

Delegations and Authorisations - Summary October 2026 Update

Hindmarsh Shire Council

Instrument / Delegation	Date In Force	Legislation / Act	Delegation From	Delegation To	Name
S11 Instrument of Appointment and Authorisation	24/08/2026	*Country Fire Authority Act 1958* *Domestic Animals Act 1994* *Emergency Management Act 2013* *Graffiti Prevention Act 2007* *Housing Act 1983* *Impounding of Livestock Act 1994* *Local Government Act 1989* *Local Government Act 2020* *Part 14 of the Residential Tenancies Act 1997* *Road Management Act 2004* *Road Safety Act 1986* *Summary Offences Act 1966*	CEO	Local Laws Officer	Liam Koop
S11 Instrument of Appointment and Authorisation	10/08/2022	*Building Act 1993*	CEO	Municipal Building Surveyor	Mark Ford
S11 Instrument of Appointment and Authorisation	28/04/2022	*Domestic Animals Act 1994* *Environmental Protection Act 2017* *Graffiti Prevention Act 2007* *Impounding of Livestock Act 1994* *Local Government Act 1989* *Local Government Act 2020* *Part 14 of the Residential Tenancies Act 1997* *Road Management Act 2004* *Road Safety Act 1986* *Summary Offences Act 1966* *Tobacco Act 1987* *Infringements Act 2006*	CEO	Director Corporate and Community Services	Petra Croot



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S11 Instrument of Appointment and Authorisation	6/08/2021	*Building Act 1993*	CEO	Municipal Building Surveyor	Anthony Bell
S11 Instrument of Appointment and Authorisation	28/08/2020	*Country Fire Authority Act 1958* *Domestic Animals Act 1994* *Fire Services Property Levy Act 2012* *Food Act 1984* *Graffiti Prevention Act 2007* *Housing Act 1983* *Impounding of Livestock Act 1994* *Local Government Act 1989* *Local Government Act 2020* *Part 14 of the Residential Tenancies Act 1997* *Road Safety Act 1986* *Summary Offences Act 1966* *Sex Work Act 1994* *Tobacco Act 1987* *Public Health and Wellbeing Act 2008*	CEO	Chief Executive Officer	Monica Revell
FOI Act Authorisation	4/05/2018	*Local Government Act 1989*	CEO	Chief Executive Officer	Monica Revell
S13 Instrument of Sub-Delegation by CEO under Local Government Acts 1989 and 2020	17/01/2022	*Local Government Act 2020*	CEO	Director Corporate and Community Services Director Infrastructure Services	Petra Croot Ram Upadhyaya
S17 Instrument of Appointment and Authorisation under the Oaths and Affirmations Act 2018	5/11/2024	*Oaths and Affirmations Act 2018*	CEO	Petra Croot Ram Upadhyaya Monica Revell Janelle Reichelt	



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S5 Instrument of Delegation to the Chief Executive Officer	5/03/2025	*Local Government Act 2020*	Council	Chief Executive Officer	Monica Revell
S7 Instrument of Sub-Delegation by CEO	10/07/2025	*Aboriginal Heritage Act 2006* *Associations Incorporation Reform Act 2012* *Audit Act 1994* *Building Act 1993* *Catchment and Land Protection Act 1994* *Child Wellbeing and Safety Act 2005* *Children Youth and Families Act 2005* *Children's Services Act 1996* *Circular Economy (Waste Reduction and Recycling) Act 2021* *Climate Change Act 2017* *Conservation, Forests and Land Act 1987* *Country Fire Authority Act 1958* *Cultural and Recreational Lands Act 1963* *Dangerous Goods Act 1985* *Development Victoria Act 2003* *Disability Act 2006* *Domestic Animals Act 1994* *Domestic Building Contracts Act 1995* *Education and Care Services National Law Act 2010* *Education and Training Reform Act 2006* *Electricity Safety Act 1998* *Electoral Act 2002* *Emergency Management Act 2013* *Environment Protection Act 2017* *Estate Agents Act 1980* *Family Violence Protection Act 2008* *Fences Act 1968*	CEO	Chief Executive Officer Director Infrastructure Services Director Corporate and Community Services Manager Finance Manager Community Wellbeing Manager People and Performance Manager Assets and Facilities Manager Works and Operations Manager Project Management Office Manager Economic Development and Tourism Manager Planning and Environment Coordinator People and Safety Coordinator Strategic Communications and Information Coordinator Libraries and Customer Service Coordinator Environmental Health	



