efficiency, car parking, infrastructure, street integration, storage, and impacts on neighbourhood character, overshadowing, noise, and daylight. The planning officer's assessment, included in the attachments, concludes that the proposal will result in an acceptable planning outcome. While residential developments of this nature can be controversial, this proposal aligns with the objectives of the planning scheme.

Discussion:

The planning permit application PA1857-2024, proposes '*development of land with two (2) additional dwellings on a lot, subdivision of land into three (3) lots, construction of a fence and vegetation removal*' at 6 Bell Street Nhill (Lot 1 and 2 on title Plan 628252). The application was originally lodged on 1 May 2024. Various revisions and requests were made between May 2024 to February 2025.

Subject Site

The site is located on the western side of Nhill, north of Nelson Street and south of the railway line. It consists of two lots with a total area of 1,010 sqm. The surrounding area is predominantly residential, with properties ranging from 800 to 1,000 sqm, typically containing a single dwelling, along with a few 500 sqm lots, often part of larger properties. The site currently contains an existing dwelling with frontage to Bell Street.

Planning Controls and Permit Requirements

The site is within the General Residential Zone and is wholly covered by the Environmental Significance Overlay Schedule 6. The planning permit seeks approval under the following clauses of the planning scheme:



- Clause 32.08-3 - Subdivide Land
- Clause 32.08-7 - Construct two or more dwellings on a lot
- Clause 42.01-2 - Construct a fence that may obstruct the flow of water
- Clause 42.01-2 – Remove vegetation

Details of the Proposal

The proposal involves the construction of two new residential dwellings on a subdivided lot. Each proposed dwelling will have a total floor area of approximately 142 sqm, with a mirrored design. The dwellings will feature three bedrooms, including a master bedroom with a walk-in robe (WIR) and ensuite, as well as an open-plan kitchen, living, and dining area, a main bathroom, a laundry, and a single-car garage. Additionally, each dwelling will have a rear alfresco area, with two parking spaces, one of which will be covered. The development will allocate 36% of the site as garden area.

The subdivision will consist of three lots: Lot 1, which currently contains an existing dwelling, will remain at 508 sqm, while proposed Lots 2 and 3, each containing one of the new dwellings, will each measure 251 sqm. A 2.1m high fence is proposed along the Ridgwell Street boundary of Dwelling 1, as well as dividing fences between Dwellings 1-2 and 2-3. The proposal also includes the removal of 18 trees, including two native bottlebrush trees, as part of the development.

Public Notice and Standing Objection

The application was advertised by way of a sign on the site, notice on the website, and letters to neighbouring landowners and occupiers. One detailed submission (objection) was received from the southern neighbour who is concerned about neighbourhood character, overdevelopment of the site, inconsistency with residential policy, Insufficient infrastructure (roads and drainage), poor integration to the street, site coverage, energy efficiency, car parking, setbacks, overshadowing, noise impacts, insufficient daylight to new windows and insufficient open space.

Most of the concerns raised by the objector are valid planning concerns, and they have therefore been carefully considered as part of the planning assessment. Further details about the objection can be viewed in the officer assessment report and in the copy of the objection (see attachments).

Summary of Planning Criteria

The planning criteria for this proposal focuses on ensuring economic viability, environmental sustainability, and community amenity, as well as ensuring that the proposal meets the required standards for residential development. This includes meeting the relevant clauses of the Municipal Planning Strategy, the Planning Policy Framework, the General Residential Zone, the Environmental Significance Overlay, the Particular Provisions and the General Provisions.



Summary of Planning Assessment

The proposal is generally in accordance with the relevant clauses of the Hindmarsh Planning Scheme.

- The site is well-serviced by existing infrastructure and utility connections, and outstanding infrastructure and amenity concerns will be addressed through conditions on the planning permit.
- The proposed design is respectful of the surrounding built environment and neighbourhood character, introducing two new dwellings that will activate Ridgwell Street. It provides for a logical and efficient pattern of subdivision, which is representative of orderly planning.
- The proposal aligns with strategies promoting housing growth, addressing the housing affordability challenge, and providing diverse housing options within an established urban area.
- The development complies with Recode, ensuring that it achieves an appropriate standard of on-site amenity and facilities, adequate site layout, design, liveability etc.
- Environmentally, the development proposes to remove minimal native vegetation, and the vegetation removal proposed is unlikely to have adverse impact on surrounding catchments or ecological values.

Overall, the proposal represents a positive and orderly planning outcome that is consistent with the objectives of the Hindmarsh Planning Scheme and supports the ongoing development of Nhill in accordance with broader state and local planning goals.

Link to Council Plan:

Theme One: Our Community

A community well informed and engaged

A diverse community

Theme Two: Built and Natural Environment

Well-maintained physical assets and infrastructure to meet community and organisational needs

Attractive streetscapes

Theme Three: Competitive and Innovative Economy

Facilitating and supporting economic development

Financial Implications:

This proposal has no financial implications for Council.

Risk Management Implications:

The assessment of the proposal has been carried out in accordance with the Hindmarsh Shire Planning Scheme and therefore does not present a risk to Council.



Relevant Legislation:

Planning and Environment Act 1987
Subdivision Act 1988

Community Engagement:

Community Engagement requirements for planning permit applications are specified in S52 of the *Planning and Environment Act 1987*. These have been adhered to.

Gender Equality Implications:

In accordance with the *Gender Equality Act 2020*, a Gender Impact Assessment is not required as this decision does not have a direct and significant impact on the community.

Confidential Declaration:

Not applicable.

Conflict of Interest:

Under Section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Ram Upadhyaya, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Mikayla Farmers, Planning Assistant

In providing this advice as the Author, I have no disclosable interests in this report.

Options:

Councillors have the option to refuse or issue the permit.

Next Steps:

Advise the applicant and objector of the decision of Council.

RECOMMENDATION:

That Council issues a Notice of Decision to Grant a Planning Permit for PA1857-2024 for development of land with two (2) additional dwellings on a lot, subdivision of land into three (3) lots, construction of a fence and vegetation removal at 6 Bell Street Nhill (Lot 1 and 2 on title Plan 628252), in accordance with the following clauses and subject to the following conditions: (1-36)

Planning Scheme Clause and matter for which the permit has been granted:

- ***Clause 32.08-3 (General Residential Zone – Schedule 1) - Subdivide land***

- **Clause 32.08-7 (General Residential Zone – Schedule 1) - Construct two or more dwellings on a lot**
- **Clause 42.01-2 (Environmental Significance Overlay – Schedule 6) - Construct a fence that may obstruct the flow of water, subdivide land, remove/destroy/lop any vegetation (including dead vegetation).**

Conditions:

Amended Plans

1. **Prior to the commencement of works or certification of the plan of subdivision, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. Once approved, the plans will then be endorsed and form part of the permit.**

The plans must be drawn to scale and be generally in accordance with the plans dated 20 November 2024, Revision B, prepared by King Homes, but modified to show:

- a. **The tandem car parking space for each dwelling shown on the driveway in accordance with Clause 52.06 of the Hindmarsh Planning Scheme.**
- b. **The floor plan and car parking location for the retained dwelling in accordance with Clause 52.06 of the Hindmarsh Planning Scheme.**
- c. **A notation that no front fencing is proposed**
- d. **Fencing shown on the submitted plans to be no more than 2 metres in height.**
- e. **Notation of exact height of habitable room floor levels above ground level, demonstrating these are less than 800mm per Standard B22 (Clause 55.04-6) of the Hindmarsh Planning Scheme.**
- f. **Deletion of the '?' notation on the streetscape elevation of unit 3.**
- g. **Renaming of 'units' to 'dwellings'.**
- h. **Location of mailboxes for each dwelling.**
- i. **Location of externally secure storage for the retained dwelling in accordance with Standard B30 (Clause 55.05-6) of the Hindmarsh Planning Scheme.**
- j. **Consistency in plans regarding location of storage shed, clotheslines, bins and mailboxes.**
- k. **Amended landscaping in accordance with Condition 5 of this permit.**
- l. **Drainage and civil plans in accordance with Condition 20 of this permit.**

Endorsed Plans

- 2. The subdivision, vegetation removal works and development as shown on the endorsed plans shall not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.***

Mandatory Residential Reticulated Gas Prohibition Conditions

- 3. Any new dwelling allowed by this permit must not be connected to a reticulated gas service (within the meaning of clause 53.03 of the relevant planning scheme). This condition continues to have force and effect after the development authorised by this permit has been completed.***
- 4. Any lot shown on the endorsed plan must not be connected to a reticulated gas service (within the meaning of clause 53.03 of the relevant planning scheme). This does not apply to:***
- a. a lot that will not be used for, or include, a dwelling; or***
 - b. a lot that contains an existing dwelling or apartment; or***
 - c. a lot where a permit has been granted for a dwelling or apartment on the land in the lot.***

This condition continues to have force and effect after a statement of compliance under the Subdivision Act 1988 has been issued and the subdivision authorised by this permit has been completed.

Landscaping Conditions

- 5. Concurrent with the plans required by Condition 1 of this permit, an amended Landscape Plan to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. The Landscape Plan must show:***
- a. Details of surface finishes of pathways and driveways;***
 - b. A planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity, and quantities of each plant;***
 - c. Landscaping to be provided to the retained dwelling on Lot 1.***
 - d. Removal of the listed 'pittosporum' and replacement with an alternative native screening plant.***
 - e. Inclusion of a canopy tree in the rear private open space of each dwelling.***
 - f. Provision of 2 canopy trees to the retained dwelling.***

g. Canopy trees to be of advanced stock (minimum 35cm pot size and 2 metre tall at time of planting).

h. landscape plan must be annotated to show that all trees are to be planted using best practice methods.

i. All species selected must be to the satisfaction of the responsible authority.

When approved, the plan will be endorsed and will then form part of the permit.

6. No other trees on site that are protected by the Planning Scheme may be destroyed, felled, lopped or uprooted without the written consent of the responsible authority. All existing trees to be retained and trees required by this permit to be planted shall be maintained to the satisfaction of the responsible authority.

7. Any pruning that is required to be done to the canopy of any tree to be retained is to be done by a qualified arborist to Australian Standard – Pruning of Amenity Trees AS4373-1996. Any pruning of the root system of is to any tree to be retained be done by hand by a qualified arborist.

8. Before the development is occupied, the landscaping shown on the approved landscape plan must be carried out and completed to the satisfaction of the responsible authority.

The responsible authority may consent in writing to vary this requirement.

9. At all times the landscaping shown on the approved landscape plan must be maintained (including the replacement of any dead, diseased or damaged plants) to the satisfaction of the responsible authority.

Buildings and Works Conditions

10. Once building works have commenced, they must be completed to the satisfaction of the Responsible Authority.

11. All buildings and works must be maintained in good order and appearance to the satisfaction of the Responsible Authority.

12. Before the development starts, the area(s) set aside for the parking of vehicles and bicycles, and access lanes as shown on the endorsed plans must be:

a. Constructed;

b. properly formed to such levels that they can be used in accordance with the plans;

- c. surfaced with an all-weather-seal coat; and*
- d. drained*

to the satisfaction of the responsible authority.

At all times car spaces, access lanes and driveways must be kept available for these purposes.

Once constructed, these areas must be maintained to the satisfaction of the responsible authority.

Vegetation Removal Conditions

13. Before the commencement of any works, the permit holder must advise all persons undertaking the vegetation removal, development or works on site of all relevant permit conditions and associated statutory requirements or approvals.

14. Vegetation removal and disposal must not cause damage to vegetation stands to be retained or to drainage lines or watercourses to the satisfaction of the responsible authority.

15. Before the development starts, tree protection fencing must be erected around any trees identified for retention on the approved and endorsed plans in accordance with the approved vegetation management plan and Australian Standard AS4970-2009 - Protection of Trees on Development Sites, to the satisfaction of the responsible authority.

16. At all times during the carrying out of the development:

- a. the tree protection fencing must remain in place and be maintained around any trees identified for retention on the approved and endorsed plans, in accordance with the approved vegetation management plan and Australian Standard AS4970-2009 - Protection of Trees on Development Sites to the satisfaction of the responsible authority*
- b. development, excavation, construction works or activities, grade changes, surface treatments, storage and movement of construction materials and vehicles of any kind must not occur on or over and must be excluded from any areas inside the tree protection fencing*

to the satisfaction of the responsible authority.

The responsible authority may consent in writing to the variation of these requirements.

Subdivision Conditions

17. The owner of the land must enter into an agreement with:

- a. a telecommunications network or service provider for the provision of telecommunication services to each lot shown on the endorsed plan in accordance with the provider's requirements and relevant legislation at the time; and***
- b. a suitably qualified person for the provision of fibre ready telecommunication facilities to each lot shown on the endorsed plan in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.***

Before the issue of a Statement of Compliance for any stage of the subdivision under the Subdivision Act 1988, the owner of the land must provide written confirmation from:

- a. a telecommunications network or service provider that all lots are connected to or are ready for connection to telecommunications services in accordance with the provider's requirements and relevant legislation at the time; and***
- b. a suitably qualified person that fibre ready telecommunication facilities have been provided in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.***

18. The applicant or owner must make a contribution for public open space in accordance with the schedule to Clause 53.01 of the planning scheme in the form of a five (5) per cent by monetary contribution.

Before the Statement of Compliance is issued under the Subdivision Act 1988, the monetary contribution must be paid.

The responsible authority may delay the time for payment of the monetary contribution by agreement in writing with the applicant or owner.

19. Before a Statement of Compliance for the plan of subdivision is issued under the Subdivision Act 1988, the owner must enter into an agreement with the responsible authority under section 173 of the Planning and Environment Act 1987. The agreement must provide the following:

- a. each lot must only be developed in accordance with the development approved under planning permit PA1857-2024 unless otherwise agreed in writing by the responsible authority**
- b. the agreement will cease to apply to any lot 12 months after the completion of the development.**
- c. this requirement will not apply to any lot if construction of development under planning permit PA1857-2024 on that lot has been completed to the satisfaction of the responsible authority before the statement of compliance is issued.**

The owner of the land must pay all of the responsible authority's reasonable legal costs and expenses of this agreement, including preparation, execution and registration on title.

Engineering Conditions

20. Before the commencement of works or certification of the plan of subdivision, detailed civil 'for construction' plans must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. All construction plans submitted for approval must be consistent with this permit and must conform with the requirements of all relevant servicing authorities. The plans must be drawn to scale with dimensions and an electronic copy (PDF) must be provided. The plans must show:

- a. Drainage of the subject land, including levels or contours of the land (including relevant external catchments) and all hydraulic computations. The drainage plan must be prepared in accordance with the requirements of the Infrastructure Design Manual (IDM) as amended and must provide for the following:**
 - i. How each dwelling will be drained for a 20% AEP storm event to the legal point of discharge.**
 - ii. All stormwater and surface water discharging from the site for the approved development, must be directed to the legal point of discharge (LPOD). Being the northern side of Lot 2 and the northern side of Lot 3 to the open table drain in the Ridgewell Street road**

reserve to the satisfaction of the Responsible Authority. LPOD can be applied with the building permit application.

- iii. Provision of over-land surcharge routes for all storm events up to the 1% AEP. This must include cut-off drains and associated infrastructure for the safe and effective passage of stormwater flows arising from areas upstream of the subject land discharging into Council's drainage system.***
- iv. No part of any above ground stormwater detention system is to be located within a stormwater drainage easement or a sewerage easement unless with the responsible authority's written approval.***
- v. Photographic evidence of the legal point of connection to Council's drainage system must be provided if Council inspection cannot be arranged prior to backfilling.***
- vi. "As Constructed" drawings in .pdf and CAD format must be provided and include levels to AHD for any new Council assets constructed with the development.***

b. Vehicle access and car parking to the satisfaction of the responsible authority including:

- i. The section of Ridgewell Road from Bell Street to the Western Boundary of the subject land, must be upgraded and sealed, to a minimum 6.8m wide sealed surface with 300mm compacted paving material to Council Standard at the permit holder/owner's cost. To the satisfaction of the Responsible Authority.***
- ii. Vehicle access to each dwelling to be designed in accordance with the relevant IDM standard. Clearance from obstructions including existing street trees, service authority assets, footpaths, kerb and channel, poles, rain gardens, pits, cables, pipes, bus shelters / stops, street furniture, signs, etc. must be shown on the plans.***

21. Before the issue of an Occupancy Permit or Statement of Compliance, all stormwater discharging from the buildings must be conveyed to the legal point of discharge to the satisfaction of the responsible authority.

22. Before the issue of a Statement of Compliance for this subdivision under the Subdivision Act 1988, the following works must be completed to the satisfaction of the responsible authority including all necessary permits being obtained and inspections undertaken:

- a. All civil construction works, must be constructed in accordance with the civil design plans for the property as endorsed by the responsible authority pursuant to this planning permit.*
- b. All drainage works in accordance with the endorsed civil plans.*
- c. Areas for vehicle access and car parking within the land must be constructed in accordance with the endorsed civil design plans.*
- d. All proposed vehicle crossings (including existing crossovers) must be constructed in accordance with the endorsed plans and IDM standards,*
- e. All redundant infrastructure (including vehicle crossings) abutting the site shall be removed and nature strip be reinstated.*

23. No mud, dirt, sand, soil, clay, stones, oil, grease, scum, litter, chemicals, sediments, gross pollutants, animal waste or domestic waste shall be washed into, allowed to enter or discharged to the stormwater drainage system, receiving waters or surrounding land and road reserves, during the construction works hereby approved to the satisfaction of the responsible authority.

24. The onsite stormwater drainage system including stormwater detention, installed in accordance with the endorsed plans, must not be removed or modified without the further approval (in writing) of the responsible authority.

GWM Water Conditions

25. The owner/applicant must provide individually metered water services to each lot/dwelling in accordance with GWMWater's requirements.

26. The owner/applicant must provide individual sewer services to each lot/dwelling in accordance with GWMWater's requirements.

27. The owner/applicant is responsible for verifying the condition of any existing sewer connection point/s to determine their suitability for use.

28. The owner/applicant must provide written notification of commencement of the works to enable GWMWater to organise inspections and coordinate with its staff.

29. The plan of subdivision submitted for certification must be referred to GWMWater in accordance with Section 8 of the Subdivision Act.

30. The owner/applicant must provide GWMWater with an updated drainage plan for each lot/dwelling submitted by a qualified plumber.

31. The owner/applicant must ensure any existing water or sewer services and GWMWater assets made redundant by this development are abandoned, at the owner's cost, in accordance with GWMWater's standards.

32. The owner/applicant must ensure the existing sanitary drain directly adjacent to proposed western lot boundary is not impacted by the development.

Powercor Conditions

33. The plan of subdivision submitted for certification under the Subdivision Act 1988 shall be referred to the Distributor in accordance with Section 8 of that Act.

34. The applicant shall provide an electricity supply to all lots in the subdivision in accordance with the Distributor's requirements and standards. Notes: Extension, augmentation or rearrangement of the Distributor's electrical assets may be required to make such supplies available, with the cost of such works generally borne by the applicant.

35. The applicant shall ensure that existing and proposed buildings and electrical installations on the subject land are compliant with the Victorian Service and Installation Rules (VSIR).

Time Limit Condition

36. The subdivision and development hereby approved by this permit will expire if any of the following circumstances apply:

- a. The development and vegetation removal is not commenced within two (2) years of the date of this permit; or***
- b. The development and vegetation removal is not completed within four (4) years of the date of this permit; or***
- c. The plan of subdivision has not been certified under the Subdivision Act 1988 within two (2) years of the issued date of this permit; or***
- d. The subdivision is not completed within five (5) years of the date of certification.***

In accordance with Section 69 of the Planning and Environment Act 1987, an application may be submitted to the responsible authority for an extension of the periods referred to in this condition.

MOVED: Cr C Uoy/Cr T Clark

That Council issues a Notice of Decision to Grant a Planning Permit for PA1857-2024 for development of land with two (2) additional dwellings on a lot, subdivision of land into three (3) lots, construction of a fence and vegetation removal at 6 Bell Street Nhill (Lot 1 and 2 on title Plan 628252), in accordance with the following clauses and subject to the following conditions: (1-36)

Planning Scheme Clause and matter for which the permit has been granted:

- ***Clause 32.08-3 (General Residential Zone – Schedule 1) - Subdivide land***
- ***Clause 32.08-7 (General Residential Zone – Schedule 1) - Construct two or more dwellings on a lot***
- ***Clause 42.01-2 (Environmental Significance Overlay – Schedule 6) - Construct a fence that may obstruct the flow of water, subdivide land, remove/destroy/lop any vegetation (including dead vegetation).***

Conditions:

Amended Plans

1. ***Prior to the commencement of works or certification of the plan of subdivision, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. Once approved, the plans will then be endorsed and form part of the permit.***

The plans must be drawn to scale and be generally in accordance with the plans dated 20 November 2024, Revision B, prepared by King Homes, but modified to show:

- a. ***The tandem car parking space for each dwelling shown on the driveway in accordance with Clause 52.06 of the Hindmarsh Planning Scheme.***
- b. ***The floor plan and car parking location for the retained dwelling in accordance with Clause 52.06 of the Hindmarsh Planning Scheme.***
- c. ***A notation that no front fencing is proposed***
- d. ***Fencing shown on the submitted plans to be no more than 2 metres in height.***
- e. ***Notation of exact height of habitable room floor levels above ground level, demonstrating these are less than 800mm per Standard B22 (Clause 55.04-6) of the Hindmarsh Planning Scheme.***
- f. ***Deletion of the ‘?’ notation on the streetscape elevation of unit 3.***

- g. Renaming of 'units' to 'dwellings'.*
- h. Location of mailboxes for each dwelling.*
- i. Location of externally secure storage for the retained dwelling in accordance with Standard B30 (Clause 55.05-6) of the Hindmarsh Planning Scheme.*
- j. Consistency in plans regarding location of storage shed, clotheslines, bins and mailboxes.*
- k. Amended landscaping in accordance with Condition 5 of this permit.*
- l. Drainage and civil plans in accordance with Condition 20 of this permit.*

Endorsed Plans

- 2. The subdivision, vegetation removal works and development as shown on the endorsed plans shall not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.*

Mandatory Residential Reticulated Gas Prohibition Conditions

- 3. Any new dwelling allowed by this permit must not be connected to a reticulated gas service (within the meaning of clause 53.03 of the relevant planning scheme). This condition continues to have force and effect after the development authorised by this permit has been completed.*
- 4. Any lot shown on the endorsed plan must not be connected to a reticulated gas service (within the meaning of clause 53.03 of the relevant planning scheme). This does not apply to:*
 - a. a lot that will not be used for, or include, a dwelling; or*
 - b. a lot that contains an existing dwelling or apartment; or*
 - c. a lot where a permit has been granted for a dwelling or apartment on the land in the lot.*

This condition continues to have force and effect after a statement of compliance under the Subdivision Act 1988 has been issued and the subdivision authorised by this permit has been completed.

Landscaping Conditions

- 5. Concurrent with the plans required by Condition 1 of this permit, an amended Landscape Plan to the satisfaction of the responsible authority must be*

submitted to and approved by the responsible authority. The Landscape Plan must show:

- a. Details of surface finishes of pathways and driveways;***
- b. A planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity, and quantities of each plant;***
- c. Landscaping to be provided to the retained dwelling on Lot 1.***
- d. Removal of the listed 'pittosporum' and replacement with an alternative native screening plant.***
- e. Inclusion of a canopy tree in the rear private open space of each dwelling.***
- f. Provision of 2 canopy trees to the retained dwelling.***
- g. Canopy trees to be of advanced stock (minimum 35cm pot size and 2 metre tall at time of planting).***
- h. landscape plan must be annotated to show that all trees are to be planted using best practice methods.***
- i. All species selected must be to the satisfaction of the responsible authority.***

When approved, the plan will be endorsed and will then form part of the permit.

- 6. No other trees on site that are protected by the Planning Scheme may be destroyed, felled, lopped or uprooted without the written consent of the responsible authority. All existing trees to be retained and trees required by this permit to be planted shall be maintained to the satisfaction of the responsible authority.***
- 7. Any pruning that is required to be done to the canopy of any tree to be retained is to be done by a qualified arborist to Australian Standard – Pruning of Amenity Trees AS4373-1996. Any pruning of the root system of is to any tree to be retained be done by hand by a qualified arborist.***
- 8. Before the development is occupied, the landscaping shown on the approved landscape plan must be carried out and completed to the satisfaction of the responsible authority.***

The responsible authority may consent in writing to vary this requirement.

- 9. At all times the landscaping shown on the approved landscape plan must be maintained (including the replacement of any dead, diseased or damaged plants) to the satisfaction of the responsible authority.***

Buildings and Works Conditions

10. Once building works have commenced, they must be completed to the satisfaction of the Responsible Authority.

11. All buildings and works must be maintained in good order and appearance to the satisfaction of the Responsible Authority.

12. Before the development starts, the area(s) set aside for the parking of vehicles and bicycles, and access lanes as shown on the endorsed plans must be:

- a. Constructed;***
- b. properly formed to such levels that they can be used in accordance with the plans;***
- c. surfaced with an all-weather-seal coat; and***
- d. drained***

to the satisfaction of the responsible authority.

At all times car spaces, access lanes and driveways must be kept available for these purposes.

Once constructed, these areas must be maintained to the satisfaction of the responsible authority.

Vegetation Removal Conditions

13. Before the commencement of any works, the permit holder must advise all persons undertaking the vegetation removal, development or works on site of all relevant permit conditions and associated statutory requirements or approvals.

14. Vegetation removal and disposal must not cause damage to vegetation stands to be retained or to drainage lines or watercourses to the satisfaction of the responsible authority.

15. Before the development starts, tree protection fencing must be erected around any trees identified for retention on the approved and endorsed plans in accordance with the approved vegetation management plan and Australian Standard AS4970-2009 - Protection of Trees on Development Sites, to the satisfaction of the responsible authority.

16. At all times during the carrying out of the development:

- a. the tree protection fencing must remain in place and be maintained around any trees identified for retention on the approved and endorsed plans, in accordance with the approved vegetation management plan and Australian Standard AS4970-2009 - Protection of Trees on Development Sites to the satisfaction of the responsible authority**
- b. development, excavation, construction works or activities, grade changes, surface treatments, storage and movement of construction materials and vehicles of any kind must not occur on or over and must be excluded from any areas inside the tree protection fencing**

to the satisfaction of the responsible authority.

The responsible authority may consent in writing to the variation of these requirements.

Subdivision Conditions

17. The owner of the land must enter into an agreement with:

- a. a telecommunications network or service provider for the provision of telecommunication services to each lot shown on the endorsed plan in accordance with the provider's requirements and relevant legislation at the time; and**
- b. a suitably qualified person for the provision of fibre ready telecommunication facilities to each lot shown on the endorsed plan in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.**

Before the issue of a Statement of Compliance for any stage of the subdivision under the Subdivision Act 1988, the owner of the land must provide written confirmation from:

- c. a telecommunications network or service provider that all lots are connected to or are ready for connection to telecommunications services in accordance with the provider's requirements and relevant legislation at the time; and**

- d. a suitably qualified person that fibre ready telecommunication facilities have been provided in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.*

18. The applicant or owner must make a contribution for public open space in accordance with the schedule to Clause 53.01 of the planning scheme in the form of a five (5) per cent by monetary contribution.

Before the Statement of Compliance is issued under the Subdivision Act 1988, the monetary contribution must be paid.

The responsible authority may delay the time for payment of the monetary contribution by agreement in writing with the applicant or owner.

19. Before a Statement of Compliance for the plan of subdivision is issued under the Subdivision Act 1988, the owner must enter into an agreement with the responsible authority under section 173 of the Planning and Environment Act 1987. The agreement must provide the following:

- a. each lot must only be developed in accordance with the development approved under planning permit PA1857-2024 unless otherwise agreed in writing by the responsible authority*
- b. the agreement will cease to apply to any lot 12 months after the completion of the development.*
- c. this requirement will not apply to any lot if construction of development under planning permit PA1857-2024 on that lot has been completed to the satisfaction of the responsible authority before the statement of compliance is issued.*

The owner of the land must pay all of the responsible authority's reasonable legal costs and expenses of this agreement, including preparation, execution and registration on title.

Engineering Conditions

20. Before the commencement of works or certification of the plan of subdivision, detailed civil 'for construction' plans must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. All construction plans submitted for approval

must be consistent with this permit and must conform with the requirements of all relevant servicing authorities. The plans must be drawn to scale with dimensions and an electronic copy (PDF) must be provided. The plans must show:

a. Drainage of the subject land, including levels or contours of the land (including relevant external catchments) and all hydraulic computations. The drainage plan must be prepared in accordance with the requirements of the Infrastructure Design Manual (IDM) as amended and must provide for the following:

- i. How each dwelling will be drained for a 20% AEP storm event to the legal point of discharge.***
- ii. All stormwater and surface water discharging from the site for the approved development, must be directed to the legal point of discharge (LPOD). Being the northern side of Lot 2 and the northern side of Lot 3 to the open table drain in the Ridgewell Street road reserve to the satisfaction of the Responsible Authority. LPOD can be applied with the building permit application.***
- iii. Provision of over-land surcharge routes for all storm events up to the 1% AEP. This must include cut-off drains and associated infrastructure for the safe and effective passage of stormwater flows arising from areas upstream of the subject land discharging into Council's drainage system.***
- iv. No part of any above ground stormwater detention system is to be located within a stormwater drainage easement or a sewerage easement unless with the responsible authority's written approval.***
- v. Photographic evidence of the legal point of connection to Council's drainage system must be provided if Council inspection cannot be arranged prior to backfilling.***
- vi. "As Constructed" drawings in .pdf and CAD format must be provided and include levels to AHD for any new Council assets constructed with the development.***

b. Vehicle access and car parking to the satisfaction of the responsible authority including:

- i. The section of Ridgewell Road from Bell Street to the Western Boundary of the subject land, must be upgraded and sealed, to a minimum 6.8m wide sealed surface with 300mm compacted paving material to Council Standard at the permit holder/owner's cost. To the satisfaction of the Responsible Authority.*
- ii. Vehicle access to each dwelling to be designed in accordance with the relevant IDM standard. Clearance from obstructions including existing street trees, service authority assets, footpaths, kerb and channel, poles, rain gardens, pits, cables, pipes, bus shelters / stops, street furniture, signs, etc. must be shown on the plans.*

21. Before the issue of an Occupancy Permit or Statement of Compliance, all stormwater discharging from the buildings must be conveyed to the legal point of discharge to the satisfaction of the responsible authority.

22. Before the issue of a Statement of Compliance for this subdivision under the Subdivision Act 1988, the following works must be completed to the satisfaction of the responsible authority including all necessary permits being obtained and inspections undertaken:

- a. All civil construction works, must be constructed in accordance with the civil design plans for the property as endorsed by the responsible authority pursuant to this planning permit.*
- b. All drainage works in accordance with the endorsed civil plans.*
- c. Areas for vehicle access and car parking within the land must be constructed in accordance with the endorsed civil design plans.*
- d. All proposed vehicle crossings (including existing crossovers) must be constructed in accordance with the endorsed plans and IDM standards,*
- e. All redundant infrastructure (including vehicle crossings) abutting the site shall be removed and nature strip be reinstated.*

23. No mud, dirt, sand, soil, clay, stones, oil, grease, scum, litter, chemicals, sediments, gross pollutants, animal waste or domestic waste shall be washed into, allowed to enter or discharged to the stormwater drainage system, receiving waters or surrounding land and road reserves, during the construction works hereby approved to the satisfaction of the responsible authority.

24. The onsite stormwater drainage system including stormwater detention, installed in accordance with the endorsed plans, must not be removed or modified without the further approval (in writing) of the responsible authority.

GWM Water Conditions

- 25. The owner/applicant must provide individually metered water services to each lot/dwelling in accordance with GWMWater's requirements.***
- 26. The owner/applicant must provide individual sewer services to each lot/dwelling in accordance with GWMWater's requirements.***
- 27. The owner/applicant is responsible for verifying the condition of any existing sewer connection point/s to determine their suitability for use.***
- 28. The owner/applicant must provide written notification of commencement of the works to enable GWMWater to organise inspections and coordinate with its staff.***
- 29. The plan of subdivision submitted for certification must be referred to GWMWater in accordance with Section 8 of the Subdivision Act.***
- 30. The owner/applicant must provide GWMWater with an updated drainage plan for each lot/dwelling submitted by a qualified plumber.***
- 31. The owner/applicant must ensure any existing water or sewer services and GWMWater assets made redundant by this development are abandoned, at the owner's cost, in accordance with GWMWater's standards.***
- 32. The owner/applicant must ensure the existing sanitary drain directly adjacent to proposed western lot boundary is not impacted by the development.***

Powercor Conditions

- 33. The plan of subdivision submitted for certification under the Subdivision Act 1988 shall be referred to the Distributor in accordance with Section 8 of that Act.***
- 34. The applicant shall provide an electricity supply to all lots in the subdivision in accordance with the Distributor's requirements and standards. Notes: Extension, augmentation or rearrangement of the Distributor's electrical assets may be required to make such supplies available, with the cost of such works generally borne by the applicant.***

35. The applicant shall ensure that existing and proposed buildings and electrical installations on the subject land are compliant with the Victorian Service and Installation Rules (VSIR).

Time Limit Condition

36. The subdivision and development hereby approved by this permit will expire if any of the following circumstances apply:

- a. The development and vegetation removal is not commenced within two (2) years of the date of this permit; or***
- b. The development and vegetation removal is not completed within four (4) years of the date of this permit; or***
- c. The plan of subdivision has not been certified under the Subdivision Act 1988 within two (2) years of the issued date of this permit; or***
- d. The subdivision is not completed within five (5) years of the date of certification.***

In accordance with Section 69 of the Planning and Environment Act 1987, an application may be submitted to the responsible authority for an extension of the periods referred to in this condition.

CARRIED



10 REPORTS REQUIRING A DECISION

10.1 SUMMARY OF PLANNING PERMITS APPROVED UNDER DELEGATION - Q1 2025

Responsible Officer: Director Infrastructure Services

Attachments:

Nil

Executive Summary:

This report summarises the planning permit applications approved by the CEO under delegation from the period of 1 January 2025 to 31 March 2025 (Q1 2025). It includes planning permits approved under the VicSmart process. A total of 5 planning permits were approved during this period.

Discussion:

Planning permit applications undergo a rigorous assessment process under Hindmarsh Planning Scheme. Delegations set by the Council allow the CEO to approve planning permits following the assessment and recommendation from town planners. Complex planning permits are presented to the Council for decision making.

When eligible, some low impact and straightforward planning permits are assessed through the VicSmart process for faster approval. The VicSmart statutory planning permit process aims to streamline the assessment of simple planning permit applications. Key features of VicSmart include a 10-business day permit process, no public notice or external referrals, and a decision by the CEO under delegation.

Regular planning permits have a time limit of 60 statutory days, while Vicsmart applications have a time limit of 10 statutory days.

The following Planning Permit Applications and VicSmart applications were approved by the CEO between 1 January 2025 and 31 March 2025. VicSmart applications are identified by a 'VS' in the application number.

App No.	Address	Proposal	Date Rec'd	Planning Permit Trigger	Date Appr'd	Stat Days
PA1872-2024	27-33 Leahy Nhill VIC 3418 Australia	Partial demolition and works for an education centre, removal of a tree and a reduction in carparking	23 Oct 2024	<ul style="list-style-type: none">Clause 32.08-10 Buildings and works associated with a Section 2 useClause 42.01-3.0 Vegetation removal within an Environmental Significance Overlay (ES06)Clause 52.06-3 Reduction in carparking spaces	8 Jan 2025	48



App No.	Address	Proposal	Date Rec'd	Planning Permit Trigger	Date Appr'd	Stat Days
PA1875-2024	Lot 3 Faith Street Dimboola VIC 3414 Australia	Use and development of land for a dwelling and associated outbuildings.	20 Nov 2024	<ul style="list-style-type: none"> 35.07-2 Use of land for a dwelling 35.07-4 Building and works for a Section 2 use. 	21 Feb 2025	12
PA1878-2024	Lot 1 Faith Street Dimboola VIC 3414 Australia	Use and development of land for a dwelling and associated outbuildings.	16 Dec 2024	<ul style="list-style-type: none"> Clause 35.07-1 Use of the land for a dwelling Clause 35.07-4 Buildings and works associated with a Section 2 Use Clause 42.01-2 Works 	18 Mar 2025	50
PA1859-2024	Krahe Road Dimboola VIC 3414	Use and development of the land for Extractive Industry (limestone quarry)	21 Jun 2024	<ul style="list-style-type: none"> 35.07-1: Use of land for Industry 35.07-4: Buildings and Works associated with a section 2 use. 42.01-2 & Schedule 6 of ESO: Earthworks 52.08-1: Use and develop land for earth and energy resources industry 	7 Feb 2025	29
VS250002	7-9 Lochiel Street Dimboola Vic 3414	Buildings and works in a heritage overlay (install exterior lamps)	19 Feb 2025	<ul style="list-style-type: none"> Clause 43.01-2: buildings and works in the Heritage Overlay 	5 Mar 2025	10

Link to Council Plan:

Theme Three: Competitive and Innovative Economy

Facilitating and supporting economic development

Financial Implications:

None.

Risk Management Implications:

Strategic Risk Description	Risk Management Discussion
Governance	Risk is managed appropriately by adhering to the assessment process during approval of all planning applications including VicSmart. Complicated planning permits with higher levels of risk are presented to Council for decision.

Relevant Legislation:

Planning and Environment Act 1987

Community Engagement:

Where there is the potential for an application to cause material detriment, the application is advertised to neighbouring properties and sometimes the wider community. This is not applicable for a VicSmart permit application.



Gender Equality Implications:

In accordance with the *Gender Equality Act 2020*, a Gender Impact Assessment is not required as this decision does not have a direct and significant impact on the community.

Confidential Declaration:

Not applicable.

Conflict of Interest:

Under Section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Ram Upadhyaya, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Mikayla Farmers, Planning Assistant

In providing this advice as the Author, I have no disclosable interests in this report.

Communications Strategy:

Not applicable.

Next Steps:

Next Report to be provided at the end of Q2 2025.

RECOMMENDATION:

That Council notes the Planning Applications approved by the CEO under delegation for the period 1 January 2025 to 31 March 2025.

MOVED: Cr T Clark/Cr R Aitken

That Council notes the Planning Applications approved by the CEO under delegation for the period 1 January 2025 to 31 March 2025.

CARRIED



10.2 COMMUNITY ACTION GRANTS ROUND TWO 2024/2025

Responsible Officer: Director Corporate and Community Services

Attachments:

1. Community Action Grant 24 25 Round Two Grading [**10.2.1**]
2. CONFIDENTIAL - Community Action Grant Application Round Two 24-25 [**10.2.2**]

Executive Summary:

This report seeks a Council decision regarding allocation of funding through Round 2 of the 2024/2025 Community Action Grants Program to eligible community organisations and groups.

\$11,996.64 of the annual \$20,000 Community Action Grant allocation is remaining after the awarding of funds through Round 1 in late 2024. A cumulative amount of \$4,896.00 is recommended to be allocated to the following applicants:

Community Assistance

1. A grant of \$1,000.00 – Nhill-Dimboola Band
2. A grant of \$1,000.00 – Nhill Basketball Association – Raptors

Event Sponsorship

1. A grant of \$500.00 – Winiam CFA
2. A grant of \$500.00 – Nhill South Landcare Group
3. A grant of \$500.00 – Nhill A & P Society Inc.

Small Equipment

1. A grant of \$900.00 – 1st Rainbow Scout Group
2. A grant of \$496.00 – Winiam Hall Incorporated

Due to ineligibility, an allocation is not recommended for Angela Snowden Cat Rescue due to not meeting the criteria of being an incorporated association.

Discussion:

The Community Action Grants Program was established to support communities to provide services and to assist with community development, social action, and connectedness. \$20,000 has been allocated to the program for the 2024/2025 financial year and is categorised into three (3) areas:

- Community Assistance
- Event Sponsorship
- Small Equipment

At the time of closing on Friday 28 February 2025, eight (8) applications were received requesting funds totaling **\$5,896.00**. The recommendation is to award funds of **\$4,896.00**.



Community Assistance

Up to \$1,000.00 to assist with eligible projects that do not fit under the two other categories of the Community Action Grants Program.

There were three (3) applications in this category for this round, requesting a total of **\$3,000.00**.

Applicants:

1. The **Nhill-Dimboola Band** is seeking funding of \$1000.00 to assist with the hire of St Andrews Hall from the Uniting Church in Dimboola. The hall is to be used for band practice with the group aiming to promote live music within the community as the Shire's only community-based band. Based on the application and the applicant's eligibility, the recommendation is to grant \$1,000.00 towards this project.

Assessment Score – 24/26

2. **Angela Snowden Cat Rescue** is seeking funding of \$1,000.00 to assist with the rescue of cats in Hindmarsh. To complete the project, they require funds to desex and rehome the cats. The entire project cost \$1,000.00. The applicant is not an incorporated association and is applying privately (as an individual) and is therefore not eligible for funding.

Assessment Score – Ineligible

3. The **Nhill Basketball Association – Raptors** is seeking funding of \$1,000.00 to assist with subsidising the cost of uniforms for Raptors basketball representatives. Financial assistance will ensure that no families are excluded due to economic constraints and that basketball is accessible to all those who wish to participate. Based on the application and the association's eligibility, the recommendation is to grant \$1,000.00 towards this project.

Assessment Score – 24/26

Event Sponsorship

Up to \$500.00 to assist with an event within Hindmarsh Shire which demonstrates social and economic benefit.

There were three (3) applications received in this category, with total funding requested being **\$1,500.00**



Applicants:

1. The **Winiam CFA*** is seeking funding of \$500 for the Little Desert National Park Bushfires Volunteer Thank You event. The event will be held at the Winiam Hall on Sunday 4 May 2025 with food provided by Maggie's Pizza. Based on the application and assessment of eligibility the recommendation is to grant \$1,000.00 towards this event. As insurance documentation has not been provided, it is recommended that funding is subject to the submission of the relevant Certificate of Currency.

Assessment Score – 25/26

2. The **Nhill South Landcare Group*** seeks funding of \$500.00 for the Little Desert National Park Bushfires Volunteer Thank You event. The total cost for this project will be \$1,000.00. Based on the application and assessment of eligibility the recommendation is to grant \$1,000.00 towards this event. As insurance documentation has not been provided, it is recommended that funding is subject to the submission of the relevant Certificate of Currency.

Assessment Score – 25/26

**Please note that these applications are from separate applicants but for the same event. As there is nothing in the guidelines to preclude this, the recommendation is to allocate funding as per the applications, subject to the provision of insurance documentation.*

3. The **Nhill A & P Society** is seeking funding of \$500.00 towards face painting and hair braiding for children at the 139th Annual Show in Nhill this year. They are booking Giggles & Grins, a local Horsham business. The total cost for this project will be \$950.00. Based on the application and an assessment of eligibility, the recommendation is to grant \$500.00 for this event.

Assessment Score – 22/26

Small Equipment

Up to \$1,000.00 towards the purchase of small equipment items.

There were two (2) applications for this category with a total funding request of **\$1,396.00**

Applicants

1. The **1st Rainbow Scout Group** is seeking funding of \$900.00 towards the purchase of a fridge/freezer combination. This purchase will assist with a variety of events and



activities. Based on the application and assessment of eligibility the recommendation is to grant \$900.00 towards this project.

Assessment Score – 22/26

2. **Winiam Hall Incorporated** is seeking funding of \$496.00 to upgrade their kitchen equipment. The project will upgrade fire equipment and replace the broken microwave oven that has become a safety concern. Based on the application and eligibility criteria, the recommendation is to grant \$496.00 to Winiam Hall Incorporated.

Assessment Score – 21/26

Link to Council Plan:

Theme One: Our Community

A community well informed and engaged

Communities that feel safe and are resilient

Provide arts and cultural activities that strengthen social connection

A range of effective and accessible services to support the health and wellbeing of our community

Support healthy living and provide services and activities for people of all ages and abilities.

Financial Implications:

Council has allocated \$20,000.00 to the Community Action Grants Program for the 2024/2025 financial year. The recommended allocation through Round 2 is within the total budgeted amount.

Risk Management Implications:

Strategic Risk Description	Risk Management Discussion
Community Needs	The delivery of Community Action Grants ensures that Council provides timely and targeted support to groups working within the community to strengthen services, connection and opportunities. The funding enables self-determination and groups an identify their own projects and needs when requesting support.

Relevant Legislation:

Local Government Act 2020

Community Engagement:

Round Two of the 2024/2025 Community Action Grants Program was promoted through direct emailing to community groups; media releases on Council's website and local media;



advertisements in local media; promotion on Council's website as well as Facebook promotions on Council's Facebook page.

Gender Equality Implications:

In accordance with the *Gender Equality Act 2020*, a Gender Impact Assessment is not required as this decision does not have a direct and significant impact on the community. A Gender Impact Assessment would be warranted should Council be reviewing the Guidelines for this program.

Confidential Declaration:

Not applicable.

Conflict of Interest:

Under Section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Petra Croot, Director Corporate and Community Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Nan Da San Bleu Dah, Community Wellbeing & Youth Officer

In providing this advice as the Author, I have no disclosable interests in this report.

Communications Strategy:

The Community Action Grants Program has been promoted through the following channels:

- Council's Facebook Page
- Council's website
- Media release distribution
- E-marketing to local businesses

Following Council's endorsement of the allocation of funding, further media releases and promotion of outcomes will be undertaken.

Next Steps:

Inform applicants of the outcome of their application, advising successful applicants of reporting and acquittal requirements, distribute media and communications promoting successful applicants.

RECOMMENDATION:

That Council

- 1. approves the following funding allocations through Round 2 of the Community Action Grants Program 2024/2025, subject to the provision of outstanding documentation:**
 - a) Community Assistance**
 - i. A grant of \$1,000.00 – Nhill-Dimboola Band;**
 - ii. A grant of \$1,000.00 – Nhill Basketball Association – Raptors;**
 - b) Event Sponsorship**
 - i. A grant of \$500.00 – Winiam CFA;**
 - ii. A grant of \$500.00 – Nhill South Landcare Group;**
 - iii. A grant of \$500.00 – Nhill A & P Society;**
 - c) Small Equipment**
 - i. A grant of \$900.00 – 1st Rainbow Scout Group;**
 - ii. A grant of \$496.00 – Winiam Hall Incorporated; and**
- 2. does not approve funding for Angela Snowden Cat Rescue as the applicant is not an incorporated association and is applying privately (as an individual), therefore not eligible for funding.**

MOVED: Cr R Barker/Cr T Clark

That Council

- 1. approves the following funding allocations through Round 2 of the Community Action Grants Program 2024/2025, subject to the provision of outstanding documentation:**
 - a) Community Assistance**
 - i. A grant of \$1,000.00 – Nhill-Dimboola Band;**
 - ii. A grant of \$1,000.00 – Nhill Basketball Association – Raptors;**
 - b) Event Sponsorship**
 - i. A grant of \$500.00 – Winiam CFA;**
 - ii. A grant of \$500.00 – Nhill South Landcare Group;**
 - iii. A grant of \$500.00 – Nhill A & P Society;**
 - c) Small Equipment**
 - i. A grant of \$900.00 – 1st Rainbow Scout Group;**
 - ii. A grant of \$496.00 – Winiam Hall Incorporated; and**
- 2. does not approve funding for Angela Snowden Cat Rescue as the applicant is not an incorporated association and is applying privately (as an individual), therefore not eligible for funding.**



CARRIED



10.3 COUNCIL ADVISORY TOWN COMMITTEE TERMS OF REFERENCE, HINDMARSH PRIDE ADVISORY COMMITTEE AND ADVISORY COMMITTEE POLICY REVIEW

Responsible Officer: Director Corporate and Community Services

Attachments:

1. Gender Impact Assessment - Council Advisory Committees [10.3.1]
2. Terms of Reference Town Advisory Committee March 2025 Draft [10.3.2]
3. Hindmarsh Pride Committee Terms of Reference [10.3.3]
4. C020 Advisory Committee Policy [10.3.4]

Executive Summary:

In accordance with the Advisory Committee Policy, the following documents have been reviewed and are presented to Council for endorsement for a period of public consultation from 3 –18 April 2025:

- the Terms of Reference for Hindmarsh Shire Council's Town Advisory Committees of Jeparit, Nhill and Rainbow;
- the Hindmarsh Pride Committee Terms of Reference; and
- and the Advisory Committee Policy.

Minor changes have been made to the documents, including:

- Aligning the term of appointment across all documents; and
- Noting that unspent funds allocated to Advisory Committees may not be carried forward to the next financial year.

Discussion:

In accordance with the implementation of *The Local Government Act (2020)*, Advisory Committees were established by Council Resolution on 19 August 2020. The Advisory Committee Policy, established in September 2021, requires Council review Advisory Committees within 6 months of a general election.

Hindmarsh Advisory Town Committee Terms of Reference

The role of these committees in each of the towns of Jeparit, Nhill and Rainbow, is to:

- provide leadership in the promotion of the town and district, the improvement of the businesses to identify and help coordinate community's liveability and its economic development, liaising with sporting clubs, community organisations and any such opportunities;
- advise Council of necessary service delivery and infrastructure improvements in its community, and to prioritise such requests and submit them in early December of each year for consideration in Council's budget;
- provide a means of effective and efficient communication between Council and the community;
- facilitate local activities and events, including welcome functions for new residents;



- provide advice to Council as to how the funds of the Town Committee are expended; and
- to establish clearer lines of communication between Council and residents to support future development and operational activities in each town.

Proposed changes to these terms of reference are mainly administrative in nature to reflect changes in position titles, and changes to the term of appointment in line with Policy and current practice. Removal of Dimboola from the list of town committees is administrative following their incorporation as Dimboola Progress Association.

The addition of a clear set of guidelines for assessing any applications will enhance the fair and transparent appointment process and ensure that Council has adequate information to assess applicant suitability.

Section 4.3 has been amended to reflect the emphasis is on town committees contributing to the improvement of community liveability and in doing so, facilitating local activities, projects and events. The proposed clause would now require an expenditure proposal be submitted and approved by Council before any funds remaining in the Town Committees ledger at the end of the financial year be carried forward to the following year.

Hindmarsh Pride Committee Terms of Reference

The Hindmarsh Pride Committee was formed to strengthen the voice of the LGBTIQ+ community. The Hindmarsh Pride Committee Terms of Reference set the purpose for this committee as to:

- Provide a representative sample of independent and authentic voices of people from the LGBTIQ+ community, with an ability to advise on current and emerging issues and priorities;
- Provide feedback and advice to Council on broader policy issues;
- Promote and assist Council to celebrate LGBTIQ+ days of significance and host events within Hindmarsh Shire;
- Assist Council to promote the benefits of diversity and enhance understanding about the barriers to equality facing LGBTIQ+ communities; and
- Report to Council via the tabling of minutes at Council meetings after each meeting.

After reviewing the Terms of Reference there are no material changes proposed.

Advisory Committee Policy

This policy supports Council in ensuring good governance and appropriate management of all advisory committees. Upon review, the recommended changes to this policy are administrative in nature and do not materially change the intent of the policy.



Amendments to reflect the quantity of members being stated in each of their Terms of Reference will alleviate any conflicts where different committees are limited to varying member numbers.

All documents are recommended to be endorsed for a period of public consultation to enable community review and input. Once this has been completed, the documents will be presented to Council, with any relevant amendments, for adoption.

Link to Council Plan:

Theme One: Our Community

A community well informed and engaged

Theme Four: Good Governance and Financial Sustainability

Strong governance practices

Financial Implications:

Funds for Advisory Committee use are considered as part of the annual budget setting process. There are no material changes to allocation as a result of this decision.

Risk Management Implications:

Strategic Risk Description	Risk Management Discussion
Community Needs Governance	This review ensures the clear, transparent and appropriate operation of Council's Advisory Committees.

Relevant Legislation:

Local Government Act 2020

The Gender Equality Act 2020

Community Engagement:

This report recommends a consultation period, whereby the community will be able to provide feedback to Council regarding the revised Terms of Reference and Council Advisory Committee Policy.

Community consultation will be conducted in accordance with Council's Community Engagement Policy. Have Your Say Hindmarsh will be utilised as a tool for gathering feedback and will be open for contributions from 3 – 18 April.

Gender Equality Implications:

Gender Impact Assessment Attached.

Confidential Declaration:

N/A



Conflict of Interest:

Under Section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Director Corporate and Community Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Janelle Reichelt, Manager People & Performance

In providing this advice as the Author, I have no disclosable interests in this report.

Communications Strategy:

Council will utilise its website and social media to alert the community to the draft documents for viewing and to invite feedback through Have Your Say Hindmarsh. This will also be advertised in local newspapers.

