

To promote responsible pet ownership and maintain community wellbeing, Hindmarsh Shire Council regulates the number and type of animals that can be kept on residential properties. If you wish to keep more than the permitted number and/or type of animal, you must apply for an Excess Animal Permit. This permit ensures that animals are kept in a safe, sanitary, and neighbour-friendly environment, in accordance with Local Laws.

An Excess Animal Permit applies to the keeping of more than the following number of animals within any one (1) premises within a residential or township zone:

- More than two (2) dogs over three (3) months of age
- More than two (2) cats over three (3) months of age
- More than fifty (50) small domestic birds
- More than ten (10) large domestic birds
- More than twelve (12) mature poultry
- More than one (1) rooster
- More than six (6) rodents
- More than six (6) reptiles
- More than five (5) different types of animals
- Any one (1) of or more horse, cattle, sheep, goat, pig
- Any one (1) of or more animal type, other than stated above

Where the applicant is not the owner of the premises where the animals are kept, it will be necessary for the owner of the premises to provide consent as part of this application.

**What you must do:****Lodge an Application for Excess Animal Permit with Council, the application must include:**

- A completed Application Form (this form)
- A detailed Site Plan showing the proposed location of where the animals will be kept relative and dimensioned to all buildings and neighbouring properties
- An Animal Management Plan which details, at a minimum, how the animals will be securely housed/fenced or caged; how the animals and their environment will be kept sanitary/clean, in good order and with adequate drainage and shelter from inclement weather (heat/cold); provision for the dispersing and storage of food and water; how noise and smell will be managed so that it does not cause nuisance to neighbouring properties.

**Pay the lodgement fee of \$235.00:**

- A lodgement fee of \$235.00 will be invoiced to the permit applicant at the time the application is registered with Council (usually within one week of lodgement). Payment of the fee is required prior to the issuing/receipt of the Permit.

**Note:**

Permits are valid for a period of three (3) years.

On expiry of the Permit, it is the responsibility of the Permit holder to ensure a new Application for Excess Animal Permit is lodged with Council. Failure to keep a current Excess Animal Permit may result in a breach of Local Law, which is an enforceable offence.

Fields marked with a red asterisk (\*) must be filled out.

## Applicant Details\*:

Applicant Name:

Address (where the animals are to be kept):

Postal Address (if different to above):

Phone Number:

Email:

## Animal Details\*:

No.	Type of animal	Sex (M/F)	Desexed (Yes/No)	Breed and Colour	Animal Tag No.
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					

17					
18					
19					
20					

## Privacy Statement

We will handle any personal information you have provided in this form in accordance with the *Privacy and Data Protection Act 2014*. Your information will be stored in Council's Records Management System and used to identify you when communicating with Council and for the delivery of services and information. Our privacy policy contains information about how you may access your personal information and seek correction of such information; as well as how to complain about a breach of the Australian Privacy Principles and how we will deal with such a complaint. For more information, please see our [Privacy Policy](#) or contact our team on (03) 5391 4444. Your personal information will not be disclosed to any other party unless Council is required to do so by law, has gained your consent to do so or an information privacy principle exemption applies.

## Statement of Indemnity

The applicant or authorized representative, in signing this application form, agrees to comply with permit conditions & guidelines and to indemnify Hindmarsh Shire Council (the Council) from and against any loss, damage or expense (including legal costs) arising from any claim, demand, action, suit or proceeding that may be brought by any person against the Council in respect of the death or injury of any person or the loss or damage to any property, where such death, injury, loss or damage arises out of or in connection with the owner's actions and is caused by the negligent act or omission of the owner or the owner's employee, agent, contractor or client. Provided that the owner shall not be liable for any liability or loss to the extent that such loss or damage is caused by the error, omissions or actions of the Council. Where negligence is found to have been contributory, each party shall bear full responsibility in accordance with the party's fault.

## Statement by Applicant\*

By signing this form, I agree to the Statement of Indemnity and confirm that the information contained herein and attached is true and correct.

Signature\*:

Name printed\*:

Date\*:

**Application Checklist:**

Please attach the following documents in support of this application:

Site Plan

Animal Management Plan

**Submitting your permit application:**

Please return this completed application form and required documentation by:

- **Email:** to [info@hindmarsh.vic.gov.au](mailto:info@hindmarsh.vic.gov.au)
- **Post:** PO Box 250, NHILL VIC 3418
- **In-person:** at your closest Hindmarsh Shire Council Customer Service Centre