



LOCAL LAWS

APPLICATION FOR PERMIT TO CAMP ON PRIVATE LAND

Collection Notice

We will handle any personal information you have provided in this form in accordance with the *Privacy and Data Protection Act 2014*. Our privacy policy contains information about how you may access your personal information and seek correction of such information; as well as how to complain about a breach of the Australian Privacy Principles and how we will deal with such a complaint. For more information, please see our Privacy Policy or contact our team on (03) 5391 4444. Your personal information will not be disclosed to any other party unless Council is required to do so by law, has gained your consent to do so or an information privacy principle exemption applies.

Fields marked with a red asterisk (*) must be filled out.

Applicant Details

Applicant Name*:

Applicant Address:

Phone Number*:

Email:

Details of Camp

Proposed Means of Power Source*:

Number of people residing in tent/caravan*:

Proposed means of Garbage Disposal*:

Registration Number of Caravan/Camper Trailer*:

Property Address of Tent/Caravan*

Proposed Duration of Stay* (note: Permit has a maximum allowable duration of 6 months)

From:

To:

Conditions*

1. A copy of Site Plan detailing where the tent/caravan is to be located in relation to the property must be provided with the application.
2. The Applicant is required to have portable amenities (unless there are existing amenities) and these must be maintained and kept clean and tidy.
3. All wastewater is to be disposed of in accordance with the *Environment Protection Act* so as not to cause an odour and/or nuisance and to the satisfaction of Council. Council's Environmental Health Officer may contact you for further information in relation to your wastewater disposal system.
4. Caravan is required to have a working smoke detector along with fire blanket and an approved portable fire extinguisher. Tent is required to have fire blanket and approved portable fire extinguisher.
5. The tent or caravan must be in good working order and in a good state of repair.
6. Permit is for a 6-month period only.
7. Any request for extension of permit must be submitted 28 days prior to the expiry of permit.
8. Any application to request an extension of permit must be accompanied by the following:
 - Completed Application for Tent or Caravan on Vacant Land

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- Planning Permit Reference Number (if applicable)
- Building Permit Reference Number
- Building Surveyor contact details External building department contact information
- Business email
- Business name

9. A Permit will **not** be issued if a current structure is to be demolished and until the site is level and safe.
10. An extension of permit may not be approved if proof of approved building permit for replacement dwelling is not provided with application to extend.
11. The permit is subject to review on receipt of any substantiated complaint.
12. Council reserves the right to revoke this permit at any time if in the opinion of an Authorised Officer that any condition of the permit is being breached.

Private Property:

Council cannot be held responsible for any loss or damage to private property which occurs beyond its control howsoever caused.

You are to ensure that the security of the property is maintained.

Statement By Applicant *

By signing this form, I, the undersigned, warrant that the information I have provided is true and correct. I have read and understood the above conditions and indemnify the Council against all actions resulting from Camping on Private property.

Signature*:

Name printed*:

Date*:

Application Checklist – Please attach the following documents in support of this application:

Copy of Site Plan - (showing proposed location where tent/caravan is to be located in relation to the property and setbacks (in metres) to each boundary).

Wastewater disposal - Written Statement explaining proposed waste water disposal system for approval by Environmental Health Officer.

Public Liability Insurance – A copy of your Certificate of Currency **MUST** be attached

If not the landowner written consent from the landowner must be provided with the completed application (signed and dated)