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	Filming Approval Act 2014	Finance and Payroll
	Fines Reform Act 2014	Coordinator
	Fire Rescue Victoria Act 1958 Formerly	Coordinator Sports,
	Known as the Metropolitan Fire Brigades Act	Recreation and
	1958	Community Development
	Fire Services Property Levy Act 2012	Coordinator Operations
	Flora and Fauna Guarantee Act 1988	Project Coordinator
	Food Act 1984	Team Leader Pools
	Freedom of Information Act 1982	Team Leader Holiday
	Gambling Regulation Act 2003	Parks
	Gender Equality Act 2020	Team Leader Facilities
	Graffiti Prevention Act 2007	Team Leader Waste and
	Great Ocean Road and Environs Protection	Sustainability
	Act 2020	Team Leader East
	Health Records Act 2001	Team Leader West
	Heavy Vehicle National Law 2012	IT Administrator
	Heavy Vehicle National Law Application Act	Revenue Officer
	2013	Tourism and Economic
	Heritage Act 2017	Development Officer
	Housing Act 1983	People and Culture
	Impounding of Livestock Act 1994	Officer
	Independent Broad-Based Anti-Corruption	Free from Violence
	Commission Act 2011	Project Officer
	Infringements Act 2006	Administration and
	Land Act 1958	Volunteer Support Officer
	Land Acquisition and Compensation Act	Health and Safety Officer
	1986	Customer Service,
	Liquor Control Reform Act 1998	Libraries and Records
	Local Government Act 2020	Officer
	Local Government Act 1989	Customer Service Officer
	Magistrates' Court Act 1989	Customer Service and
	Marine and Coastal Act 2018	Councillors Support
	Major Transport Projects Facilitation Act	Officer



	2009 *Mineral Resources and Extraction Act 1990* *National Parks Act 1975* *Pipelines Act 2005* *Privacy and Data Protection Act 2014* *Professional Engineers Registration Act 2019* *Public Health and Wellbeing Act 2008* *Public Interest Disclosures Act 2012* *Public Records Act 1973* *Residential Tenancies Act 1997* *Road Management Act 2004* *Road Safety Act 1986* *Rooming House Operators Act 2016* *Second Hand Dealers and Pawnbrokers Act 1989* *Service Victoria Act 2018* *Sheriff Act 2009* *Sport and Recreation Act 1972* *Subdivision Act 1988* *Summary Offences Act 1966* *Suburban Rail Loop Act 2021* *Taxation Administration Act 1997* *Transfer of Land Act 1958* *Transport Integration Act 2010* *Unclaimed Money Act 2008* *Valuation of Land Act 1960* *Victorian Environmental Assessment Council Act 2001* *Victorian Local Government Grants Commission Act 1976* *Victoria State Emergency Service Act 2005* *Victorian Data Sharing Act 2017*	Customer Service and Libraries Officer Libraries Officer Finance and Payroll Officer Youth and Community Development Officer Supported Playgroup Facilitator Community Development and Social Support Officer Environmental Health Officer and Cadet Planning Officer Contracts and Procurement Officer Development Engineer Facilities and Environmental Support Officer



	Victorian Inspectorate Act 2011 *Victorian Planning Authority Act 2017* *Water Act 1989* *Yarra River Protection (Wilip-Gin Birrarung Murron) Act 2017* *Building Regulations 2018* *Country Fire Authority Regulations 2014* *Dangerous Goods (Explosives) Regulations 2022* *Drugs, Poisons and Controlled Substances Regulations 2017* *Electricity Safety (Electric Line Clearance) Regulations 2020* *Environment Protection Regulations 2021* *Infringements Regulations 2016* *Land Acquisition and Compensation Regulations 2021* *Local Government (General) Regulations 2015* *Local Government (Land Information) Regulations 2021* *Local Government (Long Service Leave) Regulations 2021* *Local Government (Planning and Reporting) Regulations 2020* *Occupational Health and Safety Regulations 2017* *Public Health and Wellbeing Regulations 2019* *Public Health and Wellbeing (Prescribed Accommodation) Regulations 2020* *Road Safety Road Rules 2017* *Road Safety (General) Regulations 2019*