Next Steps:

- Make draft documents available for viewing.
- Invite community feedback through Have Your Say Hindmarsh.
- Consider feedback and present draft Terms of Reference Town Committees (Nhill/Jeparit/Rainbow), Terms of Reference Hindmarsh Pride Committee, and Advisory Committee Policy, to Council for adoption.

RECOMMENDATION:

That Council endorses the draft Town Advisory Committee Terms of Reference, draft Hindmarsh Pride Committee Terms of Reference and Advisory Committee Policy for public consultation from 3 – 18 April 2025.

MOVED: Cr R Barker/Cr R Aitken

That Council endorses the draft Town Advisory Committee Terms of Reference, draft Hindmarsh Pride Committee Terms of Reference and Advisory Committee Policy for public consultation from 3 – 18 April 2025.

CARRIED



10.4 AUDIT AND RISK COMMITTEE CHARTER

Responsible Officer: Director Corporate and Community Services

Attachments:

1. Audit and Risk Committee Charter [10.4.1]
2. CONFIDENTIAL - 2025 03 21 Audit and Risk Committee Minutes 19 March 2025 [10.4.2]

Executive Summary:

This report presents the Audit and Risk Committee Charter, recommended for Council adoption, and the minutes of the Audit and Risk Committee meeting held on 19 March 2025 for Council noting.

At the meeting held on 19 March 2025, the Audit and Risk Committee endorsed the revised Audit and Risk Committee Charter and recommended that it be presented to Council for adoption.

Key changes to the Charter include:

- Directly reflecting the Act in describing the Committee's role;
- Clarifying the responsibilities of the Committee to better describe specific actions to be undertaken by the Committee, reflected in the Annual Work Plan;
- Clarifying the extent of the Committee's authority and how this is enacted through accepted and legislated processes;
- Providing for silences in governance matters.

Discussion:

In accordance with S54(1-2) of the *Local Government Act 2020*, the Charter must specify the functions and responsibilities of the Committee, as well as:

1. monitor the compliance of Council policies and procedures with—
 - a) the overarching governance principles; and
 - b) this Act and the regulations and any Ministerial directions;
2. monitor Council financial and performance reporting;
3. monitor and provide advice on risk management and fraud prevention systems and controls; and
4. oversee internal and external audit functions.

The Charter has been reviewed in accordance with the review schedule and was endorsed by the Audit and Risk Committee on 19 March 2025.

Key changes include:

- Directly reflecting the Act in describing the Committee's role;
- Clarifying the responsibilities of the Committee to better describe specific actions to be undertaken by the Committee, reflected in the Annual Work Plan;



- Clarifying the extent of the Committee's authority and how this is enacted through accepted and legislated processes;
- Providing for silences in governance matters.

Link to Council Plan:

Theme Four: Good Governance and Financial Sustainability

Strong governance practices

Financial Implications:

None.

Risk Management Implications:

Strategic Risk Description	Risk Management Discussion
Governance	An effective Audit & Risk Committee will assist with Council's risk management through independent advice and assurance on internal corporate governance, risk management, internal control and compliance. The reviewed Charter clearly articulated Committee functions and enables the effective undertaking of Committee responsibilities in accordance with the <i>Local Government Act 2020</i> .

Relevant Legislation:

Local Government Act 2020

Community Engagement:

Not applicable.

Gender Equality Implications:

In accordance with the *Gender Equality Act 2020*, a Gender Impact Assessment is not required as this decision does not have a direct and significant impact on the community.

Confidential Declaration:

Not applicable.

Conflict of Interest:

Under Section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Petra Croot, Director Corporate and Community Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Petra Croot, Director Corporate and Community Services



In providing this advice as the Author, I have no disclosable interests in this report.

Communications Strategy:

If adopted, the Charter will be provided to Audit and Risk Committee members and relevant staff and published on Council's website.

Next Steps:

As above.

RECOMMENDATION:

That Council

- 1. adopts the Audit and Risk Committee Charter; and***
- 2. notes the Minutes of the Audit and Risk Committee meeting held on 19 March 2025.***

MOVED: Cr T Clark/Cr R Barker

That Council

- 1. adopts the Audit and Risk Committee Charter; and***
- 2. notes the Minutes of the Audit and Risk Committee meeting held on 19 March 2025.***

CARRIED



10.5 COUNCIL DONATION TO BLAZE Aid

Responsible Officer: Chief Executive Officer

Attachments:

Nil

Executive Summary:

Following the recent Little Desert Bushfire, Council officers have been working with residents seeking information on property losses and impacts, including fencing damage. Information obtained has identified that there is significant kilometres of fencing damaged or destroyed. Volunteer organisation BlazeAid are assisting with the restoration and replacement of fencing and are anticipating they will be in the region for at least three months.

This report seeks Council approval to provide a \$2,500 (excl GST) donation to BlazeAid, to assist with expenses incurred.

Discussion:

On Monday 27 January 2025 a fire commenced in the Little Desert National Park due to dry lightning, quickly spreading, impacting both public and private land. The fire has destroyed and damaged a significant amount of fencing for Hindmarsh residents, who have properties that border the Little Desert National Park.

BlazeAid established a base camp at the Nhill A&P Society on Friday 21 March, where they are now able to service Hindmarsh residents more efficiently than the previous base camp which was located at Goroke.

BlazeAid are a not-for-profit organisation who provide support after a natural disaster to impacted communities, establishing base camps that host the many volunteers who offer their time to help communities recover.

BlazeAid do not invoice for their services, with countless hours spent providing support, and volunteers providing an economic benefit to communities.

To show appreciation for the assistance BlazeAid are providing to Hindmarsh residents, it is recommended that Council provide a \$2,500 (excl GST) donation to assist with expenses incurred. Expenses include food for volunteers and utility expenses paid to host organisations.

Link to Council Plan:

Theme Two: Built and Natural Environment

Well-maintained physical assets and infrastructure to meet community and organisational needs



Financial Implications:

Council has allocated \$20,000 in the 2024/2025 budget for Community Assistance Grants. Following two rounds of advertising there is funding available in the Community Assistance Grants allocation to cover the \$2,500 donation.

Risk Management Implications:

Strategic Risk Description	Risk Management Discussion
Community Needs	The Little Desert Bushfire had a significant impact on the natural and built environment. There is significant community need for support to assist residents clean up damaged fencing and replace fencing.

Relevant Legislation:

Not applicable.

Community Engagement:

Council has advertised BlazeAid support through social media, in Council newsletters and directly contacted impacted residents.

Gender Equality Implications:

In accordance with the *Gender Equality Act 2020*, a Gender Impact Assessment is not required as this decision does not have a direct and significant impact on the community.

Conflict of Interest:

Under Section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Monica Revell, Chief Executive Officer

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Monica Revell, Chief Executive Officer

In providing this advice as the Author, I have no disclosable interests in this report.

Communications Strategy:

Council will notify the community of the donation through social media and in Council's newsletter.

Next Steps:

Officers will arrange for the donation to be made to BlazeAid.



RECOMMENDATION:

That Council makes a financial donation of \$2,500 (excl GST) to BlazeAid, in appreciation of the countless hours volunteers will spend in Hindmarsh assisting impacted residents from the Little Desert Bushfire.

MOVED: Cr T Clark/Cr R Aitken

That Council makes a financial donation of \$2,500 (excl GST) to BlazeAid, in appreciation of the countless hours volunteers will spend in Hindmarsh assisting impacted residents from the Little Desert Bushfire.

CARRIED



11 COUNCIL COMMITTEES

11.1 ADVISORY COMMITTEE

No Council Advisory Committee business presented.

11.2 COMMUNITY ASSET COMMITTEE

Responsible Officer: Chief Executive Officer

Attachments:

1. Wimmera Mallee Pioneer Museum Minutes 18 February 2025 [11.2.1]
2. Yurunga Homestead Minutes 24 February 2025 [11.2.2]

Introduction:

The following Hindmarsh Shire Council Community Asset Committees held a meeting on the following dates:

- **Wimmera Mallee Pioneer Museum Community Asset Committees**
General Meeting on 18 February 2025
- **Yurunga Homestead Community Asset Committees**
General Meeting on 24 February 2025

A copy of the minutes for each meeting are included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the following Community Asset Committees:

- 1. Wimmera Mallee Pioneer Museum meeting held on 18 February 2025; and***
- 2. Yurunga Homestead meeting held on 24 February 2025***

MOVED: Cr R Barker/Cr T Clark

That Council notes the minutes of the following Community Asset Committees:

- 1. Wimmera Mallee Pioneer Museum meeting held on 18 February 2025; and***
- 2. Yurunga Homestead meeting held on 24 February 2025***

CARRIED



12 LATE REPORTS

No late reports.

13 NOTICES OF MOTION

No notices of motions.

14 OTHER BUSINESS

No other business.

15 CONFIDENTIAL REPORTS

In accordance with Section 66(2)(a) of the *Local Government Act 2020*, Council may close the meeting to the public to consider confidential information. Confidential information is defined by part IV of the *Freedom of Information Act 1982*, and by Section 3 of the *Local Government Act 2020* as being:

- a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released;
- b) security information, being information that if released is likely to endanger the security of Council property or the safety of any person;
- c) land use planning information, being information that if prematurely released is likely to encourage speculation in land values;
- d) law enforcement information, being information which if released would be reasonably likely to prejudice the investigation into an alleged breach of the law or the fair trial or hearing of any person;
- e) legal privileged information, being information to which legal professional privilege or client legal privilege applies;
- f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs;
- g) private commercial information, being information provided by a business, commercial or financial undertaking that—
 - i. relates to trade secrets; or
 - ii. if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;
- h) confidential meeting information, being the records of meetings closed to the public under Section 66(2)(a);
- i) internal arbitration information, being information specified in Section 145;
- j) Councillor Conduct Panel confidential information, being information specified in Section 169;
- k) information prescribed by the regulations to be confidential information for the purposes of this definition;
- l) information that was confidential information for the purposes of Section 77 of the *Local Government Act 1989*

RECOMMENDATION:

That the meeting be closed in accordance with Section 66(2)(a) of the Local Government Act 2020, to consider reports that contain confidential information as defined by Section 3 of the Local Government Act 2020, and/or Part IV of the Freedom of Information Act 1982, and following consideration of items 15.1 to 15.3 close the Council meeting:



- 15.1 CEO EMPLOYMENT AND REMUNERATION COMMITTEE – this report contains “personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs”;**
- 15.2 EXTENSION OF CONTRACT 2022-2023-02 – this report contains “private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage; and**
- 15.3 EXTENSION OF DEPARTMENT OF TRANSPORT AND PLANNING CONTRACT – this report contains “Council business information, being information that would prejudice the Council’s position in commercial negotiations if prematurely released”.**

MOVED: Cr R Barker/Cr T Clark

That the meeting be closed in accordance with Section 66(2)(a) of the Local Government Act 2020, to consider reports that contain confidential information as defined by Section 3 of the Local Government Act 2020, and/or Part IV of the Freedom of Information Act 1982, and following consideration of items 15.1 to 15.3 close the Council meeting:

- 15.1 CEO EMPLOYMENT AND REMUNERATION COMMITTEE – this report contains “personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs”;**
- 15.2 EXTENSION OF CONTRACT 2022-2023-02 – this report contains “private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage; and**
- 15.3 EXTENSION OF DEPARTMENT OF TRANSPORT AND PLANNING CONTRACT – this report contains “Council business information, being information that would prejudice the Council’s position in commercial negotiations if prematurely released”.**

CARRIED



16 LATE CONFIDENTIAL REPORTS

No late confidential reports.

17 MEETING CLOSE

There being no further business, Cr R Ismay declared the meeting closed at 4:03pm.

Joan Bennett



23rd March 2025

The Mayor, Councillors and CEO
Hindmarsh Shire
Municipal Offices,
NHILL Vic 3418

Dear All,

RE flags flying in front of the Municipal Building:

I am aware of four flags flying in front of the Municipal Building on poles of the same height, the Australian National flag included.

I acknowledge with respect the Aboriginal people as being the first settlers of Australian lands, followed by waves of migrants from many world nations who have since made Australia their home. We have a National flag, a symbol of unity which people have died to defend while the majority of citizens have worked hard and honestly to build our great Nation. Diversity is our strength.

The Australian National flag represents One Nation, One People. It must therefore fly higher than any other flag.

To my knowledge the Commonwealth and State Governments set protocols for the flying of flags. However I seek clarification about the responsibilities of Local Government in deciding where and which flags may be flown.

I would appreciate a response containing information about Hindmarsh Shire Council's decisions in regard to this issue, as well as Council's obligations to its citizens.

Thanking you for your attention,
Yours truly,



Joan Bennett



West Wimmera Action Group Inc.

Address: [REDACTED]

Email: [REDACTED]

Mobile: [REDACTED]

ACN: [REDACTED]

Monica Revell,
Hindmarsh Shire Council CEO
92 Nelson Street,
Nhill Vic 3418

10.4.2025

Dear Monica and Shire councillors,

Re: West Wimmera Action Group Inc.

Thank you for your attendance and support at the public meeting held at Winiam on 19th March. Your support means a lot. The issues discussed at the meeting were the Little Desert fires, the Emergency Service and Volunteer Fund, and the Dingo breeding program taking place at the Little Desert Lodge. I have attached a copy of the minutes of that meeting to give some idea of what the community has entrusted us to do. The Statement of Purpose of our group can be seen at the foot of this letter.

The West Wimmera Action Group Inc. is now an official incorporated organisation. We had our first official committee meeting last night with the following people being elected as the Executive: President – John Bennett, Nhill; Vice-President – Darren Cameron, Gymbowen; Secretary – Jennifer Goldsworthy, Nhill; and Treasurer – Martin Colbert, Natimuk.

We have 15 members on the Committee of Management who are committed to this campaign and eager to get on with the task before us. Within this group we are setting up four focus groups: Fire, ESV Fund, Dingos and Finance, to enable us to push forward with the individual issues.

I am sure you will be aware that this is not going to be an easy task to undertake, and we will need to have some professional help to administer and drive this campaign. We are hoping that you could contribute a sum of \$2000 to help kick start this campaign, as time is of the essence. We are working to support our community and need the community to support us.

The issue of the Emergency Services and Volunteer Fund is one that will affect you greatly and the whole of our community, and we are very committed to supporting you the council in your endeavours to halt this levy. We are very conscious that the timeline on this issue is very tight, and it would be our immediate priority.

We would like to extend an invitation to one the Hindmarsh Shire Councillors to sit in on our regular CoM meetings, to offer assistance or advice where they are able and be across the directions taken and progress made.

Please table this letter at the next council meeting. We look forward to a positive response.

Yours Sincerely,

Jennifer Goldsworthy
Secretary

Ccd. All Hindmarsh Shire councillors

Statement of Purpose: To address community concerns and collaborate with relevant organisations to foster positive change through action and ensure ongoing accountability surrounding the issues.

[REDACTED]

From: Beverley McArthur [REDACTED]
Sent: Wednesday, 16 April 2025 9:28 PM
To: Info
Cc: Josiah Mathew
Subject: Introduction to the Victorian Shadow Local Government Minister
Attachments: 250416 Letter - Introduction to CEO of Hindmarsh Shire Council.pdf; 250416 - Introduction to the Mayor of Hindmarsh Shire Council.pdf

[REDACTED] [REDACTED]
[REDACTED] [REDACTED]

Dear Mayor and CEO,

Please see the attached correspondence for your review.

Kind regards,
Bev



Beverley McArthur MP
Member for Western Victoria Region



OFFICE OF
BEVERLEY McARTHUR MP

Member for Western Victoria Region
Shadow Minister for Local Government
Shadow Minister for Scrutiny of Government



Suite 5, 400-404 Pakington St, Geelong VIC 3220
Beverley.McArthur@parliament.vic.gov.au
(03) 4245 4430
f @BevMcArthurMP



OFFICE OF
BEVERLEY McARTHUR MP

Member for Western Victoria Region
Shadow Minister for Local Government
Shadow Minister for Scrutiny of Government



Suite 5, 400-404 Pakington St, Geelong VIC 3220
Beverley.McArthur@parliament.vic.gov.au
(03) 4245 4430
@BevMcArthurMP

Ms M Revell
Chief Executive Officer
Hindmarsh Shire Council
92 Nelson Street
NHILL VIC 3418

Via email: info@hindmarsh.vic.gov.au

15 April 2025

Dear Ms Revell

RE: INVITATION TO MEET VICTORIA'S SHADOW MINISTER FOR LOCAL GOVERNMENT

I write to you in my capacity as Victoria's recently appointed Shadow Minister for Local Government.

I am a long-time friend of local government having previously served as a Corangamite Shire councillor. In that role, I helped ensure Council became debt free and secured historic investments into local roads and roadside vegetation maintenance.

The Opposition is committed to encouraging increased consultation and transparency by the State Government in relation to council-related matters, and to improving financial management and operational performance within the local government sector.

I am endeavouring to meet with the mayors, councillors, and chief executives of Victoria's 79 councils to develop policies that empower councils and deliver value for money outcomes for ratepayers.

If you are interested, I would be delighted to meet you in-person or over video teleconference. To arrange an appointment, please write to me on [REDACTED]

I look forward to hearing from you soon.

Yours faithfully,

Beverley McArthur MP
Member for Western Victoria Region
Shadow Minister for Local Government
Shadow Minister for Scrutiny of Government



OFFICE OF
BEVERLEY McARTHUR MP

Member for Western Victoria Region
Shadow Minister for Local Government
Shadow Minister for Scrutiny of Government



Suite 5, 400-404 Pakington St, Geelong VIC 3220
Beverley.McArthur@parliament.vic.gov.au
(03) 4245 4430
@BevMcArthurMP

Cr R Ismay
Mayor
Hindmarsh Shire Council
92 Nelson Street
NHILL VIC 3418

Via email: info@hindmarsh.vic.gov.au

16 April 2025

Dear Cr Ismay

RE: INVITATION TO MEET VICTORIA'S SHADOW MINISTER FOR LOCAL GOVERNMENT

I write to you in my capacity as Victoria's recently appointed Shadow Minister for Local Government.

I am a long-time friend of local government having previously served as a Corangamite Shire councillor. In that role, I helped ensure Council became debt free and secured historic investments into local roads and roadside vegetation maintenance.

The Opposition is committed to encouraging increased consultation and transparency by the State Government in relation to council-related matters, and to improving financial management and operational performance within the local government sector.

I am endeavouring to meet with the mayors, councillors, and chief executives of Victoria's 79 councils to develop policies that empower councils and deliver value for money outcomes for ratepayers.

If you are interested, I would be delighted to meet you in-person or over video teleconference. To arrange an appointment, please write to me on [REDACTED]

I look forward to hearing from you soon.

Yours faithfully,

Beverley McArthur MP
Member for Western Victoria Region
Shadow Minister for Local Government
Shadow Minister for Scrutiny of Government



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Dimboola

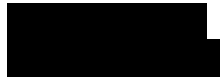
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Fax: (03) 5389 1734

Rainbow

15 Federal Street
RAINBOW VIC 3424
Ph: (03) 5391 4451
Fax: (03) 5395 1436

27 March 2025

Joan Bennett



Dear Joan

Re: Flags in front of the Municipal Building

Thank you for your letter received 23 March 2025 regarding flag protocols. Hindmarsh Shire Council displays flags in accordance with the Australian National Flag Protocols published by the Department of Prime Minister and Cabinet.

When the National Flag is flown in Australia or Australian territory it takes precedence over all other national flags and should be flown in the position of honour. After the Australian National Flag, the order of precedence of flags is national flag of other nations, state and territory flags, other Australian flags prescribed by the *Flags Act 1953*, ensigns and pennants.

The protocols state that when the National Flag is flown with other flags on flagpoles of the same height, as ours are, it should be flown on the left of a person facing the building. For example, if the Australian National Flag was being flown with a state flag, the Australian Aboriginal Flag and a local government flag, the Australian National Flag would be flown on the far left (the position of honour), followed by the state flag, the Australian Aboriginal Flag and the local government flag.

If one flagpole is higher than other poles, the Australian National Flag should be flown on that flagpole.

More information is available in the [Australian Flags booklet | PM&C](#).

Council may choose to fly flags other than the National Flag and those prescribed by the *Flags Act 1953* if the requirements of the National Flag Protocol and the provisions of the *Flags Act 1953* are complied with. Our obligation to our citizens is to provide good governance for the benefit and wellbeing of the municipal community, which includes residents, ratepayers,

traditional landowners and people and bodies who conduct activities in the municipal district.

Yours sincerely

A handwritten signature in black ink, appearing to read 'M Revell', written in a cursive style.

Monica Revell
Chief Executive Officer



Hindmarsh
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07 April 2025

Julie Woolcock
Nhill A & P Society Inc.



Dear Julie

Re: Community Action Grant 2024/2025 - Round Two

I am pleased to advise that at the Council Meeting held on Wednesday 2 April 2025, your application through the Community Action Grants program was reviewed and Council has allocated \$500.00 to your project.

If you accept this offer, please complete, sign and return to attached "Acceptance of Grant Offer" form by Friday 2 May 2025. Please ensure that you include bank details on this form so that we can process your payment.

As a grant recipient, you are required to provide evidence to Council that the grant funding has been expended in accordance with your application. I have attached a blank "Project Completion Report" for this purpose.

All acquittal documentation is due by 30 June 2025. If your project will not be completed before the acquittal date, please contact us as soon as possible so that we can discuss your options.

If you have any questions or concerns, please do not hesitate to reach out to our Community Wellbeing Team via email at grants@hindmarsh.vic.gov.au, via phone at (03) 5391 4444, or by visiting our Nhill Customer Service Centre during business hours.

Yours sincerely,

Monica Revell
Chief Executive Officer



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07 April 2025

Angela Snowden
Angela Snowden Cat Rescue
[REDACTED]

Dear Angela

Re: Community Action Grant 2024/2025 - Round Two

Your application for funding through the Community Action Grants program was reviewed at the Council Meeting held on Wednesday 2 April 2025. Unfortunately, your application was deemed unsuccessful due to not meeting the criteria of being an incorporated association.

However, as your initiative was considered a worthwhile community service, Council Officers will contact you to discuss where we may be able to assist you with your cat rescue work into the future.

If you have any questions or concerns, please do not hesitate to reach out to our Community Wellbeing Team via email at grants@hindmarsh.vic.gov.au, via phone at (03) 5391 4444, or by visiting our Nhill Customer Service Centre during business hours.

Yours sincerely,

Monica Revell
Chief Executive Officer



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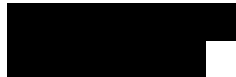
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07 April 2025

Nic Mattschoss
Nhill Basketball Association – Raptors



Dear Nic

Re: Community Action Grant 2024/2025 - Round Two

I am pleased to advise that at the Council Meeting held on Wednesday 2 April 2025, your application through the Community Action Grants program was reviewed and Council has allocated \$1000.00 to your project.

If you accept this offer, please complete, sign and return to attached “*Acceptance of Grant Offer*” form by Friday 2 May 2025. Please ensure that you include bank details on this form so that we can process your payment.

As a grant recipient, you are required to provide evidence to Council that the grant funding has been expended in accordance with your application. I have attached a blank “Project Completion Report” for this purpose.

All acquittal documentation is due by 30 June 2025. If your project will not be completed before the acquittal date, please contact us as soon as possible so that we can discuss your options.

If you have any questions or concerns, please do not hesitate to reach out to our Community Wellbeing Team via email at grants@hindmarsh.vic.gov.au, via phone at (03) 5391 4444, or by visiting our Nhill Customer Service Centre during business hours.

Yours sincerely,

Monica Revell
Chief Executive Officer



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07 April 2025

Rodney Bound
Nhill South Landcare Group

Dear Rodney

Re: Community Action Grant 2024-25 - Round Two

I am pleased to advise that at the Council Meeting held on Wednesday 2 April 2025, your application through the Community Action Grants program was reviewed and Council has allocated \$500.00 to your project.

If you accept this offer, please complete, sign and return to attached "Acceptance of Grant Offer" form by Friday 2 May 2025. Please ensure that you include bank details on this form so that we can process your payment.

As a grant recipient, you are required to provide evidence to Council that the grant funding has been expended in accordance with your application. I have attached a blank "Project Completion Report" for this purpose.

All acquittal documentation is due by 30 June 2025. If your project will not be completed before the acquittal date, please contact us as soon as possible so that we can discuss your options.

If you have any questions or concerns, please do not hesitate to reach out to our Community Wellbeing Team via email at grants@hindmarsh.vic.gov.au, via phone at (03) 5391 4444, or by visiting our Nhill Customer Service Centre during business hours.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'M Revell'.

Monica Revell
Chief Executive Officer



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07 April 2025

Heather McPhee
Nhill-Dimboola Band



Dear Heather

Re: Community Action Grant 2024-25 - Round Two

I am pleased to advise that at the Council Meeting held on Wednesday 2 April 2025, your application through the Community Action Grants program was reviewed and Council has allocated \$1,000.00 to your project.

If you accept this offer, please complete, sign and return to attached "Acceptance of Grant Offer" form by Friday 2 May 2025. Please ensure that you include bank details on this form so that we can process your payment.

As a grant recipient, you are required to provide evidence to Council that the grant funding has been expended in accordance with your application. I have attached a blank "Project Completion Report" for this purpose.

All acquittal documentation is due by 30 June 2025. If your project will not be completed before the acquittal date, please contact us as soon as possible so that we can discuss your options.

If you have any questions or concerns, please do not hesitate to reach out to our Community Wellbeing Team via email at grants@hindmarsh.vic.gov.au, via phone at (03) 5391 4444, or by visiting our Nhill Customer Service Centre during business hours.

Yours sincerely,

Monica Revell
Chief Executive Officer



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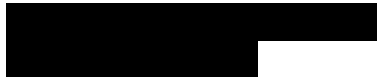
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07 April 2025

Claire Roll
Rainbow Scout Group



Dear Claire

Re: Community Action Grant 2024/2025 - Round Two

I am pleased to advise that at the Council Meeting held on Wednesday 2 April 2025, your application through the Community Action Grants program was reviewed and Council has allocated \$900.00 to your project.

If you accept this offer, please complete, sign and return the attached "Acceptance of Grant Offer" form by Friday 2 May 2025. Please ensure that you include bank details on this form so that we can process your payment.

As a grant recipient, you are required to provide evidence to Council that the grant funding has been expended in accordance with your application. I have attached a blank "Project Completion Report" for this purpose.

All acquittal documentation is due by 30 June 2025. If your project will not be completed before the acquittal date, please contact us as soon as possible so that we can discuss your options.

If you have any questions or concerns, please do not hesitate to contact our Community Wellbeing Team via email at grants@hindmarsh.vic.gov.au, phone at (03) 5391 4444, or by visiting our Nhill Customer Service Centre during business hours.

Yours sincerely,

Monica Revell
Chief Executive Officer



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07 April 2025

Steven Pilgrim
Winiam CFA
[REDACTED]

Dear Steven

Re: Community Action Grant 2024/2025 - Round Two

I am pleased to advise that at the Council Meeting held on Wednesday 2 April 2025, your application through the Community Action Grants program was reviewed and Council has allocated \$500.00 to your project.

If you accept this offer, please complete, sign and return to attached "Acceptance of Grant Offer" form by Friday 2 May 2025. Please ensure that you include bank details on this form so that we can process your payment.

As a grant recipient, you are required to provide evidence to Council that the grant funding has been expended in accordance with your application. I have attached a blank "Project Completion Report" for this purpose.

All acquittal documentation is due by 30 June 2025. If your project will not be completed before the acquittal date, please contact us as soon as possible so that we can discuss your options.

If you have any questions or concerns, please do not hesitate to reach out to our Community Wellbeing Team via email at grants@hindmarsh.vic.gov.au, via phone at (03) 5391 4444, or by visiting our Nhill Customer Service Centre during business hours.

Yours sincerely,

Monica Revell
Chief Executive Officer



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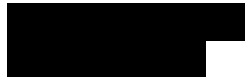
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07 April 2025

Lisa Braybrook
Winiam Hall Incorporated



Dear Lisa

Re: Community Action Grant 2024/2025 - Round Two

I am pleased to advise that at the Council Meeting held on Wednesday 2 April 2025, your application through the Community Action Grants program was reviewed and Council has allocated \$496.00 to your project.

If you accept this offer, please complete, sign and return to attached "*Acceptance of Grant Offer*" form by Friday 2 May 2025. Please ensure that you include bank details on this form so that we can process your payment.

As a grant recipient, you are required to provide evidence to Council that the grant funding has been expended in accordance with your application. I have attached a blank "Project Completion Report" for this purpose.

All acquittal documentation is due by 30 June 2025. If your project will not be completed before the acquittal date, please contact us as soon as possible so that we can discuss your options.

If you have any questions or concerns, please do not hesitate to reach out to our Community Wellbeing Team via email at grants@hindmarsh.vic.gov.au, via phone at (03) 5391 4444, or by visiting our Nhill Customer Service Centre during business hours.

Yours sincerely,

Monica Revell
Chief Executive Officer



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92 Nelson Street
Nhill VIC 3418
Ph: (03) 5391 4444
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website:
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ABN 26 550 541 746

**Customer Service
Centres**

Jeparit
10 Roy Street
JEPARIT VIC 3423
Ph: (03) 5391 4450
Fax: (03) 5397 2263

Dimboola
101 Lloyd Street
DIMBOOLA VIC 3414
Ph: (03) 5391 4452
Fax: (03) 5389 1734

Rainbow
15 Federal Street
RAINBOW VIC 3424
Ph: (03) 5391 4451
Fax: (03) 5395 1436

08 April 2025

Ms Melissa Jones
Chief Executive Officer
BlazeAid
Via email: [REDACTED]

Dear Melissa

Re: Donation To BlazeAid To Support Nhill Camp

On behalf of Hindmarsh Shire Council, I am writing to express our sincere appreciation for the incredible work BlazeAid volunteers provide in the aftermath of natural disasters.

At the Council meeting held on Wednesday 02 April 2025, Council resolved to donate \$2,500 to BlazeAid in appreciation of the countless hours volunteers will spend in Hindmarsh assisting residents impacted from the Little Desert Bushfire.

We are deeply grateful for the commitment, and tireless efforts your volunteers bring to communities like Hindmarsh during times of hardship. The support you provide makes a significant and lasting difference in the recovery process of those affected.

If you have any questions or require any further information, please do not hesitate to contact me via email [REDACTED] or telephone 03 5391 4444.

Yours sincerely

Monica Revell
Chief Executive Officer



**Administration
Centre**

PO Box 250
92 Nelson Street
Nhill VIC 3418
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22 April 2025

Jennifer Goldsworthy

[Redacted]
Email: [Redacted]

Dear Jennifer

Re: West Wimmera Action Group Inc.

Thank you for your letter received Monday 14 April 2025, it is fantastic to see that you have transitioned the discussions from the meeting into planned actions.

I have passed on the details of your committee to our administration team who maintain a register of community and volunteer organisations.

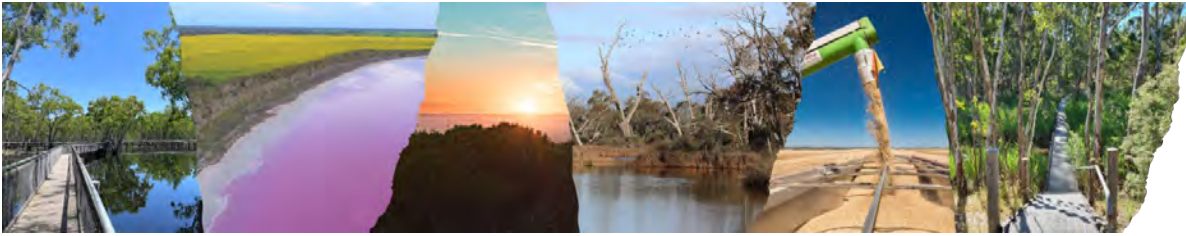
In relation to your request for \$2,000, Council provides funding to support community groups and organisations through the Community Actions Grants program and through the waiving or reducing of fees relating to Council services to eligible community groups. As Community Action Grants are closed for 2024/2025, I encourage you to look out for further grant opportunities in the 2025/2026 financial year.

We sincerely thank you for your support in advocating for ratepayers and Council in relation to the Emergency Services and Volunteers Fund. We hope for a positive outcome that doesn't unfairly burden our community.

I will discuss a Councillor representative with Councillors and will provide you with an update in coming days.

Yours sincerely

Monica Revell
Chief Executive Officer



ASSEMBLY OF COUNCILLORS RECORD

Title of Meeting: Council Briefing Session

Date: Wednesday 2 April 2025

Time: 12:00pm – 3:00pm

Assembly Location: Council Chamber, 92 Nelson Street Nhill.

Present:

Crs Ron Ismay (Mayor) items 1 to 9, Chan Uoy (Deputy Mayor) items 1 to 9, Roger Aitken items 1 to 9, Rosie Barker items 1 to 9, and Tony Clark items 1 to 9.

Apologies:

Cr James Barry

In Attendance:

Ms. Monica Revell (Chief Executive Officer) items 1 to 9, Ms. Petra Croot (Director Corporate and Community Services) items 1 to 9, Mr. Ram Upadhyaya (Director Infrastructure Services) items 1 to 9 and Ms. Mary-Ann Speakman (Customer Service and Councillor Support Officer) items 6 to 9.

Declaration by Councillors or Officers of any Material or General Interest in any item on the Agenda:

- Material; or
- General.

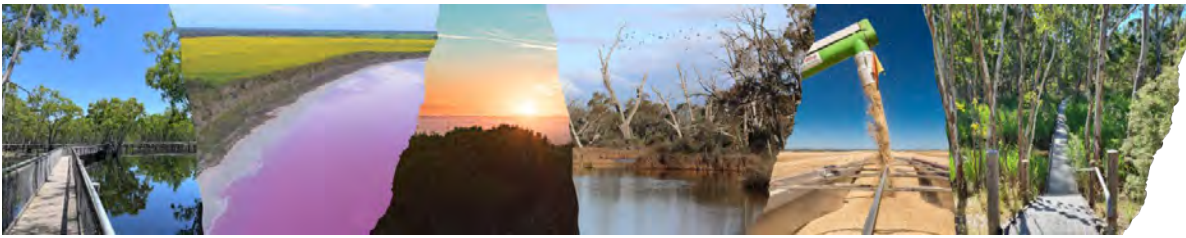
Declaration of material or general interest must also be advised by Councillors at the commencement of discussion of the specific item.

Councillors:

Nil.

Officers:

Nil.



Matters Discussed:

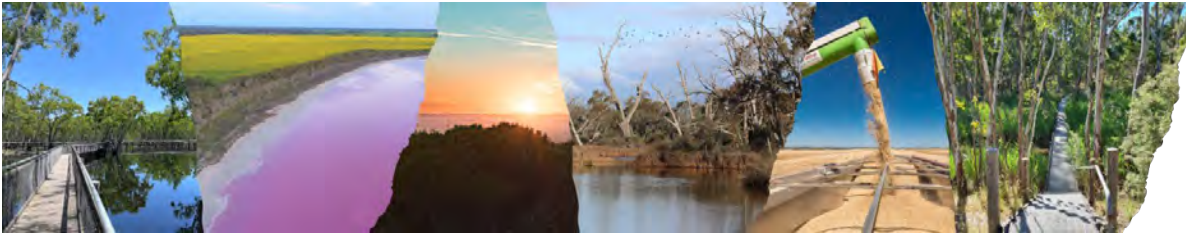
No.	Detail
1.	LUNCH
2.	ACKNOWLEDGEMENT OF COUNTRY
3.	APOLOGIES
4.	DECLARATION OF INTERESTS
5.	ITEMS FOR DISCUSSION
5.1	BERNARD YOUNG – RAINBOW PROGRESS ASSOCIATION AND RAINBOW TOWN COMMITTEE*
5.2	REID MATHERS – RAIL FREIGHT ALLIANCE
5.3	VICTORIAN CONVENTION OF COUNCILLORS 2025
6.	COUNCILLOR QUESTION TIME
7.	BREAK
8.	PREPARE FOR MEETING
9.	COUNCIL MEETING

Monica Revell

Chief Executive Officer

Dated: 3 April 2025

Must be kept for four years from date of the assembly. Available for public inspection at Council Offices for 12 months after date of assembly.



ASSEMBLY OF COUNCILLORS RECORD

Title of Meeting: Council Briefing Session

Date: Wednesday 23 April 2025

Time: 12:00pm – 4:35pm

Assembly Location: Council Chamber, 92 Nelson Street Nhill.

Present:

CRS Ron Ismay (Mayor) items 1 to 6, Chan Uoy (Deputy Mayor) items 1 to 6, Roger Aitken items 1 to 6, Rosie Barker items 1 to 6, James Barry items 1 to 6, and Tony Clark items 1 to 6.

Apologies:

Petra Croot (Director Corporate and Community Services)

In Attendance:

Ms. Monica Revell (Chief Executive Officer) items 1 to 6, Mr. Ram Upadhyaya (Director Infrastructure Services) items 1 to 6, Ms. Jennie Hauselberger (Coordinator Sports Recreation and Community Development) items 5.2 to 5.3 and Mr. Daniel Griffiths (Manager Works and Operations) items 5.2.

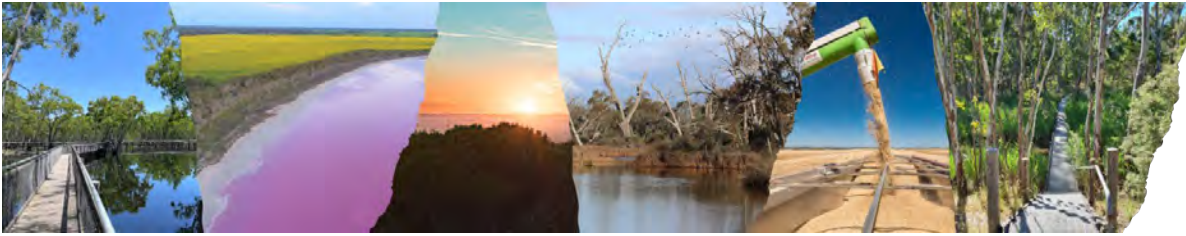
Declaration by Councillors or Officers of any Material or General Interest in any item on the Agenda:

- Material; or
- General.

Declaration of material or general interest must also be advised by Councillors at the commencement of discussion of the specific item.

Councillors:

Nil.



Officers:

Nil.

Matters Discussed:

No.	Detail
1.	LUNCH
2.	ACKNOWLEDGEMENT OF COUNTRY
3.	APOLOGIES
4.	DECLARATION OF INTERESTS
5.	ITEMS FOR DISCUSSION
5.1	DOCUMENTARY – THE OLD MAN AND THE SILO
5.2	2025-2026 BUDGET
5.3	HINDMARSH OUTDOOR POOLS POST-SEASON REVIEW & COMMUNITY INPUT FOR 2025-2026
5.4	COUNCILLOR GIFTS AND HOSPITALITY POLICY REVIEW
5.5	ROAD MANAGEMENT PLAN
5.6	GLASS COLLECTION SERVICE ALTERATION
6.	COUNCILLOR QUESTION TIME

Monica Revell

Chief Executive Officer

Dated: 23 April 2025

Must be kept for four years from date of the assembly. Available for public inspection at Council Offices for 12 months after date of assembly.

Hindmarsh Shire Council **ANNUAL BUDGET** **2025/2026**

(incorporating Long-Term Financial
Plan & Revenue and Rating Plan)

DRAFT



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Disclaimer

The information contained in this document is for general guidance only. It is not professional advice and should not be used, relied upon or treated as a substitute for specific professional advice. Given the changing nature of laws, rules and regulations, and the inherent hazards of electronic communication, there may be delays, omissions or inaccuracies in information contained in this document.

The model budget, including financial statements, has been prepared in accordance with the requirements of the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*. While every effort has been made to ensure that the information contained in this document has been accurate and complies with relevant Victorian legislation, each Council remains responsible to ensure that the budget they prepare is compliant with all statutory requirements.

Mayor and CEO's Introduction

We are pleased to present Hindmarsh Shire Council's draft Budget for 2025/2026. The Budget has been developed in line with the key objectives contained within the Council Plan 2021-2025 and is informed by the community priorities identified in engagement sessions throughout 2024/2025.

The draft budget is based on the key result areas of:

- Our Community
- Built and Natural Environment
- Competitive and Innovative Economy
- Governance and Financial Sustainability

The 2025/2026 budget has been developed to balance the retention of existing community service levels, maintenance and renewal of assets, and new initiatives to improve the amenity and make Hindmarsh a better place to live. One of the key focuses of this draft budget - shaped significantly by community consultation - is addressing the priorities identified by our residents. Alongside our essential operational commitments and long-term strategic goals, we have carefully considered a range of community requests to ensure funding is directed toward initiatives that will deliver the greatest benefit. The community has told us that roads and pedestrian infrastructure are the highest priority, so we're investing \$4,693m in road construction, resheets, reseals and final seals; kerb and channel and footpaths (maintenance and capital works). The 2025/2026 budget includes a total capital works expenditure of \$6,958m, with \$3,867m for renewal expenditure of existing assets.

Tourism and economic development are another significant community priority, and we're excited to be delivering several projects that improve tourism and recreation infrastructure for locals and visitors. The 2025/2026 budget includes:

- Installation of studio cabins at Nhill Caravan Park
- Improvements to Dimboola Swimming Pool
- Continue the construction at Davis Park including the grandstand

The budget proposes a rate increase of 3% in line with the Essential Services Commission (ESC) calculation method, which applies the increase to the average rates payable per assessment. This ensures Council is compliant with the State Government's Fair Go Rates System (FGRS) which has capped rate increases by Victorian Councils to 3% in 2025/2026. Council has not applied for a rate cap variation for 2025/2026.

Property revaluations are now completed annually, and although Council's rate increase is 3%, individual rate increases are impacted by the changes in property values. This means if your property value increases by more than the average property valuation for that category, then your rate increase may be more than 3%. However, if your property value increases by less than the average property valuation for that category, then your rate increase may be less than 3%. In some cases individual rates may be less than the previous year. Council recognises that many residents may be experiencing financial pressures and has balanced this with the need to continue delivering a wide range of services to our community.

Key Initiatives

The proposed key initiatives for the 2025/2026 financial year are outlined below. Further details are included in the relevant sections of the budget document.

Competitive and innovative economy

- Install studio cabins at Nhill Caravan Park.

Infrastructure

- Reseals and Final Seals: Council will undertake reseal and final seal projects totalling \$464,787 based on condition audits in 2025/2026.
- Sealed Road Construction: Council will undertake sealed road construction projects totalling \$2,352,495 in 2025/2026. These include: Nhill Rainbow/Lush Rd, Nhill Rainbow/Three Chained Rd, Woorak-NINI-Lorquon and Glenlee Lorquon Rd, Broughton Kaniva Rd, Nhill Rainbow/Kruger Rd and Nhill Rainbow/Solly Rd.
- Footpaths: Footpath projects totalling \$575,362 will be undertaken during 2025/2026 including Whitehead St, Nhill (including pedestrian crossing), Park St, Nhill and MacPherson St, Nhill.
- Unsealed Road Construction: Council will undertake 10 unsealed road construction projects totalling \$821,251 during 2025/2026. These include: Boyeo Tarraginnie Rd, Boyeo, Yanac South Rd, Yanac, Peakes Three Chain Rd, Woorak and Propodollah Extension Rd, Propodollah.

Recreation facilities

- Continue construction at Davis Park including the grandstand.
- Undertake improvements to Dimboola Swimming Pool.

The operational budget will also enable the delivery of key strategic plans throughout 2025/2026 - the Council Plan 2025-2029, Long Term Financial Plan 2025-2035 and the Workforce Plan 2025-2029. We thank all those who have provided input into the process so far, and we look forward to engaging with you further as we work towards finalising the budget.

Cr Ron Ismay
Mayor

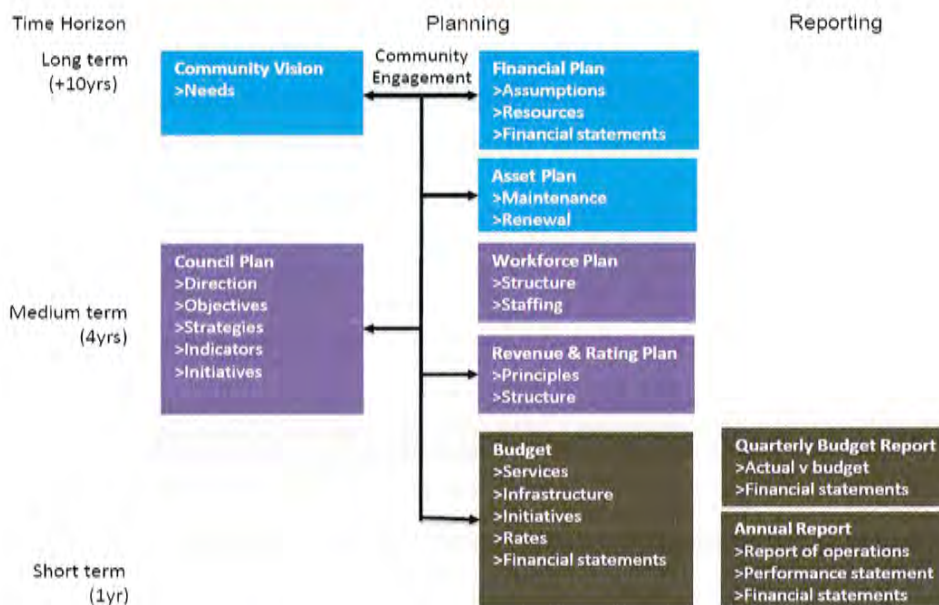
Monica Revell
Chief Executive Officer

1. Link to the Integrated Strategic Planning and Reporting Framework

This section describes how the Budget links to the achievement of the Community Vision and Council Plan within an overall integrated strategic planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Vision and Financial Plan), medium term (Council Plan, Workforce Plan, and Revenue and Rating Plan) and short term (Budget) and then holding itself accountable (Annual Report).

1.1 Legislative planning and accountability framework

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The diagram below depicts the integrated strategic planning and reporting framework that applies to local government in Victoria. At each stage of the integrated strategic planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.



Source: Department of Jobs, Precincts and Regions

The timing of each component of the integrated strategic planning and reporting framework is critical to the successful achievement of the planned outcomes.

1.1.2 Key planning considerations

Service level planning

Although councils have a legal obligation to provide some services—such as animal management, local roads, food safety and statutory planning—most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

Community consultation needs to be in line with a council's adopted Community Engagement Policy and Public Transparency Policy.

1.2 Our purpose

Our Vision

Working together to be a connected, inclusive and prosperous community.

Our mission

1. Increase accessible services to enable the community to be healthy, active and engaged.
2. Provide infrastructure essential to support the community and to protect and enhance our natural environment.
3. Foster a sustainable and diversified local economy where economic growth is encouraged and supported.
4. Promote user friendly services to ensure transparency, good governance and financial sustainability.
5. Advance gender equality, equity and inclusion for all.

Our values

Hindmarsh Shire Council is committed to:

- Transparent and accountable actions and decisions,
- inclusion and collaboration with residents,
- Showing respect and integrity to all,
- Being proactive and responsive by encouraging innovation.

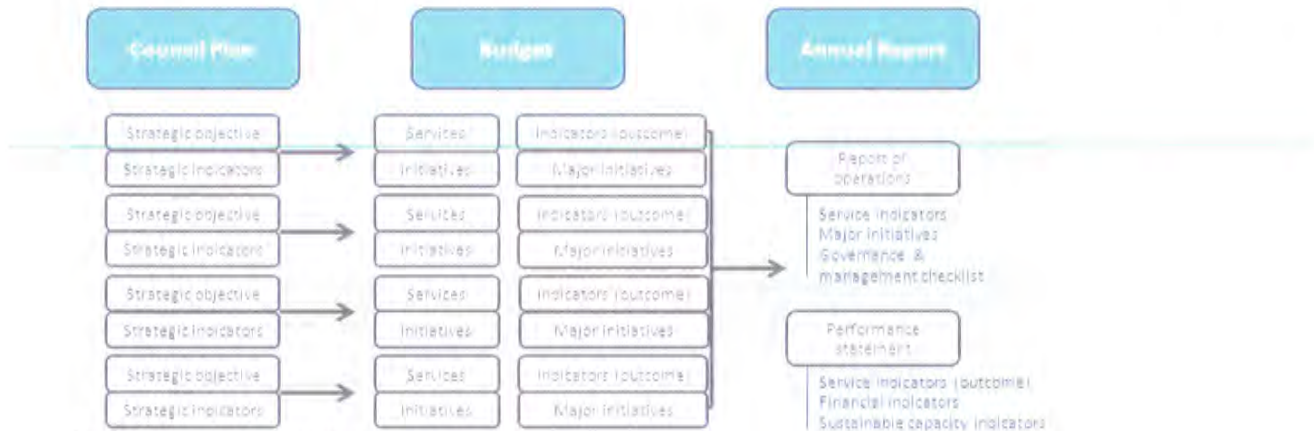
1.3 Strategic objectives

Council delivers services and initiatives under 47 service categories. Each contributes to the achievement of one of the four Key Result Areas (KRA) set out in the Council Plan for the years 2021-2025. The following table lists the four KRA as described in the Council Plan.

Strategic Objective	Description
Our Community	<ul style="list-style-type: none"> • A community well informed and engaged. • Communities that feel safe and are resilient. • Provide arts and cultural activities that strengthen social connection. • A range of effective and accessible services to support the health and wellbeing of our community. • Support healthy living and provide services and activities for people of all ages and abilities. • A range of transport options. • A diverse community. • Recognise, respect and support Traditional Owners. • Digital connectivity to support learning and work.
Built and Natural Environment	<ul style="list-style-type: none"> • Well-maintained physical assets and infrastructure to meet community and organisational needs. • Environmentally sustainable practices. • Attractive streetscapes.
Competitive and Innovative Economy	<ul style="list-style-type: none"> • Facilitating and supporting economic development. • Develop and promote local tourism opportunities that attract visitation.
Good Governance & Financial Sustainability	<ul style="list-style-type: none"> • Strong governance practices • Long-term financial sustainability. • Ensure responsible risk management principles. • A skilled Council and workforce capable of meeting community needs. • Gender equity, respect and leadership.

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2025/26 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Jobs, Precincts and Regions

2.1 Strategic Objective 1: Our Community

The services, initiatives, major initiatives and service performance indicators for each business area are described over the following pages.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Community Development	Operating Expenditure	344,774	610,743	310,992
	Operating Revenue	278,925	118,480	130,524
	NET Expenses (Revenue)	65,849	492,263	180,468
	Capital Expenditure	166,713	176,213	-

Initiatives:

- Establish stronger links with the indigenous community through the Barengi Gadjin Land Council and Goolum Goolum Aboriginal Cooperative.
- Continue to support the integration of migrants into the community.
- Support and celebrate volunteering and work collaboratively with volunteer groups.
- Provide ongoing financial assistance and operational support for town committees to ensure they remain strong and focused conduits between community and Council and that their statutory obligations are met.
- Commence work towards outcomes and projects identified and prioritised in the Community Precinct Plans.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Maternal and Child Health Centres	Operating Expenditure	4,718	5,386	1,250
	Operating Revenue	-	-	-
	NET Expenses (Revenue)	4,718	5,386	1,250
	Capital Expenditure	-	-	-

Initiatives:

- Maintain the Dimboola and Nhill Maternal and Child Health Centres.

Service	Indicator	Performance Measure	Computation
As Council does not have operational control over the delivery of Maternal and Child Health Services, the prescribed indicators for performance and prescribed measures have not been included in this budget.			

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Kindergarten Services	Provision of Kindergarten services in Dimboola, Jeparit, Nhill and Rainbow under contract with Emerge.	Operating Expenditure 161,142	311,899	145,842
	Council does not directly deliver Kindergarten Services.	Operating Revenue 67,816	425,868	97,568
		NET Expenses (Revenue) 93,326	(113,969)	48,274
		Capital Expenditure -	380,000	-

Initiatives:

- Maintain all kindergartens in Dimboola, Jeparit, Nhill and Rainbow, and ensure buildings comply with Department of Education and Training regulations.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Youth Services	Improve the wellbeing of and opportunities for youth within the Shire.	Operating Expenditure 142,423	305,115	164,576
		Operating Revenue 134,959	82,750	93,000
		NET Expenses (Revenue) 7,464	222,365	71,576
		Capital Expenditure -	-	-

Initiatives:

- Facilitation of youth activities including school holiday activities as well as FreeZa and Engagel events.
- Broaden the engagement of young people in the Shire and continue to facilitate the Hindmarsh Youth Council.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Aged & Disability Services	Council's Aged and Disability Services aim to support people to remain socially connected in the community through positive ageing activities.	Operating Expenditure 411,257	124,486	73,899
		Operating Revenue 131,431	3,500	2,000
		NET Expenses (Revenue) 279,825	120,986	71,899
		Capital Expenditure 2,447	15,309	-

Initiatives:

- * Council ceased delivery of in-home based care at 30 June 2023.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Public Order & Safety	Educate the community about public order and safety and enforce Council's compliance with the local laws when required. Operate the school crossing on the Western Highway in Nhill and maintain school crossings throughout the Shire.	Operating Expenditure 177,756	179,000	191,024
		Operating Revenue 81,693	84,787	81,250
		NET Expenses (Revenue) 96,062	94,213	109,774
		Capital Expenditure -	-	-

Initiatives:

- Educate the community in responsible pet ownership.
- Education and enforcement in animal control and local laws, with a particular focus on animal registration and littering.
- Operation and maintenance of the animal pound.
- Enforcement of breaches of animal control regulations.
- Assist with the identification and implementation of initiatives that ensures residents' safety and wellbeing are met.
- Continue implementation of Domestic Animal Management Plan.

