

Building Act 1993, Building Regulations 2018, Regulation 24 (Form 1)

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Fields marked with a red asterisk (*) must be filled out.

To: Hindmarsh Shire Council - Building Surveyor

Applicant Name*:

Owner/Agent of Owner*:

ACN/ARBN*:

Postal Address of Applicant*:

Email*:

Address for serving or giving of documents*:

Indicate if the applicant is a lessee or licensee of Crown land to which this application applies

☐ Yes

☐ No

Contact Person:

Phone:

Lessee Responsible for Building Work*

Indicate if a lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by that lessee

☐ Yes

☐ No

Ownership Details: (if applicant is agent of owner)

Name of Owner(s):

ACN/ARBN:

Postal Address:

Email:

Contact Person:

Phone:

APPLICATION FOR A BUILDING PERMIT

Property Details*:

Street No.	Street:	Town:	Postcode:
Lot:	LP/PS:	Volume:	Folio:
Crown Allotment:	Section:	Parish:	County:
Municipal District: Hindmarsh Shire Council		Allotment Area (for new dwellings only) m ²	
Land owned by the Crown or a Public Authority		Yes	No

Builder (if known):

Name:	ACN/ARBN:
Building Practitioner Registration No:	Phone:
Postal Address:	

If the builder is carrying out domestic building work under a major domestic building contract, attach an extract of the major domestic building contract showing the names of the parties to the contract in relation to the proposed building work and a copy of the certificate of insurance (if applicable)

Natural person for service of directions, notices and orders (if builder is a body corporate)

Name	Phone:
Postal Address:	

Building Practitioner or Architect engaged to prepare documents for this permit

(List any building practitioner or architect engaged to prepare documents forming part of the application for this permit).

Name:	Category/Class:	Reg No.
Name:	Category/Class:	Reg No:
Name:	Category/Class:	Reg No:
Name:	Category/Class:	Reg No:

Nature of Building Work:

Construction of a new building	Demolition of a building
Extension to an existing building	Re-erection of a building

☐	Construction of swimming pool or spa	☐	Alterations to an existing building
☐	Removal of a building	☐	Change of use of an existing building
☐	Construction of a swimming pool or spa barrier	☐	Other (please describe):

Proposed Use of Building:

Social Housing

Does any of the building work include the construction of social housing as referred to in regulation 281B of the Building Regulations 2018?	☐	Yes
	☐	No

* Indicate yes if the building work, which is the subject of this application, includes the construction of social housing or if other building work, which is the subject of a related staged building permit, includes the construction of social housing.

Emergency Recovery

Does any of the building work include the construction of a dwelling that was destroyed or damaged in an emergency referred to in regulation 166J(b) of the Building Regulations 2018?	☐	Yes
	☐	No

*Indicate yes if the building work, which is the subject of this application, includes the construction or repair of a dwelling within the same municipal district as the destroyed or damaged residential dwelling.

Owner-Builder

Do you intend to carry out the work as an owner-builder?	☐	Yes	☐	No	*Owner-builder Certificate of Consent No.
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*You will only require this certificate if you intend to be an owner-builder, and the value of the domestic building work is over \$16,000. The value of the building work includes labour costs and materials. It's the estimated cost if you were to engage a registered builder to do the work.

An owner-builder certificate of consent is issued by the Victorian Building Authority. [Owner-builders | Victorian Building Authority \(vba.vic.gov.au\)](http://vba.vic.gov.au)

If an application made by a person other than an owner-builder

(All costs specified in an application are to be inclusive of GST)

Part A	
Is there a contract or agreement (other than a cost-plus contract or agreement) with a builder for carrying out the building work?	☐ Yes
	☐ No
If yes, specify the contract price or agreed amount to be paid to the builder (including for the cost of labor and materials) under the contract or agreement.	\$

APPLICATION FOR A BUILDING PERMIT

If no, is there a cost-plus contract or agreement with a builder for carrying out the building work?	☐	Yes
	☐	No
If yes, specify the builder's estimate of the total amount that the builder will receive or is likely to receive (including for the cost of labor and materials) under the contract or agreement.	\$	
Specify the cost of any chattel under the contract or Agreement.	\$	
Specify the cost of any prescribed excluded item under the contract or Agreement.	\$	
Part B		
Specify the class or classes of building to which the building work relates:		
Does the building work relate to both - (i) one or more buildings in a class 2, 3, 4, 5, 6, 7 or 8 building; and (ii) one or more buildings in a class 1, 9 or 10 building?	☐	Yes
	☐	No
If yes, specify the information required under Part A and Part C (if applicable) according to whether the building work relates to buildings in class 2, 3, 4, 5, 6, 7 or 8 buildings; and buildings in class 1, 9 or 10 building (<i>If you tick Yes: You must fill in the sections of the form (Part A and Part C) separately for each building group, because the required information differs for each class type.</i>)		
Part C		
Does the application relate to a stage of the whole of the building work?	☐	Yes
	☐	No
If yes, specify the extent of the stage:		
Is there a contract or agreement (other than a cost-plus contract or agreement) for carrying out the whole of the building work for all of the stages?	☐	Yes
	☐	No
If yes, specify the contract price or agreed amount to be paid to the builder (including for the cost of labor and materials) under the contract or agreement.	\$	
If no, is there a cost-plus contract or agreement with a builder for carrying out the whole of the building work for all of the stage?	☐	Yes
	☐	No
If yes, specify the builder's estimate of the total amount that the builder will receive or is likely to receive (including for the cost of labor and materials) under the contract or agreement	\$	
Specify the cost of any chattel under the contract or agreement	\$	
Specify the cost of any prescribed excluded items under the contract or agreement	\$	

