

Instrument / Delegation	Date In Force	Legislation / Act	Delegation From	Delegation To	Name
S11 Instrument of Appointment and Authorisation	24/01/2024	Tobacco Act 1987	CEO	Environmental Health Officer	Michelle Stewart
		Public Health and Wellbeing Act 2008			
		Food Act 1984			
		Emergency Management Act 2013			
		Housing Act 1983			
S11 Instrument of Appointment and Authorisation	21/09/2022	Local Government Act 2020	CEO	Manager Governance and Human Services	Petra Croot
		Local Government Act 1989			
		Summary Offences Act 1966			
		Part 14 of the Residential Tenancies Act 1997			
		Food Act 1984 (restricted)			
S11 Instrument of Appointment and Authorisation	10/08/2022	Building Act 1993	CEO	Municipal Building Surveyor	Mark Ford
S11 Instrument of Appointment and Authorisation	12/07/2022	Domestic Animals Act 1994	CEO	Director Infrastructure Services	Jessie Holmes
		Emergency Management Act 2013			
		Impounding of Livestock Act 1994			
		Local Government Act 1989			
		Local Government Act 2020			
		Part 14 of the Residential Tenancies Act 1997			
		Road Management Act 2004			
		Road Safety Act 1986			
		Summary Offences Act 1966			
		Local Government Act 1989			
		Local Government Act 2020			
		Environmental Protection Act 2017			
		Infringement Act 2006			
		Building Act 1993			

S11 Instrument of Appointment and Authorisation	28/04/2022	Domestic Animals Act 1994	CEO	Manager Governance and Human Services	Petra Croot
		Environmental Protection Act 2017			
		Graffiti Prevention Act 2007			
		Impounding of Livestock Act 1994			
		Local Government Act 1989			
		Local Government Act 2020			
		Part 14 of the Residential Tenancies Act 1997			
		Road Management Act 2004			
		Road Safety Act 1986			
		Summary Offences Act 1966			
S11 Instrument of Appointment and Authorisation	6/08/2021	Tobacco Act 1987	CEO	Municipal Building Surveyor	Anthony Bell
		Infringements Act 2006			
		Building Act 1993			
		County Fire Authority Act 1998			
		Domestic Animals Act 1994			
		Fire Services Property Levy Act 2012			
		Food Act 1984			
		Graffiti Prevention Act 2007			
		Housing Act 1983			
		Impounding of Livestock Act 1994			
S11 Instrument of Appointment and Authorisation	28/08/2020	Local Government Act 1989	CEO	Director Corporate and Community Services	Monica Revell
		Local Government Act 2020			
		Part 14 of the Residential Tenancies Act 1997			
		Road Safety Act 1986			
		Summary Offences Act 1966			
		Sex Work Act 1994			
		Tobacco Act 1987			
		Public Health and Wellbeing Act 2008			
		Local Government Act 1989			
		Local Government Act 1989			
FOI Act Authorisation	4/05/2018	Local Government Act 1989	CEO	Director Corporate and Community Services	Monica Revell

S11 Instrument of Appointment and Authorisation	27/04/2023	County Fire Authority Act 1988	CEO	Local Laws Officer	Stephen Nicholson
		Domestic Animals Act 1994			
		Emergency Management Act 2013			
		Fire Services Property Levy Act 2012			
		Food Act 1984			
		Graffiti Prevention Act 2007			
		Housing Act 1983			
		Impounding of Livestock Act 1994			
		Local Government Act 1989			
		Local Government Act 2020			
S13 Instrument of Sub-Delegation by CEO under Local Government Acts 1989 and 2020	12/04/2022	Part 14 of the Residential Tenancies Act 1997	CEO	Director Corporate and Community Services	Monica Revell
		Infringements Act 2006		Director Infrastructure Services	Jessie Holmes
S17 Instrument of Appointment and Authorisation under the Oaths and Affirmations Act 2018	11/11/2021	Oaths and Affirmations Act 2018	CEO	Director Infrastructure Services	Greg Wood Monica Revell
				Chief Executive Officer Manager Governance and Human Services	
S17 Instrument of Appointment and Authorisation under the Oaths and Affirmations Act 2018	11/05/2022	Oaths and Affirmations Act 2018	CEO	Manager Governance and Human Services	Petra Croot
S5 Instrument of Delegation to the Chief Executive Officer	4/08/2021	Local Government Act 2020	Council	Chief Executive Officer	Greg Wood