Service	Indicator	Performance Measure	Computation
Animal Management	Health and safety	Animal management prosecutions. (Number of successful animal management prosecutions).	Number of successful animal management prosecutions

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Health Promotion	To protect and enhance the health of the community.	Operating	313,736	214,025
		Operating Revenue	120,395	38,250
		NET Expenses (Revenue)	193,341	175,775
		Capital Expenditure	-	-

Initiatives:

- Education and enforcement of the legislative regulations pertaining to food preparation, storage and handling, accommodation houses, hairdressers and other licensed premises.
- Issue permits for the installation of septic tanks.
- Work with communities to educate on and improve environmental health issues.
- Continue to implement Municipal Public Health and Community Wellbeing Plan.

Service	Indicator	Performance Measure	Computation
Food safety	Health and safety	Critical and major non-compliance notifications. (Percentage of critical and major non-compliance notifications that are followed up by Council).	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Libraries	Provision of permanent library services in Dimboola and Nhili, and improving services to Jeparit and Rainbow.	Operating Expenditure	354,056	365,337
		Operating Revenue	153,409	139,576
		NET Expenses (Revenue)	200,647	225,761
		Capital Expenditure	49,347	40,000

Initiatives:

- Support library based initiatives to encourage people to enhance their learning.

Service	Indicator	Performance Measure	Computation
Libraries	Participation	Active library borrowers. (Percentage of the municipal population that are active library borrowers in the last 3 financial years).	[Number of active library borrowers over last 3 financial years / municipal population over last 3 financial years] x100

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Arts, Culture and Community Events	Promote and support activities relating to arts, culture and community events throughout the Shire.	Operating Expenditure	131,827	188,190
		Operating Revenue	27,089	14,500
		NET Expenses (Revenue)	104,738	173,690
		Capital Expenditure	-	-

Initiatives:

- Promote and support activities during Volunteer Week, Children's Week, Youth Week, and Senior's Week.
- Promote activities to celebrate International Day of Disabled Persons and Harmony Day.
- Support community groups to identify external grant opportunities.
- Assist community groups and project working groups to manage and implement projects in accordance with funding agreements.
- Encourage social connectedness through New Resident Meet and Greet Barbecues in Dimboola, Jeparit, Nhili and Rainbow.
- Promote and support regional community events.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Recreation Programs	Providing a range of recreation programs that encourage an active and healthy life.	Operating	19,339	88,000
		Operating Revenue	-	-
		NET Expenses	19,339	88,000
		Capital Expenditure	-	-

Initiatives:

- Support from staff to achieve long term infrastructure needs in relation to sports and recreation.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Early Years	Lead a joint effort that will give Hindmarsh children the best start in life, working collaboratively with community and early years providers.	Operating	19,597	41,672
		Operating Revenue	-	-
		NET Expenses (Revenue)	19,597	41,672
		Capital Expenditure	-	-

3.2 Strategic Objective 3: Build a Natural Environment

To achieve our KRA **Built and Natural Environment**, our mission is to provide infrastructure essential to support the community; and to protect and enhance our natural environment.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Local Roads & Bridges	Operating Expenditure	5,037,051	4,983,012	4,607,844
	Provide safe, all-weather access to residences and allow for efficient transport of goods to and from the Shire.			
	Operating Revenue	2,280,797	1,838,843	3,864,542
	NET Expenses (Revenue)	2,756,254	3,144,169	743,302
	Capital Expenditure	1,841,029	3,398,597	4,155,717

* The aim of the road network is to provide property access for local traffic. Council endeavours to provide all-weather access to existing residential homes and dry weather access roads to non-residential properties.

* Council's road network comprises 573 kilometres of sealed roads, 845 kilometres of gravel roads (all-weather) and approximately 1470 kilometres of earth roads (dry-weather only, some contain gravel sections, though not maintained to an all-weather standard). The network also comprises six bridges and a significant number of large culverts.

* VicRoads is responsible for main roads including highways and marked routes. Similarly, state government agencies are responsible for roads and tracks within declared parks such as the Little Desert, Big Desert and along the Wimmera River.

Routine Maintenance:

The primary aim of the routine maintenance program is to keep the existing network in a serviceable condition.

Council's aim is to conduct inspections and provide maintenance according to the Road Management Plan (RMP) which includes:

- Inspection frequency by road classification;
- Risk assessment and response times;
- Services levels and standards; and
- Assessment with roads hierarchy.

Council will undertake programmed inspections in a timely manner to identify defects. These defects are programmed for repair in accordance with the RMP which take account of the road hierarchy and seriousness of the defect.

In addition, reactive inspections are carried out in response to customer action requests. These inspections are carried out within one week of the request and required repairs scheduled as per the RMP. All customer action requests are co-ordinated through Council's asset management system.

Other activities carried out include:

- Sealed roads - shoulder grading, pavement patching, crack sealing, edge repairs and line-marking.
- Unsealed roads - grading of gravel roads on an annual or as needs basis where funds allow.
- Formed only roads - grading on an as needs priority basis as funds allow (on average once in every 5 years).
- Replacement and maintenance of road signage and guideposts.

Capital Expenditure: (Refer to Capital Works Program for further details)

Council's capital expenditure on road assets is split into two basic categories. These are new/upgrade or renewal.

The majority of Council's capital expenditure is spent on renewal to ensure that the current service levels are maintained. In 2016, Council appointed an external road condition assessor to benchmark the performance of Council's road assets. The results of this assessment determined that the level of expenditure required to maintain the network to a serviceable level is \$2.5 million.

Council aims to divide the renewal expenditure into the following asset classes:

- Sealed pavement and shoulders - Council's goal is to reconstruct \$800,000 per year. The average useful life of this asset class is 80 years.
- Bituminous seals - Council's goal is to resheet \$800,000 per year. The average useful life of this asset class is 20 years.
- Sealed shoulders - Council's goal is to resheet \$220,000 per year. The average useful life of this asset class is 15 years.
- Unsealed roads - Council's goal is to resheet \$500,000 per year. The average useful life of this asset class is 25 years.
- Bridges - The average useful life of this asset class is 100 years.

Major Initiatives:

- Undertake Unsealed Road Construction on Boyeo Tarraginnie Rd, Boyeo, Yanac South Rd, Yanac, Peakes Three Chain Rd, Woorak and Propodollah Extension Rd, Propodollah;
- Undertake sealed road construction including major stabilised patching, Nhili Rainbow/Lush Rd, Nhili Rainbow/Three Chaines Rd, Woorak-Ni-Ni-Lorquon and Glenlee Lorquon Rd, Broughton Kaniva Rd, Nhili Rainbow/Kruger Rd and Nhili Rainbow/Solly Rd.

Service	Indicator	Performance Measure	Computation
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed roads.

Additional grants may become available, and natural disaster recovery works may be undertaken during the financial year, however the extent and timing is yet to be determined. Any additional works will be funded/reimbursed by the state/commonwealth and will not impact on the budgeted result of Council.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Drainage Management	Well maintained, fit for purpose drainage systems within townships.	Operating Expenditure	509,102	492,311
		Operating Revenue	-	-
		NET Expenses (Revenue)	509,102	492,311
		Capital Expenditure	255,532	13,000
				119,845

Initiatives:

- Maintenance of Council's drainage systems including open drains and culverts, an extensive underground drain network and kerb and channel.

Major Initiatives:

- Lloyd St, Dimboola.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Paths & Trails	Well maintained pedestrian access, including disabled access to critical and popular destinations around our townships.	Operating Expenditure	222,107	250,753
		Operating Revenue	572,140	-
		NET Expenses (Revenue)	(350,033)	250,753
		Capital Expenditure	779,900	274,305
				595,207

Initiatives: (Refer to the Capital Works Program for further details).

- Council will inspect and maintain the existing network of 40 kilometres of footpaths in accordance with Council's Road Management Plan.
- Maintenance will include grinding to remove tripping edges and removal of hazards.

Major Initiatives:

- Whitehead St, Nhill (including pedestrian crossing)
- Park St, Nhill.
- MacPherson St, Nhill.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Tree Management	Conduct maintenance, inspections and replanting works on Council road reserves, parks and gardens, and recreation reserves.	Operating Expenditure	274,004	414,823
		Operating Revenue	-	-
		NET Expenses (Revenue)	274,004	414,823
		Capital Expenditure	-	-
				-

Initiatives:

- Undertake reactive and programmed inspections in accordance with Council's Road Management Plan in relation to nature strip trees that impede footpaths.
- Trim, remove and replace urban trees as necessary. Maintenance of trees is prioritised to ensure a safe passage for pedestrian, access for vehicle traffic and to protect infrastructure.
- Undertake proactive inspections of trees located in high trafficked areas such as parks and recreation reserves for safety purposes.
- Trim and remove rural trees as necessary for road safety purposes.
- Liaise with Powercor and its agencies in relation to trimming and removal of trees under power lines.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Town Beautification	Operating Expenditure	785,341	1,092,823	1,024,419
	Operating Revenue	37,000	7,000	50,000
	NET Expenses (Revenue)	748,341	1,085,823	974,419
	Capital Expenditure	121,245	160,266	98,230

Initiatives:

- Mechanical street sweeping of commercial and urban areas eight times per year.
- Cleaning and maintenance of 18 public toilets located within the four towns.
- Maintenance of grassed parks and open spaces to enhance the amenity of each town.
- Delivery of reactive and programmed inspections in relation to Council-controlled playgrounds.
- Maintenance of playground equipment and soft fall at the 15 playgrounds within the four towns.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Council Buildings	Operating Expenditure	327,417	369,305	832,039
	Operating Revenue	5,772	1,400	1,200
	NET Expenses (Revenue)	321,645	367,905	830,839
	Capital Expenditure	205,316	25,550	250,000

Initiatives:

- Maintenance of all Council owned and controlled buildings.
- Inspections and safety audits of buildings.
- Implementation and monitoring of hire agreements for buildings.
- Continue to promote the Nhill Memorial Community Centre.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Recreation Facilities	Operating Expenditure	1,096,344	1,437,128	953,778
	Operating Revenue	188,747	95,392	-
	NET Expenses (Revenue)	907,597	1,341,736	953,778
	Capital Expenditure	810,718	2,712,215	365,500

Initiatives:

- Maintenance of Council-owned and controlled recreational buildings and facilities.

Major Initiatives:

- Improvements to Dimboola Swimming Pool.
- Continue the construction of Davis Park facilities.

Service	Indicator	Performance Measure	Computation
Acquatic Facilities	Utilisation	Utilisation of aquatic facilities (Number of visits to aquatic facilities per head of municipal population).	Number of visits to aquatic facilities / Municipal population

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Waste Management	Management of Council's transfer stations and collection and disposal of domestic waste and recyclables across the Shire.	Operating Expenditure	1,742,709	1,825,119
		Operating Revenue	1,670,462	1,472,790
		NET Expenses (Revenue)	72,248	352,329
		Capital Expenditure	46,744	-

Initiatives:

- Weekly kerbside collection of garbage bins.
- Fortnightly kerbside collection of recycle bins.
- Manage the operations of transfer stations.
- Regular removal of litter from commercial and urban areas.
- One free green waste month per year.
- Eight - Twelve weekly kerbside collection of glass bins for residents

Service	Indicator	Performance Measure	Computation
Waste Collection	Waste diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	$\left[\frac{\text{Weight of recyclables and green organics collected from kerbside bins}}{\text{Weight of garbage, recyclables and green organics collected from kerbside bins}} \right] \times 100$

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Quarry Operations	Management of Council-owned and controlled quarries and gravel pits for extraction of gravel for road making.	Operating Expenditure	377,395	392,875
		Operating Revenue	314,352	400,000
		NET Expenses (Revenue)	63,043	(7,125)
		Capital Expenditure	-	-

Initiatives:

- Coordinate the timely extraction and crushing of suitable quarry materials to ensure sufficient quantities are available for Council's maintenance and capital projects.
- Ensure quarries are operated and rehabilitated in line with work authority guidelines and statutory obligations.
- Researching and exploring new gravel supplies.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Waterway Management	Management of Council-controlled waterways including weir pools and lakes.	Operating Expenditure	56,081	87,815
		Operating Revenue	-	34,687
		NET Expenses (Revenue)	56,081	53,128
		Capital Expenditure	-	-

Initiatives:

- Maintenance of navigational aids on Council-controlled waterways including Dimboola and Jeparit weir pools and Lake Hindmarsh.
- Implement management arrangements for the Dimboola and Jeparit weirs.
- Provide water allocation to assist maintenance of water levels of Nhili Lake.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Environmental Management	Manage, protect and enhance Council's natural assets in conjunction with Government departments and environmental groups.	Operating Expenditure	189,128	238,614
		Operating Revenue	120,869	146,530
		NET Expenses (Revenue)	68,259	92,084
		Capital Expenditure	-	-

Initiatives:

- Continue to work with local Landcare groups.
- Implement Council's Roadside Management Strategy.
- Work with Landcare Groups on pest plants and pest animals.
- Explore innovative waste management options for green waste.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Fire Prevention	Identification of potential fire hazards and prevention of loss of life and property caused by fire.	Operating Expenditure	96,071	127,397
		Operating Revenue	18,972	23,000
		NET Expenses (Revenue)	77,099	104,397
		Capital Expenditure	-	-

Initiatives:

- Conduct annual inspections of properties that may pose a fire risk.
- Issue notices to property owners to remove potential fire risks.
- Slashing or spraying of roadsides to reduce fire hazards.
- Review the Municipal Fire Management Plan.

2.3 Strategic Objective 3: Competitive and Innovative Economy

To achieve our KRA **Competitive and Innovative Economy**, our mission is to foster a sustainable and diversified local economy where economic growth is encouraged and supported.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Economic Development	Facilitate an environment that is conducive to a sustainable and growing local business sector and provides opportunities for residents to access employment.	Operating Expenditure	161,410	194,123
		Operating Revenue	-	6,000
		NET Expenses (Revenue)	161,410	188,123
		Capital Expenditure	23,057	106,943
				133,173
				3,000
				130,173
				50,000

Initiatives:

- Support and promote work experience, apprenticeships and cadetships.
- Represent Council at local, regional and state shows and expos in order to market the Shire's liveability, tourism assets and opportunities.
- Support local business associations and local businesses.
- Membership of Rural Councils Victoria and the Wimmera Southern Mallee Development Association.
- Support and promote caravan and camping accommodation within the Shire.
- Provide support and advocate on behalf of newly migrated residents.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Tourism	To develop a thriving Wimmera Mallee Tourism industry predominantly based on, but not limited to, the Shire's heritage and environmental assets.	Operating Expenditure	263,854	382,606
		Operating Revenue	121,128	29,030
		NET Expenses (Revenue)	142,726	353,576
		Capital Expenditure	232,964	1,823,967
				287,497
				-
				287,497
				10,000

Initiatives:

- Work collaboratively with Grampians Wimmera Mallee Tourism and Hindmarsh Visitor Information Centre Volunteers.
- Assist community based groups and project working groups to manage projects promoting tourism growth.
- Work with Yurunga Homestead and Wimmera Mallee Pioneer Museum Committees of Management to assist them to promote and market their respective assets in order for them to realise their tourism potential.
- Implement the recommendations in the Wimmera Mallee Pioneer Museum master plan.
- Support innovative community-driven events and festivals that stimulate growth in the region.
- Continue to replace old town entry and tourism signs with newly designed signs.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Private Works	Provision of private civil works services.	Operating Expenditure	619,459	441,607
	• Provide quotations for private works undertaken by Council's works department to residents, contractors and other authorities.	Operating Revenue	1,149,947	379,800
	• Potential private works include grading of farm driveways, grading of fence lines, construction of driveway cross-overs, and supply of labour, plant and materials.	NET Expenses (Revenue)	(530,488)	61,807
	• Private works also include repair to Council's infrastructure caused by repair work to third party assets.	Capital Expenditure	-	-
				362,507
				441,000
				(78,493)
				-

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Caravan Parks and Camping Grounds	Operating Expenditure	867,150	1,229,438	1,158,433
	Maintenance, renewal and upgrade of Council Caravan Parks and Camping Grounds.	1,282,647	1,041,864	1,699,954
	Operating Revenue	(415,497)	187,574	(541,521)
	NET Expenses (Revenue)			
	Capital Expenditure	1,103,473	210,000	457,092

Initiatives:

- Support caravan parks and camping grounds accommodation managers within the Shire.
- Maintenance and enhancement of buildings and grounds at Council caravan parks and camping grounds.
- Continue the implementation of the Riverside Holiday Park, Dimboola master plan.

Major Initiatives:

- Installation of studio cabins at Nhill Holiday Park.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Land Use Planning	Operating Expenditure	280,873	315,075	292,479
	To ensure that any development that occurs in Hindmarsh Shire is carried out in accordance with relevant planning policies, principals and controls.	112,669	84,650	52,500
	Operating Revenue	168,205	230,425	239,979
	NET Expenses (Revenue)			
	Capital Expenditure	-	-	-

Initiatives:

- Provide customers with advice on planning scheme requirements.
- Prepare and assess planning scheme amendments and consider planning permit applications.
- Represent Council at Panel Hearings and at Victorian Civil and Administrative Tribunal.
- Undertake planning scheme compliance checks when necessary.
- Process subdivisions and planning certificates.
- Implement actions from the Wimmera Southern Mallee Regional Growth Plan.

Service	Indicator	Performance Measure	Computation
Statutory Planning	Decision making	Council planning decisions upheld at VCAT (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	$\left[\frac{\text{Number of VCAT decisions that did not set aside Council's decision in relation to a planning application}}{\text{Number of VCAT decisions in relation to planning applications}} \right] \times 100$

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Building Control	To provide statutory and private building services to the community	Operating Expenditure	267,018	241,208
		Operating Revenue	35,354	34,000
		NET Expenses (Revenue)	231,664	207,208
		Capital Expenditure	-	-

Initiatives:

- To carry out Council's statutory private building requirements.
- Issuing of building permits and certificates.
- Receipt and recording of building permits undertaken by private building surveyors.
- Undertake building enforcement and compliance checks.
- Provision of reports to the Building Control Commission.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Aerodrome	Manage and maintain the Nhili Aerodrome	Operating Expenditure	87,917	131,766
		Operating Revenue	303,116	58,200
		NET Expenses (Revenue)	(215,200)	73,566
		Capital Expenditure	325,506	240,000

Initiatives:

- Scheduled inspections and maintenance at the Nhili Aerodrome.
- Provide support to the Nhili Aerodrome Masterplan Advisory Committee to update and implement the Nhili Aerodrome Master Plan.

2.4 Strategic Objective 4: Good Governance and Financial Sustainability

To achieve our KRA **Good Governance and Financial Sustainability**, our mission is to promote user friendly services to ensure transparency, good governance and financial sustainability, and to advance gender equality, equity and inclusion for all.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Civic Governance & Leadership	Operating Expenditure	1,091,852	1,270,774	1,626,921
	Operating Revenue	-	-	-
	NET Expenses (Revenue)	1,091,852	1,270,774	1,626,921
	Capital Expenditure	-	-	-

Initiatives:

- Management support for the Mayor and Council.
- Regular media releases and newsletters to inform the community of current issues.
- Lobbying of politicians and government departments.
- Advocacy on behalf of the community on key local government issues.
- Memberships include Municipal Association of Victoria, Rural Council Victoria, and Wimmera Southern Mallee Development Association.
- Community Satisfaction Survey.

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Customer Service Centre	Operating Expenditure	548,065	613,411	427,126
	Operating Revenue	-	-	-
	NET Expenses (Revenue)	548,065	613,411	427,126
	Capital Expenditure	-	103,948	5,000

Initiatives:

- Seek improvement in the community satisfaction survey conducted annually.
- Provision of licensing and registration services on behalf of VicRoads.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Council Elections	Operating Expenditure	231	152,684	17,779
	Operating Revenue	1,988	-	-
	NET Expenses (Revenue)	(1,758)	152,684	17,779
	Capital Expenditure	-	-	-

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Financial Management	To ensure the efficient and effective allocation of resources through sound financial planning and management that secures the long term financial viability of the municipality.	Operating Expenditure	400,589	615,390
		Operating Revenue	2,361,774	6,470,464
		NET Expenses (Revenue)	(1,961,185)	(5,855,074)
		Capital Expenditure	-	-

Initiatives:

- Preparation of Council's annual budget, including the capital works budget, and refinement of Council's 10 year financial plan to aide in Council's long term financial sustainability.
- Preparation of Council's Annual Financial Report.
- Preparation of management reports to Council and Senior Managers.
- Support of the internal and external audit functions.
- Continued lobbying of governments for additional funding and resources.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Rating and Valuations	Management of Council's rating system, including valuation of properties and the levying of rates and charges.	Operating Expenditure	209,986	218,551
		Operating Revenue	8,507,084	8,717,198
		NET Expenses (Revenue)	(8,297,098)	(8,498,647)
		Capital Expenditure	-	-

Initiatives:

- Review and implementation of Council's Rating Plan.
- Maintenance of property and valuation records, including supplementary valuations.
- Administering Pensioner rate concessions on behalf of the State Government.
- Issue of quarterly Rates and Valuations notices.
- Collection of rates and legal action where necessary.
- Issue of Land Information Certificates.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Records Management	Effective and efficient recording, storage, retrieval and disposal of records in line with the standards of the Public Records Office of Victoria.	Operating Expenditure	45,755	115,658
		Operating Revenue	-	-
		NET Expenses (Revenue)	45,755	115,658
		Capital Expenditure	-	-

Initiatives:

- Further enhance the MagiQ records module.
- Provide training and development for staff to implement further efficiencies and features in the records management system.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Information Technology	Using Information Technology as a tool to connect with the community and provide efficient and effective services.	Operating Expenditure	449,843	509,131
		Operating Revenue	-	-
		NET Expenses (Revenue)	449,843	509,131
		Capital Expenditure	99,672	105,000

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Risk Management	Monitor and manage Council's risks in relation to operations, employment and infrastructure.	Operating Expenditure	644,203	793,426
		Operating Revenue	75,902	70,000
		NET Expenses (Revenue)	568,300	723,426
		Capital Expenditure	-	-

Initiatives:

- Monitor and review the Risk Register.
- Regular review of the risks and control measures by Senior Management.
- Ensuring that Council's assets and interests are insured adequately against risk.
- Management of WorkCover Authority insurance and work place injury claims.
- Advise staff and contractors in relation to Workplace Health and Safety.
- Ensure that Council is aware of, and complies with, all of its statutory obligations.
- Integrate risk management into all Council projects, conducting risk assessments at the strategic, planning and implementation stages.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Project and Contract Management	Preparation of contract specifications, administration of tender processes and management of Council's contracted services.	Operating Expenditure	214,830	212,843
		Operating Revenue	-	-
		NET Expenses (Revenue)	214,830	212,843
		Capital Expenditure	-	-

Initiatives:

- Tender preparation and specification development.
- Supervision and management of contracted Council services.
- Ensure that Council's tendering processes (including letting of tenders and appointment of contractors) comply with Council purchasing policies and statutory obligations.
- Ensure value for money and best products are achieved.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Payroll and Human Resources Services	Provision of payroll services to Council employees and the provision of Human Resources services to management.	Operating Expenditure	311,917	380,491
		Operating Revenue	-	-
		NET Expenses (Revenue)	311,917	380,491
		Capital Expenditure	-	-

Initiatives:

- Review payroll processes for employees.
- Ensure compliance with legislation and Council's Enterprise Agreement.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Emergency Management	Provide support to the community in the areas of emergency preparedness, emergency response and emergency recovery.	Operating Expenditure	61,317	177,099
		Operating Revenue	-	37,300
		NET Expenses (Revenue)	61,317	139,799
		Capital Expenditure	-	-

Initiatives:

- Training for staff undertaking emergency management roles.
- Actively participate in the Wimmera Emergency Management Cluster with Horsham Rural City Council, Yarriambiack Shire Council, and West Wimmera Shire Council.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Depots & Workshops	Operating Expenditure	1,179,518	1,477,264	1,293,900
	Operating Revenue	-	-	-
	NET Expenses (Revenue)	1,179,518	1,477,264	1,293,900
	Capital Expenditure	976,615	1,474,568	670,000

Initiatives:

- Securely house plant, equipment and materials
- Provide a base for the outdoor staff.
- Provide a location to carry out maintenance and repairs of Council's plant and equipment.
- Purchase and maintain plant and equipment to enable the delivery of works.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Asset Management	Operating Expenditure	331,595	440,871	342,233
	Operating Revenue	3,957	2,500	3,000
	NET Expenses (Revenue)	327,638	438,371	339,233
	Capital Expenditure	-	-	-

Initiatives:

- Continued review of Council's roads hierarchy and Road Management Plan.
- Management and maintenance of Council's electronic asset management system. The system is used as a repository for infrastructure asset data, and used to manage asset related inspections and corrective actions, and customer action requests.
- Further develop Council's electronic asset management system to store and manage all of Council's asset related data.
- Protect and monitor Council's assets in relation to private works including:
 - o Inspections
 - o Road Opening Permits
 - o Act as a planning referral body
- An asset inspection program which includes:
 - o Up to three (3) road inspections per year (including a night time inspection);
 - o Monthly inspections of kindergartens, playgrounds, exercise equipment and skate parks across the four (4) towns;
 - o Swimming pool inspections four (4) times per year;
 - o Six (6) bridge and numerous car park inspections twice per year;
 - o 542 Fire Plug inspections annually;
 - o Tree inspections twice per year in high use public areas; and
 - o Reactive inspections as a result of Customer Action Requests.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Fleet Management	Ensure that Council's vehicle fleet is managed, maintained and replaced in the most efficient and efficient way possible.	Operating Expenditure	225,067	337,597
		Operating Revenue	76,098	70,000
		NET Expenses (Revenue)	148,968	267,597
		Capital Expenditure	199,120	386,000
				286,458
				70,000
				216,458
				131,000

Initiatives:

- Timely maintenance of fleet vehicles.
- Purchase and replacement of fleet vehicles in accordance with Council policy.

Service area	Description of services provided	2023/24 Actual	2024/25 Forecast	2025/26 Budget
Accounts	Receival of payments from debtors in an efficient and timely manner.	Operating Expenditure	76,932	91,286
		Operating Revenue	-	-
		NET Expenses (Revenue)	76,932	91,286
		Capital Expenditure	-	-
				93,161
				-
				93,161
				-

Initiatives:

- Monthly invoicing of accounts.
- Ensure Council's Outstanding Debtor are followed up in a timely manner.
- Regular reports to management on outstanding debtors. Maintenance of secure payment systems and processes.
- Payment of invoices in accordance with Council's payment terms (within 30 days).
- All payments to be made via EFT or Direct Credit.

2.5 Reconciliation with budgeted operating result

	Net Cost	Expenditure	Revenue
Our Community	1,055,142	1,626,960	571,818
Built & Natural Environment	17,137,710	11,165,970	3,912,507
Competitive & Innovative Economy	306,825	2,543,279	2,236,454
Good Governance & Financial Sustainability	(8,158,115)	7,075,254	6,956,339
Total	8,734,345	22,411,463	13,677,118
Deficit before funding sources	8,734,345		
Funding sources added in:			
Rates and charges revenue	8,277,030		
Waste charge revenue	2,059,233		
Total funding sources	10,336,263		
Operating (surplus)/deficit for the year	(1,601,918)		

3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2025/26 has been supplemented with projections to 2028/29.

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

Comprehensive Income Statement
For the four years ending 30 June 2029

	NOTES	Forecast Actual	Budget	Projections		
		2024/25 \$'000	2025/26 \$'000	2026/27 \$'000	2027/28 \$'000	2028/29 \$'000
Income / Revenue						
Rates and charges	4.1.1	10,043	10,336	10,646	10,966	11,295
Statutory fees and fines	4.1.2	195	171	176	181	187
User fees	4.1.3	1,773	2,151	2,215	2,282	2,350
Grants - operating	4.1.4	6,053	6,035	6,216	6,402	6,595
Grants - capital	4.1.4	2,219	4,202	1,902	1,902	1,902
Contributions - monetary	4.1.5	102	-	-	-	-
Net gain (or loss) on disposal of property, infrastructure, plant and equipment		374	125	129	133	137
Share of net profits (or loss) of associates and joint ventures		25	-	-	-	-
Other income	4.1.6	753	611	629	648	668
Total income / revenue		21,536	23,631	21,914	22,514	23,133
Expenses						
Employee costs	4.1.7	9,708	9,630	9,918	10,216	10,522
Materials and services	4.1.8	7,211	5,059	5,211	5,367	5,528
Depreciation	4.1.9	5,118	5,078	5,230	5,387	5,548
Other expenses	4.1.10	2,087	2,263	2,331	2,401	2,473
Total expenses		24,125	22,029	22,690	23,371	24,072
Surplus/(deficit) for the year						
		(2,588)	1,602	(776)	(856)	(939)
Total comprehensive result						
		(2,588)	1,602	(776)	(856)	(939)

Balance Sheet

For the four years ending 30 June 2029

		Forecast Actual 2024/25 \$'000	Budget 2025/26 \$'000	2026/27 \$'000	Projections 2027/28 \$'000	2028/29 \$'000
	NOTES					
Assets						
Current assets						
Cash and cash equivalents		2,281	1,944	1,895	2,171	2,209
Trade and other receivables		1,395	1,070	1,115	1,148	1,250
Other financial assets		118	88	88	88	88
Inventories		912	914	870	920	970
Total current assets	4.2.1	4,706	4,016	3,968	4,327	4,517
Non-current assets						
Investments in associates, joint arrangement and subsidiaries		219	219	219	219	219
Property, infrastructure, plant & equipment		209,061	210,942	210,484	209,427	208,468
Total non-current assets	4.2.1	209,281	211,161	210,703	209,646	208,687
Total assets		213,987	215,178	214,671	213,974	213,203
Liabilities						
Current liabilities						
Trade and other payables		1,297	1,047	1,101	1,203	1,290
Trust funds and deposits		147	127	127	127	127
Provisions		1,926	1,975	2,034	2,071	2,133
Total current liabilities	4.2.2	3,370	3,149	3,262	3,401	3,550
Non-current liabilities						
Provisions		529	549	569	589	609
Total non-current liabilities	4.2.2	529	549	569	589	609
Total liabilities		3,899	3,698	3,831	3,990	4,159
Net assets		210,088	211,480	210,840	209,984	209,044
Equity						
Accumulated surplus		80,476	82,079	81,303	80,447	79,508
Reserves		129,612	129,612	129,612	129,612	129,612
Total equity		210,088	211,690	210,914	210,058	209,119

Statement of Changes in Equity
For the four years ending 30 June 2029

	NOTES	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000
2025 Forecast Actual				
Balance at beginning of the financial year		212,677	83,064	129,612
Surplus/(deficit) for the year		(2,589)	(2,589)	-
Balance at end of the financial year		210,088	80,476	129,612
2026 Budget				
Balance at beginning of the financial year		210,088	80,476	129,612
Surplus/(deficit) for the year		1,602	1,602	-
Balance at end of the financial year	4.3.2	211,691	82,078	129,612
2027				
Balance at beginning of the financial year		211,691	82,078	129,612
Surplus/(deficit) for the year		(776)	(776)	-
Balance at end of the financial year		210,915	81,302	129,612
2028				
Balance at beginning of the financial year		210,915	81,302	129,612
Surplus/(deficit) for the year		(856)	(856)	-
Balance at end of the financial year		210,059	80,446	129,612
2029				
Balance at beginning of the financial year		210,059	80,446	129,612
Surplus/(deficit) for the year		(939)	(939)	-
Balance at end of the financial year		209,120	79,507	129,612

Statement of Cash Flows

For the four years ending 30 June 2029

Notes	Forecast	Budget	Projections		
	Actual				
	2024/25	2025/26	2026/27	2027/28	2028/29
	\$'000	\$'000	\$'000	\$'000	\$'000
	Inflows	Inflows	Inflows	Inflows	Inflows
	(Outflows)	(Outflows)	(Outflows)	(Outflows)	(Outflows)
Cash flows from operating activities					
Rates and charges	10,023	10,316	10,626	10,945	11,273
Statutory fees and fines	9	17	18	18	19
User fees	2,377	2,670	2,750	2,832	2,917
Grants - operating	5,943	6,085	6,267	6,455	6,649
Grants - capital	1,879	4,202	1,902	1,902	1,902
Contributions - monetary	102	-	-	-	-
Interest received	530	430	400	350	300
Other receipts	272	181	186	192	198
Employee costs	(9,662)	(9,584)	(9,871)	(10,167)	(10,472)
Materials and services	(9,406)	(7,591)	(7,819)	(8,054)	(8,295)
Trust funds and deposits repaid	-	(20)	-	-	-
Net cash provided by/(used in) operating activities	4.4.1	2,066	6,706	4,459	4,474
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	(11,748)	(7,033)	(4,772)	(4,330)	(4,589)
Proceeds from sale of property, infrastructure, plant and equipment	350	125	129	133	137
Net cash provided by/ (used in) investing activities	4.4.2	(11,398)	(6,908)	(4,197)	(4,452)
Net increase/(decrease) in cash & cash equivalents	(9,332)	(202)	(184)	276	38
Cash and cash equivalents at the beginning of the financial year	11,613	2,281	2,079	1,895	2,171
Cash and cash equivalents at the end of the financial year		2,281	2,079	2,171	2,209

Statement of Capital Works
For the four years ending 30 June 2029

	NOTES	Forecast Actual	Budget	Projections		
		2024/25	2025/26	2026/27	2027/28	2028/29
		\$'000	\$'000	\$'000	\$'000	\$'000
Property						
Buildings		2,615	663	250	250	250
Total buildings		2,615	663	250	250	250
Total property		2,615	663	250	250	250
Plant and equipment						
Plant, machinery and equipment		1,401	701	1,500	1,000	1,200
Fixtures, fittings and furniture		335	5	5	5	5
Computers and telecommunications		105	85	75	75	75
Library books		40	40	40	40	40
Total plant and equipment		1,881	831	1,620	1,120	1,320
Infrastructure						
Roads *****		3,399	4,156	1,731	1,766	1,801
Bridges		50	100	324	330	337
Footpaths and cycleways		274	595	524	535	545
Drainage		13	20	324	330	337
Other infrastructure		3,414	668	-	-	-
Total infrastructure		7,150	5,539	2,903	2,960	3,019
Total capital works expenditure	4.5.1	11,646	7,033	4,773	4,330	4,589
Represented by:						
New asset expenditure		2,668	700	-	-	-
Asset renewal expenditure		8,162	3,867	4,773	4,330	4,589
Asset upgrade expenditure		816	2,465	-	-	-
Total capital works expenditure	4.5.1	11,646	7,033	4,773	4,330	4,589
Funding sources represented by:						
Grants		7,304	4,513	1,902	1,902	1,902
Council cash		4,341	2,519	2,871	2,428	2,687
Total capital works expenditure	4.5.1	11,646	7,033	4,773	4,330	4,589

***** Subject to successful grant applications

Statement of Human Resources

For the four years ending 30 June 2029

	Forecast Actual 2024/25 \$'000	Budget 2025/26 \$'000	Projections 2026/27 \$'000	2027/28 \$'000	2028/29 \$'000
Staff expenditure					
Employee costs - operating	9,708	9,630	9,919	10,216	10,523
Employee costs - capital	1,279	1,177	1,212	1,249	1,286
Total staff expenditure	10,988	10,807	11,131	11,465	11,809
	FTE	FTE	FTE	FTE	FTE
Staff numbers					
Employees	98.8	100.5	100.5	100.5	100.5
Total staff numbers	98.8	100.5	100.5	100.5	100.5

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget 2025/26 \$'000	Comprises		
		Permanent		Casual
		Full Time \$'000	Part time \$'000	Casual \$'000
Civic Governance	773	773	-	-
Corporate and Community Services	3,621	2,297	817	507
Infrastructure	5,045	4,458	495	92
Total permanent staff expenditure	9,439	7,528	1,312	600
Other employee related expenditure	-			
Capitalised labour costs	1,177			
Total expenditure	10,616			

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget 2025/26	Comprises		
		Permanent		Casual
		Full Time	Part time	Casual
Civic Governance	3	3	-	-
Corporate and Community Services	34	19	9	7
Infrastructure	63	57	5	1
Total staff	101	79	14	8

**Summary of Planned Human Resources Expenditure
For the four years ending 30 June 2029**

	2026/26 \$'000	2026/27 \$'000	2027/28 \$'000	2028/29 \$'000
Civic Governance				
Permanent - Full time	773	796	820	844
Women	523	539	555	571
Men	250	257	265	273
Total Civic Governance	773	796	820	844
Corporate & Community Services				
Permanent - Full time	2,297	2,366	2,437	2,510
Women	1,340	1,380	1,422	1,464
Men	957	986	1,015	1,046
Permanent - Part time	817	841	866	892
Women	793	817	842	867
Men	23	24	25	25
Total Corporate & Community Services	3,114	3,207	3,303	3,402
Infrastructure				
Permanent - Full time	4,458	4,592	4,729	4,871
Women	483	497	512	527
Men	3,975	4,095	4,217	4,344
Permanent - Part time	481	495	510	525
Women	378	389	401	413
Men	103	106	109	112
Total Infrastructure	4,939	5,087	5,240	5,397
Casuals, temporary and other expenditure	600	618	636	655
Capitalised labour costs	1,177	1,212	1,249	1,286
Total staff expenditure	10,602	10,920	11,247	11,585

	2025/26 FTE	2026/27 FTE	2027/28 FTE	2028/29 FTE
Civic Governance				
Permanent - Full time	3.0	3.0	3.0	3.0
Women	2.0	2.0	2.0	2.0
Men	1.0	1.0	1.0	1.0
Total Civic Governance	3.0	3.0	3.0	3.0
Corporate & Community Services				
Permanent - Full time	19.0	19.0	19.0	19.0
Women	11.0	11.0	11.0	11.0
Men	8.0	8.0	8.0	8.0
Permanent - Part time	8.6	8.6	8.6	8.6
Women	8.3	8.3	8.3	8.3
Men	0.3	0.3	0.3	0.3
Total Corporate & Community Services	27.6	27.6	27.6	27.6
Infrastructure				
Permanent - Full time	43.0	43.0	43.0	43.0
Women	4.0	4.0	4.0	4.0
Men	39.0	39.0	39.0	39.0
Permanent - Part time	5.0	5.0	5.0	5.0
Women	3.8	3.8	3.8	3.8
Men	1.2	1.2	1.2	1.2
Total Infrastructure	48.0	48.0	48.0	48.0
Casuals and temporary	8	8	8	8
Capitalised labour	14	14	14	14
Total staff numbers	100.50	100.50	100.50	100.50

4. Notes to the financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

4.1 Comprehensive Income Statement

4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's budget.

As per the *Local Government Act 2020*, Council is required to have a Revenue and Rating Plan which is a four year plan for how Council will generate income to deliver the Council Plan, program and services and capital works commitments over a four-year period.

In developing the Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2025/2026 the FGRS cap has been set at 3.00%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 3.00% in line with the rate cap.

This will raise total rates and charges for 2025/2026 to \$10,336,263.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2024/25 Forecast Actual \$/000	2025/26 Budget \$/000	Change \$/000	%
General rates*	7,890	8,132	242	3.07%
Municipal charge*	749	766	17	2.21%
Kerbside collection and recycling	1,258	1,293	35	2.80%
Revenue in lieu of rates	145	145	-	0.00%
Total rates and charges	10,043	10,336	294	2.92%

*These items are subject to the rate cap established under the FGRS

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2024/25 cents/\$CIV*	2025/26 cents/\$CIV*	Change
General rate for rateable residential properties	0.00193870	0.0020011	3.22%
General rate for rateable farm land	0.00174490	0.0018010	3.22%
General rate for rateable industrial & commercial properties	0.00174490	0.0018010	3.22%
General rate for recreational & cultural land	0.00096940	0.0010005	3.21%
General rate for urban vacant land	0.00387750	0.0040022	3.22%

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2024/25 \$'000	2025/26 \$'000	Change \$'000	%
Residential	1,069	1,218	149	13.97%
Farm	6,658	6,726	69	1.03%
Commercial & Industrial	128	134	6	4.90%
Recreational & cultural	3	3	0	10.23%
Urban vacant land	41	50	9	22.86%
Total amount to be raised by general rates	7,898	8,132	234	2.96%

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2024/25 Number	2025/26 Number	Change Number	%
Residential	2,569	2,573	4.00	0.16%
Farm	2,114	2,114	-	0.00%
Commercial & Industrial	325	324	(1.00)	-0.31%
Recreational & cultural	15	15	-	0.00%
Urban vacant land	172	171	(1.00)	-0.58%
Total number of assessments	5,195	5,197	2	0.04%

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV).

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2024/25 \$'000	2025/26 \$'000	Change \$'000	%
Residential	551,258	608,705	57,447	10.42%
Farm	3,815,489	3,734,841	(80,648)	-2.11%
Commercial & Industrial	73,451	74,654	1,203	1.64%
Recreational & cultural	2,845	3,038	193	6.78%
Urban vacant land	10,522	12,524	2,003	19.03%
Total value of land	4,453,563	4,433,761	-19,803	-0.44%

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2024/25 \$	Per Rateable Property 2025/26 \$	Change \$	%
Municipal	200	205	5	2.50%

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year

Type of Charge	2024/25 \$'000	2025/26 \$'000	Change \$	%
Municipal	747	766	18	2.47%

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year and detailed disclosure of the actual service/s rendered for the amount levied

Type of Charge	Per Rateable Property 2024/25 \$	Per Rateable Property 2025/26 \$	Change \$	%
Kerbside waste/recycling collection charge	465	478	13	2.80%

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2024/25 \$'000	2025/26 \$'000	Change \$	%
Kerbside waste/recycling collection charge	1,258	1,293	35	2.80%
Total	1,258	1,293	35	2.80%

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	2024/25 \$'000	2025/26 \$'000	Change \$'000	%
General Rates	7,890	8,132	242	3.07%
Municipal Charge	749	766	17	2.21%
Kerbside collection & recycling	1,258	1,293	35	2.80%
Windfarm in lieu of rates	145	145	-	0.00%
Total Rates and charges	10,043	10,336	294	2.92%

4.1.1(l) Fair Go Rates System Compliance

Hindmarsh Shire Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2024/25	2025/26
Total Rates	\$ 8,639	\$ 8,132
Number of rateable properties	5,211	5,195
Base Average Rate	1.657839186	1.565357074
Maximum Rate Increase (set by the State Government)	2.75%	3.00%
Capped Average Rate	\$ 1,672	\$ 1,656
Maximum General Rates and Municipal Charges Revenue	\$ 8,656	\$ 8,898
Budgeted General Rates and Municipal Charges Revenue	\$ 8,639	\$ 8,898
Budgeted Supplementary Rates	\$ -	\$ -
Budgeted Total Rates and Municipal Charges Revenue	\$ 8,639	\$ 8,898

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.1(n) Differential rates

The rate and amount of rates payable in relation to land in each category of differential are:

- A general rate of 0.20011% (0.0020011 cents in the dollar of CIV) for all residential properties
- A general rate of 0.18010% (0.0018010 cents in the dollar of CIV) for all farming properties
- A general rate of 0.18010% (0.0018010 cents in the dollar of CIV) for all business, commercial & industrial properties
- A general rate of 0.10005% (0.0010005 cents in the dollar of CIV) for all recreation & cultural land
- A general rate of 0.40022% (0.0040022 cents in the dollar of CIV) for all urban vacant land.

Each differential rate will be determined by multiplying the Capital Improved Value (CIV) of each rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council considers that each differential rate will contribute to the equitable and efficient carrying out of council functions. Details of the objectives of each differential rate, the types of classes of land, which are subject to each differential rate and the uses of each differential rate, are set out below

The farm rate was proposed to encourage farming and to provide moderate rate relief to farmers whose property values have remained high despite dramatic falls in farm incomes over a sustained period of time

The business rate was introduced as a small measure to encourage economic development in the shire.

The recreational and cultural land rate has been in existence for some years and Council has maintained it at 50% of the residential rate. It is applied to land that is used primarily for recreational and cultural purposes by not-for-profit organisations.

The urban vacant land rate for the four towns is designed to encourage the development of vacant land.

4.1.2 Statutory fees and fines

	Forecast Actual	Budget	Change	
	2024/25	2025/26		
	\$'000	\$'000	\$'000	%
Infringements and costs	22	30	8	36.36%
Town planning fees	74	54	(20)	-27.03%
Swimming pools registration	4	3	(1)	-25.00%
Animal registrations	60	60	(0)	-0.33%
Building fees	35	24	(11)	-31.72%
Total statutory fees and fines	195	171	(24)	-12.46%

Statutory fees and fines consist of fees and fines levied in accordance with legislation and include animal registrations, building and town planning fees. Increases in statutory fees are made in accordance with legislative requirements.

4.1.3 User fees

	Forecast Actual	Budget	Change	
	2024/25	2025/26		
	\$'000	\$'000	\$'000	%
Garbage/recycling	188	175	(13)	-6.67%
Caravan park/camp ground	1,018	1,412	394	38.72%
Private works	393	444	51	13.03%
Health & environmental health fees	38	36	(2)	-5.26%
Local laws fees	10	7	(3)	-30.77%
Other commercial fees	127	77	(50)	-39.36%
Total user fees	1,773	2,151	378	21.32%

User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include fees for movie screenings, caravan park and camping grounds, transfer stations and private works.

Grants are required by the Act and the Regulations to be disclosed in Council's budget.

	Forecast Actual	Budget	Change	
	2024/25	2025/26		
	\$'000	\$'000	\$'000	%

Grants were received in respect of the following:

Summary of grants

Commonwealth funded grants	7,259	7,307	48	1%
State funded grants	964	747	(217)	-23%
Total grants received	8,223	8,054	(169)	-2%

(a) Operating Grants

Recurrent - Commonwealth Government

Financial Assistance Grants	5,412	5,412	-	0%
Infrastructure	16	18	2	13%

Recurrent - State Government

Free from violence	90	90	-	0%
Facilitated playgroup	65	67	2	4%
Kindergarten central enrolment	30	30	-	0%
Engage!	25	57	32	128%
FreeZa	18	36	18	103%
Library	124	124	0	0%
School crossing	8	8	(0)	-4%
Roadside weeds and Pests	85	85	-	0%
Landcare facilitator	62	62	-	0%
Total recurrent grants	5,934	5,989	55	1%

Non-recurrent - Commonwealth Government

Non-recurrent - State Government

16 Days of activism	2	2	-	0%
Multicultural storytime	26	39	13	50%
VicHealth	40	-	(40)	-100%
Seniors festival active living	2	-	(2)	-100%
Premiers reading challenge	6	6	-	0%
Education - sustainability	9	-	(9)	-100%
Jeparit Weir design	35	-	(35)	-100%
Total non-recurrent grants	118	46	(72)	-61%
Total operating grants	6,053	6,035	(18)	0%

(b) Capital Grants

Recurrent - Commonwealth Government

Roads to recovery	1,829	1,902	73	4%
Total recurrent grants	1,829	1,902	73	4%

Non-recurrent - Commonwealth Government

Nhill Aerodrome Runway	50	-	(50)	-100%
Non-recurrent - State Government				
Nhill Early Learning Facility upgrade	165	-	(165)	-100%
Dimboola Early Learning Facility upgrade	165	-	(165)	-100%
TAC community road safety	10	63	53	527%
Safer Local Roads and Streets program *****	-	1,900	1,900	100%
Tiny Towns, Rainbow Caravan Park Entry *****	-	50	50	100%
Tiny Towns, Dimboola Archway *****	-	50	50	100%
Nhill Holiday Park Cabin Upgrades	-	238	238	100%
Total non-recurrent grants	390	2,300	1,910	490%
Total capital grants	2,219	4,202	1,984	89%
Total Grants	8,271	10,237	1,966	24%

***** Subject to successful grant application

4.1.5 Contributions

	Forecast Actual	Budget	Change	
	2024/25	2025/26		
	\$'000	\$'000	\$'000	%
Monetary	102	-	(102)	-100.00%
Total contributions	102	-	(102)	-100.00%

4.1.6 Other income

	Forecast Actual	Budget	Change	
	2024/25	2025/26		
	\$'000	\$'000	\$'000	%
Interest	530	430	(100)	-18.87%
Sales	18	18	(0)	-0.55%
Recoupments	153	88	(65)	-42.52%
Other	52	75	23	45.09%
Total other income	753	611	(142)	-18.85%

Other income includes the sale of scrap metal and garbage bin parts as well as internal recoupments.

4.1.7 Employee costs

	Forecast Actual	Budget	Change	
	2024/25	2025/26		
	\$'000	\$'000	\$'000	%
Wages and salaries	8,057	7,564	(493)	-6.12%
WorkCover	275	495	220	80.00%
Superannuation	960	1,048	88	9.18%
Training/travel/accommodation	257	222	(35)	-13.75%
Other	160	140	(20)	-12.23%
Total employee costs	9,708	9,469	(240)	-2.47%

Employee Costs include all labour related expenditure such as wages, salaries and direct overheads. Direct overheads includes allowances, leave entitlements, employer superannuation, WorkCover premiums, fringe benefits tax and protective clothing.

4.1.8 Materials and services

	Forecast Actual	Budget	Change	
	2024/25	2025/26		
	\$'000	\$'000	\$'000	%
Aerodrome, saleyard and commercial operations	207	159	(48)	-23.11%
Building maintenance	666	392	(275)	-41.25%
Community development, tourism, economic development, childrens' and youth services	707	191	(516)	-73.00%
Community care	34	10	(24)	-70.20%
Environment management	192	191	(1)	-0.42%
Emergency management	63	13	(50)	-79.40%
Roads, footpaths & drainage management	2,236	1,782	(454)	-20.29%
Information technology	545	477	(68)	-12.52%
Libraries	46	26	(21)	-44.72%
Office administration	548	387	(161)	-29.35%
Plant and fleet operations	(220)	(314)	(94)	42.85%
Parks, reserves, camp grounds and caravan parks	621	411	(210)	-33.86%
Quarry operations	(74)	(171)	(97)	130.51%
Swimming pool maintenance	158	115	(43)	-27.42%
Statutory services	386	314	(73)	-18.85%
Waste	1,095	1,078	(18)	-1.60%
Total materials and services	7,211	5,059	(2,152)	-29.84%

Materials and services include the purchase of consumables as well as payments to contractors for the provision of services.

10.1.3 Depreciation

	Forecast Actual 2024/25 \$'000	Budget 2025/26 \$'000	Change	
			\$'000	%
Property	463	469	6	1.22%
Plant & equipment	1,438	1,423 -	15	-1.04%
Infrastructure	3,217	3,186 -	31	-0.96%
Total depreciation	5,118	5,078 -	40	-0.79%

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life. This relates to Council's property, plant and equipment as well as infrastructure assets such as roads, drains, bridges and footpaths.

10.1.10 Other expenses

	Forecast Actual #REF! \$'000	Budget #REF! \$'000	Change	
			\$'000	%
Councillor allowances	237	243	6	2.35%
Advertising	86	78 -	8	-9.48%
Insurance	445	500	55	12.36%
Audit fees	80	85	5	6.25%
Utilities & telecommunications	423	499	76	17.89%
Postage & printing	19	24	5	26.70%
Council contributions	161	146 -	15	-9.35%
Bank charges	34	31 -	3	-8.96%
Fire service levy	30	60	30	100.00%
Memberships & subscriptions	186	185 -	1	-0.67%
Legal fees	73	60 -	13	-17.81%
Other expenses	314	353	40	12.61%
Total other expenses	2,087	2,263	175	8.41%

Other expenses includes the fire service levy which is payable to the State Government, Councillor allowances as well as administration charges.

4.3 Balance Sheet

4.3.1 Assets

Current assets (\$0.602m decrease) and non-current assets (\$1.692m increase)

Cash and cash equivalents includes cash and investments such as cash held in the bank and in petty cash, as well as the value of investments in deposits of highly liquid investments with short term maturities of three months or less.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles and equipment etc. which has been built up by Council over many years. The increase in this balance is due to the net result of the capital works program, depreciation, the written down value of assets and revaluation of assets by an external valuer.