		Road Safety (Traffic Management) Regulations 2019 *Road Safety (Vehicles) Regulations 2021* *Subdivision (Fees) Regulations 2016* *Subdivision (Procedures) Regulations 2021* *Subdivision (Registrar's Requirements) Regulations 2011* *Miscellaneous and Administrative Powers*		
S6 Instrument of Delegation to Council Staff	4/03/2026	*Cemetries and Crematoria Act 2003* *Domestic Animals Act 1994* *Food Act 1984* *Heritage Act 2017* *Local Government Act 1989* *Planning and Environmental Act 1987* *Residential Tenancies Act 1997* *Road Management Act 2004* *Cemeteries and Crematoria Regulations 2025* *Planning and Environment Regulations 2015* *Planning and Environment (Fees) Regulations 2016* *Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024* *Road Management (General) Regulations 2016* *Road Management (Works and Infrastructure) Regulations 2015*	Council	Development Engineer Director Corporate and Community Services Director Infrastructure Services Manager People and Performance Chief Executive Officer Customer Service and Records Officer Coordinator Libraries and Customer Service Revenue Officer Manager Finance Manager Assets and Facilities Environmental Health Officer Planning Officer Manager Works and Operations Manager Planning and Environment



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S11A Instrument of Appointment and Authorisation (Planning and Environment Act 1987)	28/10/2026	*Planning and Environment Act 1987*	Council	Director Infrastructure Services Manager Planning and Environment Planning Officer Environmental Health Officer	Ram Upadhyaya Cherylee Shandley Mikayla Mackley Edwin Irvine Helene Vanderwaal
S18 Instrument of Sub-Delegation under the Environmental Protection Act 2017	27/11/2024	*Environmental Protection Act 2017*	Council	Environmental Health Officer Local Laws Officer Planning Officer Director Infrastructure Services Manager Planning and Environment	
S11 Instrument of Appointment and Authorisation	22/11/2023	*Building Act 1993*	CEO	BS-L Deputy Municipal Building Surveyor	Andrew Britton



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S11 Instrument of Appointment and Authorisation	27/05/2024	*Country Fire Authority Act 1958* *Domestic Animals Act 1994* *Emergency Management Act 2013* *Fire Services Property Levy Act 2012* *Food Act 1984* *Graffiti Prevention Act 2007* *Housing Act 1983* *Impounding of Livestock Act 1994* *Local Government Act 1989* *Local Government Act 2020* *Part 14 of the Residential Tenancies Act 1997* *Road Management Act 2004* *Road Safety Act 1986* *Summary Offences Act 1966* *Infringements Act 2006* *Environmental Protection Act 2017*	CEO	Coordinator Operations Team Leader West Team Leader East	Ben Osborne Craig Gersch Darren Patterson
S11 Instrument of Appointment and Authorisation		*Building Act 1993*	CEO	Municipal Building Surveyor	Sam Priest
S11 Instrument of Appointment and Authorisation		*Building Act 1993*	CEO	Deputy Municipal Building Surveyor	Ian Watson



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S11 Instrument of Appointment and Authorisation	31/10/2024	*Domestic Animals Act 1994* *Country Fire Authority Act 1958* *Emergency Management Act 2013* *Housing Act 1983* *Impounding of Livestock Act 1994* *Local Government Act 1989* *Local Government Act 2020* *Part 14 of the Residential Tenancies Act 1997* *Road Management Act 2004* *Road Safety Act 1986* *Summary Offences Act 1966*	CEO	Manager Planning and Environment	Cherylee Shandley
S11 Instrument of Appointment and Authorisation	31/10/2024	*Domestic Animals Act 1994* *Emergency Management Act 2013* *Impounding Livestock Act 1994* *Local Government Act 1989* *Local Government Act 2020* *Part 14 of the Residential Tenancies Act 1997* *Road Management Act 2004* *Road Safety Act 1986* *Summary Offences Act 1966* *Environmental Protection Act 2017* *Country Fire Authority Act 1958*	CEO	Director Infrastructure Services	Ram Upadhyaya



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S11 Instrument of Appointment and Authorisation	26/11/2025	*Food Act 1984* *Local Government Act 1989* *Local Government Act 2020* *Public Health and Wellbeing Act 2008* *Part 14 of the Residential Tenancies Act 1997* *Summary Offences Act 1966* *Tobacco Act 19872*	CEO	EHO	Helene Vanderwaal