S6 Instrument of Delegation to Council Staff	4/08/2021	Domestic Animals Act 1994	Council	Director Corporate and Community Services Director Infrastructure Services Manager Governance and Human Services	
		Environmental Protection Act 1970			
		Food Act 1984			
		Heritage Act 2017			
		Local Government Act 1989			
		Planning and Environmental Act 1987			
		Residential Tenancies Act 1997			
		Road Management Act 2004			
		Cemeteries and Crematoria Regulations 2015			
		Planning and Environment Regulations 2015			Chief Executive Officer Monica Revell
		Planning and Environment (Fees) Regulations 2016			Customer Service Jessie Holmes
		Residential Tenancies (Caravan Parks and other Movable Dwellings Registration and Standards) Regulations 2020			Coordinator Petra Croot
		Road Management (General) Regulations 2016			Revenue Officer Greg Wood
		Road Management (Works and Infrastructure) Regulations 2015			Manager Finance and Hannah Coles
					Customer Services Lettie Korf
					Environmental Health Heather Boyd
					Officer Michelle Stewart
					Manager Development Mick Henderson
					Manager Operations Janette Fritsch
					Assets Engineer Daniel Griffiths
					Manager Capital Works Joe Scimone

			Workshop Supervisor
			Tourism Officer
			Team Leader Nhill
			Team Leader Jeparit
			Site Supervisor
			Supported Playgroup
			Facilitator
			Senior Assets Engineer
			Revenue Officer
			Project Manager and Early
			Years Coordinator
			Manager Operations
			Mechanic Nhill
			Mechanic Jeparit
			Manager Governance and
			Human Services
			Manager Finance and
			Customer Service
			Municipal Emergency
			Resource Officer
			Manager Community and
			Economic Development
			Manager Capital Works
			Manager Contracts and
			Development
			Local Laws Officer
			IT Administrator
			GOVSS Municipal Building
			Surveyor
			Finance and Payroll
S7 Instrument of Sub-Delegation by CEO	28/08/2020	CEO	Coordinator

		Cemeteries and Crematoria Act 2003 Domestic Animals Act 1994 Food Act 1984 Heritage Act 2017 Local Government Act 1989 Planning and Environmental Act 1987 Residential Tenancies Act 1997 Road Management Act 2004 Cemeteries and Crematoria Regulations 2015 Planning and Environment Regulations 2015 Planning and Environment (Fees) Regulations 2016 Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 Road Management (General) Regulations 2016 Road Management (Works and		Community Services Manager Finance Customer Service and Rates Officer Customer Service Team Leader Chief Executive Officer Director Infrastructure Services Environmental Health Officer Planning Officer Coordinator Manager Assets and Facilities Asset Management Manager Works and Operations Manager People and Performance Development Engineer Environmental Health Officer Director Infrastructure Services Environmental Health Officer Local Laws Officer Manager People and Performance Director Infrastructure Services Team Leader Facilities	Joe Scimone Petra Croot Monica Revell Sharon Smith Hannah Coles Lettie Korf Heather Boyd Mick Henderson Ram Upadhyaya Catherine Saul Michelle Stewart Mikayla Farmers Daniel Griffiths Ram Upadhyaya Michelle Stewart Michelle Stewart Catherine Saul Stephen Nicholson Petra Croot Aiden Dent Ram Upadhyaya
S6 Instrument of Delegation to Council Staff	6/03/2024	Infrastructure) Regulations 2015	Council		
S11A Instrument of Appointment and Authorisation (Planning and Environment Act 1987)	6/03/2024	Planning and Environment Act 1987	Council		
S18 Instrument of Sub-Delegation under the Environmental Protection Act 2017	6/03/2024	Environmental Protection Act 2017	Council		

S11 Instrument of Appointment and Authorisation	17/08/2023	Tobacco Act 1987 Public Health and Wellbeing Act 2008 Food Act 1984	CEO	Environmental Health Officer	Catherine Saul
				BS-L Deputy Municipal Building Surveyor	Andrew Britton
S11 Instrument of Appointment and Authorisation	22/11/2023	Building Act 1993.	CEO		
S17 Instrument of Appointment and Authorisation under the Oaths and Affirmations Act 2018	15/01/2024	Oaths and Affirmation Act 2018	CEO	Director Infrastructure Services	Ram Upadhyaya
S11 Instrument of Appointment and Authorisation			CEO	Director Infrastructure Services	