4.3.2 Liabilities

Current liabilities (\$0.221m decrease) and non-current liabilities (\$0.0201 decrease).

Trade and other payables are those to whom Council owes money as at 30 June. Provisions include employee costs (current) which are accrued, including long services leave, annual leave and rostered days off owing to employees, as well as the future rehabilitation of quarries and landfills.

4.3.3 Borrowings

Council does not hold any borrowings but does hold a \$2 million overdraft facility to cover a short term cash deficit which may arise from a timing variance. Council does not propose any new long term borrowings into the near future.

4.3 Statement of changes in Equity

4.3.1 Equity

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the fair value of the asset and the historic cost.
- Accumulated surplus which is the value of all net assets less reserves that have accumulated over time. The increase in accumulated surplus of \$1.292m results directly from the operating profit for the year.

4.4 Statement of Cash Flows

4.4.1 Net cash flows provided by/used in operating activities

Operating activities refers to the cash generated in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works.

4.4.2 Net cash flows provided by/used in investing activities

Investing activities refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition or sale of other assets such as vehicles, property and equipment.

4.5 Capital works program

This section presents a listing of the capital works projects that will be undertaken for the 2025/26 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

4.5.1 Summary

	Forecast Actual 2024/25 \$'000	Budget 2025/26 \$'000	Change \$'000	%
Property	2,615	663	(1,953)	-74.66%
Plant and equipment	1,881	831	(1,050)	-55.81%
Infrastructure	7,150	5,539	(1,611)	-22.53%
Total	11,646	7,033	(4,613)	-39.51%

	Project Cost \$'000	New \$'000	Asset expenditure types			Summary of Funding Sources		
			Renewal \$'000	Upgrade \$'000	Grants \$'000	Council cash \$'000		
Property	663	-	296	367	274	389		
Plant and equipment	831	-	831	-	-	831		
Infrastructure *****	5,539	700	2,741	2,098	4,240	1,299		
Total	7,033	700	3,867	2,465	4,513	2,519		

***** Some projects are subject to successful grant applications

4.5.2 Current Budget

Capital Works Area	Project Cost \$'000	Asset expenditure types			Summary of Funding Sources	
		New \$'000	Renewal \$'000	Upgrade \$'000	Grants \$'000	Council cash \$'000
PROPERTY						
Buildings						
Essential building renewal	250	-	250	-	-	250
Davis Park Renewal	46	-	46	-	-	46
Nhill caravan park cabin upgrades	367	-	-	367	274	93
TOTAL PROPERTY	663	-	296	367	274	389
PLANT AND EQUIPMENT						
Plant, Machinery and Equipment						
Minor plant	40	-	40	-	-	40
Grader	510	-	510	-	-	510
Fuel trailer	20	-	20	-	-	20
Mechanics ute	64	-	64	-	-	64
Local laws ute	67	-	67	-	-	67
Fixtures, Fittings and Furniture						
Office furniture	5	-	5	-	-	5
Computers and Telecommunications						
Workstations & ipads	40	-	40	-	-	40
IT upgrade inc Firewall & WiFi	45	-	45	-	-	45
Library books						
Books	40	-	40	-	-	40
TOTAL PLANT AND EQUIPMENT	831	-	831	-	-	831

Capital Works Area	Project Cost \$'000	New \$'000	Asset expenditure types		Summary of Funding Sources	
			Renewal \$'000	Upgrade \$'000	Grants \$'000	Council Cash \$'000
INFRASTRUCTURE						
Roads						
Unsealed Constructions						
Five Chain, Dimboola	47	-	47	-	47	-
Gravel road spotting program	70	-	70	-	-	70
Boyco Tarranginnie, Boyco	128	-	128	-	128	-
Yanac South Rd, Yanac	109	-	109	-	109	-
Peakes Three Chain, Woorak	127	-	127	-	127	-
Propodollah Extension, Propodollah	105	-	105	-	105	-
Decommission Albacutya Silo Y intersection	30	-	30	-	30	-
Tarranyurk East Rd, Tarranyurk	74	-	74	-	74	-
Propodollah-Netherby, Propodollah	40	-	40	-	40	-
Katyl Wail Rd, Dimboola	92	-	92	-	92	-
Shoulder Resheets						
Old Minyip Rd, Dimboola	95	-	95	-	95	-
Diapur, Yanac	71	-	71	-	71	-
Antwerp Woorak Rd, Antwerp	64	-	64	-	64	-
Sealed Constructions						
Netherby Lorquon & Lorquon Rd	182	-	182	-	-	182
Dimboola Minyip, Dimboola	106	-	106	-	-	106
Federal St, Rainbow	100	-	100	-	95	5
Major stabilised patching	375	-	375	-	375	-
Nhill Rainbow/Lush Rd *****	194	-	-	194	194	-
Nhill Rainbow/Three Chains Rd *****	197	-	-	197	197	-
Woorak-Ni-Ni-Lorquon - Glenlee Lorquon Rd *****	297	-	-	297	297	-
Broughton Kaniva Rd *****	250	-	-	250	250	-
Nhill Rainbow/Kruger Rd *****	370	-	-	370	370	-
Nhill Rainbow/Solly Rd *****	241	-	-	241	241	-
Designs & vegetation assessments	40	40	-	-	-	40
Indoor salaries	137	-	137	-	-	137

Capital Works Area	Project Cost		Asset expenditure types		Summary of Funding Sources	
	\$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Grants \$'000	Council cash \$'000
Reseals						
Langford St, Nhili	17	-	17	-	-	17
Leahy St, Nhili	28	-	28	-	28	-
Aerodrome Rd, Nhili	5	-	5	-	-	5
A Bones Rd, Nhili	37	-	37	-	37	-
Dimboola Minyip Rd, Dimboola	39	-	39	-	39	-
NHill Kinder	18	-	18	-	18	-
High St, Dimboola	38	-	38	-	38	-
Lloyd St, Dimboola	15	-	15	-	-	15
Lorquon East Rd	62	-	62	-	-	62
Final Seals						
Winifred St, Rainbow	15	-	-	15	-	15
Netherby Baker Rd	32	-	32	-	32	-
Old Minyip Rd, Dimboola	29	-	-	29	29	-
Dimboola Minyip Rd	40	-	-	40	40	-
Woorak-NI-Lorquon - Glenlee Lorquon Rd	40	-	-	40	40	-
Lorquon Netherby Rd	49	-	-	49	49	-
Bridges						
Minor culvert renewal program	100	-	100	-	-	100
Footpaths & Cycleways						
Whitehead, Nhili (including pedestrian crossing) *****	250	250	-	-	250	-
Park St, Nhili *****	100	100	-	-	100	-
MacPherson St, Nhili, pedestrian crossing	125	125	-	-	63	63
Isolated pathway section replacement program	100	-	100	-	-	100
Indoor salaries	20	-	20	-	-	20
Drainage						
Indoor salaries	20	-	20	-	-	20
Kerb & Channel						
Lloyd St, Dimboola	100	-	100	-	100	-
Lloyd St, Dimboola &C section replacement	50	-	50	-	-	50

Capital Works Area	Project Cost		Asset expenditure types		Upgrade \$'000	Summary of Funding Sources	
	\$'000	New \$'000	Renewal \$'000			Grants \$'000	Council cash \$'000
Other Infrastructure							
Sporting grounds masterplan	45			-		-	45
Dimboola Swimming Pool	275			-	275	275	
Tourism signage	10		10			-	10
Rainbow Caravan Park entry *****	90			-		50	40
Dimboola arch replacement *****	98			-		50	48
Depots & Workshop	100			-	100	-	100
Council contribution for grant funded projects	50	50		-		-	50
TOTAL INFRASTRUCTURE	5,539	700	2,741		2,098	4,240	1,299
TOTAL NEW CAPITAL WORKS							
	7,033	700	3,867		2,465	4,513	2,519

***** Subject to successful funding applications

**Summary of Planned Capital Works Expenditure
For the years ending 30 June 2027, 2028 & 2029**

2026/27	Asset Expenditure Types			Funding Sources		
	Total \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Total \$'000	Council Cash \$'000
Property						
Buildings	250	0	250	0	250	250
Total Buildings	250	0	250	0	250	250
Total Property	250	0	250	0	250	250
Plant and Equipment						
Plant, machinery and equipment	1,500	0	1,500	0	1,500	1,500
Fixtures, fittings and furniture	5	0	5	0	5	5
Computers and telecommunications	75	0	75	0	75	75
Library books	40	0	40	0	40	40
Total Plant and Equipment	1,620	0	1,620	0	1,620	1,620
Infrastructure						
Roads	1,569	0	1,569	0	1,569	541
Bridges	324	0	324	0	324	111
Footpaths and cycleways	524	0	524	0	524	181
Drainage	324	0	324	0	324	111
Kerb & channel	162	0	162	0	162	56
Total Infrastructure	2,902	0	2,902	0	2,902	1,000
Total Capital Works Expenditure	4,772	0	4,772	0	4,772	2,870

2027/28	Asset Expenditure Types			Upgrade \$'000	Total \$'000	Funding Sources			Council Cash \$'000
	Total \$'000	New \$'000	Renewal \$'000			Grants \$'000	Contributions \$'000		
Property									
Buildings	250	0	250	0	250	0	0	0	250
Total Buildings	250	0	250	0	250	0	0	0	250
Total Property	250	0	250	0	250	0	0	0	250
Plant and Equipment									
Plant, machinery and equipment	1,000	0	1,000	0	1,000	0	0	0	1,000
Fixtures, fittings and furniture	5	0	5	0	5	0	0	0	5
Computers and telecommunications	75	0	75	0	75	0	0	0	75
Library books	40	0	40	0	40	0	0	0	40
Total Plant and Equipment	1,120	0	1,120	0	0	0	0	0	1,120
Infrastructure									
Roads	1,601	0	1,601	0	1,601	1,028	0	0	572
Bridges	330	0	330	0	330	212	0	0	118
Footpaths and cycleways	535	0	535	0	535	344	0	0	191
Drainage	330	0	330	0	330	212	0	0	118
Kerb & channel	165	0	165	0	165	106	0	0	59
Total Infrastructure	2,960	0	2,960	0	2,960	1,902	0	0	1,058
Total Capital Works Expenditure	4,330	0	4,330	0	4,330	1,902	0	0	2,428

2028/29	Asset Expenditure Types			Funding Sources				
	Total \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Total \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000
Property								
Buildings	250	0	250	0	250	0	0	250
Total Buildings	250	0	250	0	250	0	0	250
Total Property	250	0	250	0	250	0	0	250
Plant and Equipment								
Plant, machinery and equipment	1,200	0	1,200	0	1,200	0	0	1,200
Fixtures, fittings and furniture	5	0	5	0	5	0	0	5
Computers and telecommunications	75	0	75	0	75	0	0	75
Library books	40	0	40	0	40	0	0	40
Total Plant and Equipment	1,320	0	1,320	0	0	0	0	1,320
Infrastructure								
Roads	1,633	0	1,633	0	1,633	1,029	0	604
Bridges	337	0	337	0	337	212	0	125
Footpaths and cycleways	545	0	545	0	545	344	0	202
Drainage	337	0	337	0	337	212	0	125
Kerb & channel	168	0	168	0	168	106	0	62
Total Infrastructure	3,019	0	3,019	0	3,019	1,902	0	1,117
Total Capital Works Expenditure	4,589	0	4,589	0	4,589	1,902	0	2,687

Hindmarsh Shire Council **REVENUE AND RATING PLAN**



5. Revenue and Rating Plan

The *Local Government Act 2020* requires Council to prepare a Revenue and Rating Plan to cover a minimum period of four years following each Council election. The Revenue and Rating Plan establishes the revenue raising framework within which the Council proposes to work.

The purpose of the Revenue and Rating Plan is to determine the most appropriate and affordable revenue and rating approach for the Hindmarsh Shire Council which, in conjunction with other income sources, will adequately finance the objectives in the Council Plan.

This plan is an important part of Council's integrated planning framework, all of which is created to help Council achieve its vision of "a caring, active community enhanced by its liveability, environment and economy."

Strategies outlined in this plan align with the objectives contained in the Council Plan and will feed into our budgeting and long-term financial planning documents, as well as other strategic planning documents under our Council's strategic planning framework.



This plan will explain how Council calculates the revenue needed to fund its activities and how the funding burden will be apportioned between ratepayers and other users of Council facilities and services.

In particular, this plan will set out decisions that Council has made in relation to rating options available to it under the *Local Government Act 2020* to ensure the fair and equitable distribution of rates across property owners. It will also set out principles that are used in decision making for other revenue sources such as fees and charges.

It is also important to note that this plan does not set revenue targets for Council, it outlines the strategic framework and decisions that inform how Council will go about calculating and collecting its revenue.

1. REVENUE SOURCES

Council provides a number of services and facilities to our local community, and in doing so, must collect revenue to cover the cost of providing these services and facilities.



Council's revenue sources include:

- Rates and charges including kerbside collection and recycling
- Grants from other levels of Government
- User fees and charges including Statutory Fees and Fines
- Other revenue including contributions, interest from investments and sale of assets

Rates are the most significant revenue source for Council and make up roughly 45-50% of its annual income.

The introduction of rate capping under the Victorian Government's Fair Go Rates System (FGRS) has brought a renewed focus to Council's long-term financial sustainability. The FGRS continues to restrict Council's ability to raise revenue above the rate cap unless an application is made to the Essential Services Commission for a variation. Maintaining service delivery levels and investing in community assets remain key priorities for Council. This strategy will address Council's reliance on rate income and provide options to actively reduce that reliance.

Council revenue can also be adversely affected by changes to funding from other levels of government. Some grants are tied to the delivery of Council services, whilst many are tied directly to the delivery of new community assets, such as roads or recreational facilities. It is important for Council to be clear about what grants it intends to apply for and the obligations that grants create in the delivery of services such as infrastructure.

2. COMMUNITY ENGAGEMENT

The Revenue and Rating Plan outlines Council's decision-making process on how revenues are calculated and collected. The following public consultation process has been and will be followed to ensure due consideration and feedback is received from relevant stakeholders.

The Revenue and Rating Plan community engagement process is:

- Draft Revenue and Rating Plan prepared by officers;
- Draft Revenue and Rating Plan placed on public exhibition following adoption at the 7 May 2025 Council meeting calling for public submissions;
- Community engagement through local news outlets, social media and community drop-in sessions;
- Receiving of public submissions from Thursday 8 May 2025 to Wednesday 4 June 2025; and
- Draft Revenue and Rating Plan presented to the June Council meeting for adoption.

3. LEGISLATIVE FRAMEWORK

Raising of revenue including the levying of rates and charges by Hindmarsh Shire Council is legislated by the *Local Government Act 2020*, and the *Valuation of Land Act 1960*. The rates and charges provision is contained within the *Local Government Act 1989* pending the outcome of the Local Government Rating System Review.

4. ASSESSMENT OF CURRENT RATING LEVELS

Comparing the relativity of rating levels between Council's can be a difficult exercise due to debate over the most appropriate methods to use and the inability to take into account the intricacies of rating structures in different Council's. Each local government sets rates based on an assessment of the desires, wants and needs of its community and as each community is different, direct comparisons can be difficult. For example, cash holdings of municipalities vary and Council's have significantly different infrastructure needs and geographic sizes. Each municipality also has significantly different levels of capital works, funding structures for capital works and varying levels of debt.

On a rates per assessment basis, Hindmarsh Shire was well within the average for the group of small rural Council's in the 2023/24 financial year.

Council	20/21	21/22	22/23	23/24
Hindmarsh Shire	\$1,540.83	\$1,580.78	\$1,578.44	\$1,650.11
Similar council average	\$1,722.65	\$1,737.42	\$1,755.69	\$1,733.68
All council average	\$1,786.60	\$1,832.33	\$1,846.58	\$1,880.14

*source Know Your Council, 2023/24 Annual Reporting data

The graph below, showing that Council is at the lower end of its peer group in terms of rates as a percentage of overall revenue, is an indication of the focus Council places on raising revenue from sources other than rate payers, such as grant revenue.



*source Know Your Council, 2023/24 Annual Reporting data

5. RATE CAPPING

The Fair Go Rates System (FGRS) sets out the maximum amount Council's may increase rates in each financial year. For 2025/26 the rate cap is set at 3.0% (2024/25 – 2.75%). The cap applies to both general rates and municipal charges and is calculated based on the average rates payable per assessment.

6. RATES AND CHARGES

Rates are property taxes that allow Councils to raise revenue to fund essential public services which cater to their municipal population. Importantly it is a taxation system that includes flexibility for Councils to utilise different tools in its rating structure to accommodate issues of equity and to ensure fairness in rating for all ratepayers.

Council has established a rating structure comprising of two elements. These are:

- General Rates – Based on property values using the Capital Improved Valuation methodology, which are indicative of capacity to pay and form the central basis of rating under the *Local Government Act 2020*;
- Municipal Charge – A 'fixed rate' portion per property to cover some of the administrative costs of Council.

Striking a proper balance between these elements will help to improve equity in the distribution of the rate burden across residents.

Hindmarsh Shire Council uses the capital improved value (CIV) system of valuation. This means the sum that the land might be expected to realise at the time of valuation if offered for sale on any reasonable terms and conditions which a genuine seller might in ordinary circumstances be expected to require.

The formula for calculating General Rates, excluding any additional charges, arrears or additional supplementary rates is:

- Valuation (Capital Improved Value) x Rate in the Dollar (Differential Rate Type).

The rate in the dollar for each rating differential category is included in Council's annual budget.

Property Valuations

The *Valuation of Land Act 1960* is the principle legislation in determining property valuations. Under the *Valuation of Land Act 1960*, the Victorian Valuer-General conducts property valuations on an annual basis.

Council needs to be mindful of the impacts of revaluations on various property types in implementing differential rates to ensure that rises and falls in Council rates remain affordable and that rating 'shocks' are mitigated to some degree.

Supplementary Valuations

Supplementary valuations are carried out for a variety of reasons including renovations, new constructions, extensions, installation of swimming pools, rezoning, subdivisions, amalgamations, occupancy changes and corrections. The Victorian Valuer-General is tasked with undertaking supplementary valuations and advises Council annually on the basis of valuation and Australian Valuation Property Classification Code (AVPCC) changes.

Supplementary valuations bring the value of the affected property into line with the general valuation of other properties within the municipality. Objections to supplementary valuations can be lodged in accordance with Part 3 of the *Valuation of Land Act 1960*. Any objection must be lodged with Council within two months of the issuance of the supplementary rate notice.

Objections to property values

Part 3 of the *Valuation of Land Act 1960* provides that a property owner may lodge an objection against the valuation of a property or the Australian Valuation Property Classification Code (AVPCC) within two months of the issue of the original or amended supplementary Rates and Valuation Charges Notice (Rates Notice), or within four months if the notice was not originally issued to the occupier of the land.

Objections to a valuation shown on Council's valuation and rates notice can be lodged electronically with the Victorian State Government's objection portal. Council's website provides further information on Rating Valuation Objections.

Rates differentials

Council makes a further distinction when applying general rates by applying rating differentials based on the purpose for which the property is used. That is, whether the property is used for residential, farming or Commercial/Industrial. This distinction is based on the concept that different property categories should pay a fair and equitable contribution, taking into account the benefits those properties derive from the local community.

Hindmarsh Shire Council's rating structure comprises five differential rates. These rates are structured in accordance with the requirements of Section 158 of the *Local Government Act 1989* and the Ministerial guidelines for Differential Rating 2013.

The differential rates are currently set as follows:

- General 100%
- Farm 90% (a discount of 10% for farms)
- Commercial/Industrial 90% (a discount of 10% for businesses)
- Recreational 50% (a discount of 50% for recreational and cultural properties)
- Urban Vacant 200% (a penalty of 100% for urban vacant land in Nhill, Dimboola, Jeparit and Rainbow)

Note: The term 'discount' in relation to farms and businesses means the difference between the rate in the dollar applied to farms and businesses, and the rate in the dollar applied to residential properties. Similarly, the term 'penalty' means the difference between the rate in the dollar applied to urban vacant land and the rate in the dollar applied to residential properties. The rate in the dollar is the figure that is multiplied by a properties capital improved valuation to calculate the rates.

The highest differential rate must be no more than four times the lowest differential rate.

Differential definitions

The definition of each differential rate is set out below:

General

General rates applies to land which is not Farm / Commercial / Industrial / Recreational / or Urban Vacant.

The objective of the general rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Hindmarsh Shire. The money raised by general rates will be applied to the items of expenditure described in the Hindmarsh Shire Council budget.

The characteristics of the planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate of residential land. The vacant land affected by this rate is that which is zoned residential under the Hindmarsh Shire Council Planning Scheme. The classification of the land will be determined by the occupation of that land for its best use and have reference to the planning scheme zoning. The use of land is any permitted under the Hindmarsh Shire Council Planning scheme.

The types and classes of rateable land within this rate are those having the relevant characteristics described below:

- a. Used primarily for residential purposes; or
- b. Any land that is not defined as Farm Land / Commercial / Industrial / Recreational / or Urban Vacant.

This rate is applicable to land within the municipal district. The types of buildings on the land within this rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the 2024/25 financial year.

Farm

Farm land applies to land which is not Residential / Commercial / Industrial / Recreational / or Urban Vacant and which is 'farm land' within the meaning of section 2(1) of the *Valuation of Land Act 1960*.

The objective of the farm rate is to encourage farming and to provide moderate rate relief to farmers whose property values have remained high and to ensure that all rateable land makes an equitable financial contribution to carrying out the functions of Hindmarsh Shire. The money raised by farm rates will be applied to items of expenditure described in the Hindmarsh Shire Council budget.

The characteristics of the planning zoning are applicable to the determination of farm land which will be subject to the rate of farm land. The classification of the land will be determined by the occupation of that land for its best use and have reference to the planning scheme zoning.

The types and classes of rateable land within this rate are those having the relevant characteristics described below:

- a. Used primarily for primary production purposes; or
- b. Any land that is not defined as General Land or Commercial / Industrial Land.

This rate is applicable to land within the municipal district. The types of buildings on this land are buildings already constructed on the land or which will be constructed prior to the expiry of the 2024/25 financial year.

Commercial / Industrial

Commercial / Industrial land applies to land which is not Residential / Farm / Recreational / or Urban Vacant. Commercial / Industrial land is any land which is:

- a. used primarily for carrying out the manufacture or production of, or trade in goods or services (including tourist facilities) and in the case of a business providing accommodation for tourists, is prescribed accommodation under the *Public Health and Wellbeing Act (Vic) 2008*; or
- b. unoccupied building erected which is zoned Commercial or Industrial under the Hindmarsh Shire Council Planning Scheme; or
- c. Unoccupied land which is zoned Commercial or Industrial under the Hindmarsh Shire Council Planning Scheme.

The objective of the commercial / industrial rate is to encourage economic development and to ensure that all rateable land makes an equitable financial contribution to carrying out the functions of Hindmarsh Shire. The money raised by commercial / industrial rates will be applied to items of expenditure described in the Hindmarsh Shire Council budget.

The characteristics of the planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate applicable to Commercial / Industrial Land. The classification of land will be determined by the occupation of that land for its best use and have reference to the planning scheme zoning.

The types and classes of rateable land within this rate are those having the relevant characteristics described below:

- a. Used primarily for commercial purposes; or
- b. Any land that is not defined as General Land or Farm Land or Recreational Land.

This rate is applicable to land within the municipal district. The types of buildings on this land are buildings already constructed on the land or which will be constructed prior to the expiry of the 2024/25 financial year.

Recreational

Recreational and cultural land applies to land as defined under the *Cultural and Recreational Lands Act 1963*.

The objective of the recreational rate is to recognise the contribution that these community organisations and volunteers make to the Hindmarsh Shire in the provision of sporting, cultural and recreational activities. The money raised by recreational rates will be applied to items of expenditure described in the Hindmarsh Shire Council budget.

The characteristics of the planning scheme zoning are applicable to the determination of Recreational and Cultural land.

The types and classes of rateable land is less than 1500m² within this rate are those having the relevant characteristics described below:

- a. Occupied by a body which exists for cultural or recreational purposes and applies its profits in promoting the furthering of this purpose; or
- b. Owned by the body, by the Crown or by Council;
- c. Not agricultural show grounds.

This rate is applicable to land within the municipal district. The types of buildings on this land are buildings already constructed on the land or which will be constructed prior to the expiry of the 2024/25 financial year.

Urban Vacant

Urban Vacant land applies to any land which is not Residential / Farm / Commercial / Industrial / or Recreational; and which no dwelling has been erected in the four towns.

The objective of the urban vacant rate is to encourage development of vacant land and to ensure that all rateable land makes an equitable financial contribution to carrying out the functions of Hindmarsh Shire. The money raised by urban vacant rates will be applied to items of expenditure described in the Hindmarsh Shire Council budget.

The characteristics of the planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate applicable to residential land.

The types and classes of rateable land within this rate are those having the relevant characteristics described below:

- Residential land within the four towns (Dimboola, Jeparit, Nhill and Rainbow) on which no dwelling has been erected.

This rate is applicable to land within the municipal district.

Municipal charge

Council levies a municipal charge.

The Municipal charge is a fixed charge per property or assessment regardless of the valuation of the property. It operates in combination with the general rates based on Capital Improved Value.

Council has proposed the municipal charge will remain steady for 2025/26 at \$205. The municipal charge is designed to recoup some of the administrative costs of Council, and to ensure that lower valued properties pay a fair amount of rates. Council believes that the \$205 municipal charge achieves these objectives.

The budgeted municipal charge for 2025/26 is \$765,675 which is approximately 10% of the total revenue from rates and charges.

7. SERVICE RATES AND CHARGES

Council may declare a service rate or charge under section 162 of the *Local Government Act 1989* for the provision of the following services:

- Provision of water supply
- Collection and disposal of refuse
- Provision of sewage services
- Any other prescribed service

Kerbside waste and recycling collection

Council levies a kerbside waste and recycling collection charge.

The purpose of this charge is to meet the costs of waste disposal and recycling activities throughout the Hindmarsh Shire area, including development and rehabilitation of landfill sites and the operating of transfer stations.

The kerbside waste and recycling collection charge is proposed to increase to \$478 in 2025/26 (\$465 in 2024/25). The increase in the charge reflects the increase in the State Government Landfill levy and transportation costs.

8. SPECIAL RATES AND CHARGES

Council may declare a special rate or charge under section 163 of the *Local Government Act 1989*.

Council does not have any current special rates and charges schemes in place.

9. PAYMENT OF RATES AND CHARGES

In accordance with section 167(1) of the *Local Government Act 1989* ratepayers have the option of paying rates and charges by way of four instalments. Payments are due on the prescribed dates belows:

- 1st Instalment: 30 September
- 2nd Instalment: 30 November
- 3rd Instalment: 28 February
- 4th Instalment: 31 May

Council offers a range of payment options including:

- In person at Council Customer Service Centres (cheques, money orders, EFTPOS, credit/debit cards and cash);
- BPay;
- Australia Post (over the counter, over the phone via credit card and on the internet);
- By mail (cheques and money orders only);
- Direct Debit (weekly, fortnightly, monthly, by instalment or annually);
- Centrepay.

10. PENALTY INTEREST

Interest is charged on all overdue rates in accordance with Section 172 of the *Local Government Act 1989*. The interest rate applied is fixed under section 2 of the *Penalty Interest Rates Act 1983*, which is determined by the Minister and published by notice in the Government Gazette.

11. PENSIONER REBATES

Holders of Centrelink or Veteran Affairs Pension Concession card or a Veteran Affairs Gold card which stipulates TPI or War Widow may claim a rebate on their sole or principal place of residence. Upon initial application, ongoing eligibility is maintained, unless rejected by Centrelink or the Department of Veteran Affairs during the annual verification procedure. Upon confirmation of an eligible pensioner concession status, the pensioner rebate is deducted from the rate account before payment is required by the ratepayer. Eligible pensioners are also entitled to receive a concession on the Emergency Services and Volunteer Fund.

12. FINANCIAL HARDSHIP

Council is committed to assisting ratepayers who are experiencing financial difficulty. Council has approved a financial hardship policy which provides guidance for the collection of rates and charges where the ratepayer is experiencing financial hardship.

Ratepayers experiencing financial hardship should contact Council's Rates Department to confidentially discuss their situation.

13. DEBT RECOVERY

Council makes every effort to contact ratepayers at their correct address but it is the ratepayers' responsibility to properly advise Council of changes to their contact details. The *Local Government Act 1989* section 230 and 231 requires both the vendor and buyer of property, or their agents (eg solicitors and or conveyancers), to notify Council by way of notice of disposition or acquisition of an interest in land.

In the event that an account becomes overdue, Council will issue an overdue reminder notice which will include accrued penalty interest. In the event that the account remains unpaid, Council may take legal action without further notice to recover the overdue amount. All fees and court costs incurred will be recoverable from the ratepayer.

If an amount payable by way of rates in respect to land has been in arrears for three years or more, Council may take action to sell the property in accordance with section 181 of the *Local Government Act 1989*.

14. EMERGENCY SERVICES AND VOLUNTEERS FUND

From 1 July 2025, the State Government proposes to replace the Fire Services Property Fund (FSPL) with the Emergency Services and Volunteers Fund (ESVF).

In 2013 the Victorian State Government passed legislation requiring the Fire Services Property Levy to be collected from ratepayers. The Fire Services Property Levy helped fund the services provided by Fire Rescue Victoria (FRV) and Country Fire Authority (CFA), and all levies collected by Council are passed through to the State Government. The ESVF will support a broader range of emergency services and will include VicSES, Triple Zero Victoria, the State Control Centre, Forest Fire Management Victoria and Emergency Recovery Victoria as well as the Country Fire Authority (CFA) and Fire Rescue Victoria (FRV). The ESVF levy is set by State Government and will have a fixed and variable component. Council will continue to be the collection agency, passing the funds on to the State Government.

The Essential Services and Volunteers Fund is based on two components, a fixed charge, and a variable charge which is linked to the Capital Improved Value (CIV) of the property. The levy is not included in the rate cap and increases in the levy are at the discretion of the State Government.

15. OTHER REVENUE ITEMS

Fees and Charges

Fees and charges consist of statutory fees and fines and user fees and charges. Statutory fees mainly relate to fees and fines levied in accordance with legislation and include animal registration fees, building and planning fees, and fines including local laws and animal fines. User fees relate to the recovery of service delivery costs through the charging of fees to users of Council's services including caravan park fees, waste depot fees, and hall hire.

The provision of infrastructure and services form a key part of Council's role in supporting the local community. In providing these, Council must consider a range of 'Best Value' principles including service cost and quality standards, value-for-money, and community expectations and values. Council must also balance the affordability and accessibility of infrastructure and services with its financial capacity and in the interests of long-term financial sustainability.

Council must also comply with the government's Competitive Neutrality Policy for significant business activities they provide and adjust their service prices to neutralise any competitive advantages when competing with the private sector.

In providing services to the community, Council must determine the extent of cost recovery for particular services consistent with the level of both individual and collective benefit that the services provide in line with the communities expectations.

Council will develop a table of fees and charges as part of its annual budget each year. Proposed pricing changes will be included in this table and will be communicated to stakeholders before the budget is adopted, giving them a chance to review and provide valuable feedback before the fees are locked in.

Grants

Grant revenue (recurrent and non-recurrent) represents income usually received from other levels of government. Some grants are singular and attached to the delivery of specific projects, whilst others can be of a recurrent nature and may or may not be linked to the delivery of projects.

Council will pro-actively advocate to other levels of government for grant funding support to deliver important infrastructure and service outcomes for the community. Council may use its own funds to leverage higher grant funding and maximise external funding opportunities.

Contributions

Contributions represent funds received by Council, usually from non-government sources. Contributions may include funds from user groups towards facility upgrades or community projects.

Other Revenue

Council receives revenue from interest on investments and interest on rates arrears. The amount of revenue earned from these sources fluctuates from year to year depending on the level of cash and investments and outstanding rates and charges balances.

6a. Targeted performance indicators

The following tables highlight Council's current and projected performance across a selection of targeted service and financial performance indicators. These indicators provide a useful analysis of Council's intentions and performance and should be interpreted in the context of the organisation's objectives. The targeted performance indicators below are the prescribed performance indicators contained in Schedule 4 of the Local Government (Planning and Reporting) Regulations 2020. Results against these indicators and targets will be reported in Council's Performance Statement included in the Annual Report.

Targeted performance indicators - Service

Indicator	Measure	Note	Actual 2023/24	Forecast 2024/25	Target 2025/26	Target Projections 2026/272027/282028/29	Trend
Governance							
Consultation and engagement (Council decisions made and implemented with community input)	Satisfaction with community consultation and engagement Community satisfaction rating out of 100 with the consultation and engagement efforts of Council	1	52	55	59	606060	+
Roads							
Condition (sealed local roads are maintained at the adopted condition standard)	Sealed local roads below the intervention level Number of kms of sealed local roads below the renewal intervention level set by Council / Kms of sealed local roads	2	98.29%	99.80%	99.80%	99.80%99.80%	o
Statutory planning							
Service standard (planning application processing and decisions are in accordance with legislative requirements)	Planning applications decided within the relevant required time Number of planning application decisions made within the relevant required time / Number of planning application decisions made	3	53%	90%	90%	90%90%	+
Waste management							
Waste diversion ** (amount of waste diverted from landfill is maximised)	Kerbside collection waste diverted from landfill Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins	4	22%	20%	20%	20%20%	+

** Waste diversion has decreased due to the implementation of the container deposit scheme.

Targeted performance indicators - Financial

Indicator	Measure	Notes	Actual 2023/24	Forecast 2024/25	Target 2025/26	Target Projections 2026/27 2027/28 2028/29	Trend +/-
Liquidity							
Working Capital (sufficient working capital is available to pay bills as and when they fall due)	Current assets compared to current liabilities Current assets / current liabilities	5	368%	139.6%	129.8%	114% 116% 113%	+
Obligations							
Asset renewal (assets are renewed as planned)	Asset renewal compared to depreciation Asset renewal and upgrade expense / Asset depreciation	6	93.27%	159.00%	74.20%	91% 80% 83%	0
Stability							
Rates concentration (revenue is generated from a range of sources)	Rates compared to adjusted underlying revenue Rate revenue / adjusted underlying revenue	7	55.96%	47.49%	49.66%	49.79% 49.92% 50.05%	+
Efficiency							
Expenditure level (resources are used efficiently in the delivery of services)	Expenses per property assessment Total expenses / no. of property assessments	8	\$ 4,083.17	\$ 4,730.39	\$ 4,262.74	\$ 4,390.78 \$ 4,522.35 \$ 4,658.04	+

6b. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.
The financial performance indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the Local Government (Planning and Reporting) Regulations 2020. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

Indicator	Measure	Notes	Actual 2023/24	Forecast 2024/25	Budget 2025/26	Projections 2025/27	2027/28	2028/29	Trend
Operating position									
Adjusted underlying result (an adjusted underlying surplus is generated in the ordinary course of business)	Adjusted underlying surplus (or deficit) Adjusted underlying surplus (deficit) / Adjusted underlying revenue	9	-18.3%	-12.0%	-4.2%	-4.1%	-4.4%	-4.6%	+
Liquidity									
Unrestricted cash (sufficient cash that is free of restrictions is available to pay bills as and when they fall due)	Unrestricted cash compared to current liabilities Unrestricted cash / current liabilities	10	261%	62%	62%	50%	53%	48%	o
Obligations									
Loans and borrowings (level of interest bearing loans and borrowings is appropriate to the size and nature of Council's activities)	Loans and borrowings compared to rates Interest bearing loans and borrowings / rate revenue	11	0%	0%	0%	0%	0%	0%	+
Loans and borrowings (level of interest bearing loans and borrowings is appropriate to the size and nature of Council's activities)	Loans and borrowings repayments compared to rates Interest and principal repayments on interest bearing loans and borrowings / rate revenue		0%	0%	0%	0%	0%	0%	+
Indebtedness (level of long term liabilities is appropriate to the size and nature of a Council's activities)	Non-current liabilities compared to own-source revenue Non-current liabilities / own source revenue		3.8%	4.0%	4.1%	4.2%	4.2%	4.2%	+
Stability									
Rates effort (rating level is set based on the community's capacity to pay)	Rates compared to property values Rate revenue / CIV of rateable properties in the municipal district	12	0.25%	0.23%	0.23%	0.24%	0.25%	0.25%	o
Efficiency									
Revenue level (resources are used efficiently in the delivery of services)	Average rate per property assessment General rates and municipal charges / no. of property assessments	13	\$ 1,650.11	\$ 1,933.21	\$ 1,988.84	\$ 2,048.49	\$ 2,110.06	\$ 2,173.37	+

Key to Forecast Trend:
+ Forecasts improvement in Council's financial performance/financial position indicator
o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators	
6a	
1	Satisfaction with community consultation and engagement Satisfaction with community consultation continues to remain steady.
2	Sealed local roads below the intervention level Sealed roads below the intervention level will decline unless capital grants are obtained to maintain the current level.
3	Planning applications decided within the relevant required time Council utilises contract planning services for the provision of Statutory Planning. Planning decisions are made within the required timeframe.
4	Kerbside collection waste diverted from landfill Kerbside collection of recyclables, including glass collection, continued in 2024/2025 and will continue in future years.
5	Working Capital Working capital is expected to decline as own source revenue is used to fund the asset renewal gap unless grant income becomes available.
6	Asset renewal will decline unless grant income becomes available.
7	Rates concentration Rates will continue to be a major source of Councils revenue.
8	Expenditure low The increase in expenditure due to inflation will see the expenditure level per rateable property increase.
6b	
9	Adjusted underlying result The adjusted underlying result will decrease as Council uses own source funds to maintain the renewal gap on roads.
10	Unrestricted cash the adjusted unrestricted cash will decrease as council uses own source funds to maintain the renewal gap on roads.
11	Debt compared to rates Council continues to remain debt free.
12	Rates effort Property values are increasing at a higher rate than rate capping.
13	Revenue level General rates and municipal charges will increase in line with rates capping.

Hindmarsh Shire Council **FEES AND CHARGES LIST 2025/2026**



7. Schedule of Fees and Charges

This appendix presents the fees and charges of a statutory/non-statutory nature which will be charged in respect to various goods and services during the financial year 2025/26.

Fees and charges are based on information available at the time of publishing and may vary during the financial year subject to any changes in Council's policy or legislation.

Description of Fees and Charges	GST Status	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
ANIMAL BUSINESS						
Domestic Animal Business - Licence Fee	Taxable	\$ 330.00	\$ 340.00	\$ 10.00	3%	Non-statutory
Domestic Animal Business Registration of Premises	Taxable	New	\$ 340.00			
Foster Carer Registration (application and permit)	Taxable	New	\$ 118.00			
ANIMAL CAGES						
Hire of Cat Trap - Bond	Taxable	\$ 54.00	\$ 56.00	\$ 2.00	4%	Non-statutory
Hire of Cat Trap - Bond (Pensioner)	Taxable	\$ 52.00	\$ 54.00	\$ 2.00	4%	Non-statutory
ANIMAL FINES (Domestic Animals Act 1994)						
Note: Fees are indexed annually by the Department of Justice						
Failure to apply to register or renew the registration of a dog or cat over the age of 3 months	Non-taxable	\$ 370.00	\$ 370.00			Statutory
Identification marker not worn outside of premises	Non-taxable	\$ 92.00	\$ 92.00			Statutory
Unregistered dog or cat wearing Council identification marker	Non-taxable	\$ 92.00	\$ 92.00			Statutory
Person removing, altering or defacing identification marker	Non-taxable	\$ 92.00	\$ 92.00			Statutory
Dog or cat on private property after notice served	Non-taxable	\$ 92.00	\$ 92.00			Statutory
Dog at large or not securely confined - during the day	Non-taxable	\$ 277.00	\$ 277.00			Statutory
Dog at large or not securely confined - during the night	Non-taxable	\$ 370.00	\$ 370.00			Statutory
Cat at large or not securely confined in restrictive district	Non-taxable	\$ 92.00	\$ 92.00			Statutory
Dog or cat in prohibited place	Non-taxable	\$ 185.00	\$ 185.00			Statutory
Greyhound not muzzled or not controlled by chain, cord or leash	Non-taxable	\$ 277.00	\$ 277.00			Statutory
Not complying with notice to abate nuisance	Non-taxable	\$ 277.00	\$ 277.00			Statutory
ANIMAL IMPOUND FEES						
Impound Fees - Dog						
Pound release fee	Taxable	\$ 119.00	\$ 123.00	\$ 4.00	3%	Non-statutory
Daily pound keeping fee (Monday to Friday)	Taxable	\$ 55.00	\$ 57.00	\$ 2.00	4%	Non-statutory
Daily pound keeping fee (Saturday and Sunday)	Taxable	\$ 76.00	\$ 78.00	\$ 2.00	3%	Non-statutory
Pound release fee - Repeat offenders	Taxable	\$ 239.00	\$ 246.00	\$ 7.00	3%	Non-statutory
Microchipping Fees (including vet fees, staff travel and staff time)	Taxable					
Impound Fees - Cat						
Pound release fee	Taxable	\$ 119.00	\$ 123.00	\$ 4.00	3%	Non-statutory
Daily pound keeping fee (Monday to Friday)	Taxable	\$ 55.00	\$ 57.00	\$ 2.00	4%	Non-statutory
Daily pound keeping fee (Saturday and Sunday)	Taxable	\$ 76.00	\$ 78.00	\$ 2.00	3%	Non-statutory
Pound release fee - Repeat offenders	Taxable	\$ 239.00	\$ 246.00	\$ 7.00	3%	Non-statutory

Description of Fees and Charges	GST Status	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Basis of Fee
Livestock Impounding, Agistment and Release Fees						
Medium animal agistment fee (per day)	Taxable	\$ 50.00	\$ 52.00	\$ 2.00	4%	Non-statutory
Large animal agistment fee (per day)	Taxable	\$ 75.00	\$ 77.00	\$ 2.00	3%	Non-statutory
Livestock release fee	Taxable	\$ 130.00	\$ 134.00	\$ 4.00	3%	Non-statutory
Livestock impound fee (daily rate per animal) chicken/rabbit - small livestock	Taxable	New	\$ 32.00			Non-statutory
Livestock impound fee (daily rate per animal) sheep/goat/alpaca - medium livestock	Taxable	New	\$ 62.00			Non-statutory
Livestock impound fee (daily rate per animal) horses/cattle - large livestock	Taxable	New	\$ 64.00			Non-statutory
Livestock impound fee (additional animal) example - base fee (\$64.00) + \$20.00 for each additional animal	Taxable	New	\$ 20.00			Non-statutory
Sustenance fees	Taxable	At cost	At cost			Non-statutory
Veterinary Fees	Taxable	At cost	At cost			Non-statutory
Identification Tags	Taxable	At cost	At cost			Non-statutory
Transport Contractor Fees	Taxable	At cost	At cost			Non-statutory
ANIMAL REGISTRATIONS						
Note: Prices are for one cat or dog and include the government levy						
Dog						
Standard Registration (Not desexed or microchipped)	Non-taxable	\$ 160.00	\$ 164.00	\$ 4.00	2%	Non-statutory
Desexed and microchipped	Non-taxable	\$ 49.00	\$ 50.00	\$ 1.00	2%	Non-statutory
Desexed registration	Non-taxable	\$ 55.00	\$ 56.00	\$ 1.00	2%	Non-statutory
Working Dogs	Non-taxable	\$ 55.00	\$ 56.00	\$ 1.00	2%	Non-statutory
Animals over 10 years old	Non-taxable	\$ 55.00	\$ 56.00	\$ 1.00	2%	Non-statutory
Animals registered with VCA or FCC	Non-taxable	\$ 55.00	\$ 56.00	\$ 1.00	2%	Non-statutory
Breeding animal on registered premises	Non-taxable	\$ 55.00	\$ 56.00	\$ 1.00	2%	Non-statutory
Animal microchipped	Non-taxable	\$ 141.00	\$ 145.00	\$ 4.00	3%	Non-statutory
Dangerous/Restricted breed	Non-taxable	\$ 764.00	\$ 783.00	\$ 19.00	2%	Non-statutory
Cat						
Standard Registration (Not desexed or microchipped)	Non-taxable		\$ 164.00			
Desexed and microchipped	Non-taxable	\$ 40.00	\$ 41.00	\$ 1.00	2%	Non-statutory
Desexed registration	Non-taxable	\$ 43.00	\$ 44.00	\$ 1.00	2%	Non-statutory
Animals over 10 years old	Non-taxable	\$ 43.00	\$ 44.00	\$ 1.00	2%	Non-statutory
Animals registered with VCA or FCC	Non-taxable	\$ 43.00	\$ 44.00	\$ 1.00	2%	Non-statutory
Breeding animal on registered premises	Non-taxable	\$ 43.00	\$ 44.00	\$ 1.00	2%	Non-statutory
Animal microchipped (not desexed)	Non-taxable	\$ 114.00	\$ 117.00	\$ 3.00	3%	Non-statutory
Other						
Late payment penalty fee (after 10 April)	Non-taxable	\$ 22.00	\$ 23.00	\$ 1.00	5%	Non-statutory
Pensioner reduction rate	Non-taxable	50% of relevant fee	50% of relevant fee			
Animal tag replacement	Taxable	\$ 11.00	\$ 11.00	\$ -	0%	Non-statutory
View Animal Register	Taxable	\$ 22.00	\$ 23.00	\$ 1.00	5%	Non-statutory

Description of Fees and Charges	GST Status	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Base of Fee
		\$	\$	\$	%	
BUILDING DEPARTMENT						
Note: Prices do not include the statutory government levy applicable to all building works over \$10,000						
New Dwelling / Dwelling - Extension/Alteration						
Up to \$5,000	Taxable	\$ -	\$ -	\$ -	0%	Non-statutory
\$5,001 to \$10,000	Taxable	\$ 844.00	\$ 869.00	\$ 25.00	3%	Non-statutory
\$10,001 to \$20,000	Taxable	\$ 1,105.00	\$ 1,138.00	\$ 33.00	3%	Non-statutory
\$20,001 to \$50,000	Taxable	\$ 1,586.00	\$ 1,634.00	\$ 48.00	3%	Non-statutory
\$50,001 to \$100,000	Taxable	\$ 2,113.00	\$ 2,176.00	\$ 63.00	3%	Non-statutory
\$100,001 to \$150,000	Taxable	\$ 2,447.00	\$ 2,520.00	\$ 73.00	3%	Non-statutory
\$150,001 to \$200,000	Taxable	\$ 2,878.00	\$ 2,964.00	\$ 86.00	3%	Non-statutory
\$200,001 to \$250,000	Taxable	\$ 3,229.00	\$ 3,326.00	\$ 97.00	3%	Non-statutory
\$250,001 to \$300,000	Taxable	\$ 3,626.00	\$ 3,735.00	\$ 109.00	3%	Non-statutory
\$300,001 to \$350,000	Taxable	\$ 4,113.00	\$ 4,236.00	\$ 123.00	3%	Non-statutory
\$350,000 and above	Taxable	\$ 4,351.00	\$ 4,482.00	\$ 131.00	3%	Non-statutory
<i>Notes:</i>						
<i>Includes partial compliance</i>						
<i>Protection works additional \$800</i>						
<i>Performance solutions additional \$1,000 (up to 2, more than 2 to be negotiated)</i>						
<i>Includes four (4) mandatory inspections - additional inspections \$190 each</i>						
New Dwellings, Re-erection/Re-siting						
Value of works \$1 to \$200,000	Taxable	\$ 3,229.00	\$ 3,326.00	\$ 97.00	3%	Non-statutory
Value of works \$200,001 to \$250,000	Taxable	\$ 3,728.00	\$ 3,840.00	\$ 112.00	3%	Non-statutory
Value of works \$250,001 to \$350,000	Taxable	\$ 4,033.00	\$ 4,154.00	\$ 121.00	3%	Non-statutory
Value of works \$350,001 and above	Taxable	\$ 4,118.00	\$ 4,242.00	\$ 124.00	3%	Non-statutory
<i>Notes:</i>						
<i>Protection works additional \$800</i>						
<i>Performance solutions additional \$1,000 (up to 2, more than 2 to be negotiated)</i>						
<i>Includes four (4) mandatory inspections - additional inspections \$190 each</i>						
Miscellaneous - Building Permits						
Garage/Carport/Shed/Patio/Verandah/Pergola	Taxable	\$ 980.00	\$ 1,009.00	\$ 29.00	3%	Non-statutory
Swimming Pool (Fence Alterations Only)	Taxable	\$ 410.00	\$ 422.00	\$ 12.00	3%	Non-statutory
Swimming Pool Fence (New Fence Only)	Taxable	\$ 725.00	\$ 747.00	\$ 22.00	3%	Non-statutory
Swimming Pool and all Fences	Taxable	\$ 929.00	\$ 957.00	\$ 28.00	3%	Non-statutory
Restumping (works must be performed by a Registered Builder)	Taxable	\$ 997.00	\$ 1,027.00	\$ 30.00	3%	Non-statutory
Demolish / Remove Building - Domestic (shed / house)	Taxable	\$ 895.00	\$ 922.00	\$ 27.00	3%	Non-statutory
Demolish / Remove Building - Commercial	Taxable	\$ 940.00	\$ 968.00	\$ 28.00	3%	Non-statutory
<i>Note: Includes three (3) mandatory inspections - additional inspections \$190 each</i>						

Description of Fees and Charges	GST Status	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
Commercial Works						
Up to \$10,000	Taxable	\$ 1,059.00	\$ 1,091.00	\$ 32.00	3%	Non-statutory
\$10,001 to \$50,000	Taxable	\$ 1,530.00	\$ 1,576.00	\$ 46.00	3%	Non-statutory
\$50,001 to \$100,000	Taxable	\$ 2,266.00	\$ 2,334.00	\$ 68.00	3%	Non-statutory
\$100,001 to \$150,000	Taxable	\$ 2,804.00	\$ 2,888.00	\$ 84.00	3%	Non-statutory
\$150,001 to \$200,000	Taxable	\$ 3,172.00	\$ 3,267.00	\$ 95.00	3%	Non-statutory
\$200,001 to \$250,000	Taxable	\$ 3,739.00	\$ 3,851.00	\$ 112.00	3%	Non-statutory
\$250,001 to \$300,000	Taxable	\$ 4,328.00	\$ 4,458.00	\$ 130.00	3%	Non-statutory
\$300,001 to \$500,000	Taxable	\$ 4,929.00	\$ 5,077.00	\$ 148.00	3%	Non-statutory
Value of Works above \$500,000 (or negotiated with Council)	Taxable	(Value of works + 50)	(Value of works + 50)			
Notes:						
Includes partial compliance						
Protection works additional \$820						
Performance solutions additional \$1,025 (up to 2, more than 2 to be negotiated)						
Includes four (4) mandatory inspections - additional inspections \$195 each						
Community Group (Not for Profit) Building works - Building Permits						
(Discount on Permit fees only - State Government Levy still applies)		Fee may be negotiated	Fee may be negotiated			Non-statutory
Levies / Bonds						
Building Administration Fund Levy (State levy)		Value of work x 0.00128	Value of work x 0.00128			Non-statutory
		(The lesser the cost of the building work or \$5,000)	(The lesser the cost of the building work or \$5,000)			
Bond/Guarantee for Re-erection of buildings						
Council Infrastructure (Asset) Protection Deposit		\$ 793.00	\$ 817.00	\$ 24.00	3%	
Inspections						
Additional Mandatory Inspections - per hour		\$ 215.00	\$ 221.00	\$ 6.00	3%	Non-statutory
Inspections of Swimming Pool and Spa Barriers (compliance inspections)						
First Inspection		\$ 340.00	\$ 350.00	\$ 10.00	3%	Non-statutory
Re-inspection		\$ 210.00	\$ 216.00	\$ 6.00	3%	Non-statutory
Note:						
Includes compliance certificate - FORM 23 or FORM 24 (non-compliance)						
Excludes prescribed lodgement fees						

Description of Fees and Charges	GST Status	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
Swimming Pools and Spa's (Lodgement fees)						
Swimming Pool / Spa registration fee		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Swimming Pool / Spa records search determination fee		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Lodging a certificate of pool and spa barrier non-compliance		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Lodging a certificate of pool and spa barrier compliance		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Pool/Spa Failure to Register - Construction before 1 November 2020		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Pool/Spa Failure to Register - Construction on or after 1 November 2020		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Relocatable Pool/Spa Failure to Register		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Pool/Spa Failure to register after notice given		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Pool/Spa Failure to pay at lodgement of Cert of Compliance		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Pool/Spa Failure to lodge Cert of Compliance after alteration		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Pool/Spa Failure to lodge Cert of Compliance		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Pool/Spa Failure to pay lodgment fee		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Report and Consent						
Application for report and consent - Siting		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Application for report and consent - Projections		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Application for report and consent - Protection of public		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Application for report and consent - Building above or below certain public facilities		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Application for report and consent - Septic systems		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Application for report and consent - To build over an easement vested in Council		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Application for report of Council - Location of point of stormwater discharge (LPOD)		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Application for report and consent - Flood prone		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Application for report and consent - Demolition of building		As per adopted regulatory fee	As per adopted regulatory fee			Statutory