APPLICATION FOR A BUILDING PERMIT

If an application made by an owner-builder

(All costs specified in an application are to be inclusive of GST)

Part A

I intend to carry out the building work as an owner-builder.

Yes

No

Specify the owner-builder certificate or consent number (if applicable):

Specify the owner-builder's estimated cost (including for labor and materials) of the owner-builder carrying out the building work.

\$

Part B

Will the owner-builder be engaging one or more builders to carry out part of the building work?

Yes

No

If yes, specify the information in relation to whichever of the following applies:

If the engagement is under a contract or agreement that is not a cost-plus contract or agreement, specify the contract price or agreed amount to be paid to each builder (including for the cost of labor and materials)

\$

If the engagement is under a cost-plus contract or agreement, specify the builder's estimated amount that each builder will receive or is likely to receive (including for the cost of labor and materials)

\$

Part C

Specify the cost of chattel relation to Part A and / or Part B

\$

Specify the cost of any prescribed excluded item relating to Part A and / or Part B

\$

Part D – all stages of staged building work by an owner-builder

Does the application relate to a stage of the whole of the building work?

Yes

No

If yes, specify the extent of the stage:

Specify the owner-builder estimated cost (including for labor and materials) of the owner-builder carrying out the whole of the building work for all stages?

\$

Specify the cost of any chattel in relation to building work carried out by the owner-builder.

\$

Specify the cost any prescribed excluded item in relation to building work carried out by the owner-builder

\$

APPLICATION FOR A BUILDING PERMIT

Is there a contract or agreement (other than a cost-plus contract or agreement) with a builder to carry out part of the whole of the building work for all stages?	☐	Yes
	☐	No
If yes, specify the contract price or agreed amount to be paid to the builder (including for the cost of labor and materials) under the contract or agreement.	\$	
If no, is there a cost-plus contract or agreement with a builder to carry out part of the whole of the building work for all stages?	☐	Yes
	☐	No
If yes, specify the builder's estimate of the total amount that the builder will receive or is likely to receive (including for the cost of labor and materials) under the contract or agreement.	\$	
Specify the cost of any chattel under the contract or agreement	\$	
Specify the cost of any prescribed excluded item under the contract or agreement	\$	

Part E

Specify the class or classes of building to which the building work relates. Does the building work relate to both:

One or more buildings in class 2, 3, 4, 5, 6, 7 or 8 building; and One or more buildings in class 1, 9 or 10 building.	☐	Yes
	☐	No

If yes, specify the information required under Part A and Part C (if applicable) and under Part C and Part D (if applicable) according to whether the building work relates to buildings in class 2, 3, 4, 5, 6, 7 or 8 buildings; and buildings in class 1, 9 or 10 building (If you tick Yes: You must fill in the sections of the form (Part A and Part C) separately for each building group, because the required information differs for each class type).

Declaration

- I have read and understood all the conditions set out in the information above.
- An application will not be assessed until payment of all fees have been received in full.
- If you are an owner-builder there are restrictions on the sale of the building under Section 137B of the Building Act 1993. Section 137B prohibits an owner-builder from selling a building on which domestic building work has been carried out within 6½ years from the completion of the relevant building work unless they have satisfied certain requirements including obtaining compulsory insurance.
- Building practitioner means:-
 - a building surveyor; or
 - a building inspector; or
 - a quantity surveyor; or
 - an engineer engaged in the building industry; or
 - a draftsperson who carries on a business of preparing plans for building work or preparing documentation relating to permits or permit applications; or
 - a builder; including a domestic builder; or
 - a person who erects or supervises the erection of prescribed temporary structures; or

h) a person responsible for a building project or any stage of a building project and who belongs to a class of people prescribed to be building practitioners;

But does not include -

a) an architect;

b) a person (other than a domestic builder) who does not carry on the business of building.

- The use of the building may also be subject to additional requirements under other legislation such as the Liquor Control Reform Act 1998 and the Dangerous Goods Act 1985.

- It is an offence pursuant to Section 78 of the Building Act 1993 to appoint another person as the relevant building surveyor if a building surveyor has already been appointed for the project. Penalty: 240 Units.

- Pursuant to Section 248 of the Building Act 1993, a person must not act on behalf of an owner of a building or land for the purpose of making any application, appeal or referral under this act or the regulations unless the person is authorized in writing by the owner to do so. Penalty: 120 Units.

Signature*:

Name printed*:

Date*: