

APPLICATION TO DROVE LIVESTOCK IN A PUBLIC PLACE

Hindmarsh Shire Council requires all persons required to drive livestock on public roads or through public areas to apply for a Drive Livestock in a Public Place Permit. Through the Permit Application process, Council can ensure public safety and manage potential disruptions caused by livestock movement. This helps prevent accidents, minimizes traffic congestion, and protects the welfare of both the animals and the public.

What you must do:

Lodge an Application to Drive Livestock in a Public Place Permit. The application must include:

- A completed Application Form (this form)
- A Certificate of Currency of a Public Liability Insurance Policy with a minimum cover of \$20 million; the Certificate can be obtained by contacting your insurance provider and must be renewed annually and cover all proposed activity. Please note a tax invoice, a schedule of insurance or any other similar document is not a Certificate of Currency.
- A detailed Site Plan showing the intended route and placement of traffic control devices such as personnel, signs, cones and barriers
- A Risk Management Plan (as detailed in the Application Checklist below) which identifies hazards and risks and provides a summary of current controls to eliminate and/or reduce the hazards/risks as far as practical. This Plan should guide all safety protocol and emergency management.

Fields marked with a red asterisk (*) must be filled out.

Applicant Details*:

Applicant Name:

Address (of Applicant):

Postal Address of Applicant (if different to above):

Phone Number:

Email:

Dates and Times for driving*:

Start Date	End Date	Start Time	Finish Time

Details of affected roads and/or public land*:

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Street/Road/Reserve name(s):

Located between streets/roads:

Side streets or access roads affected:

Livestock Details*:

Number of Head of Livestock	Type of Livestock

Privacy Statement

We will handle any personal information you have provided in this form in accordance with the *Privacy and Data Protection Act 2014*. Your information will be stored in Council's Records Management System and used to identify you when communicating with Council and for the delivery of services and information. Our privacy policy contains information about how you may access your personal information and seek correction of such information; as well as how to complain about a breach of the Australian Privacy Principles and how we will deal with such a complaint. For more information, please see our [Privacy Policy](#) or contact our team on (03) 5391 4444. Your personal information will not be disclosed to any other party unless Council is required to do so by law, has gained your consent to do so or an information privacy principle exemption applies.

Statement of Indemnity

The applicant or authorized representative, in signing this application form, agrees to comply with permit conditions & guidelines and to indemnify Hindmarsh Shire Council (the Council) from and against any loss, damage or expense (including legal costs) arising from any claim, demand, action, suit or proceeding that may be brought by any person against the Council in respect of the death or injury of any person or the loss or damage to any property, where such death, injury, loss or damage arises out of or in connection with the owner's actions and is caused by the negligent act or omission of the owner or the owner's employee, agent, contractor or client. Provided that the owner shall not be liable for any liability or loss to the extent that such loss or damage is caused by the error, omissions or actions of the Council. Where negligence is found to have been contributory, each party shall bear full responsibility in accordance with the party's fault.

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Statement by Applicant*:

By signing this form, I agree to the Statement of Indemnity and confirm that the information contained herein and attached is true and correct.

Signature:

Name printed:

Date:

Attachment Checklist:

Please attach the following documents in support of this application:

	A copy of Certificate of Currency for Public Liability Insurance
	Site plan
	Risk Management plan

Submitting your permit application:

Please return this completed application form and required documentation by:

- **Email:** to info@hindmarsh.vic.gov.au
- **Post:** PO Box 250, NHILL VIC 3418
- **In-person:** at your closest Hindmarsh Shire Council Customer Service Centre