Description of Fees and Charges	GST Status	2024/25 Fee Inc GST \$	2025/26 Fee Inc GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Basis of Fee
Request for Information						
Property Information Requests (Regulation 326(1), 326(2) and 326(3))		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Request for Professional Advice/Consultation - per hour	Taxable	\$ 180.00	\$ 185.00	\$ 5.00	3%	Non-statutory
File Retrieval / Search						
File Retrieval - Minor Document (eg building / Occupancy Permit / Plans) each		\$ 51.00	\$ 53.00	\$ 2.00	4%	Non-statutory
File Retrieval/Search (eg Permit History) Each		\$ 136.00	\$ 140.00	\$ 4.00	3%	Non-statutory
Amended Building Permit						
Amended Building Permit - minor alterations	Taxable	\$ 193.00	\$ 199.00	\$ 6.00	3%	Non-statutory
Amended Building Permit - major alterations	Taxable	\$ 317.00	\$ 327.00	\$ 10.00	3%	Non-statutory
Time Extension - Building Permit - first request	Taxable	\$ 329.00	\$ 339.00	\$ 10.00	3%	Non-statutory
Time Extension - Building Permit - second request	Taxable	\$ 374.00	\$ 385.00	\$ 11.00	3%	Non-statutory
Time Extension - Building Permit - third request	Taxable	\$ 419.00	\$ 432.00	\$ 13.00	3%	Non-statutory
Inspection fee for permits issued by private building surveyors	Taxable	\$303 + \$1.90 per km outside of Nhill	\$303 + \$1.90 per km outside of Nhill			Non-statutory
Refunds						
Withdrawn Application – Permit Lodged Not Yet Assessed	Taxable	\$ 408.00	\$ 420.00	\$ 12.00	3%	Non-statutory
Withdrawn Application – Permit Assessed Not Yet Issued	Taxable	40% of fees (Minimum \$492.00)	40% of fees (Minimum \$492.00)			Non-statutory
Permit Cancellation – After Permit Issued (Refund only for inspections not carried out, based on inspection fee at time of cancellation)	Taxable	Permit fees retained	Permit fees retained			Non-statutory
Permit Cancellation - After Permit Expited	Taxable	No refund	No refund			Non-statutory
Lodgement Fee						
Lodgement fee for Private Building Surveyors (Submission of Section 80, 30 and 73) (lodged via hard copy/email/facsimile)		As per adopted regulatory fee	As per adopted regulatory fee			
Lodgement fee for Private Building Surveyors (Submission of Section 80, 30 and 73) (lodged wholly online via Greenlight only)		As per adopted regulatory fee	As per adopted regulatory fee			
For community events see "Events" section						

Description of Fees, and Charges	GST Status	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Rate Increase / (Decrease)	Basis of Fee
CAMPING FEES						
Note: Some items may not be available at all times						
Peak Times						
Four Mile Beach - Powered Site Daily	Taxable	\$ 15.00	\$ 17.00	\$ 2.00	13%	Non-statutory
Four Mile Beach - Powered Site Weekly	Taxable	\$ 97.00	\$ 105.00	\$ 8.00	8%	Non-statutory
Four Mile Beach - Unpowered Site Daily	Taxable	\$ 10.00	\$ 12.00	\$ 2.00	20%	Non-statutory
Four Mile Beach - Unpowered Site Weekly	Taxable	\$ 65.00	\$ 75.00	\$ 10.00	15%	Non-statutory
Caravan Park Fees - Jeparit and Rainbow						
Daily Rates						
Linen fee - to be charged when customers want linen changed during lengthy stay in cabins	Taxable	\$ 52.00	\$ 55.00	\$ 3.00	6%	Non-statutory
Powered site (2 persons)	Taxable	\$ 27.50	\$ 28.50	\$ 1.00	4%	Non-statutory
Unpowered site	Taxable	\$ 22.50	\$ 25.00	\$ 2.50	11%	Non-statutory
Extra person > 16 years old	Taxable	\$ 10.00	\$ 12.50	\$ 2.50	25%	Non-statutory
Extra person 6 - 15 years old	Taxable	\$ 5.00	\$ 5.00	\$ -	0%	Non-statutory
Jeparit - Studio Cabin	Taxable	\$ 110.00	\$ 120.00	\$ 10.00	9%	Non-statutory
Jeparit - 2 bedroom cabin luxury	Taxable	\$ 160.00	\$ 170.00	\$ 10.00	6%	Non-statutory
Rainbow - 2 bedroom cabin luxury	Taxable	\$ 160.00	\$ 170.00	\$ 10.00	6%	Non-statutory
Weekly Rates (less than 40 days)						
Powered site (2 persons)	Taxable	\$ 160.00	\$ 180.00	\$ 20.00	13%	Non-statutory
Unpowered site	Taxable	\$ 95.00	\$ 100.00	\$ 5.00	5%	Non-statutory
Extra person > 16 years old	Taxable	\$ 47.00	\$ 49.00	\$ 2.00	4%	Non-statutory
Extra person 6 - 15 years old	Taxable	\$ 32.00	\$ 35.00	\$ 3.00	9%	Non-statutory
Jeparit - Cabin	Taxable	\$ 640.00	\$ 660.00	\$ 20.00	3%	Non-statutory
Jeparit - Studio Cabin - Trades/Contractors	Taxable	\$ 530.00	\$ 550.00	\$ 20.00	4%	Non-statutory
Jeparit - 2 bedroom cabin luxury	Taxable	\$ 770.00	\$ 800.00	\$ 30.00	4%	Non-statutory
Rainbow - 2 bedroom cabin luxury	Taxable	\$ 770.00	\$ 800.00	\$ 30.00	4%	Non-statutory
Caravan Park Fees - Dimboola						
Daily Rates						
Peak Times						
Linen fee - to be charged when customers want linen changed during lengthy stay in cabins	Taxable	\$ 52.00	\$ 55.00	\$ 3.00	6%	Non-statutory
Powered site (2 persons)	Taxable	\$ 42.00	\$ 46.00	\$ 4.00	10%	Non-statutory
Unpowered site	Taxable	\$ 27.50	\$ 29.00	\$ 1.50	5%	Non-statutory
Extra person > 16 years old	Taxable	\$ 10.00	\$ 12.00	\$ 2.00	20%	Non-statutory
Extra person 6 - 15 years old	Taxable	\$ 10.00	\$ 12.00	\$ 2.00	20%	Non-statutory
Ensuite site	Taxable	\$ 65.00	\$ 67.00	\$ 2.00	3%	Non-statutory
Cabin (Number 53 & 54) - 2 adults	Taxable	\$ 115.00	\$ 120.00	\$ 5.00	4%	Non-statutory
Cabin (2 bedroom) - 2 adults, 2 children	Taxable	\$ 180.00	\$ 190.00	\$ 10.00	6%	Non-statutory
Cabin (2 bedroom) - luxury	Taxable	\$ 190.00	\$ 210.00	\$ 20.00	11%	Non-statutory
Cabin (Studio) - No's 10 & 11	Taxable	\$ 130.00	\$ 145.00	\$ 15.00	12%	Non-statutory
Cabin (3 Bedroom) - No 9	Taxable	\$ 210.00	\$ 240.00	\$ 30.00	14%	Non-statutory
Off Peak Times						
Linen fee - to be charged when customers want linen changed during lengthy stay in cabins	Taxable	\$ 52.00	\$ 55.00	\$ 3.00	6%	Non-statutory
Powered site (2 persons)	Taxable	\$ 39.00	\$ 42.00	\$ 3.00	8%	Non-statutory
Unpowered site	Taxable	\$ 22.50	\$ 25.00	\$ 2.50	11%	Non-statutory
Extra person > 16 years old	Taxable	\$ 10.00	\$ 12.00	\$ 2.00	20%	Non-statutory
Extra person 6 - 15 years old	Taxable	\$ 10.00	\$ 12.00	\$ 2.00	20%	Non-statutory
Ensuite site	Taxable	\$ 58.00	\$ 60.00	\$ 2.00	3%	Non-statutory
Cabin (Number 53 & 54) - 2 adults	Taxable	\$ 110.00	\$ 115.00	\$ 5.00	5%	Non-statutory
Cabin (2 bedroom) - 2 adults, 2 children	Taxable	\$ 160.00	\$ 175.00	\$ 15.00	9%	Non-statutory
Cabin (2 bedroom) - luxury	Taxable	\$ 165.00	\$ 180.00	\$ 15.00	9%	Non-statutory
Cabin (Studio) - No's 10 & 11	Taxable	\$ 125.00	\$ 135.00	\$ 10.00	8%	Non-statutory
Cabin (3 Bedroom) - No 9	Taxable	\$ 195.00	\$ 210.00	\$ 15.00	8%	Non-statutory

Description of Fees and Charges	(GST) Status	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Ratio of Fee
		\$	\$	\$	%	
Weekly Rates (less than 40 days)						
Peak Times						
Powered site (2 persons)	Taxable	\$ 253.00	\$ 260.00	\$ 7.00	3%	Non-statutory
Unpowered site	Taxable	\$ 155.00	\$ 165.00	\$ 10.00	6%	Non-statutory
Extra person > 16 years old	Taxable	\$ 60.00	\$ 70.00	\$ 10.00	17%	Non-statutory
Extra person 6 - 15 years old	Taxable	\$ 45.00	\$ 50.00	\$ 5.00	11%	Non-statutory
Ensuite site	Taxable	\$ 310.00	\$ 320.00	\$ 10.00	3%	Non-statutory
Cabin (Number 53 & 54) - 2 adults	Taxable	\$ 690.00	\$ 720.00	\$ 30.00	4%	Non-statutory
Cabin (Number 53 & 54) - Trades/Contractor	Taxable	\$ 575.00	\$ 600.00	\$ 25.00	4%	Non-statutory
Cabin (2 bedroom) - 2 adults, 2 children	Taxable	\$ 1,075.00	\$ 1,100.00	\$ 25.00	2%	Non-statutory
Cabin (2 bedroom) - luxury	Taxable	\$ 1,120.00	\$ 1,135.00	\$ 15.00	1%	Non-statutory
Cabin (Studio) - No's 10 & 11	Taxable	\$ 755.00	\$ 800.00	\$ 45.00	6%	Non-statutory
Cabin (3 Bedroom) - No 9	Taxable	\$ 1,240.00	\$ 1,265.00	\$ 25.00	2%	Non-statutory
Off Peak Times						
Powered site (2 persons)	Taxable	\$ 224.00	\$ 230.00	\$ 6.00	3%	Non-statutory
Unpowered site	Taxable	\$ 128.00	\$ 135.00	\$ 7.00	5%	Non-statutory
Extra person > 16 years old	Taxable	\$ 65.00	\$ 70.00	\$ 5.00	8%	Non-statutory
Extra person 6 - 15 years old	Taxable	\$ 48.00	\$ 52.00	\$ 4.00	8%	Non-statutory
Ensuite site	Taxable	\$ 289.00	\$ 296.00	\$ 7.00	2%	Non-statutory
Cabin (Number 53 & 54) - 2 adults	Taxable	\$ 643.00	\$ 660.00	\$ 17.00	3%	Non-statutory
Cabin (Number 53 & 54) - Trades/Contractor	Taxable	\$ 536.00	\$ 550.00	\$ 14.00	3%	Non-statutory
Cabin (2 bedroom) - 2 adults, 2 children	Taxable	\$ 875.00	\$ 895.00	\$ 20.00	2%	Non-statutory
Cabin (2 bedroom) - luxury	Taxable	\$ 900.00	\$ 920.00	\$ 20.00	2%	Non-statutory
Cabin (Studio) - No's 10 & 11	Taxable	\$ 700.00	\$ 725.00	\$ 25.00	4%	Non-statutory
Cabin (3 Bedroom) - No 9	Taxable	\$ 1,100.00	\$ 1,195.00	\$ 95.00	9%	Non-statutory
*Peak Times: November to March, Public Holidays, Special Events Dimboola weekends.						
Other Items						
Fire drum hire (per visit)	Taxable	\$ 10.00	\$ 15.00	\$ 5.00	50%	Non-statutory
Fire wood - 20kg bag	Taxable	\$ 10.00	\$ 15.00	\$ 5.00	50%	Non-statutory
Bike hire - 30 minutes	Taxable	\$ 5.00	\$ 5.00	\$ -	0%	Non-statutory
Caravan Park Fees - Nhill						
Powered site (2 persons)	Taxable	\$ 42.00	\$ 45.00	\$ 3.00	7%	Non-statutory
Unpowered site	Taxable	\$ 27.50	\$ 30.00	\$ 2.50	9%	Non-statutory
Extra person > 6 years old	Taxable	\$ 10.00	\$ 12.00	\$ 2.00	20%	Non-statutory
Ensuite site	Taxable	\$ 65.00	\$ 67.00	\$ 2.00	3%	Non-statutory
Studio Cabins - 2 adults	Taxable	New	\$ 135.00			Non-statutory
Cabin (Number 5)	Taxable	\$ 105.00	\$ 115.00	\$ 10.00	10%	Non-statutory
Cabin (Number 7 & 8)	Taxable	\$ 115.00	\$ 125.00	\$ 10.00	9%	Non-statutory
Cabin (Number 3 & 6)	Taxable	\$ 125.00	\$ 135.00	\$ 10.00	8%	Non-statutory
Cabin (Number 9 & 10)	Taxable	\$ 180.00	\$ 195.00	\$ 15.00	8%	Non-statutory
Linen fee - to be charged when customers want linen changed during lengthy stay in cabins	Taxable	\$ 10.00	\$ 10.00	\$ -	0%	Non-statutory
Weekly Rates (less than 40 days)						
Powered site (2 persons)	Taxable	\$ 253.00	\$ 260.00	\$ 7.00	3%	Non-statutory
Unpowered site	Taxable	\$ 155.00	\$ 165.00	\$ 10.00	6%	Non-statutory
Extra person > 6 years old	Taxable	\$ 60.00	\$ 65.00	\$ 5.00	8%	Non-statutory
Ensuite site	Taxable	\$ 310.00	\$ 325.00	\$ 15.00	5%	Non-statutory
Studio Cabins - 2 adults	Taxable	New	\$ 725.00			Non-statutory
Cabin (Number 5)	Taxable	\$ 630.00	\$ 650.00	\$ 20.00	3%	Non-statutory
Cabin (Number 7 & 8)	Taxable	\$ 700.00	\$ 725.00	\$ 25.00	4%	Non-statutory
Cabin (Number 3 & 6)	Taxable	\$ 800.00	\$ 825.00	\$ 25.00	3%	Non-statutory
Cabin (Number 9 & 10)	Taxable	\$ 1,075.00	\$ 1,100.00	\$ 25.00	2%	Non-statutory
Linen fee - to be charged when customers want linen changed during lengthy stay in cabins	Taxable	\$ 52.00	\$ 55.00	\$ 3.00	6%	Non-statutory

Description of Fees and Charges	GST Status	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
COMMUNITY BUS						
Community Group Hire Fees - per kilometre <i>*Note: Fuel at cost of hirer; bus must be returned with full tank of fuel.</i>	Taxable	\$ 0.45	\$ 0.50	\$ 0.05	11%	Non-statutory
Other Hirer Fees - per kilometre <i>*Note: Fuel at cost of hirer; bus must be returned with full tank of fuel.</i>	Taxable	\$ 1.00	\$ 1.25	\$ 0.25	25%	Non-statutory
DISABLED PARKING LABELS						
Disabled parking labels	Taxable	\$ 9.70	\$ 10.00	\$ 0.30	3%	Non-statutory
ELECTIONS						
Candidate deposits	Non-taxable	\$ 250.00	\$ 250.00	\$ -	0%	Statutory
Failure to vote fines (Local Government Act 2020)	Non-taxable	\$ 91.00	\$ 91.00	\$ -	0%	Statutory
EQUIPMENT HIRE						
<i>Equipment hire bonds and fees do not apply to Committees of Council</i>						
Bond						
Large Equipment	Non-taxable	\$ 200.00	\$ 200.00	\$ -	0%	Non-statutory
Small Equipment	Non-taxable	\$ 100.00	\$ 100.00	\$ -	0%	Non-statutory
Hire Charges						
Small Equipment - Community Group (per day)	Taxable	\$ 20.00	\$ 25.00	\$ 5.00	25%	Non-statutory
Small Equipment - Private Hire (per day)	Taxable	\$ 40.00	\$ 45.00	\$ 5.00	13%	Non-statutory
Large Equipment - Community Group (per day)	Taxable	\$ 40.00	\$ 45.00	\$ 5.00	13%	Non-statutory
Large Equipment - Private Hire (per day)	Taxable	\$ 80.00	\$ 85.00	\$ 5.00	6%	Non-statutory
EVENTS						
Hire of Variable Message Sign (per week) (including set up of message)	Taxable	\$ 218.00	\$ 225.00	\$ 7.00	3%	Non-statutory
Completion of Traffic Management Plan (per hour)	Taxable	\$ 65.00	\$ 67.00	\$ 2.00	3%	Non-statutory
Execution of Road Closure for events including all signage (per hour)	Taxable	\$ 192.00	\$ 198.00	\$ 6.00	3%	Non-statutory
Newspaper advertising of Road Closures	Taxable	At Cost	At Cost	\$ -	0%	Non-statutory
Place of Public Entertainment (POPE) Occupancy Permit	Taxable	\$ 453.00	\$ 467.00	\$ 14.00	3%	Non-statutory
Temporary Siting Approval or Temporary Structure Inspection	Taxable	\$ 295.00	\$ 304.00	\$ 9.00	3%	Non-statutory
Entertainment / Event Consideration, Notification and Approval - No Permit Required	Taxable	\$ 23.00	\$ 24.00	\$ 1.00	c	Non-statutory
Events Permit	Taxable	New	\$ 76.00	\$ -	0%	Non-statutory
Liquor Permit	Taxable	New	\$ 49.00	\$ -	0%	Non-statutory
FIRE PREVENTION NOTICES						
Fire Hazard Removal	Taxable	\$205.00 plus removal costs	\$210.00 plus removal costs	\$ 5.00	2%	Non-statutory
Failure to comply with Fire Prevention Notice (Country Fire Authority Act 1958)	Non-taxable	As per adopted regulatory fee	As per adopted regulatory fee	\$ -	0%	Statutory
FREEDOM OF INFORMATION REQUESTS						
Freedom of Information - Application fee	Non-taxable	As per adopted regulatory fee	As per adopted regulatory fee	\$ -	0%	Statutory
Freedom of Information - Search fee (per hour)	Non-taxable	\$ 23.85	\$ 23.85	\$ -	0%	Statutory
Freedom of Information - Supervision charge (per 15 minutes)	Non-taxable	\$ 6.00	\$ 6.00	\$ -	0%	Statutory
Freedom of Information - Photocopy charge (black and white)	Non-taxable	\$ 0.20	\$ 0.20	\$ -	0%	Statutory
GARBAGE BIN SALES						
120 litre bin	Taxable	\$ 81.00	\$ 83.00	\$ 2.00	2%	Non-statutory
240 litre bin	Taxable	\$ 102.00	\$ 105.00	\$ 3.00	3%	Non-statutory
Replacement bin lid - 120 litre	Taxable	\$ 28.00	\$ 29.00	\$ 1.00	4%	Non-statutory
Replacement bin lid - 240 litre	Taxable	\$ 28.00	\$ 29.00	\$ 1.00	4%	Non-statutory

Description of Fees and Charges	GST Status	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease) %	Basis of Fee
		\$	\$	\$	%	
HALL HIRE						
Bonds						
Meetings - Community Group	Non-taxable	\$ 50.00	\$ 52.00	\$ 2.00	4%	Non-statutory
Meetings - Private/Commercial	Non-taxable	\$ 100.00	\$ 103.00	\$ 3.00	3%	Non-statutory
Functions - Community Group	Non-taxable	\$ 250.00	\$ 258.00	\$ 8.00	3%	Non-statutory
Functions - Private/Commercial	Non-taxable	\$ 250.00	\$ 258.00	\$ 8.00	3%	Non-statutory
Functions with Alcohol	Non-taxable	\$ 400.00	\$ 412.00	\$ 12.00	3%	Non-statutory
Jeparit Hall						
Hall Hire - Functions and Meetings (Over 3 hours)	Taxable	\$ 250.00	\$ 150.00	\$ (100.00)	-40%	Non-statutory
Hall Hire - Functions and Meetings (Up to 3 hours)	Taxable	\$ 75.00	\$ 75.00	\$ -	0%	Non-statutory
Hall Hire - Functions and Meetings (after 1am per hour)	Taxable	\$ 57.00	\$ 59.00	\$ 2.00	4%	Non-statutory
Kitchen Use	Taxable	\$ 23.00	\$ 24.00	\$ 1.00	4%	Non-statutory
Cool Room	Taxable	\$ 23.00	\$ 24.00	\$ 1.00	4%	Non-statutory
Small meeting room (hourly)	Taxable	\$ 5.00	\$ 5.00	\$ -	0%	Non-statutory
Community Groups		50% of applicable fee	50% of applicable fee			
Nhill Memorial Community Centre						
Functions with Alcohol	Non-taxable	\$ 400.00	\$ 410.00	\$ 10.00	2%	Non-statutory
Hall Hire - Functions and Meetings (Over 3 hours)	Taxable	\$ 250.00	\$ 255.00	\$ 5.00	2%	Non-statutory
Hall Hire - Functions and Meetings (Up to 3 hours)	Taxable	\$ 100.00	\$ 105.00	\$ 5.00	5%	Non-statutory
Hall Hire - Functions and Meetings (after 1am per hour)	Taxable	\$ 57.00	\$ 60.00	\$ 3.00	5%	Non-statutory
Hall Hire - Set up / Pack up (daily)	Taxable	\$ 57.00	\$ 60.00	\$ 3.00	5%	Non-statutory
Kitchen / Bar / Cool room Hire	Taxable	\$ 52.00	\$ 55.00	\$ 3.00	6%	Non-statutory
Baby Grand Piano	Taxable	\$ 57.00	\$ 60.00	\$ 3.00	5%	Non-statutory
Table Cloths (round or oblong) - each	Taxable	\$ 15.00	\$ 15.00	\$ -	0%	Non-statutory
Cleaning	Taxable	\$ 160.00	\$ 170.00	\$ 10.00	6%	Non-statutory
Community Groups		50% of applicable fee	50% of applicable fee			Non-statutory
Old Shire Hall (Dimboola Civic Hub & Meeting Room)						
Meeting Room - Community Group Hire - per hour*	Taxable	\$ -	\$ -	\$ -		Non-statutory
Meeting Room - Private Function Hire - per hour*	Taxable	\$ 5.00	\$ 5.00	\$ -	0%	Non-statutory
Hall Hire - Functions and Meetings (Over 3 hours)	Taxable	\$ 250.00	\$ 258.00	\$ 8.00	3%	Non-statutory
Hall Hire - Functions and Meetings (Up to 3 hours)	Taxable	\$ 100.00	\$ 105.00	\$ 5.00	5%	Non-statutory
Hall Hire - Functions and Meetings (after 1am per hour)	Taxable	\$ 57.00	\$ 59.00	\$ 2.00	4%	Non-statutory
Exhibitions & Displays - (per day)	Taxable	\$ 20.00	\$ 21.00	\$ 1.00	5%	Non-statutory
Community Groups	Taxable	50% of applicable fee	50% of applicable fee			Non-statutory
Senior Citizens Centre - Nhill						
0 to 1 hour	Taxable	New	\$ 10.00			
1 to 3 hours	Taxable	New	\$ 30.00			Non-statutory
More than 3 hours	Taxable	New	\$ 70.00			Non-statutory
Functions after 1am - per hour	Taxable	New	\$ 57.00			Non-statutory
Community Group	Taxable		50% of applicable fee			Non-statutory
Movie Tickets						
Adult	Taxable	\$ 13.00	\$ 15.00	\$ 2.00	%	Non-statutory
Concession	Taxable	\$ 8.00	\$ 10.00	\$ 2.00	25%	Non-statutory
Family (2 Adults & 3 Children/Concession)	Taxable	\$ 32.00	\$ 35.00	\$ 3.00	9%	Non-statutory
Bulk Buy - Adult (6)	Taxable	\$ 65.00	\$ 70.00	\$ 5.00	8%	Non-statutory
Bulk Buy - Child/Concession (6)	Taxable	\$ 30.00	\$ 35.00	\$ 5.00	17%	Non-statutory
Bulk Buy - Family (6)	Taxable	\$ 150.00	\$ 165.00	\$ 15.00	10%	Non-statutory
Classic Movies		Gold Coin Donation	Gold Coin Donation			Non-statutory
Special Movie Event Tickets						
Adult	Taxable	\$ 10.00	\$ 12.00	\$ 2.00	20%	Non-statutory
Concession	Taxable	\$ 5.00	\$ 7.00	\$ 2.00	40%	Non-statutory

Description of Fees and Charges	GST 0/11.1%	2024/25 Fee (inc GST)	2025/26 Fee (inc GST)	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
		\$	\$	\$	%	
HEALTH REGISTRATIONS						
Initial Registration of Premises	Non-taxable	Relevant renewal fee + 50%	Relevant renewal fee + 50%			Non-statutory
Transfer of registration fee (PH&W only)	Non-taxable	50% of relevant renewal fee	50% of relevant renewal fee			Non-statutory
Transfer of Registration - Accommodation	Non-taxable	50% of annual fee	50% of annual fee			Non-statutory
Transfer of food premises	Non-taxable	N/A	N/A			Non-statutory
Additional inspection due to continued non-compliance	Non-taxable	\$ 155.00	\$ 160.00	\$ 5.00	3%	Non-statutory
Additional sampling due to continued non-compliance	Non-taxable	At cost + 50%	At cost + 50%			Non-statutory
Inspection by request	Non-taxable	\$ 155.00	\$ 160.00	\$ 5.00	3%	Non-statutory
Food Act - Fixed Premises						
Food premises class 1 (hospital / aged care / child care)	Non-taxable	\$ 464.00	\$ 478.00	\$ 14.00	3%	Non-statutory
Food premises class 2 standard	Non-taxable	\$ 361.00	\$ 372.00	\$ 11.00	3%	Non-statutory
Food premises class 2 standard Community Groups	Non-taxable		\$ 100.00	\$ 100.00		Non-statutory
Food premises class 3	Non-taxable	\$ 180.00	\$ 185.00	\$ 5.00	3%	Non-statutory
Food premises class 3 Community Groups	Non-taxable		\$ 75.00	\$ 75.00		Non-statutory
Food premises class 4	Non-taxable	\$ -	\$ -	\$ -		Non-statutory
Food Premises Class 5 Home business provide class 2 or 3 to community run not for profit	Non-taxable		\$ 30.00	\$ 30.00		Non-statutory
Food Act Streatrader						
Class 2 - Mobile yearly fee business	Non-taxable	\$ 361.00	\$ 372.00	\$ 11.00	3%	Non-statutory
Class 2 - Community Group	Non-taxable	\$ 52.00	\$ 54.00	\$ 2.00	4%	Non-statutory
Class 3 - Mobile yearly fee business	Non-taxable	\$ 180.00	\$ 185.00	\$ 5.00	3%	Non-statutory
Class 3 with class 2 fixed premises registration	Non-taxable	\$ 52.00	\$ 54.00	\$ 2.00	4%	Non-statutory
Class 3 - Community Group	Non-taxable	\$ 52.00	\$ 54.00	\$ 2.00	4%	Non-statutory
Public Health and Wellbeing						
Prescribed accommodation - Hotels, motels, B&B able to sleep 5 or more people etc <10 beds	Non-taxable	\$ 206.00	\$ 212.00	\$ 6.00	3%	Non-statutory
Prescribed accommodation - Hotels, motels, B&B able to sleep 5 or more people etc 10-20 beds	Non-taxable	\$ 258.00	\$ 266.00	\$ 8.00	3%	Non-statutory
Prescribed accommodation - Hotels, motels, B&B able to sleep 5 or more people etc >20 beds	Non-taxable	\$ 309.00	\$ 318.00	\$ 9.00	3%	Non-statutory
Beauty (including Hairdressing) - waxing, nails and ear piercing etc annual renewal	Non-taxable	\$ 155.00	\$ 160.00	\$ 5.00	3%	Non-statutory
Hairdressers/make up - one off registrations (inspect 3 years) hairdressing & make up only - no other activity	Non-taxable	\$ 155.00	\$ 160.00	\$ 5.00	3%	Non-statutory
Transfer of Registration - Hairdressers	Non-taxable	\$ 93.00	\$ 96.00	\$ 3.00	3%	Non-statutory
Skin Pen - tattooing, ear piercing etc	Non-taxable	\$ 206.00	\$ 212.00	\$ 6.00	3%	Non-statutory
*Premises should be registered to the highest risk activity						
Aquatic Facilities						
Pools public / private accommodation / spas	Non-taxable	\$ 206.00	\$ 212.00	\$ 6.00	3%	Non-statutory
Caravan Parks - Total number of sites (other than camp sites)						
Not exceeding 25	Non-taxable	\$ 270.30	\$ 270.30			Statutory
Exceeding 25 but not 50	Non-taxable	\$ 540.60	\$ 540.60			Statutory
Exceeding 50 but not 100	Non-taxable	\$ 1,081.20	\$ 1,081.20			Statutory
Exceeding 100 but not 150	Non-taxable	\$ 1,637.70	\$ 1,637.70			Statutory
Transfer of Registration - Caravan Park	Non-taxable	\$ 93.00	\$ 96.00	\$ 3.00	3%	Non-statutory
Late payment penalty for all registrations	Non-taxable	50% of annual fee	50% of annual fee			Non-statutory
Environmental Protection Act						
Application to install a septic system	Non-taxable	\$ 361.00	\$ 372.00	\$ 11.00	3%	Non-statutory
Application to amend/alter an existing system	Non-taxable	\$ 155.00	\$ 160.00	\$ 5.00	3%	Non-statutory
Application to extend a septic application	Non-taxable	\$ 180.00	\$ 185.00	\$ 5.00	3%	Non-statutory
Additional inspection due to non-compliance	Non-taxable	\$ 113.00	\$ 116.00	\$ 3.00	3%	Non-statutory

Description of Fees and Charges	GST Status	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
INSURANCE						
Stall holder - one off event	Taxable	\$ 40.00	\$ 41.00	\$ 1.00	2%	Non-statutory
Stall holder - regular event (per event)	Taxable	\$ 22.00	\$ 23.00	\$ 1.00	5%	Non-statutory
Hirer of Public Hall	Taxable	\$ 17.00	\$ 18.00	\$ 1.00	6%	Non-statutory
Performers / Buskers / Artists	Taxable	\$ 40.00	\$ 41.00	\$ 1.00	2%	Non-statutory
Tutors - Non sporting (music teachers, craft teachers etc.) - Annual coverage	Taxable	\$ 213.00	\$ 219.00	\$ 6.00	3%	Non-statutory
LIBRARIES						
Lost or damaged items	Taxable	Cost of replacement plus processing fee	Cost of replacement plus processing fee			Non-statutory
Processing Fee	Taxable	\$ 5.00	\$ 5.00	\$ -	0%	Non-statutory
LITTERING FINES (Environment Protection Act 2017)						
Littering fines - deposit small item of litter	Non-taxable	\$ 370.00	\$ 370.00	\$ -	0%	Statutory
Littering fines - deposit litter	Non-taxable	\$ 370.00	\$ 370.00	\$ -	0%	Statutory
Littering fines - deposit burning litter	Non-taxable	\$ 740.00	\$ 740.00	\$ -	0%	Statutory
Unsecured load fines	Non-taxable	\$ 740.00	\$ 740.00	\$ -	0%	Statutory
LOCAL LAWS PERMIT FEES						
Document processing fee (Admin fee)	Non-taxable	\$ 21.00	\$ 22.00	\$ 1.00	%	Non-statutory
Light a Fire in the Open Air in Residential Areas	Non-taxable	\$ 42.00	\$ 43.00	\$ 1.00	2%	Non-statutory
Waste containers	Non-taxable	\$ 65.00	\$ 67.00	\$ 2.00	3%	Non-statutory
Recreational Vehicles	Non-taxable	\$ 33.00	\$ 34.00	\$ 1.00	3%	Non-statutory
Street Traders and Collectors Permits	Non-taxable	\$ 49.00	\$ 50.00	\$ 1.00	2%	Non-statutory
Signs on pavement, street furniture and/or merchandise - 3 years (pro rata in accordance with renewal cycle)	Non-taxable	\$ 228.00	\$ 150.00	\$ (78.00)	-34%	Non-statutory
Streets and Roads - Temporary Vehicle Crossing	Non-taxable	\$ -	\$ -	\$ -	0%	Non-statutory
Streets and Roads - Heavy or Long Vehicles	Non-taxable	\$ 98.00	\$ 101.00	\$ 3.00	3%	Non-statutory
Streets and Roads - Removal of Firewood	Non-taxable	\$ 33.00	\$ 34.00	\$ 1.00	3%	Non-statutory
Streets and Roads - Cut and Burn on Road Reserves	Non-taxable	\$ 42.00	\$ 43.00	\$ 1.00	2%	Non-statutory
<i>For community events see Events section</i>						
Keeping of Animals						
Dogs - permit to exceed prescribed number of animals (where no planning permit required) - 3 years	Non-taxable	\$ 228.20	\$ 235.00	\$ 6.80	3%	Non-statutory
Cats - permit to exceed prescribed number of animals (where no planning permit required) - 3 years	Non-taxable	\$ 228.20	\$ 235.00	\$ 6.80	3%	Non-statutory
Horses and Cattle - 3 years	Non-taxable	\$ 228.20	\$ 235.00	\$ 6.80	3%	Non-statutory
Domestic Birds and Poultry - 3 years	Non-taxable	\$ 228.20	\$ 235.00	\$ 6.80	3%	Non-statutory
Pigeons - 3 years	Non-taxable	\$ 228.20	\$ 235.00	\$ 6.80	3%	Non-statutory
Rodents and Reptiles - 3 years	Non-taxable	\$ 228.20	\$ 235.00	\$ 6.80	3%	Non-statutory
Other Animals - 3 years	Non-taxable	\$ 228.20	\$ 235.00	\$ 6.80	3%	Non-statutory
Different Types of Animals - 3 years	Non-taxable	\$ 228.20	\$ 235.00	\$ 6.80	3%	Non-statutory
Protection of Council Assets						
<i>*Note: These fees are set by VicRoads on 01 July each year</i>						
Road Opening Permit - L1	Taxable	\$ 694.50	\$ 715.00	\$ 20.50	3%	Non-statutory
Road Opening Permit - L2	Taxable	\$ 378.00	\$ 389.00	\$ 11.00	3%	Non-statutory
Road Opening Permit - L3	Taxable	\$ 149.70	\$ 154.00	\$ 4.30	3%	Non-statutory
Road Opening Permit - L4	Taxable	\$ 96.90	\$ 100.00	\$ 3.10	3%	Non-statutory
<i>Building Regulations 2018 (Reg 133(2)) (Section 36(4))</i>						
Legal point of Discharge	Non-taxable	As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Asset Surveillance	Non-taxable	As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Other						
Abandoned motor vehicle	Non-taxable	\$355.00 plus towing expenses at cost	\$355.00 plus towing expenses at cost			Non-statutory

Description of Fees and Charges	GST Status	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
MUSEUM FEES						
Wimmera Mallee Pioneer Museum						
Adult	Taxable	\$ 12.00	\$ 12.00	\$ -	0%	Non-statutory
Pensioner	Taxable	\$ 8.00	\$ 8.00	\$ -	0%	Non-statutory
Adult over 90	Taxable	\$ -	\$ -	\$ -		Non-statutory
Children under 5	Taxable	\$ -	\$ -	\$ -		Non-statutory
Children over 5 but under 12	Taxable	\$ 5.00	\$ 5.00	\$ -	0%	Non-statutory
Family	Taxable	\$ 25.00	\$ 26.00	\$ 1.00	4%	Non-statutory
Groups of 10 or more	Taxable	\$ 8.00	\$ 8.00	\$ -	0%	Non-statutory
School groups (per student - teachers no charge)	Taxable	\$ 5.00	\$ 5.00	\$ -	0%	Non-statutory
Yurunga Homestead						
Adult	Taxable	\$ 7.50	\$ 8.00	\$ 0.50	7%	Non-statutory
Secondary School Student		\$ 5.00	\$ 5.00	\$ -	%	Non-statutory
Children under 12	Taxable	Free	Free			
Groups						
Lunch	Taxable	\$ 17.50	\$ 18.00	\$ 0.50	3%	Non-statutory
Lunch plus tour	Taxable	\$ 25.00	\$ 26.00	\$ 1.00	4%	Non-statutory
Morning or afternoon tea	Taxable	\$ 15.00	\$ 15.00	\$ -	0%	Non-statutory
Morning/Afternoon plus tour		\$ 22.50	\$ 23.00	\$ 0.50	2%	Non-statutory
PARKING FINES (Road Safety Road Rules 2017)						
Heavy vehicles parked in a built up area longer than 1 hour	Non-taxable	\$ 111.00	\$ 111.00			Statutory
Parked in a disabled area	Non-taxable	\$ 185.00	\$ 185.00			Statutory
Stopped in a no-stopping area	Non-taxable	\$ 185.00	\$ 185.00			Statutory
Stopped in a children's crossing	Non-taxable	\$ 185.00	\$ 185.00			Statutory
Stopped in a loading zone	Non-taxable	\$ 185.00	\$ 185.00			Statutory
PHOTOCOPIES & SCANNING						
A4 - Black and White	Taxable	\$ 0.20	\$ 0.20	\$ -	0%	Non-statutory
A4 - Colour	Taxable	\$ 0.50	\$ 0.50	\$ -	0%	Non-statutory
A3 - Black and White	Taxable	\$ 0.50	\$ 0.50	\$ -	0%	Non-statutory
A3 - Colour	Taxable	\$ 0.80	\$ 0.80	\$ -	0%	Non-statutory
Engineering plans	Taxable	\$ 7.90	\$ 7.90	\$ -	0%	Non-statutory
A2 - Black and White	Taxable	\$ 17.60	\$ 18.00	\$ 0.40	2%	Non-statutory
A2 - Colour	Taxable	\$ 23.60	\$ 24.00	\$ 0.40	2%	Non-statutory
A1 - Black and White	Taxable	\$ 29.80	\$ 30.00	\$ 0.20	1%	Non-statutory
A1 - Colour	Taxable	\$ 34.00	\$ 34.00	\$ -	0%	Non-statutory
A0 - Black and White	Taxable	\$ 33.40	\$ 33.00	\$ (0.40)	-1%	Non-statutory
A0 - Colour	Taxable	\$ 40.30	\$ 40.00	\$ (0.30)	-1%	Non-statutory
B Size Surcharge	Taxable	\$ 3.60	\$ 4.00	\$ 0.40	11%	Non-statutory
Scanning up to 10 pages	Taxable	\$ -	\$ -	\$ -	0%	Non-statutory
Scanning 10 - 50 pages	Taxable	\$ -	\$ -	\$ -	0%	Non-statutory
Scanning over 50 pages	Taxable	\$ -	\$ -	\$ -	0%	Non-statutory
Laminating A4	Taxable	\$ 1.20	\$ 1.00	\$ (0.20)	-17%	Non-statutory
Laminating A3	Taxable	\$ 1.50	\$ 2.00	\$ 0.50	33%	Non-statutory
PLANNING						
Planning Certificate Fee - Non electronic	Non-taxable	\$ 21.70	\$ 21.70			Statutory
Planning Certificate Fee electronic	New					Statutory
Certificate of Compliance	Non-taxable	\$ 317.90	\$ 317.90			Statutory

Description of Fees and Charges	GST Status	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
Applications for Permits (Regulation 9)						
Class 1 - Use Only	Non-taxable	\$ 1,453.37	\$ 1,453.37			Statutory
Class 2 - To develop land or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of the land for a single dwelling per lot if the estimated cost of development included in the application is:						
<\$10,000	Non-taxable	\$ 220.46	\$ 220.46			Statutory
>\$10,001 - \$100,000	Non-taxable	\$ 694.03	\$ 694.03			Statutory
>\$100,001 - \$500,000	Non-taxable	\$ 1,420.71	\$ 1,420.71			Statutory
>\$500,001 - \$1,000,000	Non-taxable	\$ 1,535.02	\$ 1,535.02			Statutory
>\$1,000,001 - \$2,000,000	Non-taxable	\$ 1,649.33	\$ 1,649.33			Statutory
VicSmart						
VicSmart application if the estimated cost of development is:						
Class 7: VicSmart application if the estimated cost of development is \$10,000 or less	Non-taxable	\$ 220.46	\$ 220.46			Statutory
Class 8: VicSmart application if the estimated cost of development is more than \$10,000	Non-taxable	\$ 473.57	\$ 473.57			Statutory
Class 9: VicSmart application to subdivide or consolidate land	Non-taxable	\$ 220.46	\$ 220.46			Statutory
Class 10: VicSmart application (other than a class 7, 8 or 9 permit)	Non-taxable	\$ 220.46	\$ 220.46			Statutory
Permits - Other if the cost of development is:						
Class 11: \$100,000 or less	Non-taxable	\$ 1,265.58	\$ 1,265.58			Statutory
Class 12: More than \$100,000 but not more than \$1,000,000	Non-taxable	\$ 1,706.49	\$ 1,706.49			Statutory
Class 13: More than \$1,000,000 but not more than \$5,000,000	Non-taxable	\$ 3,764.07	\$ 3,764.07			Statutory
Class 14: More than \$5,000,000 but not more than \$15,000,000	Non-taxable	\$ 9,593.88	\$ 9,593.88			Statutory
Class 15: More than \$15,000,000 but not more than \$50,000,000	Non-taxable	\$ 28,291.73	\$ 28,291.73			Statutory
Class 16: More than \$50,000,000	Non-taxable	\$ 63,589.02	\$ 63,589.02			Statutory
Permits - Subdivision						
Class 17: To subdivide an existing building (other than a class 9 permit)		\$ 1,453.37	\$ 1,453.37			Statutory
Class 18: To subdivide land into 2 lots (other than a class 9 or class 17 permit)		\$ 1,453.37	\$ 1,453.37			Statutory
Class 19: To effect a realignment of a common boundary between lots or consolidate 2 or more lots (other than a class 9 permit)		1415.10 per 100 lots created	1415.10 per 100 lots created			Statutory
Class 20: Subdivide land (other than a class 9, class 17, class 18, or class 19 permit)		1415.10 per 100 lots created	1415.10 per 100 lots created			Statutory
Class 21: To: a) create, vary or remove a restriction within the meaning of the Subdivision Act 1988; or b) create or remove a right of way; or c) create, vary or remove an easement other than a right of way; or d) vary or remove a condition in the nature of an easement (other than a right of way) in a Crown grant.		\$ 1,453.37	\$ 1,453.37			Statutory
Class 22: A permit not otherwise provided for in the regulation	Non-taxable	\$ 1,453.37	\$ 1,453.37			Statutory
Amendments to Permits						
Class 1: Amendment to a permit to change the use of land allowed by the permit or allow a new use of land,	Non-taxable	\$ 1,453.37	\$ 1,453.37			Statutory
Class 2: Amendment to a permit to change the statement of what the permit allows or to change any or all of the conditions which apply to the permit	Non-taxable	\$ 1,453.37	\$ 1,453.37			Statutory

Description of Fees and Charges	GST Status	2024/25 Fee Inc GST \$	2025/26 Fee Inc GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Basis of Fee
Amending - Single dwelling use or development if the cost of the additional development is:						
Class 3: \$10,000 or less	Non-taxable	\$220.46	\$ 220.46			Statutory
Class 4: More than \$10,000 but not more than \$100,000	Non-taxable	\$694.03	\$ 694.03			Statutory
Class 5: More than \$100,000 but not more than \$500,000	Non-taxable	\$1,420.71	\$ 1,420.71			Statutory
Class 6: More than \$500,000	Non-taxable	\$1,535.02	\$ 1,535.02			Statutory
Amending - VicSmart						
Class 7: Amendment to a class 7 permit - if the cost of any additional development is \$10,000 or less	Non-taxable	\$220.46	\$ 220.46			Statutory
Class 8: Amendment to a class 8 permit - if the cost of any additional development is more than \$10,000	Non-taxable	\$473.57	\$ 473.57			Statutory
Class 9: Amendment to a class 9 permit - subdivide or consolidate land	Non-taxable	\$220.46	\$ 220.46			Statutory
Class 10: Amendment to a class 10 permit (a VicSmart application other than a class 7, 8 or 9 permit)	Non-taxable	\$220.46	\$ 220.46			Statutory
Amending - Other development if the cost of the additional development is:						
Class 11: \$100,000 or less	Non-taxable	\$1,265.58	\$ 1,265.58			Statutory
Class 12: More than \$100,000 but not more than \$1,000,000	Non-taxable	\$1,706.49	\$ 1,706.49			Statutory
Class 13: More than \$1,000,000	Non-taxable	\$3,764.07	\$ 3,764.07			Statutory
Amending - Subdivision						
Class 14: Amendment to a permit - to subdivide an existing building (other than a class 9 permit)	Non-taxable	\$1,453.37	\$ 1,453.37			Statutory
Class 15: Amendment to a permit - to subdivide land into two lots (other than a class 9 or 17 permit)	Non-taxable	\$1,453.37	\$ 1,453.37			Statutory
Class 16: Amendment to a permit - to effect a realignment of a common boundary between lots or to consolidate two or more lots (other than a class 9 permit)	Non-taxable	\$1,453.37	\$ 1,453.37			Statutory
Class 17: Amendment to a permit - to subdivide land (other than a class 9, 17, 18 or 19 permit)	Non-taxable	\$1,415.10 per 100 lots created	\$1,415.10 per 100 lots created			Statutory
Class 18: Amendment to a permit to: s) create, vary or remove a restriction within the meaning of the Subdivision Act 1988; or b) create or remove a right of way; or c) create, vary or remove an easement other than a right of way; or d) vary or remove a condition in the nature of an easement (other than right of way) in a Crown grant.	Non-taxable	\$1,453.37	\$ 1,453.37			Statutory
Class 19: Amendment to a permit not otherwise provided	Non-taxable	\$1,453.37	\$ 1,453.37			Statutory Statutory Statutory
Other Fees						
Regulation 7: For requesting the Minister to prepare an amendment to a planning scheme exempted from the requirements referred to in section 20(4) of the Act.	Non-taxable	\$4,409.10	\$ 4,409.10			Statutory
Regulation 8: For requesting the Minister to prepare an amendment to a planning scheme exempted from certain requirements prescribed under section 20A of the Act.	Non-taxable	\$1,061.45	\$ 1,061.45			Statutory

Description of Fees and Charges	GST Status	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
Regulation 10: For combined permit applications: Sum of the highest of the fees which would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications were made.	Non-taxable	NA	NA			Statutory
Regulation 12: Amend an application for a permit or an application to amend a permit.b) Under section 57A(3)(a) of the Act the fee to amend an application to amend a permit after notice is given is 40% of the application fee for that class of permit set out in the Table at regulation 11 and any additional fee under c) below						
a) Under section 57A(3)(a) of the Act the fee to amend an application for a permit after notice is given is 40% of the application fee for that class of permit set out in the Table at regulation 9	Non-taxable	NA	NA			Statutory
c) If an application to amend an application for a permit or amend an application to amend a permit has the effect of changing the class of that permit to a new class, having a higher application fee set out in the Table to regulation 9, the applicant must pay an additional fee						
Regulation 13: For a combined application to amend permit: The sum of the highest of the fees which would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications were made	Non-taxable	NA	NA			Statutory
Regulation 14: For a combined permit and planning scheme amendment Under section 96A(4)(a) of the Act: The sum of the fee(s) for the amendment to the planning scheme (regulation 6) and whichever of the following applies:						
-50% of the fee which would have applied if the permit application had been made separately; or	Non-taxable	NA	NA			Statutory
- if the permit application is for more than one class of permit (regulation 9), the highest of the fees which would have applied if the permit applications had been made separately.						
Regulation 15: For a Certificate of Compliance	Non-taxable	\$359.26	\$ 359.26			Statutory
Regulation 16: For an agreement to a proposal to amend or end an agreement under section 173 of the Act	Non-taxable	\$726.69	\$ 726.69			Statutory
Regulation 17: For a planning certificate	Non-taxable	a) \$23.90 for an application not made electronically	a) \$23.90 for an application not made electronically			Statutory
Regulation 18: Where a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority, Minister, public authority, or municipal council	Non-taxable	\$359.26	\$ 359.26			Statutory
Planning Additional Fees - Advertising (conducted on applicants behalf)						
Newspaper advertisement - At cost	Taxable	At cost	At cost	\$ -	0%	Non-statutory
Placing of notice onsite	Taxable	\$ 119.50	\$ 123.00	\$ 3.50	3%	Non-statutory
Notice of planning permit by mail (if more than 10 letters, per letter)	Taxable	\$ 7.50	\$ 8.00	\$ 0.50	7%	Non-statutory

Description of Fees and Charges	GST Status	2024/25 Fee inc GST	2025/26 Fee inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Ratio of Fee
		\$	\$	\$	%	
Planning - Additional Fees						
Secondary Consent Application	Taxable	\$ 217.50	\$ 224.00	\$ 6.50	3%	Non-statutory
Extension of Time to planning permit	Taxable	\$ 271.90	\$ 280.00	\$ 8.10	3%	Non-statutory
Section 173 Agreements	Taxable	\$ 219.70	\$ 226.00	\$ 6.30	3%	Non-statutory
Written Advice on Planning Controls	Taxable	\$ 163.20	\$ 168.00	\$ 4.80	3%	Non-statutory
Copy of Permit and Endorsed Plans (per planning permit)	Taxable	\$ 152.20	\$ 157.00	\$ 4.80	3%	Non-statutory
Request for Council consent where no planning permit required (i.e. liquor license)	Taxable	\$ 149.10	\$ 154.00	\$ 4.90	3%	Non-statutory
Planning - Withdrawal of Application						
After lodgement (no work undertaken)	Taxable	75% of app fee refundable	75% of app fee refundable			Non-statutory
After request for further information but prior to commencement of advertising	Taxable	50% of the application fee refunded	50% of the application fee refunded			Non-statutory
After advertising	Taxable	Refund discretionary	Refund discretionary			Non-statutory
Secondary Consent	Taxable	Refund discretionary	Refund discretionary			Non-statutory
Extension of Time	Taxable	No refund	No refund			Non-statutory
PUBLIC SPACES						
Minor use of facilities –Parks, Soundshells, Rotundas etc.	Taxable	\$ 35.50	\$ 37.00	\$ 1.50	4%	Non-statutory
Major use of facilities –Parks, Soundshells, Rotundas etc.	Taxable	\$ 178.70	\$ 184.00	\$ 5.30	3%	Non-statutory
High Risk Activity Bond*	Non-taxable	\$ 400.00	\$ 400.00	\$ -	0%	Non-statutory
*High risk activity includes activities involving alcohol, crowds >200, events involving machinery, livestock and/or motor vehicles.						
RATES						
Rates - debt recovery fees	Non-taxable	Cost recovery	Cost recovery			Non-statutory
Land information certificate	Non-taxable	As per adopted regulatory fee	As per adopted regulatory fee			Statutory
RECYCLING TRAILER						
Recycling Trailer Hire (per event)	Taxable	\$ 21.50	\$ 25.00	\$ 3.50	16%	Non-statutory
Recycling Trailer Hire - Bond (per event)	Non-taxable	\$ 323.10	\$ 300.00	\$ (23.10)	-7%	Non-statutory
SALEYARD FEES						
Pigs (per pig / day)	Taxable	\$ 0.70	\$ 1.00	\$ 0.30	43%	Non-statutory
Sheep (per sheep / day)	Taxable	\$ 0.70	\$ 1.00	\$ 0.30	43%	Non-statutory
Yard fee per sale (per agent)	Taxable	\$ 1,453.70	\$ 1,497.00	\$ 43.30	3%	Non-statutory
SEPTIC TANK FEES						
Application to install a septic system	Non-taxable	\$ 360.50	\$ 371.00	\$ 10.50	3%	Non-statutory
Application to amend/alter an existing system	Non-taxable	\$ 154.50	\$ 159.00	\$ 4.50	3%	Non-statutory
Application to extend a septic application	Non-taxable	\$ 180.30	\$ 186.00	\$ 5.70	3%	Non-statutory
Additional inspection due to non-compliance	Non-taxable	\$ 113.30	\$ 117.00	\$ 3.70	3%	Non-statutory
SWIMMING POOLS - Council owned						
General admission		Free	Free			Non-statutory
Lap Swimming or swimming outside of public opening house (single occasion) - per person - Minimum 5 people per session	Taxable	\$ 5.00	\$ 5.00	\$ -	0%	Non-statutory
School Swimming activities per liveguard per hour	Taxable	\$ 52.50	\$ 54.00	\$ 1.50	3%	Non-statutory
paid lessons/groups (single occasion)	Taxable	\$ 25.00	\$ 26.00	\$ 1.00	4%	Non-statutory

Description of Fees and Charges	GST Status	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
WASTE DEPOT FEES						
Unsorted recyclables, general waste and hard plastic						
Car boot	Taxable	\$ 14.00	\$ 15.00	\$ 1.00	7%	Non-statutory
6 x 4 trailer / ute – Level	Taxable	\$ 35.00	\$ 36.00	\$ 1.00	3%	Non-statutory
6 x 4 trailer / ute – Heaped	Taxable	\$ 65.00	\$ 67.00	\$ 2.00	3%	Non-statutory
Tandem trailer / Light truck – Level	Taxable	\$ 92.00	\$ 95.00	\$ 3.00	3%	Non-statutory
Tandem trailer / Light truck – Heaped	Taxable	\$ 175.00	\$ 180.00	\$ 5.00	3%	Non-statutory
Builders waste clean sorted – Per cubic metre	Taxable	\$ 80.00	\$ 82.00	\$ 2.00	2%	Non-statutory
Builders waste dirty non-sorted – Per cubic metre	Taxable	\$ 190.00	\$ 196.00	\$ 6.00	3%	Non-statutory
Concrete Non-sorted – Per tonne	Taxable	\$ 135.00	\$ 139.00	\$ 4.00	3%	Non-statutory
Concrete Clean, sorted – Per tonne	Taxable	\$ 40.00	\$ 42.00	\$ 2.00	5%	Non-statutory
Heavy truck loads	Taxable	Not accepted	Not accepted			
Mattresses (All sizes)	Taxable	\$ 50.00	\$ 52.00	\$ 2.00	4%	Non-statutory
Asbestos (per kilogram)	Taxable	\$ 3.00	\$ 3.50	\$ 0.50	17%	Non-statutory
Clean Fill Dirt (per ton)	Taxable	\$ 10.00	\$ 10.00	\$ -	0%	Non-statutory
Sorted recyclables						
Newspapers, Cardboard, Bottles, Cans etc.	Taxable	\$ -	\$ -			Non-statutory
Tyres						
Car and Motorcycle	Taxable	\$ 12.00	\$ 13.00	\$ 1.00	8%	Non-statutory
Light Commercial	Taxable	\$ 30.00	\$ 31.00	\$ 1.00	3%	Non-statutory
Truck –Standard	Taxable	\$ 90.00	\$ 93.00	\$ 3.00	3%	Non-statutory
Tractor - under 2 metres high	Taxable	\$ 150.00	\$ 155.00	\$ 5.00	3%	Non-statutory
Tractor - over 2 metres high	Taxable	\$ 300.00	\$ 309.00	\$ 9.00	3%	Non-statutory
Car bodies						
Car bodies / scrap steel	Taxable	\$ -	\$ -	\$ -		Non-statutory
Green Waste & Timber						
Car boot	Taxable	\$ 8.00	\$ 8.50	\$ 0.50	6%	Non-statutory
6 x 4 trailer / ute – Level	Taxable	\$ 15.00	\$ 16.00	\$ 1.00	7%	Non-statutory
6 x 4 trailer / ute – Heaped	Taxable	\$ 20.00	\$ 21.00	\$ 1.00	5%	Non-statutory
Tandem trailer / Light truck – Level	Taxable	\$ 25.00	\$ 26.00	\$ 1.00	4%	Non-statutory
Tandem trailer / Light truck – Heaped	Taxable	\$ 33.00	\$ 34.00	\$ 1.00	3%	Non-statutory
Heavy truck	Taxable	\$ 63.00	\$ 65.00	\$ 2.00	3%	Non-statutory
E-waste						
Flourescents	Taxable	\$ 3.00	\$ 3.00	\$ -	0%	Non-statutory
High bay lights	Taxable	\$ 11.00	\$ 11.00	\$ -	0%	Non-statutory
E-Waste – non-compliant	Taxable	\$ 2.00 per kg	\$ 2.00 per kg			Non-statutory
Furniture						
Small Item – e.g. Chair (per unit)	Taxable	\$ 12.00	\$ 12.00	\$ -	0%	Non-statutory
Medium Item – e.g. bed, dressing table etc. (per unit)	Taxable	\$ 40.00	\$ 41.00	\$ 1.00	2%	Non-statutory
Large Item – e.g. Couch, wardrobe etc. (per unit)	Taxable	\$ 110.00	\$ 113.00	\$ 3.00	3%	Non-statutory
Oil						
Oil (per litre)	Taxable	\$ 0.50	\$ 1.00	\$ 0.50	100%	Non-statutory
Oil Drum disposal (per drum)	Taxable	\$ 6.00	\$ 6.00	\$ -	0%	Non-statutory
WOOD PERMITS						
Council controlled land – Full rate	Taxable	\$ 32.70	\$ 34.00	\$ 1.30	4%	Non-statutory
Council controlled land – Pensioner rate	Taxable	\$ 21.70	\$ 22.00	\$ 0.30	1%	Non-statutory

Hindmarsh Shire Council
**LONG TERM
FINANCIAL PLAN
2025/2026 - 2034/2035**



8. Long Term Financial Plan

Economic Assumptions

Assumption	Notes	Actual 2023/24	Forecast 2024/25	Budget 2025/26	Projections 2026/27	Projections 2027/28	Trend 2029/30
Rate Cap Increase	1	3.5%	2.8%	3.0%	3.0%	3.0%	3.0%
Population Growth	2	-1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Investment Interest Rate	3	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%
Borrowing Interest Rate	4	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%
CPI	5	5.1%	3.8%	2.8%	3.0%	3.0%	3.0%
User Fees	6	3.5%	2.8%	3.0%	3.0%	3.0%	3.0%
Grants - Recurrent	7	-2077.0%	2.8%	3.0%	3.0%	3.0%	3.0%
Grants - Non-Recurrent		-0.7%	-96.0%	-200.0%	0.0%	0.0%	0.0%
Contributions		1.0%	-89.0%	0.0%	0.0%	0.0%	0.0%
Proceeds from sale of assets		\$ 150.00	\$ 160.00	\$ 125.00	\$ 150.00	\$ 150.00	\$ 150.00
Finance Costs		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Revenue		1.1%	-7.0%	-18.9%	3.0%	3.0%	3.0%
Employee Costs	8	-0.2%	4.9%	-2.5%	3.0%	3.0%	3.0%
Contractors, consultants and materials		1.3%	-25.0%	3.0%	3.0%	3.0%	3.0%
Depreciation		\$ 4,874.00	\$ 5,107.00	\$ 5,078.00	\$ 5,100.00	\$ 5,200.00	\$ 5,300.00
Other expenses		17%	-12%	8%	3%	3%	3%

Notes to Assumptions

1. Rate Cap

Council increases Rates each year in line with the rate cap set by the Minister as outlined in the Revenue and Rating Plan.

