

PARKS AND RECREATION RESERVES HIRE AGREEMENT

This form provides for 'one off' and temporary access to a Council park or recreation reserve for a variety of uses. Some casual bookings are directly managed by user groups who have formal Agreements with Council for the use and management of our facilities. If you are unsure whether the facility, park or reserve is hired through Council or another group, please call us on (04) 5391 4444 to confirm.

This form applies to the following facilities –

- Jaypex Park
- Dimboola Recreation Reserve
- Menzies Square

Once your application has been assessed, Council will notify you of the outcome of your application or may request further information.

HIRER DETAILS

Name of Park/Reserve/Ground	
Name of Hirer/Club	
Email Address	
Address	
Contact Name	
Club Position (if applicable)	
Phone Number	
What Association is the Club affiliated with? (if applicable)	

ACTIVITY DETAILS

Facilities required	
Please list on which date and time the activity commences and which day it finishes below.	
Commencement Time and Date	
Finish Time and Date	
Inclusion and Accessibility Please detail how your activity promotes participation in sport or recreation activities for people of different genders and abilities.	

AGREEMENT

CONDITIONS OF HIRE

PARKS AND RECREATION RESERVES HIRE AGREEMENT

The use of the Parks and Reserves in the Hindmarsh Shire Council is permitted on the following conditions:-

1. Prior to the commencement of use, the Hirer must submit to the Committee:-
 - all hire fees and deposits;
 - the duly executed copy of this document; and
 - proof of public liability cover of not less than \$5M.
2. Indemnity
The Hirer agrees to indemnify and keep indemnified and to hold harmless the Committee and its servants and agents and each of them from and against all actions, costs, claims, charges, expenses, and damages whatsoever which may be brought or made or claimed against it by any of them arising out of or in any way related to the granting of the use of the Reserve.
3. The Hirer is to be responsible for:-
 - liaising with the seasonal occupier i.e. (Football/Cricket Club) should they wish to use the clubrooms or oval.
 - the good and safe order of the buildings and grounds at the reserve and any damage that may occur during the Hire. All rubbish, paper or litter on the reserve shall be cleaned up after each use, any catering rubbish or rubbish left from any meetings or social functions is the responsibility of the Hirer. If, in the opinion of Council Officers or representatives from formal User Groups, the buildings and grounds are not kept or left in proper order, the cleaning will be arranged by Council or the User Group and the cost charged to the Hirer.
4. Private Property
Neither Council nor any formal User Group will be held responsible for any loss or damage to private property that occurs beyond its control howsoever caused. Hirers are to ensure the security of their own property, and it is recommended that they obtain the appropriate insurance cover for property left or stored on Council premises.

I, the undersigned, have read and understood all of the above conditions and indemnify the Council against all actions resulting from the Hire of Parks and Reserves. I/We the undersigned, having read and understood the conditions of Hire as printed overleaf, hereby agree to ensure that all members of the organisation named above will comply with the conditions. I confirm that a copy of our Certificate of Coverage for Public Liability Insurance (current) is attached to this application form.

Name	Position
Signature	Date

Return to: Hindmarsh Shire Council
PO Box 250
NHILL VIC 3418

E: info@hindmarsh.vic.gov.au

Fees and Charges

- Minor Use of Facilities: \$38.00
- Major Use of Facilities: \$190.00

PRIVACY STATEMENT

We will handle any personal information you have provided in this form in accordance with the Privacy and Data Protection Act 2014. Our privacy policy contains information about how you may access your personal information and seek correction of such information; as well as how to complain about a breach of the Australian Privacy Principles and how we will deal with such a complaint. For more information, please see our [Privacy Policy](#) or contact our team on (03) 5391 4444. Your personal information will not be disclosed to any other party unless Council is required to do so by law, has gained your consent to do so or an information privacy principle exemption applies.