2. Population Growth

Population growth in Hindmarsh remains unchanged.

3. Investment Interest Rate

Interest rates are based on available cash.

4. CPI

Based on the rates published in December for the year for Melbourne.

5. User Fees

Council increases User Fees each year, generally in line with the rate cap set by the Minister but in some instances where services are outsourced user fees reflect direct service provision costs.

6. Grants - Recurrent

Council conservatively estimates Grant-recurrent increases generally in line with the rate cap set by the Minister.

Grants - recurrent includes the Financial Assistance Grant. This grant payment for the 23/24 financial year was received in the 22/23 financial year while the 24/25 grant was received in 24/25 financial year.

7. Employee Costs

Council increases employee costs in line with the current published Enterprise Agreement with allowance for movement within the bands.

Financial Statements	
This section presents information in regard to the Budget for the 4 years from 2025/26 to 2028/29 and Financial Plan Statements for the 10 years from 2025/26 to 2034/35.	
This section includes the following financial statements prepared in accordance with the Local Government Act 2020 and the Local Government (Planning and Reporting) Regulations 2020.	
Comprehensive Income Statement	
Balance Sheet	
Statement of Changes in Equity	
Statement of Cash Flows	
Statement of Capital Works	
Statement of Human Resources	

3.1 Comprehensive Income Statement

	Forecast / Actual	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income / Revenue												
Rates and charges	10,043	10,336	10,646	10,966	11,295	11,634	11,963	12,342	12,712	13,084	13,466	13,848
Statutory fees and fines	195	171	176	181	187	192	196	204	210	217	223	229
User fees	1,773	2,151	2,215	2,282	2,350	2,421	2,493	2,568	2,645	2,724	2,806	2,891
Grants - Operating	6,053	6,035	6,216	6,402	6,595	6,792	6,996	7,206	7,422	7,645	7,874	8,108
Grants - Capital	2,219	4,202	1,902	1,902	1,902	1,902	1,902	1,902	1,902	1,902	1,902	1,902
Contributions - monetary	102	-	-	-	-	-	-	-	-	-	-	-
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	374	125	129	133	137	141	145	149	154	158	163	168
Share of net profits/(losses) of associates and joint ventures	25	-	-	-	-	-	-	-	-	-	-	-
Other income	753	611	629	648	668	688	708	730	751	774	797	821
Total income / revenue	21,536	23,631	21,914	22,514	23,133	23,769	24,425	25,101	25,797	26,514	27,252	28,001
Expenses												
Employee costs	9,708	9,630	9,918	10,216	10,522	10,838	11,163	11,498	11,843	12,198	12,564	12,941
Materials and services	7,211	5,059	5,211	5,367	5,528	5,694	5,865	6,041	6,222	6,409	6,601	6,800
Depreciation	5,118	5,078	5,230	5,387	5,548	5,715	5,886	6,063	6,245	6,432	6,625	6,824
Other expenses	2,087	2,263	2,331	2,401	2,473	2,547	2,623	2,702	2,783	2,867	2,952	3,039
Total expenses	24,125	22,029	22,690	23,371	24,072	24,794	25,538	26,304	27,093	27,906	28,743	29,594
Surplus/(deficit) for the year	(2,588)	1,602	(776)	(856)	(939)	(1,024)	(1,112)	(1,203)	(1,296)	(1,392)	(1,491)	(1,591)
Total comprehensive result	(2,588)	1,602	(776)	(856)	(939)	(1,024)	(1,112)	(1,203)	(1,296)	(1,392)	(1,491)	(1,591)

10.2 Balance Sheet

	Forecast / Actual	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Assets												
Current assets												
Cash and cash equivalents		2,281	1,944	1,895	2,171	2,209	1,642	1,509	1,400	1,414	1,553	1,725
Trade and other receivables		1,395	1,070	1,115	1,148	1,250	1,284	1,337	1,384	1,443	1,501	1,563
Other financial assets		118	88	88	88	88	88	88	88	88	88	88
Inventories		912	914	870	920	970	1,019	1,060	1,134	1,200	1,272	1,336
Total current assets		4,706	4,016	3,968	4,327	4,517	4,042	4,014	4,016	4,146	4,415	4,711
Non-current assets												
Investments in associates, joint arrangements and subsidiaries		219	219	219	219	219	219	219	219	219	219	219
Property, infrastructure, plant & equipment		205,061	210,942	210,684	209,427	208,468	207,398	206,276	205,035	203,563	201,857	200,005
Total non-current assets		205,281	211,161	210,703	209,646	208,687	207,607	206,495	205,254	203,782	202,076	200,224
Total assets		213,987	215,178	214,671	213,974	213,203	211,649	210,509	209,270	207,928	206,491	204,935
Liabilities												
Current liabilities												
Trade and other payables		1,297	1,047	1,101	1,203	1,260	1,309	1,348	1,389	1,430	1,470	1,494
Trust funds and deposits		147	127	127	127	127	127	127	127	127	127	127
Provisions		1,926	1,975	2,034	2,071	2,133	2,197	2,243	2,295	2,344	2,391	2,438
Total current liabilities		3,370	3,149	3,262	3,401	3,550	3,633	3,718	3,811	3,902	3,988	4,059
Non-current liabilities												
Provisions		529	549	569	589	609	627	646	655	660	673	687
Total non-current liabilities		529	549	569	589	609	627	646	655	660	673	687
Total liabilities		3,899	3,698	3,831	3,990	4,159	4,260	4,364	4,467	4,562	4,661	4,746
Net assets		210,088	211,480	210,840	209,984	208,644	207,389	206,144	204,804	203,366	201,829	200,189
Equity												
Accumulated surplus		80,476	81,869	80,974	79,996	78,931	77,907	76,794	75,592	74,296	72,904	71,414
Reserves		129,612	129,612	129,612	129,612	129,612	129,612	129,612	129,612	129,612	129,612	129,612
Total equity		210,088	211,481	210,586	209,608	208,543	207,519	206,406	205,204	203,908	202,516	201,026

3.3 Statement of Changes in Equity

	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000
2025 Forecast Actual			
Balance at beginning of the financial year	212,676	83,064	125,612
Surplus/(deficit) for the year	(2,588)	(2,588)	-
Balance at end of the financial year	210,088	80,476	125,612
2026 Budget			
Balance at beginning of the financial year	210,088	80,476	125,612
Surplus/(deficit) for the year	1,602	1,602	-
Balance at end of the financial year	211,690	82,078	125,612
2027			
Balance at beginning of the financial year	210,087	82,078	125,612
Surplus/(deficit) for the year	(776)	(776)	-
Balance at end of the financial year	210,914	81,302	125,612
2028			
Balance at beginning of the financial year	210,087	81,302	125,612
Surplus/(deficit) for the year	(856)	(856)	-
Balance at end of the financial year	210,043	80,446	125,612
2029			
Balance at beginning of the financial year	210,087	80,446	125,612
Surplus/(deficit) for the year	(939)	(939)	-
Balance at end of the financial year	209,119	79,507	125,612

	Total \$'000	Accumulation Surplus \$'000	Revaluation Reserve \$'000
2030			
Balance at beginning of the financial year	210,087	79,507	129,612
Surplus/(deficit) for the year	(1,024)	(1,024)	-
Balance at end of the financial year	209,063	78,483	129,612
2031			
Balance at beginning of the financial year	210,087	78,483	129,612
Surplus/(deficit) for the year	(1,112)	(1,112)	-
Balance at end of the financial year	208,975	77,371	129,612
2032			
Balance at beginning of the financial year	208,983	77,371	129,612
Surplus/(deficit) for the year	(1,203)	(1,203)	-
Balance at end of the financial year	207,780	76,168	129,612
2033			
Balance at beginning of the financial year	207,780	76,168	129,612
Surplus/(deficit) for the year	(1,296)	(1,296)	-
Balance at end of the financial year	206,484	74,872	129,612
2034			
Balance at beginning of the financial year	206,484	74,872	129,612
Surplus/(deficit) for the year	(1,392)	(1,392)	-
Balance at end of the financial year	205,093	73,481	129,612
2035			
Balance at beginning of the financial year	205,093	73,481	129,612
Surplus/(deficit) for the year	(1,491)	(1,491)	-
Balance at end of the financial year	203,602	71,990	129,612

3.4 Statement of Cash Flows

	Forecast / Actual		2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
	Inflows	(Outflows)	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Cash flows from operating activities													
Rates and charges	10,023	10,316		10,626	10,945	11,273	11,611	11,959	12,318	12,688	13,068	13,460	13,860
Statutory fees and fines	9	17		18	18	19	19	19	19	19	19	19	19
User fees	2,377	2,670		2,750	2,832	2,917	3,005	3,095	3,188	3,283	3,382	3,483	3,583
Grants - operating	5,943	6,085		6,267	6,455	6,649	6,849	7,054	7,266	7,484	7,708	7,939	8,175
Grants - capital	1,879	4,202		1,902	1,902	1,902	1,902	1,902	1,902	1,902	1,902	1,902	1,902
Contributions - monetary	102	-		-	-	-	-	-	-	-	-	-	-
Interest received	530	430		400	350	300	300	300	300	300	300	300	300
Other receipts	272	181		186	192	198	204	210	216	223	229	236	243
Employee costs	(9,662)	(9,584)		(9,871)	(10,167)	(10,472)	(10,786)	(11,110)	(11,443)	(11,787)	(12,140)	(12,504)	(12,877)
Materials and services	(9,406)	(7,551)		(7,819)	(8,054)	(8,295)	(8,544)	(8,800)	(9,064)	(9,336)	(9,616)	(9,905)	(10,194)
Other payments	-	(20)		-	-	-	-	-	-	-	-	-	-
Net cash provided by/used in operating activities	2,066	6,706		4,459	4,474	4,490	4,559	4,629	4,701	4,775	4,852	4,931	5,010
Cash flows from investing activities													
Payments for property, infrastructure, plant and equipment	(11,748)	(7,033)		(4,772)	(4,330)	(4,589)	(4,635)	(4,774)	(4,822)	(4,773)	(4,726)	(4,773)	(4,773)
Proceeds from sale of property, infrastructure, plant and equipment	350	125		129	133	137	141	145	149	154	158	163	163
Net cash provided by/used in investing activities	(11,398)	(6,908)		(4,643)	(4,197)	(4,452)	(4,494)	(4,629)	(4,672)	(4,620)	(4,567)	(4,610)	(4,610)
Net increase/(decrease) in cash & cash equivalents	(9,332)	(202)		(194)	276	38	64	(0)	29	156	285	321	321
Cash and cash equivalents at the beginning of the financial year	11,613	2,281		2,079	1,895	2,171	2,209	2,273	2,273	2,301	2,457	2,457	2,457
Cash and cash equivalents at the end of the financial year	2,281	2,079		1,895	2,171	2,209	2,273	2,273	2,301	2,457	2,742	3,063	3,063

3.5 Statement of Capital Works

	Forecast / Actual									
	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000	2027/28 \$'000	2028/29 \$'000	2029/30 \$'000	2030/31 \$'000	2031/32 \$'000	2032/33 \$'000	2033/34 \$'000
Property										
Buildings	2,615	663	250	250	250	250	250	250	250	250
Total buildings	2,615	663	250	250	250	250	250	250	250	250
Total property	2,615	663	250	250	250	250	250	250	250	250
Plant and equipment										
Plant, machinery and equipment	1,401	701	1,500	1,000	1,200	1,000	1,200	900	1,000	1,100
Fixtures, fittings and furniture	335	5	5	5	5	5	5	5	5	5
Computers and telecommunications	105	85	75	75	75	75	75	75	75	75
Library books	40	40	40	40	40	40	40	40	40	40
Total plant and equipment	1,881	831	1,620	1,120	1,320	1,120	1,320	1,020	1,120	1,220
Infrastructure										
Roads	3,389	4,156	1,731	1,766	1,801	1,947	1,911	2,119	2,030	1,942
Bridges	50	100	324	330	337	364	357	396	379	363
Footpaths and cycleways	274	595	524	535	545	590	579	642	615	588
Drainage	13	20	324	330	337	364	357	396	379	363
Other infrastructure	3,414	668	-	-	-	-	-	-	-	-
Total infrastructure	7,150	5,539	2,903	2,960	3,019	3,265	3,204	3,552	3,403	3,256
Total capital works expenditure	11,546	7,033	4,773	4,330	4,589	4,635	4,774	4,822	4,773	4,773
Represented by:										
New asset expenditure	2,668	700	-	-	-	-	-	-	-	-
Asset renewal expenditure	8,162	3,867	4,773	4,330	4,589	4,635	4,774	4,822	4,773	4,773
Asset expansion expenditure	816	2,465	-	-	-	-	-	-	-	-
Total capital works expenditure	11,546	7,033	4,773	4,330	4,589	4,635	4,774	4,822	4,773	4,773
Funding sources represented by:										
Grants	7,304	4,513	1,902	1,902	1,902	1,902	1,902	1,902	1,902	1,902
Council cash	4,341	2,519	2,871	2,428	2,687	2,733	2,872	2,920	2,871	2,871
Total capital works expenditure	11,546	7,033	4,773	4,330	4,589	4,635	4,774	4,822	4,773	4,773

3.6 Statement of Human Resources

Staff expenditure												
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	
Employee costs - operating	9,708	9,630	9,919	10,216	10,523							
Employee costs - capital	1,279	1,279	1,279	1,279	1,279							
Total staff expenditure	10,988	10,909	11,198	11,496	11,802							

Staff numbers												
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	
	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	
Employees	98.8	100.5	100.5	100.5	100.5	100.5	100.5	100.5	100.5	100.5	100.5	
Total staff numbers	98.8	100.5	100.5	100.5	100.5	100.5	100.5	100.5	100.5	100.5	100.5	

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget		Comprises		
			Permanent		
	2025/26	\$'000	Full Time	Part Time	Casual
Civic Governance	773	773			
Corporate and Community Services	3,621	2,297	817	507	
Infrastructure	5,045	4,458	485	92	
Total permanent staff expenditure	9,439	7,528	1,312	600	
Other employee related expenditure	-				
Capitalised labour costs	1,177				
Total staff expenditure	10,616	7,528	1,312	600	

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget		Comprises		
			Permanent		
	2025/26		Full Time	Part Time	Casual
Civic Governance	3		3		
Corporate and Community Services	34		19	9	7
Infrastructure	63		57	5	1
Total staff	101		79	14	8



Main Office:
92 Nelson Street
NHILL VIC 3418

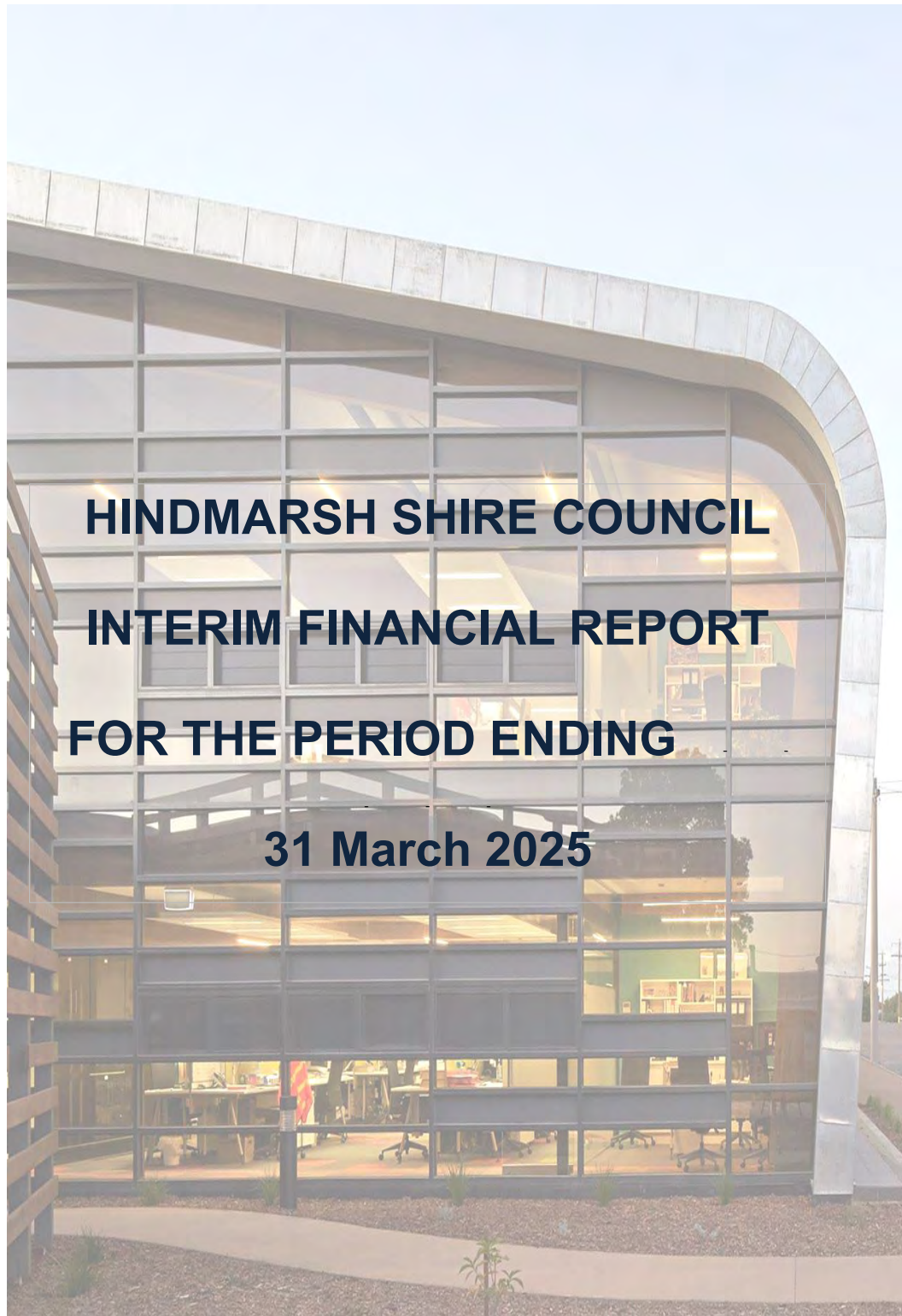
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PO Box 250
NHILL VIC 3418

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Facebook: www.facebook.com/hindmarshshirecouncil



**Hindmarsh Shire Council
Interim Management Financial Report
For the period ending 31 March 2025**

COMMENTARY

General

This report is for the period ending 31 March 2025.

The Financial report provides financial reporting and variances against budget. This report incorporates Year to Date actual and variance figures for the six months up to 31 March 2025.

Dashboard

The Dashboard provides Council with a set of graphs detailing both financial and non-financial items. This will be available for distribution at the Council meeting.

Executive Summary & Ratios

The Executive Summary and ratios provide Council with a summary of financial items comparing year to date actuals against year to date budget.

Financials

Attached to this report are a set of financial statements consisting of an Income Statement, Balance Sheet, Cash Flow Statement, Capital Works Schedule and Detailed Program Expenditure. These statements are prepared in line with Australian Accounting Standards and the relevant regulations under the *Local Government Act 2020*, and the *Local Government (Planning and Reporting) Regulations 2020*. The statements provide YTD Actual data with a comparison against YTD Budget figures.

A brief summary of the major budget variances is outlined on the following pages.

Comprehensive Income Statement

The Comprehensive Income Statement shows an operating surplus for the period 1 July 2024 to 31 March 2025 of \$4,755,116 compared to a budgeted surplus of \$4,556,818.

There are a number of items that make up the overall variances between actual and budget. Explanation of material variances have been detailed against the Comprehensive Income Statement report.

Balance Sheet and Cash Flow

Cash and cash equivalents at 31 March 2025 shows a balance of \$11,796,652.

Capital Expenditure

This report shows Capital works expenditure for the period 1 July 2024 to 31 March 2025.

Explanations have been provided where necessary.

"The Chief Executive Officer, as required under Section 97(3) of the *Local Government Act 2020* is of the opinion a revised budget is not required."



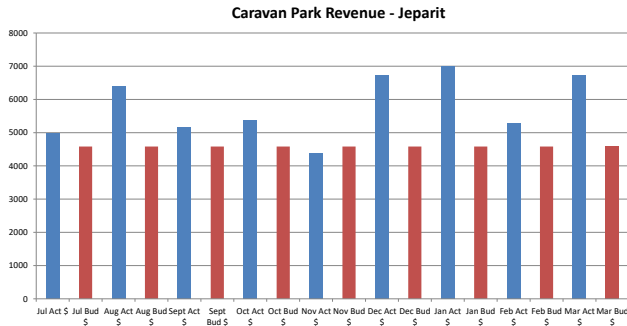
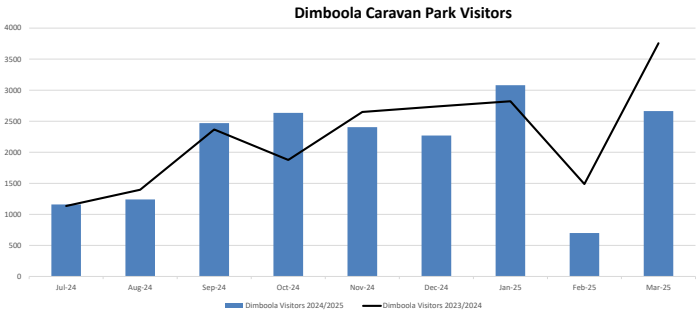
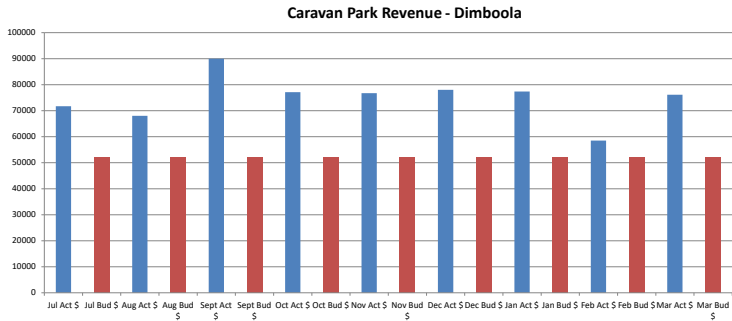
Hindmarsh Shire Council Performance Dashboard
For the period ending 31 March 2025



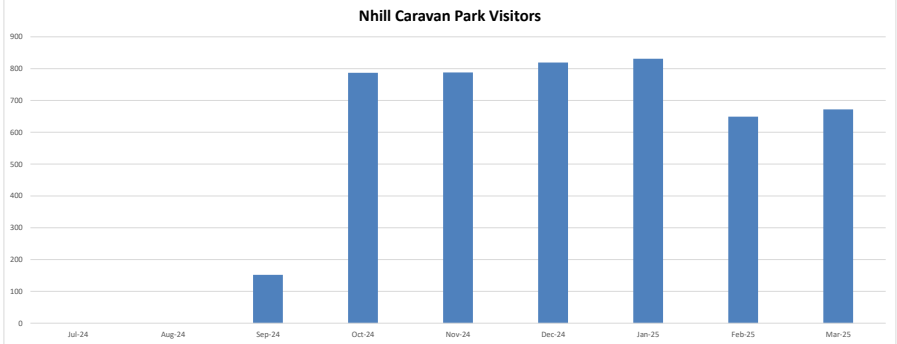
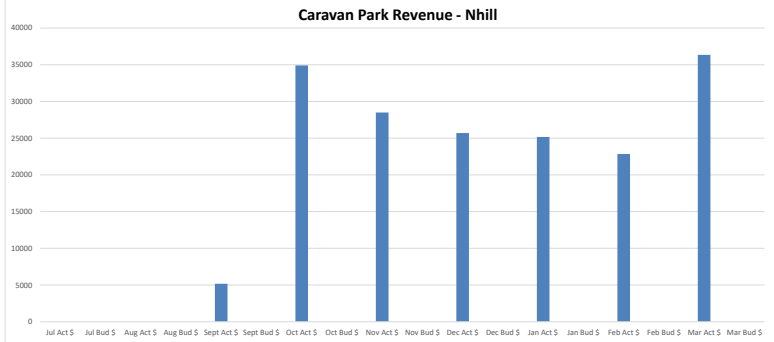
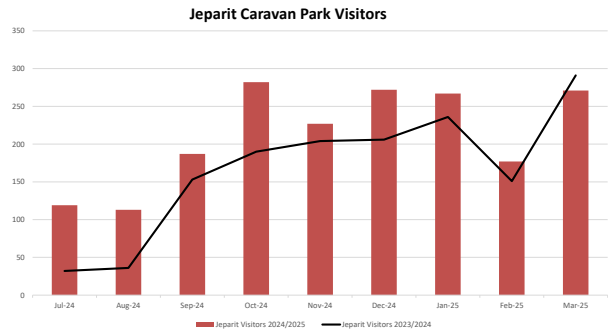


Hindmarsh Shire Council Performance Dashboard
For the period ending 31 March 2025

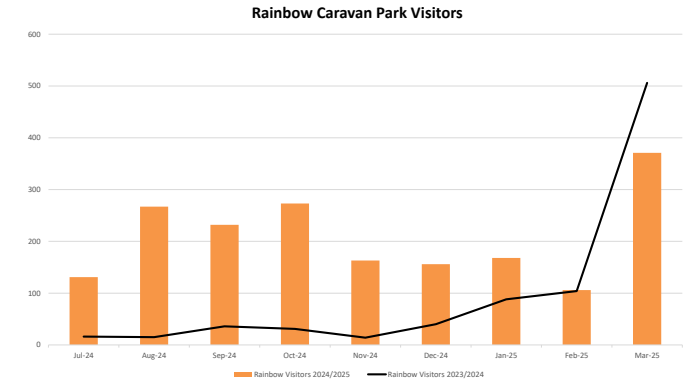
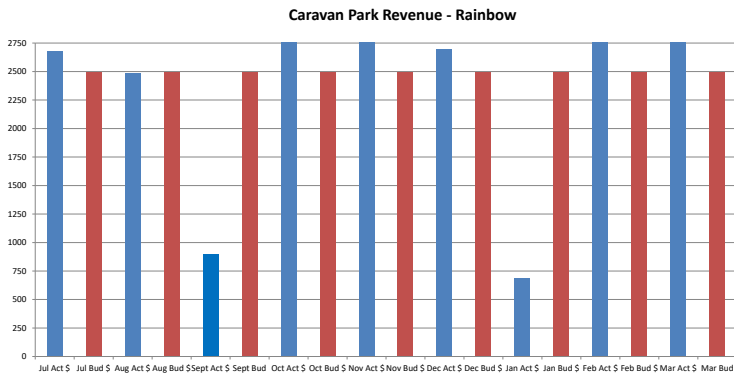
Caravan parks



Caravan Parks



Caravan Parks

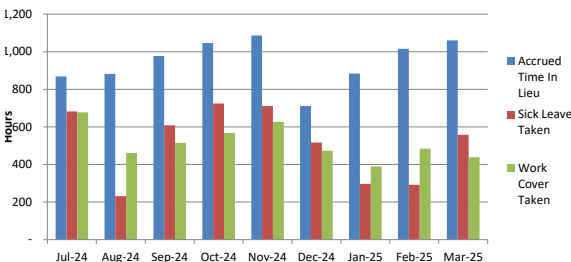
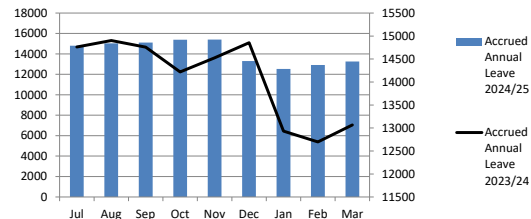




Hindmarsh Shire Council Performance Dashboard
For the period ending 31 March 2025

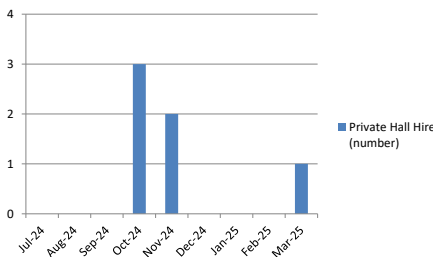
Resources

Accrued Annual Leave



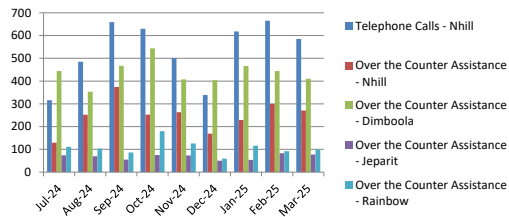
Hall Hire

Private Hall Hire



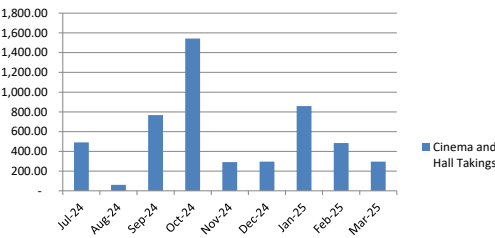
Customer Services

Customer Services

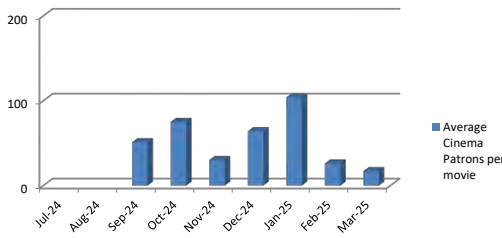


Cinema

Cinema and Hall Takings



Average Cinema Patrons per movie



**Hindmarsh Shire Council
Executive Summary
As at 31 March 2025**

	Actual YTD March 2025	Budget YTD March 2025	Indicator
Rates & Charges Collected	8,138,273	5,003,159	
Income Statement Operating Surplus/(Deficit)	4,755,116	4,556,818	
Adjusted Underlying Surplus/(Deficit)	2,350,912	3,163,639	
Cash & Investments	11,796,652		
Rates Debtors	2,467,419		
Sundry Debtors	118,119		
Infringement Debtors	210,730		
Balance Sheet Working Capital	13,750,992		
Total Operating Revenue	20,599,306	20,326,757	
Total Operating Expenditure	15,844,191	15,769,939	
Capital Works Expenditure	5,579,723	6,171,711	

Indicator Legend

	No action required
	Requires active monitoring
	Immediate action required

**Hindmarsh Shire Council
Ratio Summary
As at 31 March 2025**

	Actual YTD	Budget	Indicator
Working Capital (This ratio identifies if the Council has sufficient Current Assets to meet its due debts with a safety margin. A generally acceptable current ratio is 2 to 1.)	614%	107%	
Asset Renewal (This ratio identifies councils expenditure renewing assets compared to the depreciation of the asset)	117%	42%	
Own Source Revenue Coverage Ratio (This ratio is the measurement of a Council's ability to cover its costs through its own revenue efforts.)	78%	84%	
Operating Surplus Ratio (This ratio is a measure of a Council's ability to cover its operational costs and have revenues available for capital funding or other purposes.)	38%	34%	
Liquidity (This ratio is the measurement of a Council's current assets compared to current liabilities.)	441%	118%	
Unrestricted Cash (This ratio is the measurement of a Council's cash compared to current liabilities.)	487%	496%	
Indebtedness (This ratio is the measurement of a Council's non-current liabilities compared to own source revenue.)	4%	24%	
Rates Concentration (This ratio is the measurement of a Council's rate revenue compared to total revenue.)	48%	49%	
Cash Expense Ratio (months) (This ratio indicates (in months) how long Council can continue to undertake operations without any revenue being received.)	4.00		

Indicator Legend

	No action required
	Requires active monitoring
	Immediate action required

**Hindmarsh Shire Council
Comprehensive Income Statement
For the period ending 31 March 2025**

	YTD Actual \$	YTD Budget \$	YTD Variance \$	Ref
Income				
Rates and charges	9,978,120	10,006,317	(28,197)	1
Statutory fees and fines	17,529	20,430	(2,901)	
User fees & Reimbursements	1,538,116	1,250,465	287,651	2
Contributions - cash	130,184	6,372	123,812	3
Grants - operating (recurrent)	5,663,024	4,149,114	1,513,910	4
Grants - operating (non-recurrent)	97,682	113,598	(15,916)	
Grants - capital (recurrent)	0	1,371,633	(1,371,633)	5
Grants - capital (non-recurrent)	2,041,552	1,273,227	768,325	6
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	362,652	119,952	242,700	7
Interest	548,232	329,880	218,352	8
Other income	222,216	1,685,769	(1,463,553)	9
Total Income	20,599,306	20,326,757	272,549	
Expenses				
Employee costs	6,868,112	6,672,969	195,143	10
Materials and services	3,736,547	3,978,603	(242,056)	11
Depreciation	4,043,060	3,828,996	214,064	12
Other expenses	1,196,472	1,289,371	(92,900)	13
Total expenses	15,844,191	15,769,939	74,252	
Share of net profits/(losses) of associates and joint ventures accounted for by the equity method	-	-	-	
Surplus (deficit) for the year to date	4,755,116	4,556,818	198,297	
Net asset Revaluation increment / (decrement)	0	-	-	
Comprehensive result	4,755,116	4,556,818	198,297	

Comprehensive Income Statement
Explanation of material variations
For the period ending 31 March 2025

Variance		
Ref	Item	Explanation
1	Rates and charges	Rates and charges are below budget due to changes from supplementary rates after 1 July 2024.
2	User fees & Reimbursements	User fees and charges are above budget due to the timing of the payment for annual health registration fees. Transfer station fees are higher than budgeted which is based on user demand. Caravan park fees are higher than budgeted due to Council assuming management of the Nhill Caravan Park in the September 2024. Income from Rural Roads Victoria for provisional items is below budget.
3	Contributions - cash	Contributions is higher than budgeted due to a contribution towards the Dimboola Sports Stadium, funds received for Australia Day and the ALIA Aged Care Reform Hub as well as internal transfers of funds towards the town committees. A contribution has been received towards the Rainbow Fishing Pontoon from Victorian Fisheries.
4	Grants - operating (recurrent)	Operating grants - recurrent is higher than budgeted as the majority of the Victorian Local Government Grants Commission and Public Libraries Funding Program payments were received in July 2024. Council has also received funds for Multicultural Storytime as well as for the FreeZa and Engage! youth programs. Free From Violence Local Government Program, Kindergarten Central Enrolment, Landcare Facilitator and Roadside Weeds and Pest funding were higher than budgeted due to recognition of grant funding carried forward from 23/24.
5	Grants - capital (non-recurrent)	Council has not yet received funding from the Roads to Recovery program for 2024/2025.
6	Grants - capital (non-recurrent)	Non-recurrent capital grants are higher than budgeted due to the receipt of funds for the upgrade of the Nhill and Dimboola Early Learning Centres, funding for the Nhill Aerodrome, TAC Community Road Safety Grant, as well as recognition of funding carried forward from 2023/2024 for capital projects.
7	Net gain/(loss) on disposal of property, infrastructure, plant and equipment	Net gain/loss on disposal of plant and assets for 2024/2025 will be reconciled at the end of the financial year. Income currently reflects the amount received on sale of items of plant.
8	Interest	Revenue from interest is higher than budgeted due to Council holding higher cash than anticipated due to a number of capital works projects still to be completed, as well as receipt of the Financial Assistance Grants in July 2024.
9	Other Income	Other Income is higher than budgeted as Council has received insurance recoupments for tree damage at Dimboola Caravan Park and damage to Yurunga homestead.

Comprehensive Income Statement
Explanation of material variations
For the period ending 31 March 2025

10	Employee Costs	Employee costs are slightly higher budget due to an increase in Councils Workcover premium which is paid in full in the first quarter. Due to resuming management of the Nhill Caravan Park additional staff were employed to undertake cleaning of cabins. Council also resumed management of the swimming pools which increased wages due to the need for pool guards, however this is offset by a savings in the mangement costs under services.
11	Materials and Services	Materials and services is below budget as Rural Tree Trimining and removal is lower than expected, invoices garbage and recycling have not yet been received for February, invoice for the Council election and councillor election service have not yet been received. Council had budgeted for a consultant to manage swimming pools however this was taken back inhouse.
12	Depreciation	Depreciation for 2024/2025 will be reconciled at the end of the financial year.

**Hindmarsh Shire Council
Balance Sheet
As at 31 March 2025**

	YTD Actual 2024/2025 \$	Actual 2023/2024 \$	Ref
Current assets			
Cash and cash equivalents	11,796,650	14,980,215	1
Rates and other receivables	3,345,101	1,902,961	2
Other assets & Inventories	1,283,161	587,151	3
Total current assets	16,424,912	17,470,327	
Non-current assets			
Investments in associates by equity method	219,464	295,103	
Infrastructure, Property and Plant and Equipment	198,388,806	201,579,255	
Capital Expenditure 2024/2025	5,579,723	0	4
Trade and other receivables	2,207	2,207	
Total non-current assets	204,190,199	201,876,565	
Total assets	220,615,111	219,346,892	
Current liabilities			
Trade and other payables	211,993	2,752,875	5
Trust Funds and Deposits	508,118	101,886	6
Provisions	1,953,808	2,166,346	7
Total current liabilities	2,673,920	5,021,107	
Non current liabilities			
Provisions	509,008	198,473	7
Total non-current liabilities	509,008	198,473	
Total liabilities	3,182,928	5,219,581	
Net assets	217,432,183	214,127,311	
Equity			
Accumulated surplus	83,065,484	71,533,642	
Surplus/(Deficit) for period	4,755,116	8,349,185	
Asset revaluation reserve	129,611,580	134,244,484	
Total equity	217,432,180	214,127,311	

Balance Sheet
Explanation of material variations
As at 31 March 2025

Variance			
Ref	Item	Explanation	
1	Cash and Cash Equivalents	Cash and Cash Equivalents reflects the receipt of substantial grant funding late in the previous financial year that was carried forward for projects to be completed in 2024/2025, as well as the Victorian Grants Commission grant for 2024/2025 which was received in July 2024.	
2	Rates and Other Receivables	Rates and other receivables recognise total rates raised for the 2024/2025 financial year less the amount of payments received from three installments.	
3	Other Assets & Inventories	Other assets and inventories represent the amount of stock on hand to undertake operations and capital projects.	
4	Capital Works	Capital Expenditure as at 31 March is 5,579,723. Refer to the Capital Works report for further information.	
5	Trade and Other Payables	Trade and Other Payables represents the amount outstanding to creditors as at 31 March.	
6	Trust Funds and Deposits	As at 31 March 2025 Council holds \$506,596 for the Fire Services Levy which will be remitted during the 2024/2025 financial year.	
7	Provisions	Provisions represents the amount held for Long Service and Annual Leave as well as quarry and landfill restoration.	

**Hindmarsh Shire Council
Statement of Cash Flows
For the period ending 31 March 2025**

Cash Flows from Operating Activities

	Inflows/ (Outflows)
Receipts	
Rates & Charges	8,138,273
Statutory Fees and Fines	4,016
User Fees	1,849,183
Interest	548,232
Contributions - Cash	130,184
Grants - Recurrent	5,760,706
Net GST refund/(payment)	82,379
Grants - Non Recurrent	814,497
Trust	28,537
Other Revenue	222,216
Payments	
Employee Costs	(6,791,200)
Other Expenses	(1,297,040)
Suppliers	(4,089,256)
	<hr/>
Net cash inflow/(outflow) from operating activities	5,400,726

Cash Flows from Investing Activities

Payments for Property Plant and Equipment and Infrastructure	(5,579,723)
Proceeds from sale of Property Plant and Equipment	362,652
	<hr/>
Net cash inflow (outflow) from investing activities	(5,217,071)
Cash flows from Financing activities	

Net cash inflow (outflow) from financing activities	<hr/> -
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Net increase/(decrease) in cash held	183,655
Cash at beginning of the period	11,612,997
	<hr/>
Cash at end of the period	<u>11,796,652</u>

Hindmarsh Shire Council
Capital Works
For the period ending 31 March 2025

	YTD Actual \$	YTD Budget \$	YTD Variance \$	Ref
Property				
Land	-	-	-	
Total Land	-	-	-	
Buildings	1,427,654	150,000	(1,277,654)	1
Total Buildings	1,427,654	150,000	1,277,654	
Total Property	1,427,654	150,000	1,277,654	
Plant and Equipment				
Plant, machinery and equipment	656,914	922,000	265,086	2
Fixtures, fittings and furniture	327,169	90,000	(237,169)	3
Total Plant and Equipment	984,083	1,012,000	27,917	
Infrastructure				
Roads	1,702,770	4,278,829	2,576,059	4
Bridges	10,000	50,000	40,000	5
Footpaths and cycleways	34,793	70,000	35,207	6
Drainage	10,400	68,486	58,086	7
Other infrastructure	1,410,023	542,396	(867,627)	8
Total Infrastructure	3,167,986	5,009,711	(1,841,725)	
Total Capital Works Expenditure	5,579,723	6,171,711	591,988	
Represented by:				
New asset expenditure	950,443	458,579	(491,864)	
Asset renewal expenditure	4,022,646	5,543,132	1,520,486	
Asset expansion expenditure	30,898	70,000	39,102	
Asset upgrade expenditure	575,736	100,000	(475,736)	
Total Capital Works Expenditure	5,579,723	6,171,711	591,988	

Capital Works
Explanation of material variations
For the period ending 31 March 2025

Variance Ref	Item	Explanation
1	Buildings	Work on the Jeparit Workshop has continued from 2023/2024 using carried forward funding. The renewal of the Davis Park clubrooms and grandstand is commenced with the framework and roof in place.
2	Plant, machinery and equipment	Two trucks have been delivered using carried forward funding. Items of plant and equipment, such as the emulsion tank and spreader trailer which require specialist manufacturing have been delayed due to supply issues.
3	Furniture and Fixtures	Furniture and Fixtures is higher than budgeted due to a grant received to upgrade fitouts at Dimboola and Nhill Kindergartens
4	Roads	The shortfall in actual expenditure to budgeted is due to the phasing of the budgeted projects. Sealed construction of the Dimboola Minyip Road is to commence in April. Construction of the Netherby Baker Road has commenced and is expected to be finalised in April. Kerb and Chanel replacement will commence in late April.
5	Bridges	Bridge renewal will be undertaken based on level 3 assessments.
6	Footpaths and cycleways	Work has been completed on the Wimmera Discovery Trail using carried forward grant funds.

Hindmarsh Shire Council
Key Result Area Summary
For the period ending 31 March 2025

Service area	Description of services provided	2024/2025 YTD Actual \$	2024/2025 YTD Budget \$	2024/2025 Annual Budget \$
Theme 1: Our Community				
Community Development	Councils community Development Team works with community groups, organisations and individuals to assist communities reach their aspirations and be healthy, active and engaged.	Operating Expenditure	199,379	232,077
		Operating Revenue	104,045	67,473
		NET Expenses (Revenue)	95,334	164,604
		Capital Expenditure	161,696	-
Maternal and Child Health Centres	Maintain maternal and child health facilities in Dimboola and Nhill. Council provides support to early years' services through the Municipal Early Years Plan. Council does not provide Maternal and Child Health Services. This service is provided by West Wimmera Health Services in Dimboola, Jeparit, Nhill and Rainbow.	Operating Expenditure	3,948	3,663
		Operating Revenue	-	-
		NET Expenses (Revenue)	3,948	3,663
		Capital Expenditure	-	-
Kindergarten Services	Provision of Kindergarten services in Dimboola, Jeparit, Nhill and Rainbow under contract with Horsham District Kindergarten Association. Council does not directly deliver Kindergarten Services.	Operating Expenditure	127,666	108,936
		Operating Revenue	388,432	48,573
		NET Expenses (Revenue)	(260,766)	60,363
		Capital Expenditure	300,151	-
Youth Services	Improve the wellbeing of and opportunities for youth within the Shire.	Operating Expenditure	122,287	122,130
		Operating Revenue	82,750	32,049
		NET Expenses (Revenue)	39,537	90,081
		Capital Expenditure	-	-
Aged & Disability Services	Council ceased to provide in-home aged care services on 30 June 2023. Costs related to Aged Care include Regional Assessment Services as well as social support.	Operating Expenditure	61,317	77,868
		Operating Revenue	3,126	1,503
		NET Expenses (Revenue)	58,191	76,365
		Capital Expenditure	-	-
Health Promotion	To protect and enhance the health of the community.	Operating Expenditure	136,141	162,144
		Operating Revenue	36,339	28,863
		NET Expenses (Revenue)	99,802	133,281
		Capital Expenditure	-	-

Service area	Description of services provided	2024/2025 YTD Actual \$	2024/2025 YTD Budget \$	2024/2025 Annual Budget \$
Community Transport	Operating Expenditure	-	-	-
	Operating Revenue	-	-	-
	NET Expenses (Revenue)	-	-	-
Libraries	Capital Expenditure	-	-	-
	Operating Expenditure	178,097	267,894	357,293
	Operating Revenue	139,532	96,894	129,256
Arts, Culture and Community Events	NET Expenses (Revenue)	38,565	171,000	228,037
	Capital Expenditure	28,217	-	-
	Operating Expenditure	51,244	118,370	151,190
Recreation Programs	Operating Revenue	15,883	3,744	5,000
	NET Expenses (Revenue)	35,361	114,626	146,190
	Capital Expenditure	-	-	-
Public Order & Safety	Operating Expenditure	63,050	11,547	15,418
	Operating Revenue	-	-	-
	NET Expenses (Revenue)	63,050	11,547	15,418
Early Years	Capital Expenditure	-	-	-
	Operating Expenditure	119,453	134,467	178,500
	Operating Revenue	40,589	75,939	81,250
	NET Expenses (Revenue)	78,864	58,528	97,250
	Capital Expenditure	-	-	-
	Operating Expenditure	4,860	31,239	41,672
	Operating Revenue	-	-	-
	NET Expenses (Revenue)	4,860	31,239	41,672
	Capital Expenditure	-	-	-

Service area	Description of services provided		2024/2025 YTD Actual \$	2024/2025 YTD Budget \$	2024/2025 Annual Budget \$
Theme 2: Built & Natural Environment					
Local Roads & Bridges	Provide safe, all weather access to residences and allow for efficient transport of goods to and from the Shire. • The aim of the road network is to provide property access for local traffic. Council endeavours to provide all-weather access to existing residential homes and dry weather access roads to non-residential properties. • Council's road network comprises 573 kilometres of sealed roads, 845 kilometres of gravel roads (all weather) and approximately 1470 kilometres of earth roads (dry weather only, some contain gravel sections, though not maintained to an all-weather standard). The network also comprises six bridges and a significant number of large culverts. • VicRoads is responsible for main roads including highways and marked routes. Similarly, state government agencies are responsible for roads and tracks within declared parks such as the Little Desert, Big Desert and along the Wimmera River.	Operating Expenditure	3,600,682	3,375,471	4,502,393
		Operating Revenue	10,000	2,644,860	3,526,477
		NET Expenses (Revenue)	3,590,682	730,611	975,916
		Capital Expenditure	1,668,206	3,245,373	4,328,829
Drainage Management	Well maintained, fit for purpose drainage systems within townships.	Operating Expenditure	425,383	359,082	478,961
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	425,383	359,082	478,961
		Capital Expenditure	10,400	51,345	68,486
Paths & Trails	Well maintained pedestrian access, including disabled access to critical and popular destinations around our townships.	Operating Expenditure	183,812	185,967	248,033
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	183,812	185,967	248,033
		Capital Expenditure	34,793	52,479	70,000
Tree Management	Conduct maintenance, inspections and replanting works on Council road reserves, parks and gardens, and recreation reserves.	Operating Expenditure	152,978	277,866	370,577
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	152,978	277,866	370,577
		Capital Expenditure	-	-	-

Service area	Description of services provided	2024/2025 YTD Actual \$	2024/2025 YTD Budget \$	2024/2025 Annual Budget \$
Town Beautification	Maintain and redevelop public open spaces in Dimboola, Jeparit, Nhill and Rainbow.	Operating Expenditure	769,221	598,788
		Operating Revenue	25,155	-
		NET Expenses (Revenue)	744,066	598,788
		Capital Expenditure	10,406	-
Council Buildings	Maintenance, renewal and upgrade of Council-owned and controlled community centres and halls, and support of communities that undertake these activities on behalf of Council. To protect and enhance the health of the community.	Operating Expenditure	235,797	240,840
		Operating Revenue	759	297
		NET Expenses (Revenue)	235,038	240,543
		Capital Expenditure	24,787	-
Recreation Facilities	Maintenance, renewal and upgrade of Council owned and controlled recreational land, buildings and facilities. Council also supports groups that undertake these activities on behalf of Council.	Operating Expenditure	1,189,585	755,316
		Operating Revenue	321,380	-
		NET Expenses (Revenue)	868,205	755,316
		Capital Expenditure	1,305,101	262,395
Waste Management	Management of Council's transfer stations and collection and disposal of domestic waste and recyclables across the Shire.	Operating Expenditure	1,239,347	1,263,204
		Operating Revenue	1,431,353	1,402,001
		NET Expenses (Revenue)	(192,006)	(138,797)
		Capital Expenditure	403	-
Quarry Operations	Management of Council-owned and controlled quarries and gravel pits for extraction of gravel for road making.	Operating Expenditure	251,557	258,876
		Operating Revenue	224,455	299,880
		NET Expenses (Revenue)	27,102	(41,004)
		Capital Expenditure	-	-
Waterway Management	Management of Council-controlled waterways including weir pools and lakes.	Operating Expenditure	45,779	58,221
		Operating Revenue	34,688	-
		NET Expenses (Revenue)	11,091	58,221
		Capital Expenditure	926	-
Environmental Management	Manage, protect and enhance Council's natural assets in conjunction with Government departments and environmental groups.	Operating Expenditure	96,060	166,698
		Operating Revenue	108,179	109,845
		NET Expenses (Revenue)	(12,120)	56,853
		Capital Expenditure	-	-
Fire Prevention	Identification of potential fire hazards and prevention of loss of life and property caused by fire.	Operating Expenditure	91,168	94,482
		Operating Revenue	11,856	17,244
		NET Expenses (Revenue)	79,312	77,238
		Capital Expenditure	-	-

Service area	Description of services provided		2024/2025 YTD Actual \$	2024/2025 YTD Budget \$	2024/2025 Annual Budget \$
Theme 3: Competitive and Innovative Economy					
Economic Development	Facilitate an environment that is conducive to a sustainable and growing local business sector and provides opportunities for residents to access employment.	Operating Expenditure	139,042	243,504	324,800
		Operating Revenue	2,426	4,500	6,000
		NET Expenses (Revenue)	136,616	239,004	318,800
Tourism	To develop a thriving Wimmera Mallee Tourism industry predominantly based on, but not limited to, the Shire's heritage and environmental assets.	Capital Expenditure	1,200	37,485	50,000
		Operating Expenditure	280,486	291,285	388,521
		Operating Revenue	1,461,704	-	-
Private Works	<ul style="list-style-type: none"> Provision of private civil works services. • Provide quotations for private works undertaken by Council's works department to residents, contractors and other authorities. • Potential private works include grading of farm driveways, grading of fence lines, construction of driveway cross-overs, and supply of labour, plant and materials. • Private works also include repair to Council's infrastructure caused by repair work to third party assets. 	NET Expenses (Revenue)	(1,181,218)	291,285	388,521
		Capital Expenditure	573,521	121,761	162,396
		Operating Expenditure	189,701	276,399	368,632
Caravan Parks and Camping Grounds	Maintenance, renewal and upgrade of Council Caravan Parks and Camping Grounds.	Operating Revenue	156,069	339,615	453,000
		NET Expenses (Revenue)	158,672	184,266	368,632
		Capital Expenditure	-	-	-
Land Use Planning	To ensure that any development that occurs in Hindmarsh Shire is carried out in accordance with relevant planning policies, principals and controls.	Operating Expenditure	879,357	535,203	713,778
		Operating Revenue	982,173	551,016	735,000
		NET Expenses (Revenue)	(102,817)	(15,813)	(21,222)
Building Control	To provide statutory and private building services to the community	Capital Expenditure	109,459	22,491	30,000
		Operating Expenditure	174,122	222,120	296,275
		Operating Revenue	55,058	52,857	70,500
Aerodrome	Manage and maintain the Nhill Aerodrome	NET Expenses (Revenue)	119,065	169,263	225,775
		Capital Expenditure	-	-	-
		Operating Expenditure	156,127	180,837	241,208
Aerodrome	Manage and maintain the Nhill Aerodrome	Operating Revenue	21,697	29,610	39,500
		NET Expenses (Revenue)	134,430	151,227	201,708
		Capital Expenditure	-	-	-
Aerodrome	Manage and maintain the Nhill Aerodrome	Operating Expenditure	91,017	76,041	101,425
		Operating Revenue	57,636	3,744	5,000
		NET Expenses (Revenue)	33,381	72,297	96,425
Aerodrome	Manage and maintain the Nhill Aerodrome	Capital Expenditure	238,585	-	-
		Operating Expenditure	-	-	-
		Operating Revenue	-	-	-

Service area	Description of services provided	2024/2025 YTD Actual \$	2024/2025 YTD Budget \$	2024/2025 Annual Budget \$
Theme 4: Good Governance & Financial Sustainability				
Civic Governance & Leadership	To ensure that Council provides effective leadership and that its decisions are transparent, inclusive and based on sound recommendations and advice.	Operating Expenditure	860,282	940,425
		Operating Revenue	-	-
		NET Expenses (Revenue)	860,282	940,425
		Capital Expenditure	-	-
Customer Service Centres	Operation and maintenance of customer service centres to provide facilities from which Council can efficiently deliver services to the community. Provision of information to ratepayers and the general public on a broad range of services provided by Council and other government agencies.	Operating Expenditure	412,993	445,842
		Operating Revenue	-	-
		NET Expenses (Revenue)	412,993	445,842
		Capital Expenditure	49,910	3,753
Council Elections	Efficient and effective running of Elections by the Victorian Electoral Commission on behalf of Council.	Operating Expenditure	4,807	148,840
		Operating Revenue	794	-
		NET Expenses (Revenue)	4,013	148,840
		Capital Expenditure	-	-
Financial Management	To ensure the efficient and effective allocation of resources through sound financial planning and management that secures the long term financial viability of the municipality.	Operating Expenditure	256,169	350,696
		Operating Revenue	6,214,676	4,465,545
		NET Expenses (Revenue)	(5,958,507)	(4,114,849)
		Capital Expenditure	-	-
Rating and Valuations	Management of Council's rating system, including valuation of properties and the levying of rates and charges.	Operating Expenditure	164,949	160,540
		Operating Revenue	8,704,454	8,716,030
		NET Expenses (Revenue)	(8,539,505)	(8,555,490)
		Capital Expenditure	-	-

Service area	Description of services provided	2024/2025 YTD Actual \$	2024/2025 YTD Budget \$	2024/2025 Annual Budget \$
Records Management	Effective and efficient recording, storage, retrieval and disposal of records in line with the standards of the Public Records Office of Victoria.	Operating Expenditure	66,788	86,706
		Operating Revenue	-	-
		NET Expenses (Revenue)	66,788	86,706
		Capital Expenditure	-	-
Information Technology	Using Information Technology as a tool to connect with the community and provide efficient and effective services.	Operating Expenditure	320,980	381,699
		Operating Revenue	-	-
		NET Expenses (Revenue)	320,980	381,699
		Capital Expenditure	41,351	63,729
Risk Management	Monitor and manage Council's risks in relation to operations, employment and infrastructure.	Operating Expenditure	576,987	596,133
		Operating Revenue	64,799	29,988
		NET Expenses (Revenue)	512,188	566,145
		Capital Expenditure	-	-
Project Mgmt & Contract Management	Using Information Technology as a tool to connect with the community and provide efficient and effective services.	Operating Expenditure	120,541	159,579
		Operating Revenue	-	-
		NET Expenses (Revenue)	120,541	159,579
		Capital Expenditure	-	-
Payroll and Human Resources Services	Provision of payroll services to Council employees and the provision of Human Resources services to management.	Operating Expenditure	260,557	282,555
		Operating Revenue	-	-
		NET Expenses (Revenue)	260,557	282,555
		Capital Expenditure	-	-
Emergency Management	Provide support to the community in the areas of emergency preparedness, emergency response and emergency recovery.	Operating Expenditure	132,834	69,525
		Operating Revenue	36,543	-
		NET Expenses (Revenue)	96,292	69,525
		Capital Expenditure	-	-
Depots & Workshops	Operation of Council's depots and workshops including the provision of heavy plant and equipment.	Operating Expenditure	1,094,177	938,844
		Operating Revenue	-	-
		NET Expenses (Revenue)	1,094,177	938,844
		Capital Expenditure	647,342	476,811

Service area	Description of services provided		2024/2025 YTD Actual \$	2024/2025 YTD Budget \$	2024/2025 Annual Budget \$
Asset Management	Provision of skills, resources and systems to ensure the most efficient and effective management of Council's assets. • Ensure that Council targets the correct level of asset expenditure to achieve and maintain the desired levels of service into the foreseeable future. • Ensure that Council's asset renewal expenditure targets the most critical assets. • Provide regular condition and defect audits of Council's assets to ensure safety and levels of service are maintained. • Provide Council's asset valuations.	Operating Expenditure	258,645	281,853	375,959
		Operating Revenue	2,373	747	1,000
		NET Expenses (Revenue)	256,272	281,106	374,959
		Capital Expenditure	-	-	-
Fleet Management	Ensure that Council's vehicle fleet is management, maintained and replaced in the most efficient and efficient way possible.	Operating Expenditure	189,051	218,061	290,871
		Operating Revenue	58,692	63,720	85,000
		NET Expenses (Revenue)	130,359	154,341	205,871
Accounts Payable	Payment of invoices in an efficient and timely manner.	Capital Expenditure	373,370	289,386	386,000
		Operating Expenditure	57,329	57,546	76,757
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	57,329	57,546	76,757
Accounts Receivable	Receival of payments from debtors in an efficient and timely manner.	Capital Expenditure	-	-	-
		Operating Expenditure	10,407	7,884	10,529
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	10,407	7,884	10,529
		Capital Expenditure	-	-	-

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POLICY

C020 Advisory Committee Policy

1 Purpose

The purpose of this policy is to:

- support Council in ensuring good governance and appropriate management of Advisory Committees;
- outline how Advisory Committees can be formed,
- outline how such Committees are to be governed; and
- specify the limits of an Advisory Committees power.

This policy ensure that the management of Advisory Committees is in accordance with the Act and meets the Act's principles of:

- achieving the best outcomes for the municipal community;
- engaging the municipal community in strategic planning and strategic decision making; and
- ensuring public transparency.

2 Scope

This policy applies to all members of Advisory Committees, Councillors and employees responsible for Advisory Committees.

3 Definitions

Council	means Hindmarsh Shire Council
Act	means <i>Local Government Act 2020</i>
Advisory Committee	means an Advisory Committee established under this policy
Advisory Committee Meeting	means a Meeting of an Advisory Committee
Advisory Committee Report	means a formal report produced by an Advisory Committee
Committee Meeting	means a meeting of an Advisory Committee
Quorum	means the absolute majority of members present at the meeting and must include at least one Councillor.
External Independent Members	means people who are not Councillors or Council Officers.

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4 Formation of an Advisory Committee

The formation of, appointment to, and administration of an Advisory Committees is subject to input from the Council.

Advisory Committees must be formed (and rescinded) by Council Resolution, and the Terms of Reference (ToR), and membership must also be endorsed by Council.

5 Powers and functions of an Advisory Committee

Advisory Committees do not have any executive, financial or delegated powers. Advisory Committees do not have the power to sub-delegate or form sub-committees without the approval of Council. Advisory Committees may establish Working Groups for specific events or projects.

The role of an Advisory Committee generally is to report to Council and provide appropriate advice and recommendations on matters relevant to its Terms of Reference in order to facilitate decision making by Council in relation to the discharge of its responsibilities.

An Advisory Committee can offer specialised advice and assistance with research on issues of interest to Council and the Community.

6 Advisory Committee Governance

Advisory Committees are subject to a Terms of Reference (ToR). Council has a standard ToR which may be amended slightly but must be adopted at the time the Committee is formed and/or reviewed at the commencement of each Council Term.

Advisory Committees are assigned to the responsible member of Council's Management Team, to ensure that the ToR are met, to provide guidance on administrative matters and to ensure that the Committee functions appropriately and in accordance with Council's Governance Rules. The Manager is not a voting member of the Advisory Committee and has no delegated authority.

The staff liaison for an advisory committee will always be a member of Council's Senior Management Team, unless otherwise authorised by the CEO in writing. The CEO may also elect to assign more than one responsible staff member to an Advisory Committee.

Council must review, within the period of 6 months after a general election, all Advisory Committees and Advisory Committee membership. Council Officers will provide Council with a report containing the Terms of Reference, this Policy and all current members for consideration.

7 Advisory Committee Meeting Agenda's and Minutes

The agendas and minutes of all Advisory Committee Meetings will be completed in the appropriate Corporate Template, as prescribed by the CEO, and forwarded to Council in a timely manner.

8 Membership

All Advisory Committees must have a minimum of five members, comprising of:

- a minimum of one Councillor; and
- a minimum of four external independent members.

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Advisory Committee memberships will be as stated in the Terms of Reference.

Membership should be representative of the diverse communities within Hindmarsh Shire.

Any community member may become a member of an Advisory Committee if appointed by Council (or the CEO pursuant to the ToR), and any such member will have the same entitlement to participate as a Councillor. Weight will be given to ensuring diversity of membership and skills on an Advisory Committee.

All Advisory Committees will have an elected Chairperson who will, where necessary, have the casting vote.

Where appropriate, representatives of peak external bodies may be required to be members of Advisory Committees, and where this is applicable, it will be written into the Terms of Reference.

Advisory Committee meetings will be included in the Councillor's Calendar. Any Councillor is able to attend a meeting of any Advisory Committee. Only Councillors who are appointed to the Advisory Committee may vote.

If the Councillor appointed to an Advisory Committee is unable to attend a meeting, they can nominate another Councillor to attend the meeting on their behalf. In this instance, the replacement Councillor would have voting right of the member Councillor.

8.1 Appointment of Councillors to Advisory Committees

Councillors will be appointed to Advisory Committees during the Annual Statutory meeting in November of each year.

8.2 Appointment of community representatives to Advisory Committees

Community representatives will be appointed to Council through an expression of interest and selection process.

- Expressions of interest will be sought by public notice in the local media and on Hindmarsh Shire Council's website in March of every second year.
- Council will appoint the committee members to the Advisory Committee during the May Council Meeting.
- Every effort should be made to ensure a representative cross section of people from the relevant area are elected to serve on the Advisory Committee.
- Appointment to Advisory Committees will be based on the membership criteria outline in the relevant Terms of Reference.
- Appointment to an Advisory Committee will be for a period of two (2) years, commencing at the start of a financial year.
- A member of an Advisory Committee is able to resign at any time.
- Where the Committee has not met its membership limit through the formal nomination period, or resignations result in vacancies, new members may be appointed through the submission of a Committee Expression of Interest form available from Council. These forms shall be submitted to Council for consideration at the next Ordinary meeting. Council will advise the Committee of any new member appointments. The term of membership for members appointed through this process shall be the length of time before the end of the Committee's term.

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8.3 Executive

The executive composition of the Committee is to be elected at the first Advisory Committee Meeting in a financial year.

The executive composition of the Committee will be:

- Chairperson;
- Secretary; and
- up to 2 other office bearers as determined by the Advisory Committee.

8.3.1 Role of the Chairperson

The role of the Chairperson is to:

- chair all meetings;
- be the spokesperson of the Advisory Committee (a spokesperson for specific projects may be delegated by the chairperson to another committee member);
- moderate committee meetings; and
- promote behaviour in line with clause 13 – Code of Conduct.

9 Advisory committee meetings

The following rules apply to Advisory Committee:

- A quorum of the Committee will be half the members plus one and must include at least one Councillor.
- Voting will be by a majority of votes by a show of hands.
- Only Committee members in attendance are entitled to vote.
- The chairperson shall have the casting vote in the event of an equality of votes.

10 Conflict of Interest

Any member who has a conflict of interest in their role as a member of an Advisory Committee must:

- Disclose the conflict of interest before the item is raised during the meeting; and
- Exclude themselves from the discussion in relation to that matter, including any vote on the matter and any action in relation to the matter.

Where a determination regarding a matter has been made in accordance with the prior points and relates to an ongoing activity, event or program, the member who has declared a material conflict of interest may still participate in activities related to the matter, provided that they:

- Act honestly;
- Exercise reasonable care and diligence;
- Not make improper use of their position;
- Not make improper use of information acquired as a result of their position.

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The conflict should be noted in the minutes and the member may be required to develop a Conflict of Interest Management Plan in consultation with the Council Officer and/or Advisory Committee Chairperson.

An exemption can be made where the interest is held in common with other residents, ratepayers, business owners, or any other large class of persons and the Committee Member's interest doesn't exceed the interest generally held by those people. If a conflict of interest is declared and this exemption is invoked by the member making the declaration, the Chairperson shall determine whether the 'interests in common' exemption applies.

11 Confidential Information

Committee members must not disclose information that they know, or should reasonably have known is confidential information.

Committee members have an obligation to not disclose any materials or information that is not publicly available unless approved by the Chairperson or a representative of Hindmarsh Shire Council.

Committee members should be mindful of their obligations under the *Privacy and Data Protection Act 2014* regarding the use or disclosure of information.

12 Code of Conduct

Advisory committee members must:

- act with integrity;
- impartially exercise their responsibilities in the interests of the local community;
- not improperly seek to confer an advantage or disadvantage on any person including themselves;
- treat all persons with respect and have due regard to the opinions, beliefs, rights and responsibilities of Councillors, Advisory Committee members and officers;
- commit to providing a safe, inclusive and productive environment free from discrimination, harassment and bullying by not engaging in behaviour that is intimidating or that may constitute discrimination, harassment or bullying;
- take reasonable care of their own health and safety and that of others; and
- commit to regular attendance at meetings.

Any breaches of this code of conduct may result in termination of membership.

13 Media

Contact with the media by Advisory Committee members will be conducted in accordance with Hindmarsh Shire Council's Media Policy.

Committee members should defer media enquiries to the Chairperson in the first instance and should take care not to respond as a representative of the Advisory Committee.

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14 Financial Management

Any financial management relating to an Advisory Committee will be completed by Hindmarsh Shire Council Officers.

14.1 Spending

Any decisions to spend money must be approved at the Advisory Committee meeting and noted in the minutes, with expenditure over the Advisory Committee's delegation requiring approval by Council. An Advisory Committee member is not guaranteed reimbursement if they spend their own money for a committee event or activity without having approval from the Committee or Council (if applicable).

14.2 Receiving Money

Whenever an Advisory Committee receives money, a receipt should be issued. A carbon duplicate book should be used to record all receipts, unless an electronic receipt can be issued.

There may be times when issuing a receipt is not feasible. For example if the Advisory Committee is organising a fundraising event or calculating entry fees, it would be impractical to write out a receipt for every person. Two members of the Committee should be responsible for collecting and counting the money. All money is to be taken to a Council customer service centre for receipting accompanied by signed supporting documentation. A receipt will be provided by Council upon receipt of the money to the customer service centre.

Any money collected should be handed over to Hindmarsh Shire Council as soon as reasonably practicable, but within 5 business days.

15 Fundraising

Where an Advisory Committee wishes to fundraise for an event or a town improvement activity they should submit the request to info@hindmarsh.vic.gov.au. The request will then be considered by the CEO.

Fundraising should be undertaken for a specific purpose so that people know where their money is going and what it is going to be used for.

Any fundraising undertaken by an Advisory Committee can only be undertaken where it has been approved by the CEO.

16 Sponsorship

Where an Advisory Committee wishes to enter into a sponsorship agreement with a business for an event they are running, it should be referred to the staff liaison so that a sponsorship agreement can be drafted.

17 Non-financial Donations

Non-financial donations should not be accepted by an Advisory without approval from the CEO. All non-financial donations are to be reported to the CEO as soon as possible after receipt.

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18 Volunteering

All volunteers of an Advisory Committee should be registered with Council as a volunteer. Members of Advisory Committees are taken to be Council volunteers and must adhere to all requirements of Council volunteers as contained within Council policies.

19 Events

Where an Advisory Committee wishes to run an event, an Intention to Hold and Event Form needs to be completed 6 weeks before the event and submitted to Council for approval. This helps Council to determine whether any permits or requirements are needed such as:

- **Local Laws** – road closures, traffic management, permission for public land access, alcohol consumption
- **Planning** – permits to hold an event on private land
- **Environmental Health** – temporary food permits
- **Building** – permits for temporary structures such as fencing, stages and marquees
- **Maintenance** – servicing of public toilets
- **Risk and Safety** – event management plan, risk assessment

20 Incident Reporting

If an incident occurs at an Advisory Committee event, activity or meeting, the delegated Council Officer should be advised immediately so that the incident can be logged.

21 Monitoring and Review

Council is committed to monitoring the overall level of success of the policy's implementation. A periodic review of this policy will be undertaken to ensure its relevance aligns with the public interest. As a minimum, a review will occur in line with a new Council Term.

However, a Council can amend its policy at any time. The formation of any future Advisory Committees will require a decision of Council; therefore it is likely that this policy would be reviewed and adopted by Council at this time.

22 References

Related documents	Legislation
<i>Governance Rules</i>	<i>Local Government Act 2020</i>
<i>Public Transparency Policy</i>	<i>Charter of Human Rights and Responsibilities Act 2006</i>
<i>Community Engagement Policy</i>	<i>Equal Opportunity Act 2010</i>
<i>Advisory Committee Standard Terms of Reference</i>	<i>Freedom of Information Act 1982</i>
	<i>Local Government Act 1989</i>
	<i>Local Government Act 2020</i>
	<i>Privacy and Data Protection Act 2014</i>

Hindmarsh Shire Council | Advisory Committee Policy

23 Document Control

Advisory Committees Policy		Policy Category	Council
Version Number	1.3	Policy Status	Draft
Approved/Adopted By	COUNCIL	Date Adopted	31 May 2023
Responsible Officer	DCCS	Review date	3 YEARS FROM APPROVAL
Version history	Date	Version	Description
	September 2021	1.0	Initial policy
	November 2022	1.1	Updated Conflict of Interest provisions
	May 2023	1.2	Updated to align with Terms of Reference
	April 2024	1.3	Updated to include mid-term nomination process.
	April 2025	1.4	Administrative update to align with Terms of Reference

TERMS OF REFERENCE

Hindmarsh Pride Committee



1. INTRODUCTION

The Hindmarsh Pride Committee (**Committee**) will strengthen the voice of the LGBTIQ+ community by providing advice to ensure Hindmarsh Shire Council's broader policy issues and Council Plan and programs reflect the interests of the LGBTIQ+ community.

2. OBJECTIVES

The key objectives of the Committee are to:

- Provide a representative sample of independent and authentic voices of people from the LGBTIQ+ community, with an ability to advise on current and emerging issues and priorities;
- Provide feedback and advice to Council on broader policy issues;
- Promote and assist Council to celebrate LGBTIQ+ days of significance and host events within Hindmarsh Shire;
- Assist Council to promote the benefits of diversity and enhance understanding about the barriers to equality facing LGBTIQ+ communities; and
- Report to Council via the tabling of minutes at Council meetings after each meeting.

3. MEMBERSHIP

The Committee shall comprise representatives as follows:

- Hindmarsh Shire Council Mayor or delegate.
- Up to 10 volunteer committee members representing the LGBTIQ+ community, appointed by Council through an expression of interest, selection and endorsement process.

Representatives of relevant community organisations, peak bodies and service providers may be invited to attend Committee meetings to provide specific advice on an as-need basis, and do not contribute to the Committees quorum.

The quorum for the committee is attendance by at least 50% of independent members, and the Mayor or delegate.

Membership shall be for a period of two years expiring on 30 June of every second year, unless Council determines otherwise.

Council may terminate the appointment of any Committee member if:

- The member is found to be in breach of Council Policies and/or the *Local Government Act 2020*; or
- A member's conduct, action or comments bring Hindmarsh Shire Council into disrepute.

4. METHOD OF APPOINTMENT

Interested members of the community are required to complete an expression of interest form demonstrating they have an understanding of and an interest in Hindmarsh Shire and its LGBTIQ+ community.

Expressions of interest will be called over a 2–3-week period in March every second year. Advertisements will be placed in local newspapers and through Council's newsletters, website and Facebook page.

A selection panel consisting of the Chief Executive Officer or nominee, and two Council officers will be formed to consider the expressions of interest and make recommendations to the Council for appointment to the Committee.

5. SELECTION CRITERIA

Applications will be assessed against the following criteria:

- Live, work or study, or have a relevant connection with Hindmarsh Shire;
- Knowledge and understanding of the needs and issues relevant to the LGBTIQ+ community;
- Capacity to analyse information and provide advice on issues affecting the LGBTIQ+ community;
- Willingness and ability to assist with promotion and organisation of days of significance and events;
- Willingness and ability to engage in open and respectful discussions that add value to the Committee and liveability of the Hindmarsh LGBTIQ+ community; and
- Availability to attend 80% of meetings scheduled throughout the year.

Councillors and Staff members of Hindmarsh Shire are not eligible to apply for membership.

6. CHAIRPERSON & MINUTE SECRETARY

The position of Chairperson will be an independent member of the Committee elected at the first meeting after July of each year. In the event that the Chairperson is absent, the Mayor or delegate will assume the role of Chairperson for the meeting.

The Committee will nominate a person as minute secretary. This position may be shared or rotated amongst members of the Committee.

The Chairperson will liaise with the CEO or nominee in setting the agenda.

The Chairperson will guide the meeting according to the agenda and time available, facilitating respectful discussions, and acknowledging the value of the diverse views of members.

7. MEETINGS

Meetings may be held face-to-face, online or a combination of both. A call to the membership for agenda items will be issued two weeks prior to the meeting, and the agenda will be distributed at least one week prior to the meeting.

The Committee will meet four times per year. The location of these meetings will rotate between Nhill, Jeparit, Dimboola and Rainbow. An alternative time, day or location of the meeting can be arranged as agreed by the Committee.

8. REPORTING

The Committee will have no formal reporting requirements. Minutes of all Committee meetings will be provided to the CEO for inclusion in the Council agenda.

Recommendations and requests arising from meetings will be presented to Council for consideration.

9. AUTHORITY

The Committee is an advisory Committee and does not have executive powers or authority to implement actions in areas over which the CEO or Council has legislative responsibility.

The Committee does not have any management functions and cannot involve itself in management processes or procedures.

The Committee must comply with Council's volunteer policy requirements.

9. CODE OF CONDUCT

Members are required to act honestly and treat others with respect while exercising due diligence and reasonable care.

Members have equal opportunity to participate in Committee discussions and will support colleagues to raise issues or problems and have them dealt with in an honest and respectful manner.

9. VOLUNTEERS

Committee members (other than Councillors) are volunteers of Council.

DOCUMENT CONTROL

Hindmarsh LGBTIQ+ Committee		Policy Category	Council
Version Number	1.1	Policy Status	-
Approved/Adopted By		Approved/Adopted on:	-
Responsible Officer	Chief Executive Officer		
Version History	Date	Version	Description
	08 August 2022	1.0	Creation of new Terms of Reference
	31 May 2023	1.1	Updated to reflect group name change
	April 2025	1.2	Review completed as required under Advisory Committee Policy



TERMS OF REFERENCE XX TOWN COMMITTEE

ADVISORY COMMITTEE TO HINDMARSH SHIRE COUNCIL

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1 Background

- 1.1 By this Terms of Reference document, Hindmarsh Shire Council (**Council**) establishes the XX Town Advisory Committee.
- 1.2 Council will establish from time to time various Advisory Committees. The purpose of such committees is to provide advice to Council with expertise in relevant matters to assist its decision making for the Hindmarsh Community.
- 1.3 The Committee has functions and responsibilities as set out in this Terms of Reference document. The Terms of Reference document sets out the structure and basis on which the Committee can make recommendations to Council.
- 1.4 This Terms of Reference document is authorised by a resolution of Council passed on [insert date].

2 Purpose

- 2.1 The purpose of the XX Town Committee (**Committee**) is to:
 - 2.1.1 provide leadership in the promotion of XX and district, the improvement of the community's livability and its economic development, liaising with sporting clubs, community organisations and businesses to identify and help coordinate any such opportunities;
 - 2.1.2 advise Council of necessary service delivery and infrastructure improvements in its community, and to prioritise such requests and submit them in early December of each year for consideration in Council's budget;
 - 2.1.3 provide a means of effective and efficient communication between Council and the community;
 - 2.1.4 provide feedback and comments on matters referred by Council or other matters brought to the Committee's attention;
 - 2.1.5 facilitate local activities and events, including welcome functions for new residents; and
 - 2.1.6 provide advice to Council as to how the funds allocated to the XX Town Committee are expended.

3 Role of the Committee

- 3.1 The role of the Committee is to:
 - 3.1.1 to establish clearer lines of communication between Council and residents to support future development and operational activities in Nhill/Jeparit/ Rainbow.

4 Town Committee Finances

- 4.1 Council will hold the funds of the XX Town Committee.
- 4.2 Decisions to spend the funds will be made by Council on the advice of the XX Town Committee.
- 4.3 Funds remaining in the XX Town Committee's ledger at the end of each financial year will not be carried forward into the following financial year's accounts for the XX Town Committee unless an expenditure proposal is submitted and approved by Council.

5 Membership

- 5.1 The Committee will consist of a minimum of five and a maximum of eleven members comprising of:
 - 5.1.1 One Councillor nominated by Council;
 - 5.1.2 Up to ten members of the [Nhill/Jeparit/Rainbow] community appointed by Council after seeking expressions of interest from the community.
- 5.2 The Chief Executive Officer (CEO) shall appoint a Council Officer to provide governance advice and approve purchasing recommendations within limits determined by the CEO.
- 5.3 A Council Officer appointed under 5.2 is not considered a member of the Committee and does not have voting rights.
- 5.4 Each member of the Committee has and may exercise one equal vote on any question before the Committee for determination.
- 5.5 Councillors, other than a Councillor appointed under clause 5.1.1, who attend a meeting are not to be classed as members of the Committee and do not have voting rights.
- 5.6 Membership is for a period of two (2) years, unless otherwise determined by a resolution of Council.
- 5.7 Any Councillor can attend meetings of the Committee as an observer.
- 5.8 Appointment to the Committee may be decided by factors such as suitability, experience, expertise, and with a view to ensuring a diverse and well balanced Committee.
- 5.9 People wishing to serve as an external independent member may nominate for successive terms without restriction.
- 5.10 Members of an Advisory Committee must abide by the Advisory Committee Policy - specifically clause 13 – code of conduct.
- 5.11 Where members are unable to attend a scheduled Advisory Committee Meeting, they should advise the Chair in writing prior to the meeting commencing.
- 5.12 A Committee member can be disqualified from the Committee in accordance with clause [5.12.1](#) and [5.12.2](#).
 - 5.12.1 If a Committee Member is absent from 2 or more consecutive meetings without providing written notice to the Chair, then Council can propose to remove the member as per clause [5.12.2](#). The Chair must notify Council in writing, via s86@hindmarsh.vic.gov.au, of any Committee Member who is absent from two or more consecutive meetings and has not provided written notice.
 - 5.12.2 If the Council proposes to remove a member from the Committee, it must give written notice to the member of its intention to do so and provide that member with the opportunity to be heard if that member so requests.
- 5.13 If the Councillor appointed under 5.1.1 cannot attend an Advisory Committee Meeting they can nominate another Councillor to attend the meeting on their behalf.

6 Appointment of Community Representatives to Advisory Committees

- 6.1 Community representatives will be appointed to Council through an expression of interest and selection process.
- 6.2 Expressions of interest will be sought by public notice in the local media and on Hindmarsh Shire Council's website in March of every second year.

- 6.3 Applications will be assessed against the following criteria:
- Nominees must work, study or reside in the town (or in the district surrounding the town);
 - Nominees should have a knowledge of - and passion for - the needs, services, interests and values relevant to their community;
 - Willingness to engage with the relevant community and represent a diverse range of views and ideas at Committee meetings;
 - Nominees must want to help the Township Committee fulfill its core purpose; and
 - Availability to attend 80% of meetings scheduled throughout the year.
- 6.4 Council will appoint the committee members to the Advisory Committee during the May Meeting.
- 6.5 Every effort should be made to ensure a representative cross section of people from the relevant area are elected to serve on the Advisory Committee.
- 6.6 Appointment to an Advisory Committee will be for a period of two (2) years, unless otherwise determined by way of a Council resolution, or if appointment occurs as per clause [6.8](#), appointment will cease at the end of the financial year, 30 June.
- 6.7 A member of an Advisory Committee is able to resign at any time.
- 6.8 Where an Advisory Committee does not have the maximum number of appointments as per clause [5.1](#) above and Council's Advisory Committee Policy, they may appoint additional members by way of resolution as per clause [12](#), having received a majority vote as per clauses [11.4](#), [11.5](#) and [11.6](#).

7 Executive

- 7.1 The executive composition of the Committee will be:
- 7.1.1 Chairperson;
 - 7.1.2 Secretary
 - 7.1.3 up to 2 other office bearers as determined by the Committee.
- 7.2 The executive composition of the Committee is to be elected at the first Advisory Committee Meeting in a financial year.

Explanatory note 5.1.3 The 2 other office bearers are up to the discretion of each Committee. For example, a Deputy Chairperson may be elected.

8 Election of Chairperson

- 8.1 The Committee must elect a Chairperson at the first Advisory Committee Meeting in a financial year.
- 8.2 The election of a Chairperson must be chaired by the Councillor or a Council Officer.
- 8.3 The Councillor or Council Officer will invite nominations for Chairperson.
- 8.4 Every nomination for Chairperson will require a seconder.
- 8.5 Voting must be done by show of hands.
- 8.6 The Chairperson must be elected by an absolute majority of the Committee.

8.7 Role of the Chairperson

- 8.7.1 The Chairperson will chair all meetings.
- 8.7.2 The Chairperson is the authorised spokesperson for the Committee.
- 8.8 If the Chairperson is absent from a Committee meeting, the Committee will elect a temporary Chairperson to chair the Committee meeting.

9 Election of secretary

- 9.1 The Committee must elect a Secretary at the first Advisory Committee Meeting in a financial year.
- 9.2 The Councillor or Council Officer will invite nominations for Chairperson
- 9.3 Every nomination for Secretary will require a seconder.
- 9.4 Voting must be done by show of hands.
- 9.5 The Secretary must be elected by an absolute majority of the Committee.

9.6 Role of Secretary

- 9.6.1 The Secretary will be responsible for preparing the Agenda for the meetings and taking full and accurate minutes of the meetings.
- 9.6.2 The Secretary is responsible for distributing the minutes of the Committee Meeting within the required time frame.

10 Agenda

- 10.1 For an item to be listed on the Agenda, the Secretary must be notified seven days prior to the meeting.
- 10.2 The Agenda is to be circulated to all Committee members five days prior to the meeting.
- 10.3 The Committee will not discuss any matter which has not been listed on the Agenda.
- 10.4 The Agenda must follow the format outline in Schedule 1.
- 10.5 Urgent business
 - 10.5.1 Urgent Business may be admitted for consideration at a Committee Meeting by resolution of the Committee Meeting.
 - 10.5.2 Prior to a vote being taken on whether to admit business as an item of Urgent Business, the Committee Member proposing such admission must outline the subject of the business to the Meeting
 - 10.5.3 The following matters are not capable of becoming items of Urgent Business:

10.5.3.1 the commitment of funds, or in-kind contributions, for any purpose exceeding \$100.

11 Meetings

- 11.1 Unless Council resolves otherwise, Committee meetings must be conducted in accordance with these Terms of Reference.
- 11.2 The Committee will meet a minimum of 10 times per year.
- 11.3 A quorum of the Committee will be half the members plus one and must include one Councillor.
- 11.4 Voting will be by a majority of votes by a show of hands.
- 11.5 Only Committee members in attendance are entitled to vote.
- 11.6 The Chairperson shall have the casting vote in the event of an equality of votes.
- 11.7 Working Groups may be formed by the Committee and may meet between general meetings and as authorised by the Committee.

12 Resolutions

- 12.1 Resolutions that are made by the Committee become advice to Council which can be approved or denied.
- 12.2 Resolutions should read as follows and as applicable to the resolution:
 - 12.2.1 *The Committee recommends that Council take the decision to spend \$XX on XXX; OR*
 - 12.2.2 *The Committee recommends that Council take the decision to approve the [event] as a Council event.*

13 Role of the Council Officer

- 13.1 The role of the Council Officer appointed under clause 5.2 includes:
 - 13.1.1 Assisting the Administration and Volunteer Support Officer and Manager People and Performance in maintaining a Register of Committee members, their date of appointment, reappointment and official positions (if any) held as a Committee member;
 - 13.1.2 advising Committee members of term completion dates and their eligibility for reappointment as relevant;
 - 13.1.3 acting as contact point between Council and the Committee;
 - 13.1.4 assisting with meeting the Committee's reporting requirements;
 - 13.1.5 making decisions on expenditure up to \$2,000.00 based on advice provided by the Committee;
 - 13.1.6 assisting the Manager Finance in maintaining a finance report;
 - 13.1.7 signing off on all minutes prior to being tabled at a Council meeting

14 Reporting

- 14.1 The Committee is responsible for taking proper minutes of all meetings and preparing reports for the Committee's consideration in accordance with:

- 14.1.1 Council's Governance Rules (as amended from time to time and adopted by Council).
- 14.2 Minutes are to be forwarded to s86@hindmarsh.vic.gov.au within one week of the meeting to be signed off by the Council Officer and then tabled at the following Council meeting.
- 14.3 The Committee must prepare and present to Council a report of its activities at its last meeting in the financial year, normally the meeting held in May, or upon being required to do so by Council and in any event at least once per year.

15 Creation and dissolution

- 15.1 By the Terms of Reference, the Committee:
 - 15.1.1 is established; and
 - 15.1.2 has the responsibilities as set out in the Terms of Reference.
- 15.2 These Terms of Reference:
 - 15.2.1 come into force immediately the resolution of Council adopting them is made; and
 - 15.2.2 remain in force until Council determines to vary or revoke it.
- 15.3 The Committee may only be dissolved by Council.

SCHEDULE 1 AGENDA

1. Acknowledgement of the Indigenous Community;
2. Apologies;
3. Disclosure by Committee members or Councillors or Council Officers of any interest or conflicts of interest in any item on the agenda;
4. Confirmation of Minutes;
5. Business Arising from Minutes;
6. Correspondence;
7. Events;
8. General business as notified to the Chair;
9. Councillors Report;
10. Council Officer's Report;
11. Urgent business;
12. Finance Report;
13. Decisions to be Made;
14. Meeting close;
15. Council Officer Authorisation.

Hindmarsh Shire Council

Gender Impact Assessment

Do I need to complete a GIA?

PPS means Program, Policy or Service.



01

Is the PPS -

New

or

Under review?

02

Does it have a **direct** and **significant** impact on the public?

Is the public the primary focus or target of the PPS? If your policy, program or service is intended to primarily impact your own staff, a business other organisation, then the public would be considered to be indirectly impacted. A '**significant public impact**' is one which is important, notable, or of consequence, having regard to its context or intensity. Consider **REACH** and **DEPTH** of impact.

03

If you answered **YES** to 1 and 2, you will need to complete a Gender Impact Assessment.

What you need to provide in this report:

- An outline of the program, policy or service.
- An account of the gender issues which were considered and investigated.
- Findings of consultations or other evidence about these issues.
- How it will address gender inequality and promote gender equality.
- How you will design or change the program, policy or service, to better meet the needs of people of different genders.

OUTLINE OF PROGRAM, POLICY OR SERVICE	
Responsible Officer	Manager People and Performance
Description of Program, Policy or Service	
Town Advisory Committee Terms of Reference, Hindmarsh Pride Committee Terms of Reference, Advisory Committee Policy	

ASSESSMENT
Who has been included in the decision-making process in regard to this project?
<p>These policy documents have been reviewed by Council officers, for endorsement by Council and for a period of public consultation from 3 - 18 April, allowing community members an opportunity to participate in setting the foundations for these committees.</p> <p>These committee fundamentally enable the community, through a representative group, to have input on a broad range of Council policies, projects and services.</p>
Discuss possible differences in the impacts of the policy, program or service upon people of different genders.
<ul style="list-style-type: none">• <i>Important considerations may include the needs, preferences, perceptions and experiences of people of different genders.</i>• <i>Consider the influence of age, ability, cultural background, Indigenous status, gender identity, race, religion or sexual orientation, where relevant.</i>• <i>Also consider access for people of different genders, such as cost, transport, safety, child-care responsibilities and other personal obligations.</i>
<p>Being a member of an Advisory Committee requires a certain amount of volunteer commitment, including meetings outside of working hours and assisting with projects and events.</p> <p>People who have significant working or caring responsibilities are less likely to have 'spare' time to engage in volunteering activity. Volunteering Australia notes that women are more likely to volunteer than men in 'parenting, children and youth' (16.4% and 9.3% respectively) and 'health and welfare' organisations (15.6%</p>

and 7.1% respectively). Men are more likely than women to volunteer for sport and physical recreation – 47.5% and 30.5 % respectively.

People who are working several jobs or experiencing poverty may not feel they're able to "volunteer," as they associate it with working without being paid.

People who do not have higher education, extensive job experience or an abundance of extra time may not be looking for volunteer opportunities.

Hindmarsh has a higher than state average of volunteers, and as there is such an abundance of local (both Council and external) committees and volunteer organisations, there are opportunities to volunteer across a variety of areas, days and levels of commitment.

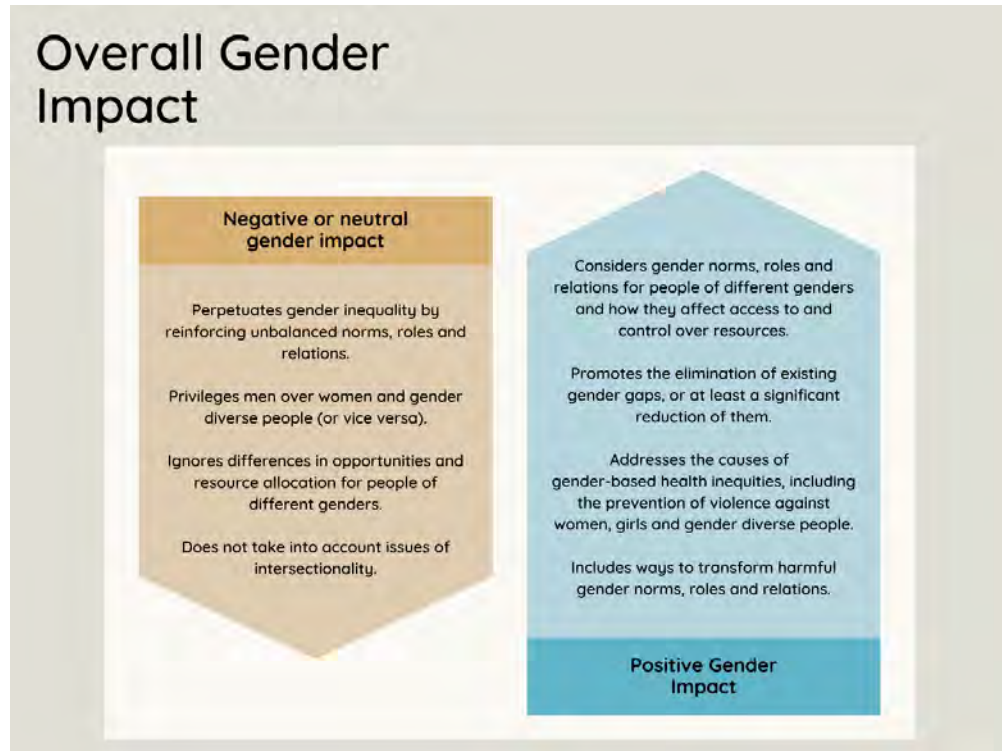
Detail the evidence that you have obtained regarding the needs, preferences, circumstances and access to the program, policy or service, among people of different genders.

Sources of this evidence may include:

- *Conversations with clients, residents, advisory committees, community representatives or service providers.*
- *Existing staff knowledge, records, surveys or research.*
- *Information about service usage or social conditions among people targeted by the policy, program or service.*

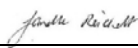

See <https://www.genderequalitycommission.vic.gov.au/data-sources-conducting-gender-impact-assessment> for data sources that can assist in this discussion.

The current composition of Council Advisory Committees suggests that different genders join the committee at the same rate. This has been identified through informal information gathering rather than collecting data from members. Council has updated data collected from employees through personal details forms but has not requested the same information from volunteers at this stage. Doing so in the future would give a clearer idea of how our volunteers identify their gender.



OVERALL GENDER IMPACT	
<p>Assess the overall gender impact. Do the benefits outweigh the costs or vice versa?</p> <p>Gender equality may be compounded by other forms of disadvantage and discrimination that people may experience. How might this impact access to the policy/program or service?</p> <p>Advisory Committees are required to adhere to relevant Council policies around inclusion, discrimination and codes of conduct – this means that when they are undertaking their roles in providing advice or engaging in certain activities, it is expected that they are equitably serving the whole community and considering all needs. Having committees working in the community gives Council another mechanism through which it can support equitable community involvement and development.</p> <p>In this way the benefits outweigh the costs.</p>	
<p>Provide recommendations for your project based on the findings of your Gender Impact Assessment.</p> <ul style="list-style-type: none"> Based on your assessment, the final step in a GIA is making recommendations around your PPS that will assist in the promotion and achievement of gender equality. You are also required to recommend a reporting date of when you will provide feedback to your Director and the Manager of People and Performance on the outcomes of approved recommendations. This could be changes to the wording, scope, engagement, design, planning and development of your project. 	

<p>Council will continue to assess the gender composition of Committees to identify any issues in inclusivity and will consider gender-based research on volunteer attraction and retention when undertaking activities around these advisory committees.</p> <p>Council will continue to communicate with Committees around gender-based issues and ensure there is appropriate guidance for ensuring the needs of both committee members and community are considered from a gender-based perspective.</p>

APPROVAL	
Project Manager Signature	
Date	21/03/2025
Director Signature	
Date	21 March 2025

RESOURCES

- [Gender Impact Assessment Toolkit and Templates](#)
- [Gender Impact Assessment Case Studies](#)

STARTING POINT	
PROJECT AREA	CONSIDERATIONS
Roads/Footpaths/Assets	<p>While all roads may be equally accessible to all genders, this doesn't mean that all roads are used equally by all genders. Some rural roads may largely be used by male farmers, whereas access roads to WWHS and hospitality venues may be more regularly used by women. Has this been considered when planning capital works and maintenance projects?</p> <p>Do we have data or qualitative information around how different genders utilise our assets? If not, how can we be accurately ensuring that we are considering all genders and that our projects are equitably benefiting all genders?</p> <p>When conducting alterations to roads/footpaths, consider who uses the spaces around those areas – is this a route to a playground or childcare area that may impact carer's capacity to safely or efficiently access these spaces? Is it providing for adequate wheelchair and pram access?</p>
Place/Street Naming	<p>Localities' roads, features and places are predominantly named after men. Considering this when naming streets/roads/places/features can boost the visibility of women and their achievements.</p>
Urban Cooling/Tree Planting	<p>Has the plan considered that women are more likely to be providing unpaid care for infants, older persons, and people living with a disability who are most vulnerable to heat, and that men are more likely to be working in outdoor and high heat environments and are directly vulnerable to our changing climate?</p> <p>Will trees planted in particular locations block light from street lighting? Will this create a dark and potentially unsafe environment for women and other vulnerable groups?</p>
Community Infrastructure	<p>Are you making assumptions about who will use public spaces?</p> <p>Do you need to consult with and engage other community stakeholders and organisations to promote and understand gender-equal use of public spaces?</p> <p>If you consult with audiences who have different gendered priorities (i.e. a new sporting complex that serves 5 male teams and 1 female team within a club and they have different preferences for design/layout) – will you prioritise the safety of all users even if they aren't the majority?</p> <p>Have you considered partnering with Wimmera Regional Sport Assembly, Women's Health Grampians, or another stakeholder organization to assist in delivering a more gender aware outcome?</p> <p>Is the public space mainly be used by one gender? Could a program, campaign or tangible change to the space be made to encourage more equitable use?</p>
Community Grants Programs	<p>Does the program consider whether the events, businesses and/or activities being funded promote gender equality?</p>

Are an equal number of people from all genders applying for Council grants? If not, why not?

Are all the pathways for application equally accessible for all genders, abilities, ages, and diverse groups?

Do you restrict support for programs that perpetuate negative gender stereotypes?

Emergency Management

Does Council provide safe and accessible evacuation centres for all genders?

Have you considered gender-based needs when organising evacuation centres? Are sanitary items provided? Is there capacity to support breast-feeding or bottle-feeding parents? Are there gender inclusive toilets?

If a victim and perpetrator of gender-based violence were to arrive at the same evacuation centre (especially in the case that there is an intervention order) – is there a process for managing this?

Instances of family violence can increase during emergency situations - does Council have the processes in place to respond to reports of family violence at emergency management centres?



POLICY

C007 Councillor Gifts and Hospitality Policy

1 Purpose

The purpose of this policy is to establish appropriate conduct in circumstances where Councillors are offered gifts, benefits, hospitality or are granted awards or win prizes, whether part of their official duties or while attending functions as Council representatives.

2 Scope

This policy applies to all Councillors of Hindmarsh Shire Council.

This policy covers any gift and benefit Councillors are offered, including gifts received during a donation period of an election campaign, specifically those covered under section 306 of the *Local Government Act 2020*.

3 Background

This policy has been developed in accordance with section 138 of the *Local Government Act 2020* to provide guidance to Councillors regarding the acceptance, refusal and disposal or otherwise of gifts or other benefits, including hospitality.

Receipt of a gift or other benefit from a person or organisation can result in a conflict of interest arising between a Councillor's public duty and their personal interests.

Gifts are not to be sought, demanded or requested and the offer of monetary gifts (of any amount) must never be accepted.

At all times Councillors are bound by the Councillor Code of Conduct.

4 Definitions

Council

means Hindmarsh Shire Council

Act

means the *Local Government Act 2020*

Hindmarsh Shire Council | Councillor Gifts and Hospitality Policy

5 Gifts

5.1 Gifts must never be sought

Councillors must not solicit, demand or request gifts or receive any personal benefit for themselves or another person by virtue of their position which could prejudicially influence, or be perceived to influence, a Councillor in the performance of their public duties.

5.2 Prohibited gifts – monetary gifts

In addition to other limitations imposed by this policy, monetary gifts (other than campaign donations) of any value must never be accepted. This includes cash, gift cards and vouchers.

5.3 Token gifts

Gifts of token value may be accepted by Councillors provided that the gift does not create a real or perceived sense of obligation that may lead to a perception of preferential service because of the gift.

The following should be used as a guide for Councillors in determining whether to accept token gifts. Such gifts may be accepted only when the following have been considered:

- such a gift is offered in an open or public forum and refusal would be obviously discourteous;
- acceptance would not cause any potential perceived or actual compromise or conflict of interest;
- the gift does not have a significant monetary value (as a guide, less than \$50); and
- the gift is not offered on a regular basis.

There is no requirement to declare or record token gifts in the Council Gifts Register.

5.4 Official gifts

From time-to-time individuals or organisations may offer gifts of goodwill to the Council.

Councillors may be involved in conferences or social, cultural, community, industry events where official gifts are presented or exchanged. Where it would appear to be impolite or inappropriate to refuse the offer, it is reasonable for Councillors to accept official gifts on behalf of Council. The Chief Executive Officer must ensure that any such official gift is recorded in the Council Gifts Register.

Unless otherwise determined as set out below, such gifts shall be considered to be the property of Council and may be displayed in an appropriate and secure location for public viewing.

In some circumstances, including where the item may not be suitable for public display or the gift is of a personal nature to the recipient, the Chief Executive Officer will use his or her discretion as to the appropriate use of the official gift. A record will be made in the Council Gifts Register in the event that the gift is used for purposes other than Council purposes.

Hindmarsh Shire Council | Councillor Gifts and Hospitality Policy

5.5 Significant occasion gifts

A significant occasion gift from council to the Mayor or a Councillor must not exceed \$110 in value.

All significant occasion gifts are to be recorded in the Council Gifts Register.

5.6 Gifts of appreciation

Demonstrating appreciation for services received from Council should not involve the presentation of a gift or benefit. Acceptable alternatives may include a letter of thanks or a thank you card as these are considered less likely to result in a situation that may compromise or be perceived to compromise either party.

If such a gift is offered in an open or public forum and refusal would be obviously discourteous, to reduce the possibility of causing offence, Councillors are encouraged to make reference to this Policy and the importance of transparent and ethical behaviour.

Where acceptance would cause any potential perceived or actual compromise or conflict of interest, the gift must not be accepted.

If circumstances make it impractical to not accept the gift, it is to be surrendered to the Chief Executive Officer for a decision as to the appropriate use or disposal of the gift. Any accepted gifts over the value of \$50 must be recorded in the Council Gifts Register.

5.7 Provision of services

Services provided free of charge or for a reduced rate are deemed gifts under this policy and must be declared at any value.

5.8 Sponsorship gifts

Gifts that are received as part of a sponsorship arrangement are deemed gifts under this policy and must be declared at any value.

5.9 Anonymous gifts

Section 137 of the Act provides that a Councillor:

- must not accept, directly or indirectly, a gift the amount or value of which is equal to or exceeds the gift disclosure threshold unless:
 - the name and address of the person making the gift are known to the Councillor;
or
 - at the time when the gift is made:
 - the Councillor is given the name and address of the person making the gift; and
 - the Councillor reasonably believes that the name and address so given are the true name and address of the person making the gift.

Hindmarsh Shire Council | Councillor Gifts and Hospitality Policy

If the name and address of the person making the gift are not known to the Councillor for whose benefit the gift is intended, the Councillor is not in breach if the Councillor disposes of the gift to the Council within 30 days of the gift being received.

5.10 Disposal

The Chief Executive Officer may dispose of gifts by any of the following methods:

- Disposal by resolution of Council;
- Transfer to other public agencies or authorities;
- Transfer as a gift to a recognised charitable, aid or non-profit organisation;
- Archival action by the Victorian Museum or State Library;
- Reduction to scrap; or
- Destruction.

6 Hospitality

Councillors, in an official capacity, will from time to time receive invitations of hospitality to attend various functions and events. A Councillor would be considered to be invited in an “official capacity” where the invitation is received in the name of the Mayor or Councillor or the invitation is received by the Council office or via the Councillor’s official email.

Where hospitality provides an opportunity to network or undertake business of a common purpose, it may be appropriate to accept such invitations.

Incidental refreshments at meetings, working lunches, or similar, are not considered to be a gift and need not be recorded unless they occur at a frequency that may give rise to the perception of a conflict of interest.

If acceptance of the hospitality is likely to create the impression that an attempt is being made to compromise the impartiality of the Councillor, or could be perceived as a conflict of interest, the offer of hospitality should be politely refused.

Offers of hospitality that are more than reasonable in the circumstances and are not viewed as being connected to official Council business or part of the accepted meal at a conference or seminar should be refused or appropriate payment for the hospitality must be made by Council.

Offers of hospitality above the nominal value, whether refused or paid by Council, must be recorded in the Council Gifts Register.

7 Awards and prizes won at conferences / seminars

Prizes or awards valued at over \$50 that are won at functions attended at Council’s expense, must immediately become the property of Council. The Supreme Court has ruled that such prizes or awards are owned by the person/organisation providing ‘consideration’ for the attendance. Councillors attending functions as Council representatives, and who make no financial contribution to the attendance, lose entitlement to any award or prize won as a result of attending the function.

Hindmarsh Shire Council | Councillor Gifts and Hospitality Policy

Circumstances in which a person may be entitled to keep a prize or award over \$50 are where personal payment has been made for the attendance, or the person pays for a raffle ticket that wins a prize. In each case the recipient has provided consideration for the prize/award and may lay legal claim to its title.

From an ethics point-of-view, recipients of such prizes could potentially be seen as being influenced by the sponsor of the prize. Prizes and awards valued at over \$50 must therefore be reported as soon as possible to the Chief Executive Officer, who must determine the ownership of the item and the appropriate action to be taken, as per this policy.

8 Benefits

A Councillor must not knowingly accept travel or hospitality (including meals, entertainment or accommodation) sponsored wholly or partly by any person, organisation or business, where such acceptance implies an obligation on the recipient. However, reasonable benefits may be accepted in circumstances where it is:

- approved by the Chief Executive Officer;
- provided at a function or event where the Councillor is acting in an official capacity on behalf of Council;
- provided at rates that are openly available to people other than Councillors; or
- of value less than \$50 and by reason of its triviality could not be construed as creating an obligation.

9 Campaign donation returns

Division 10 of the Act outlines the requirements in relation to Campaign Donation Returns.

Section 309 – Certain gifts not to be accepted

- (1) *It is unlawful for a candidate or a person acting on behalf of a candidate to receive during the donation period a gift made to or for the benefit of the candidate, being a gift the amount or value of which is equal to or exceeds the gift disclosure threshold unless –*
- (a) *the name and address of the person making the gift are known to the person receiving the gift; or*
 - (b) *at the time when the gift is made—*
 - (i) *the person making the gift gives to the person receiving the gift the person's name and address; and*
 - (ii) *the person receiving the gift has no grounds to believe that the name and address so given are not the true name and address of the person making the gift.*

10 Conflict of interest

Gifts must not be accepted which give the appearance of a past, present or future conflict of interest.

Section 128 of the Act provides that one or more gifts with a total value of, or more than, \$500 received within the preceding 5 years gives rise to a material conflict of interest and the person

Hindmarsh Shire Council | Councillor Gifts and Hospitality Policy

who received the gifts must not be involved in any Council decision relating to the person or entity who gave the gifts.

11 Refusal of gift, benefit or hospitality

Where a gift is politely refused, to reduce the possibility of causing offence, Councillors are encouraged to make reference to this Policy and the importance of transparent and ethical behaviours.

If a Councillor refuses a gift on the basis that they believe the gift was a deliberate attempt to receive 'preferential treatment', the Chief Executive Officer must be advised immediately.

Multiple gifts from the same person/organisation are considered inappropriate and should not be accepted.

12 Declaration of gift, benefit or hospitality

Any gift, benefit, hospitality, award or prize that must be declared is to be done by using the Declaration of Gifts Form and the details recorded in the Council Gift Register. The Council Gifts Register is administered by the Chief Executive Officer. It is the individual's responsibility to complete the appropriate form and forward it to the Chief Executive Officer within 14 days of receipt of the gift (or if the gift is received overseas within 14 days of returning to Australia). In accordance with this Policy, certain gifts refused must also be disclosed.

All Councillors must declare any gifts received, of the value of \$500 and above, on their Personal Interests Returns for any gifts received during the period of the return, section 9 *Local Government (Governance and Integrity) Regulations 2020*.

12.1 Council Gift Register

The CEO maintains a Gifts Register which is available for public inspection on request.

13 Policy breaches

Breach of this policy may lead to disciplinary action under the Councillor Code of Conduct. Further, a breach of the Act may lead to prosecution.

14 The GIFT test and HOST test

Developed by the Victorian State Services Commission, the GIFT test (Appendix 1) is a good example of what Councillors should think about when deciding whether to accept or refuse a gift, benefit or hospitality. The HOST test (Appendix 2) provides guidance around hospitality more specifically.

15 Administrative updates

It is recognised that, from time to time, circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made administratively. Examples include a change to the name of a Council department, a change to the name of a Federal or State Government department,

Hindmarsh Shire Council | Councillor Gifts and Hospitality Policy

and a minor update to legislation which does not have a material impact. However, any change or update which materially alters this document must be by resolution of Council.

16 Related documents

Local Government Act 2020

Hindmarsh Shire Council Councillor Code of Conduct

Declaration of Gifts Form – available on SharePoint

17 Human rights charter

This policy is consistent with the *Charter of Human Rights and Responsibilities Act 2006*.

18 Version history

Councillor Gifts and Hospitality Policy		Policy Category	Council
Version Number	1.2	Policy Status	ADOPTED
Approved/Adopted By	COUNCIL	Approved/Adopted on:	3 March 2021
Responsible Officer	CEO	Review date:	3 March 2024
Version History	Date	Version	Description
	06 December 2020	1.0	Initial policy
	March 2021	1.1	Policy updated in line with <i>Local Government Act 2020</i>
	February 2023	1.2	Administrative update
	April 2025	1.3	Update of policy to maintain relevance to <i>Local Government Act 2020</i>

Hindmarsh Shire Council | Councillor Gifts and Hospitality Policy

Appendix 1 The GIFT test

Developed by the Victorian State Services Commission, the GIFT test is a good example of what to think about when deciding whether to accept or refuse a gift, benefit or hospitality.

G	Giver	<p>Who is providing the gift, benefit or hospitality and what is their relationship to me?</p> <p>Does my role require me to select contractors, award grants, regulate industries or determine government policies?</p> <p>Could the person or organisation benefit from a decision I make?</p>
I	Influence	<p>Are they seeking to influence my decisions or actions?</p> <p>Has the gift, benefit or hospitality been offered to me publicly or privately?</p> <p>Is it a courtesy, a token of appreciation or highly valuable?</p> <p>Does its timing coincide with a decision I am about to make?</p>
F	Favour	<p>Are they seeking a favour in return for the gift, benefit or hospitality?</p> <p>Has the gift, benefit or hospitality been offered honestly?</p> <p>Has the person or organisation made several offers of the last 12 months?</p> <p>Would accepting it create an obligation to return a favour?</p>
T	Trust	<p>Would accepting the gift, benefit or hospitality diminish public trust?</p> <p>How would I feel if the gift, benefit or hospitality became public knowledge?</p> <p>What would my colleagues, family friends or associates think?</p>

Hindmarsh Shire Council | Councillor Gifts and Hospitality Policy

Appendix 2 The HOST test

Developed by the Victorian State Services Commission, the HOST test is helpful in determining whether to provide gifts, benefits and hospitality,

H	Hospitality	To whom is the gift or hospitality being provided? Will recipients be external business partners, or individuals of the host organisation?
O	Objectives	For what purpose will hospitality be provided? Is the hospitality being provided to further the conduct of official business? Will it promote and support government policy objectives and priorities? Will it contribute to staff wellbeing and workplace satisfaction?
S	Spend	Will public funds be spent? What type of hospitality will be provided? Will it be modest or expensive, and will alcohol be provided as a courtesy or an indulgence? Will the costs incurred be proportionate to the benefits obtained?
T	Trust	Will public trust be enhanced or diminished? Could you publicly explain the rationale for providing the gift or hospitality? Will the event be conducted in a manner which upholds the reputation of the public sector? Have records in relation to the gift or hospitality been kept in accordance with reporting and recording procedures?



10th March, 2025

MINUTES OF THE JEPARIT TOWNSHIP ADVISORY COMMITTEE MEETING OF THE HINDMARSH SHIRE COUNCIL HELD ON 10TH MARCH, 2025 at the Memorial Hall, Roy Street, Jeparit at 7.35pm.

Present: Mr. T. Clarke (HSC), Mr. Mr. P. King (HSC), Jason Hutson (Chair-Person), Cheryl Quinn (Sec), Teresa Smith (Vice-Chair), Craige Proctor (CM), Sharon Reilly (CM) (CM), Bec Schultz (CM), Annemarie Werner (CM), Colin Moore, Kim Male, Wendy Werner(dept 8.42pm) and Tony Simpson (Community Members).

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

We acknowledge that this meeting is being held on the lands of the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagalk Nations and we acknowledge them as Traditional Owners of Country.

We recognise the important ongoing role that Indigenous people have in our community and pay our respects to their Elders, past and present.

2. APOLOGIES

Mel Wagener (Committee Member)

3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

NIL.

4. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the JTAC Committee Meeting held on 11th November, 2024 at 7.30pm at the Memorial Hall, Roy Street, Jeparit. circulated to Committee Members be taken as read and confirmed

(Attachment: 1)

Moved: Annemarie Werner

Seconded: Craige Proctor

Carried

5. BUSINESS ARISING FROM THE MINUTES

5.1 The JTAC thanked Colin Moore (Community Member) for his assistance in obtaining Jockey Wheels from Nhill for the trailer repair and assisting in the letter box delivery.

6. CORRESPONDENCE

INWARD:

- 6.1** P. King (HSC) JTAC Minutes -11/2/25
- 6.2** P. King (HSC) WOW River Fiesta -12/2/25
- 6.3** Dee Williams – Market details - 15/2/25
- 6.4** P. King (HSC) River Bank Fiesta - paperwork - 17/2/25
- 6.5** Janelle Reichelt (HSC) Re: Ins liability - 17/2/25
- 6.6** P. King (HSC) – Tony Clarke email address - 17/2/25
- 6.7** JTAC Member Craige Proctor – New Res BBQ – 18/2/25
- 6.8** P. King (HSC) New Residence BBQ– 18/2/25
- 6.9** P. King (HSC) New Residence BBQ date– 18/2/25
- 6.10** P. King (HSC) Support Letter - 26/2/25– 18/2/25
- 6.11** P. King (HSC) J. Hutson Support Letter Regional Sport – 26/2/25
- 6.12** JTAC Member S. Reilly – Weekend GARAGE SALE event - 2/3/25
- 6.13** Jennie Hauselberger (HSC) Aus. Day funding into JTAC account - 3/3/25

OUTWARD:

- 6.14** P. King (HSC) – Minutes of Feb 25 meeting - 11/2/25
- 6.15** JTAC WOW Riverside Fiesta Brochure – 11/12/25
- 6.16** P. King (HSC) Minutes – 16/2/25
- 6.17** JTAC Minutes August Meeting– 16/2/25
- 6.18** JTAC Member Craige Proctor – Minutes alteration- 17/2/25
- 6.19** JTAC Members S. Reilly Confirmation - 2/03/25
- 6.20** J. Hauselberger (HSC) Australia Day event funds confirmation – 3/3/25

That the Outward Correspondence be approved and the Inward Correspondence noted.

Moved: Teresa Smith

Seconded: Sharon Reilly

Carried

7. EVENTS

Event:	NEW RESIDENTS BBQ	Location:	BBQ AT WMP MUSEUM	Date	6/04/25 12.00 – 2.00 pm
Relevant documents					
	Responsibility	Due date	Status		

Risk assessment	See HSC	6/04/25	
Food permit	JTAC BBQ	6/04/25	
Local Law permit	HSC	6/04/25	

7.2 S. Reilly (CM) to compose letterbox brochure for New Residence BBQ send to Secretary to organise printing.

8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR

8.1 S. Reilly (CM) and K. Male (Community Member) discussed the possibility of running a township Garage Sale, along with motor vehicle displays, food vans, health vans, BBQ Menzies sq and invitation to Emma Kealy to attend. An event on this long weekend may capture visitors who are expecting WMP Museum to be having their normal event. Discussed event for Sat 7th June 2025. 9.00 – 4.00pm.)

8.2 W. Werner (Community Member) brought to the Committee's attention that Business Victoria run a free service with a workshops designed to help in the success of businesses in Victoria. Perhaps with interest by Mr. G. & M. Smith to lease some of their holdings it may be a great time to organise "Starting Your Own Business" workshop.

Discussion held over the dying part of retail sector in many smaller towns, and there seems to be gathering interest in the viability of revitalizing Jeparit. After Dimboola's event "Steampunk", council to involve facilitation of their vision and planning for smaller townships in Hindmarsh Shire.

8.3 Jeparit Supermarket account needs to be paid. Mr. P. King (HSC) to obtain account from Supermarket.

8.4 JTAC is asking what is happening to the entrance signs for the township that have been in progress for a number of years. Mr. P. King (HSC) to investigate and report.

9. COUNCILLOR REPORT

9.1 Mr. T Clarke (HSC) talked about the shires focus to improve the shire encouraging residents to move into the Shire of Hindmarsh.

9.2 Creation of Industrial Area with low occupancy Grants.

9.3. As of 1 July 2025, the previous Fire Services Levy will be known as the Emergency Services and Volunteer Fund. This is not a Council levy, but Council is obliged to collect these levies on behalf of the Victorian Government and return all funds, including interest to the State Government. Levies are expected to increase by as much as 50%.

10. OFFICER's REPORT

10.1 Successful celebration of International Women's Day held on 1st March at Riverbank precinct. Further feedback to evaluate if it will become an annual event.

10.2. Roy Street – Streetscape improvements. Materials are in storage at the Jeparit Depot, as further costs have evolved it has been decided that Hindmarsh Shire will supply/install.

10.3 All Hindmarsh Shire pools closed today, unfortunately with the hot week ahead it was not possible to keep pools open longer with a shortage of staff.

10.4 Council is hosting a Community Thank You Event to be held at the Dimboola Soundshell on Saturday 29 March from 6.00pm. The event will include live music, a charity auction and other activities to thank CFA volunteers and emergency services for their efforts during the Little Desert Bushfire. Riverside Holiday Park, Dimboola is offering 50% discount to CFA volunteers for Friday and / or Saturday night.

10.5 Hindmarsh Shire Council Plan – Have your Say 2025 – 2029 open until 23rd March 2025.

11. URGENT BUSINESS

N/A

12. FINANCE REPORT

12.1 Summary of Balances in Finance Report.

RECOMMENDATION:

That the Finance Report provided with these Minutes are to be approved at next meeting (March 2025)

Moved: Annemarie Werner

Seconded: Bec Schultz

Carried

12.2 Purchase Orders to be raised - \$2,000 or less

Moved: Annemarie Werner

Seconded: Cheryl Quinn

Carried

ITEM NO.	DESCRIPTION	DECISION
7.1	New Residence BBQ	Funding
8.3	Jeparit Supermarket	Outstanding

12.3 Purchase Orders to be raised – Greater than \$2,000

Moved:

Seconded:

ITEM NO.	DESCRIPTION	DECISION

13. DECISIONS TO BE MADE

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION

4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	Nil
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	New Res BBQ
8	General Business as Notified to the Chair	8.1, 8.2, 8.3 & 8.4
9	Councillor's Report	9.1, 9.2 & 9.3
10	Officer's Report	10.1 10.2, 10.3, 10.4 & 10.5
11	Urgent Business	Nil
12.1	Finance Report	To Furnished and confirmed at meeting
12.2	Purchase Orders to be Raised (\$2,000 or less)	7.1 & 8.3.
12.3	Purchase Orders to be Raised (above \$2,000)	Nil

14. MEETING CLOSED

The meeting closed at 9.00pm

15. COUNCIL OFFICER AUTHORISATION

*to be completed by Council Officer

I, Phil King accept the following recommendations made by the JTA Committee at this meeting held on 10th March, 2025

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	Nil
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	Nil
8	General Business as Notified to the Chair	8.1, 8.2, 8.3 & 8.4
9	Councillor's Report	9.1, 9.2 & 9.3

10	Officer's Report	10.1 10.2, 10.3, 10.4 & 10.5
11	Urgent Business	Nil
12.1	Finance Report	That the Finance Report to be confirmed at March meeting.
12.2	Purchase Orders to be Raised (\$2,000 or less)	7.1 & 8.3.
12.3	Purchase Orders to be Raised (\$2,000 or more)	Nil

I, Phil King advise that the following items:

ITEM NO.	DESCRIPTION	DECISION

- Need to be referred to a Council Meeting / CEO for a decision
- Require more Information
- Do No align with the Hindmarsh Shire Council Plan

SIGNED:



Council Officer

Dated: 31 March 2025

HINDMARSH SHIRE COUNCIL | ADVISORY COMMITTEE MINUTES



11 March 2025

**MINUTES OF THE NHILL TOWNSHIP ADVISORY COMMITTEE MEETING HELD
11 MARCH 2025 AT THE NHILL SENIOR CITIZENS CENTRE COMMENCING AT
7PM.**

AGENDA

- 1. Acknowledgement of the Indigenous Community**
- 2. Apologies**
- 3. Disclosure by Committee members or Councillors or Council Officers of any interest or conflicts of interest in any item on the agenda**
- 4. Confirmation of Minutes**
- 5. Business Arising from the Minutes**
- 6. Correspondence**
- 7. Events**
- 8. General business as notified to the Chair**
- 9. Councillor Report**
- 10. Officer Report**
- 11. Urgent business**
- 12. Finance report**
- 13. Decisions to be made**
- 14. Meeting Closed**
- 15. Council Officer Authorisation**

HINDMARSH SHIRE COUNCIL | ADVISORY COMMITTEE MINUTES

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

Acknowledgement of the Indigenous Community

We acknowledge that this meeting is being held on the lands of the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagalk Nations and we acknowledge them as Traditional Owners of Country.

We recognise the important ongoing role that Indigenous people have in our community and pay our respects to their Elders, past and present.

2. APOLOGIES

Alina Rosenthal

3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

Nil declared.

4. CONFIRMATION OF MINUTES

5. BUSINESS ARISING FROM THE MINUTES

- 5.1 Land of the Lowan/Town Entrance Signs
- 5.2 Bin Wraps

6. CORRESPONDENCE

MOVED Michael Hyde/Helen Woodhouse-Herrick

That the Outward Correspondence be approved and the Inward Correspondence noted.

CARRIED

7. EVENTS

Discussion with Lions/Leos re Easter Egg Hunt 2025.

8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR

HINDMARSH SHIRE COUNCIL | ADVISORY COMMITTEE MINUTES

- 8.1 Nhill Dog Park
- 8.2 Nhill SES/Post Office Garden
- 8.3 Nhill Street Furniture
- 8.4 Waste Management – Local Business
- 8.5 Nhill Truck Bay Update

9. COUNCILLOR REPORT

As presented.

10. OFFICER REPORT

As presented.

11. URGENT BUSINESS

12. FINANCE REPORT

12.1 Summary of Balances in Finance Report

MOVED Helen Woodhouse-Herrick/Michael Hyde

That the Finance Report as provided with this Agenda be approved.

CARRIED

12.2 Purchase Orders to be raised - \$2,000 or less

MOVED Pauline McCracken/Michael Hyde

That the Nhill Town Committee allocate \$1500 (ex GST) to the Lions/Leos Easter Egg Hunt for the purchase of chocolate, decorations and advertising fees.

CARRIED

13. DECISIONS TO BE MADE

14. MEETING CLOSED

The meeting closed at 8:39pm

15. COUNCIL OFFICER AUTHORISATION

I, Petra Croot, accept the following recommendations made by the Nhill Town Advisory Committee at this meeting held on 11 March 2025:

ITEM NO.	DESCRIPTION	DECISION
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HINDMARSH SHIRE COUNCIL | ADVISORY COMMITTEE MINUTES

6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed.

SIGNED: Council Officer



Dated: 8 April 2025

HINDMARSH SHIRE COUNCIL | ADVISORY COMMITTEE AGENDA / MINUTES



17th March 2025

To Committee Members,

NOTICE is hereby given that a Rainbow Advisory Committee Meeting of the Hindmarsh Shire Council will be held at the Supper rooms on MONDAY 17th MARCH 2025

AGENDA

- 1. Acknowledgement of the Indigenous Community**
- 2. Apologies**
- 3. Disclosure by Committee members or Councillors or Council Officers of any interest or conflicts of interest in any item on the agenda**
- 4. Confirmation of Minutes**
- 5. Business Arising from the Minutes**
- 6. Correspondence**
- 7. Events**
- New Resident's Night
- 8. General business as notified to the Chair**
 1. Bernard Young – Men's Shed
 2. Mecca Toilet issue (carried over from last meeting)
 3. Christmas tree event & decorations (carried over from last meeting)
 4. Christmas Party – traders
 5. Enduro Friday night
- 9. Councillor Report**
- 10. Officer Report**
- 11. Urgent business**
- 12. Finance report**
- 13. Decisions to be made**
- 14. Meeting Closed**

HINDMARSH SHIRE COUNCIL | ADVISORY COMMITTEE AGENDA / MINUTES

15. Council Officer Authorisation
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HINDMARSH SHIRE COUNCIL | ADVISORY COMMITTEE AGENDA / MINUTES

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

Acknowledgement of the Indigenous Community

We acknowledge that this meeting is being held on the lands of the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagalk Nations and we acknowledge them as Traditional Owners of Country.

We recognise the important ongoing role that Indigenous people have in our community and pay our respects to their Elders, past and present.

2. ATTENDANCE & APOLOGIES

Greg Roberts, Allira Roberts, Graham Nuske, Norelle Eckermann, Roger Aitken, Belinda Eckermann, Phil King, Ron Ismay, Colleen Petschel.
Moved: Graham/Norelle AIF

3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

Greg, Allira, Roger – Mens Shed.

4. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Rainbow Committee Meeting held on 16th September 2024 at the Supper rooms circulated to Committee Members be taken as read and confirmed.

Moved Graham/Norelle AIF C

5. BUSINESS ARISING FROM THE MINUTES

Greg contacted someone from the Kaniva Community Roadhouse, they suggested to speak to the Yakandandah Committee as they advised Kaniva on how to set up the business.

6. CORRESPONDENCE

NA

7. EVENTS –

New Resident's Night

Tuesday 8th April.

Yurunga committee are happy to help with food.

Invitation has been approved by council.

Weather permitting it will be held in the gardens,

Lions Club are cooking BBQ.

HINDMARSH SHIRE COUNCIL | ADVISORY COMMITTEE AGENDA / MINUTES

8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR

1. Bernard Young.

Survey

- 160 People responded to the 2050 Survey.
- Highlights – Large percentage of community members not planning on going anywhere.

Mens Shed.

- As Thursday Group Leader Bernard requested financial help for a Structure outside of Mens Shed to enable members to weld. May encourage new members and help generate new sources of income for the group. Bernard presented a quote for the amount of \$2746.87.

Norelle moved a motion the RTAC give the approx \$2800 to the Mens Shed.

Second: Graham. All in favor.

2. Mecca Toilet issue.

- Phil King reported and believes it has been rectified.

3. Christmas Tree Event.

- Change the date held to the 1st Friday in December, combine with traders Christmas Shopping night.
- Santa/Christmas photos were a success.
- Cupcakes and Sausages were a hit.
- Look at holding a raffle, with a Town voucher the prize.

4. Traders Christmas Party.

RTAC approved Colleen to speak to Caroline Cocks to ask if the Traders are interested in organising a Christmas Eve Street Party or can TAC use funds to organise something.

Moved: Allira. Second Graham.

5. Enduro Friday Night.

- Everything seems to be organised.
- Phil to see if Shire has First Aid Station Sign.

9. COUNCILLOR REPORT

- 1 million dollars pledged by Anne Webster to Amenities upgrades at the Mecca if the Coalition win election.

HINDMARSH SHIRE COUNCIL | ADVISORY COMMITTEE AGENDA / MINUTES

10. OFFICER REPORT

Officer Report

Monday 17 March 2025

Item / Issue	Status
RTAC Membership	Membership expressions of interest from 24 March to 11 April with members to be endorsed by Council 7 May with their term starting 1 July 2025 (for two years). This is a statutory requirement.
Council Plan 2025-2029	Survey is now open to inform the 2025 – 2029 Council Plan. Council's website and Have Your Say link. Encourage members to complete the survey
Classic Movies	2 April 2025 – The Ghost & Mrs Muir 10.00am – morning tea 10.30am – movie MECCA. Good attendance at the March Rainbow screening.
Jigsaw Club	Jigsaw group on a Friday afternoon in the library.
Rainbow Caravan Park Entrance Project	Waiting on outcome of grant application – not due to announcements until March.
MECCA toilets redevelopment	Announcement from Dr Anne Webster regarding the funding for redevelopment of the MECCA amenities if elected.
Little Desert Bushfire - Community Thank You for CFA and Emergency Services, Dimboola	To be held Saturday 29 March at the Dimboola Soundshell, Dimboola Recreation Reserve from 6.00pm. Live music, food vendors, BBQ and much more.

11. URGENT BUSINESS (and other business)

- NA

12. FINANCE REPORT

12.1 Summary of Balances in Finance Report.

RECOMMENDATION:

The following dates are to be clarified.

12/12/24 & 25/11/24 - ?Paper

Norelle Moved that the dates above be clarified.

Second Graham.

That the Finance Report as read out at the meeting be approved.

Roger/ Belinda C

12.2 Purchase Orders to be raised - \$2,000 or less

RECOMMENDATION:

HINDMARSH SHIRE COUNCIL | ADVISORY COMMITTEE AGENDA / MINUTES

That the Council Officer raise the following Purchase Orders, being a value of \$2,000 or less.

Moved

Seconded

Creditor	Value \$	Description of Goods or Services

12.3 Purchase Orders to be raised – Greater than \$2,000

RECOMMENDATION:

That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders greater than \$2,000.

Moved

Seconded

Creditor	Value \$ (\$2,000)	Description of Goods or Services
Rainbow Men's Shed	\$2800	Pay for materials and construction of an outdoor area for welding purposes

13. DECISIONS TO BE MADE

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	
5	Business Arising from Minutes	
6	Correspondence	
7	Events	
8	General Business as Notified to the Chair	

HINDMARSH SHIRE COUNCIL | ADVISORY COMMITTEE AGENDA / MINUTES

9	Councillor's Report	
10	Officer's Report	
11	Urgent Business	
12.1	Finance Report	
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed.
12.3	Purchase Orders to be Raised (above \$2,000)	That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders listed which are greater than \$2,000.

14. MEETING CLOSED

The meeting closed at TBC
Next meeting : Tuesday 29th April

15. COUNCIL OFFICER AUTHORISATION

***to be completed by the Council Officer**

I Phil King accept the following recommendations made by the Rainbow Town Advisory Committee at this meeting held on: 20 May 2024

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	
6	Correspondence	
7	Events	
8	General Business as Notified to the Chair	
9	Councillor's Report	
10	Officer's Report	
11	Urgent Business	
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved....Nov-Dec-Jan
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed. \$

I Phil King advise that the following items:

HINDMARSH SHIRE COUNCIL | ADVISORY COMMITTEE AGENDA / MINUTES

ITEM NO.	DESCRIPTION	DECISION
12.3	Purchase Orders to be Raised (above \$2,000)	<p>That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders listed which are greater than \$2,000.</p> <p>Contribution of \$2,800.00 from the Rainbow Town Advisory Committee to the Rainbow Men's Shed for the purchase of materials and construction of an outdoor area to enable hot works (welding) to be conducted.</p>

12. Need to be referred to a Council Meeting / CEO for a decision

13. Require more Information

14. Do No align with the Hindmarsh Shire Council Plan

SIGNED:



Dated: 1 April 2025

HINDMARSH SHIRE COUNCIL | ADVISORY COMMITTEE AGENDA / MINUTES

Wimmera Mallee Pioneer Museum

Dimboola Road, Jeparit, Victoria 3423

Email: wmpmjeparit@gmail.com

Facebook: www.facebook.com/WMPMJeparit

General Meeting Minutes – Tuesday 18 March 2025, 4.00 p.m. at Briarley House.

1) **Welcome and Acknowledgement of Country**

The President welcomed members and guests.

2) **Additional Agenda items** (HSC CAC Guidelines for Meetings, 6.8.2) Waterwatch issue.

3) **Declaration of interests** Nil

4) **Present:** Wendy Werner (Chair), Colin Moore (CM), Clem Paech (CP), Mary-Anne Paech (MP), Don Pedder (DP), Peter Pumpa (PP), Tige Mannington (TM), Craige Proctor (CNP), Acting Secretary; Peter Robson (PR); Cr Roger Aitken, Mark Fletcher (MF), HSC. Guest: Christa Robnik

Apologies: Jeff Woodward; John Pumpa (not a committee member)

Motion: To accept the apologies. Moved: CP **Seconded:** DP **CARRIED**

5) **Minutes of Previous Meeting**

The last meeting, on 18 February 2025, was an official meeting.

Motion: To accept the Minutes of the 18 February 2025 meeting as circulated.

DP raised issue of mower keys, sharp objects and bunting. MF: OH&S inspection report incomplete and to be worked through in due course. Also item DP submitted on firearms should have been included as an attachment, not just recorded as having been received in Correspondence. [This was added to the Minutes submitted to HSC on 18 March.]

Moved: DP **Seconded:** PP **CARRIED**

6) **President's Report**

View from the Chair March 2025

This month Craige and I attended (online) the RHSV cataloguing clinic. This clinic was about collection criteria and policies. We both found this highly relevant and inspirational. It's fantastic to be able to speak to others having real world problems similar to our own and great to see Allira Roberts from Rainbow join us this time. My take away after discussing Honour boards etc... We often think, 'oh that item is old, and from around here so it must be important so we will accept it and store it until someone can find a use for it...' Well, as Christa and I found out on Saturday that really doesn't work...there's a beautiful old wooden storage box sitting on the ground in the storage shed. When I went to move it it crumbled in my hand. Craige has spent this last week diligently working away at our very own Collection Policy. Please take the time to read this as it is a timely reminder of the experience we are trying to bring to our visitors. While I'm thinking about collections, a couple of things to note. In 1965 the Swan Hill Folk Museum was considered to be unique in Australia. At that time they estimated it would cost \$120 000 and attract an extra 2,000 visitors a year (as reported in the WVAHS Newsletter as edited by our own Craige Proctor). Also an interview on ABC radio with the Head Curator at the Hamilton Gallery indicated that they only display roughly 10% of their collection at any one time....food for thought!

Speaking of exhibits, Peter and Don have been gathering stories for our prospective new firearms display. Craige, Mark and I met (online) to discuss the scope for the curatorial role which I'm pleased to report is well underway. We may also have identified a solution for digitising, printing and displaying our Ryko the Byko exhibit, thank you Christa. Six of our volunteers attended the annual Volunteers morning in Nhill providing information on surrounding events and attractions and a chance to meet other volunteers, and we met with our newest prospective volunteers again and had a walk around and chat about garden bed upgrades; lots of ideas were exchanged.

Lastly, but certainly not least 5 of us (Colin, Don, Peter and Christa) cleaned up the weeds around the grounds and organised chemicals in the workshop and storage area last Saturday. A special mention to Peter P as it's not an easy task to reorganise the chemicals and drums but you did a great job! Thank you everyone for another great month!

7) **Correspondence/Secretary's Report**
Inwards

Vetro Glass: quotations for digitising Ryko the Byko banner.

RMIT University (and AMaGA) seeking input into a survey on how WMPM is using new tools and platforms to engage its audience. "Digital interactives are exhibition enhancements whose outputs are determined by a visitor's inputs. They include touch screens, virtual reality (VR) and augmented reality (AR) experiences, digital simulations, fixed in-gallery video games, mobile video games, virtual tours, gesture-based digital interactive displays and self-directed electronic guides (including audio guides)."

Outwards Nil

Motion: To accept the outward correspondence and note the inward Correspondence.

Moved: CP **Seconded:** DP **CARRIED**

Business arising from Correspondence:

Ryko the Byko quotation. MF: we will need a second quotation.

The project has three components: digitisation; printing; display/installation. There are certain minimum standards and OH&S requirements for displaying item. The display could be rotating. Design has to factor in length and weight. Five separate posters requiring display separately. The banner is 11.5 metres long and can't go into our sheds. Would need to be an outside display and thus weather is a factor. Thanks extended to Christa for getting this conversation started but it will be a long-term process. WW: Do we want to proceed with digitisation? \$10,000 set aside which should enable digitisation and printing. MF to clarify the number of quotes needed for digitisation and stands for display. Anything over \$2,000 needs to go via CEO. Options to be explored for a second works quote.

8) Treasurer's Report (MP)

Purchases / Finances. – as tabled.

Volunteer Hours: February: 306 hours

Invoices for payment: Nil

February 2025			
Opening balance	27,650.85	Closing balance	27,364.77
Receipts	231.60	Term Deposits (2) Interest:	36,240.78
Expenses	517.68	Total	63,870.45

Committed funds: \$2,000 (cabinet) \$6,920 left to spend on storyboards, curatorial support \$10,000 and Ryko banner \$5,000. Aside from the cabinet funds, the other amounts are to be matched by HSC. After these amounts we have \$39,950.45 to spend if needed.

One Term Deposit to mature on 25 March.

Motion: To reinvest at best rate for twelve months. Moved: DP **Seconded:** PP **CARRIED**

Visitors – December/January attendance

Adults	Pens./Conc.	Children	Family	Group
6	5		1	

Advance booking: 24 October, Cardwell's Coaches, 15-25 Seniors.

Motion: To accept the Treasurer's report as circulated.

Motion: MP **Seconded:** CM **CARRIED**

General Business with suggested time allocation of approximately 45 minutes

9) HSC update – (MF)

8.1. OH&S – Fire Ban days. Suggestion: remain closed on TFB Days. On other Extreme Weather Days President and Secretary have delegation to make the determination. Extra signage needed to cover the Extreme Weather Policy. Or have one sign to avoid confusion? WW to organise.

8.2 OH&S – Defibrillator installed. First Aid training – HSC can organise and cover cost but need names of those interested. Probably done in Jeparit. 5-6 committee members expressed interest plus probably 2 front of house volunteers.

8.2 Maintenance update. Log cabin shingles to be replaced in due course. Repairing back verandah under investigation. Short term, barriers to be placed. School windows still not finished; in process getting someone to finish job.

8.3 Return of keys. MF to follow up with WW and CNP.

8.4 Volunteer Handbook, Emergency Response, Standard Operating Procedures. On hold pending OH&S report.

8.5 Brochure and GWMT photoshoot updates. Brochure has been completed, replacing references to Rally. Two short videos have also been produced.

8.6 Lot Plan has possibly gone to a graphic designer.

8.7 Waterwatch. Suggestion: if an external group is using the site out of hours they should have insurance (possible through HSC). However, there are issues with an external group onsite with no volunteers/committee members on site. MP suggested they meet only when WMPM is open. Security issues with more people having access to keys. Committee preference is for them to come only during open hours so they would not need background checks or insurance.

MOTION: Waterwatch only meets on site during Museum opening hours. Moved: DP Seconded: CP CARRIED.

- 10) **New Residents' BBQ change of date: Sunday 6 April, noon-2 pm.** Arrangements and logistics discussed. Working bee the day before.

- 11) **WMPM Volunteer identification** CM has been exploring options for lightweight jackets or just badges. Quote from Promotional Products and Uniforms, Horsham: 10 badges = \$150 + GST. WW reminded committee we have earmarked \$2,000 for 'uniforms' in budget submission.

MOTION: To purchase 10 Volunteer badges for \$165 incl. GST and revisit softshell jackets later.

Moved: CM Seconded: DP CARRIED

- 12) **Collection Management and Curatorial Support**

- WW and CNP attending RHSV Cataloguing Clinics online; 27/2 webinar focussed on Collection Management
- WW and CNP to work with HSC to formulate a Collection Policy (in addition to existing Donations and Loans Policy) of Mortlake and District Historical Society Inc. Collection Policy document; CNP's recent offer of donations to State Library of Victoria – one accepted, one rejected (as an example to WMPM)
- CNP suggested we need an Acquisitions/Collections sub-committee for decision making. WW suggested having someone external or a variety of external experts to help make challenging decisions.
- Donations
- Curatorial Support option – Scoping document (MF). We need to elicit quotes from 2-3 curators once the scope of the initiative is determined. The curator could take some responsibility for further developing the Collection Policy.
- Deaccessioning: double-hung windows; tin panelling; stained glass windows. WW raised idea of selling 'surplus' items not in our catalogues at stalls etc. MP: we should aim to get our Collection Policy in place first.

PR queried the location of the original WMPM Minutes; nobody seems to know. CNP to contact Dimboola Historical Society. [This was done and DDHS does not have them and suggests they will either be with HSC or will have been discarded at the time of the LGA merger in the mid-1990s.]

- 13) **Securing funding for 1. Tyres and 2. Firearms housing/display** (This was a 36-minute discussion but only key points are captured here.) DP: we need to do something quickly about replacing older tractor tyres while they're still available for a possible Start Up day and to get machinery moving to clear out sheds and deal with floors in the sheds. MF clarified that HSC couldn't support just replacing tyres but if the tyres is a means to reorganising space and display it could be done. TM: the Rallies provided ongoing funding for such things; why are we seeking funding? DP: without tyres we can't move on to anything else in sheds. [Cr Aitken had to leave at this point.] WW: can't look back to the past; those funds from Rallies should have been used at the time. MF: we need to be strategic going forward. DP: the people keen on a Start Up day are losing interest in maintaining the machinery. MF: there are many pressing OH&S issues to deal with and we need to prioritise goals. Christa: can we ask for a budget increase from \$25,000 p.a. MF: HSC maintains 250 sites which means funding is severely constrained. [Additional lengthy discussion around applying for grants which still needs to be signed off by HSC.]

DP moved that we earmark funds (approx. \$8,000) to procure tyres. Seconded PR. 2 against. CARRIED.

This resulted in further discussion around the firearms display. WW: we had agreed in ratified Minutes that we would wait for curatorial support to determine how this might be implemented. DP argued we should also earmark existing funds for the firearms display. WW: there are funds available so there should be no need to earmark funds. There is no reason we should be bringing this issue forward.

- 14) **WVAHS AGM, National Wool Museum, Geelong, Saturday 5 April.** CNP to represent WMPM at this and present a report on the last year.

- 15) **Port Phillip Pioneers Group presentation by CNP, 1 March** – promotion of WMPM through slideshow presentation.

- 16) **Ongoing Activities for 2025** – as determined at AGM (not for discussion; just a reminder)

- | | |
|--|---|
| Rabbit proofing perimeter - progress | Additional Storyboards |
| Development of Educational Kit | Prioritising Maintenance - Briarley |
| Marketing and promotion – FB posts | Resolving OH&S issues |
| Cataloguing collection – Christa, Natalie, Colin | Event planning - compliance |
| Wayfinding signage | Investigating firearms safety options - curator |

Curatorial support – scoping document

Initiatives for 2025-2026 - HSC Youth Council.

17) Budget Initiatives and Submission for 2025-2026

1. Ongoing Curatorial Support \$20,000 1:1 HSC/WMPM
2. Reimagine Briarley Homestead – visitor entrance – first nations info & mural \$5,000 HSC
3. Uniforms for volunteers - \$2,000 HSC
4. Merrett Shed Mural – visual promo from road. Potentially Gail Newcombe, horse mural \$20,000 HSC

Total request from Hindmarsh Shire Council \$37,000

Co-contribution from WMPM \$10,000 towards curatorial support.

18) HSC Update – Council Delegate, Cr Roger Aitken (not presented due to Cr Aitken having to leave earlier).

19) Next Meeting: Tuesday 15 April 2025, 4.00 p.m. N.B. CNP will be an apology for the 20 May meeting (advance notice).

Meeting closed at 6.20 p.m.

Yurunga Homestead Community Asset Committee

General Meeting, Thursday March 27th 2025,

Yurunga Homestead Rainbow at 7:30 pm

Agenda

Acknowledgement of Country - Chair

We acknowledge the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagalk Nations as Traditional Owners of Country.
We recognise the important ongoing role that Indigenous people have in our community and pay our respects to their Elders, past and present.

Welcome and Opening: at 7:40 pm

We had a successful lunch and tour (39 ppl) Martin's Albury, organized by Expanding Horizons, Adelaide last Tuesday March 25th. Thanks to all involved. It was our first catering since April 2024.

Members present: Jenny Solly – chair, Peter Solly – Secretary/Treasurer, Heather Drendel, Col Drendel

Visitors: Mark Fletcher – Hindmarsh Shire, Cr Tony Clark (late due to work commitments)

Apologies: Nil

Additional items for General Business (to be accepted at Chairperson's discretion)

- Cleaning

Declaration by a Councillor, Officer or Committee Member of any direct or indirect interest in any item on the agenda.

- Nil

Minutes of the previous meeting as circulated

Moved: Heather Drendel, Col Drendel – That the minutes of the general meeting held on Monday February 24th 2025 as circulated be accepted as a true and accurate record. c/d

Business Arising:

- February 25: Mark Fletcher advised that Krahes Pest Control would be inspecting and treating Yurunga on March 12th
- March 3rd: Jenny and Peter attended morning tea meeting with Hindmarsh Shire tourism volunteers at Nhill
- March 5: New booking from West Wimmera Health Kaniva April 8th
- March 8: New tentative booking Belmont South Probus Club May 6th
- March 12: Krahes attended and sprayed for spiders etc

- March 18: Thanks to Alan Roberts for mowing the lawn and removing rubbish. Thanks to Peter for edging the lawn over several days.
- Thanks to Heather and Col for organizing and collecting framed certificates. They look wonderful.
- March 25: Martin's Albury tour group for lunch and tour. Thanks to Heather, Col, Ruth, Cynthia, Jenny and Peter. Our first catering since April 2024.
- Jenny cleaned last week and had 3 or 4 gardening sessions in the last couple of weeks.
- March 27: Jenny, Peter, Heather and Col met to look at options for storage in the shed. It was decided that we would use the 3 existing shelf units as they will fit neatly along the East wall. Additional appropriate tubs for storage of our catering gear will be needed. The shed has proven to be quite dust proof over the last couple of challenging months.

Correspondence In:

(Emails)

- February 25: From Mark Fletcher re budget requests
- February 26: From Aiden Dent re Krahes Pest Control attending March 12 at 11am for annual inspection and spraying
- February 28: From Mark Fletcher confirming budget requests
- March 13: From Kelsey Jenz – invoice for share of balance for payment for urns from Art Station (Lindsay Mew)
- March 17: From Minerva Heritage re thanks for photo of Charlie Liesfield's House. The CMP is almost ready.
- March 18 and 20: From Expanding Horizons re final numbers and dietary requirements for March 25th tour
-

Late Correspondence In:

(Emails)

- March 26: From Expanding Horizons, remittance advice

Correspondence Out:

(Emails)

- February 28: To Mark Fletcher re attendance at morning tea at Nhill, Monday March 3rd, Krahes visit and budget requests
- March 4: To Jeff Woodward, Mark Fletcher: Thanks for the opportunity to attend the morning tea in Nhill
- March 4: Peter to Mark Fletcher and Jeff Woodward re invoice for balance for payment for urns from Art Station (Lindsay Mew)
- March 4: Peter to Minerva Heritage re 1950's aerial photos of Rainbow and request for guidance on installing new urns
- March 11: Peter to Aiden Dent re thanks for info re Krahes Pest Control and indicating that access would be available.
- March 13: Jenny to Minerva Heritage re photo and information re Charlie Liesfield's house for inclusion in the CMP
- March 16: To Expanding Horizons requesting updated numbers and dietary requirements for March 25th tour.

- March 19 and 21: To Expanding Horizons re thank you for updated information re March 25 tour.
- March 23: To S86 re Draft Minutes of February meeting

Text messages and phone calls

- March 13: To/from Mark Fletcher re payment for urns from Art Station – there has been a slight holdup. Payment will be made on March 26.

Late Correspondence Out:
(Emails)

- March 26: Invoice to Expanding Horizons for Martin's Albury tour group.

Moved: Col Drendel, Heather Drendel – That the inward correspondence be received and the outward endorsed.

Reports

~Financial

Yurunga Homestead Community Asset Committee

Financial Report

February 1st 2025 to February 28th 2025

Opening Balance per statement at 1 st February	\$10,180.93
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Plus Income:

General Entries	\$100.00
Produce - Jams	\$5.00
Donations	\$125.00
Craft Shop Peaches Jam	\$110.40

Total Income	\$340.40
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Less Expenses:

Kosnars Picture Framers	\$2,560.00
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Total Expenses	\$2,560.00
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Closing Balance per statement 28 th February	\$7,961.33
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Term Deposit reinvested with interest on 8th February
at 2.95% pa for 3 months

To be reinvested by May 8 th 2025	\$10,439.16
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Total available funds at February 28 th	\$18,400.49
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Peter Solly Secretary/Treasurer, Yurunga Homestead Community Asset Committee

Moved: Peter Solly, Col Drendel – That the financial report for February be accepted. c/d

~ Hindmarsh Shire

Mark

Re Dr Gary – Shire is getting purchase orders done. Dr Gary has authority to use remaining HV funds plus maintenance funds to complete works on the underground room. The aim is to get the underground room and as much verandah done as possible.

The grant report to HV from Dr Gary has gone in.

We are happy that shed has proven to be dust proof.

Mark's email was discussed.

Re the urns – Lindsay keeps the moulds and will pay a donation for any copies made.

Cr Clark (apology arrived late) went on a tour including assets. Dr Anne Webster MP has given grant for the Mecca toilet upgrade.

Re the Emergency Services Levy

Rates are capped and the Shire budget is limited. We are dependent on grants that are hard to get. Cuts back to basic essential services in a costly manner are necessary.

Moved: Col Drendel, Heather Drendel – That the Shire reports be received. c/d

General Business:

- Redirecting roof plumbing with wide spreader over back door. The outlet has just been turned. More work is necessary. **Urgent:** Mark is following this up.
- Update on termite activity in bathroom. Bait station seems to have been removed. Can the beading be replaced? Wait for a report.
- Revisiting hygiene unit in the toilet – will apply to council. Mark will ask Mick.
- Catering April 8th, Town Committee Welcome to New Residents: \$20 per person no tour. More to follow.
- Urns – 40 Kg each! collecting and installing. What needs to be done? Peter has talked to Dr Gary. Correct material must be used. Mark will check with shire staff re structural stability of plinths and other advice. Suggest storing upside down on front verandah.
- Sunday opening advertising sandwich board – a suggestion from Tracey Smith. – Mark will work on publicity at café with Jeff.
- Date of the April meeting – Also May and June, we will not have a quorum. Suggest we send out an information bulletin as we did during COVID. April, May and June unless a decision via email. Jenny and Peter are away late April, Heather and Col all of May and June.
- (Cr Tony Clark arrived at 8:50 pm)
- Cleaning – is difficult for older volunteers. Mark says leave it with me!

Bookings

Tuesday March 25, 2025 Martins Albury for 40 ppl lunch and tour
Contact (Expanding Horizons)
email

THIS WAS VERY SUCCESSFUL

Tuesday April 8, 2025 Kaniva tour only 10:30 – 11:00 West Wimmera Health
10 ppl including crew

Tuesday April 8, 2025 Rainbow Town Committee welcome to new residents

Tuesday May 6th, 2025 Probus Belmont South about 27 ppl possibly for lunch
and tour – To be confirmed

Tuesday August 5th 2025 Federation of Vintage, Veteran and Classic Car
Clubs possibly 70 – 80 ppl afternoon tea and tour. Mobile cool room has
been booked

Meeting closed: 9:54 pm

Next Meeting: Information sheets April, May and June. AGM July 24 Mecca
supper room.

If you have an idea or would like some action taken, please notify the
Secretary or Chairperson so that it can go on the agenda for discussion at the
meeting. If something comes up after the agenda goes out (usually a week
before the meeting), it can be listed on the night.